



# CITY COMMISSION AGENDA

## MONDAY, AUGUST 7, 2023

204 W. 11<sup>TH</sup> ST. – 5:00 P.M.

AARON THOMPSON– MAYOR  
JJ HOWARD – VICE MAYOR  
JASON SHOWALTER – COMMISSIONER  
BROOK REDLIN – COMMISSIONER  
ANN MYERS – COMMISSIONER

1. **CALL TO ORDER**
  - A. Roll Call
  - B. Pledge of Allegiance
2. **PUBLIC COMMENT**

(Members of the audience will have five minutes to present any matter of concern to the Commission. No official action may be taken at this time.)
3. **CONSENT AGENDA**
  - A. 07/17/2023 Commission Meeting Minutes
  - B. Appropriation Ordinances 2023-15; 2023-15A; , 2023-P15
4. **PRESENTATIONS & PROCLAMATIONS**
  - A. Police Intern Presentation
  - B. 811 Day Proclamation
5. **ORDINANCES AND RESOLUTIONS**
  - A. Ordinance 1764- 2023 Standard Traffic Ordinance
  - B. Ordinance 1765-2023 Uniform Public Offense Code
6. **FORMAL ACTIONS**
  - A. Authorization to Apply for Dane G. Hansen Grant – FLOCK System
  - B. Memory Park Standpipe – Roof repair proposal
  - C. Approve Engineering Contract – Cost Share Project for Caldwell Av.
7. **DISCUSSION ITEMS**
  - A. 516 W. Hwy24 #406 - Building Official report
  - B. 1319 Cherry Av. – Building Official report
  - C. 122 W. 14<sup>th</sup> St.- Building Official report
  - D. Topics for Joint Meeting with County Commissioners and Hospital Board
8. **REPORTS**
  - A. City Manager
    - (1) Manager Memo
    - (2) Trackless Train Rental for Main Street – Christmas special event
    - (3) Playground grant application update
    - (4) Water conservation sign contest
    - (5) Community BBQ – August 11
- (6) RNR and Budget Hearing Notice to be published
  - B. City Commissioners
  - C. Mayor
9. **ADJOURNMENT**
  - A. Next Regular Meeting is Monday August 21, 2023

**NOTE: Background information is available for review in the office of the City Clerk prior to the meeting. The Public Comment section is to allow members of the public to address the Commission on matters pertaining to any business within the scope of Commission authority and not appearing on the Agenda. Ordinance No. 1730 requires anyone who wishes to address the Commission on a non-agenda item to sign up in advance of the meeting and to provide their name, address, and the subject matter of their comments.**



City of Goodland  
204 W. 11<sup>th</sup> Street  
Goodland, KS 67735

## MEMORANDUM

TO: Mayor Thompson and City Commissioners  
FROM: Kent Brown, City Manager  
DATE: August 7, 2023  
SUBJECT: Agenda Report

### Consent Agenda:

- A. 7-17-2023 Commission Meeting Minutes
- B. 7-24-2023 Commission Special Meeting Minutes
- C. Appropriation Ordinances 2023-15; 2023-15A; 2023-P15;

RECOMMENDED MOTION: "I move that we approve Consent Agenda items A, B and C."

### Presentations & Proclamations

#### A. Police Intern Presentation

Hayden Blochlinger who has served an internship with the police department over the summer will be presenting to the Commission on her experiences this summer with the police department.

#### B. 811 Day Proclamation.

Call before you dig!

### Ordinances and Resolutions:

#### A. Ordinance 1764 - 2023 Standard Traffic Ordinance

Municipal Judge/Clerk LeAnn Taylor will answer any questions regarding the changes to the 2023 Standard Traffic Ordinance (STO). The "Legal Forum", an article from the Kansas Government Journal by the League of Kansas Municipalities which discusses the relevant legislation which prompted changes to the STO, is included in the agenda packet. Staff recommends approval of the 2023 STO.

RECOMMENDED MOTION: "I move that we approve Ordinance 1764, AN ORDINANCE REGULATING THE TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF GOODLAND, KANSAS; INCORPORATING BY REFERENCE THE "STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES," 50TH EDITION."

#### B. Ordinance 1765-2023 Uniform Public Offense Code.

Municipal Judge/Clerk LeAnn Taylor will also answer any questions regarding the changes to the 2022 Uniform Public Offense Code (UPOC). The same "Legal Forum" article prepared by the League of Kansas Municipalities as mentioned for the STO also reviews the changes to the UPOC. Staff recommends approval of the 2022 UPOC.

RECOMMENDED MOTION: "I move that we approve Ordinance 1765, AN ORDINANCE REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF GOODLAND, KANSAS; INCORPORATING BY REFERENCE THE "UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES," 39TH EDITION."

### **Formal Actions**

#### **A. Authorization to Apply for Dane G. Hansen Grant – FLOCK System**

Staff is seeking authorization to apply for a Dane G. Hansen grant to install a FLOCK Safety System. Background information is included from prior meetings on the system. The grant would pay for the initial year of the system; although, there would be additional discussions on a renewal of the grant for the subsequent years.

RECOMMENDED MOTION: "I move that we approve the submission of the grant application to Dane G. Hansen for the installation and operation of the FLOCK Safety System within the City of Goodland."

#### **B. Memory Park Standpipe – Roof repair proposal**

Staff recommends approval of the proposal from Maguire Iron. Maguire Iron will create submittal documents for approval before moving ahead with authorization from KDHE as well as construction.

RECOMMENDED MOTION: "I move that we approve the proposal from Maguire Iron for the roof repair to the Memory Park standpipe water tower for \$62,500 to be paid out of ARPA funds."

#### **C. Approve Engineering Contract – Cost Share Project for Caldwell Av.**

The cost share project consists of patching, milling and the overlay of asphalt surfacing of the driving lanes of Caldwell Avenue from 10th Street to 17th Street funded by a KDOT grant. This contract with EBH is for developing plans & specifications, completing bid specifications and oversight of the bid process, as well as setting out parameters for construction engineering and construction observation services. The cost of the contract is a maximum not to exceed \$32,500.

