



# CITY COMMISSION AGENDA

## MONDAY, MAY 19, 2025

204 W. 11<sup>TH</sup> ST. – 5:00 P.M.

JASON SHOWALTER – MAYOR  
JJ HOWARD – VICE MAYOR  
BROOK REDLIN – COMMISSIONER  
ANN MYERS – COMMISSIONER  
SARAH ARTZER – COMMISSIONER

### 1. JOINT MEETING - CITY/COUNTY COMMISSIONS

- A. Fire Authority Budget Request
- B. Grant Application – Backup Power Generation for Backup 911 Site at Goodland PD Building on Armory Rd.
- C. Other items

### 2. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

### 3. PUBLIC COMMENT

(Members of the audience will have five minutes to present any matter of concern to the Commission. No official action may be taken at this time.)

### 4. PROCLAMATIONS AND PRESENTATIONS

### 5. CONSENT AGENDA

- A. 5/5/2025 Commission Meeting Minutes
- B. Appropriation Ordinances 2025-10; 2025-10A; 2025-P10

### 6. ORDINANCES AND RESOLUTIONS

- A. Ordinance 1796 – An Ordinance adopting and amending Sections 19-202, 19-501 and 19-502 of the City of Goodland Municipal Code to adopt an amended definition, use table and use standard for Adult Entertainment Establishment – return from Planning Commission
- B. Ordinance 1797 – An Ordinance pertaining to the licensing of Adult Entertainment Establishments within the corporate limits of the City of Goodland, Kansas, and amending Chapter 8 of the Goodland City Code. – return from Planning Commission

### 7. FORMAL ACTIONS

- A. Chip Rock Delivery Bid Award
- B. Construction Board Reappointments
- C. Resignation of Mary Ellen Coumerilh from Planning Commission

### 8. DISCUSSION ITEMS

- A. Planning Work Session
- B. Deadline for City Commissioner election application

### 9. REPORTS

- A. City Manager
  - (1) Manager Memo
  - (2) Police Activity Report - April
  - (3) Arts Council requests
  - (4) LKM City Forum – Wednesday June 4 – Goodland City Hall
- B. City Commissioners
- C. Mayor

### 10. ADJOURNMENT

- A. Next Regular Meeting is Monday June 2, 2025

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting. The Public Comment section is to allow members of the public to address the Commission on matters pertaining to any business within the scope of Commission authority and not appearing on the Agenda. Ordinance No. 1730 requires anyone who wishes to address the Commission on a non-agenda item to sign up in advance of the meeting and to provide their name, address, and the subject matter of their comments.

City of Goodland  
204 W. 11<sup>th</sup> Street  
Goodland, KS 67735

## MEMORANDUM

TO: Mayor Showalter and City Commissioners  
FROM: Kent Brown, City Manager  
DATE: May 19, 2025  
SUBJECT: Agenda Report

### 1. JOINT MEETING - CITY/COUNTY COMMISSIONS

#### A. Fire Authority Budget Request

From the agreement, Sherman County Fire District #1 shall –  
BUDGET AND FINANCING. The annual proposed budget for the Fire Department shall be developed by the Board of Trustees and submitted to both the Board of County Commissioners and the City Commission on or before the first day of June each year for the next fiscal year. The final budget shall be subject to approval by the Board of County Commissioners and the City Commission in accordance with state budget laws. Once approved by the Board of County Commissioners and the City Commission, such approved budget shall be incorporated as part of Sherman County's final budget and adopted and published by the Board of County Commissioners as part of Sherman County's annual budget in the normal course of the annual budget process with the City Commission contributing their percentage share of the approved budget to be paid to the County. The Fire Department budget as approved and adopted shall be funded at 51.8% by Sherman County and at 48.2% by the City of Goodland, which is based on each municipality's budget for fire protection for the 2020 year. Each municipality agrees to contribute the funds necessary to support the maintenance and operation of the Sherman County Fire Department in accordance with this annual budget formula.

#### B. Grant Application – Backup Power Generation for Backup 911 Site at Goodland PD Building on Armory Rd.

See CCCF as follow up to request to discuss issue with County Commission.

#### C. Sheriff Mann update

#### D. Other items

### 3. Consent Agenda:

- A. 5-5-2025 Commission Meeting Minutes
- B. Appropriation Ordinances 2025-10; 2025-10A; 2025-P10;

RECOMMENDED MOTION: "I move that we approve Consent Agenda items A and B."

#### **4. Presentations & Proclamations**

None this meeting.

#### **5. Ordinances and Resolutions:**

A. Ordinance 1796 – An Ordinance adopting and amending Sections 19-202, 19-501 and 19-502 of the City of Goodland Municipal Code to adopt an amended definition, use table and use standard for Adult Entertainment Establishment.

The proposed Ordinance was heard previously at the City Commission meeting on April 21. The City Commission sent it back to the Planning Commission for reconsideration of a couple items. Planning Commission met on May 13 and has returned the proposed Ordinance with changes to the City Commission. See CCCF for further information.

*RECOMMENDED MOTION: “I move that we approve Ordinance 1796, an Ordinance adopting and amending Sections 19-202, 19-501 and 19-502 of the City of Goodland Municipal Code to adopt an amended definition, use table and use standard for Adult Entertainment Establishment.”*

B. Ordinance 1797 – An Ordinance pertaining to the licensing of Adult Entertainment Establishments within the corporate limits of the City of Goodland, Kansas, and amending Chapter 8 of the Goodland City Code.

Similar to the Ordinance 1796 regarding zoning, the proposed Ordinance 1797 was sent back to the Planning Commission for reconsideration of the license fees. The Planning Commission has returned the Ordinance as is for City Commission decision. See CCCF for further information.

*RECOMMENDED MOTION: “I move that we approve Ordinance 1797, an Ordinance pertaining to the licensing of Adult Entertainment Establishments within the corporate limits of the City of Goodland, Kansas, and amending Chapter 8 of the Goodland City Code.”*

#### **6. Formal Actions**

A. Chip Rock Delivery Bid Award

We received 3 bids. Low bid was from Heartland Carriers. This is for 900 tons of chip rock, which is used in our chip seal/road maintenance program.

*RECOMMENDED MOTION: “I move that we award the bid for chip rock delivery to Heartland Carriers for \$6.00/ton and a total of \$5,400.00.”*

B. Construction Board Reappointments

Zach Hildebrand will provide explanation to the Commission. Terms were not staggered when the Construction Board appointments were initiated 3 years ago.

*RECOMMENDED MOTION: “I approve the appointments of - - - - - for the terms as presented to the Construction Board of Trades and Appeals.”*

C. Resignation of Mary Ellen Coumerilh from Planning Commission

See letter of resignation from Mary Ellen Coumerilh that was regretfully submitted. Mary Ellen told her peers on the Planning Commission that she has thoroughly enjoyed her time on the board and has learned quite a bit about city planning.

*RECOMMENDED MOTION: "I approve accepting the resignation of Mary Ellen Coumerilh from the Planning Commission effective May 31, 2024."*

**7. Discussion Items**

A. Planning Work Session

A work session for strategic planning was set by the City Commission members for Tuesday, May 27, 2025.

B. Deadline for City Commissioner election application

Filing Deadline—June 2, 2025. We have included the 2025 City Candidates Guide from the League of Kansas Municipalities in the packet. There is additional information pertinent for any person who wishes to file for one of the three commissioner seats up for election in 2025.

**8. Reports:**

A. City Manager

- Manager Memo
- Police Activity Report - April
- Arts Council – sidewalk project
- Steever Park sprinkler project
- USD352 request for concrete project at West Elementary
- North Water Tower project / water conservation
- Pool opens May 24
- LKM City Forum – Wednesday June 4 – Goodland City Hall

B. City Commissioners

The Mayor will ask each City Commissioner for their comments or questions for staff on any other topic not on the agenda at this time.

C. Mayor

Mayor will present any comments or questions for staff at this time.





## **AGENDA ITEM #**

### **CITY COMMISSION COMMUNICATION FORM**

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**FROM: Crissy Livengood- Ridnour- Sherman County 911 Director**  
**Kent Brown, City Manager**

**DATE: May 19, 2025**

**ITEM: Follow up discussion with County Commissioners at Joint Meeting -**  
**Discuss Grant Application for backup generator for backup 911**  
**site and Armory building.**

**NEXT STEP: Staff Direction**

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☐ ORDINANCE  
☒ MOTION  
☐ INFORMATION

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**I. REQUEST OR ISSUE:**

For the backup 911 dispatch site for Sherman County Communications, a backup generator is needed for operations. A possible grant has been recommended by the County Emergency Management Director that would require a match.

**II. RECOMMENDED ACTION / NEXT STEP:**

Staff direction.

**III. FISCAL IMPACTS:**

Possibility to apply for a grant that would purchase and install a generator to keep the 911 communications center active during an outage. The City of Goodland would be the maintenance of the generator, as it will also be large enough to provide services to the Goodland Police Department during an outage. These maintenance costs will be minimal. Crissy will discuss the details about the grant with the Commissioners. Since it would be on City property, the grant application would be completed by the City.

**IV. BACKGROUND INFORMATION:**

Sherman County Emergency Communications has a backup 911 dispatch center in the Goodland Police Department. In the event of an emergency where 911 communications are unable to function at their primary location,

this backup site will be used.

In the original MOU on April 1, 2024 to operate the backup 911 center - the following statement was included. "A backup power system is required for the operation of a 911 communication center. Currently, there is no backup power at the Goodland Police Department. Requisition shall lie solely with the 911 Communications Center, unless otherwise agreed upon between the City of Goodland and Sherman County."

Ryan Murray, Sherman County Emergency Management Director, has suggested a possible grant application available through Hazard Mitigation Programs from the State of Kansas emergency management.

As per the minutes from April 7 City Commission meeting –

**A. Generator: Armory building for backup dispatch center grant application –** Kent stated, Crissy Ridnour Sherman County Communications Director, has been working on a 911 backup sight at Armory Building. A backup generator is needed for the site to operate. Crissy stated, a generator has been discussed briefly for this building but with us using the building as a backup site that might nudge it up the list. My concern is if we have to move out to building to operate and lose power, it will be difficult to operate. Ryan Murray, Emergency Management Director suggested applying for a mitigation grant through Kansas Department of Emergency Management. With a mitigation grant you try to prevent an issue and the Sherman County Plan approved by the State identified the need for a generator. There is also a generator assistance program through Kansas Infrastructure Hub which Ryan feels may assist. I cannot apply for a grant because it is city property but I want to get discussion started with commission. I think it would benefit the Police department as well. Jason stated, we looked into applying for a grant but we did not meet the criteria for the generator. I believe there is a match involved with grant and for operations the police department does not need a generator. I am concerned if the match money comes from my budget because we have other needs. I am happy to help get center up and running with backup power but I have other equipment needs that take priority. I know Dustin Bedore indicated those two rooms could not be isolated so the entire facility would be tied to the generator. Again, I do not need for police operations and do not have funding in my budget. Crissy stated this grant is 25% local match. Kent stated, the grant requires application in 2025. We need to discuss with County Commission as this could be a point of collaboration between the two entities since it is a county department. There are concerns from Jason about other equipment needs that are priority. Crissy stated, during disasters natural gas and diesel are cut off to the community. If the services were cut off to this building you would need a place to operate. Commissioner Artzer stated, we need to research more grant opportunities. Commissioner Myers stated, I feel we need to discuss with county commission as a joint venture.

**GOODLAND CITY COMMISSION**  
**Regular Meeting**

**May 5, 2025**

**5:00 P.M.**

Mayor Jason Showalter called the meeting to order with Vice-Mayor J. J. Howard and Commissioner Sarah Artzer responding to roll call. Commissioner Ann Myers and Commissioner Brook Redlin were reported absent.

Also present were Dustin Bedore – Director of Electric Utilities, Joshua Jordan – IT Director, Kenton Keith – Director of Streets and Facilities, Danny Krayca – Director of Parks, Zach Hildebrand – Code Enforcement/Building Official, Jake Kling – City Attorney, Shauna Johnson – Deputy City Clerk, Mary Volk - City Clerk and Kent Brown - City Manager.

**Mayor Showalter led Pledge of Allegiance**

**PUBLIC COMMENT**

**PROCLAMATIONS AND PRESENTATIONS**

- A. **National Police Week Proclamation** – Mayor Showalter proclaimed the week of May 11-17, 2025 as National Police week. Mayor Showalter stated, I will be reading the proclamation at the police department on Thursday, May 8<sup>th</sup> at 4:00 p.m.
- B. **National Building Safety Month Proclamation** – Mayor Showalter proclaimed the month of May 2025 as Building Safety Month. Mayor Showalter stated, I would like to thank Zach for all the hard work he does. Zach stated, it is multiple city departments that come together as a team for the safety of the community.

**CONSENT AGENDA**

- A. **04/21/2025 Commission Meeting Minutes**
- B. **Appropriation Ordinances: 2025-09, 2025-09A and 2025-P09**  
**ON A MOTION** by Vice Mayor Howard to approve Consent Agenda **seconded by** Commissioner Artzer.  
**MOTION carried on a VOTE of 3-0.**

**ORDINANCES AND RESOLUTIONS**

- A. **Resolution 2025-14: A Resolution providing for the authorizing the placement of stop signs at the intersection of 13<sup>th</sup> St. and Sherman Ave.** – Kent stated, this is per a request received to review the traffic control signage at 13<sup>th</sup> St. and Sherman Ave. Staff did review and agree this would be needed with traffic generators at intersection. Commissioner Artzer asked, is there was a reason the stop signs are being put on the North and South instead of the East and West. Kent informed the commission there are stop signs close to proximity of the east and west streets. Mayor Showalter asked, what is thought process to decide on placement of the signs. Kent stated, staff looks at traffic generators in the area. Kenton added, history of traffic accidents on the corner is considered also. **ON A MOTION** by Mayor Showalter to approve Resolution 2025-14 allowing for the placement of stop signs **seconded by** Vice-Mayor Howard. **MOTION carried on a VOTE of 3-0.**

**FORMAL ACTIONS**

- A. **IFB 2025-0501 Bid Award – 1615 Center Ave-** Zach stated, city received two bids, Goody's \$6500.00 completion time of 30 days and S&M Repair \$8000.00 completion time of 20 days. Staff recommendation is to accept the bid from S&M due to the inoperable vehicle on the property. Vice-Mayor Howard stated, I believe the difference of \$1500 is a lot for vehicle removal. Kent stated, the concern for staff was the time of completion for both properties. Mayor Showalter asked, is staff suggesting to pick one for each of the properties because of the time frame? Zach stated, yes. **ON A MOTION** by Mayor Showalter to approve the demolition bid from S&M Repair for 1615 Center Avenue in the amount of \$8000.00 **seconded by** Commissioner Artzer. **MOTION carried on a VOTE of 3-0.**
- B. **IFB 2025-0503 Bid Award – 302 W 15<sup>th</sup> St -** Zach stated, the city received two bids, Goody's for \$6500.00 completion time of 30 days and S&M for \$8500.00 with completion time of 20 days. **ON A MOTION** by Commissioner Artzer to approve the demolition bid from Goody's for 302 W. 15<sup>th</sup> Street in the amount of \$6500.00 **seconded by** Vice-Mayor Howard. **MOTION carried on a VOTE of 3-0.**
- C. **Contract Moving Bid Award -** Zach stated, the city received one bid from Damon Rickard in the mount of \$44.00 per hour. Staff looked into getting mower and equipment for the city to mow but the cost for equipment is higher

than what was billed in 2024. **ON A MOTION** by Mayor Showalter to approve the bid for contract mowing from Damon Rickard in the amount of \$44.00 per hour **seconded** by Vice-Mayor Howard. **MOTION carried on a VOTE of 3-0.**

- D. Contract to evaluate Power Supply contract Offers by Midwest Municipal Solutions, LLC.** – Kent stated, this contract is with Midwest Municipal Solutions, Inc to evaluate the energy contract proposals with Sunflower Electric and Kansas Municipal Energy Agency (KMEA) in the amount of \$3,975. **ON A MOTION** by Mayor Showalter to approve the contract with Midwest Municipal Solutions, Inc to evaluate the energy contract proposals with Sunflower Electric and KMEA in the amount of \$3,975 **seconded** by Commissioner Artzer. **MOTION carried on a VOTE of 3-0.**
- E. Revision to Water Tower Inspection Contract** – Kent stated, the original contract with Viking provided inspection, cleaning, sampling of water and accumulated sediment, conducting a condition assessment report detailing observations and deficiencies on water towers every two years. There were major repairs done on the tank at the power plant in 2024 and scheduled repairs for the north water tank in 2025. Viking is proposing a reduction in the contract for the inspection in 2025 because of the recent projects. The contract would change from \$15,180.00 to \$3900.00. **ON A MOTION** by Mayor Showalter to approve the revised project contract for 2025 with Viking in the amount of \$3,900 **seconded** by Commissioner Artzer. **MOTION carried on a VOTE of 3-0.**

## DISCUSSION

- A. Topics for Joint Meeting with County Commission** – Kent asked commission for possible topics to be discussed during a joint meeting. One topic that could be discussed is the backup generator at the Police Department for 911 Dispatch. There are grants available but would likely be a 75/25 grant requiring 25 percent to come from the city or possibly shared by the county. Mayor Showalter asked, could we invite the new Sherman County Sheriff to hear about his department and any upcoming projects. It was suggested to try and schedule a joint meeting right before a City Commission meeting. It was decided to try for the first meeting in June.
- B. Planning Work Session** – A meeting date was set for May 27<sup>th</sup> at 5:00 p.m.

## REPORTS

- A. City Manager** – **1.** Manager memo is in the packet. **2.** EMC Dividend check was received by the city. **3.** April month end financial report was included in packet. **4.** Transportation Van Grant for FY26 was received. The amount is a little less than last year, but its nice to still have the service. **5.** Citywide cleanup was another successful year. Kenton was unable to get numbers at this time, but would receive soon. Mayor Showalter asked, is it possible to issue a press release when the numbers do come in? **6.** Financial system software change is still ongoing with staff reviewing possibilities. **7.** Reminder of LKM City forum June 4<sup>th</sup> at City Hall.

### City Commissioners

**Vice-Mayor Howard** – **1.** Thanked all employees for the Spring Clean-up.

**Commissioner Artzer** – **1.** No Report

**Commissioner Myers** – **1.** Absent, No Report

**Commissioner Redlin** – **1.** Absent, No Report

- B. Mayor Showalter**– **1.** Thanked all employees for clean-up efforts.

**ADJOURNMENT WAS HAD ON A MOTION BY** Vice-Mayor Howard **seconded** by Commissioner Artzer. **Motion carried by unanimous VOTE, meeting adjourned at 5:38 p.m. Next meeting is scheduled for May 19, 2025.**

ATTEST:

\_\_\_\_\_  
Jason Showalter, Mayor

\_\_\_\_\_  
Shauna Johnson, Deputy City Clerk

INVOICE NO	LN	DATE	PO NO	REFERENCE	CD	GL ACCOUNT	1099	NET	CHECK	PD DATE
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			3784	AMAZON CAPITAL SERVICES						
1TDL-X9W7-VMD7	1	5/08/25		SUNSCREEN		11-25-3120		92.00	72474	5/19/25
1TDL-X9W7-VMD7	2	5/08/25		HAND SOAP		11-25-3120		14.88	72474	5/19/25
1TDL-X9W7-VMD7	3	5/08/25		LYSOL WIPES		11-25-3120		59.88	72474	5/19/25
1TDL-X9W7-VMD7	4	5/08/25		WINDEX		11-25-3120		16.72	72474	5/19/25
1TDL-X9W7-VMD7	5	5/08/25		PAYROLL ENVELOPES		15-44-3120		23.51	72474	5/19/25
1TDL-X9W7-VMD7	6	5/08/25		CLOROX TOILET BOWL CLEANER		11-25-3120		25.20	72474	5/19/25
1TDL-X9W7-VMD7	7	5/08/25		TOILET PAPER		11-02-3120		32.45	72474	5/19/25
1TDL-X9W7-VMD7	8	5/08/25		PAPER TOWELS		11-25-3120		36.70	72474	5/19/25
1TDL-X9W7-VMD7	9	5/08/25		TOILET PAPER		11-25-3120		47.35	72474	5/19/25
1TDL-X9W7-VMD7	10	5/08/25		PERFORATED PAPER/PAYROLL UTIL		15-44-3120		55.78	72474	5/19/25
1TDL-X9W7-VMD7	11	5/08/25		DISPOSABLE GLOVES		11-25-3120		56.98	72474	5/19/25
1TDL-X9W7-VMD7	12	5/08/25		POOL CLARIFIER		11-25-3120		54.88	72474	5/19/25
1TDL-X9W7-VMD7	13	5/08/25		DISINFECTANT SPRAY		11-25-3120		71.09	72474	5/19/25
1TDL-X9W7-VMD7	14	5/08/25		FLY TRAPS		11-25-3120		9.49	72474	5/19/25
1TDL-X9W7-VMD7	15	5/08/25		CREDIT		11-25-3120		5.70-	72474	5/19/25
1V7Y-W6PM-KHFW	1	5/03/25		CLEANER, DISINFECTANT		11-25-3120		146.10	72474	5/19/25
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AMAZON CAPITAL SERVICES								737.31		
			2871	AMERICAN FAMILY LIFE						
PR20250502	1	5/02/25		AFLAC CANCER		11-00-0012	N	33.18	3046200	5/09/25 E
PR20250502	2	5/02/25		AFLAC ACCIDENT		11-00-0012	N	57.12	3046200	5/09/25 E
PR20250502	3	5/02/25		AFLAC ACCIDENT		15-00-0012	N	33.30	3046200	5/09/25 E
PR20250502	4	5/02/25		AFLAC ST DISB		11-00-0012	N	54.30	3046200	5/09/25 E
PR20250502	5	5/02/25		AFLAC ST DISB		15-00-0012	N	65.52	3046200	5/09/25 E
PR20250502	6	5/02/25		AFLAC LIFE RIDR		15-00-0012	N	2.76	3046200	5/09/25 E
PR20250502	7	5/02/25		AFLAC LIFE		11-00-0012	N	21.31	3046200	5/09/25 E
PR20250502	8	5/02/25		AFLAC LIFE		21-00-0012	N	12.51	3046200	5/09/25 E
PR20250502	9	5/02/25		SPEC HLTH EVENT		11-00-0012	N	20.10	3046200	5/09/25 E
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AMERICAN FAMILY LIFE								300.10		
			1389	AMERICAN FID						
PR20250502	1	5/02/25		AF CANCER AT		11-00-0012	N	47.05	3046197	5/09/25 E
PR20250502	2	5/02/25		AF CANCER AT		15-00-0012	N	16.90	3046197	5/09/25 E
PR20250502	3	5/02/25		AF CANCER AT		21-00-0012	N	4.95	3046197	5/09/25 E
PR20250502	4	5/02/25		AF CANCER AT		23-00-0012	N	4.95	3046197	5/09/25 E
PR20250502	5	5/02/25		AMER FID CANCER		11-00-0012	N	156.54	3046197	5/09/25 E
PR20250502	6	5/02/25		AMER FID CANCER		15-00-0012	N	115.00	3046197	5/09/25 E
PR20250502	7	5/02/25		AMER FID CANCER		21-00-0012	N	45.13	3046197	5/09/25 E
PR20250502	8	5/02/25		AMER FID CANCER		23-00-0012	N	13.47	3046197	5/09/25 E
PR20250502	9	5/02/25		AMER FID LIFE		11-00-0012	N	268.04	3046197	5/09/25 E
PR20250502	10	5/02/25		AMER FID LIFE		15-00-0012	N	239.16	3046197	5/09/25 E
PR20250502	11	5/02/25		AMER FID LIFE		21-00-0012	N	71.25	3046197	5/09/25 E
PR20250502	12	5/02/25		AMER FID LIFE		23-00-0012	N	71.25	3046197	5/09/25 E
PR20250502	13	5/02/25		AM FID ACCIDENT		11-00-0012	N	160.80	3046197	5/09/25 E
PR20250502	14	5/02/25		AM FID ACCIDENT		15-00-0012	N	84.75	3046197	5/09/25 E
PR20250502	15	5/02/25		AM FID ACCIDENT		21-00-0012	N	26.18	3046197	5/09/25 E
PR20250502	16	5/02/25		AM FID ACCIDENT		23-00-0012	N	8.72	3046197	5/09/25 E
PR20250502	17	5/02/25		AM FID HOSPITAL		15-00-0012	N	26.99	3046197	5/09/25 E
PR20250502	18	5/02/25		AM FID HOSPITAL		21-00-0012	N	7.97	3046197	5/09/25 E
PR20250502	19	5/02/25		AM FID HOSPITAL		23-00-0012	N	7.96	3046197	5/09/25 E
PR20250502	20	5/02/25		AM FD DISABILTY		11-00-0012	N	115.58	3046197	5/09/25 E

