



# CITY COMMISSION AGENDA

## TUESDAY, JANUARY 2, 2024

204 W. 11<sup>TH</sup> ST. – 5:00 P.M.

AARON THOMPSON – MAYOR  
JJ HOWARD – VICE MAYOR  
JASON SHOWALTER – COMMISSIONER  
BROOK REDLIN – COMMISSIONER  
ANN MYERS – COMMISSIONER

### 1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

### 2. PUBLIC COMMENT

(Members of the audience will have five minutes to present any matter of concern to the Commission. No official action may be taken at this time.)

### 3. CONSENT AGENDA

- A. 12/18/2023 Commission Meeting Minutes
- B. Appropriation Ordinances 2024-01; 2024-01A; , 2024-P01

### 4. COMMISSION LEADERSHIP TRANSITION & OATHS

- A. Oath of Office and Installation of New Elected City Commissioners
- B. Election of Mayor for 1 year term
- C. Oath of Office-Mayor
- D. Election of Vice Mayor for 1 year term
- E. Oath of Office-Vice Mayor

### 5. PRESENTATIONS & PROCLAMATIONS

- A. Introducing Sgt. Porter and newly promoted Sgt. Luther, Goodland PD.

### 6. ORDINANCES AND RESOLUTIONS

None this meeting.

### 7. FORMAL ACTIONS

- A. Welcome Center Lease Agreement Renewal
- B. 2025 Airport Capital Improvement Plan approval

### 8. DISCUSSION ITEMS

- A. Set date for work session – strategic planning.

### 9. REPORTS

- A. City Manager
  - (1) Manager Memo
  - (2) Community Matters Executive Summary
  - (3) Holiday party – Jan 6
  - (4) City offices closed – Jan 15
  - (5) Next regular meeting held on Tuesday Jan 16 due to Martin Luther King Day

- (6) Free Dog License Day – City Hall – January 16

- (7) Date for joint meeting with Planning Commission – Jan 29

- (8) Sunflower wholesale member tariff

- B. City Commissioners
- C. Mayor

### 10. EXECUTIVE SESSION

- A. Under the authority of KSA 75-4319 (b)(1) for personnel matters for nonelected personnel.
- B. Action from Executive Session, if any.

### 11. ADJOURNMENT

- A. Next Regular Meeting is Tuesday January 16, 2024.

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting. The Public Comment section is to allow members of the public to address the Commission on matters pertaining to any business within the scope of Commission authority and not appearing on the Agenda. Ordinance No. 1730 requires anyone who wishes to address the Commission on a non-agenda item to sign up in advance of the meeting and to provide their name, address, and the subject matter of their comments.



City of Goodland  
204 W. 11<sup>th</sup> Street  
Goodland, KS 67735

## MEMORANDUM

TO: Mayor Thompson and City Commissioners  
FROM: Kent Brown, City Manager  
DATE: January 2, 2024  
SUBJECT: Agenda Report

### Consent Agenda:

- A. 12-18-2023 Commission Meeting Minutes
  - B. Appropriation Ordinances 2024-01; 2024-01A; 2024-P01;
- RECOMMENDED MOTION: I move that we approve Consent Agenda items A and B.*

### Commission Leadership Transition & Oaths:

- A. Oath of Office and Installation of New Elected City Commissioners  
Mary will deliver the Oath of Office to J.J. Howard, Ann Myers and Aaron Thompson in front of the dais. The new City Commissioners will then take their seats.
- B. Election of Mayor  
The City Commission elects its own Mayor by majority vote, who will serve a one-year term.
- C. Oath of Mayor  
After the election, City Clerk Mary Volk will swear in the Mayor, and then the Mayor will take his seat at the center of the Commission.
- C. Election of Vice-Mayor  
The City Commission then elects its own Vice-Mayor by majority vote, who will serve a one-year term.
- D. Oath of Vice-Mayor  
After the election, Mary will swear in the Vice-Mayor. The Vice-Mayor does not have a designated seat.

### Presentations & Proclamations

- A. Introducing Sgt. Porter and newly promoted Sgt. Luther, Goodland PD.

### Ordinances and Resolutions:

None for this meeting.

## **Formal Actions**

### **A. Welcome Center Lease Agreement Renewal**

The previous contract commenced on January 1, 2023 and ends December 31, 2023. This request of the Commission is to confirm the annual renewal with SCCD under the same terms of the agreement. Staff is requesting no changes to the agreement.

*RECOMMENDED MOTION: "I move that we approve the Welcome Center Lease Agreement Renewal with Sherman County Community Development for 2024."*

### **A. 2025 Airport Capital Improvement Plan approval**

Darin Neufeld of EBH completed the City's Airport Capital Improvement Plan (ACIP) for FY 2025 (Federal fiscal year) and seek Commission approval for the plan as presented. The ACIP for FY25 is included in your Agenda Packet. The Airport Advisory Board recommended approval of the ACIP at their meeting in December. There are no changes in the list from the prior year's approval. Staff recommends approval of the ACIP as presented.

*RECOMMENDED MOTION: "I move that we approve the Airport Capital Improvement Plan for FY 25 as presented."*

## **Discussion Items**

### **A. Set date for work session**

In addition to the joint meeting with the Planning Commission tentatively scheduled for January 29 – a work session to follow up on prior strategic planning sessions that were completed by the Commission in the first quarter of 2022 and 2023 is requested.

## **Reports:**

### **A. City Manager**

- Manager Memo
- Community Matters Executive Summary
- Holiday party – Jan 6
- City Offices Closed January 15 for Martin Luther King, Jr. Day
- Next meeting will be set for January 16
- Free Dog License Day – City Hall – January 16
- Date for joint meeting with Planning Commission – January 29
- Sunflower wholesale member tariff

### **B. City Commissioners**

The Mayor will ask each City Commissioner for their comments or questions for staff on any other topic not on the agenda at this time.

C. Mayor

Mayor will present any comments or questions for staff at this time.

**GOODLAND CITY COMMISSION**  
**Regular Meeting**

**December 18, 2023**

**5:00 P.M.**

Mayor Aaron Thompson called the meeting to order with Vice-Mayor J. J. Howard, Commissioner Jason Showalter and Commissioner Brook Redlin responding to roll call. Commissioner Ann Myers was reported absent.

Also present were Dustin Bedore – Director of Electric Utilities, Jason Erhart –Chief of Police, Joshua Jordan – IT Director, Kenton Keith – Director of Streets and Facilities, Neal Thornburg – Director of Water and Wastewater, Danny Krayca – Director of Parks, Zach Hildebrand – Code Enforcement/Building Official, Jake Kling – City Attorney, Mary Volk - City Clerk and Kent Brown - City Manager.

**Mayor Thompson led Pledge of Allegiance**

**PUBLIC HEARING**

- A. 2023 Budget Amendment: Health and Sanitation Fund** – Mayor Thompson opened the public hearing for the 2023 budget amendment at 5:00 p.m. Kent stated, this amendment is due to the contract change with In the Can. There are additional revenues and expenditures. The notice was published in the paper for hearing tonight. Mayor Thompson closed the public hearing for the 2023 budget amendment at 5:02 p.m.

**PUBLIC COMMENT**

- A. Zekke Beringer**, citizen stated, I would like to request the City de-annex the land in the county, out by Caruso. I own 5 plots in the area and would like to start a gun range and other projects in area. Where the land is annexed into the City, I pay city taxes and maintain property myself. Mayor Thompson stated, this land was annexed for the energy plant that was going to be put in years ago. Commissioner Showalter asked, what is benefit to the city to de-annex the land? Zekke stated, you do not have to maintain anything out there. One easement has a huge washout over it that I do not want to maintain. I cannot have a shooting range within City limits.