RECOMMENDED MOTION: "I move that we approve the contract with EBH for the Caldwell Avenue cost share grant project for a not to exceed cost of \$32,500."

### **Discussion Items**

#### **A. 516 W. Hwy24 #306 – Building Official Report**

Building Official Hildebrand will review the status of an unfit structure at 516 W. Hwy24 #306.

#### **B. 1319 Cherry Av. – Building Official Report**

Building Official Hildebrand will review the status of an unfit structure at 1319 Cherry Ave.

#### **C. 122 W. 14<sup>th</sup> St.- Building Official Report**

Building Official Hildebrand will review the status of an unfit structure at 122 W. 14<sup>th</sup> St.

D. Topics for Joint Meeting with County Commissioners and Hospital Board

Commission will be asked for agenda topics for joint meeting. Possible topics include:

Discussion of hospital direction and future plans.

Sales tax sunset and start of new sales tax (replacement).

Wolak building.

Update FEMA floodplain map panels.

**Reports:**

A. City Manager

- Manager Memo
- Trackless Train Rental for Main Street – Christmas special event
- Playground grant application update
- Water conservation sign contest
- Community BBQ – August 11
- RNR and Budget Hearing Notice to be published
- Other items

B. City Commissioners

The Mayor will ask each City Commissioner for their comments or questions for staff on any other topic not on the agenda at this time.

C. Mayor

Mayor will present any comments or questions for staff at this time.

**GOODLAND CITY COMMISSION**  
**Regular Meeting**

**July 17, 2023**

**5:00 P.M.**

Mayor Aaron Thompson called the meeting to order with Vice-Mayor J. J. Howard, Commissioner Jason Showalter and Commissioner Brook Redlin responding to roll call. Commissioner Ann Myers was reported absent.

Also present were Dustin Bedore – Director of Electric Utilities, Frank Hayes – Chief of Police, Joshua Jordan – IT Director, Kenton Keith – Director of Streets and Facilities, Neal Thornburg – Director of Water and Wastewater, Danny Krayca – Director of Parks, Zach Hildebrand – Code Enforcement/Building Official, Jake Kling – City Attorney, Mary Volk - City Clerk and Kent Brown - City Manager.

**Mayor Thompson led Pledge of Allegiance**

**PUBLIC COMMENT**

**CONSENT AGENDA**

**A. 07/03/23 Commission Meeting Minutes**

**B. 07/10/2023 Special Work Session Minutes**

**C. Appropriation Ordinances: 2023-14, 2023-14A, and 2023-P14**

**ON A MOTION** by Commissioner Redlin to approve Consent Agenda **seconded** by Commissioner Showalter. **MOTION carried on a VOTE of 4-0.**

**FORMAL ACTIONS**

**A. Acceptance of 2022 Audit Report** – Harold Mayes from Agler & Gaeddert presented the 2022 Audit Report. Harold stated, the City received a modified opinion where the financial statement presents fairly in all material aspects the cash balances. There are no statutory violations. This year we added the schedule of federal awards because the City received more than \$750,000 in federal monies. The Federal Government requires an audit when you receive federal funding of this level. Cash balance in the General Fund is down because revenues were down and expenses were up. Special purpose fund balances for CIRF and MERF increased due to transfers in and minimal expenditures. The Airport Improvement fund shows a negative cash balance because we have to encumber the entire contract. It is not a statute violation because you will receive federal grant money to reimburse expenditures. Electric and Water Utility Fund balances are down and Sewer Utility was up a minimal amount. Utility reserves were up a little with revenues. Trust fund balances have decreased. The Museum Endowment has money both in an investment and cash, which is allowed because it is not part of City. The pension plan is not shown in the financial statements but shown as a foot note. When you add the utility fund and reserve balance, the City should have three month cash reserve. In Electric Utility you are close to being below that limit. Electric, Water and Solid Waste Utility Funds operated at a loss last year. Sewer Utility revenue increased a minimal amount. Mayor Thompson stated, I appreciate when you come in with a good report. Harold stated, we will file the report electronically with the State and Federal Government. **ON A MOTION** by Commissioner Redlin to accept the 2022 Audit Report **seconded** by Commissioner Showalter. **MOTION carried on a VOTE of 4-0.**

**B. Playground Shade Project: Authorize to submit Sherman County Community Foundation Grant** - Kent stated, as a citizen Page Ely approached the City requesting a shade structure be built over equipment in Steever or Gulick Park. She presented information to the Park Board. After the discussion, the board is in support of project and recommends the commission apply for

a grant from Sherman County Community Foundation. Page stated, we went to a park in another community that had a shade structure over the park equipment and it was a good experience. Some people cannot do the heat well. It not only benefits your citizens, but the longevity of your equipment. I reached out to the foundation about the project; they are in favor of it. There are many other grants available for this type of structure. Commissioner Showalter asked, do we have an estimate on cost? Kent stated, about \$15,000 to \$25,000. Commissioner Showalter asked, is this for one or two parks? Kent stated, at the board meeting we discussed starting with one. Mayor Thompson asked, how long will the shade last with our winds? Kent stated, our shades at the pool have been there about twelve years. The poles will last longer than the shade. A previous community I was in had pool shades for twenty years. Mayor Thompson stated, I think this is a cool idea, especially this time of year. Page stated, after reaching out to the foundation, an individual told me they had same request and asked that I follow up on project. There is a lot of support. We do not need one in all parks. If we start with one park, it will give people options. Kent stated, the question about the wind was discussed at the board meeting. In other communities I have been in, they experienced high winds and there was no damage. The structures in our pool have held up. The way they are built there is about a 15 to 20 degree difference under the shade. Commissioner Showalter stated, I feel this is a good idea and need to move ahead. Consensus of the Commission is to move forward with project.