INVOICE NO	LN	DATE	PO NO	REFERENCE	CD	GL ACCOUNT	1099	NET	CHECK	PD DATE
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1389 AMERICAN FID										
PR20250502	21	5/02/25		AM FD DISABILTY		15-00-0012	N	18.48	3046197	5/09/25 E
PR20250502	22	5/02/25		AM FD DISABILTY		21-00-0012	N	19.38	3046197	5/09/25 E
PR20250502	23	5/02/25		AF CRITICAL CR		11-00-0012	N	35.93	3046197	5/09/25 E
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AMERICAN FID								1566.43		
1390 AMERICAN FIDELITY										
PR20250502	1	5/02/25		AF MED REIMBURS		11-00-0012	N	547.52	3046198	5/09/25 E
PR20250502	2	5/02/25		AF MED REIMBURS		15-00-0012	N	440.85	3046198	5/09/25 E
PR20250502	3	5/02/25		AF MED REIMBURS		21-00-0012	N	125.00	3046198	5/09/25 E
PR20250502	4	5/02/25		AF MED REIMBURS		23-00-0012	N	62.50	3046198	5/09/25 E
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AMERICAN FIDELITY								1175.87		
3774 B&H PHOTO-VIDEO										
233568541	1	4/24/25		COLOR TONER CARTRIDGES		11-02-3120		354.09	72475	5/19/25
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B&H PHOTO-VIDEO								354.09		
374 BLACK HILLS ENERGY										
GEN25-218	1	5/02/25		GAS CHARGES/PARKS		11-15-2100		65.87	72476	5/19/25
GEN25-218	2	5/02/25		GAS CHARGES/AIRPORT		11-13-2100		32.65	72476	5/19/25
GEN25-218	3	5/02/25		GAS CHARGES/AIRPORT		11-13-2100		109.24	72476	5/19/25
GEN25-219	1	5/09/25		GAS CHARGES/WATER TREATMENT		21-40-2100		191.86	72476	5/19/25
GEN25-220	1	5/06/25		GAS CHARGES/MUSEUM		11-17-2100		189.28	72476	5/19/25
GEN25-221	1	5/06/25		GAS CHARGES/CITY SHOP		11-11-2100		157.94	72476	5/19/25
GEN25-222	1	5/06/25		GAS CHARGES/CITY SHOP		21-42-2100		143.88	72476	5/19/25
GEN25-223	1	5/06/25		GAS CHARGES/POWER PLANT		15-40-2100		125.90	72476	5/19/25
GEN25-224	1	5/09/25		GAS CHARGES/CITY BLDG		15-44-2100		53.24	72476	5/19/25
GEN25-224	2	5/09/25		GAS CHARGES/CITY BLDG		21-40-2100		53.23	72476	5/19/25
GEN25-225	1	5/06/25		GAS CHARGES/WELCOME CENTER		11-21-2100		80.31	72476	5/19/25
GEN25-226	1	5/09/25		GAS CHARGES/ARTS CENTER		11-02-2100		40.56	72476	5/19/25
								-----		
BLACK HILLS ENERGY								1243.96		
71 BLUE CROSS - BLUE SHIELD										
PR20250502	1	5/02/25		BCBS S300/SHIP		11-00-0012	N	22.09	3046192	5/09/25 E
PR20250502	2	5/02/25		BCBS S300/SHIP		15-00-0012	N	20.12	3046192	5/09/25 E
								-----		
BLUE CROSS - BLUE SHIELD								42.21		
1331 CASHIER'S CHECK										
GEN25-204	1	5/08/25		INVEST/THE BANK		03-00-0003		20000.00	72472	5/08/25
GEN25-204	2	5/08/25		INVEST/THE BANK		06-00-0003		40000.00	72472	5/08/25
GEN25-204	3	5/08/25		INVEST/THE BANK		07-00-0003		140000.00	72472	5/08/25
GEN25-204	4	5/08/25		INVEST/THE BANK		09-00-0003		105000.00	72472	5/08/25
GEN25-204	6	5/08/25		INVEST/THE BANK		18-00-0003		6500.00	72472	5/08/25
GEN25-204	7	5/08/25		INVEST/THE BANK		20-00-0003		7000.00	72472	5/08/25
GEN25-204	8	5/08/25		INVEST/THE BANK		21-00-0003		85700.00	72472	5/08/25
GEN25-204	9	5/08/25		INVEST/THE BANK		22-00-0003		40000.00	72472	5/08/25
GEN25-204	10	5/08/25		INVEST/THE BANK		23-00-0003		40000.00	72472	5/08/25
GEN25-204	11	5/08/25		INVEST/THE BANK		25-00-0003		20000.00	72472	5/08/25
GEN25-204	12	5/08/25		INVEST/THE BANK		27-00-0003		2300.00	72472	5/08/25

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1331 CASHIER'S CHECK										
GEN25-204	13	5/08/25		INVEST/THE BANK		32-00-0003		95000.00	72472	5/08/25
GEN25-204	14	5/08/25		INVEST/THE BANK		33-00-0003		130000.00	72472	5/08/25
GEN25-204	15	5/08/25		INVEST/THE BANK		36-00-0003		1630000.00	72472	5/08/25
GEN25-204	18	5/08/25		INVEST/FNB BANK		15-00-0003		240000.00	72472	5/08/25
GEN25-204	19	5/08/25		INVEST/FNB BANK		27-00-0003		5500.00	72472	5/08/25
GEN25-204	20	5/08/25		INVEST/FNB BANK		37-00-0003		86000.00	72472	5/08/25
GEN25-204	21	5/08/25		INVEST/FNB BANK		38-00-0003		2030000.00	72472	5/08/25
								-----		
CASHIER'S CHECK								4723000.00		
519 CITY OF GOODLAN										
PR20250502	1	5/02/25		TECHNOLOGY		15-00-0012	N	15.00	3046193	5/09/25 E
								-----		
CITY OF GOODLAN								15.00		
674 CITY OF GOODLAND, CASHIER										
GEN25-227	1	5/19/25		S4C DEED FILING		11-02-3120	N	21.00	72477	5/19/25
GEN25-227	2	5/19/25		STREET SWEEPER TAG		11-11-3120		18.00	72477	5/19/25
GEN25-227	3	5/19/25		QUIT CLAIM DEED		05-01-2140		21.00	72477	5/19/25
GEN25-227	4	5/19/25		PD POSTAGE		11-03-3130		18.65	72477	5/19/25
GEN25-227	5	5/19/25		PD POSTAGE		11-03-3130	N	21.25	72477	5/19/25
								-----		
CITY OF GOODLAND, CASHIER								99.90		
515 CITY OF GOODLAND, FUEL										
GEN25-205	1	5/01/25		DIESEL		15-42-3070		760.13	72479	5/19/25
GEN25-205	2	5/01/25		DIESEL		11-15-3070		196.45	72479	5/19/25
GEN25-205	3	5/01/25		DIESEL		11-23-3070		36.59	72479	5/19/25
GEN25-205	4	5/01/25		DIESEL		11-11-3070		957.22	72479	5/19/25
GEN25-205	5	5/01/25		DIESEL		21-42-3070		425.00	72479	5/19/25
GEN25-205	6	5/01/25		GAS		11-09-3070		84.60	72479	5/19/25
GEN25-205	7	5/01/25		GAS		15-44-3070		67.96	72479	5/19/25
GEN25-205	8	5/01/25		GAS		15-42-3070		159.05	72479	5/19/25
GEN25-205	9	5/01/25		GAS		15-40-3070		344.60	72479	5/19/25
GEN25-205	10	5/01/25		GAS		11-15-3070		346.01	72479	5/19/25
GEN25-205	11	5/01/25		GAS		11-03-3070		2014.04	72479	5/19/25
GEN25-205	12	5/01/25		GAS		11-11-3070		468.12	72479	5/19/25
GEN25-205	13	5/01/25		GAS		11-06-3070		338.96	72479	5/19/25
GEN25-205	14	5/01/25		GAS		21-42-3070		232.93	72479	5/19/25
GEN25-205	15	5/01/25		GAS		21-40-3070		369.98	72479	5/19/25
								-----		
CITY OF GOODLAND, FUEL								6801.64		
4050 COMMUNITY MATTERS INSTITU										
GL 25-02	1	5/12/25		REVIEW ADULT USE CODE		11-02-2140		280.00	72480	5/19/25
								-----		
COMMUNITY MATTERS INSTITU								280.00		
987 COMPLIANCE ONE										
328179	1	5/07/25		ADMIN FEE		15-42-2140		45.90	72481	5/19/25
328179	2	5/07/25		ADMIN FEE		15-40-2140		30.60	72481	5/19/25
328179	3	5/07/25		ADMIN FEE		11-11-2140		53.55	72481	5/19/25
328179	4	5/07/25		PREEMPLOYMENT OVERAGE/HARDESTY		11-02-2140		5.00	72481	5/19/25

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987 COMPLIANCE ONE										
328492	1	5/07/25		EAP		15-44-2140		4.40	72481	5/19/25
328492	2	5/07/25		EAP		15-42-2140		5.50	72481	5/19/25
328492	3	5/07/25		EAP		11-15-2140		3.30	72481	5/19/25
328492	4	5/07/25		EAP		11-11-2140		4.40	72481	5/19/25
328492	5	5/07/25		EAP		11-03-2140		9.90	72481	5/19/25
328492	6	5/07/25		EAP		11-02-2140		4.40	72481	5/19/25
328492	7	5/07/25		EAP		11-17-2140		1.10	72481	5/19/25
328492	8	5/07/25		EAP		21-42-2140		3.30	72481	5/19/25
328492	9	5/07/25		EAP		23-41-2140		1.10	72481	5/19/25
								-----		
COMPLIANCE ONE								172.45		
2015 CONST.NEWENERGY										
4314051	1	5/15/25		GAS CHARGES/CITY SHOP		11-11-2100		456.85	72482	5/19/25
4314068	1	5/15/25		GAS CHARGES/CITY BLDG		15-44-2100		93.66	72482	5/19/25
4314068	2	5/15/25		GAS CHARGES/CITY BLDG		21-40-2100	N	93.65	72482	5/19/25
								-----		
CONST.NEWENERGY								644.16		
2817 DESIGNS UNLIMITED										
41622	1	5/06/25	20824	BLUE POINT JUNIPER X 12		11-15-3120		600.00	72483	5/19/25
								-----		
DESIGNS UNLIMITED								600.00		
4149 DRIGGS DESIGN GROUP, PA										
4806	1	4/28/25		SURVEY/PIONEER PARK		11-09-2140		2500.00	72484	5/19/25
								-----		
DRIGGS DESIGN GROUP, PA								2500.00		
2254 EAGLE COMMUNICATIONS										
GEN25-228	1	5/01/25		TELEPHONE/INTERNET		11-02-2180		282.29	72526	5/19/25
GEN25-228	2	5/01/25		TELEPHONE/INTERNET		11-03-2180		414.29	72526	5/19/25
GEN25-228	3	5/01/25		TELEPHONE/INTERNET		11-04-2180		123.18	72526	5/19/25
GEN25-228	4	5/01/25		TELEPHONE/INTERNET		11-06-2180		51.84	72526	5/19/25
GEN25-228	5	5/01/25		TELEPHONE/INTERNET		11-09-2180		154.38	72526	5/19/25
GEN25-228	6	5/01/25		TELEPHONE/INTERNET		11-11-2100		183.17	72526	5/19/25
GEN25-228	7	5/01/25		TELEPHONE/INTERNET		11-15-2100		125.17	72526	5/19/25
GEN25-228	8	5/01/25		TELEPHONE/INTERNET		11-17-2180		125.17	72526	5/19/25
GEN25-228	9	5/01/25		TELEPHONE/INTERNET		11-25-2180		183.17	72526	5/19/25
GEN25-228	10	5/01/25		TELEPHONE/INTERNET		15-40-2100		211.93	72526	5/19/25
GEN25-228	11	5/01/25		TELEPHONE/INTERNET		15-42-2100		183.17	72526	5/19/25
GEN25-228	12	5/01/25		TELEPHONE/INTERNET		15-44-2180		269.46	72526	5/19/25
GEN25-228	13	5/01/25		TELEPHONE/INTERNET		21-40-2180		125.17	72526	5/19/25
GEN25-228	14	5/01/25		TELEPHONE/INTERNET		21-42-2100		152.41	72526	5/19/25
GEN25-228	15	5/01/25		TELEPHONE/INTERNET		23-41-2180		121.53	72526	5/19/25
								-----		
EAGLE COMMUNICATIONS								2706.33		
3800 EMC INSURANCE COMPANIES										
7002589798	1	5/07/25		PREMIUM		21-40-2060		472.62	72485	5/19/25
7002589798	2	5/07/25		PREMIUM		21-42-2060		472.62	72485	5/19/25
7002589798	3	5/07/25		PREMIUM		23-41-2060		472.62	72485	5/19/25
7002589798	4	5/07/25		PREMIUM		23-43-2060		472.62	72485	5/19/25



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			3800	EMC INSURANCE COMPANIES						
7002589798	5	5/07/25		PREMIUM		15-40-2060		6380.38	72485	5/19/25
7002589798	6	5/07/25		PREMIUM		15-42-2060		6380.38	72485	5/19/25
7002589798	7	5/07/25		PREMIUM		15-44-2060		945.24	72485	5/19/25
7002589798	8	5/07/25		PREMIUM		11-02-2060		8034.55	72485	5/19/25
7002589798-1	1	5/07/25		POOL PREMIUM		11-25-2060		13691.00	72485	5/19/25
7002589798-1	2	5/07/25		MUSEUM PREMIUM		11-17-2060		5369.00	72485	5/19/25
7002589798-1	3	5/07/25		TRANSPORTATION VAN PREMIUM		11-06-2060		977.00	72485	5/19/25
								-----		
				EMC INSURANCE COMPANIES				43668.03		
			517	EVANS,BIERLY,HUTCHISON &						
15880	1	4/29/25		INDUSTRIAL PARK		04-01-2140	M	3500.00	72486	5/19/25
								-----		
				EVANS,BIERLY,HUTCHISON &				3500.00		
			205	FRONTIER AG						
898311	1	5/14/25		DIESEL/WASTE WATER PLANT		23-41-3070		729.60	72487	5/19/25
								-----		
				FRONTIER AG				729.60		
			171	GALL'S INC.						
030781053	1	3/18/25	21025	NAMETAG/SPRINGER		11-03-3120		29.25	72488	5/19/25
030818464	1	3/22/25	21028	ASP 21" SENTRY BATON		11-03-3120		124.30	72488	5/19/25
030818464	2	3/22/25	21028	5.11 5 IN 1 WINTER JACKET		11-03-3160		284.30	72488	5/19/25
030889480	1	3/29/25	21028	NAMETAG/Q WRIGHT		11-03-3160		19.67	72488	5/19/25
031199746	1	4/30/25	21028	SERVING SINCE TAG/Q WRIGHT		11-03-3160		29.01	72488	5/19/25
								-----		
				GALL'S INC.				486.53		
			3721	GOODLAND AUTOMOTIVE LLC						
404145	1	4/01/25		BRAKE PADS, ROTORS/#3		11-03-3170		43.91	72489	5/19/25
404284	1	4/04/25		WORK LIGHT		23-41-3120		74.09	72489	5/19/25
404815	1	4/17/25		BRAKE PADS & ROTORS/#2		11-03-3170		176.90	72489	5/19/25
404834	1	4/17/25		SPARK PLUG/#38		23-41-3170		87.92	72489	5/19/25
404936	1	4/21/25		BATTERY/MOWER		11-11-3060		135.99	72489	5/19/25
404957	1	4/21/25		11PC SAE MD, 14 PC 3/8 MD LGT		11-11-3020		97.74	72489	5/19/25
405073	1	4/24/25		GARAGE DOOR LUBE		11-11-3030		58.32	72489	5/19/25
								-----		
				GOODLAND AUTOMOTIVE LLC				674.87		
			206	GOODLAND STAR-NEWS						
7497-0425	1	4/30/25		PUBLIC TRANSPORTATION AD		11-06-2130		42.90	72490	5/19/25
								-----		
				GOODLAND STAR-NEWS				42.90		
			167	GOODLAND YOST FARM SUPPLY						
18604	1	4/10/25		ROPE		11-11-3060		3.00	72491	5/19/25
								-----		
				GOODLAND YOST FARM SUPPLY				3.00		
			1056	H & H SPRINKLERS INC						
2614	1	3/28/25		BORE/WALNUT ST PROJECT		38-01-4080		14510.00	72492	5/19/25
2617	1	3/28/25		BORE/24/7 CHARGING STATION		21-42-3050		550.00	72492	5/19/25

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2623	1	4/30/25		1056 H & H SPRINKLERS INC BORE/WALNUT ST PROJECT		38-01-4080		9600.00	72492	5/19/25
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H & H SPRINKLERS INC								24660.00		
3249 INTERNAL REVENUE SERVICE										
PR20250502	1	5/02/25		FED/FICA TAX		11-00-0011	N	13196.82	3046201	5/09/25 E
PR20250502	2	5/02/25		FED/FICA TAX		15-00-0011	N	7307.73	3046201	5/09/25 E
PR20250502	3	5/02/25		FED/FICA TAX		21-00-0011	N	1514.86	3046201	5/09/25 E
PR20250502	4	5/02/25		FED/FICA TAX		23-00-0011	N	784.14	3046201	5/09/25 E
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INTERNAL REVENUE SERVICE								22803.55		
4081 JR AUDIO										
11707	1	5/01/25	21034	LIGHT UPGRADE/#7 & #8		36-01-4010		1340.00	72493	5/19/25
								-----		
JR AUDIO								1340.00		
613 KANSAS MUNICIPAL UTILITIE										
200009662	1	5/05/25	21077	UD SCHOOL/BOWEN		15-42-2170		495.00	72494	5/19/25
200009662	2	5/05/25	21077	UD SCHOOL/FYFE		15-42-2170		495.00	72494	5/19/25
200009662	3	5/05/25	21077	UD SCHOOL/SMITH		15-42-2170		495.00	72494	5/19/25
								-----		
KANSAS MUNICIPAL UTILITIE								1485.00		
2052 KANSAS ONE-CALL SYSTEM, I										
5040277	1	4/30/25		45 LOCATES		15-42-2140		29.93	72495	5/19/25
5040277	2	4/30/25		45 LOCATES		21-40-2140		29.92	72495	5/19/25
								-----		
KANSAS ONE-CALL SYSTEM, I								59.85		
1072 KANSAS PAYMENT CENTER										
PR20250502	1	5/02/25		INCOME WITHOLD		11-00-0012	N	96.46	3046196	5/09/25 E
PR20250502	2	5/02/25		INCOME WITHOLD		15-00-0012	N	461.54	3046196	5/09/25 E
								-----		
KANSAS PAYMENT CENTER								558.00		
225 KANSASLAND TIRE-GOODLAND										
45691	1	4/07/25		TIRE REPAIR/20 F150		15-42-3170		21.80	72496	5/19/25
45922	1	4/16/25		TIRE REPAIR/ORING/ LOADER		11-11-3060		366.08	72496	5/19/25
46100	1	4/23/25		TIRE REPAIR/05 CHEV		11-11-3170		20.00	72496	5/19/25
46162	1	4/25/25		TIRE REPAIR/ROLL IN		11-11-3170		20.00	72496	5/19/25
								-----		
KANSASLAND TIRE-GOODLAND								427.88		
1263 KMEA-MID STATES										
2721-4-25	1	5/14/25		LABOR/REPLACE REGULATOR SCADA		15-40-2140		9039.83	72497	5/19/25
2721-4-25	2	5/14/25		LABOR/REPLACE REGULATOR SCADA		15-40-3060		9039.83	72497	5/19/25
								-----		
KMEA-MID STATES								18079.66		
1246 KMEA-WAPA										
WAPA-GO-2025-05	1	5/06/25		WAPA/APRIL 2025		15-40-2120		10285.00	72498	5/19/25
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KMEA-WAPA							10285.00			
865 KS DEPT TAX										
PR20250502	1	5/02/25		STATE TAX		11-00-0011	N	2138.48	3046195	5/09/25 E
PR20250502	2	5/02/25		STATE TAX		15-00-0011	N	1242.96	3046195	5/09/25 E
PR20250502	3	5/02/25		STATE TAX		21-00-0011	N	252.42	3046195	5/09/25 E
PR20250502	4	5/02/25		STATE TAX		23-00-0011	N	119.85	3046195	5/09/25 E
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KS DEPT TAX							3753.71			
523 KS PUBLIC EMP. RETIREMENT										
PR20250502	1	5/02/25		KPERS		11-00-0012	N	2566.81	3046194	5/09/25 E
PR20250502	2	5/02/25		KPERS		15-00-0012	N	2323.00	3046194	5/09/25 E
PR20250502	3	5/02/25		KPERS		21-00-0012	N	223.78	3046194	5/09/25 E
PR20250502	4	5/02/25		KPERS		23-00-0012	N	223.77	3046194	5/09/25 E
PR20250502	5	5/02/25		OPTIONAL KPERS		11-00-0012	N	311.68	3046194	5/09/25 E
PR20250502	6	5/02/25		OPTIONAL KPERS		15-00-0012	N	53.15	3046194	5/09/25 E
PR20250502	7	5/02/25		KPERS II		11-00-0012	N	2062.79	3046194	5/09/25 E
PR20250502	8	5/02/25		KPERS II		15-00-0012	N	1471.81	3046194	5/09/25 E
PR20250502	9	5/02/25		KPERS II		21-00-0012	N	105.44	3046194	5/09/25 E
PR20250502	10	5/02/25		KPERS II		23-00-0012	N	105.44	3046194	5/09/25 E
PR20250502	11	5/02/25		KPERS III		11-00-0012	N	4315.69	3046194	5/09/25 E
PR20250502	12	5/02/25		KPERS III		15-00-0012	N	1553.55	3046194	5/09/25 E
PR20250502	13	5/02/25		KPERS III		21-00-0012	N	788.07	3046194	5/09/25 E
PR20250502	14	5/02/25		KPERS III		23-00-0012	N	220.82	3046194	5/09/25 E
PR20250502	15	5/02/25		KPERS D&D		11-00-0012	N	569.38	3046194	5/09/25 E
PR20250502	16	5/02/25		KPERS D&D		15-00-0012	N	340.44	3046194	5/09/25 E
PR20250502	17	5/02/25		KPERS D&D		21-00-0012	N	71.12	3046194	5/09/25 E
PR20250502	18	5/02/25		KPERS D&D		23-00-0012	N	35.01	3046194	5/09/25 E
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KS PUBLIC EMP. RETIREMENT							17341.75			
3998 MASA										
PR20250502	1	5/02/25		MEDICAL TRANSP		11-00-0012	N	207.00	72467	5/09/25
PR20250502	2	5/02/25		MEDICAL TRANSP		15-00-0012	N	140.00	72467	5/09/25
PR20250502	3	5/02/25		MEDICAL TRANSP		21-00-0012	N	21.00	72467	5/09/25
PR20250502	4	5/02/25		MEDICAL TRANSP		23-00-0012	N	7.00	72467	5/09/25
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MASA							375.00			
1440 MCCLURE PLUMBING & HEATIN										
33087	1	4/07/25		1.5" PIPE & BALL VALVE		11-25-3060		140.93	72499	5/19/25
33107	1	4/18/25		30" 2" GALV TOE CUT/THREAD		21-42-3050		58.48	72499	5/19/25
33204	1	4/24/25		1.5 SPUD GASKET		11-15-3060		1.50	72499	5/19/25
62098	1	1/24/25		EPAIRED HEAT REGISTER/BATHROOM		11-21-3030		252.10	72499	5/19/25
62376	1	4/08/25		ROOF TOP HEATER/MUSEUM		38-01-4010		12989.88	72499	5/19/25
62424	1	4/15/25		SEWER CABLE MACHINE/POWER PLAN		15-40-3030		474.15	72499	5/19/25
62450	1	4/22/25		SEWER BROKEN PIPE REPAIR		15-40-3030		3593.01	72499	5/19/25
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MCCLURE PLUMBING & HEATIN							17510.05			
965 MED-ENTERPRISES										
75671	1	5/07/25		ANNUAL INSPECTION/CITY BLDG		11-02-2140	M	88.00	72500	5/19/25
75672	1	5/07/25		ANNUAL INSPECTION/CITY SHOP		11-11-2140	M	389.00	72500	5/19/25