**CONSENT AGENDA**

- A. 12/04/23 Commission Meeting Minutes**  
**B. Appropriation Ordinances: 2023-24, 2023-24A, and 2023-P24**  
**ON A MOTION** by Vice-Mayor Howard to approve Consent Agenda **seconded by** Commissioner Redlin. **MOTION carried on a VOTE of 4-0.**

**FORMAL ACTIONS**

- A. 2023 Budget Amendment: Health and Sanitation Fund - ON A MOTION** by Mayor Thompson to approve the 2023 budget amendment for the Health and Sanitation Fund **seconded by** Commissioner Showalter. **MOTION carried on a VOTE of 4-0.**  
**B. 2024 Renewal of BCBS Health Insurance-** Kent stated, staff met with Jalaa Miller, IMA Account Executive to review information. Jalaa stated, on the cost summary, 2023 expected costs were \$775,664 and this renewal will see a decrease of 5.7%, or a decrease of \$44,063. Administrative costs remain flat and stop loss premium has a slight decrease of .4%. Claims experience has largest decrease of 9.5%. We discussed employee contribution at renewal since city pays 100% at this time. With grandfather plan there are restrictions for employee contributions. With the decrease at renewal we recommend the plan renew at current levels, without an employee contribution. This is something we will continue to review. We asked

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BCBS for another option on stop loss which was not beneficial, so we recommend renew with current plan. Kent stated, the other option IMA looked at was using a \$40,000 stop loss and there was not much difference between the two levels. Commissioner Showalter asked, is the reduction on trend with other clients? Jalaa stated, I have seen other clients come down. The stop loss surprised me but this is what we are seeing in line with other municipalities and plans. Kent stated, some of the potential big ticket employees have fallen off the plan. You cannot predict the future but this is what has happened. Commissioner Showalter stated, I appreciate the employee efforts to help keep it on track. **ON A MOTION by Mayor Thompson to approve the renewal of the BCBS Health Insurance as presented seconded by Commissioner Redlin. MOTION carried on a VOTE of 4-0.**

**C. Airport Board Applications: James Baker, Jon Yost and Dustin Stephenson** – Kent stated, the appointments of Jon Yost and Dustin Stephenson are up for renewal and James Baker previously served on the board. Staff recommends the reappointment of Jon and Dustin and the appointment of James to the Airport Board. **ON A MOTION by Commissioner Showalter to approve the reappointment of Dustin Stephenson and Jon Yost and the appointment of James Baker to the Airport Board seconded by Commissioner Redlin. MOTION carried on a VOTE of 4-0.**

**D. Change Order #1: Timberline Radio Proposal for Wells, Towers and Treatment Plant** – Kent stated, the original proposal for communications between the plant with the wells and towers did not include a radio for south tower. Neal stated, we looked at south tower but it was never added to proposal so we need change order to add the radio. Mayor Thompson stated, it is important to have it all updated. The change order has a radio and a spare. Kent stated, we had a situation where we noted the spare is needed as well, which was a change since packet went out. The guys spent a lot of time filling towers by hand last week because the radio went down. Commission appreciates staff keeping operations running. Neal stated, it was a good learning lesson. **ON A MOTION by Commissioner Showalter to approve change order #1: Timberline Radio Proposal in the amount of \$9,400 seconded by Vice-Mayor Howard. MOTION carried on a VOTE of 4-0.**

## DISCUSSION

**A. Water Tower Maintenance Proposal** – Kent stated, Rick Penner from Viking previously discussed the tower inspection. We have had numerous discussions to determine a plan for repairs. Rick stated, all action items are based on OSHA, AWWA and KDHE regulations. The scope of work recommended for the north tank is as follows: install cable safety climb devices to all interior ladders; seal non-compliant dry riser vent opening; install KDHE compliant fail-safe aluminum vent; install secondary access opening at tank roof; cut off overflow pipe at 12-24" above grade and install flanged screen and flapper gate; renovation of interior coating system with zinc/epoxy coating system; and caulking of interior skip welds and rafters. Scope of work on the power plant tower includes: repair concrete at tank leg foundations; terminate overflow at ground level and install "air-break"; new ladders at interior and exterior; raise handrail and install mid-rail; remove spider rods and hub at tank interior; seal weld roof to tank shell; install safety handrail at tank bottom; refurbish tank interior with zinc/epoxy coating system; and full lead containment and blast tank exterior and install 3 coat system. Kent asked, what is life expectancy of paint? Rick stated, there are different expectations. Your south tower at the ball complex was built around 1999 and has held up very well. I feel if you are blasting the paint off you need to do it right. The paint lasts longer here because of your weather. Viking uses a Trello system to track work and quality control on projects. Our quality assurance recommends no sub-contractors will work on project, project monitoring is completed by Viking with a report of work performed and

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inspection of site superintendent at all times to monitor projects. Viking follows all safety protocols and have a licensed engineer on staff that knows water tanks. There are additional needs for the towers, but we feel these are current priority. When spread out cost and work over time, the priority is power plant tank roof and the work that needs done at that site. Mayor Thompson stated, we cannot argue it all needs addressed. Rick stated, we try to be professional in work we represent. Mayor Thompson asked, do you have breakdown of costs? Rick stated, it depends how you lay the project out, but total will be about \$725,000 overall. You have to consider that costs will continue to escalate as you delay things. Kent stated, these projects are not wishes, but necessary. We did not include everything but wanted to come with a workable project. Neal stated, if we lose a tank we are in trouble because rely on all of them in the summer. Kent stated, in the budget we dedicate \$60,000 to \$80,000 a year for tank maintenance. There is a new set of grant money available for water projects and many will apply for the money. We hope if we apply for priority items as a portion of the project, it would help feel a gap. Our tanks are operating but have to maintain so they will operate next 50 years. We are trying to put best project together to address our needs. A grant would help, but may not be awarded. If the grant is not an option we will have to discuss borrowing money and pay over time or dedicate more budget money to towers, which is only one part of the water system. We have to address the entire system to ensure public has clean water. Right now we feel this is a good project to approach. If grant does not get awarded, staff needs direction to pursue other options to acquire additional resources. We cannot keep addressing these projects and not address rates. If commission agrees on project size we will start working with vendor to set up a contract for project. Mayor Thompson asked, on the power plant tank you have repairs and painting, do you know what costs of the two projects are? Rick stated, repairs are around \$70,000, the exterior work and containment will be around \$325,000 to \$350,000 while the interior is around \$100,000. It is more efficient to do both interior and exterior work at once, but it could be done separately. It is just costly to bring equipment back. Commissioner Showalter asked, do any other communities do anything out of the box on lead based paint? Rick stated, many get bonds, some even from local banks. There are pros and cons to grants. The grant Kent is discussing has a lot of people talking. I hope they spread it out because a lot of people have needs. There are requirements included in the grant. Mayor Thompson stated, I would like to see us address through the budget if we could see what that increase in budget would be. I prefer to do project without a bond. I recommend we apply for the grant and whatever assistance we can get, but I would like to pay annually from the budget.

**B. Water Fund Grant Application** – Discussed above with Tower Maintenance Proposal.

**C. Trailer Exception Request** – Kent stated, Sect 16-211 in the code addresses parking on city streets with unattached trailers. The Sheriff and Under Sheriff asked to use a trailer to show citizens whether they are speeding. The code presented is the problem with the request. We have a police department that checks traffic on a regular basis and make numerous traffic stops daily. I believe the Sheriff's concern were streets adjacent to schools and consideration from people who call on speed at various locations throughout the city. The city police responds to requests on speeding violations and address traffic issues. I discussed request with Jake and Jason and there is obviously some other parameters I urge commission to think about. Vice-Mayor Howard stated, I would like to know if the Sheriff will share information on it with city police. Kent stated, that was not indicated at the time, but we can inquire. Mayor Thompson stated, I question the need to move a trailer around town. I feel school zones are well enforced. I understand there are times people drive faster but it is addressed. I do not see the need for it in the community. Commissioner Showalter stated, if we approve a variation to ordinance for law enforcement, we will have other groups asking for an exemption from the code. If we do something like this I

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would rather have case by case basis with a permit. I do not feel we should have a law enforcement exemption. Mayor Thompson stated, I agree it will open the door for other requests. Ordinances should blanket the community as a whole. Commissioner Redlin stated, I do not see the need and feel there are other options. Changing the ordinance is not the right precedent to set. Commissioner Showalter stated, if the sheriff wants to purchase the trailer he can, he just needs to follow current ordinance. We are not changing his ability to do it, he just has to follow the ordinance. Mayor Thompson stated, appears the consensus of the Commission is not to discuss this issue any further.

- D. **Commissioner Showalter asked**, will the shooting range be public access. Zekke stated, I do not plan on it as a business, maybe a donation. Mayor Thompson stated, there have been other people inquire about the property out there. I feel we need to look at issue and follow a plan. Kent stated, I can lay out the steps to de-annex property for commission.

## REPORTS

- A. **City Manager - 1.** Manager memo is in the packet. **2.** Police monthly activity report is in the packet. **3.** I have contacted Kenton and the school district to have snowplow naming contest. May include both loaders and plows for a fun activity. **4.** EBH sent out invitation for bids on Caldwell Cost Share and Industrial Park Projects. He got approval from KDOT on cost share so sent out request for January receipt and award in February to schedule project during construction season. **5.** City Holiday party is scheduled for Saturday January 6, 2024 at golf course. **6.** We talked about scheduling a joint meeting with the Planning Commission for the Community Matters discussion. They are producing the executive summary to present next meeting on January 2, 2024. Since holiday is January 1<sup>st</sup>, our meeting is rescheduled for the 2<sup>nd</sup>. The planning commission will have summary presented to them at their meeting January 9<sup>th</sup>. Would January 29<sup>th</sup> or 30<sup>th</sup> work for joint meeting? Consensus of commission is to schedule joint meeting on 29<sup>th</sup>. **7.** We had a major issue on water system last week that the water crew addressed. **8.** Danny had requests for an additional pickle ball court at Chambers Park. There is interest from the community and he is going to try to get one in. **9.** We had a request from individuals that purchased property at tax sale with demolition costs assessed. They were not aware of the costs and have requested a waiver. I asked them to make a request to the commission to make decision. They indicated they would not have bought property if were aware of the cost. Hard for staff to understand that we bore the costs for the projects and the community has to take on cost. Mayor Thompson asked, was it an oversight or timing issue that it was not on tax sale docket? Kent stated, the costs were sent to county on time, but did not get transferred to tax sale documents.