**C. Power Plant Compressor Bids** – Dustin stated, we started budgeting for the compressors a few years ago. The price was a lot less then. Chris Douglas reached out to four vendors and received two responses. Ingersoll-Rand had a representative visit the plant to determine our needs. The compressors are required for us to start the generating units. We have had several issues with existing compressors and have a lot of band aid repairs. It is hard to find parts for existing equipment. We budgeted \$32,000 but price is higher so we will need to use electric reserve for remaining cost. Ingersoll-Rand bid the complete system while Gardner Denver bid was missing a part for the unit. Commissioner Redlin asked, will they install the system? Dustin stated, yes. Vice-Mayor Howard asked, is there a good service warranty? Dustin stated, it is better than what we have and it has been a while since the compressors were replaced. Commissioner Showalter asked, do we have estimated delivery time? Dustin stated, I hope sooner than other equipment we have had to wait on. Vice-Mayor Howard stated, the good thing is they visited and know what equipment we need. Mayor Thompson asked, if it appears to be extended delivery time, can we run current equipment? Dustin stated, our issues started a year ago and we keep pushing it down the road but I feel we need to get it done now. We completed our capacity testing so now will only do maintenance runs. I believe looking at it, earliest delivery is October and latest delivery is right before Christmas. **ON A MOTION** by Commissioner Showalter to approve the bid from Ingersoll-Rand in the amount of \$42,274.87 **seconded** by Commissioner Redlin. **MOTION carried on a VOTE of 4-0.**

**D. Appoint Representatives to LKM Business Meeting** – Kent stated, this is the annual league meeting at league conference. According to bylaws, Goodland can appoint two delegates and two alternate delegates for the business meeting. Commission is allowed to attend if dates work. I am attending conference and recommend commission appoint myself unless there are two commissioners attending. **ON A MOTION** by Commissioner Showalter to appoint Kent Brown as the City representative for the annual league meeting **seconded** by Vice-Mayor Howard. **MOTION carried on a VOTE of 4-0.**

## DISCUSSION

- A. 2024 Budget Review: Resolution 1615 A Resolution of the City of Goodland, Kansas Regarding the Governing Body's Intent to Levy a Property Tax Exceeding the Revenue Neutral Rate** – Kent stated, to review the last few budget discussions, staff presented a budget that would require a reduction of \$329,000 to meet same advalorem tax as previous budget or \$575,000 to meet RNR. At the second meeting, staff presented a list of recommended cuts from General Fund, Employee Benefits and Airport Fund to get to a reasonable level. Commission reviewed the cuts, requesting a special meeting July 10<sup>th</sup>, which resulted in commission removing \$87,000 from the list and adjustments to utility (franchise) transfer amounts to the General Fund. The budget presented is 50.167 mills which is an increase of 1.291 over 2023 budget and in line with levy last twenty years. Before resolution is considered, does commission have additional changes to budget? If that is not the case, we can address utility funds later. Tonight we only have to approve maximum mill levy to submit to the County Clerk for publication. Mayor Thompson asked, we can always decrease published amount? Kent stated, yes if the commission sees a need after hearing. Particular line items in budget do not need to be decided right now. The state form was included in your packet and funds not affected by mill levy can change until publication in newspaper. We are presenting the resolution which sets the maximum rate the commission is proposing for submission to County Clerk. If information in resolution agrees with commission's intention, resolution is ready for approval. Mayor Thompson asked, is everyone comfortable with rate set? **ON A MOTION by Vice-Mayor Howard to approve Resolution 1615: A Resolution of the City of Goodland, Kansas Regarding the Governing Body's Intent to Levy a Property Tax Exceeding the Revenue Neutral Rate seconded by Commissioner Redlin. MOTION carried on a VOTE of 4-0.**
- B. 516 W. Hwy 24 #306: Building Official Report** – Zach stated, this is only for commission information at this time because property owner is planning on removing the trailer. A neighbor called regarding odor of deceased animal from the trailer. The Animal Control Officer has inspected trailer. I gave owner two weeks to get animals a new home because trailer is not a kennel, his time is up tomorrow. Commissioner Redlin asked, what is the time table to move trailer? Zach stated, time is up this Saturday so should be done by next meeting.
- C. 321 Broadway: Building Official Report** – Zach stated, this is the property with shipping container on the property. He had a permit to build a house on lot but has not started to date. He has been informed he has to remove container and fill in holes on foundation. Vice-Mayor Howard stated, that will make neighbors a little happier. Kent stated, if we proceed on this property it will be through District Court. Jake stated, if the case is through City Court it is an enforcement issue which is a citation with a warrant. We will not pick him up for citation. Through District Court it is a civil matter which allows us to abate property. Our goal is to get the property removed. Zach stated, regarding mowing, we have sent 102 letters and will be billing 47 properties for mowing. Per contract our mower has two days to start and five days to complete list of properties on list.
- D. Identify Joint Meeting Dates with Hospital Board & County Commission** – Kent asked, does the second Monday in August work with commission schedules? Consensus of Commission is that a joint meeting August 14<sup>th</sup> will work with schedules. Kent stated, I will confirm with the hospital administrator and county commission.

## REPORTS

- A. City Manager - 1.** Manager memo is in the packet. **2.** June month end financial report is in the packet. **3.** Police monthly activity report in packet. **4.** Neal provided update on sewer repair

project. Neal stated, the liners should be done Tuesday or Wednesday. Kent stated, they will provide video of before and after. They completed line under west school today so line is in much better shape. **5.** At planning session the commission wanted to host a community BBQ or something similar. The last concert in the park is August 11<sup>th</sup> at Steever Park. I want to confirm you would like staff to proceed. I would ask all commissioners to attend the event. Mayor Thompson stated, event last year went well. Consensus of commission is to proceed with event.