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			965	MED-ENTERPRISES						
75673	1	5/07/25		ANNUAL INSPECTION/BALL FIELDS		11-23-2140	M	17.00	72500	5/19/25
75673	2	5/07/25		ANNUAL INSPECTION/POOL		11-25-2140	M	25.50	72500	5/19/25
75674	1	5/07/25		ANNUAL INSPECTION/SEWER PLANT		23-41-2140	M	42.50	72500	5/19/25
75675	1	5/07/25		ANNUAL INSPECTION/WATER PLANT		21-40-2140	M	17.00	72500	5/19/25
75679	1	5/07/25		ANNUAL INSPECTION/AIRPORT		11-13-2140	M	21.00	72500	5/19/25
75680	1	5/07/25		ANNUAL INSPECTION/VAN		11-06-2140	M	14.00	72500	5/19/25
75681	1	5/07/25		ANNUAL INSPECTION/PD VEHICHLES		11-03-2140	M	87.00	72500	5/19/25
75681	2	5/07/25		ANNUAL INSPECTION/PD ARMORY		11-03-2140	M	250.50	72500	5/19/25
75682	1	5/07/25		ANNUAL INSPECTION/MUSEUM		11-17-2140	M	42.00	72500	5/19/25
75683	1	5/07/25		ANNUAL INSPECTION/POWER PLANT		15-40-2140	M	850.20	72500	5/19/25
75684	1	5/07/25		ANNUAL INSPECTION/VEHICHLES		11-11-2140	M	215.00	72500	5/19/25
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				MED-ENTERPRISES				2058.70		
			2104	NATIONWIDE TRUST CO. FSB						
PR20250502	1	5/02/25		NATIONWIDE TRST		11-00-0012	N	575.00	3046199	5/09/25 E
PR20250502	2	5/02/25		NATIONWIDE TRST		15-00-0012	N	265.00	3046199	5/09/25 E
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				NATIONWIDE TRUST CO. FSB				840.00		
			2877	NUTRIEN AG SOLUTIONS						
56584907	1	4/14/25		WEED BLAST		15-40-3040		1280.40	72501	5/19/25
56584907	2	4/14/25		WEED BLAST		15-42-3040		1280.40	72501	5/19/25
56698349	1	4/23/25		WEED BLAST		15-40-3040		380.63	72501	5/19/25
56698349	2	4/23/25		WEED BLAST		15-42-3040		380.63	72501	5/19/25
56718948	1	4/25/25		WEED BLAST		15-42-3040		253.75	72501	5/19/25
56774268	1	4/29/25		WEED BLAST		15-42-3040		253.75	72501	5/19/25
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				NUTRIEN AG SOLUTIONS				3829.56		
			3085	OFFICE WORKS & HOME FURNI						
14765	1	5/03/25		FILING CABINET KEYS		15-44-3120		23.00	72502	5/19/25
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				OFFICE WORKS & HOME FURNI				23.00		
			3403	PEST AWAY LLC						
23786	1	5/01/25		PEST CONTROL/MAY 2025		11-02-2140		35.00	72503	5/19/25
23786	2	5/01/25		PEST CONTROL/MAY 2025		23-41-2140		55.00	72503	5/19/25
23786	3	5/01/25		PEST CONTROL/MAY 2025		11-13-2140		20.00	72503	5/19/25
23786	4	5/01/25		PEST CONTROL/MAY 2025		11-17-2140		35.00	72503	5/19/25
23786	5	5/01/25		PEST CONTROL/MAY 2025		21-40-2140		40.00	72503	5/19/25
23786	6	5/01/25		PEST CONTROL/MAY 2025		11-11-2140		55.00	72503	5/19/25
23786	7	5/01/25		PEST CONTROL/MAY 2025		15-40-2140		54.50	72503	5/19/25
23786	8	5/01/25		PEST CONTROL/MAY 2025		11-03-2140		40.00	72503	5/19/25
23786	9	5/01/25		PEST CONTROL/MAY 2025		11-21-2140		15.00	72503	5/19/25
23786	10	5/01/25		PEST CONTROL/MAY 2025		11-15-2140		40.00	72503	5/19/25
23786	11	5/01/25		PEST CONTROL/MAY 2025		11-23-2140		25.00	72503	5/19/25
23786	12	5/01/25		PEST CONTROL/MAY 2025		11-02-2140		130.00	72503	5/19/25
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				PEST AWAY LLC				544.50		
			3340	PIONEER RESEARCH CORP						
266597	1	5/08/25	20995	EN SOLV X 4 GALLONS		23-43-3040		479.50	72504	5/19/25

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			3340	PIONEER RESEARCH CORP							
				PIONEER RESEARCH CORP				479.50			
			1924	PRAIRIE LAND ELECTRIC							
5697	1	5/08/25		POWER BILL/APRIL 2025		15-40-2120		151496.85	72505	5/19/25	
				PRAIRIE LAND ELECTRIC				151496.85			
			4065	PVS DX, INC.							
DE28000159-25	1	4/30/25		CHLORINE		11-25-3120		160.00	72506	5/19/25	
				PVS DX, INC.				160.00			
			3462	REPUBLICAN VALLEY VETERIN							
233467	1	4/23/25		SHOTS/GOOSE		11-03-3250		281.54	72507	5/19/25	
				REPUBLICAN VALLEY VETERIN				281.54			
			924	SCHEOPNER'S WATER CONDITI							
23430	1	4/14/25		WATER		11-03-3120		12.00	72508	5/19/25	
				SCHEOPNER'S WATER CONDITI				12.00			
			413	SCHLOSSER, INC.							
13151	1	4/30/25		CONCRETE/WALNUT ST PROJECT		38-01-4080		560.75	72509	5/19/25	
				SCHLOSSER, INC.				560.75			
			418	SELF INSURANCE FUND							
GEN25-206	1	5/01/25		EMPR/GENERAL		45-01-1050		27432.35	72510	5/19/25	
GEN25-206	2	5/01/25		EMPR/ELEC PROD		15-40-1050		5716.56	72510	5/19/25	
GEN25-206	3	5/01/25		EMPR/ELEC DIST		15-42-1050		8644.17	72510	5/19/25	
GEN25-206	4	5/01/25		EMPR/ELEC COMM		15-44-1050		5103.16	72510	5/19/25	
GEN25-206	5	5/01/25		EMPR/WATER PROD		21-40-1050		850.84	72510	5/19/25	
GEN25-206	6	5/01/25		EMPR/WATER DIST		21-42-1050		2428.50	72510	5/19/25	
GEN25-206	7	5/01/25		EMPR/SEWER TREAT		23-41-1050		850.88	72510	5/19/25	
GEN25-206	8	5/01/25		EMPR/SEWEER COLL		23-43-1050		985.00	72510	5/19/25	
				SELF INSURANCE FUND				52011.46			
			421	SHARE CORPORATION							
303535	1	5/08/25	21000	GRANULAR WEED KILLER		21-40-3040		3100.00	72511	5/19/25	
				SHARE CORPORATION				3100.00			
			3133	SHERMAN CO CONSERVATION D							
GEN25-207	1	5/07/25		TREE BARRIER/1 ROLL		11-15-3120		125.00	72512	5/19/25	
				SHERMAN CO CONSERVATION D				125.00			
			428	SHERMAN COUNTY LANDFILL							
002-00046064	1	4/15/25		C&D/BALL PARK SCOREBOARD		11-23-3110		11.77	72513	5/19/25	

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SHERMAN COUNTY LANDFILL								11.77						
GEN25-208	1	5/01/25		4048 SURENCY LIFE & HEALTH										
				COBRA ELIGIBILITY		45-01-1050		50.00	72514	5/19/25				
				SURENCY LIFE & HEALTH				50.00						
1497460	1	4/29/25		2658 TRINITY CONSULTANTS										
				EIA REPORTS		15-40-2140		3500.00	72515	5/19/25				
				TRINITY CONSULTANTS				3500.00						
1930142522 1930142522 1930142522 1930143535 1930143535 1930143535 1930144514 1930144514 1930144514 1930145497 1930145497 1930145497 1930146461 1930146461 1930146461	1 2 3 1 2 3 1 2 3 1 2 3 1 2 3	3/31/25 3/31/25 3/31/25 4/07/25 4/07/25 4/07/25 4/14/25 4/14/25 4/14/25 4/21/25 4/21/25 4/21/25 4/28/25 4/28/25 4/28/25		972 UNIFIRST CORPORATION										
				UNIFORMS		21-42-3160		63.93	72517	5/19/25				
				UNIFORMS		21-40-3160		24.31	72517	5/19/25				
				UNIFORMS		23-41-3160		21.31	72517	5/19/25				
				UNIFORMS		21-40-3160		63.93	72517	5/19/25				
				UNIFORMS		21-42-3160		21.31	72517	5/19/25				
				UNIFORMS		23-41-3160		21.31	72517	5/19/25				
				UNIFORMS		21-40-3160		21.31	72517	5/19/25				
				UNIFORMS		21-42-3160		63.93	72517	5/19/25				
				UNIFORMS		23-41-3160		21.31	72517	5/19/25				
				UNIFORMS		21-40-3160		21.31	72517	5/19/25				
				UNIFORMS		21-42-3160		63.93	72517	5/19/25				
				UNIFORMS		23-41-3160		21.31	72517	5/19/25				
				UNIFORMS		21-40-3160		21.31	72517	5/19/25				
				UNIFORMS		21-42-3160		63.93	72517	5/19/25				
				UNIFORMS		23-41-3160		21.31	72517	5/19/25				
				UNIFORMS										
				UNIFIRST CORPORATION				535.75						
				6112315309 6112315309 6112315309 6112315309 6112315309 6112315309 6112315309 6112315309 6112315309 6112315309	1 2 3 4 5 6 7 8	4/30/25 4/30/25 4/30/25 4/30/25 4/30/25 4/30/25 4/30/25 4/30/25 4/30/25 4/30/25		3524 VERIZON						
								CELL PHONE/HOTSPOTS		11-03-2180		736.38	72518	5/19/25
								HOT SPOT		11-02-2180		40.01	72518	5/19/25
CELL PHONE/IPAD		11-06-2180						81.82	72518	5/19/25				
IPAD		11-09-3120						40.01	72518	5/19/25				
CELL PHONE/IPAD		11-11-3120						64.52	72518	5/19/25				
CELL PHONE/IPAD		15-42-3120						81.82	72518	5/19/25				
CELL PHONE		15-42-3120						24.51	72518	5/19/25				
IPAD/GIS TABLET		21-40-2180						80.02	72518	5/19/25				
VERIZON								1149.09						
GEN25-209 GEN25-210 GEN25-210 GEN25-210 GEN25-210 GEN25-211 GEN25-211 GEN25-211 GEN25-211 GEN25-211	1 1 2 3 4 1 2 3 4 5	4/30/25 4/30/25 4/30/25 4/30/25 4/30/25 4/30/25 4/30/25 4/30/25 4/30/25 4/30/25		3313 VISA										
				WEBINAR/EC DEV & AIRPORT 101		11-02-2170		30.00	72524	5/19/25				
				HELP WANTED/POLICE OFFICER		11-03-2130		22.38	72524	5/19/25				
				HELP WANTED/WATER LABORER		21-42-2130		75.00	72524	5/19/25				
				HELP WANTED/OFFICE ASST		11-02-2130		47.89	72524	5/19/25				
				VACANT BUILDINGS/HILDEBRAND		11-09-2170		135.23	72524	5/19/25				
				FUEL/KLETC SPRINGER & WRIGHT		11-03-2190		28.03	72524	5/19/25				
				FUEL/KLETC SPRINGER & WRIGHT		11-03-2190		33.20	72524	5/19/25				
				FUEL/KLETC SPRINGER & WRIGHT		11-03-2190		24.01	72524	5/19/25				
				FUEL/KLETC SPRINGER & WRIGHT		11-03-2190		23.50	72524	5/19/25				
MEAL/KLETC WRIGHT		11-03-2190		17.24	72524	5/19/25								

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GEN25-211	6	4/30/25		MEAL/KLETC SPRINGER		11-03-2190		13.96	72524	5/19/25
GEN25-211	7	4/30/25		MEAL/KLETC WRIGHT		11-03-2190		19.48	72524	5/19/25
GEN25-211	8	4/30/25		MEAL/KLETC SPRINGER		11-03-2190		16.23	72524	5/19/25
GEN25-211	9	4/30/25		FUEL/KLETC SPRINGER & WRIGHT		11-03-2190		36.00	72524	5/19/25
GEN25-211	10	4/30/25		FUEL/KLETC SPRINGER & WRIGHT		11-03-2190		20.50	72524	5/19/25
GEN25-211	11	4/30/25		MEAL/KLETC SPRINGER		11-03-2190		16.04	72524	5/19/25
GEN25-211	12	4/30/25		MEAL/KLETC WRIGHT		11-03-2190		16.04	72524	5/19/25
GEN25-211	13	4/30/25		FUEL/KLETC WRIGHT & SPRINGER		11-03-2190		38.00	72524	5/19/25
GEN25-211	14	4/30/25		MEAL/KLETC WRIGHT		11-03-2190		18.39	72524	5/19/25
GEN25-211	15	4/30/25		MEAL/KLETC SPRINGER		11-03-2190		18.39	72524	5/19/25
GEN25-211	16	4/30/25		FUEL/KLETC SPRINGER & WRIGHT		11-03-2190		23.01	72524	5/19/25
GEN25-211	17	4/30/25		FUEL/KLETC SPRINGER & WRIGHT		11-03-2190		24.00	72524	5/19/25
GEN25-211	18	4/30/25		MEAL/KLETC WRIGHT		11-03-2190		9.72	72524	5/19/25
GEN25-211	19	4/30/25		MEAL/KLETC SPRINGER		11-03-2190		17.00	72524	5/19/25
GEN25-211	20	4/30/25		MEAL/KLETC SPRINGER		11-03-2190		18.39	72524	5/19/25
GEN25-211	21	4/30/25		FUEL/KLETC SPRINGER & WRIGHT		11-03-2190		32.01	72524	5/19/25
GEN25-211	22	4/30/25		FUEL/KLETC SPRINGER & WRIGHT		11-03-2190		22.00	72524	5/19/25
GEN25-211	23	4/30/25		FUEL/KLETC SPRINGER & WRIGHT		11-03-2190		30.00	72524	5/19/25
GEN25-211	24	4/30/25		MEAL/KLETC SPRINGER		11-03-2190		14.48	72524	5/19/25
GEN25-211	25	4/30/25		FUEL/KLETC SPRINGER & WRIGHT		11-03-2190		38.00	72524	5/19/25
GEN25-211	26	4/30/25		MEAL/KLETC SPRINGER		11-03-2190		14.81	72524	5/19/25
GEN25-211	27	4/30/25		MEAL/KLETC WRIGHT		11-03-2190		14.88	72524	5/19/25
GEN25-212	1	4/30/25		DOG FOOD		11-03-3250		68.99	72524	5/19/25
GEN25-213	1	4/30/25		ROOM/KEITH MOSQUITO WORKSHOP		11-11-2190		164.08	72524	5/19/25
GEN25-213	2	4/30/25		ROOM/HAYES MOSQUITO WORKSHOP		11-11-2190		164.08	72524	5/19/25
GEN25-213	3	4/30/25		MEAL/KEITH & HAYES MOSQUITO CL		11-11-2190		37.50	72524	5/19/25
GEN25-213	4	4/30/25		FUEL/KEITH & HAYES MOSQUITO CL		11-11-2190		74.00	72524	5/19/25
GEN25-213	5	4/30/25		FOLDERS AND ENVELOPES/GAYLORD		11-17-3120		248.42	72524	5/19/25
GEN25-214	1	4/30/25		UNDERGROUND FUEL STORAGE/21098		15-40-3060		53.25	72524	5/19/25
GEN25-214	2	4/30/25		FUEL/DOUGLASS KMU CONFERENCE		15-40-2190		63.71	72524	5/19/25
GEN25-214	3	4/30/25		MEAL/DOUGLASS KMU CONFERENCE		15-40-2190		18.86	72524	5/19/25
GEN25-214	4	4/30/25		MEAL/DOUGLASS KMU CONFERENCE		15-40-2190		17.93	72524	5/19/25
GEN25-214	5	4/30/25		MEAL/DOUGLASS KMU CONFERENCE		15-40-2190		9.68	72524	5/19/25
GEN25-214	6	4/30/25		ROOM/DOUGLASS KMU CONFERENCE		15-40-2190		461.82	72524	5/19/25
GEN25-214	7	4/30/25		FUEL/DOUGLASS KMU CONFERENCE		15-40-2190		50.60	72524	5/19/25
GEN25-214	8	4/30/25		MEAL/DOUGLASS KMU CONFERENCE		15-40-2190		10.83	72524	5/19/25
GEN25-214	9	4/30/25		MEAL/DOUGLASS KMU CONFERENCE		15-40-2190		5.38	72524	5/19/25
GEN25-214	10	4/30/25		MEAL/DOUGLASS KMU CONFERENCE		15-40-2190		5.38	72524	5/19/25
GEN25-215	1	4/30/25		LEATHER GLOVES X 6		15-42-2310		114.36	72524	5/19/25
GEN25-215	2	4/30/25		MEAL/BEDORE KMU CONFERENCE		15-40-2190		39.06	72524	5/19/25
GEN25-215	3	4/30/25		FUEL/BEDORE KMU CONFERENCE		15-42-2190		34.75	72524	5/19/25
GEN25-215	4	4/30/25		ROOM/BEDORE KMU CONFERENCE		15-42-2190		307.88	72524	5/19/25
GEN25-215	5	4/30/25		MEAL/BEDORE KMU CONFERENCE		15-42-2190		12.66	72524	5/19/25
GEN25-215	6	4/30/25		JEANS X 2/PO 21074		15-42-3160		250.59	72524	5/19/25
GEN25-215	7	4/30/25		JEANS X 1/PO 21075		15-42-3160		125.30	72524	5/19/25
GEN25-216	1	4/30/25		FUEL/ERHART CHIEF CONFERENCE		11-03-2190		27.08	72524	5/19/25
GEN25-216	2	4/30/25		MEAL/ERHART CHIEF CONFERENCE		11-03-2190		30.03	72524	5/19/25
GEN25-216	3	4/30/25		MEAL/ERHART CHIEF CONFERENCE		11-03-2190		28.66	72524	5/19/25
GEN25-216	4	4/30/25		FUEL/ERHART CHIEF CONFERENCE		11-03-2190		38.92	72524	5/19/25
GEN25-216	5	4/30/25		ROOM/ERHART CHIEF CONFERENCE		11-03-2190		470.88	72524	5/19/25
GEN25-216	6	4/30/25		REAR LIGHTS #2 & 3/PO 21033		11-03-3120		179.94	72524	5/19/25
GEN25-217	1	4/30/25		FUEL/CONDE TRANSPORT		11-03-2190		32.06	72524	5/19/25
GEN25-217	2	4/30/25		MEAL/CONDE TRANSPORT		11-03-2190		9.56	72524	5/19/25

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3313 VISA										
GEN25-217	3	4/30/25		FUEL/LUTHER KNOA TRAINING		11-03-2190		44.06	72524	5/19/25
GEN25-217	4	4/30/25		ROOM/LUTHER KNOA TRAINING		11-03-2190		360.12	72524	5/19/25
GEN25-217	5	4/30/25		FUEL/LUTHER KNOA TRAINING		11-03-2190		42.07	72524	5/19/25
								-----		
VISA								4510.30		
2895 VISION CARE DIRECT ADM.										
PR20250502	1	5/02/25		VISION CARE DIR		11-00-0012	N	212.03	72466	5/09/25
PR20250502	2	5/02/25		VISION CARE DIR		15-00-0012	N	120.62	72466	5/09/25
PR20250502	3	5/02/25		VISION CARE DIR		21-00-0012	N	20.76	72466	5/09/25
								-----		
VISION CARE DIRECT ADM.								353.41		
								-----		
***** REPORT TOTAL *****								5135657.01		



GLJRN LUD	Wed May 14, 2025 1:21 PM	City of Goodland KS	OPER: MPV	PAGE	1
06.22.23	POSTING DATE: 5/09/2025	GENERAL LEDGER JOURNAL ENTRIES	JRNL:6418		
		CALENDAR 5/2025, FISCAL 5/2025			
		UPDATE			
JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
-----					
PAYROLL					
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 05/06	4,093.87		
07-00-0001	SELF INSUR CASH	STOP LOSS 05/06		4,093.87	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 05/13	18,856.80		
07-00-0001	SELF INSUR CASH	STOP LOSS 05/13		18,856.80	1
15-44-2140	ELEC. COMM & GEN PROF. SERV.	CC	163.32		
15-00-0001	ELECTRIC CASH	CC		163.32	1
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	BCBS GEN	8,100.28		
45-00-0001	EMP BENEFITS CASH	BCBS GEN		8,100.28	1
15-40-1050	ELEC. PROD. INSURANCE	BCBS ELPR	1,677.88		
15-00-0001	ELECTRIC CASH	BCBS ELPR		1,677.88	1
15-42-1050	ELEC. DIST. INSURANCE	BCBS ELDI	2,412.91		
15-00-0001	ELECTRIC CASH	BCBS ELDI		2,412.91	1
15-44-1050	ELEC. COMM & GEN INSURANCE	BCBS ELCG	1,447.42		
15-00-0001	ELECTRIC CASH	BCBS ELCG		1,447.42	1
21-40-1050	WATER PROD. INSURANCE	BCBS WAPR	245.09		
21-00-0001	WATER CASH	BCBS WAPR		245.09	1
21-42-1050	WATER DIST. INSURANCE	BCBS WADI	758.58		
21-00-0001	WATER CASH	BCBS WADI		758.58	1
23-41-1050	SEWER TREATMENT INSURANCE	BCBS SETR	245.05		
23-00-0001	SEWER CASH	BCBS SETR		245.05	1
23-43-1050	SEWER COLL. INSURANCE	BCBS SECO	292.82		
23-00-0001	SEWER CASH	BCBS SECO		292.82	1
15-50-5020	ELECTRIC COMPENSATING TAX	COMP TAX APRIL	644.79		
15-00-0001	ELECTRIC CASH	COMP TAX APRIL		644.79	1
14-01-5080	SALES TAX REMITTANCE TO STATE	SALES TAX APRIL	16,539.48		
14-00-0001	SALE TAX CASH	SALES TAX APRIL		16,539.48	1
15-50-5020	ELECTRIC COMPENSATING TAX	SALES TAX APRIL	31.56		
15-00-0001	ELECTRIC CASH	SALES TAX APRIL		31.56	1
21-52-5080	WATER COMPENSATING TAX REMIT.	SALES TAX APRIL	5.51		
21-00-0001	WATER CASH	SALES TAX APRIL		5.51	1
11-00-0893	GENERAL OP. MISC RECEIPTS	SALES TAX APRIL	1.13		
11-00-0001	GENERAL OPERATING CASH	SALES TAX APRIL		1.13	1
			-----	-----	
		Journal Total :	55,516.49	55,516.49	
			-----	-----	
		Sub Total	55,516.49	55,516.49	
			-----	-----	
		** Report Total **	55,516.49	55,516.49	

FUND	NAME	DEBITS	CREDITS
07	SELF INSURANCE	22,950.67	22,950.67
11	GENERAL	1.13	1.13
14	SALES TAX	16,539.48	16,539.48
15	ELECTRIC UTILITY	6,377.88	6,377.88
21	WATER UTILITY	1,009.18	1,009.18
23	SEWER UTILITY	537.87	537.87
45	EMPLOYEE BENEFIT	8,100.28	8,100.28
TOTALS		55,516.49	55,516.49

\*\* Transactions affected cash may need to be entered in Bank Rec! \*\*

\*\* Review transactions that have a number in the Bank # column. \*\*

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
07-00-0001	SELF INSUR CASH	.00	22,950.67	22,950.67-
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	22,950.67	.00	22,950.67
11-00-0001	GENERAL OPERATING CASH	.00	1.13	1.13-
11-00-0893	GENERAL OP. MISC RECEIPTS	1.13	.00	1.13
14-00-0001	SALE TAX CASH	.00	16,539.48	16,539.48-
14-01-5080	SALES TAX REMITTANCE TO STATE	16,539.48	.00	16,539.48
15-00-0001	ELECTRIC CASH	.00	6,377.88	6,377.88-
15-40-1050	ELEC. PROD. INSURANCE	1,677.88	.00	1,677.88
15-42-1050	ELEC. DIST. INSURANCE	2,412.91	.00	2,412.91
15-44-1050	ELEC. COMM & GEN INSURANCE	1,447.42	.00	1,447.42
15-44-2140	ELEC. COMM & GEN PROF. SERV.	163.32	.00	163.32
15-50-5020	ELECTRIC COMPENSATING TAX	676.35	.00	676.35
21-00-0001	WATER CASH	.00	1,009.18	1,009.18-
21-40-1050	WATER PROD. INSURANCE	245.09	.00	245.09
21-42-1050	WATER DIST. INSURANCE	758.58	.00	758.58
21-52-5080	WATER COMPENSATING TAX REMIT.	5.51	.00	5.51
23-00-0001	SEWER CASH	.00	537.87	537.87-
23-41-1050	SEWER TREATMENT INSURANCE	245.05	.00	245.05
23-43-1050	SEWER COLL. INSURANCE	292.82	.00	292.82
45-00-0001	EMP BENEFITS CASH	.00	8,100.28	8,100.28-
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	8,100.28	.00	8,100.28
TRANSACTION TOTALS		55,516.49	55,516.49	.00

# PAYROLL REGISTER

ORDINANCE #2025-P10

5/9/2025

<u>DEPARTMENT</u>	<u>GROSS PAY</u>
GENERAL	59,908.86
ELECTRIC	34,044.27
WATER	7,112.01
SEWER	3,501.20
TOTAL	<u>104,566.34</u>

PASSED AND SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

**ORDINANCE NO. 1796**

**AN ORDINANCE ADOPTING AND AMENDING SECTIONS 19-202, 19-501 and 19-502 OF CITY OF GOODLAND MUNICIPAL CODE TO ADOPT AN AMENDED DEFINITION, USE TABLE AND USE STANDARD FOR ADULT ENTERTAINMENT ESTABLISHMENT.**

**WHEREAS**, after a public hearing was held, the Planning Commission has recommended to approve and adopt the amendments to Section 19-202, 19-501 and 19-502 of the Municipal Code; and

**WHEREAS**, the Governing Body finds it is in the best interest of the City to adopt and approve the amendments to Section 19-202, 19-501 and 19-502 of the City of Goodland Municipal Code.

**NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GOODLAND, KANSAS:**

**Section 1.** The City of Goodland Municipal Code Section 19-202 be amended as follows:

**Sec. 19-202 – Definitions.**

**Accessory use or structure.** A use or structure (exceeding two hundred 200 square feet) subordinate to the principal structure or use which serves a purpose customarily incidental to the principal structure or use and normally is incidental to a use by right and complying with all the following conditions:

- a. Is clearly subordinate, incidental, and customary to and commonly associated with the operation of the use by right.
- b. Is operated and maintained under the same ownership as the use by right on the same zone lot.
- c. Includes only those structures or structural features consistent with the use by right.
- d. Fences, gates, walls and utility poles are exempt from dimensional requirements and the number of allowed structures in each zone district.