### B. City Commissioners

**Vice-Mayor Howard – 1.** Merry Christmas to everyone.

**Commissioner Showalter – 1.** I was approached by members on east side of town that street department did a good job getting snow cleared from streets. **2.** Merry Christmas to City employees.

**Commissioner Myers - 1.** Absent, No Report.

**Commissioner Redlin – 1.** Merry Christmas to everyone, and safe travels.

- C. **Mayor Thompson– 1.** Merry Christmas to everyone.

## EXECUTIVE SESSION

- A. **EXECUTIVE SESSION - Under the Authority of KSA 75-4319 (b) (1) for personnel matters of non-elected personnel** - Mayor Thompson made a motion at 6:29 p.m. to recess into executive session under authority of K.S.A.75-4319 (b) (1) to discuss personnel matters of non-elected



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personnel not to exceed twenty minutes. I request City Commission and City Manager be present. Commissioner Redlin seconded the motion. **MOTION carried by a VOTE of 4-0. Meeting resumed at 6:49 p.m.** Mayor Thompson made a second motion at 6:50 p.m. to recess into executive session under authority of K.S.A.75-4319 (b) (1) to discuss personnel matters of non-elected personnel not to exceed fifteen minutes. I request City Commission and City Manager be present. Commissioner Showalter seconded the motion. **MOTION carried by a VOTE of 4-0. Meeting resumed at 7:05 p.m.**

**ADJOURNMENT WAS HAD ON A MOTION BY Commissioner Redlin seconded by Commissioner Showalter. Motion carried by unanimous VOTE, meeting adjourned at 7:05 p.m. Next meeting is scheduled for January 2, 2024, due to holiday on January 1, 2024.**

ATTEST:

\_\_\_\_\_  
Aaron Thompson, Mayor

\_\_\_\_\_  
Mary P. Volk, City Clerk

INVOICE NO	LN	DATE	PO NO	REFERENCE	CD	GL ACCOUNT	1099	NET	CHECK	PD DATE
-----										
			4051	ALL INCLUSIVE REC LLC						
2760	1	12/22/23		PARK SHADE		26-01-4010		10000.00	67543	12/29/23
2760	2	12/22/23		PARK SHADE/SCCF		38-01-4010		15000.00	67543	12/29/23
2760	3	12/22/23		PARK SHADE		38-01-4010		2123.68	67543	12/29/23
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				ALL INCLUSIVE REC LLC				27123.68		
			2871	AMERICAN FAMILY LIFE						
PR20231215	1	12/15/23		AFLAC CANCER		11-00-0012	N	33.18	3045850	12/22/23 E
PR20231215	2	12/15/23		AFLAC CANCER		15-00-0012	N	16.02	3045850	12/22/23 E
PR20231215	3	12/15/23		AFLAC ACCIDENT		11-00-0012	N	85.02	3045850	12/22/23 E
PR20231215	4	12/15/23		AFLAC ACCIDENT		15-00-0012	N	55.44	3045850	12/22/23 E
PR20231215	5	12/15/23		AFLAC ST DISB		11-00-0012	N	43.08	3045850	12/22/23 E
PR20231215	6	12/15/23		AFLAC ST DISB		15-00-0012	N	43.20	3045850	12/22/23 E
PR20231215	7	12/15/23		AFLAC LIFE RIDR		15-00-0012	N	2.76	3045850	12/22/23 E
PR20231215	8	12/15/23		AFLAC LIFE		11-00-0012	N	36.33	3045850	12/22/23 E
PR20231215	9	12/15/23		AFLAC LIFE		21-00-0012	N	12.51	3045850	12/22/23 E
PR20231215	10	12/15/23		SPEC HLTH EVENT		11-00-0012	N	20.10	3045850	12/22/23 E
PR20231215	11	12/15/23		SPEC HLTH EVENT		23-00-0012	N	13.62	3045850	12/22/23 E
PR20231215	12	12/15/23		AFLAC HOSP CONF		11-00-0012	N	51.96	3045850	12/22/23 E
								-----		
				AMERICAN FAMILY LIFE				413.22		
			1389	AMERICAN FID						
PR20231215	1	12/15/23		AF CANCER AT		11-00-0012	N	29.35	3045847	12/22/23 E
PR20231215	2	12/15/23		AF CANCER AT		15-00-0012	N	16.90	3045847	12/22/23 E
PR20231215	3	12/15/23		AF CANCER AT		21-00-0012	N	9.90	3045847	12/22/23 E
PR20231215	4	12/15/23		AMER FID CANCER		11-00-0012	N	116.84	3045847	12/22/23 E
PR20231215	5	12/15/23		AMER FID CANCER		15-00-0012	N	115.00	3045847	12/22/23 E
PR20231215	6	12/15/23		AMER FID CANCER		21-00-0012	N	26.95	3045847	12/22/23 E
PR20231215	7	12/15/23		AMER FID LIFE		11-00-0012	N	241.72	3045847	12/22/23 E
PR20231215	8	12/15/23		AMER FID LIFE		15-00-0012	N	229.78	3045847	12/22/23 E
PR20231215	9	12/15/23		AMER FID LIFE		21-00-0012	N	114.75	3045847	12/22/23 E
PR20231215	10	12/15/23		AM FID ACCIDENT		11-00-0012	N	67.85	3045847	12/22/23 E
PR20231215	11	12/15/23		AM FID ACCIDENT		15-00-0012	N	84.75	3045847	12/22/23 E
PR20231215	12	12/15/23		AM FID HOSPITAL		11-00-0012	N	26.99	3045847	12/22/23 E
PR20231215	13	12/15/23		AM FID HOSPITAL		15-00-0012	N	26.99	3045847	12/22/23 E
PR20231215	14	12/15/23		AM FID HOSPITAL		21-00-0012	N	15.93	3045847	12/22/23 E
PR20231215	15	12/15/23		AM FD DISABILTY		11-00-0012	N	112.72	3045847	12/22/23 E
PR20231215	16	12/15/23		AF CRITICAL CR		11-00-0012	N	13.94	3045847	12/22/23 E
PR20231215	17	12/15/23		AF CRITICAL CR		15-00-0012	N	8.77	3045847	12/22/23 E
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				AMERICAN FID				1259.13		
			1390	AMERICAN FIDELITY						
PR20231215	1	12/15/23		AF MED REIMBURS		11-00-0012	N	320.83	3045848	12/22/23 E
PR20231215	2	12/15/23		AF MED REIMBURS		15-00-0012	N	274.17	3045848	12/22/23 E
PR20231215	3	12/15/23		AF MED REIMBURS		21-00-0012	N	114.59	3045848	12/22/23 E
								-----		
				AMERICAN FIDELITY				709.59		
			3939	ARROWHEAD FORENSICS						
165538	1	12/20/23	19097	NIK TEST KITS		11-03-3120		126.26	67544	12/29/23
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INVOICE NO	LN	DATE	PO NO	REFERENCE	CD	GL ACCOUNT	1099	NET	CHECK	PD	DATE
ARROWHEAD FORENSICS								126.26			
3725 BARDAVON HEALTH INNOVATIO											
0001199	1	11/30/23		POET/SCHECK		23-41-2140		75.00	67545	12/29/23	
1216	1	12/21/23		POET/PAYNE		21-40-2140		75.00	67545	12/29/23	
BARDAVON HEALTH INNOVATIO								150.00			
1184 BAYSINGER POLICE SUPPLY											
1063489	1	12/01/23	19092	COMMAND LONG SLEEVE SHIRT/TIM		11-03-3160		52.74	67546	12/29/23	
BAYSINGER POLICE SUPPLY								52.74			
374 BLACK HILLS ENERGY											
GEN23-564	1	12/20/23		GAS CHARGES/POLICE DEPARTMENT		11-03-2100		855.30	67547	12/29/23	
GEN23-565	1	12/26/23		GAS CHARGES/POWER PLANT		15-40-2090		301.17	67547	12/29/23	
GEN23-566	1	12/19/23		GAS CHARGES/CEMETERY		11-19-2100		269.83	67547	12/29/23	
BLACK HILLS ENERGY								1426.30			
3722 CENTRAL PLAINS EQUIPMENT											
WJ06968	1	9/15/23		LOADER REPAIR/NO HYDRAULICS		11-11-3060		5132.55	67548	12/29/23	
CENTRAL PLAINS EQUIPMENT								5132.55			
4050 COMMUNITY MATTERS INSTITU											
GL-001	1	12/26/23		RESEARCH LAND USE REGS		11-02-2140		6500.00	67549	12/29/23	
COMMUNITY MATTERS INSTITU								6500.00			
600 CONSTELLATION NEWENERGY G											
3922220	1	12/20/23		GAS CHARGES/NOVEMBER		15-40-2090		1180.03	67550	12/29/23	
CONSTELLATION NEWENERGY G								1180.03			
891 DAN BRENNER FORD-MERCURY,											
100834	1	12/19/23		SEAL/#6		11-15-3170		8.02	67551	12/29/23	
DAN BRENNER FORD-MERCURY,								8.02			
4049 DEAN, MARK											
586760	1	12/21/23		PD EVIDENCE		11-03-3120		609.00	67552	12/29/23	
DEAN, MARK								609.00			
211 FARM PLAN											
2424271	1	12/06/23		HYDRAULIC HOSES		11-11-3060		36.95	67553	12/29/23	
2426259	1	12/13/23		HYD HOSE, SWIVIL, OIL		23-41-3060		586.21	67553	12/29/23	
2426352	1	12/13/23		HY GARD OIL 5 GALLONS		23-41-3070		120.41	67553	12/29/23	
2426372	1	12/13/23		HY GARD OIL 5 GALLONS		23-41-3070		120.41	67553	12/29/23	
2429988	1	12/27/23		SWIVEL & FLEX HOSE		11-11-3060		123.66	67553	12/29/23	
FARM PLAN								987.64			