**B. City Commissioners**

**Vice-Mayor Howard – 1. No Report**

**Commissioner Showalter – 1. No Report**

**Commissioner Myers - 1. Absent, No Report.**

**Commissioner Redlin – 1. No Report**

**C. Mayor Thompson– 1. No Report**

**ADJOURNMENT WAS HAD ON A MOTION BY Commissioner Redlin seconded by Commissioner Showalter. Motion carried by unanimous VOTE, meeting adjourned at 6:10 p.m. Next meeting is scheduled for August 7, 2023.**

**ATTEST:**

\_\_\_\_\_  
**Aaron Thompson, Mayor**

\_\_\_\_\_  
**Mary P. Volk, City Clerk**



**GOODLAND CITY COMMISSION**  
**Special Commission Meeting**

**July 24, 2023**

**5:15 P.M.**

Mayor Aaron Thompson called the meeting to order with Vice-Mayor J. J. Howard, Commissioner Jason Showalter, Commissioner Ann Myers and Commissioner Brook Redlin responding to roll call.

Also present from the City were Joshua Jordan – IT Director, Mary Volk - City Clerk and Kent Brown - City Manager.

**Mayor Thompson led Pledge of Allegiance**

**DISCUSSION AND ACTION ITEMS**

- A. Request to cancel Contract with Midwest Tank Company, Inc. d/b/a USG Water** – Kent stated, we requested meeting because of our contract on standpipe and the provision for notice of termination by August 1<sup>st</sup> in contract. The contract with Midwest Tank Company for the standpipe was signed on December 18, 1992; they have changed names many times in recent years. This remains the contract they operate under. The contract holds Midwest Tank Company responsible for the care and maintenance of the standpipe including the following: biennial draining and cleaning, any and all repairs, interior and exterior painting, and emergency service at no additional cost. The contract may be cancelled only if intent to cancel is received by registered mail signed by three elected officials prior to August 1<sup>st</sup> preceding the calendar year for service. No one has been here since 2020. We are requesting to cancel the contract for next year and asking to hold payment until receive a report on standpipe. Mayor Thompson asked, what will we do about maintenance on the standpipe? Kent stated, we have contacted both Viking and Maguire Iron who have submitted bids to repair roof on standpipe. At the next meeting we will address the bids and maintenance. These two companies have been more professional to date. Mayor Thompson stated, you have been doing due diligence to get Midwest Tank Company to contact us and they are not following through. We have two companies willing to do what we need done so your request seems right. **ON A MOTION** by Mayor Thompson to cancel contract with Midwest Tank Company, Inc. d/b/a USG Water effective immediately **seconded** by Vice-Mayor Howard. **MOTION carried on a VOTE of 5-0.**

**ADJOURNMENT WAS HAD ON A MOTION** Commissioner Redlin **seconded** by Commissioner Showalter. **Motion carried by unanimous VOTE, meeting Adjourned at 5:21 p.m.**

**ATTEST:**

\_\_\_\_\_  
**Aaron Thompson, Mayor**

\_\_\_\_\_  
**Mary P. Volk, City Clerk**

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				
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2678 AGLER & GAEDDERT										
59190	1	7/26/23		2022 AUDIT		15-44-2140		3389.15	66911	8/07/23
59190	2	7/26/23		2022 AUDIT		21-40-2140		2085.63	66911	8/07/23
59190	3	7/26/23		2022 AUDIT		23-41-2140		2085.63	66911	8/07/23
59190	4	7/26/23		2022 AUDIT		11-02-2140		5474.79	66911	8/07/23
								-----		
AGLER & GAEDDERT								13035.20		
3784 AMAZON CAPITAL SERVICES										
13VD-J6HM-RXWC	1	6/26/23		CV BOOT/RANGER		11-15-3060		18.29	66912	8/07/23
16HR-WM31-6JFJ	1	8/02/23		FOOD TRAYS/BBQ		11-02-3120		24.00	66912	8/07/23
16MW-HC64-WGJD	1	7/23/23		AIR FILTER, CLEANING, PPR TOWEL		11-03-3120		132.36	66912	8/07/23
1CHY-FYC3-JX1Y	1	7/26/23		TOILET PAPER		11-17-3120		42.27	66912	8/07/23
1CHY-FYC3-JX1Y	2	7/26/23		10" X 13" ENVELOPES		11-02-3120		20.57	66912	8/07/23
1FF3-7791-MRDK	1	7/21/23		MULTIFOLD PAPER TOWELS		11-02-3120		26.09	66912	8/07/23
1FF3-7791-MRDK	2	7/21/23		SHOCK/POOL		11-25-3120		195.88	66912	8/07/23
1FXH-6C64-DN1F	1	7/31/23		CLASSIC PEDAL CAR		36-01-4010		228.90	66912	8/07/23
1HJM-JWW6-3WQY	1	7/30/23		ORBIT IRRIGATION TIMERS		21-40-2130		219.95	66912	8/07/23
1HJM-JWW6-3WQY	2	7/30/23		KETCHUP, MUSTARD, RELISH, CHIPS		11-02-3120		176.79	66912	8/07/23
1LHQ-KJXJ-613R	1	6/28/23		PAPER TOWELS		11-23-3110		32.45	66912	8/07/23
1W9P-9KJD-XM4D	1	7/03/23		BLOCK 2.483/CITY MANAGER PU		11-02-3170		344.86	66912	8/07/23
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AMAZON CAPITAL SERVICES								1462.41		
2871 AMERICAN FAMILY LIFE										
PR20230714	1	7/14/23		AFLAC CANCER		11-00-0012	N	33.18	3045758	7/21/23 E
PR20230714	2	7/14/23		AFLAC CANCER		15-00-0012	N	16.02	3045758	7/21/23 E
PR20230714	3	7/14/23		AFLAC ACCIDENT		11-00-0012	N	85.02	3045758	7/21/23 E
PR20230714	4	7/14/23		AFLAC ACCIDENT		15-00-0012	N	83.34	3045758	7/21/23 E
PR20230714	5	7/14/23		AFLAC DENTAL		15-00-0012	N	34.44	3045758	7/21/23 E
PR20230714	6	7/14/23		AFLAC ST DISB		11-00-0012	N	43.08	3045758	7/21/23 E
PR20230714	7	7/14/23		AFLAC ST DISB		15-00-0012	N	43.20	3045758	7/21/23 E
PR20230714	8	7/14/23		AFLAC LIFE RIDR		15-00-0012	N	2.76	3045758	7/21/23 E
PR20230714	9	7/14/23		AFLAC LIFE		11-00-0012	N	36.33	3045758	7/21/23 E
PR20230714	10	7/14/23		AFLAC LIFE		21-00-0012	N	12.51	3045758	7/21/23 E
PR20230714	11	7/14/23		SPEC HLTH EVENT		11-00-0012	N	20.10	3045758	7/21/23 E
PR20230714	12	7/14/23		SPEC HLTH EVENT		23-00-0012	N	13.62	3045758	7/21/23 E
PR20230714	13	7/14/23		AFLAC HOSP CONF		11-00-0012	N	51.96	3045758	7/21/23 E
PR20230728	1	7/28/23		AFLAC CANCER		11-00-0012	N	33.18	3045766	8/04/23 E
PR20230728	2	7/28/23		AFLAC CANCER		15-00-0012	N	16.02	3045766	8/04/23 E
PR20230728	3	7/28/23		AFLAC ACCIDENT		11-00-0012	N	85.02	3045766	8/04/23 E
PR20230728	4	7/28/23		AFLAC ACCIDENT		15-00-0012	N	83.34	3045766	8/04/23 E
PR20230728	5	7/28/23		AFLAC DENTAL		15-00-0012	N	34.44	3045766	8/04/23 E
PR20230728	6	7/28/23		AFLAC ST DISB		11-00-0012	N	43.08	3045766	8/04/23 E
PR20230728	7	7/28/23		AFLAC ST DISB		15-00-0012	N	43.20	3045766	8/04/23 E
PR20230728	8	7/28/23		AFLAC LIFE RIDR		15-00-0012	N	2.76	3045766	8/04/23 E
PR20230728	9	7/28/23		AFLAC LIFE		11-00-0012	N	36.33	3045766	8/04/23 E
PR20230728	10	7/28/23		AFLAC LIFE		21-00-0012	N	12.51	3045766	8/04/23 E
PR20230728	11	7/28/23		SPEC HLTH EVENT		11-00-0012	N	20.10	3045766	8/04/23 E
PR20230728	12	7/28/23		SPEC HLTH EVENT		23-00-0012	N	13.62	3045766	8/04/23 E
PR20230728	13	7/28/23		AFLAC HOSP CONF		11-00-0012	N	51.96	3045766	8/04/23 E
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AMERICAN FAMILY LIFE								951.12		