**Accessory Dwelling Unit.** A second, subordinate dwelling unit located on the same lot as a primary dwelling unit or commercial unit. The unit includes its own independent living facilities with provisions for sleeping, cooking, and sanitation, and is designed for residential occupancy independent of the primary dwelling unit or commercial unit. The unit may have a separate entrance or an entrance to an internal common area accessible to the outside and may or may not be attached to or integrated within the same structure as the primary dwelling unit, including a basement, addition, floor, or portion of a floor.

**Acreage, Gross:** Gross acreage is the total area of land within a given boundary, including any proposed rights of way, easements, and open space.

**Acreage, Net:** Net Acreage means *the remaining ground area of a parcel after deleting all land areas for proposed and existing public rights-of-way and easements.*

**Adjacent** means meeting or touching at some point, or separated from a lot or parcel by one (1) of the following: a street, alley, or other right-of-way, lake, stream, or open space.

**Adjacent property owner** is an owner of record of any estate, right, or interest in real property abutting the subject property.

**Adult:** A person 18 years of age or older.

**Adult Entertainment Establishment:** Any business, premises, or establishment including, without limitation, adult arcade, adult bookstores, adult novelty store, adult video stores, adult motion picture theaters, adult mini-motion picture theaters, adult cabarets and/or adult live performance theaters.

**"adult arcade"** means any place to which the public is permitted or invited in which coin-operated, slug-operated or for any form of consideration, electronically, electrically or mechanically controlled still or motion picture machines, projectors, video or laser disc players or other image-producing devices are maintained to show images to five or fewer persons per machine at any one time, and where the images so displayed are distinguished or characterized by the depicting or describing of specified sexual activities or specified anatomical areas.

**"adult bookstore", "adult novelty store" or "adult video store"** means a commercial establishment which, as one of its principal purposes, offers for sale or rental for any form of consideration any one or more of the following:

- (A) Books, magazines, periodicals or other printed matter, or photographs, films, motion pictures, video cassettes or video reproductions, slides or other visual representations which are characterized by the depiction or description of specified sexual activities or specified anatomical areas; or
- (B) instruments, devices or paraphernalia which are designed for use in connection with specified sexual activities;

**"adult cabaret"** means a nightclub, bar, restaurant or similar commercial establishment which regularly features:

- (A) Persons who appear in a state of nudity or semi-nudity; or
- (B) live performances which are characterized by the exposure of specified anatomical areas or by specified sexual activities; or
- (C) films, motion pictures, video cassettes, slides or other photographic reproductions which are characterized by the depiction or description of specified sexual activities or specified anatomical areas;

**"adult motion picture theater"** means a commercial establishment where, for any form of consideration, films, motion pictures, video cassettes, slides or similar photographic reproductions are regularly shown which are characterized by the depiction or description of specified sexual activities or specified anatomical areas;

**"adult theater"** means a theater, concert hall, auditorium or similar commercial establishment which regularly features persons who appear in a state of nudity or semi-nudity, or live performances which are characterized by the exposure of specified anatomical areas or by specified sexual activities;

***An adult entertainment establishment is any business, premises or establishment including, without limitation, adult bookstores, adult video stores, adult motion picture theaters, adult mini-motion picture theaters, adult cabarets, adult live performance theaters which has any of the following:***

***(1) Five percent (5%) or more of its annual gross receipts derived from:***

- (a) the offering of entertainment, performances, scenes, visual representations, or other presentations which are characterized by emphasis on depiction or description of "specified sexual activities" or of "specified anatomical areas" as herein defined, or***
- (b) the offering of stocks in trade of books, magazines, periodicals, or other printed matter or photographs, films, motion pictures, video cassettes, slides, or other***

*photographic materials which are characterized by emphasis on depiction or description of "specified sexual activities" or of "specified anatomical areas" as herein defined, and instruments, devices, or paraphernalia designed for use in connection with "specified sexual activities" as herein defined; or*

*(1) Five percent (30%) or more of its inventory on hand at any time consisting of stocks in trade of books, magazines, periodicals, or other printed matter or photographs, films, motion pictures, video cassettes, slides, or other photographic materials which are characterized by emphasis on depiction or description of "specified sexual activities" or of "specified anatomical areas" as herein defined, or paraphernalia designed for use in connection with "specified sexual activities" as herein defined; or*

*(2) Five percent (5%) or more of its floor area at any time allocated to*

*(a) entertainment, performances, scenes, visual representations, or other presentations which are characterized by emphasis on depiction or description of "specified sexual activities" or of "specified anatomical areas" as herein defined, or*

*(b) the offering, display and storage of stocks in trade of books, magazines, periodicals, or other printed matter or photographs, films, motion pictures, video cassettes, slides, or other photographic materials which are characterized by emphasis on depiction or description of "specified sexual activities" or of "specified anatomical areas" as herein defined, and instruments, devices, or paraphernalia designed for use in connection with "specified sexual activities" as herein defined, and instruments, devices or paraphernalia designed for use in connection with "specified sexual activities" as herein defined.*

***Specified sexual activities is defined as follows:***

***Specified Sexual Activities: (1) Sexual conduct, being acts of masturbation, homosexuality, sexual intercourse or physical contact with a person's unclothed genitals, pubic area, buttocks or, if such person be a female, her breast; (2) Sexual excitement, being the condition of human male or female genitals when in a state of sexual stimulation or arousal; or (3) Sadomasochistic abuse, being flagellation or torture by or upon a person or the condition of being fettered, bound or otherwise physically restrained.***

***Agriculture, crop*** shall mean farming, including plowing, tillage, cropping, utilization of best management practices, seeding, cultivating or harvesting for the production of food and fiber products;

***Agriculture, livestock*** the grazing or raising of livestock (except in feedlots); nurseries, tree farms, aquaculture; sod production; orchards; nurseries; and the cultivation of products commonly grown in Sherman County.

***Agricultural Processing:*** The initial processing of crop-based agricultural products that is reasonably required to take place in close proximity to the site where such products are produced. Typical uses include grain mills.

***Agricultural Sales and Service:*** An establishment primarily engaged in the sale, purchase, or rental of farm tools and implements, feed and grain, tack, animal care products and farm supplies. This definition excludes the sale of

large implements, such as tractors and combines, but includes food sales and farm machinery repair services that are accessory to the principal use.

**Airport or Airstrip:** Any public or privately owned or operated ground facility designed to accommodate landing and takeoff operations of aircraft, including all taxiways, aircraft storage and tie-down areas, hangars, and other necessary buildings and open spaces.

**Alley:** minor or secondary way that is used primarily for utility access and secondarily for vehicular access to the back or side of properties otherwise abutting on a street.

**Alteration:** Any addition, removal, extension, or change in the location of any wall of a main building or accessory building.

**Animal Care, General:** A use providing animal care, veterinary services, daycare, grooming, or boarding, including outside animal runs.

**Animal Care, Limited:** A use providing animal care, boarding, and veterinary services for household pets, with no outside animal runs. **See "Kennel."**

**Applicant:** The owner or duly designated representative of land proposed to be subdivided, or for which a conditional permit, amendment, variance, construction permit, or certificate of occupancy has been requested. Consent shall be required from the legal owner of the premises.

**Asphalt or Concrete Plant:** An establishment engaged in the manufacture, mixing, batching or recycling of asphalt, asphaltic cement, cement or concrete products.

**Assisted living** means a residential facility that provides meals and assistance with daily activities, such as dressing, grooming, and bathing for the elderly or adults who are unable to manage these activities themselves.

**Auditorium or Stadium:** An open, partially enclosed or fully enclosed facility used or intended to be used primarily for spectator sports, entertainment events, expositions and other public gatherings. Typical uses include convention and exhibition halls, sports arenas and amphitheaters.

**Automated Teller Machine (ATM):** A mechanized consumer banking device operated by a financial institution for the convenience of its customers, whether outside or in an access-controlled facility. Automatic Teller Machines (ATM) located within a building shall be considered accessory to the principal use unless the ATM is likely to be an independent traffic generator.

**Bank or Financial Institution:** Establishments engaged in deposit banking. Typical uses include commercial banks, savings institutions and credit unions. "Banks and Financial Institutions" also include automated teller machines.

**Bar or Tavern:** An establishment in which the primary function is the sale and serving of alcoholic and cereal malt beverages for consumption on the premises, including establishments commonly known as cocktail lounges and night clubs.

**Basement:** A story below the first story as defined under "Story," counted as a story for height regulations if subdivided and used for dwelling purposes other than by a janitor or watchman employed on the premises.

**Basic Industry:** An establishment engaged in the basic processing and manufacturing of materials or products predominately from extracted or raw materials. Typical uses include distilleries, pulp processing and paper products manufacturing; glass manufacturing; brick manufacturing; steel works; tanneries; acid manufacturing;



cement, lime, gypsum, or plaster of Paris manufacturing; fertilizer or chemical manufacturing; and petroleum refineries.

**Bed and Breakfast:** A private home, converted multifamily *dwelling*, or other such similar land use operated on a fee basis as a *business* by providing overnight lodging for a period of less than thirty days and provides food service for guests only.

**Block:** means a unit of land, or a group of lots, bounded by streets or by a combination of streets and public lands or other rights-of-way other than an alley, or any barrier to the continuity of development, or land which is designated as a block on any recorded subdivision plat. **In cases where the platting is incomplete or disconnected, the Building Official shall determine the outline of the block.**

**Boarding and rooming house.** A building or portion thereof which is used to accommodate, for compensation, five or more boarders or roomers, not including members of the occupant's immediate family who might be occupying such building. The word compensation shall include compensation in money, services, or other things of value.

**Board of Zoning Appeals:** That Board which has been created by the Governing Body having jurisdiction and which has the statutory authority to hear and determine appeals, exceptions and variances to the zoning regulation.

**Brew pub or microbrewery** means a restaurant or tap room that sells beverages (beer and other malt liquors) brewed on the premises up to 1,000 barrels of beer and 3,000 gallons of hard cider pursuant to Kansas House Bill 2421.

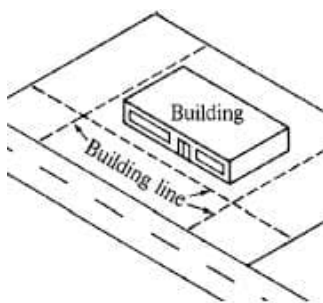
**Brewery** means a building or establishment that creates ales, beers, meads, wines, spirits, and/or similar beverages on site or for wholesale production.

**Building.** Any enclosed structure having a roof supported by columns or walls and intended for the shelter, housing or enclosure of any individual, animal, process, equipment, goods or materials of any kind.

**Building Code:** The various codes of the City that regulate construction and require building permits, electrical permits, mechanical permits, plumbing permits, and other permits to do work regulated by [Chapter 4](#) of City Code pertaining to building and building regulations.

**Building coverage.** Any area of a portion of a lot, which is covered by all buildings or structures on that lot.

**Building Line:** The perimeter of that portion of a building or structure nearest a property line, but excluding open steps, terraces, cornices, fire escapes, and other ornamental features such as masonry ledges, cornices, and architectural features projecting from the walls of the building or structure.



**Building Line (established):** The average setback between existing structures within 100 ft of any new structure measured from the edge of pavement of the street on which the structures front to the closest front corners of each adjacent structure

**Building Official:** Is the person or persons designated by the governing body to administer this zoning ordinance, whether such person or persons titled Building Official, Building Inspector, Administrative Official, City Engineer, City Clerk, or Zoning Official.

**Building, Temporary:** A building used temporarily for the storage of construction materials and equipment incidental and necessary to on-site permitted construction of utilities, or other community facilities, or used temporarily in conjunction with the sale of property within a subdivision under construction.

**Camping space** is an area designated for the construction and use of a tent or temporary apparatus of similar nature intended for recreation.

**Canopy:** A roofed structure constructed of fabric or other material supported by the building or by support extending to the ground directly under the canopy placed so as to extend outward from the building providing a protective shield for doors, windows and other openings.

**Carport:** A roofed structure open on a least two sides and used for the storage of private or pleasure-type vehicle.

**Car Wash:** An establishment primarily engaged in cleaning or detailing motor vehicles, whether self-service, automatic or by hand.

**Catering:** An establishment engaged in the preparation of food and beverages for consumption at another location. Catering shall not include the manufacturing of food as defined in "Food/Bakery Product Manufacturing."

**Cellar:** A structure having more than one-half (½) of its height below grade and which is not designed or intended for human habitation.

**Cemetery, Crematory, Mausoleum:** Land used or intended to be used for burial or cremation of the dead, whether human or animal, including a mausoleum or columbarium.

**Churches, Chapels, Temples and Synagogues:** See the definition of "Religious Assembly."

**City Commission:** The elected Governing Body of the City of Goodland.

**Cluster development:** The arrangement of buildings or structures in groups around common courts, driveways, parks or other unique features of the land permitting more latitude and flexibility in placement and design. The lots, buildings or structures in a cluster development must meet the requirements of the appropriate planned districts.

**College or University:** An institution of higher education offering undergraduate or graduate degrees.

**Commission:** The Planning Commission of the City of Goodland, Kansas.

**Common open space:** An area of land or water or combination thereof planned for passive or active recreation. The term shall not include space devoted to streets, parking areas, loading areas and accessory buildings.

**Communication Tower:** Commercial AM/FM radio, television, microwave and cellular telephone transmission towers and accessory equipment and buildings.

**Composting Facility:** A facility that is designed and used for transforming food, yard wastes and other organic material into soil or fertilizer by biological decomposition.

**Comprehensive Plan:** The duly adopted comprehensive plan for the development of the community which includes maps, charts, illustrations and texts for the following:

- a. Land use studies;
- b. Goals and objectives;
- c. Population study and forecasts;
- d. Economic base study;
- e. Housing study;
- f. Major Street plan;
- g. Future Land Use Development.

**Concentrated Feeding Operation:** A lot, yard, corral, or other area in which livestock are confined, primarily for the purpose of feeding and growth prior to slaughter.

**Conditional Use:** means a use that is generally compatible with the other uses permitted in a zone district, but which requires site-specific review of its location, design, configuration, density, intensity, and operating characteristics, and may require the imposition of appropriate conditions to ensure compatibility of the use at a particular location, to mitigate its potentially adverse impacts and to ensure that it complies with all of the standards of this Chapter.

**Condominium unit** means a physical portion of a common interest community which is designated for separate ownership or occupancy and the boundaries of which are described or determined in the declaration.

**Congregate Residence:** Any building or portion thereof which contains facilities for living, sleeping and sanitation as required by this code, and may include facilities for eating and cooking for occupancy by other than a family. A congregate residence may be a shelter, convent, monastery, dormitory, fraternity or sorority house but does not include jails, hospitals, nursing homes, hotels or lodging houses.

**Construction Sales and Service:** An establishment engaged in the retail or wholesale sale of materials used in the construction of buildings or other structures, and the outdoor storage of construction equipment or materials on lots other than construction sites. Typical uses include lumberyards, home improvement centers, lawn and garden supply stores, electrical, plumbing, air conditioning, and heating supply stores, swimming pool sales, construction contractors' storage yards and construction equipment rental establishments.

**Convalescent Care:** An establishment providing bed care and inpatient services for persons needing regular medical attention, but excluding facilities for the care and treatment of mental illness, alcoholism, narcotics addiction, emergency medical services or communicable disease. Typical uses include nursing homes.

**Correctional Facility:** A facility providing housing and care for individuals confined for violations of law.

**Court:** An open, unoccupied space, other than yard, bounded on three or more sides by exterior walls of a building, or by exterior walls of a building and lot lines on which walls are allowable.

**Cultural Service:** A facility providing cultural and educational services to the public. Typical uses include museums, art museums, observatories, planetariums, botanical gardens, arboretums, zoos and aquariums.

**Curb level:** The mean level of the curb in front of the lot or in case of a corner lot, along that abutting street where the mean curb level is the highest.

**Day care home** means the premises on which care is provided for a maximum of 10 children under 16 years of age, with a limited number of children under five years of age in accordance with K.A.R. 28-4-114(e). Kan. Admin. Regs. § 28-4-113(d)

**Day care home, Group** means the premises on which care is provided for a maximum of 12 children under 16 years of age, with a limited number of children under five years of age in accordance with K.A.R. 28-4-114(f). Kan. Admin. Regs. § 28-4-113(k).

**Dedication, land:** Intentional transfer by the developer to the public of ownership of, or an interest in, land for public purpose. Dedication may be affected by compliance with statutes relating to dedication of land, by formal deed by conveyance or by any other method recognized by the laws of the State of Kansas.

**Density:** The number of dwelling units that may be constructed per the gross acreage of all the land within the boundaries of the development but shall not include land previously dedicated, purchased, or acquired for any public use or land devoted to nonresidential uses such as commercial, office, and industrial or civic uses.

**Department of Health and Environment:** The Kansas Department of Health and Environment (KDHE).

**Development.** The act of carrying out any building activity or land excavation operation, the making of any material change in the use or appearance of any structure or land, or the dividing of land into two or more parcels. When appropriate in context, development shall also mean the act of developing or the result of development. Development shall also include:

- a. Any construction, placement, reconstruction, or alteration of the size of a structure on land;
- b. Any increase in the intensity of use of land, such as an increase in the number of dwelling units in a structure or on a tract of land or a material increase in the intensity and impacts of the development;
- c. Any change in the use of land or a structure;
- d. Any alteration of a shore or bank of a river, stream, lake, pond, reservoir or wetland;
- e. The commencement of mining, stockpiling of fill materials, filling or excavation on a parcel of land;
- f. The demolition of a structure;
- g. The clearing or grading of land as an adjunct of construction;
- h. The deposit of refuse, solid or liquid waste, or fill on a parcel of land;

**District:** A section or sections of the zoning area for which uniform regulations governing the use of land, open space, the height of buildings, the size of yards, and the intensity of use are herein established.

**Driveway:** A private access road, the use of which is limited to persons residing, employed, or otherwise using or visiting the parcel in which it is located.

**Dwelling, multifamily.** A building or portion thereof, designed for or occupied by three or more families, living independently of one another and having separate entrances for each dwelling unit. This definition includes townhouses, apartments, and condominiums, but not motels or hotels.

**Dwelling, single family.** A detached principal building arranged, designed, and intended to be occupied by not more than one family.

**Dwelling, two-family or duplex.** A detached principal building arranged, designed, and intended to be occupied by not more than two families, living independently of one another and having separate entrances for each dwelling unit.

**Dwelling unit.** "Dwelling unit" means one room or rooms with internal connections providing complete independent living facilities for residential occupancy, including permanent provisions for bathroom and kitchen facilities. The word "dwelling unit" shall not include tents, recreational vehicles, trailer coaches, hotels, motels, guest house, or other structures designed or used primarily for transient residents.

**Easement** means a right to land generally established in a real estate deed or on a recorded plat to permit the use of land by the public, a corporation, a utility, or particular persons for specified uses other than the legal fee owner(s) of the property. Unless otherwise specified on the plat, a platted easement shall be permitted for use under, on or above said platted property.

**Eating and drinking establishment** means a permanent building containing a restaurant, bar tavern or brewery which serves food and/or beverages, prepared, or consumed on the premises, within a building or on an outdoor patio, served to the customer at tables or counters.

**Educational institution.** Public schools, non-public schools, and schools administered and operated by the state. The following definitions shall apply to the various types of educational institutions:

1. Public schools include those schools administered by legally organized school districts;
2. Non-public schools include all private, parochial, and independent schools which provide education of compulsory school age pupils comparable to that provided in the public schools of the state.

**Family:** One (1) or more persons who are related by blood or marriage, living together and occupying a single housekeeping unit with single kitchen facilities, or a group of not more than six (6) unrelated individuals living together by joint agreement and occupying a single housekeeping unit with single kitchen facilities, on a non-profit cost-sharing basis. However, this shall not include group homes as regulated by K.S.A. 12-736. Additionally, family shall under no circumstances be construed as a boarding house, fraternity or sorority house, club, lodging house, hotel or motel.

**Fence:** An enclosure or barrier such as wooden posts, wire, iron, etc., used as a boundary, means of protection, privacy screening or confinement, but not including hedges, shrubs, trees or other natural growth.

**Fence Height:** The vertical distance measured from the side of the fence that is exterior to the property or from the lowest adjacent ground level to the top of the fence material. In the case of wire fencing, height shall be measured by the width of the material used, providing that when installed, the material is directly adjacent to the ground level.

**Final Development Plan:** A plan submitted for site plan review as required by these regulations for single-family, two-family, multifamily, commercial, and industrial development proposals.

**Floor Area (For computing off-street parking requirements):** Shall mean the gross floor area of the building measured from the exterior faces of the exterior walls or from the centerline of walls separating two buildings and shall include the following areas:

- The basement floor area.
- The area of each floor of the structure.
- Attic space having headroom of 7' 10" or more.

**Floodplain Administrator:** Is the person or persons designated by the governing body or City Administrator to administer the Floodplain regulations, whether such person or persons be entitled Building Official, Building Inspector, Administrative Official, City Engineer, City Clerk or Zoning Official.

**Floodway Fringe:** Are those portions of a floodplain outside of the boundaries of a regulating floodway and within stream reaches where such a floodway has been established.

**Floor area:** The square foot area of a building, including accessory buildings, measured from outside wall surfaces, and including garages, porches, utility rooms, stairways, recreation rooms, storage rooms, but excluding unroofed balconies and patios.

**Food Store:** An establishment where food and prepackaged beverages are sold on-site for consumption off-site. A limited amount of food preparation on-site may also be allowed, such as a delicatessen or bakery.

**Food/Bakery Product Manufacturing:** A use engaged in the manufacture of food and food products, including non-retail bakeries, canning facilities and creameries.

**Freight Terminal:** A building or area in which freight brought by truck, rail or air is processed for continued shipment by truck, rail or air.

**Frontage:** The length of the property abutting on one side of a street measured along the dividing line between the property and the street.

**Funeral Home:** An establishment engaged in preparing the human deceased for burial or cremation and arranging and managing funerals.

**Garage:**

**Public:** A building or portion thereof, other than a private or repair garage, providing storage for motor vehicles, but no other services.

**Private:** An accessory building or portion of a main building used for storage only of automobiles.

**Repair:** A building or portion thereof, designed or used for the storage, sale, hiring, care or repair of motor vehicles and which is operated for commercial purposes.

**Storage:** A building or portion thereof, except those defined as a private, a repair or a community garage providing storage for motor vehicles, with facilities for washing but no other services.

**Gas and Fuel Sales/Storage:** The use of a site for bulk storage and distribution and sales of flammable liquid, gas or solid fuel, excluding below-ground storage that is clearly ancillary to an allowed principal use on the site.

**General Plan:** The declaration of purposes, policies and programs for the development of the jurisdiction. Also called the Comprehensive Plan.

**Golf Course:** A facility providing private or public golf recreation services and support facilities. This definition shall exclude miniature golf courses and golf driving ranges except those that are clearly accessory uses. See "Recreation and Entertainment, Outdoor."

**Golf Course, Miniature:** A theme-oriented recreational facility, typically comprised of nine or eighteen (18) putting greens. Accessory use may include batting cages and video arcades. See "Recreation and Entertainment, Outdoor."

**Governing Body:** The Mayor and City Commission of the City of Goodland, Kansas.

**Government Service:** Buildings or facilities owned or operated by a government entity and providing services for the public, excluding utilities and park and recreation services. Typical uses include administrative offices of government agencies, and utility billing offices.

**Grade, (Adjacent Ground Elevation)** is the lowest point of elevation of the existing surface of the ground, within the area between the building and a line five (5) feet from building.

**Grain Elevator:** A tall building for storing grain.

**Greenhouse, Nursery:** An establishment where flowers, trees, and other products that are commonly used as landscaping in and around buildings are grown and sold.

**Gross leasable floor area:** The total floor area designed for tenant occupancy and exclusive use, including basements, mezzanines, and upper floors, if any, expressed in square feet measured from the centerline of joint partitions and from the exterior surface of outside walls.

**Group home, general:** A residential home providing 24-hour care in a protected living environment for more than eight persons with physical or mental disabilities and any number of caregivers.

**Group home, limited:** A residential home providing 24-hour care in a protected environment for eight (8) or less unrelated persons with mental or physical disabilities; further, and pursuant to KSA 12-736, such home may include two (2) additional persons acting as house parents or guardians who need not be related to each other or to any of the mentally or physically handicapped persons residing in the home.

**Group Residential:** The use of a site for occupancy by groups of more than five persons, not defined as a family, on a weekly or longer basis. Typical uses include fraternity or sorority houses, dormitories, residence halls, and boarding or lodging houses. The term "group residential" does not include "group homes."

**Hard Surfaced Road:** An all-weather surface improved with asphalt, concrete, asphaltic concrete or similar material designed to City of Goodland street standards.

**Hazardous Operation:** Activities that present the potential for serious hazards to human life and health. Typical uses include arsenals, atomic reactors, explosives and fireworks manufacture, hazardous waste disposal, medical waste disposal and radioactive waste handling.