INVOICE NO	LN	DATE	PO NO	REFERENCE	CD	GL ACCOUNT	1099	NET	CHECK	PD DATE
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S1474401				2646 FOLEY EQUIPMENT CO.						
	1	12/19/23		SRE LOADER		31-01-2010		528391.30	67554	12/29/23
				FOLEY EQUIPMENT CO.				----- 528391.30		
GEN23-567				205 FRONTIER AG						
	1	12/20/23		HARDDRIVE RMA/RETURN		11-02-3120		15.51	67555	12/29/23
				FRONTIER AG				----- 15.51		
387158				3721 GOODLAND AUTOMOTIVE LLC						
	1	12/13/23		DISCONNECT SWITCH		11-11-3060		25.64	67556	12/29/23
	1	12/15/23		ALTERNATOR/NEWHOLLAND #1		11-11-3060		396.39	67556	12/29/23
	1	12/19/23		BATTERY/#57		11-15-3170		140.69	67556	12/29/23
				GOODLAND AUTOMOTIVE LLC				----- 562.72		
12759				167 GOODLAND YOST FARM SUPPLY						
	1	12/22/23		KIT & SEALS		11-11-3060		109.00	67557	12/29/23
				GOODLAND YOST FARM SUPPLY				----- 109.00		
332485				391 HOOVER LUMBER						
	1	11/27/23		SAW BLADE 14"		21-42-3120		69.99	67558	12/29/23
	1	11/27/23		UNDERLAYMENT 1/4"		15-40-3030		54.96	67558	12/29/23
	1	11/28/23		DROP CLOTH		15-40-3120		6.65	67558	12/29/23
	1	11/30/23		CONCRETE MIX		15-42-3050		15.24	67558	12/29/23
	1	12/05/23		SAND/TOPPING 60#		11-11-3120		17.44	67558	12/29/23
	1	12/20/23		KEY CYLINDER/T HANGAR #9		11-13-3030		20.00	67558	12/29/23
	1	12/20/23		KEYS/THANGAR #9		11-13-3030		7.18	67558	12/29/23
	1	12/28/23		SWIVEL MOUNT LIGHT CONTROL		15-42-3010		16.12	67558	12/29/23
				HOOVER LUMBER				----- 207.58		
26764996				488 INGERSOL-RAND COMPANY						
	1	12/07/23	20251	CREDIT START UP KIT		38-01-4030		659.11-	67559	12/29/23
	1	12/12/23	20251	20HP TWO STAGE T30 COMPRESSOR		38-01-4030		15928.30	67559	12/29/23
			INGERSOL-RAND COMPANY				----- 15269.19			
2368				2848 INNOVATIVE AUTOMATION						
	1	12/22/23		REMOTE ACCESS/2023 YEAR		23-43-2140		330.00	67560	12/29/23
	2	12/22/23		REMOTE ACCESS/2023 YEAR		21-42-2140		330.00	67560	12/29/23
			INNOVATIVE AUTOMATION				----- 660.00			
PR20231215				1072 KANSAS PAYMENT CENTER						
	1	12/15/23		INCOME WITHOLD		11-00-0012	N	96.46	3045846	12/22/23 E
				KANSAS PAYMENT CENTER				----- 96.46		
RS-GOODLAND-12-23				1263 KMEA-MID STATES						
	1	12/13/23	20268	ELECTRO PNEUMATIC TRANSDUCER		15-40-3060		747.47	67561	12/29/23
-----										

INVOICE NO	LN	DATE	PO NO	REFERENCE	CD	GL ACCOUNT	1099	NET	CHECK	PD	DATE
KMEA-MID STATES								747.47			
523 KS PUBLIC EMP. RETIREMENT											
PR20231215	1	12/15/23		KPERS		11-00-0012	N	2218.72	3045845	12/22/23	E
PR20231215	2	12/15/23		KPERS		15-00-0012	N	1870.70	3045845	12/22/23	E
PR20231215	3	12/15/23		KPERS		21-00-0012	N	372.53	3045845	12/22/23	E
PR20231215	4	12/15/23		KPERS		23-00-0012	N	264.72	3045845	12/22/23	E
PR20231215	5	12/15/23		KPERS II		11-00-0012	N	1658.83	3045845	12/22/23	E
PR20231215	6	12/15/23		KPERS II		15-00-0012	N	1253.13	3045845	12/22/23	E
PR20231215	7	12/15/23		KPERS II		21-00-0012	N	87.76	3045845	12/22/23	E
PR20231215	8	12/15/23		KPERS II		23-00-0012	N	87.76	3045845	12/22/23	E
PR20231215	9	12/15/23		KPERS III		11-00-0012	N	3423.47	3045845	12/22/23	E
PR20231215	10	12/15/23		KPERS III		15-00-0012	N	1209.86	3045845	12/22/23	E
PR20231215	11	12/15/23		KPERS III		21-00-0012	N	643.40	3045845	12/22/23	E
PR20231215	12	12/15/23		KPERS III		23-00-0012	N	235.47	3045845	12/22/23	E
PR20231215	13	12/15/23		KPERS D&D		11-00-0012	N	505.96	3045845	12/22/23	E
PR20231215	14	12/15/23		KPERS D&D		15-00-0012	N	300.33	3045845	12/22/23	E
PR20231215	15	12/15/23		KPERS D&D		21-00-0012	N	76.48	3045845	12/22/23	E
PR20231215	16	12/15/23		KPERS D&D		23-00-0012	N	40.75	3045845	12/22/23	E
KS PUBLIC EMP. RETIREMENT								14249.87			
3415 MCCONNELL & ASSOCIATES											
2311-088993	1	11/15/20		UPM COLD PATCH		11-11-3120		974.14	67576	12/29/23	
MCCONNELL & ASSOCIATES								974.14			
2104 NATIONWIDE TRUST CO. FSB											
PR20231215	1	12/15/23		NATIONWIDE TRST		11-00-0012	N	325.00	3045849	12/22/23	E
PR20231215	2	12/15/23		NATIONWIDE TRST		15-00-0012	N	265.00	3045849	12/22/23	E
NATIONWIDE TRUST CO. FSB								590.00			
2940 NEBRASKA CHILD SUPPORT											
PR20231215	1	12/15/23		NEB CHILD SUP		15-00-0012	N	76.85	3045851	12/22/23	E
NEBRASKA CHILD SUPPORT								76.85			
3003 OVERHEAD DOOR CO. OF NW K											
3249	1	12/11/23		JAMB SEAL & DOUBLE T SEAL/SHOP		11-11-3030		787.50	67562	12/29/23	
OVERHEAD DOOR CO. OF NW K								787.50			
3701 PETERBILT OF GOODLAND											
GS6116	1	12/27/23		CLAMP, GASKETS/FREIGHTLINER		11-11-3060		412.33	67563	12/29/23	
PETERBILT OF GOODLAND								412.33			
3759 PRAIRIESPRINGS HOSPITALIT											
GEN23-561	1	12/29/23		SALES TAX REIMB		28-01-2050		7885.40	67564	12/29/23	
PRAIRIESPRINGS HOSPITALIT								7885.40			
1683 PRINCIPAL MUTUAL LIFE INS											