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				
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1389 AMERICAN FID										
PR20230714	1	7/14/23		AF CANCER AT	11-00-0012		N	29.35	3045755	7/21/23 E
PR20230714	2	7/14/23		AF CANCER AT	15-00-0012		N	21.85	3045755	7/21/23 E
PR20230714	3	7/14/23		AF CANCER AT	21-00-0012		N	9.90	3045755	7/21/23 E
PR20230714	4	7/14/23		AMER FID CANCER	11-00-0012		N	116.84	3045755	7/21/23 E
PR20230714	5	7/14/23		AMER FID CANCER	15-00-0012		N	137.85	3045755	7/21/23 E
PR20230714	6	7/14/23		AMER FID CANCER	21-00-0012		N	26.95	3045755	7/21/23 E
PR20230714	7	7/14/23		AMER FID LIFE	11-00-0012		N	241.72	3045755	7/21/23 E
PR20230714	8	7/14/23		AMER FID LIFE	15-00-0012		N	229.78	3045755	7/21/23 E
PR20230714	9	7/14/23		AMER FID LIFE	21-00-0012		N	114.75	3045755	7/21/23 E
PR20230714	10	7/14/23		AM FID ACCIDENT	11-00-0012		N	67.85	3045755	7/21/23 E
PR20230714	11	7/14/23		AM FID ACCIDENT	15-00-0012		N	84.75	3045755	7/21/23 E
PR20230714	12	7/14/23		AM FID HOSPITAL	11-00-0012		N	26.99	3045755	7/21/23 E
PR20230714	13	7/14/23		AM FID HOSPITAL	15-00-0012		N	26.99	3045755	7/21/23 E
PR20230714	14	7/14/23		AM FID HOSPITAL	21-00-0012		N	15.93	3045755	7/21/23 E
PR20230714	15	7/14/23		AM FD DISABILTY	11-00-0012		N	112.72	3045755	7/21/23 E
PR20230714	16	7/14/23		AF CRITICAL CR	11-00-0012		N	13.94	3045755	7/21/23 E
PR20230714	17	7/14/23		AF CRITICAL CR	15-00-0012		N	8.77	3045755	7/21/23 E
PR20230728	1	7/28/23		AF CANCER AT	11-00-0012		N	29.35	3045763	8/04/23 E
PR20230728	2	7/28/23		AF CANCER AT	15-00-0012		N	21.85	3045763	8/04/23 E
PR20230728	3	7/28/23		AF CANCER AT	21-00-0012		N	9.90	3045763	8/04/23 E
PR20230728	4	7/28/23		AMER FID CANCER	11-00-0012		N	116.84	3045763	8/04/23 E
PR20230728	5	7/28/23		AMER FID CANCER	15-00-0012		N	137.85	3045763	8/04/23 E
PR20230728	6	7/28/23		AMER FID CANCER	21-00-0012		N	26.95	3045763	8/04/23 E
PR20230728	7	7/28/23		AMER FID LIFE	11-00-0012		N	241.72	3045763	8/04/23 E
PR20230728	8	7/28/23		AMER FID LIFE	15-00-0012		N	229.78	3045763	8/04/23 E
PR20230728	9	7/28/23		AMER FID LIFE	21-00-0012		N	114.75	3045763	8/04/23 E
PR20230728	10	7/28/23		AM FID ACCIDENT	11-00-0012		N	67.85	3045763	8/04/23 E
PR20230728	11	7/28/23		AM FID ACCIDENT	15-00-0012		N	84.75	3045763	8/04/23 E
PR20230728	12	7/28/23		AM FID HOSPITAL	11-00-0012		N	26.99	3045763	8/04/23 E
PR20230728	13	7/28/23		AM FID HOSPITAL	15-00-0012		N	26.99	3045763	8/04/23 E
PR20230728	14	7/28/23		AM FID HOSPITAL	21-00-0012		N	15.93	3045763	8/04/23 E
PR20230728	15	7/28/23		AM FD DISABILTY	11-00-0012		N	112.72	3045763	8/04/23 E
PR20230728	16	7/28/23		AF CRITICAL CR	11-00-0012		N	13.94	3045763	8/04/23 E
PR20230728	17	7/28/23		AF CRITICAL CR	15-00-0012		N	8.77	3045763	8/04/23 E
								-----		
AMERICAN FID								2573.86		
1390 AMERICAN FIDELITY										
PR20230714	1	7/14/23		AF MED REIMBURS	11-00-0012		N	320.83	3045756	7/21/23 E
PR20230714	2	7/14/23		AF MED REIMBURS	15-00-0012		N	274.17	3045756	7/21/23 E
PR20230714	3	7/14/23		AF MED REIMBURS	21-00-0012		N	114.59	3045756	7/21/23 E
PR20230728	1	7/28/23		AF MED REIMBURS	11-00-0012		N	320.83	3045764	8/04/23 E
PR20230728	2	7/28/23		AF MED REIMBURS	15-00-0012		N	274.17	3045764	8/04/23 E
PR20230728	3	7/28/23		AF MED REIMBURS	21-00-0012		N	114.59	3045764	8/04/23 E
								-----		
AMERICAN FIDELITY								1419.18		
1778 APAC, INC.-SHEARS										
8001862781	1	7/19/23		COLD MIX	11-11-3120			1756.77	66913	8/07/23
								-----		
APAC, INC.-SHEARS								1756.77		