**Hazardous Substances:** Any substances or materials that, by reason of their toxic, caustic, corrosive, abrasive or otherwise injurious properties, may be detrimental or harmful to the health of any person handling or otherwise coming into contact with such material or substance.

**Health Club:** A facility where members or nonmembers use equipment or space for the purpose of physical exercise.

**Height, Building** The vertical distance measured from the average elevation of the finished grade adjoining the building to the highest point of the roof surface, if a flat roof; to the deck line of mansard roofs; and to the mean height level between eaves and ridges for gable, hip and gambrel roofs.

**Heliport or Helipad:** An area, either on the ground or on a building, used as a landing pad for helicopters to pick up or discharge passengers or cargo.

**Home occupation** means a permitted accessory use entirely within a dwelling or a permitted accessory structure, and carried on by the occupants, which is clearly incidental and secondary to the primary use of the dwelling and

does not change the basic residential character of the neighborhood and is subordinate to the residential use of the dwelling unit.

**Hospital:** An institution that: (1) offers service more intensive than those required for room, board, personal services and general nursing care; (2) offers facilities and beds for use beyond 24 hours by individuals requiring diagnosis, treatment, or care for illness, injury, deformity, infirmity, abnormality, disease, or pregnancy; and (3) regularly makes available at least clinical laboratory services, diagnostic X-ray services, and treatment facilities for surgery or obstetrical care, or other definitive medical treatment of similar extent. Hospitals may include offices for medical and dental personnel, central service facilities such as pharmacies, medical laboratories and other related uses.

**Hotel, Motel, or Tourist Court:** A structure which contains rooms furnished for the purposes of providing lodging, which may or may not also provide meals, entertainment or various other personal services to transient guests, and which is kept, used, maintained, advertised or held out to the public as a place where sleeping accommodations are sought for pay or compensation by transient guests for periods of not more than 28 consecutive days; and having more than two bedrooms furnished for the accommodation of such guests.

**Household pet.** A **domestic** animal customarily permitted to be kept in a dwelling for company or pleasure, including, but not limited to, dogs, cats, gerbils, hamsters, tropical fish, or common house birds, provided that such animals are not kept to supplement food supplies or for any commercial purpose.

**Institution:** A building occupied by a non-profit corporation or a non-profit establishment for public use.

**Kennel:** An establishment where any person engages in a business involving boarding, breeding, buying, keeping, letting for hire, training for a fee, or selling dogs, cats, or other domestic animals. **for more than four (4) domesticated animals, commonly considered to be household pets that are more than three (3) months old.**

**Kitchen** means an area within a structure that is used or designed to be used for the preparation or cooking of food and that contains one or both of the following:

1. Cooking appliances or rough in facilities including, but not limited to: ovens, convection ovens, stoves, stove tops, built-in grills, microwave ovens, dishwashers or similar appliances, 240 volt electrical outlets or any gas lines; or
2. A sink less than eighteen (18) inches in depth with a waste line drain 1-½ inches or greater in diameter and a refrigerator exceeding five (5) cubic feet in capacity or space opening with an electrical outlet that may reasonably be used for a refrigerator exceeding five (5) cubic feet in capacity.

Notwithstanding the criteria above, the following shall not be considered to be a kitchen for zoning purposes:

1. An "outdoor kitchen" that is placed in an unenclosed area that may be roofed but is open on at least two sides and exposed to weather;
2. Gas lines and/or electrical outlets of 240 volts in a residential garage, barn, workshop, artist's studio or similar structure, if an operable garage door is provided and the space is unconditioned as defined in the adopted model codes. A garage may contain a refrigerator or freezer but cannot contain any cooking appliances.

**Landfill:** A disposal facility employing an engineered method of disposing of solid waste, including demolition and construction debris.



**Landscaping:** The finishing and adornment of unpaved yard areas. Materials and treatment generally include naturally growing elements such as grass, trees, shrubs and flowers. This treatment may also include the use of logs, rocks, fountains, water features and contouring of the earth.

**Laundry:** An establishment where commercial laundry and dry cleaning work is undertaken.

**Laundry (self-service):** An establishment equipped with individual coin-operated washing, drying or dry cleaning machines.

**Library:** A publicly-operated establishment housing a collection of books, magazines, audio and video tapes and other material for borrowing and use by the public.

**Lot.** A parcel of land of at least sufficient size to meet minimum zoning requirements for use, coverage, area, and to provide such yards and other open spaces as are required by this Code. Such lot shall have frontage on an improved public street, and may consist of:

1. A single lot of record.
2. A portion of a lot of record.
3. A combination of complete lots of record, of complete lots of record and portions of lots of record, or of portions of lots of record.
4. A parcel of land described by metes and bounds.

**Lot area.** The area of a horizontal plane bounded by the front, side, and rear lot lines.

**Lot depth.** The distance between the midpoints of the front lot line and the mid-point of the rear lot line.

**Lot line, front.** The boundary of a lot that abuts a dedicated public street.

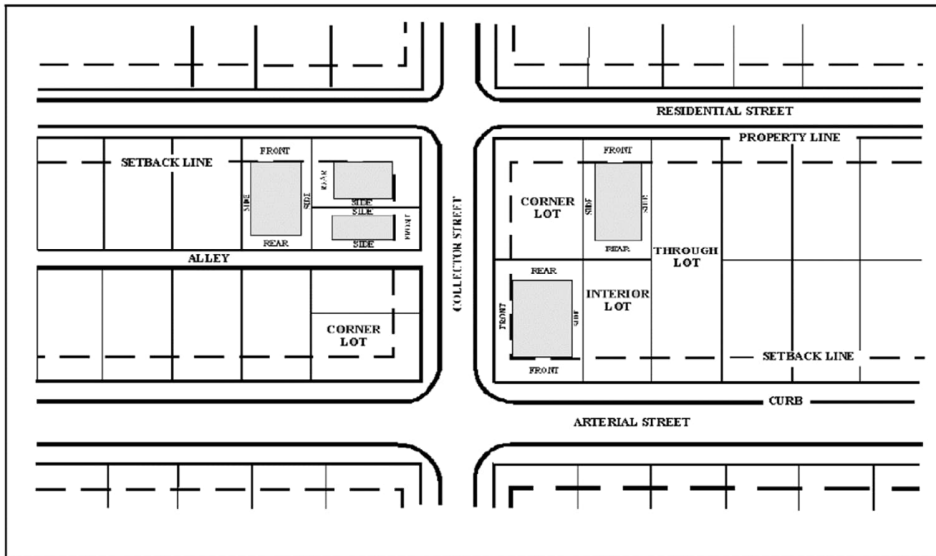
**Lot line, rear.** The line opposite the front lot line.

**Lot line, side.** Any lot lines other than the front lot line or rear lot line.

**Lot of record.** A lot, which is part of a subdivision recorded in the office of the Sherman County Clerk and Recorder, or a lot or parcel described by metes and bounds, the description of which has been so recorded.

**Lot width.** The distance parallel to the front lot line, measured between side lot lines at the front building setback line.

Figure 1 - Lot Types & Setbacks



**Manufactured home.** A structure that is designed primarily for long-term occupancy as a residence, is partially or wholly manufactured in a factory or at a location other than the site of the completed home, contains sleeping areas, a flush toilet, a tub or shower bath and kitchen facilities, has plumbing and electrical connections provided for attachment to outside systems, is transportable in one or more sections, can be installed on a permanent foundation, and meets all established snow loads. "Manufactured home" does not include park trailers, camper trailers, travel trailers, or other similar vehicles.

- 1) *Type I:* A manufactured home that is transportable in two or more sections, has brick, wood or cosmetically equivalent exterior siding and a pitched roof, is not less than 24 feet wide at its narrowest dimension and 36 feet long and has a minimum floor area of 1,000 square feet, and is certified pursuant to the "National Manufactured Housing Construction and Safety Standards Act of 1974," 42 U.S.C. 5401 et seq., as amended, and all regulations enacted pursuant thereto or is certified by the State of Colorado as being in compliance with the requirements of the uniform building code as adopted by the State of Kansas.
- 2) *Type II:* A single-section manufactured home which is designed to be transported on its own or detachable wheels or on a trailer, is eight feet or more in width at its narrowest dimension and 32 feet or more in length, and bears a label certifying that it is built in compliance with the Federal Manufactured Home Construction and Safety Standards Act of 1974, which became effective June 15, 1976. Except where the context requires a different interpretation, "type II manufactured home" shall be deemed synonymous with "mobile home."

**Manufactured housing park.** A parcel of land containing two or more spaces with required improvements and utilities that are owned or leased for the long-term placement of manufactured homes.

**Manufactured Home Sales:** An establishment primarily engaged in the display and sale of manufactured housing units.

**Manufacturing and Assembly:** Establishments engaged in the manufacture, predominately from previously prepared materials, of finished products or parts, including processing, fabrication, assembly, treatment, and

packaging of such products, and incidental storage, sales, and distribution of such products, but excluding "Basic Industry."

**Massage Shop, Professional:** An establishment which has a fixed place of business having a source of income or compensation 60% or more of which is derived from the practice of any method of pressure on or friction against or stroking, kneading, rubbing, tapping, pounding, vibrating or stimulation of external parts of the human body with the hands or with the aid of any mechanical electric apparatus or appliances with or without such supplementary aids as rubbing alcohol, liniments, antiseptics, oils, powders, creams, lotion, ointment or other similar preparations commonly used in the practice of massage. Under such circumstances that it is reasonably expected that the person to whom the treatment is provided or some third person on his or her behalf will pay money or give any other consideration or gratuity; provided that this term shall not include any establishment operated or supervised by a medical or chiropractic practitioner or professional physical therapist licensed by the State of Kansas.

**Materials Recovery Facility:** A facility in which source separated co-mingled recyclable materials, such as newspapers, glass, metals and plastic containers, are stored, flattened, crushed and/or bundled prior to shipment to others who will use those materials to manufacture new products.

**Medical Service:** An establishment providing therapeutic, preventive, or corrective personal treatment services on an outpatient basis by physicians, dentists, and other practitioners of the medical or healing arts, and the provision of medical testing and analysis services. Typical uses include clinics and offices for doctors of medicine, dentists, chiropractors, osteopaths, optometrists, blood banks and medical laboratories.

**Military Service:** A facility used or intended to be used by a branch of the U.S. Armed Forces, including military reserves.

**Mining or Quarrying:** The extraction of metallic and nonmetallic minerals, excluding oil or natural gas. Typical uses include sand and gravel pit operations, quarries and mines.

**Mobile Home:** A transportable, factory-built structure designed to be used as a single dwelling unit that was manufactured prior to June 15, 1976 and that does not bear a seal as provided by the Federal Manufactured Housing Construction and Safety Standards Act of 1974 (42 U.S.C. Sec. 5401).

**Mobile Home, Special Care:** A mobile home used as a temporary dwelling for a family member who is in need of special, frequent and routine care by reason of advanced age or ill health.

**Modular Home:** A manufactured residential structure built to a nationally-recognized and accepted construction standard published by the Building Officials and Code Administrators International, Inc. (BOCA) or the International Conference of Building Officials (ICBO) and the unit is inspected and certified at the factory that it meets said standard. A modular home shall have exterior structure materials and appearance similar to the customary single-family structures, as required of a manufactured home—residential design, and shall be permanently situated on a concrete foundation.

**Multifamily Residential:** The use of a site for three or more dwelling units within a single building. Typical uses include triplexes, four-plexes, apartments and residential condominiums.

**Natural Waterways:** Are those areas, varying in width along streams, creeks, spring, gullies or washers, which are natural drainage channels as determined and identified by the jurisdiction.

**Non-conforming use, building or yard:** A use, building or yard which does not, by reason of design, use, or dimensions, conform to the regulations of the district in which it is situated and existed as such on the date of the adoption of Ordinance # 1467 or any amendment thereto.

**Office, General:** An establishment providing executive, management, administrative or professional services, but not medical or dental services or the sale of merchandise, except as incidental to a permitted use. Typical uses include real estate, insurance, property management, investment, employment, travel, advertising, law, architecture, design, engineering, accounting and similar offices.

**Oil or Gas Drilling/Refining:** The subsurface extraction or refining of oil or natural gas.

**Parcel:** A lot or contiguous group of lots in single ownership or under single control, usually considered a unit for purposes of development.

**Park or Parking:** The standing of a vehicle, whether occupied or not, other than temporarily for the purpose of and while actually engaged in loading or unloading property or passengers.

**Parking Lot, Commercial:** Area used or intended to be used for off-street parking of operable motor vehicles on a temporary basis, other than as accessory parking to a principal use.

**Parking Area, Off-Street:** A permanently surfaced, dust-free area (concrete, asphaltic concrete, or other comparable surface), enclosed or unenclosed for the short-term storage of automobiles.

**Parking Area, On-Street:** Parking provided in the public right-of-way.

**Parking Space:** An area surfaced for all weather for the purpose of storing one parked automobile.

**Parks and Recreation:** A park, playground or community facility, owned by or under the control of a public agency or homeowners' association, that provides opportunities for active or passive recreational activities.

**Permanent Foundation:** A foundation of formed and poured-in place concrete, masonry or all-weather wood units laid up with such reinforcing materials as may be required for quality construction.

**Planned Unit development (PUD).** *Planned Unit Development* means an area of land controlled by one or more landowners to be developed under unified control or a unified plan of development for a number of dwelling units, commercial, educational, recreational, or industrial uses, or any combination of the foregoing, the plan for which may not correspond to lot size, bulk or type of use, density, lot coverage, open space, or other restrictions of the conventional land use regulations of the Goodland Municipal Code. The related group of buildings and associated uses are planned as an entity and developed and regulated as one complex land unit rather than as an aggregation of individual buildings located on separate unrelated lots.

**Planning Commission:** The Planning Commission for the City of Goodland, Kansas.

**Post Office:** A facility used for the collection, sorting and distribution of U.S. mail among several zip code areas and having limited retail services for the public, such as the sale of stamps, postcards and postal insurance.

**Preliminary Development Plan:** A preliminary site plan that may be submitted at the option of the developer to the Building Official prior to submission of the final site plan.

**Printing and Publishing:** The production of books, magazines, newspapers and other printed matter, and record pressing and publishing, engraving and photoengraving, but excluding businesses involved solely in retail photocopying, reproduction, photo developing or blueprinting services.

**Property Line:** A dividing line between a lot, tract or parcel of land and the contiguous street.

**Recreation and Entertainment, Indoor:** An establishment offering recreation, entertainment or games of skill to the public for a fee or charge and that is wholly enclosed in a building. Typical uses include bowling alleys, indoor theaters, bingo parlors, pool halls, billiard parlors and video game arcades. Does not include those uses considered as parks and recreation.

**Recreation and Entertainment, Outdoor:** An establishment offering recreation, entertainment or games of skill to the public for a fee or charge, wherein any portion of the activity takes place in the open. Typical uses include archery ranges, batting cages, golf driving ranges, drive-in theaters and miniature golf courses. Does not include those uses considered as parks and recreation.

**Recreational Vehicle:** Any of the following vehicles which are licensed for travel on the highway: travel trailer (a vehicular, portable structure built on a chassis, designed to be used as a temporary dwelling for travel, recreation or vacation, or one permanently identified as a travel trailer by the manufacturer of the trailer); pick-up coach (a structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreation and vacation); motor-home (as a portable, temporary dwelling to be used for travel, recreation and vacation, constructed as an integral part of a self-propelled vehicle); and camping trailer (as a canvas, material or metal folding structure, mounted on wheels, and designed for travel, recreation and vacation use).

**Recreational Vehicle Park or RV Park:** Land used or intended to be used for occupancy by recreational vehicles for the short-term (30 days) occupancy of transient living purposes, including the use of camping spaces for tents.

**Recycling collection center:** A facility which is not larger than 1,000 square feet in size and is designed for the collection of aluminum and steel cans, glass, plastic containers, papers and other usable materials for their redistribution for sale or reutilization. This definition does not include processing equipment or storage.

**Recycling processing center:** A facility designed for the purpose of collecting, redistributing and processing recyclable materials. Activities may include the receipt, separation, storage, conversion, bailing and/or processing of paper, iron, metal, glass, newspaper, and other non-biodegradable materials. Hazardous and biodegradable materials, as determined by the Kansas Department of Health and Environment, including, but not limited to, food, beverages, drugs, cosmetics, hazardous chemicals, poisons, medical wastes, syringes, needles, pesticides, and other similar materials, shall not be brought into or handled by a recycling processing center.

**Religious institution.** An establishment primarily for the conduct of religious activities, limited to sanctuary, educational classrooms, daycare, committee and office work, a single parsonage/rectory, or religious camp. This term includes the terms church, temple, seminary, retreat, monastery, and similar terms.

**Repair Service:** An establishment primarily engaged in the provision of repair services to individuals and households, but excluding "Vehicle Repair" services. Typical uses include appliance repair shops.

**Research Service:** An establishment engaged in conducting basic and applied research, including production of prototype products when limited to the minimum scale necessary for full investigation of the merits of a product, excluding production of products used primarily or customarily for sale or for use in non-prototype production operations.

**Restaurant, Fast Food:** A use primarily engaged in the sale of food and non-alcoholic beverages in a ready-to-consume state and where the design or principal method of operation is that of a fast-food or drive-in restaurant offering quick food service, where orders are generally not taken at the customer's table, where food is generally served in disposable wrapping or containers, and where food and beverages may be served directly to the customer in a motor vehicle.

**Retail:** Refers to the sale of commodities and services directly to customers, when such commodities and services are used or consumed by the customer and not purchased primarily for the purpose of resale.

**Retail Sales and Service:** An establishment engaged in the sale or rental of goods and services, including, but not limited to, antique shops, apparel and accessory stores, art and supply stores, bicycle shops, book and stationary stores, barber and beauty shops, candy and ice cream stores, cigar and tobacco stores, dressmakers and tailors, flower and gift shops, hobby shops, interior decorators, jewelry stores, key shops, leather goods and luggage stores, music instrument sales and repair, photocopying services, shoe repair and shoe shine stores, sporting and athletic goods, toy stores and department stores; excluding uses more specifically defined.

**Safety Service:** A facility for conduct of public safety and emergency services, including fire and police protection services and emergency medical and ambulance services.

**Salvage Yard:** A lot, land or structure, or part thereof, used primarily for the collecting, dismantling, storage and salvaging of machinery or vehicles that are not in operating condition; or for the sale of parts thereof. Typical uses include automobile salvage yards and junk yards.

**Service floor area:** The total floor area of a building exclusive of stairways, restrooms, storage rooms, hallways, or other areas which are not regularly used by visitors, clients, customers, patients, or patrons in their normal everyday use of the building.

**Setback.** The shortest distance between a front property line and the building line or structure projected to the side lot lines.

**Setback, corner lot.** Required front setbacks from a corner lot are measured from the shortest property line abutting the street right-of-way.

**Setback, front** means the distance between the front lot line and the front wall of the main structure.

**Setback, rear** means the distance between the rear lot line and the back wall of the main structure.

**Setback, side** means the distance between any wall and the lot line other than the front and rear setbacks.

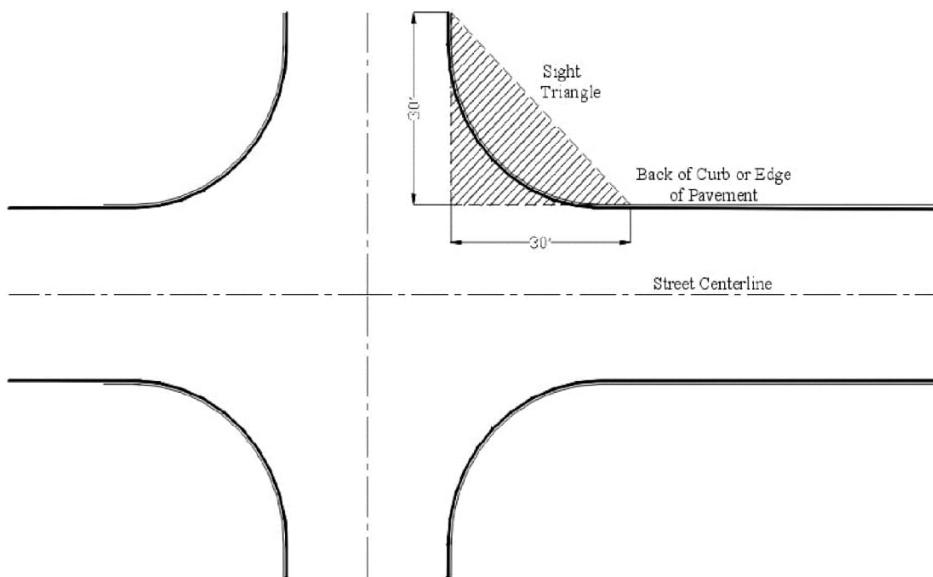
**Service Station, Automotive:** A use primarily engaged in the retail sale of gasoline or other motor fuels primarily to automobiles and passenger vehicles, along with accessory activities such as the sale of lubricants, accessories, or supplies, the lubrication of motor vehicles, and the minor adjustment or repair of passenger motor vehicles. Uses involved primarily in the sale of diesel fuel, gasoline or other fuels to tractor trucks and uses that feature parking, storage or servicing of tractor trucks or semi-trailers shall be classified as "Truck Stop Service Stations."

**Service Station, Truck Stop:** A use primarily engaged in the sale of diesel fuel, gasoline or other fuels to tractor trucks, along with accessory activities such as the sale of lubricants, accessories or supplies, or the servicing of tractor trucks or semi-trailers. A truck stop service station may include, as an accessory use, the parking and storage of tractor trucks and semi-trailers.

**Shooting Range:** A facility used or intended to be used for the discharge of firearms at targets.

**Sight Triangle:** A triangular area at a street intersection in which nothing shall be erected, placed, planted, or allowed to grow in such a manner as to materially impede vision between a height of 2½ feet and 8 feet above the grades of the outside edges of the street surface or the edge of the maintained surface of the road of the intersecting streets, measured from the point of intersection of the back side of the curb or maintained surface, thirty feet in each direction.

**Figure 4 - Sight Triangle Minimum Standards**



**Sign:** Any words, numerals, figures, devices, designs or trademarks by which information is made known to the public outside a building.

**Single-Family Residential, Detached:** The use of a lot for only one principal dwelling unit that is not connected to any other dwelling unit.

**Single-Family Residential, Attached:** The use of a site for two or more dwelling units that are constructed with common or abutting walls and with each dwelling unit located on its own separate lot. Typical uses include townhouses

**Solid Waste Collection/Processing:** Recycling collection centers, incinerators, processing facilities, materials recovery facilities, solid waste transfer stations or any facility where municipal solid wastes are salvaged, sorted, processed or treated.

**Solid Waste Transfer Station:** A facility where solid waste or recyclable material is transferred from collection vehicles (some sorting may occur) to long distance hauling vehicles for transportation to a central solid waste management facility for processing, disposal, incineration or resource recovery.

**Specified Sexual Activities:** (1) Sexual conduct, being acts of masturbation, homosexuality, sexual intercourse or physical contact with a person's unclothed genitals, pubic area, buttocks or, if such person be a female, her breast; (2) Sexual excitement, being the condition of human male or female genitals when in a state of sexual stimulation or arousal; or (3) Sadomasochistic abuse, being flagellation or torture by or upon a person or the condition of being fettered, bound or otherwise physically restrained.

**Stockyard:** A non-farm-based facility used or intended to be used for selling or holding livestock.

**Street:** A right-of-way which affords principal means of vehicular access to property abutting thereon.

**Street line:** The dividing line between the street and the abutting property, also commonly known as the front property line.

**Street Network:**

**Expressway:** A street which provides fast and efficient movement of large volumes of traffic between areas and does not provide a land service function.

**Arterial:** A street which provides for through traffic movement between and around areas with direct access to abutting property, subject to necessary control of entrances, exits and curb uses.

**Collector:** A street which provides for traffic movement between arterials and local streets, with direct access to abutting property.

**Local:** A street which provides direct access to abutting land and local traffic movement whether in business, industrial, or residential areas.

**Structure:** That which is built or constructed, to meet the City Building Codes, an edifice or building of any kind, or any piece of work artificially built up or composed of parts joined together in some definite manner.

**Structural Alterations:** Any change or rearrangements of the supporting members or a building, such as bearing walls or partitions, columns, beams, or girders, or any complete rebuilding of the roof or the exterior walls.

**Studio, Radio, Television, Film or Music:** An establishment primarily engaged in the provision of recording or broadcasting services accomplished through the use of electronic mechanisms.

**Subdivider** means any applicant, developer, person, group, corporation, or other entity acting as a unit or any agent thereof, dividing or proposing to divide land so as to constitute a subdivision for the purpose of sale or disposal of land as defined herein.

**Subdivision** means the division of a lot, tract, or parcel of land into two or more lots, plats, sites, or other divisions of land for the purpose, whether immediate or future, of sale or of building development. It includes resubdivision, and when appropriate to the context, relates to the process of subdividing, or to the land or territory subdivided.

**Tent** is a collapsible shelter of fabric (such as nylon or canvas) stretched and sustained by poles and used for camping outdoors or as a temporary building.

**Townhouse:** A dwelling unit located in a group of three or more attached dwelling units with no other dwelling unit located above or below another and with each dwelling unit having at least one interior common wall and a private exterior entrance.

**Transit Facility:** A facility used or intended to be used as an area for loading, unloading and interchange of transit passengers. Typical uses include bus terminals, rail stations and passenger related mass transit facilities.