INVOICE NO	LN	DATE	PO NO	REFERENCE	CD	GL ACCOUNT	1099	NET	CHECK	PD DATE
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			1683	PRINCIPAL MUTUAL LIFE INS						
PR20231215	1	12/15/23		PRIN. MUTUAL		11-00-0012	N	102.84	67539	12/22/23
PR20231215	2	12/15/23		PRIN. MUTUAL		15-00-0012	N	271.86	67539	12/22/23
				PRINCIPAL MUTUAL LIFE INS				<hr/>		
								374.70		
<hr/>										
			407	SALINA SUPPLY COMPANY						
S10022919.001	1	12/19/23		3/4" STRAIGHT COUPLINGS/RETURN		21-42-3050		356.14	67565	12/29/23
S100251977.003	1	12/19/23	20119	1 1/2" BALL CORP CC X CTS		21-42-3050		1246.42	67565	12/29/23
				SALINA SUPPLY COMPANY				<hr/>		
								1602.56		
<hr/>										
			924	SCHEOPNER'S WATER CONDITI						
55443	1	12/18/23		WATER		11-17-3120		10.00	67566	12/29/23
				SCHEOPNER'S WATER CONDITI				<hr/>		
								10.00		
<hr/>										
			2265	SCHERMERHORN, KATHY						
GEN23-560	1	12/15/23		CREMATORY/15 CATS BRIGHAM		11-09-2140	M	375.00	67567	12/29/23
				SCHERMERHORN, KATHY				<hr/>		
								375.00		
<hr/>										
			4052	SEEGER, SHANNON						
GEN23-568	1	12/28/23		OVERPAYMENT ON BILL		15-44-3180		9.35	67568	12/29/23
				SEEGER, SHANNON				<hr/>		
								9.35		
<hr/>										
			427	SHORES NAPA						
299907	1	11/27/23		DEF		21-42-3120		27.30	67569	12/29/23
299941	1	11/27/23		3 8 DRIVE 28PT SKT		11-15-3020		2.92	67569	12/29/23
300058	1	11/28/23		1/2" BIT		21-42-3120		18.10	67569	12/29/23
300233	1	11/29/23		HARDWARE		21-42-3120		11.97	67569	12/29/23
300249	1	11/29/23		GAUGES X 5		15-40-3060		200.80	67569	12/29/23
300974	1	12/07/23		PIN & HITCH PIN CLIP		15-44-3120		2.27	67569	12/29/23
301523	1	12/13/23		HOLE SAW SMALL ARBOR		15-40-3020		9.45	67569	12/29/23
				SHORES NAPA				<hr/>		
								272.81		
<hr/>										
			438	STANION WHOLESALE ELECTRI						
5595957-04	1	12/19/23	20346	F-NECK INSULATORS/SOUTH LOOP		38-01-4030		21.45	67570	12/29/23
				STANION WHOLESALE ELECTRI				<hr/>		
								21.45		
<hr/>										
			4048	SURENCY LIFE & HEALTH						
GEN23-559	1	12/01/23		COBRA ELIGIBILITY		45-01-1050		50.00	67541	12/19/23
				SURENCY LIFE & HEALTH				<hr/>		
								50.00		
<hr/>										
			2156	THOMASSON COMPANY						
60754-00	1	10/19/23	20339	CLASS 2 POLES/SOUTH LOOP PROJE		38-01-4030		18288.00	67542	12/19/23
60755-00	1	10/09/23	20339	CLASS 2 POLES/SOUTH LOOP PROJE		38-01-4030		16764.00	67542	12/19/23
				THOMASSON COMPANY				<hr/>		
								35052.00		

INVOICE NO	LN	DATE	PO NO	REFERENCE	CD	GL ACCOUNT	1099	NET	CHECK	PD DATE
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			461	TIFCO INDUSTRIES						
71929681	1	12/04/23	20267	CS INDUSTRIAL CHEMICAL		15-40-3060		185.25	67571	12/29/23
71929681	2	12/04/23	20267	RECIP BLADE,DRILLSET,MAGNET		15-40-3020		1503.49	67571	12/29/23
				TIFCO INDUSTRIES				----- 1688.74		
			2159	TRIPLETT INC						
GEN23-562	1	12/29/23		REIMB SALES TAX		28-01-2060		5287.28	67572	12/29/23
				TRIPLETT INC				----- 5287.28		
			972	UNIFIRST CORPORATION						
1930075352	1	12/04/23		UNIFORMS		21-40-3160		19.89	67573	12/29/23
1930075352	2	12/04/23		UNIFORMS		21-42-3160		39.79	67573	12/29/23
1930075352	3	12/04/23		UNIFORMS		23-41-3160		19.89	67573	12/29/23
1930076501	1	12/11/23		UNIFORMS		21-40-3160		19.90	67573	12/29/23
1930076501	2	12/11/23		UNIFORMS		21-42-3160		39.78	67573	12/29/23
1930076501	3	12/11/23		UNIFORMS		23-41-3160		19.89	67573	12/29/23
1930077345	1	12/18/23		UNIFORMS		21-40-3160		19.90	67573	12/29/23
1930077345	2	12/18/23		UNIFORMS		21-42-3160		39.78	67573	12/29/23
1930077345	3	12/18/23		UNIFORMS		23-41-3160		19.89	67573	12/29/23
1930078541	1	12/25/23		UNIFORMS		21-40-3160		74.11	67573	12/29/23
1930078541	2	12/25/23		UNIFORMS		21-42-3160		19.89	67573	12/29/23
1930078541	3	12/25/23		UNIFORMS		23-41-3160		19.89	67573	12/29/23
				UNIFIRST CORPORATION				----- 352.60		
			2784	USD # 352						
GEN23-563	1	12/29/23		SCHOOL SALES TAX		11-02-2050		31316.50	67574	12/29/23
				USD # 352				----- 31316.50		
			2895	VISION CARE DIRECT ADM.						
PR20231215	1	12/15/23		VISION CARE DIR		11-00-0012	N	121.26	67540	12/22/23
PR20231215	2	12/15/23		VISION CARE DIR		15-00-0012	N	99.53	67540	12/22/23
				VISION CARE DIRECT ADM.				----- 220.79		
			640	WAL*MART						
01654-23	1	11/30/23		OFFICE SUPPLIES		15-44-3120		67.00	67575	12/29/23
02389	1	11/27/23		PADLOCKS		11-09-2140		12.84	67575	12/29/23
02553	1	11/28/23		HARDWARE		11-09-2140		3.84	67575	12/29/23
02597	1	11/28/23		COPY PAPER		11-17-3120		15.14	67575	12/29/23
03351	1	11/29/23		OFFICE SUPPLIES		15-42-3120		104.98	67575	12/29/23
04957	1	11/28/23		GRAB BAGS/HANG POSTERS		11-17-3130		47.92	67575	12/29/23
08470	1	12/09/23		SHOP WITH A COP		38-01-4010		842.33	67575	12/29/23
09902-23	1	11/28/23		OFFICE/CLEANING SUPPLIES		15-40-3120		344.41	67575	12/29/23
11023120	1	11/20/23		SAMSUNG T7 PORTABLE SSD		11-02-3120		49.98	67575	12/29/23
11023120	2	11/20/23		10 FT CORD, STAPLES		15-44-3120		17.51	67575	12/29/23
				WAL*MART				----- 1505.95		
				***** REPORT TOTAL *****				----- 694853.21		

JRN L ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	UPDATE OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
-----					
PAYROLL					
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPE GEN	4,587.09		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPE GEN		4,587.09	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPE ELE	2,485.25		
15-00-0001	ELECTRIC CASH	SS/MED EMPE ELE		2,485.25	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPE WAT	615.92		
21-00-0001	WATER CASH	SS/MED EMPE WAT		615.92	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPE SEW	330.58		
23-00-0001	SEWER CASH	SS/MED EMPE SEW		330.58	1
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPR GEN	4,587.09		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPR GEN		4,587.09	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPR ELE	2,485.25		
15-00-0001	ELECTRIC CASH	SS/MED EMPR ELE		2,485.25	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPR WAT	615.92		
21-00-0001	WATER CASH	SS/MED EMPR WAT		615.92	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPR SEW	330.58		
23-00-0001	SEWER CASH	SS/MED EMPR SEW		330.58	1
11-00-0011	GENERAL EMP TAX A/P	FED TAX GEN	4,027.28		
11-00-0001	GENERAL OPERATING CASH	FED TAX GEN		4,027.28	1
15-00-0011	ELECTRIC EMP TAX A/P	FED TAX ELE	1,997.36		
15-00-0001	ELECTRIC CASH	FED TAX ELE		1,997.36	1
21-00-0011	WATER EMP TAX A/P	FED TAX WAT	525.73		
21-00-0001	WATER CASH	FED TAX WAT		525.73	1
23-00-0011	SEWER EMP TAX A/P	FED TAX SEW	203.68		
23-00-0001	SEWER CASH	FED TAX SEW		203.68	1
11-00-0011	GENERAL EMP TAX A/P	STATE TAX GEN	2,127.36		
11-00-0001	GENERAL OPERATING CASH	STATE TAX GEN		2,127.36	1
15-00-0011	ELECTRIC EMP TAX A/P	STATE TAX ELE	1,262.96		
15-00-0001	ELECTRIC CASH	STATE TAX ELE		1,262.96	1
21-00-0011	WATER EMP TAX A/P	STATE TAX WAT	306.80		
21-00-0001	WATER CASH	STATE TAX WAT		306.80	1
23-00-0011	SEWER EMP TAX A/P	STATE TAX SEW	163.42		
23-00-0001	SEWER CASH	STATE TAX SEW		163.42	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 12/19	3,503.00		
07-00-0001	SELF INSUR CASH	STOP LOSS 12/19		3,503.00	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS12/26	3,739.28		
07-00-0001	SELF INSUR CASH	STOP LOSS12/26		3,739.28	1
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	BCBS COBRA HAYES	279.15		
45-00-0001	EMP BENEFITS CASH	BCBS COBRA HAYES		279.15	1
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	BCBS COBSI HAYES	364.68		
45-00-0001	EMP BENEFITS CASH	BCBS COBSI HAYES		364.68	1
15-00-0010	ELECTRIC A/C PAYABLE	GWRKS CC THRU 12/22	4,324.46		
15-00-0001	ELECTRIC CASH	GWRKS CC THRU 12/22		4,324.46	1
15-40-1050	ELEC. PROD. INSURANCE	UNEMP ELPR	59.18		
15-00-0001	ELECTRIC CASH	UNEMP ELPR		59.18	1
15-42-1050	ELEC. DIST. INSURANCE	UNEMP ELDI	88.09		
15-00-0001	ELECTRIC CASH	UNEMP ELDI		88.09	1
15-44-1050	ELEC. COMM & GEN INSURANCE	UNEMP ELCG	37.82		
15-00-0001	ELECTRIC CASH	UNEMP ELCG		37.82	1
21-40-1050	WATER PROD. INSURANCE	UNEMP WAPR	18.33		
21-00-0001	WATER CASH	UNEMP WAPR		18.33	1
21-42-1050	WATER DIST. INSURANCE	UNEMP WADI	22.14		



JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
21-00-0001	WATER CASH	UNEMP WADI		22.14	1
23-41-1050	SEWER TREATMENT INSURANCE	UNEMP SETR	11.09		
23-00-0001	SEWER CASH	UNEMP SETR		11.09	1
23-43-1050	SEWER COLL. INSURANCE	UNEMP SECO	11.68		
23-00-0001	SEWER CASH	UNEMP SECO		11.68	1
45-01-5040	EMP BENEFIT REMIT TO UNEMP INS	UNEMP GF	319.15		
45-00-0001	EMP BENEFITS CASH	UNEMP GF		319.15	1

Journal Total :	39,430.32	39,430.32
Sub Total	39,430.32	39,430.32
** Report Total **	39,430.32	39,430.32

FUND	NAME	DEBITS	CREDITS
07	SELF INSURANCE	7,242.28	7,242.28
11	GENERAL	15,328.82	15,328.82
15	ELECTRIC UTILITY	12,740.37	12,740.37
21	WATER UTILITY	2,104.84	2,104.84
23	SEWER UTILITY	1,051.03	1,051.03
45	EMPLOYEE BENEFIT	962.98	962.98
TOTALS		39,430.32	39,430.32

\*\* Transactions affected cash may need to be entered in Bank Rec! \*\*

\*\* Review transactions that have a number in the Bank # column. \*\*

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
07-00-0001	SELF INSUR CASH	.00	7,242.28	7,242.28-
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	7,242.28	.00	7,242.28
11-00-0001	GENERAL OPERATING CASH	.00	15,328.82	15,328.82-
11-00-0011	GENERAL EMP TAX A/P	15,328.82	.00	15,328.82
15-00-0001	ELECTRIC CASH	.00	12,740.37	12,740.37-
15-00-0010	ELECTRIC A/C PAYABLE	4,324.46	.00	4,324.46
15-00-0011	ELECTRIC EMP TAX A/P	8,230.82	.00	8,230.82
15-40-1050	ELEC. PROD. INSURANCE	59.18	.00	59.18
15-42-1050	ELEC. DIST. INSURANCE	88.09	.00	88.09
15-44-1050	ELEC. COMM & GEN INSURANCE	37.82	.00	37.82
21-00-0001	WATER CASH	.00	2,104.84	2,104.84-
21-00-0011	WATER EMP TAX A/P	2,064.37	.00	2,064.37
21-40-1050	WATER PROD. INSURANCE	18.33	.00	18.33
21-42-1050	WATER DIST. INSURANCE	22.14	.00	22.14
23-00-0001	SEWER CASH	.00	1,051.03	1,051.03-
23-00-0011	SEWER EMP TAX A/P	1,028.26	.00	1,028.26
23-41-1050	SEWER TREATMENT INSURANCE	11.09	.00	11.09
23-43-1050	SEWER COLL. INSURANCE	11.68	.00	11.68
45-00-0001	EMP BENEFITS CASH	.00	962.98	962.98-
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	643.83	.00	643.83
45-01-5040	EMP BENEFIT REMIT TO UNEMP INS	319.15	.00	319.15
TRANSACTION TOTALS		39,430.32	39,430.32	.00

# PAYROLL REGISTER

ORDINANCE #2024-P01

12/22/2023

<u>DEPARTMENT</u>	<u>GROSS PAY</u>
GENERAL	58,305.12
ELECTRIC	31,769.55
WATER	8,053.88
SEWER	4,248.29
TOTAL	<u>102,376.84</u>

PASSED AND SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR



**AGENDA ITEM #**  
**CITY COMMISSION COMMUNICATION FORM**

---

**FROM: Kent Brown, City Manager**

**DATE: 01/02/2024**

**ITEM: Welcome Center Lease Extension**

**NEXT STEP: Council Motion**

---

☐ ORDINANCE  
☒ MOTION  
☐ INFORMATION

---

**I. REQUEST OR ISSUE:**

Attached is a copy of the Welcome Center lease for renewal. The current lease period ends December 31, 2023 and shall automatically renew for another year term.

**II. RECOMMENDED ACTION / NEXT STEP:**

Staff is seeking to approve the addition one year lease extension.

**III. FISCAL IMPACTS:**

The LESSEE shall pay rent to the LESSOR in the amount of \$1.00 per year for the term of this lease agreement, which is unchanged from previous years.

**IV. BACKGROUND INFORMATION:**

The previous contract commenced on January 1, 2023 and ends December 31, 2023 with automatic annual renewals under the same terms of this agreement, unless otherwise agreed upon by both parties in writing.

**V. LEGAL ISSUE**

None

**VI. CONFLICTS OR ENVIRONMENTAL ISSUES:**

None.

**VII. SUMMARY AND ALTERNATIVES:**

Council may take one of the following actions:

1. Approve the proposal as requested.
2. Reject the proposal and move to deny the request.
3. Direct staff to pursue an alternative approach.



**City of Goodland**  
204 W 11<sup>th</sup>  
P.O. Box 59  
Goodland, Kansas 67735

Phone: 785-890-4512  
Fax: 785-890-4532  
[goodlandks.gov](http://goodlandks.gov)

---

December 21, 2023

Sherman County Community Development  
Attn: President of the Board  
524 E. Hwy 24  
Goodland, KS 67735

Julica:

The City Commission would like to offer you the ability to continue the Welcome Center Lease for one additional year term as per the agreement. This will extend the lease until December 31, 2024.

We appreciate the service you provide to the City of Goodland.

Sincerely,

Aaron Thompson,  
Mayor, City of Goodland



Sherman County Community Development Corporation  
524 E. Hwy 24  
Goodland, KS 67735

City of Goodland  
204 W. 11<sup>th</sup>  
Goodland, KS 67735

Subject: Request for One-Year Lease Extension

To the City of Goodland,

I am writing this letter to request an extension for our lease agreement at 524 E. Hwy 24- Welcome Center for another year. Our current lease agreement for the commercial building is set to expire on January 1, 2024. We propose extending the lease under the existing terms and conditions to streamline the process.

Our continued tenancy at 524 E. Hwy 24 is of great value to our organization and our operations, and we are eager to extend our positive and constructive relationship for another year. We appreciate your attention to this matter and look forward to your favorable response.

Thank you for your understanding and cooperation.

Sincerely,

A handwritten signature in blue ink, appearing to read "Julica Oharah".

Julica Oharah  
Executive Director  
SCCD

**WELCOME CENTER LEASE  
CITY OF GOODLAND, KANSAS**

This lease, made and entered into shall be effective as of the 3<sup>rd</sup> day of January, 2022, between the City of Goodland, Kansas, a Municipal Corporation, hereinafter referred to as **LESSOR**, and Sherman County Community Development, Goodland, Kansas, hereinafter referred to as **LESSEE**.

**WHEREAS**, the **LESSOR** now owns the Goodland Welcome Center, located at 524 E. Hwy 24, Goodland, Kansas 67735; and

**WHEREAS**, the **LESSEE** has requested that the **LESSOR** lease to it the Goodland Welcome Center for the purpose of promoting and facilitating community economic development efforts; and

**WHEREAS**, the **LESSOR** finds that it would be to the best interest of the community to lease said property to **LESSEE** for the purpose above stated.