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				19 B & K PUMPING, INC.						
18815	1	8/02/23		DEMO 1523 COLORADO LOTS 3/4		11-09-2140		4850.00	66914	8/07/23
				B & K PUMPING, INC.						
								4850.00		
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				374 BLACK HILLS ENERGY						
GEN23-331	1	7/26/23		GAS CHARGES/POWER PLANT		15-40-2090		297.89	66915	8/07/23
GEN23-332	1	7/21/23		GAS CHARGES/POLICE DEPT		11-03-2100		96.31	66915	8/07/23
GEN23-333	1	7/20/23		GAS CHARGES/CEMETERY		11-19-2100		42.97	66915	8/07/23
GEN23-334	1	8/01/23		GAS CHARGES/AIRPORT		11-13-2100		29.07	66915	8/07/23
GEN23-335	1	8/02/23		GAS CHARGES		11-15-2100		38.89	66915	8/07/23
GEN23-335	2	8/02/23		GAS CHARGES		11-13-2100		33.83	66915	8/07/23
GEN23-335	3	8/02/23		GAS CHARGES		11-13-2100		28.50	66915	8/07/23
				BLACK HILLS ENERGY						
								567.46		
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				71 BLUE CROSS - BLUE SHIELD						
PR20230728	1	7/28/23		BCBS S300/SHIP		11-00-0012	N	9.27	3045759	8/04/23 E
PR20230728	2	7/28/23		BCBS S300/SHIP		15-00-0012	N	23.25	3045759	8/04/23 E
				BLUE CROSS - BLUE SHIELD						
								32.52		
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				1708 BLUEGLOBES, INC						
GLD-60235	1	7/20/23	20160	200W ISOLATING TRANSFORMER X 2		11-13-4050		356.31	66916	8/07/23
				BLUEGLOBES, INC						
								356.31		
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				292 BORDER STATES INDUSTRIES						
926706752	1	7/26/23	20152	REELS OF #2TRIPLEX CONCH X 2		15-42-3050		5493.60	66917	8/07/23
926706774	1	7/26/23	20154	REELS OF #4 TRIPLEX X 1		15-42-3050		1651.36	66917	8/07/23
926706795	1	7/26/23	20156	GLOVE SLEEVE BAGS, HARDWARE		15-42-3050		3227.35	66917	8/07/23
				BORDER STATES INDUSTRIES						
								10372.31		
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				3622 BRANNAN AGGREGATES						
344977	1	7/18/23		1/2" ASPHALT		06-01-3120		862.80	66918	8/07/23
345022	1	7/19/23		1/2" ASPHALT		06-01-3120		809.70	66918	8/07/23
345124	1	7/20/23		1/2" ASPHALT		06-01-3120		861.00	66918	8/07/23
345124	2	7/20/23		1/2" ASPHALT		06-01-3120		816.90	66918	8/07/23
345124	3	7/20/23		1/2" ASPHALT		06-01-3120		837.00	66918	8/07/23
345481	1	7/21/23		1/2" ASHPALT		06-01-3120		843.90	66918	8/07/23
				BRANNAN AGGREGATES						
								5031.30		
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				4018 BRENNA HENRY						
GEN23-317	1	7/20/23		DGH GRANT WRITING		11-03-2140		500.00	66919	8/07/23
				BRENNA HENRY						
								500.00		
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				519 CITY OF GOODLAN						
PR20230728	1	7/28/23		TECHNOLOGY		15-00-0012	N	15.00	3045760	8/04/23 E
				CITY OF GOODLAN						
								15.00		