**Transitional Living Facility:** A state licensed group-care home for juvenile delinquents, halfway houses providing residence, rehabilitation and counseling to persons on release from a more restrictive custodial confinement, and residential rehabilitation treatment centers which also may provide outpatient rehabilitation for alcohol and other drug abuse.

**Utility, Major:** Generating plants; electrical switching facilities and primary substations; water and wastewater treatment plants; water tanks; and radio, television and microwave transmission towers; and similar facilities of



agencies that are under public franchise or ownership to provide the public with electricity, gas, heat, steam, communication, rail transportation, water, sewage collection or other similar service. The term "utility" shall not be construed to include corporate or general offices; gas or oil processing; manufacturing facilities; postal facilities or other uses defined in this section.

**Utility, Minor:** Services and facilities of agencies that are under public franchise or ownership to provide services that are essential to support development and that involve only minor structures, such as poles and lines.

**Variance:** An authorization, by the board of Zoning Appeals, of a variance from the specific terms of this zoning ordinance. Variances are limited to those authorized in the powers and duties of the Board of Zoning Appeals as defined in this chapter.

**Vehicle and Equipment Sales:** An establishment engaged in the retail or wholesale sale or rental, from the premises, of motorized vehicles or equipment, along with incidental service or maintenance activities. Typical uses include new and used automobile and truck sales, automobile rental, boat sales, motorcycle sales, moving trailer rental, and farm equipment and machinery sales and rental.

**Vehicle/Equipment Storage Yard:** An outdoor area used or intended to be used for long-term storage of vehicles and equipment, other than a "Commercial Parking Lot" or accessory parking to a principal use.

**Vehicle Repair, General:** An establishment primarily engaged in painting of or bodywork to motor vehicles or heavy equipment. Typical uses include paint and body shops.

**Vehicle Repair, Limited:** A use providing automobile repair or maintenance services within completely enclosed buildings, but not including "General Vehicle Repair" services.

**Vocational School:** A use providing education or training in business, commercial trades, language, arts or other similar activity or occupational pursuit, and not otherwise defined as a "College or University" or "School."

**Warehouse, Residential Storage:** An enclosed storage facility containing independent, fully enclosed bays that are leased to individuals exclusively for dead storage of their household goods or personal property.

**Warehousing and Wholesale:** An establishment primarily engaged in the storage or sale of materials, equipment, or products or sale to wholesalers or retailers. Typical uses include cold storage, warehousing and dead storage facilities, but exclude "Residential Storage Warehouses" and sale of goods to the general public.

**Welding or Machine Shop:** A workshop where machines, machine parts, or other metal products are fabricated. Typical uses include machine shops, welding shops and sheet metal shops.

**Wind Turbine:** A machine by which mechanical energy supplied by the wind is changed to electric energy.

**Yard** means that portion of the open area on a lot extending open and unobstructed from the ground upward from a lot line for a depth or width specified by the regulations for the zone district in which the lot is located.

**Yard, front** means a yard extending across the full width of the lot between the front lot line and the nearest line or point of the building.

**Yard, private** means that portion of the open area on a lot extending open and unobstructed that is owned by the homeowner of a single-family detached Town home or two-family dwelling unit.

**Yard, Rear:** A yard between the rear lot line and the rear line of the main building and the side lot lines.

**Yard, side:** A yard between the main building and the adjacent side line of the lot, and extending entirely from a front yard to the rear lot line.

**Zone or District:** A section of the Zoning Area for which uniform regulations governing the use, height, area, size, and intensity of use of structures, land, and open space are herein established.

**Zoning Area:** The area to be zoned as set out on the official Zoning Map filed of record.

**Zoning Regulations:** The term "zoning regulations" or "these regulations" shall mean the requirements stipulated in the regulations herewith attached, and shall mean the lawfully adopted zoning regulations of the City of Goodland.

**Section 2. The City of Goodland Municipal Code Section 19-501 Use Table be amended as follows:**

Use Regulations	Zoning Districts								
	Residential				Non-Residential				
	R-1	R-2	M-P	A-P	C-1	D-MU	I-1	I-2	Use Standards
COMMERCIAL USES									
Adult Entertainment Establishment					C				

**Section 3. The City of Goodland Municipal Code Section 19-502 be amended as follows:**

**(C)** Adult Entertainment Establishments may only in a C-1 (General Business District) zoning classification under the Zoning Ordinances of the City, and only in such locations within such a zoning classification that complies with the following requirements and restrictions.

(1) No adult entertainment establishment may be located within 1,000 feet of any of the following:

- (A) A licensed day care center;
- (B) A public or private educational facility (although not including any building owned or occupied by an educational institution that is not used principally for student instruction or activities);
- (C) A public park or playground, including but not limited to nature, hiking or biking trails, swimming pools, athletic fields or athletic playing surfaces, picnic areas and wilderness areas;
- (D) Religious institutions including a church, synagogue, mosque, temple or other building that is used primarily for religious worship and related religious activities;
- (E) A boundary of a residential district;
- (F) Any other sexually oriented business as to which a license is required under this ordinance.

**SECTION 4.** This ordinance shall be in force and take effect after its publication in the Goodland Star News.

**PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2025, by the Governing Body of the City of Goodland, Kansas.

Jason Showalter, Mayor

ATTEST:

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Mary P. Volk, City Clerk



## AGENDA ITEM

### CITY COMMISSION COMMUNICATION FORM

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**FROM:** Zach Hildebrand, Building Official  
Kent Brown, City Manager

**DATE:** May 19, 2025

**ITEM:** Ordinance 1796 - Adult Entertainment Establishments - Permitted/Conditional Use Zone Districts; Limitations of Distance;

**NEXT STEP:** Discussion

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☐ ORDINANCE  
☐ MOTION  
☒ INFORMATION

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**I. REQUEST OR ISSUE:**

Ordinance 1796 would allow adult entertainment establishments in C-1, General Commercial, as a conditional use with some additional restrictions on location.

**II. RECOMMENDED ACTION / NEXT STEP:**

Planning Commission recommended Ordinance 1796 to the City Commission for approval at their meeting on April 8. From city code Section 19-1604 - - When the Planning Commission submits a recommendation of approval of such amendment and the reasons therefore, the City Commission did:  
(3) return such recommendation to the Planning Commission with a statement specifying the basis for the City Commission's failure to approve or disapprove. (as per the code).

Within the zoning ordinance, the City Commission had concerns with the following:

- a) Section 1. - Definitions that removed the 30% requirement so that it could cause unintended consequences for certain businesses
- b) Section 3 - 1,000 feet distance requirement

If the City Commission returns the Planning Commission's recommendation, the Planning Commission, after considering the same, may resubmit its original recommendation giving the reasons therefore or submit a new and amended recommendation.

The Planning Commission considered the returned Ordinance and request by the City Commission at their meeting on May 13. The Planning Commission's recommendation was to add a criteria that in order to qualify as a adult entertainment establishment, 5% or more of its inventory on hand needs to contain the identified materials at any time.

Ordinance 1796 has been amended to include this criteria.

*Five percent (5%) or more of its inventory on hand at any time consisting of stocks in trade of books, magazines, periodicals, or other printed matter or photographs, films, motion pictures, video cassettes, slides, or other photographic materials which are characterized by emphasis on depiction or description of "specified sexual activities" or of "specified anatomical areas" as herein defined, or paraphernalia designed for use in connection with "specified sexual activities" as herein defined;*

(Everything that is in bold on pages 2 and 3 of the proposed Ordinance)

With the amendment addressing item #1, the Planning Commission decided that item #2 could stay with the recommendation at the 1,000 feet distance requirement. Since businesses would not be affected unless the business met the 5% threshold, the Planning Commission stated that they did not want to make it easy for this type of business and did not change their recommendation on the Ordinance to keep the distance at 1,000 feet.

Upon the receipt of such recommendation, the City Commission, by a simple majority thereof, may adopt or may revise or amend and adopt such recommendation by the respective ordinance, or it need take no further action thereon.

**III. FISCAL IMPACTS:**

None

**IV. BACKGROUND INFORMATION:**

For additional background information, see the CCCF for the issue presented at the April 17, 2025 City Commission meeting.

## **ORDINANCE NO. 1797**

### **AN ORDINANCE PERTAINING TO THE LICENSING OF ADULT ENTERTAINMENT ESTABLISHMENTS WITHIN CORPORATE LIMITS OF THE CITY OF GOODLAND, KANSAS AND AMENDING CHAPTER 8 OF THE GOODLAND CITY CODE**

#### **BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GOODLAND, KANSAS:**

Chapter 8 – Licenses and Business Regulations is hereby amended to add and establish a new Article 5. Adult Entertainment Establishments to read as follows:

#### **ARTICLE 5. – ADULT ENTERTAINMENT ESTABLISHMENTS**

##### **Sec. 8-501 - Definitions.**

“Adult Entertainment Establishments” shall mean any business, premises or establishment as defined in Article 19 Zoning Regulations, Section 19-202 Definitions in the Municipal Code.

##### **Sec. 8-502 – License—Required for adult entertainment establishment.**

It shall be unlawful for any person to operate or maintain an adult entertainment establishment (also known as adult retail business) in the city unless the owner, operator or lessee thereof has obtained an adult entertainment establishment license from the city, or to operate such business after such license has been revoked or suspended by the city.

(b) It is unlawful for any employee, manager, operator or owner to knowingly perform any work or service directly related to the operation of an unlicensed adult entertainment establishment.

(c) The failure to post an adult entertainment establishment license in the manner required in this article shall be prima facie evidence that an adult entertainment establishment has not obtained such a license. In addition, it shall be prima facie evidence that any employee, manager or owner who performs any business, service or entertainment in an adult entertainment establishment in which an adult entertainment establishment license is not posted in the manner required in this article had knowledge that such business is not licensed.

(d) Any business that engages in the barter, rental, or sale of items consisting of printed matter, pictures, slides, records, audiotapes, videotapes, compact discs, motion pictures, films or other media, if such business is not open to the public in general but only to one or more classes of the public, excluding any minor by reason of age, or if a substantial or significant portion of such items are distinguished or characterized by an emphasis on the depiction or description of specified sexual activities or specified anatomical areas shall be deemed to have consented to periodic entry into and inspection of the business premises by appropriate city officials and inspection by those officials of only those

business records necessary for the limited purpose of determining whether such business enterprise is an adult entertainment establishment as defined in this article. This entry and inspection shall take place during hours when such business is open to the public, unless otherwise requested by the business, and shall not unreasonably interfere with the conduct of such business.

**Sec. 8-503 - Adult retail business license application.**

All persons desiring to secure a license to operate an adult entertainment establishment as required by this article shall make a verified application with the city clerk. All applications shall be submitted in the name of the person who owns the adult business. The application shall be signed by the applicant. If the applicant is a corporation, the application shall be signed by its president. If the applicant is a partnership, the application shall be signed by a partner. In all other instances where the owner is not an individual, where applicable, the application shall be signed by an authorized representative of the owner. The city clerk may require proof of authorization before accepting an application. All applications shall be submitted on a form supplied by the city clerk and shall require all of the following information:

(1) The name, residence address, home telephone number, occupation, date, place of birth and social security number of the applicant.

(2) The tax identification number and registered agent if the owner is required to have a tax identification number or registered agent.

(3) The name of the adult entertainment establishment, a description of the type of adult entertainment business to be performed on the licensed premises, and the name of the owner of the premises where the adult entertainment establishment will be located.

(4) The names, residence addresses, social security numbers and dates of births of all partners, if the applicant is a partnership or limited liability partnership; and if the applicant is a corporation or limited liability company, the same information for all corporate officers and directors and stockholders or members who own more than 25 percent interest in the corporation.

(5) A statement from the applicant whether the applicant, or any corporate officer or director, or stockholder, partner or member who owns more than 25 percent interest in such entity in previously operating in this or another city, county or state, has had an adult business license of any type revoked or suspended, and if so, the reason for the suspension or revocation and the business activity subjected to the suspension or revocation.

(6) A statement from the applicant, all partners or each corporate officer and director that each such person has not been convicted of, or released from confinement for conviction of, or diverted from prosecution on, any felony, whichever event is later, within five years immediately preceding the application, or has not been convicted of, or diverted from prosecution on, a misdemeanor, or released from confinement for conviction of a misdemeanor, whichever event is later, within two years immediately

preceding the application, where such felony or misdemeanor involved sexual offenses, prostitution, indecent exposure, sexual abuse of a child or pornography or related offenses, or controlled substances or illegal drugs or narcotics offenses as defined in the state, statutes or municipal ordinances. The statement shall also indicate that the applicant, each partner or each corporate officer and director has not been convicted of a municipal ordinance violation or diverted from prosecution on a municipal ordinance violation within two years immediately preceding the application where such municipal ordinance violation involved sexual offenses, indecent exposure, prostitution or sale of controlled substances or illegal drugs or narcotics.

(7) If the applicant is a corporation or limited liability company, a current certificate of registration issued by the Kansas secretary of state.

(8) A statement signed under oath that the applicant has personal knowledge of the information contained in the application and that the information contained therein is true and correct and that the applicant has read the provisions of this article regulating adult businesses.

**(b) Manager, employee or independent contractor license.**

It shall be unlawful for any person to be an employee of an adult entertainment establishment without a valid license; provided, however, that the provisions of this subsection shall not apply to an employee of an adult bookstore, adult novelty store or adult video store.

All persons desiring to secure a license to be a manager, employee or independent contractor shall make a verified application with the city clerk. All applications shall be submitted in the name of the person proposing to be a manager, employee or independent contractor. All applications shall be submitted on a form supplied by the city clerk and shall require all of the following information:

(1) The applicant's name, home address, home telephone number, date and place of birth, social security number, and any stage names or nicknames used.

(2) If applicable, the name and address of each adult retail business where the applicant intends to work as a manager, employee or independent contractor.

(3) A statement from the applicant that the applicant has not been convicted of, or released from confinement for conviction of, or diverted from prosecution on, any felony, whichever event is later, within five years immediately preceding the application, or has not been convicted of, or diverted from prosecution on a misdemeanor, or released from confinement for conviction of a misdemeanor, whichever event is later, within two years immediately preceding the application, where such felony or misdemeanor involved sexual offenses, prostitution, indecent exposure, sexual abuse of a child or pornography and related offenses, or controlled substances or illegal drugs or narcotics offenses as defined in the state statutes or municipal ordinances. The statement shall also indicate that the applicant has not been convicted of a municipal ordinance violation or diverted from prosecution on a municipal ordinance violation within two years immediately preceding the application where such municipal ordinance violation involved sexual



offenses, indecent exposure, prostitution or sale of controlled substances or illegal drugs or narcotics.

(4) The applicant shall present to the city clerk, who shall copy documentation that the applicant has attained the age of 21 years at the time the application is submitted. Refer to the application for acceptable forms of identification.

Failure to provide the information required by this article shall constitute an incomplete application. The city clerk shall notify the applicant whether or not the application is complete within ten working days of the date the application was received by the city clerk.

(c) Application processing. Upon receipt of an application for an adult entertainment establishment, manager, employee or independent contractor, the city clerk shall immediately transmit one copy of the application to the chief of police for investigation of the application. In addition, the city clerk shall transmit a copy of the application to the director of public works and the fire inspector. It shall be the duty of the chief of police or his designee to investigate such application to determine whether the information contained in the application is accurate and whether the application meets the requirements of this article for issuance of the license for which the application is made. The chief of police shall report the results of the investigation to the city clerk not later than ten working days from the date the application is received by the city clerk. It shall be the duty of the director of public works and the fire inspector to determine whether the structure where the adult business will be conducted complies with the requirement and meets the standards of the applicable health, zoning, building code, fire and property maintenance ordinances of the city. The fire inspector shall report the results of his investigation to the city clerk no later than ten working days from the date the application is received by the city clerk.

#### **Sec. 8-504 – Fees.**

(a) The annual nonrefundable licensing fee for an adult entertainment establishment or for the renewal thereof is \$2,000.00.

(b) The first year's application fee for an adult entertainment establishment shall be an additional \$250.00.

#### **Sec. 8-505 - License limited to one identifiable type of adult use.**

Adult entertainment establishment business licenses may be issued only for the one identifiable type of adult entertainment establishment use listed on the application. Such use must be either as an "adult arcade", "adult bookstore" or "adult novelty store" or "adult video store", "adult cabaret", "adult motion picture theater" or "adult theater" as defined in Section 19-202 of the zoning code. As to any adult entertainment establishment holding a single license, any change in the type of adult entertainment establishment use shall invalidate the adult entertainment establishment business license and require the licensee to obtain a new license for the change in use. A separate license is required for each adult entertainment establishment use. All adult retail business licenses shall be issued only for the one adult business use listed on the application.

**Sec. 8-506- Examination of application; issuance of license; disapproval.**

(a) Application processing. Upon receipt of an application for an adult entertainment establishment, manager, employee or independent contractor, the city clerk shall immediately transmit one copy of the application to the chief of police for investigation of the application. In addition, the city clerk shall transmit a copy of the application to the building official and the fire inspector. It shall be the duty of the chief of police or his designee to investigate such application to determine whether the information contained in the application is accurate and whether the application meets the requirements of this article for issuance of the license for which the application is made. The chief of police shall report the results of the investigation to the city clerk not later than ten working days from the date the application is received by the city clerk. It shall be the duty of the building official and the fire inspector to determine whether the structure where the adult entertainment establishment will be conducted complies with the requirement and meets the standards of the applicable health, zoning, building code, fire and property maintenance ordinances of the city. The fire inspector shall report the results of the investigation to the city clerk no later than ten working days from the date the application is received by the city clerk.

(b) The City Manager, or his or her authorized representative, shall examine each complete application for a adult entertainment establishment license, including all investigation reports, within 30 days of the date such complete application was received by the City Clerk. After such examination, the City Manager shall approve the issuance of a license only if the appropriate license fee has been paid, the applicant is qualified, and all the applicable requirements set forth herein are met.

(c) No license shall be approved for any person ineligible pursuant to the provisions herein. All incomplete applications shall be denied. The City Manager's report on license examination shall be in writing and show the action taken on the application. If the license is granted, the City Manager shall issue the proper license.

(d) If an application for a license is disapproved, the applicant shall be immediately notified by certified mail, and the notification shall state the basis for such disapproval. Any applicant aggrieved by the disapproval of a license application may appeal the denial to the governing body by submitting a request for the appeal, in writing, to the City Manager. An appeal shall be considered by the governing body at a regular or special meeting to be held within 15 days of receipt of the appeal. Any applicant aggrieved by the governing body's disapproval of a license application may seek judicial review in a manner provided by law.

**Sec. 8-507- Renewal.**

(a) A license may be renewed by making application to the City Clerk on application forms provided for that purpose. Licenses shall expire on December 31 of each calendar year, and renewal applications for such licenses shall be submitted between November 1 and December 10.

(b) Upon timely application and review as provided for a new license, a license issued under the provisions of this ordinance shall be renewed by issuance of a new license in the manner provided herein.

(c) If the application for renewal of a license is not made during the time period provided herein, the expiration of such license shall not be affected and a new application shall be required. If a license is issued pursuant to such an application treated as a new application, the license fee shall include the first year's application fee and the annual nonrefundable license fee as stated in Section 8-504 (a) and (b).

**Sec. 8-508 Transfer of license.**

No license issued under this ordinance shall be transferable to another person or property. No license issued under this ordinance shall serve to permit the conduct of any licensed business activities at any business location other than the location designated in the application. No license issued under this ordinance shall serve to permit the conduct of any sexually oriented business activities other than those within the classification for which application was made and for which the license was issued. Any change in the classification of sexually oriented business to be conducted at a location shall first require that a new license application for such other classification be submitted and approved, with the prior license then being revoked upon the granting of such approval.

**Sec. 8-509- Penalty for violation.**

Any person, partnership or corporation who violates any provision of this article shall be punished by a fine of not more than \$500.00 for each violation. Each day's violation of, or failure, refusal or neglect to comply with, any provision of this article shall constitute a separate and distinct offense.

This Ordinance shall take effect and be in force from and after publication in the official city newspaper.

**PASSED AND APPROVED by the Governing Body of the City of Goodland, Kansas,  
on this \_\_\_\_ day of \_\_\_\_\_, 2025.**

\_\_\_\_\_  
JASON SHOWALTER, Mayor

ATTEST:

\_\_\_\_\_  
MARY VOLK, City Clerk



## AGENDA ITEM

### CITY COMMISSION COMMUNICATION FORM

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**FROM:** Zach Hildebrand, Building Official  
Kent Brown, City Manager

**DATE:** May 19, 2025

**ITEM:** Ordinance 1797 - Adult Entertainment Establishments – Licensing;

**NEXT STEP:** Discussion

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☒ ORDINANCE  
☐ MOTION  
☐ INFORMATION

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**I. REQUEST OR ISSUE:**

Ordinance 1797 would be presented (only if Ordinance 1796 is approved to allow adult entertainment establishments in C-1, General Commercial, as a conditional use with some additional restrictions on location). Ordinance 1797 would set the licensing procedures for this type of business.

**II. RECOMMENDED ACTION / NEXT STEP:**

Planning Commission has reconsidered the Ordinance as requested by the City Commission and have made no changes to the recommended Ordinance.

**III. FISCAL IMPACTS:**

None

**IV. BACKGROUND INFORMATION:**

There are 2 ordinances that the Planning Commission considered. The first ordinance was Ordinance 1796 which handles the zoning ordinance changes. The changes include the definitions in Section 19-202, the Use Table in Section 19-501 and the Use Standards in 19-502.

The second ordinance considered was Ordinance 1797 which includes the following:

Section 8-501 – Definition – refers back to the definition in Section 19-202.

Section 8-502 - Business license required

Section 8-503 – Application details.

Section 8-504 – Fees

Section 8-505 – License limited to one identifiable use.

Section 8-506 – Examination of application, reasons for disapproval.

Section 8-507 – Renewal requirements.

Section 8-508 – Transfer of license not allowed.

Section 8-509 - Penalty for not following licensing procedures.

The Planning Commission recommended Ordinance 1797 to the City Commission for approval at their meeting on April 8. Even though the Ordinance deals with business licensing that is normally not brought to the Planning Commission for their recommendation, the Ordinance is related to the zoning ordinance change presented in the prior ordinance – Ordinance 1796. City Commission returned Ordinance 1797 for additional consideration by the Planning Commission.

Within the licensing ordinance, the City Commission had concerns with the following:

a) Section 8-504. – City Commission would like the license fee be reconsidered, as it is out of line with other license fees that the city requires.

The current proposed Ordinance 1797 has the following section on fees:

Sec. 8-504 – Fees.

(a) The annual nonrefundable licensing fee for an adult entertainment establishment or for the renewal thereof is \$2,000.00.

(b) The first year's application fee for an adult entertainment establishment shall be an additional \$250.00. PCouple items that staff would like to confirm with Commission before approval. First, is administrative approval of this type of licensing appropriate? Or would the Commission rather have the application come before the Commission for approval? Second, are the license fees appropriate?

=====

The consensus of the Planning Commission was to recommend the license fee of \$2,000.00 and first year's application fee of an additional \$250.00. They understood that the fee is much higher than other license fees. Their position is that they did not want to make it easy for this type of business to set up and operate in Goodland. It was understood that the City Commission could choose to change or lower the amount when it was presented to the City Commission.



## AGENDA ITEM

### CITY COMMISSION COMMUNICATION FORM

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**FROM: Kenton Keith, Director of Streets and Facilities**

**DATE: 5/19/2025**

**ITEM: IFB 2025-06 Chip Rock Delivery Bid Award**

**NEXT STEP:** Commission Motion

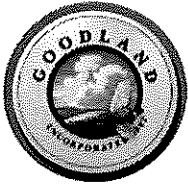
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☐ ORDINANCE  
☒ MOTION  
☐ INFORMATION

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**I. REQUEST OR ISSUE:** This is our annual solicitation. This year it is for 900 tons of chip rock, which is used in our chip seal/road maintenance program. A bid opening for IFB 2025-06 was held on May 14th at noon. Three bids were received, lowest bid was from Heartland Carriers for \$6.00/ton (\$5,400.00 total bid), I recommend award to the low bidder.

**II. RECOMMENDED ACTION / NEXT STEP:** I move that we award IFB 2025-06 to Heartland Carriers for their bid of \$5,400.00.



# CITY OF GOODLAND

204 W. 11<sup>th</sup> St./P.O. Box 59

Goodland, KS 67735

785-890-4500

## BID SHEET IFB 2025-06

1. Delivery of 900 tons of ½ inch Chip Rock: All ½ inch Chip Rock must be delivered to the City of Goodland Industrial Park at 16<sup>th</sup> St. & Hwy 27 (contact Kenton Keith for placement) from Huber Sand Co. -1510 Grain Bin Rd. Syracuse Ks,67878 on or before June 30, 2025. Delivery may begin when rock is available and upon approval and acceptance of bid.
2. Weighing of random loads of Chip Rock may be required.

\*\*\*\*\*

Bid for the delivery of 900 Tons of ½ inch Chip Rock as per the specifications stated herein is:

\$ 6.00 Per Ton delivered (Unit Price).

\$ 5400.00 Total Bid (900 X unit price =bid).

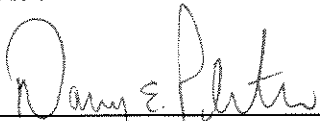
Bid for the delivery of 900 Tons of ½ inch Chip Rock as per the specifications stated herein written in longhand is as follows:

Six Dollars Per Ton delivered (Unit Price).