**NOW, THEREFORE**, in consideration of the covenants hereinafter set out the parties agree as follows:

The **LESSOR** hereby leases to the above named **LESSEE** the Goodland Welcome Center, located at 524 E. Hwy. 24, Goodland, Kansas 67735.

**RENTAL RATE AND TERM**

This lease agreement shall be for one year with automatic annual renewals under the same terms of this agreement, unless otherwise agreed upon by both parties in writing.

The **LESSEE** shall pay rent to the **LESSOR** in the amount of \$1.00 per year for the term of this lease agreement and continue each year the lease remains in effect. The yearly rental shall begin on the 1<sup>st</sup> day of January, 2022, and be due to be paid to **LESSOR** by January 1 of each year this lease remains in effect.

**LESSEE** shall not have the right to sublease any of the property herein without the prior written approval of **LESSOR**.

**LESSEE** further agrees to the following covenants:

**UTILITIES**

**LESSOR** agrees that **LESSEE** shall not be charged for or pay city utilities, specifically being electricity, water, sewer and solid waste. It shall be the sole responsibility of the **LESSEE** to pay for any other utilities used or consumed by the **LESSEE**, including those provided by Black Hills Energy.



### **BUILDING MAINTINANCE AND IMPROVEMENTS**

**LESSOR** shall be responsible for all general maintenance of the Welcome Center's interior and fixtures on the leased premises at the time of entering into this lease agreement. **LESSOR** shall be responsible for all exterior maintenance.

**LESSEE** shall not make any structural or cosmetic changes to the leased premises without prior approval by **LESSOR**.

At the end of the Lease period, as hereinbefore set out, the said **LESSEE** shall have the right to remove all improvements placed upon the premises by **LESSEE**, and in the event of such removal, **LESSEE** agrees and covenants that it will replace the premises in a like condition as when the premises were taken.

**LESSEE** agrees to admit the City Building Inspector and /or Fire Chief during reasonable hours of operation and to comply with City fire regulations and other reasonable safety regulations.

### **STRICT COMPLIANCE WITH LAWS**

**LESSEE** agrees to observe and obey, during the term of this lease agreement, any and all laws, ordinances, rules and regulations which have been or may be enacted or promulgated by the United States, State of Kansas, City of Goodland, the Goodland City manager, or any other governmental agency or entity having jurisdiction over the Goodland Welcome Center.

### **INSURANCE**

**LESSEE** may purchase at its own and sole expense and maintain during the term of this agreement and at all times that it is in possession of or has control over any part of **LESSOR'S** premises, an insurance policy to cover **LESSEE'S** personal property, supplies, inventory and contents in the event of loss or damage to the property.

### **TERMINATION AND BREACH**

**LESSEE** shall have the right to terminate this lease agreement by providing **LESSOR** with thirty (30) days written notice of the intent to terminate.

**LESSOR** shall have the right to terminate this lease in the event of any breach of this lease agreement and its terms by providing **LESSEE** with notice of the breach, in writing, and allowing **LESSEE** fifteen (15) days to correct said breach. If **LESSEE** fails to correct the breach within the fifteen (15) days, then **LESSOR** shall have the right to terminate this lease agreement within fifteen (15) days following the failure to correct said breach.

All written correspondence and notices shall be sent to the parties as follows:



LESSOR:

**City of Goodland**

Attn: Kent Brown

204 W. 11<sup>th</sup> Street

Goodland, KS 67735

LESSEE:

**Sherman County Community  
Development**

Attn: President of the Board

524 E. Hwy 24

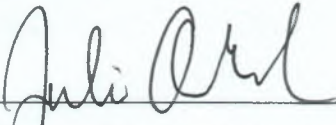
Goodland, KS 67735

**MISCELLANEOUS**

**LESSEE** shall have the rights and possession of all promotional production located at the Goodland Welcome Center. No personal property shall be stored outside the buildings located on the real property, which is the subject matter of this lease.

3<sup>rd</sup> ADOPTED BY THE GOVERNING BODY AND APPROVED BY THE MAYOR this  
day of January, 2022.

ATTEST:

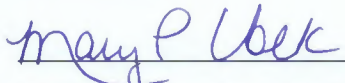
  
\_\_\_\_\_  
**LESSEE:** Sherman County Community  
Development,

By: Julica Oharah, Executive Director

  
\_\_\_\_\_  
**LESSOR:** City of Goodland

Aaron Thompson, Mayor

ATTEST:

  
\_\_\_\_\_  
Mary P. Volk, City Clerk





## AGENDA ITEM #

### CITY COMMISSION COMMUNICATION FORM

**FROM:** Darin Neufeld, EBH Engineer

**DATE:** 1/2/2024

**ITEM:** FAA Annual ACIP Planning

**NEXT STEP:** Commission Motion

☐ ORDINANCE

☒ MOTION

☐ INFORMATION

- I. **REQUEST OR ISSUE:** This is the annual ACIP report required to be verified in the FAA AEP database by January 16<sup>th</sup>. The document lays out the Airport Capital Improvement Plan for the next several years.
- II. **RECOMMENDED ACTION/NEXT STEP:** Darin has reviewed with the Airport Board, City Manager and City Staff. The Airport Board has recommended the approval of the FY25 ACIP for the Goodland Airport.
- III. **FISCAL IMPACTS:** This document is required to continue receiving future year FAA grant funding. We received a 100% FY21 FAA grant that is in place for the Rehabilitation and Extension of Runway 5-23. Once the quartzite boxes arrive that allows the completion of the PAPI part of the project, the project will be completed in spring 2024. The FAA has also provided funding for the snow removal equipment that was approved in 2023 with the loader arriving in late 2023 and the attachments arriving over the next 12 months. Often grants require a 10% match for various FAA grant applications that are based on the projects listed in the ACIP.
- IV. **BACKGROUND INFORMATION** As in years past the projects are outlined on the ACIP and reviewed by the Airport Board. The FAA reviews the plan to ensure the FAA concurs with the plan and the projects selected by the City are grant eligible. There are no changes in the projects or the priority order of the projects from last year's renewal.
- V. **LEGAL ISSUES:** NONE
- VI. **CONFLICTS OR ENVIROMENTAL ISSUES:** NONE



- VII. **SUMMARY AND ALTERNATIVES:** Recommend the Commission approving the FY25 ACIP to meet FAA deadline.
- Commission may take one of the following actions:
1. Approve the proposal as requested.
  2. Reject the proposal and move to deny the request.
  3. Direct staff to pursue an alternative approach.

# AIRPORT IMPROVEMENT PROGRAM

ACTS   REPORTS   **PROJECTS**

Entry

☒ List of ODO Projects & Existing Requests (As requested by Airport Sponsor or their designated representative )

☐ Request to Add a New ODO Project

Region: Central Region

ADO: Central Region

Airport: GLD - Renner Field/Goodland Municipal

View Number of Rows : 50

To	Submitted On	Airport	Year Range	Sponsor Priority	Description	Runway	Addendum	Total Eligible
		GLD	1 - 5		CRRSA Act Funds			
		GLD	1 - 5		Construct/Rehabilitate/Modify/Expand Sand and Chemical Storage Building			
		GLD	1 - 5		Extend Runway	12/30		
		GLD	1 - 5		Extend Taxiway			
		GLD	6 - 10		Construct Taxiway			
		GLD	6 - 10		Reconstruct Apron			
		GLD	6 - 10		Remove Obstructions to support RNAV Approach			
		GLD	11 - 20		Construct Taxilane			
		GLD	11 - 20		Construct Terminal Building			
		GLD	11 - 20		Construct/Extend/Improve Safety Area	12/30		
		GLD	11 - 20		Construct/Improve/Repair Fuel Farm [MAP]			
		GLD	11 - 20		Construct/Modify/Improve/Rehabilitate Hangar			
		GLD	11 - 20		Construct/Modify/Improve/Rehabilitate Hangar			
		GLD	11 - 20		Install Perimeter Fencing not Required by 49 CFR 1542			
		GLD	11 - 20		Reconstruct Runway	12/30		\$





# SUNFLOWER ELECTRIC POWER CORPORATION

December 21, 2023

Via UPS

Kent Brown  
City of Goodland  
204 W. 11th  
PO Box 59  
Goodland, Kansas 67735

Re: Sunflower WHM Update

Dear Mr. Brown:

On September 20, 2023, the Sunflower Electric Board of Directors approved a modification to the Sunflower Wholesale Member Tariff (WHM). Because the City of Goodland's wholesale power supply agreement utilizes this Member Tariff to determine rates and certain terms of service, we are enclosing a copy of the revised Member Tariff, "SEPC WHM-24", for your records. SEPC WHM-24 will replace SEPC WHM-23 in Exhibit B of your power supply contract.

The revisions to the Member Tariff are located on page 2, under the Rate section. The changes include the following.

- A decrease in the Summer Demand Charge from \$13.78/kW-month to \$10.53/kW-month.
- A decrease in the Other Demand Charge from \$9.13/kW-month to \$6.97/kW-month.
- An addition of Non-Coincident Demand Charge of \$3.07/kW-month.
- An increase in the Energy Charge from \$0.006571/kWh to \$0.006943/kWh.