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184 DEPENDABLE GLASS SERVICE,										
70297	1	7/18/23		KEYS		11-15-3120		25.00	66920	8/07/23
70298	1	7/18/23		POOL KEYS		11-25-3120		15.00	66920	8/07/23
								-----		
								40.00		
2682 DESIGNS										
5192-2	1	7/17/23		PANTS/EMBROIDER		11-11-3160	M	8.00	66921	8/07/23
								-----		
								8.00		
2254 EAGLE COMMUNICATIONS										
GEN23-336	1	7/20/23		TELEPHONE/INTERNET		11-02-2180		281.43	66923	8/07/23
GEN23-336	2	7/20/23		TELEPHONE/INTERNET		11-03-2180		413.42	66923	8/07/23
GEN23-336	3	7/20/23		TELEPHONE/INTERNET		11-04-2180		123.78	66923	8/07/23
GEN23-336	4	7/20/23		TELEPHONE/INTERNET		11-06-2180		52.42	66923	8/07/23
GEN23-336	5	7/20/23		TELEPHONE/INTERNET		11-09-2180		152.52	66923	8/07/23
GEN23-336	6	7/20/23		TELEPHONE/INTERNET		11-11-2100		181.31	66923	8/07/23
GEN23-336	7	7/20/23		TELEPHONE/INTERNET		11-15-2100		123.78	66923	8/07/23
GEN23-336	8	7/20/23		TELEPHONE/INTERNET		11-17-2180		123.78	66923	8/07/23
GEN23-336	9	7/20/23		TELEPHONE/INTERNET		11-25-2180		181.31	66923	8/07/23
GEN23-336	10	7/20/23		TELEPHONE/INTERNET		15-40-2100		210.07	66923	8/07/23
GEN23-336	11	7/20/23		TELEPHONE/INTERNET		15-42-2100		181.31	66923	8/07/23
GEN23-336	12	7/20/23		TELEPHONE/INTERNET		15-44-2180		267.60	66923	8/07/23
GEN23-336	13	7/20/23		TELEPHONE/INTERNET		21-40-2180		123.78	66923	8/07/23
GEN23-336	14	7/20/23		TELEPHONE/INTERNET		21-42-2100		152.54	66923	8/07/23
GEN23-336	15	7/20/23		TELEPHONE/INTERNET		23-41-2180		123.73	66923	8/07/23
								-----		
								2692.78		
747 ESRI										
94529697	1	7/21/23		GIS LICENCE		21-42-2140		275.00	66924	8/07/23
94529697	2	7/21/23		GIS LICENCE		23-43-2140		275.00	66924	8/07/23
								-----		
								550.00		
517 EVANS, BIERLY, HUTCHISON &										
14692	1	7/27/23		AIRPORT SEAL & PAINT		31-01-2040	M	3453.01	66925	8/07/23
14694	1	7/27/23		SNOW EQUIPMENT REMOVAL		31-01-2040	M	2292.19	66925	8/07/23
								-----		
								5745.20		
211 FARM PLAN										
2336098	1	6/23/23		BEARING & SEAL KITS/#21 TRACT		11-11-3060		66.80	66926	8/07/23
2336223	1	6/23/23		SEAL KIT/#21 MOWING TRACTOR		11-11-3060		38.96	66926	8/07/23
2339366	1	6/28/23		WET BROOM LEFT/RIGHT END NOZZL		11-15-3060		75.00	66926	8/07/23
2341697	1	6/30/23		SHEAVE		21-40-3060		70.28	66926	8/07/23
2344659	1	7/06/23		ORING, FLEX HYD HOSE, FITTING		11-11-3060		114.50	66926	8/07/23
2346042	1	7/10/23		ORING, 1/4" HYD HOSE		11-11-3060		68.36	66926	8/07/23
2346239	1	7/10/23		3/8" BARB X 1/2" M BOSS, HOSE		11-11-3060		147.20	66926	8/07/23
2346337	1	7/10/23		ORING, FITTING 3/8" FLEX HYDHOS		11-11-3060		168.50	66926	8/07/23
2347085	1	7/11/23		CAP		11-11-3060		9.23	66926	8/07/23
2348851	1	7/13/23		HYDR QUICK/#21 CX15 MOWER		11-11-3060		14.22	66926	8/07/23
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				FARM PLAN				773.05		
KSCOB124607	1	6/30/23	19716	2201 FASTENAL COMPANY BOLT BIN		11-11-3120		130.71	66927	8/07/23
				FASTENAL COMPANY				130.71		
347836	1	7/31/23		205 FRONTIER AG BULK GASOHOL		15-42-2020	N	22953.69	66928	8/07/23
				FRONTIER AG				22953.69		
024498666	1	5/15/23		171 GALL'S INC. EXPANDABLE BATON HOLDER		11-03-3160		97.95	66929	8/07/23
				GALL'S INC.				97.95		
GEN23-318	1	7/17/23		4019 GIESZLER, WALTER OVERPAYMENT ON ACCT		15-44-3180		100.00	66930	8/07/23
				GIESZLER, WALTER				100.00		
GEN23-319	1	8/07/23		218 GOODLAND POST OFFICE POSTAGE PERMIT		15-44-3130		2000.00	66931	8/07/23
				GOODLAND POST OFFICE				2000.00		
29100c17074	1	7/26/23		363 GOODLAND REGIONAL MEDICAL DOT PHYSICAL/NICHOLS		11-06-2140	M	175.00	66932	8/07/23
37954c17074	1	7/19/23		DOT PHYSICAL/FULCHER		11-06-2140	M	175.00	66932	8/07/23
				GOODLAND REGIONAL MEDICAL				350.00		
9778395211	1	7/21/23	20252	3100 GRAINGER ELECTRIONIC DRAIN VALVE		15-40-3060		244.70	66933	8/07/23
9788784271	1	7/31/23	20165	LED STROBE LIGHT/#41		15-42-3060		160.12	66933	8/07/23
				GRAINGER				404.82		
GEN23-327	1	8/01/23		3610 GUYER, JONI R. CEMETERY CARE/AUGUST 2023		11-19-2140	M	3916.66	66934	8/07/23
				GUYER, JONI R.				3916.66		
d25168	1	7/10/23		3855 HAM TOOLS 10 PC METRIC CROWFOOT WRENCH		11-11-3020		116.14	66935	8/07/23
				HAM TOOLS				116.14		
13956	1	7/24/23		2089 HEARTLAND CARRIERS FREIGHT/ROCK		06-01-3120	M	10312.70	66936	8/07/23
				HEARTLAND CARRIERS				10312.70		