Five Thousand Four Hundred Dollars Total Bid (900 X unit price= bid).

The expected start date of delivery is May 19, 2025, 2025 with completion of delivery on or before June 30, 2025. If my proposal is accepted, I hereby certify that I will deliver 900 Tons of ½ inch Chip Rock per the minimum specifications or changes as noted above.

Heartland Carriers  
Bidder's Name

  
Bidder's Signature

Box 158 Sharon Springs, Kansas 67758  
Bidder's Address

785-852-4299  
Bidder's Phone Number



# CITY OF GOODLAND

204 W. 11<sup>th</sup> St./P.O. Box 59

Goodland, KS 67735

785-890-4500

## BID SHEET IFB 2025-06

1. Delivery of 900 tons of ½ inch Chip Rock: All ½ inch Chip Rock must be delivered to the City of Goodland Industrial Park at 16<sup>th</sup> St. & Hwy 27 (contact Kenton Keith for placement) from Huber Sand Co. -1510 Grain Bin Rd. Syracuse Ks, 67878 on or before June 30, 2025. Delivery may begin when rock is available and upon approval and acceptance of bid.

2. Weighing of random loads of Chip Rock may be required.

\*\*\*\*\*

Bid for the delivery of 900 Tons of ½ inch Chip Rock as per the specifications stated herein is:

\$ 9.50 Per Ton delivered (Unit Price).

\$ \$8,550 Total Bid (900 X unit price = bid).

Bid for the delivery of 900 Tons of ½ inch Chip Rock as per the specifications stated herein written in longhand is as follows:

nine dollars & fifty cents Per Ton delivered (Unit Price).

eight thousand five hundred fifty dollars <sup>no/100</sup> Total Bid (900 X unit price = bid).

The expected start date of delivery is as soon as delivery available, 2025 with completion of delivery on or before June 30, 2025. If my proposal is accepted, I hereby certify that I will deliver 900 Tons of ½ inch Chip Rock per the minimum specifications or changes as noted above.

Frontier Ag Inc  
Bidder's Name

1080 S. 2nd Ave Colby, KS 67701  
Bidder's Address

[Signature]  
Bidder's Signature

785-269-8046  
Bidder's Phone Number







## CITY COMMISSION COMMUNICATION FORM

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**FROM: Alex Hardesty, Administrative Assistant**

**Zach Hildebrand, Building Official**

**Kent Brown, City Manager**

**DATE: 05/19/2025**

**ITEM: Review of Construction Board Reappointment**

**NEXT STEP: Commission Motion**

☐ ORDINANCE

☒ MOTION

☐ INFORMATION

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- I. **REQUEST OR ISSUE:** Please discuss the applicants who are interested in being reappointed to serve on our City of Goodland Construction Board of Trades & Appeals.
- II. **BACKGROUND INFORMATION:** The CBTA members term limits have expired. The following applicants would like to be reappointed in their seat on the CBTA. When the board members were appointed last time a staggering of the terms was not done to prevent all members from reaching their term limit at the same time. During reappointment there has been a suggested length of term to create the staggered system as is described in code.

Aimee Kendrick, term valid through 2026

Cale Ely, Mechanical, 2025-2027

Charles Baker, General Contractor, 2025-2027

Riley Oharah, Member at large, 2025-2027

Jonathan Payne, General Contractor, 2025-2027

Justin Carter, Plumbing, 2025-2028

**Sec. 1-981. - Establishment and membership.**

(a) There is hereby established the construction advisory board of trades and appeals ("CABT" or "board") which will consist of seven members who shall be residents of Sherman County and have the following qualifications:

- (1) One City of Goodland licensed residential contractor;
- (2) One City of Goodland licensed general contractor;
- (3) One City of Goodland licensed electrician;
- (4) One City of Goodland licensed plumber;
- (5) One City of Goodland licensed mechanic (HVAC);
- (6) One realtor; and
- (7) One member at large.

(b) A building official of the city and a representative of the Goodland Fire Department shall also serve as ex officio members. Such members shall have the right to attend all meetings and take part in all discussion but shall not vote on CABT decisions. In the event the required license is not currently available in the city or if no suitable licensed individuals are able and willing to serve, the governing body may appoint a suitable alternative in its sole discretion.

(c) The members of the board shall be appointed for terms of three years each. The initial appointments may be shorter so that terms are staggered.

**SUMMARY AND ALTERNATIVES:**

Commission may take one of the following actions:

1. Approve the applicant(s) as requested.
2. Reject the applicant(s) and move to deny the request.



## CITY OF GOODLAND

204 W. 11<sup>TH</sup> ST.  
PO BOX 59  
GOODLAND, KANSAS 67735

Mayor Showalter and Members of the City Commission  
City of Goodland, Kansas

RE: Resignation of Planning Commission Member

Please accept this executed document as my formal resignation from the Goodland Planning Commission effective May 31, 2025. Thank you for the opportunity to serve the Goodland community.

  
Mary Ellen Coumerilh



## AGENDA ITEM #

### CITY COMMISSION COMMUNICATION FORM

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**FROM:** Zach Hildebrand, Building Official  
Alexandria Hardesty, Administrative Assistant  
Kent Brown, City Manager

**DATE:** May 19, 2025

**ITEM:** Planning Commission Appointments

**NEXT STEP:** Commission Motion

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☐ ORDINANCE  
☒ MOTION  
☐ INFORMATION

---

**I. REQUEST OR ISSUE:**

Due to a resignation, there is an open position on the planning commission. The primary responsibility of the planning commission would be the following:

1. Cause the preparation, development and adoption of a comprehensive plan;
  2. Formulate subdivision regulations;
    - a. Approve or disapprove subdivision applications including minor, major, or staged subdivisions.
    - b. Approve or disapprove variance requests.
    - c. Approve or disapprove plans, plats or replats of land.
  3. Formulate zoning regulations;
    - a. Recommend approval or denial of amendments to zoning district boundaries to city commission.
    - b. Recommend approval or denial of changes or amendments to zoning regulations.
    - c. Approve or disapprove the site plan, reviewed by the Building Official on all developments in the multifamily, commercial and industrial zoning districts.
  4. Hold public hearings for proposed zoning changes and make a recommendation to the Governing Body;
  5. Consider flood plain development controls;
  6. Perform an annual review of the Comprehensive Plan; and
  7. Adopt bylaws.
- 
-

Below is the city of Goodland code section on the Planning Commission.

- **Sec. 1-901. - Planning commission established.**

The establishment of the planning commission shall be in accordance with the policies and procedures as set forth in K.S.A. 12-744. The planning commission shall consist of the number of members as specified herein. Additionally, one member may be appointed from the city governing body as an ex officio member to the planning commission. Such member shall have the right to attend all meetings and take part in all discussion but shall not vote on planning commission decisions.

(Ord. No. [1710](#), § 2, 2-20-18)

- **Sec. 1-902. - Membership, terms.**

The city commission shall appoint a city planning commission which shall consist of five members; all of which shall be taxpayers and residents of the City of Goodland, Kansas. The members of the board shall be appointed for terms of three years each. The initial appointments may be shorter so that terms are staggered. Vacancies in the city planning commission shall be filled by appointment for the unexpired term only; the appointment shall be made by the city commission. Members of the city planning commission shall serve without compensation.

(Ord. No. [1710](#), § 2, 2-20-18)

---

**SUMMARY AND ALTERNATIVES:**

Looking for one candidate to fill a position with the Planning Commission.



## CITY COMMISSION COMMUNICATION FORM

---

**FROM:** Kent Brown, City Manager

**DATE:** May 19, 2025

**ITEM:** Filing deadline – City Commissioner Election

**NEXT STEP:** Information only

---

☐ ORDINANCE  
☐ MOTION  
☒ INFORMATION

---

- I. **REQUEST OR ISSUE:** Filing Deadline—June 2, 2025. The filing deadline for all city elections is 12:00 noon on June 1, or if that date is a Saturday, Sunday or holiday, then the deadline is 12:00 noon of the next day that is not a Saturday, Sunday or holiday. (K.S.A. 25-2109 and K.S.A. 25-205).

II. **BACKGROUND INFORMATION:**

**According to the city code for the City of Goodland –**

Sec. 1-208. - Terms of governing body.

General elections shall take place on the Tuesday succeeding the first Monday in November 2017, and succeeding elections will be held every two years for all such governing body positions whose terms have expired. There shall be elected two commissioners for four-year terms and one commissioner for a two-year term. The candidates receiving the largest and second largest number of votes, respectively, shall be elected for four-year terms and the candidate receiving the third largest number of votes shall be elected for the two-year term commencing the first Monday in January following certification of the election.

=====

The upcoming election in November includes the seats currently held by Commissioner Showalter and Commissioner Redlin who are concluding their four-year terms and the seat currently held by Commissioner Myers who is concluding her two-year term.

An individual seeking elected city office must be a “qualified elector.” This means at the time of filing for office, the person must be a registered voter in the city (and if the city is divided into wards or district, within the particular ward or district). (K.S.A. 14-109; 15-209; K.S.A. 25-21a01(f) and Attorney General Opinion No. 2001-16)

We have included the 2025 City Candidates Guide from the League of Kansas Municipalities in the packet. There is additional information pertinent for any person who wishes to file for one of the three commissioner seats up for election in 2025.



# City Candidates Guide



## 2025

Prepared and Published by



January 2025

Dear Candidate:

I would like to extend a word of thanks for your willingness to run for office. Your dedication to your community is a tangible demonstration of both your love for your city and your hope that it will achieve all that it can be. Those of us at the League are well aware of the commitment that is necessary for this undertaking, and we hope to be a meaningful resource for you along the way.

This candidate's guide serves as a starting point for your League resources. It is a tool to better understand city government in Kansas, the election process, taking office, and the basics of governing. I hope that you will find it to be a useful guide on your journey.

The League of Kansas Municipalities has been supporting cities in Kansas since 1910. We are happy to provide assistance to current and potential leaders across the state, and this is one small example of the resources we provide.

Our country's commitment to representative government can only occur when citizens are willing to undertake the challenge of public service. While the challenges are plenty, we hope that you find it to be rewarding, as well. Thank you for your service and for your commitment to your city. We are pleased to walk beside you along the way.

Many thanks,



Nathan Eberline  
Executive Director  
League of Kansas Municipalities

300 SW 8<sup>th</sup> Avenue, Suite 100  
Topeka, KS 66603-3951  
(785) 354-9565  
[www.lkm.org](http://www.lkm.org)

# Elections

- ***Check for Local Rules.*** This brochure is designed to answer basic questions about city government in Kansas. Some cities may have locally altered their form of government or the election process. Therefore, it is important to check with the city clerk to determine if there are any local rules applicable in your city.
- ***Filing Deadline—June 1, 2025.*** The filing deadline for all city elections is 12:00 noon on June 1, or if that date is a Saturday, Sunday or holiday, then the deadline is 12:00 noon of the next day that is not a Saturday, Sunday or holiday. (K.S.A. 25-2109 and K.S.A. 25-205)
- ***Filing Location, Validation, and Fee.*** All candidates for municipal office are required to file with the county election officer either a declaration of intent to become a candidate accompanied by a fee of \$20 or a nomination petition with the proper number of signatures. (Contact your city to find out the number of signatures required.) Within three days of the filing of a nomination petition or declaration of intention to become a candidate for city office, the county election officer shall determine the validity of such petition or declaration. If the petition or declaration is found to be invalid, the county election officer shall notify the candidate and provide the reason for the finding. The candidate may object to the finding of invalidity in accordance with K.S.A. 25-308. (K.S.A. 25-205; 25-2110; 25-21a01)
- ***Qualifications.*** An individual seeking elected city office must be a “qualified elector.” This means at the time of filing for office, the person must be a registered voter in the city (and if the city is divided into wards or district, within the particular ward or district). (K.S.A. 14-109; 15-209; K.S.A. 25-21a01(f) and Attorney General Opinion No. 2001-16)
- ***Statement of Substantial Interest.*** No later than 10 days after the filing deadline for office, each candidate must file a statement of substantial interest. If the individual becomes a candidate after the filing deadline, the statement of substantial interest must be filed within 5 days of becoming a candidate. The statement should be filed in the same office where the individual filed the statement declaring candidacy for the local office. The statement may be found on the Government Commission website at [ethics.kansas.gov/local-level-conflict-of-interest/ssi-instruction-guide-and-form](https://ethics.kansas.gov/local-level-conflict-of-interest/ssi-instruction-guide-and-form). (K.S.A. 75-4302a)
- ***Partisan or Non-Partisan.*** City elections in Kansas may be partisan or non-partisan. The vast majority are non-partisan. Check with your city clerk.

- **Expenses.** Candidates in cities of the second or third class who do not intend to spend an aggregate amount of \$1,000 must file an affidavit of such intent with the county election officer not later than the ninth day preceding the primary election. Because this deadline falls on a Sunday, most county election officers will accept this affidavit on Monday, July 28, 2025. However, it is recommended that you confirm this deadline with your county election official. If less than \$1,000 is actually expended, no report needs be filed. If more than \$1,000 is expended, an itemized campaign finance statement must be filed with the county election officer within 30 days of the primary or general election. (K.S.A. 25-904)

In cities of the first class, candidates are governed by K.S.A. 25-4142, *et seq.*, and must file primary reports on July 28, 2025, and general reports on October 27, 2025, and January 12, 2025. (K.S.A. 25-4148)

Additionally, in cities of the first class, a report is required identifying each person who has made one or more contributions of \$300 or more in the period commencing 11 days before a primary or general election at which a local officer is to be elected and ending at 11:59 p.m. on the Wednesday preceding the date of the election. The report shall be filed on or before the close of business on the Thursday preceding the date of the election and shall contain the name and address of the contributor along with the amount and date of the contribution. (K.S.A. 25-4148b)

- **Primary—August 5, 2025.** The primary is held on the first Tuesday in August. Write-in candidates are not allowed in the primary. (K.S.A. 25-2108a)

In cities with wards or districts, if there are more than three qualified candidates for any ward or district, a primary shall be held. The two candidates receiving the greatest number of votes in each district shall move on to the general election. If there are three or fewer qualified candidates for any ward or district, there is no primary election and all of the individuals move on to the general election.

In cities with at-large elections, if there are more than three times the number of candidates as there are positions up for election, there shall be a primary election. Twice the number of candidates as the number of positions up for election and receiving the greatest number of votes shall move on to the general election. If there are not more than three times the number of candidates as there are positions up for election, there is no primary and all of the individuals move on to the general election. (K.S.A. 25-2108a)

The primary statutes are non-uniform and cities may alter these rules by the passage of a charter ordinance. Please consult your city to be clear on its requirements.

- **General Election—November 4, 2025.** City general elections are held the Tuesday following the first Monday in November in odd-numbered years, and in even numbered years, if needed. To determine if this election timetable applies in a specific city, it is important to check with the city clerk. (K.S.A. 25-2102 & 25-2107)
- **Canvass—November 10, 2025.** The county commissioners canvass the votes on the Monday following the election held on a Tuesday, except that the county election officer may move the canvass to any business day not later than 13 days following any election. (K.S.A. 25-3104)
- **Certification.** The county election officer submits a certification of the election to the governing body. (K.S.A. 25-2120 & 25-3110)
- **Term of Office.** The date for beginning a term of office can vary by city. A city can establish a date, following certification of the elections, between December 1 and the second Monday in January. There is no requirement to be sworn in at a meeting, this can be done at any time prior to beginning your term. Be sure and check with the city clerk to determine when your city has officers sworn in. (K.S.A. 25-2120)
- **Swearing In.** Following certification of the election results, city officials must be sworn in prior to officially taking office. (K.S.A. 25-2120)
- **Oath of Office.** An oath of office must be taken and signed by elected officials. The city clerk should maintain a copy of these oaths. (K.S.A. 25-2120 & 54-106)
- **Updating Statement of Substantial Interest.** Between April 15 and April 30, elected officials must update the statement of substantial interest that they filed as a candidate when there is any change during the preceding year. (K.S.A. 75-4302a)
- **Campaigning on Public Property.** No city officer or employee shall use, or authorize the use of public funds, vehicles, machinery, equipment, supplies, or the compensated time of any officer or employee to expressly advocate the nomination, election, or defeat of a clearly identified candidate for state or local office.

Further, no municipality shall allow any person to distribute any document which expressly advocates for the nomination, election, or defeat of a clearly identified candidate within any city building or structure unless each candidate for the office is permitted to do so in the same manner. (K.S.A. 25-4169a)

- **Bonding.** Elected city officials may be required to furnish a bond with surety payable for the use and benefit of the city in a certain amount and conditioned upon the faithful discharge of the official's duties. Where bonds are required either by state statute or by local ordinance, it is standard practice for cities to pay the cost of the bonds. Where a corporate surety bond is required, the city must pay the premium.

- ***Commission Cities of the Second Class.*** The mayor and each commissioner are required to furnish a surety bond of not less than \$5,000. Where the mayor or one of the commissioners is the custodian of money or securities in an amount greater than \$5,000, such custodian shall furnish a surety bond equal to the total amount of such funds in the person's possession. (K.S.A. 14-1304)
- ***Commission Cities of the Third Class.*** The mayor and each commissioner are required to furnish a surety bond of not less than \$2,000. (K.S.A. 15-1404)
- ***All Other Cities.*** There are no statutes requiring bonds for elected officials in other cities. These cities may adopt bond requirements by ordinance.
- ***Blanket Surety Bonds.*** Separate surety bonds are not required if the mayor and commissioners are included within a blanket surety bond covering the officers and employees of the city in an amount not less than required by statute. (K.S.A. 14-1304 & 15-1404)

## City Government

***What is a Municipality?*** The word municipality is usually understood to be synonymous with the word city; however, the word is sometimes used in a broader sense to mean a public corporation exercising governmental functions. In this sense, the word municipality may include a city, township, school board, county, or another political subdivision.

The word municipality is frequently defined within a specific legislative enactment. For an example see K.S.A. 12-1218, the general library act, where municipality is defined as a county, township, or incorporated city.

***What is a City?*** Legally there are no towns or villages in Kansas. An area is either incorporated as a city or it is unincorporated territory. Unincorporated areas are sometimes designated by a name, but they are not legally constituted entities, and therefore have none of the legal powers to act as a properly established municipality.

State law provides for three classifications of cities in Kansas. In general, there are no special advantages or disadvantages in being one class of city rather than another. This is particularly true since the adoption of Constitutional Home Rule for all Kansas cities.

Cities are incorporated as cities of the third class and there are statutory procedures established for changing classification as the population of the city grows. Once a city has been proclaimed by the Governor as a city of a certain class, there is no provision for changing the class in the event of a population loss, except in cities of the second class with a population of 1,000 or less. (K.S.A. 14-901)

**(1) *Cities of the Third Class.*** When a city incorporates, it becomes a city of the third class. To be eligible for incorporation, there must be either: 1) 250 inhabitants or 250 or more platted lots, each of which is served by water and sewer lines owned by a non-profit corporation, and 50 electors sign a petition for incorporation; or 2) the territory has been designated a national landmark by the Congress of the United States. (K.S.A. 15-115, *et seq.*)

**(2) *Cities of the Second Class.*** To become a city of the second class, the city must have a population of more than 2,000 and less than 15,000. A city of more than 2,000 and less than 5,000 may remain a city of the third class until its population reaches 5,000. (K.S.A. 14-101)

**(3) *Cities of the First Class.*** Any city with a population of 15,000 or more may elect to become a city of the first class. When a city reaches a population of 25,000, it must certify that fact to the Governor who will then proclaim it to be a city of the first class. (K.S.A. 13-101)

## Forms of Government

***Forms of City Government.*** Kansas law authorizes three basic forms of city government. Cities may alter these basic statutory forms of city government using their constitutional home rule powers. In limited circumstances Kansas law also allows for the creation of a unified government through voter approval.

**(1) *Mayor-Council.*** The most prevalent form of city government, the mayor-council form, exists in all three classes of cities. It is used by nearly all cities of the third class. In cities of the first and second classes, the mayor and councilmembers are elected by ward, but in cities of the third class governing bodies are elected at-large. A variation of this form is called the modified-mayor-council form in which a mayor and three councilmembers are elected at-large and four councilmembers are elected by districts. The mayor is the chief administrative official in mayor-council cities, although some cities have made provisions for an appointed city administrator.

**(2) *Commission.*** The commission form of government has declined in popularity and is now found in only two cities of the third class and eight cities of the second class. In the commission form of government, as established by statute, the mayor and each commissioner is a department head. Under the statutory plan, commission sizes vary from three-to-five members and all members are elected by the city-at-large.

**(3) *Commission/Council-Manager.*** The third basic form of government provided by state law has three variations: commission-manager, mayor-council manager or council manager. Any class of city can adopt one of these forms using the procedure established in K.S.A. 12-1039 et seq. Regardless of the form used, the city manager administers the affairs of the city under the direction of the governing body which sets the policy for the city. Local variations of these statutory forms include the appointment of city administrators by certain mayor-council and commission cities under their constitutional home rule powers.

**(4) *Unified Governments.*** In Kansas this refers to the consolidation of a city and county government into a single governing body, designed to streamline administration, reduce duplication of services, and improve efficiency. This structure combines the powers, responsibilities, and resources of both the city and county into one entity, governed by a single elected body. Notable examples include the Unified Government of Wyandotte County and Kansas City, Kansas, which merged in 1997, and the consolidation of Greeley County and Tribune in 2009. Unified governments often retain features of both city and county operations, with flexibility to tailor governance to local needs, while enhancing regional cooperation and service delivery.

# Legal Issues

## Home Rule

Constitutional Home Rule is the single most important source of a city's legal authority to act. Home Rule is a direct grant of the power of local self-government from the people of Kansas through the state constitution (Art. 12, § 5) to each of the cities of this state. Home Rule is the right of the people of every city (no matter the class) to govern themselves by enacting and administering laws concerning local matters.

Under Home Rule, cities have the power to initiate legislation without the need for authority granted by the state legislature. In addition, if a statute prohibits or restricts a particular activity, but does not make that prohibition or restriction uniformly applicable to all cities, the city can use its Home Rule power to exempt itself by charter ordinance from the provisions of that statute.



# Ethics

Municipal office is a public trust created in the interest of, and for the benefit of, the people. Public officers are fiduciaries and trustees of the public interest, and they owe an undivided loyalty to the people they serve.

**Conflicts of Interest.** Kansas law (K.S.A. 75-4301a, *et seq.*) contains certain requirements in order to achieve a workable, fair balance between public and private interests. It requires:

**(1) Statements of Substantial Interest.** Candidates running for local office and individuals appointed to fill a vacancy of an elective office must file statements of substantial interest. Deadlines for filing the statement of substantial interest vary based on the circumstance. Individuals who become candidates on or before the filing deadline, must file the statement within 10 days after the filing deadline. Individuals who become candidates after the filing deadline, must file the statement within five days of becoming a candidate. Individuals appointed to fill a vacancy of an elective office on or before April 30th of a calendar year, must file a statement between April 15th and April 30th of that year. Individuals appointed to fill a vacancy in an elective office after April 30th of a calendar year, must file a statement within 15 days of being appointed. The statement of substantial interest should be filed in the same office where the individual would file the statement declaring candidacy for the local office. The statement must be amended between April 15th and April 30th if the individual's interests changed during the preceding year. The statement may be found on the Kansas Governmental Ethics Commission website at [ethics.kansas.gov/local-level-conflict-of-interest/ssi-instruction-guide-and-form](http://ethics.kansas.gov/local-level-conflict-of-interest/ssi-instruction-guide-and-form). (K.S.A. 75-4302a)

**(2) When Abstention Required.** Local officials are required to abstain from making or participating in the making of any contract with any business in which the official is employed or has a substantial interest except when: (a) the contract was let after competitive bidding has been advertised by published notice; or (b) the contract is for property or services for which the price or rate is fixed by law. (K.S.A. 75-4304)

**(3) Penalties.** Failure to file a general or specific statement of substantial interest is a class B misdemeanor (up to 6 months imprisonment and/or fine of up to \$1,000). Violation of the law prohibiting participation in making of contracts is a class B misdemeanor and may result in forfeiture of office. Failure to file a specific statement of interest is also a class B misdemeanor. (K.S.A. 75-4306)

**Incompatible Offices.** Offices are considered to be incompatible when performance of the duties of one office in some way interferes with duties of the other office. That is, there is such an inherent inconsistency in the functions and duties of the two offices as to make it difficult for one person to honestly and impartially execute the duties of both offices. Once an incompatibility is found, the law declares that acceptance of the second office creates an automatic resignation from the first office held. (K.S.A. 25-123)

**Governing body members of a city cannot be employees of the city.**

# Personnel Management

Personnel management is a cornerstone of effective municipal governance, ensuring that a city operates efficiently while meeting the needs of its community. It encompasses the recruitment, training, and retention of skilled employees, fostering a workforce that aligns with the municipality's goals and values. Moreover, it cultivates a positive organizational culture, encouraging collaboration, innovation, and responsiveness among employees. By prioritizing personnel management, municipalities can deliver high-quality services, build public trust, and adapt to evolving community challenges.

## Public Funds

Some understanding of basic municipal financial procedures is essential to effective governing body service. Elected officials as stewards of public funds, bear the responsibility to ensure their allocation and expenditure align with the public interest, legal requirements, and principles of accountability and transparency. This includes adhering to budgetary constraints, prioritizing initiatives that benefit the community, and avoiding misuse or mismanagement.