If you have any questions about your power supply agreement or these changes to the Member Tariff, please contact me by phone (620-277-4757) or e-mail ([eschmdit@sunflower.net](mailto:eschmdit@sunflower.net)).

Sincerely,

Erica Schmidt  
Manager, Power Contracts







THE STATE CORPORATION COMMISSION OF  
KANSAS

Sunflower Electric Power Corporation

(Name of Issuing Utility)

Schedule

SEPC WHM-24

Replacing  
Schedule

SEPC WHM-23

Service Area

(Territory to which schedule is applicable)

Which was  
approvedBy Board Action  
September 21, 2022No supplement or separate understanding  
shall modify the tariff as shown hereon.

Sheet 1 of 5 Sheets

**AVAILABILITY AND APPLICABILITY**

Electric service under this tariff is available to the following Member systems of Sunflower Electric Power Corporation (Sunflower):

Lane-Scott Electric Cooperative, Inc.  
Prairie Land Electric Cooperative, Inc.  
Pioneer Electric Cooperative, Inc.  
Southern Pioneer Electric Company  
Victory Electric Cooperative Association, Inc.  
Western Cooperative Electric Association, Inc.  
Wheatland Electric Cooperative, Inc.

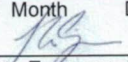
All applicable existing WHM Riders and those instituted hereafter, as may be amended from time to time, apply to electric service to the aforementioned Member systems under this tariff.

Electric service available to third party wholesale customers of the Member system:

Electric service tariffs or contracts which utilize this tariff as a mechanism for rates or service are subject to the prior approval of the Board of Directors of Sunflower.

**DELIVERY VOLTAGE**

Service hereunder shall be at 115 kV or such other voltage as may be agreed upon.

Issued	September	20	2023
	Month	Day	Year
Effective	January	1	2024
	Month	Day	Year
By	 Steve Epperson, President and CEO		

Form RF

THE STATE CORPORATION COMMISSION OF  
KANSAS

Sunflower Electric Power Corporation  
(Name of Issuing Utility)

Index

Schedule

SEPC WHM-24

Replacing  
Schedule

SEPC WHM-23

Service Area

(Territory to which schedule is applicable)

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approved

By Board Action  
September 21, 2022

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Sheet 2 of 5 Sheets

**RATE**

The rate for service hereunder shall be:

**Demand Charge per kW-month of Coincident Demand:**

Summer Demand: \$10.53

Other Demand: \$6.97

Summer Season: June 1 through September 30

Other Season: October 1 through May 31

**Demand Charge per kW-month of Non-Coincident Demand:**

\$3.07

**Energy Charge (Margin) per kWh:** \$0.006943

**Fuel Charge:** Charges as set forth in the Sunflower wholesale ECA tariff

**Customer Charge:** \$105 per delivery point

**Transmission Charge:** The sum of the individual monthly charges assessed to Sunflower by the Southwest Power Pool, Inc. (SPP) under its Open Access Transmission Tariff, as modified by SPP from time to time:

Schedule 1 – Scheduling, System Control and Dispatch Service

Schedule 1a – Tariff Administration Service

Schedule 9 – Network Integration Transmission Service

Schedule 11 – Base Plan Zonal Charge

Issued September 20 2023  
Month Day Year  
Effective January 1 2024  
Month Day Year  
By Steve Epperson, President and CEO



THE STATE CORPORATION COMMISSION OF  
KANSAS

Sunflower Electric Power Corporation

(Name of Issuing Utility)

Schedule

SEPC WHM-24

Replacing  
Schedule

SEPC WHM-23

Service Area

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Sheet 3 of 5 Sheets

**Schedule 11 – Base Plan Region-wide Charge****Schedule 12 – FERC Assessment Charge**

Miscellaneous Transmission Charge – SPP Charges Sunflower has paid on behalf of member which have not been otherwise recovered

**ASSESSMENT OF CHARGES**

Transmission charges will be assessed to each Sunflower member and/or transmission customer based on its prior year coincident peak average load ratio share.

**COINCIDENT DEMAND**

Coincident demand shall be determined on a Sunflower system basis and shall be the arithmetic sum of the sixty minute demand(s) indicated at the time of Sunflower's highest system demand during a billing period at the applicable delivery points.

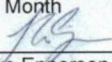
**NON-COINCIDENT DEMAND**

Non-coincident demand shall be the arithmetic sum of the highest sixty minute demand(s) during a billing period at the applicable Sunflower delivery points.

**HIGH LOAD FACTOR AND ECONOMIC DEVELOPMENT CREDITS**

Credits given through the High Load Factor Rider and Economic Development Rider will be recovered monthly from non-qualifying customer load on an energy ratio basis. The charges will be determined monthly using the formulas below:

$$HLF \text{ Charge} = \text{Total HLF Credit Dollars} \times (\text{Customer kWh not qualified for HLF} / \text{Total kWh not qualified for HLF})$$

Issued	September	20	2023
	Month	Day	Year
Effective	January	1	2024
	Month	Day	Year
By	 Steve Epperson, President and CEO		



Form RF

THE STATE CORPORATION COMMISSION OF  
KANSAS

Sunflower Electric Power Corporation  
(Name of Issuing Utility)

Schedule

Index

SEPC WHM-24

Replacing  
Schedule

SEPC WHM-23

Service Area

(Territory to which schedule is applicable)

Which was  
approved

By Board Action  
September 21, 2022

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Sheet 4 of 5 Sheets

*Eco Devo Charge = Total Eco Devo Credit Dollars X (Customer kWh not qualified for Eco Devo/Total kWh not qualified for Eco Devo)*

**BILLING PERIOD**

The billing period shall be defined as that period beginning on the hour 0001 of the 1st day of a calendar month and ending on the hour 2400 of the last day of each calendar month.

**ROUNDING**

When the indicated demand results in a fraction, the nearest unit kilowatt shall be used, that is, fractions of less than 0.5 will be disregarded and fractions of 0.5 or more will be considered one unit.

**POWER FACTOR**

The Member agrees to maintain unity power factor as nearly as practicable. The metered demand at each delivery point will be adjusted for power factor at the time of coincident demand for power factor lower than 90%. Such adjustment shall be made by increasing the metered demand at each delivery point by 1% for each 1% which the power factor at time of coincident demand is less than 90%.

In the event that Sunflower requests the Member to change its power factor to optimize system transmission voltage characteristics resulting in a power factor less than 90% then said demand at each delivery point effected by such request will not be adjusted for power factor demand correction during period of request.

**METERING**

Metering of power and energy hereunder shall be at the low voltage side of the delivery points. Meters shall be owned and maintained by Sunflower. Meters shall be tested no less than once

Issued	September	20	2023
	Month	Day	Year
Effective	January	1	2024
	Month	Day	Year
By	Steve Epperson, President and CEO		



THE STATE CORPORATION COMMISSION OF  
KANSAS

Sunflower Electric Power Corporation

(Name of Issuing Utility)

Schedule

SEPC WHM-24

Replacing  
Schedule

SEPC WHM-23

Service Area

(Territory to which schedule is applicable)

Which was  
approvedBy Board Action  
September 21, 2022No supplement or separate understanding  
shall modify the tariff as shown hereon.

Sheet 5 of 5 Sheets

each twelve months and affected Member division shall be notified in writing of said test no less than one week prior to testing of the meter.

**MALFUNCTION IN METERING**

If any malfunction of the demand recording device occurs in a billing period, the demand portion of the bill rendered to the buyer for that billing period will be based on the coincident demand calculated by applying a historical coincidence factor to the highest sixty minute demand indicated for the delivery point during the above mentioned billing period. The coincidence factor shall be determined from the historical records maintained by Sunflower on each delivery point.

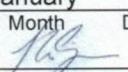
**LOSSES**

Capacity and energy losses occur when a Transmission Provider delivers electricity across its transmission facilities for a Transmission Customer. A Transmission Customer may elect to (1) supply the capacity and or energy necessary to compensate the Transmission Provider for such losses, (2) receive an amount of electricity at delivery points that is reduced by the amount of losses incurred by the Transmission Provider, or (3) have the Transmission Provider supply the capacity and/or energy necessary to compensate for such losses. If losses are supplied by the Transmission Provider, the applicable charges for such service are as follows:

The basic energy charge for energy losses generated and provided by the Company shall be computed as the product of (a) the relevant energy loss factor as listed in the table in Appendix 1 to Attachment M of Sunflower's current OATT (b) the energy scheduled by the Customer and (c) an energy loss rate of \$27.707 per megawatt-hour.

**EFFECTIVE DATE**

This rate schedule is effective upon approval by the Sunflower Board of Directors.

Issued	September	20	2023
	Month	Day	Year
Effective	January	1	2024
	Month	Day	Year
By			
	Steve Epperson, President and CEO		

The basic energy charge for energy losses generated and provided by the Company shall be