Because it is the duty of the governing body to prepare and adopt a budget in the summer for the following calendar year, budget preparation is one of the most important tasks governing body members must undertake. The preparation is completed in June and July.

## Kansas Open Meetings Act (KOMA)

Since 1972, Kansas has maintained an open meetings act which sets out requirements that must be followed by all political subdivisions and by all entities expending public funds. (K.S.A. 75-4317, *et seq.*) The Kansas Open Meetings Act requires that all meetings of entities subject to KOMA be held in open session, except for executive sessions. The public expects, and demands, a certain degree of openness in the management and conduct of public business, and KOMA is designed to help meet that goal. All elected officials bear an important responsibility in ensuring both the specific requirements and the intent of KOMA are met.

# About the League

The League of Kansas Municipalities is a membership association that advocates on behalf of cities, offers training and guidance to city appointed and elected officials, and has a clear purpose of strengthening Kansas communities. Since 1910, the League has been a resource for cities across Kansas and has acted as a body to share ideas, facilitate communication between members, and provide information on best practices in city operations.

The League has over 550 member cities with populations from single-digit to over 400,000. The League is governed by members through a governing body of elected officials and city-appointed staff.

***Mission Statement.*** The mission of the League is to serve as the convener, advocate, and trusted voice for Kansas local governments.

***The League Advocates for Cities.*** The League fields a legislative staff to represent cities at the statehouse in Topeka and, when appropriate, in Washington, D.C. The League promotes Home Rule, effective public policy, and the value of local control.

***The League Offers Guidance.*** Through guidance on new laws and administrative rules, research activities, publications, and contract services, the League provides insight and guidance to act as a resource for cities.

***The League Provides Training and Education.*** The League provides training and education for elected city officials and city staff through conferences, the Municipal Training Institute, webinars, and workshops.

***The League Keeps Cities Informed.*** The League produces a multitude of publications, provides numerous webinars on hot topics, and answers thousands of legal calls each year for cities to provide up-to-date information and keep members aware of the changing municipal environment.

# THE VALUE OF KANSAS CITIES

## BY THE NUMBERS:

**<2%\***

Cities comprise less than 2% of the land area in Kansas.

**84%\***

84% of the Kansas population live in cities.

**57%\***

57% of cities have a population of 500 or less.

**90%\***

90% of sales taxes are generated in Kansas cities.



Public Safety



Safe Streets & Sidewalks



Utilities & Clean Water



Parks & Recreation



Libraries & Community Buildings

**CITIES PROVIDE SERVICES SUCH AS:**

**84%**

of workers age 16 and over live in a city

Cities are growing at a faster rate than the state's overall population:



Population Growth in Cities

**3.9%**

Between 2010-2020



Population Growth in the State

**2.9%**

Between 2010-2020

**Cities are home to:**

**83%**

of the residential property in Kansas

**87%**

of commercial and residential property in Kansas

**89%**

of not-for-profit property in Kansas



LEAGUE  
OF KANSAS MUNICIPALITIES

\*Source: 2020 Decennial Census, U.S. Census Bureau

# Cities are where Kansas' cultural, higher education, and health care facilities are located:



All 324 Public Libraries

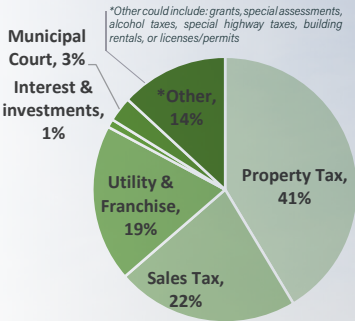


All 32 Kansas Board of Regents' Universities & Colleges

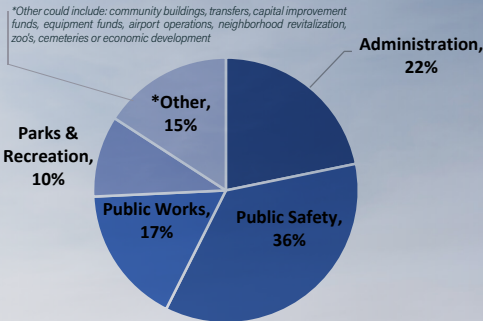


All 123 Hospitals

## MUNICIPAL REVENUES



## MUNICIPAL EXPENDITURES

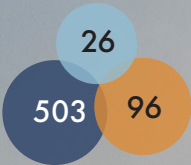


**Note:** Percentages are calculated on an average of nearly 50 cities comprised of Cities of the First, Second, and Third Classes. Some smaller cities include all municipal departments and building maintenance under General Government and have been included in Administration for the purposes of this analysis

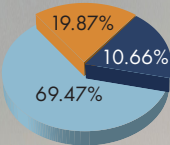
### CLASS OF CITY

- Cities of the First Class
- Cities of the Second Class
- Cities of the Third Class

### NUMBER OF CITIES



### PERCENT OF TOTAL CITY POPULATION



**Sources:**  
 Kansas Department of Administration, 2020 Budget Estimates  
 Kansas Statistical Abstract, Institute for Policy & Social Research, The University of Kansas, 2021

# Training Opportunities

Once elected to office, we encourage you to seek out training opportunities offered by the League. Attending these events will connect you to other local government officials and will provide valuable networking opportunities, as well as provide tools to help you succeed in office.

## City Leaders Academy April 11-12, 2025 | Lawrence

Attending CLA is the first step new officials should take toward success in public office. This two-day event is open to both newly elected officials and experienced public servants and includes a selection of workshops and general sessions designed to provide insight into local government issues, as well as provide useful strategies to take back to your community. Re-elected officials or longer-term appointed officials will also value the up-to-date information on municipal operations and networking opportunities this conference offers. All participants will receive the *Governing Body Handbook*. Visit [www.lkm.org](http://www.lkm.org) for the latest information pertaining on training.

## League Annual Conference

The League Annual Conference is the premier training event for elected and appointed officials. Join hundreds of city officials for specialized workshops, roundtable discussions, general sessions, and valuable networking, plus visit with nearly 100 vendors offering the latest products and services for your city. The conference also includes the Public Service Awards Breakfast, recognizing public servants who have given faithful, continuous service to their city for 40 or more years. The Annual Conference is a three-day event taking place in October each year. Visit [www.lkm.org/AnnualConference](http://www.lkm.org/AnnualConference) for the most up-to-date information.







## MUNICIPAL TRAINING INSTITUTE

A Program of The League

The **Municipal Training Institute** is a continuing education program designed for and is open to both elected and appointed city officials. The program offers courses in cities across the state. The purpose of the Institute is to provide an interactive curriculum of specialized instruction that will develop the knowledge and enhance the leadership abilities of those who serve the cities of Kansas. Municipal Training Institute curriculum focuses on a new topic nearly each month, and both in-person and online training are available.

There are three levels of achievement in the Institute. Full descriptions of the requirements for each of the levels can be found on [www.lkm.org/MTILevels](http://www.lkm.org/MTILevels).

For more information about the League's conferences and other events, visit [www.lkm.org/Conferences](http://www.lkm.org/Conferences).



THE  
**LEAGUE**  
OF KANSAS MUNICIPALITIES

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- On April 3, 2025, officers were dispatched to a residence on 4th Street in response to a reported domestic disturbance. Dispatch advised that a female caller reported her husband had returned home intoxicated and physically assaulted her son. Upon arrival, officers contacted the male subject and inquired about the situation and whether there had been any altercation with his son. The male denied any incident and repeatedly emphasized that the officers were in “his” home. During the interaction, the male became increasingly agitated with Chief Erhart. Officers noted a strong odor of alcohol on his breath, slurred speech, and difficulty maintaining his balance—indicators consistent with intoxication. While Chief Erhart spoke with the male subject, another officer interviewed the other individuals involved, specifically the juvenile male. The juvenile reported that upon the father's arrival, the female resident had locked the doors due to his intoxicated state. The male then kicked the door, breaking the door frame. When the juvenile attempted to prevent him from entering, the male allegedly grabbed him by the neck and forced him outside, leaving visible red hand marks on the juvenile's neck and throat area. Based on the statements provided and physical evidence observed, the male subject was placed under arrest and transported to the Sherman County Jail. He is being held on recommended charges of Aggravated Battery, Criminal Damage to Property, and Endangering a Child.
- On April 5, 2025, the on-duty officer received a tip regarding a male individual, currently on probation, who was reportedly intoxicated at the Price Convention Center. Upon arrival, the officer located the subject, who was observed with alcoholic beverages in his vicinity. As the officer engaged in conversation with him, a strong odor of alcohol was detected emanating from his person. The male denied consuming alcohol; however, the officer noted multiple indicators consistent with intoxication, including the subject's unsteady gait, bloodshot eyes, and the distinct smell of alcohol. The male contacted his brother by phone and informed him that he believed he would be arrested. After ending the call, the subject attempted to walk but staggered sideways. A nearby deputy assisted in preventing him from falling. Once the individual regained his balance, he was placed under arrest without incident. The subject was transported to the jail and booked on charges of Probation Violation.
- On April 6, 2025, the officer on duty was dispatched to Goodland Family Health Center for a report of a sexual assault that had happened the previous day. Upon arrival the officer made contact with a female juvenile that stated an unknown individual raped her at a party. During the interview with the female juvenile and other individuals that were encountered on that night, the female juvenile admitted that she lied about the rape and that she went to Colby and had consensual sexual relations with an individual there. Recommended charges are being filed against the female juvenile for Interference with an LEO; Falsely reporting a felony crime.
- On April 7, 2025, officers were dispatched to a residence on 13th Street in response to a domestic disturbance call. Upon arrival, officers made contact with a female individual at the front door. She reported that a male individual had physically assaulted her, striking her ankles and face, which caused her glasses to be knocked off and her phone to be forcibly removed from her hand. The female further stated that the male suspect had shoved her onto the bed, held her down, and ignored her repeated requests to let her go. Officers located the male individual in the garage. When questioned, he inquired about the presence of a warrant. Officers informed him that a warrant was not required, as they

had been granted entry by the resident. The male individual was taken into custody and transported to the county jail. He was booked on recommended charges of Domestic Battery and Criminal Restraint.

- On April 9, 2025, the on-duty officer responded to a disturbance at an apartment complex on East 6th Street involving a male subject who was reportedly causing issues and aggressively knocking on a neighbor's door. Upon arrival, the officer spoke with a female resident who reported that the male subject had been persistently loud and threatening, stating phrases such as, *"You better watch your fucking back, you better watch your step."* The resident indicated she felt unsafe and had contacted a friend to pick her up, as the male subject repeatedly entered the hallway, preventing her from feeling comfortable leaving her unit. When the Sheriff's Office Deputy and Police Department Sergeant attempted to engage the male subject, he refused to open the door and continued yelling inside the apartment. After multiple verbal commands, including a lawful order from A.C. Wright informing him that he was under arrest, the subject briefly opened the door before attempting to close it again. Officers made entry and took the subject into custody without further incident. The individual was transported to Sherman County Jail on recommended charges including: Disorderly Conduct, Resisting Arrest, Interference with a Law Enforcement Officer, and Possession of Drug Paraphernalia. On April 10, 2025, the officer received photographs from the apartment manager showing drug paraphernalia inside the male subject's residence. A search warrant was obtained and executed, and additional evidence was collected from the apartment.
- On April 12, 2025, officers responded to a report of a child needing care on Caldwell Avenue. Upon arrival, officers observed a nude one-year-old child in the front yard, accompanied by three adult females. The individuals reported that they had witnessed the child exit a neighboring residence, walk toward Caldwell Avenue, and fall on the sidewalk, resulting in visible scrapes and bleeding on her knees. Two officers proceeded to the residence where the child was seen exiting to confirm her place of residence. Upon making contact, the child's mother confirmed the child lived there. She stated that she had taken medication that made her ill and was in the bathroom at the time of the incident. She also reported that she had been yelling at her five-year-old child for allowing the younger child to leave the home unsupervised. Emergency Medical Services (EMS) arrived on the scene and assessed all children in the house to ensure their well-being. Officers requested permission from the parents to enter the residence to check for basic living conditions, including running water and food. The parents consented. Upon entering, officers noted a strong odor of urine and feces throughout the home. Dog feces and urine were on the carpet, and old food, trash, and dirty clothing were scattered across the floors. The parents were given a deadline of Wednesday to clean the home. Officers then cleared the scene without further incident. A DCF (Department for Children and Families) report was completed at the police department with a recommendation for "Child in Need of Care charges."
- On April 13, 2025, while on patrol, an officer was dispatched to East 3rd Street in response to a report of an accidental discharge of a firearm. Upon arrival, the officer contacted an adult male who reported that the incident occurred while preparing to clean his rifle. He stated that as he was placing the firearm on a table in the garage, it accidentally discharged. According to the individual, he was holding the rifle with the butt end facing upward and the muzzle pointed downward when it discharged. He was

unsure whether he had unintentionally pulled the trigger. The officer photographed the scene and the firearm for documentation purposes. The individual was advised on firearm safety practices, including ensuring that weapons are unloaded and set to safe mode before handling. No injuries were reported, and no charges were filed. The officer cleared the scene without further incident.

- On April 14, 2025, an officer on duty was dispatched to a facility on Kansas Avenue in response to a report of a possible sexual assault. Upon arrival, officers spoke with the reporting party (RP), a female staff member, who stated that a male individual had been found in a female resident's room without permission. The RP explained that the female resident was covered with a blanket, but when staff entered the room, the blanket had been pulled down, and the male individual was observed standing near the resident's chair. Officers then interviewed the female resident, who said nothing had happened and that she felt safe. However, the RP expressed concerns about the male individual, noting that he has memory issues and has recently exhibited increasingly inappropriate and sexually aggressive behavior toward other residents. Another female resident reported seeing the same male enter her room. She stated that while he did not physically harm her, she could not recall if he had removed her blanket. She noted that she had not had prior issues with the individual, although she believed he had entered her room before. She further mentioned that he may have attempted to touch her, but she told him to leave and did not feel threatened or scared. Based on the RP's recommendation, officers did not speak directly with the male individual involved. She indicated that the individual likely would not recall the incident and that questioning him could provoke unnecessary agitation or hostility. No charges were filed. Officers cleared the scene without further incident.
- On April 21, 2025, the sergeant interviewed a male juvenile about an interview done 3 days prior by the Western Kansas Child Advocacy Center pertaining to the male juvenile's sister, who was also a juvenile. The female juvenile disclosed inappropriate touching and penetration by her brother. In the interview, the male juvenile stated he did touch his juvenile sister in the front private with his hand and disclosed that his front private went inside her front private. The investigation is still ongoing at this time but an Affidavit was filed for recommended charges of Rape and Aggravated indecent liberties with a child.
- On April 22, 2025, the Sergeant got a report from a female individual stating that her son had touched another kid inappropriately in the privates at school. The female had received messages from her son's teacher about her son engaging in inappropriate physical contact with another student. An Affidavit was filed on recommended charges of CINC, and the case is still under investigation.
- On April 26, 2025, while on patrol, an officer was dispatched to a residence on Center Avenue in response to a possible domestic disturbance. Upon arrival, the officer made contact with a female juvenile who reported that her mother and her mother's boyfriend had been arguing, and that the boyfriend had slapped her mother. The officer located the male subject in a back bedroom. The officer and the male subject stepped outside to speak. The male stated that he and the female had recently traveled to Texas to visit his child and that during the trip, the female was unhappy and the couple had argued frequently. He confirmed that the arguing continued upon returning home, but denied physical contact with the female. When questioned further, the officer informed the male

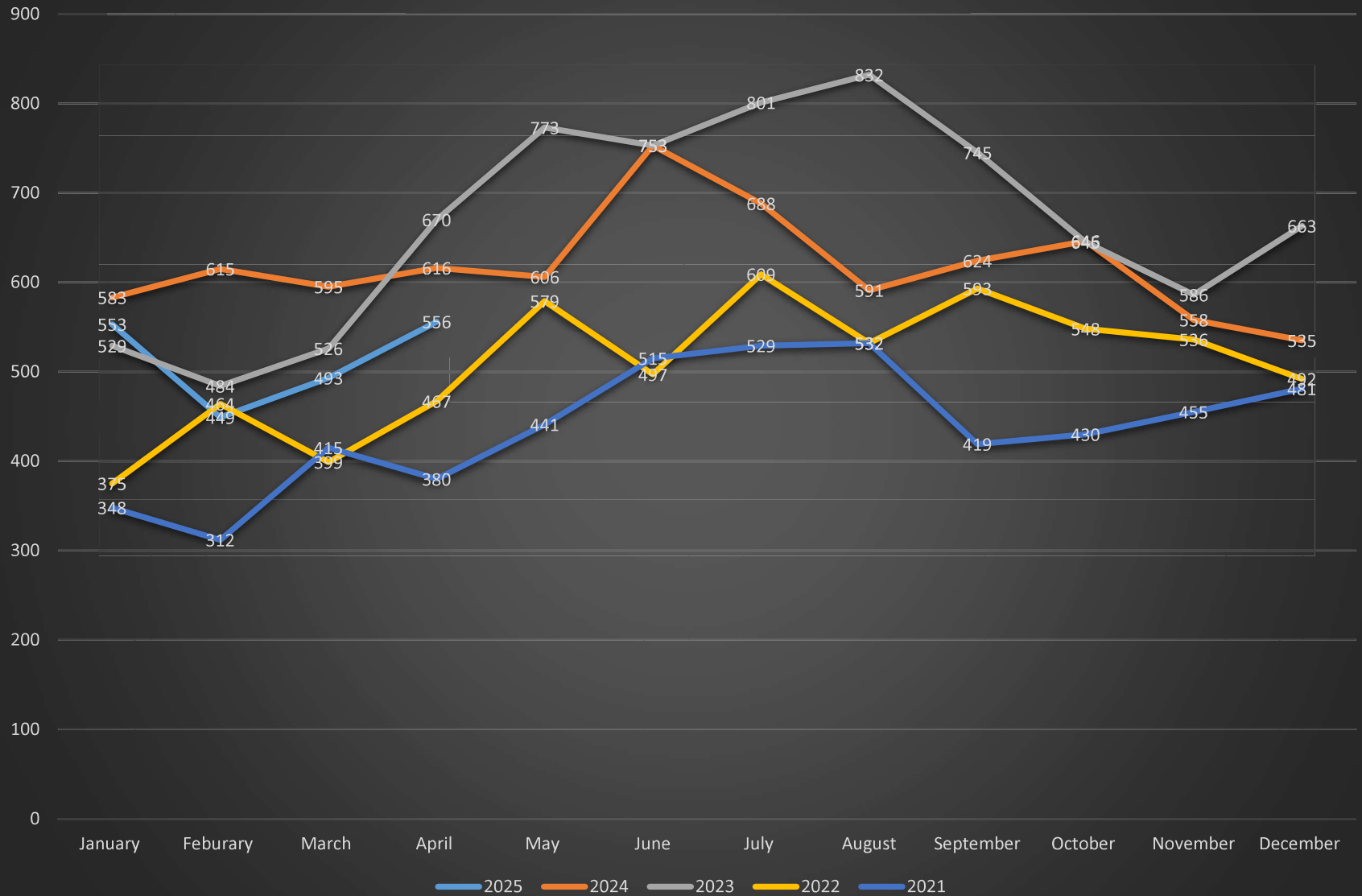
that a juvenile male had told his sister he witnessed the male subject slap their mother. The female later confirmed she had been slapped. Additionally, the juvenile male reported that the male subject had also struck him. The officer observed physical markings consistent with this report on the juvenile's left cheek. Based on these statements and physical evidence, the male was arrested and transported to Sherman County Jail. Recommended charges include Domestic Violence.

- On April 28, 2025, the on-duty officer responded to a call regarding a male subject who had been attacked by a dog in the 300 Block of Sherman. Upon arrival, the subject was found lying in the street receiving treatment from EMS personnel. The individual reported that he had been bitten by a large dog and sustained significant injuries to his leg. The responding officer, who had previous encounters with the same dog and was aware of its aggressive behavior, proceeded to the alley where additional units were present. The dog's owner confirmed that the animal had slipped out of its collar again but stated the dog was up to date on vaccinations and city registration tags. Photographs were taken of the victim's injuries, which included two large lacerations on the posterior side of his right calf, a puncture wound below the knee, and an additional laceration on the outer side of his right ankle. Due to the severity of the injuries, the victim was transported to Saint Anthony's Hospital in Colorado for surgical treatment. The dog was taken to Saint Francis Veterinary Hospital to be euthanized. No arrests were made at the scene; however, an affidavit was submitted to the County Attorney's Office for review under charges of Vicious Animal and Animal at Large.

#### Additional information:

- The chief, Assistant Chief, and Sergeant Luther met with KLETC at the PD to seek input on a new class they are building.
- Signed the MOU with the college regarding the fingerprint lab at the PD.
- Met with the Emergency Manager (Once a week all month) regarding a full-scale active shooter exercise in the fall.
- Three officers participated in training in Cheyenne County with surrounding agencies regarding stop sticks and felony car stops.
- The Chief attended the Chiefs Conference for a week.
- GPD attended and gave a presentation on the 6th-grade day at the college.
- GPD attended a fun event where Assistant Chief Wright received multiple pies in the face, couldn't have happened to a better person 😊
- Assistant Chief attended a safety meeting instead of the Chief, as I was at the conference.
- The Chief and Assistant Chief instructed a class for CSI on Use of Force.
- Attended the SCCF Strategic Planning at Freedom Hall.
- Attended the pre-school carnival by Central, where we did face painting.
- Attended LEPC at Sparks and Handy Towers.
- Met with the Girl Scouts and they gave us a ton of cookies, no, you can't have any 😊

## Calls for Service 2021 thru 2024





E26	Spec Diag-sick Person	0	0	0	0								0
E29	Traffic Injury Accident	0	0	0	1								1
E30	Traumatic Injju-	0	0	0	0								0
E32	Medical Subject Down	0	0	0	0								0
EMISC	EMS Misc Activity	0	0	0	0								0
ESTBY	EMS Stand by	0	0	0	0								0
F1ELV	Fire Elevator	0	0	0	0								0
F1JAW	Fire-Jaws of Life	0	0	0	1								1
F1STR	Fire Structure	0	0	0	0								0
F5BUR	Fire Controlled Burn	0	0	0	0								0
F5DUM	Fire in Dumpster	0	0	0	0								0
F5SBY	Fire Standby	0	0	0	0								0
FIREW	Fireworks	0	0	0	0								0
FMISC	Fire Miscellaneous	0	0	0	0								0
HARRA	Harassment	2	6	3	3								14
INFOR	Information/Misc	35	13	21	22								91
JAIL	Jail Incident	0	0	0	0								0
JUVOF	Juvenile Offender	1	0	0	0								1
LOOK	Follow Up	26	26	28	37								117
LOST	Lost Property	1	0	0	4								5
LOUDM	Loud Music or Loud	3	5	6	3								17
MEDAS	Medical Assistance	35	23	20	26								104
MISC	Misc. Unknown	13	12	14	18								57
MPERS	Missing Persons	1	2	0	0								3
MCTFT	Motor Vehicle Theft	0	0	0	0								0
NCIC	Wanted	1	0	0	0								1
OPEN	Open Doors	0	1	2	2								5
OPEN911	Open 911 Call	5	6	8	9								28
OTHER	All Other Criminal Act.	7	14	19	9								49
PARKI	Parking Complaint	10	10	4	4								28
PPLNT	Power Plant	2	0	0	0								2
PROPD	Property Damage	5	3	0	1								9
PROWL	Prowler	0	0	0	0								0
PUBSV	Public Service	6	2	10	5								23
RAPE	Rape	0	0	0	0								0
RECKL	Reckless Driver	4	8	8	7								27
RESTR	Restraining	1	0	0	0								1
RIOT	Fights	2	3	4	2								11
RPROP	Recovered Property	1	2	6	1								10
ROBRY	Robbery	0	0	0	0								0
SERV	Service Rendered	5	11	8	12								36
SEXOF	Sex Offenses	3	1	3	3								10
SHOTS	Gunshots	0	0	0	1								1
SIG3	Signal 3 / Mental	1	4	2	1								8
SIG4	Signal 4 / Suicidal	1	0	3	2								6
SLIDE	Slide Off	0	0	0	0								0
SNOMO	Snowmobile	0	0	0	0								0

SPROP	Stolen Property	0	0	0	1								1
STATU	Status Check	0	0	0	0								0
SUSPI	Suspicion	18	5	10	9								42
THARA	Telephone	0	0	0	0								0
THEFT	Theft	7	3	4	36								50
THREA	Threat-Criminal-	2	1	5	3								11
TRAFF	Traffic Stop	66	61	77	61								265
TRAIN	Training	0	0	0	2								2
TRANS	Transporting	2	0	5	3								10
TRESS	Trespassing	2	1	7	2								12
VAGRA	Vagrancy	3	4	0	6								13
VALID	Validations	0	0	0	0								0
VANDA	Vandalism	0	0	1	0								1
VINCK	VIN Inspection	43	41	43	63								190
VMAIN	Vehicle Maintenance	0	1	0	0								1
WALK	Business Walk	22	20	20	17								79
WARNT	Warrants	1	2	0	4								7
WELFA	Welfare Check	11	8	13	9								41
WILDL	Wildlife	0	0	0	0								0
XFOOT	Neighborhood Foot	45	25	19	29								118
XTRAW	Extra Watch	4	0	7	28								39
Monthly Total		553	449	493	556								2051
Yearly Total:													