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391 HOOVER LUMBER										
324491-TAX	1	6/26/23		RAFTER SQ ANGLE, SQ16X24 ALUM	15-42-3020			34.26	66938	8/07/23
324580	1	6/28/23		NIPPLE, COUPLE INSERT POLY	11-11-3120			30.11	66938	8/07/23
324601	1	6/28/23		STUDS 2X4X8	15-40-3030			11.31	66938	8/07/23
324688	1	6/30/23		AA BATTERIES	11-02-3120			17.99	66938	8/07/23
324883	1	7/05/23		SPRINKLER REPAIR	11-11-3120			14.50	66938	8/07/23
324910	1	7/05/23		GRASS SEED	11-11-3120			17.09	66938	8/07/23
324939	1	7/06/23		SPRINKLER/10TH ST CURB WORK	11-11-3120			6.29	66938	8/07/23
324973-TAX	1	7/06/23		CONCRETE MIX X 12	11-11-3120			91.43	66938	8/07/23
324979	1	7/06/23		CONCRETE MIX	11-11-3120			20.34	66938	8/07/23
325149	1	7/08/23	20237	PAINT	11-25-3120			21.59	66938	8/07/23
325266	1	7/11/23		DOWEL/PROPELLERS	11-17-3130			39.38	66938	8/07/23
325886-TAX	1	7/21/23		DOORBEL, WIRED PB SURF LIT	15-40-3060			24.79	66938	8/07/23
325899	1	7/21/23		RETURN/WIRED PB SURF LIT	15-40-3060			17.13-	66938	8/07/23
K25587-TAX	1	7/17/23		CONCRETE MIX X 6	15-42-3050			45.71	66938	8/07/23
								-----		
HOOVER LUMBER								357.66		
4020 HUMRICH, CARRIE										
GEN23-320	1	7/25/23		OVERPAYMENT ON ACCOUNT	15-44-3180			83.57	66939	8/07/23
HUMRICH, CARRIE								83.57		
2747 JOHNSON SERVICE COMPANY										
17120	1	7/25/23		INSTALL 8" CURED PLACE PIPE	35-01-2050			188053.00	66940	8/07/23
JOHNSON SERVICE COMPANY								188053.00		
1092 KANSAS CORP. COMM.										
GEN23-321	1	8/01/23		2011-00357	39-01-2050			100.36	66941	8/07/23
GEN23-321	2	8/01/23		2011-00571	39-01-2050			32.77	66941	8/07/23
KANSAS CORP. COMM.								133.13		
1072 KANSAS PAYMENT CENTER										
PR20230714	1	7/14/23		INCOME WITHOLD	11-00-0012	N		96.46	3045754	7/21/23 E
PR20230728	1	7/28/23		INCOME WITHOLD	11-00-0012	N		96.46	3045762	8/04/23 E
KANSAS PAYMENT CENTER								192.92		
146 KDHE PERMIT										
KSJ000247-2023	1	7/31/23		WASTEWATER PERMIT FEE	23-41-3120			185.00	66942	8/07/23
KDHE PERMIT								185.00		
3392 KLING, JAKE D.										
GEN23-328	1	8/01/23		ATTORNEY/AUGUST 2023	11-02-2140	M		4208.33	66943	8/07/23
KLING, JAKE D.								4208.33		
523 KS PUBLIC EMP. RETIREMENT										
PR20230714	1	7/14/23		KPERS	11-00-0012	N		2204.17	3045753	7/21/23 E
PR20230714	2	7/14/23		KPERS	15-00-0012	N		1909.15	3045753	7/21/23 E
PR20230714	3	7/14/23		KPERS	21-00-0012	N		372.53	3045753	7/21/23 E

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523 KS PUBLIC EMP. RETIREMENT										
PR20230714	4	7/14/23		KPERS		23-00-0012	N	291.53	3045753	7/21/23 E
PR20230714	5	7/14/23		KPERS II		11-00-0012	N	1689.47	3045753	7/21/23 E
PR20230714	6	7/14/23		KPERS II		15-00-0012	N	1388.03	3045753	7/21/23 E
PR20230714	7	7/14/23		KPERS II		21-00-0012	N	87.76	3045753	7/21/23 E
PR20230714	8	7/14/23		KPERS II		23-00-0012	N	87.76	3045753	7/21/23 E
PR20230714	9	7/14/23		KPERS III		11-00-0012	N	4034.26	3045753	7/21/23 E
PR20230714	10	7/14/23		KPERS III		15-00-0012	N	1382.38	3045753	7/21/23 E
PR20230714	11	7/14/23		KPERS III		21-00-0012	N	634.80	3045753	7/21/23 E
PR20230714	12	7/14/23		KPERS III		23-00-0012	N	171.81	3045753	7/21/23 E
PR20230714	13	7/14/23		KPERS D&D		11-00-0012	N	549.40	3045753	7/21/23 E
PR20230714	14	7/14/23		KPERS D&D		15-00-0012	N	324.32	3045753	7/21/23 E
PR20230714	15	7/14/23		KPERS D&D		21-00-0012	N	75.89	3045753	7/21/23 E
PR20230714	16	7/14/23		KPERS D&D		23-00-0012	N	38.19	3045753	7/21/23 E
PR20230728	1	7/28/23		KPERS		11-00-0012	N	2179.11	3045761	8/04/23 E
PR20230728	2	7/28/23		KPERS		15-00-0012	N	1968.58	3045761	8/04/23 E
PR20230728	3	7/28/23		KPERS		21-00-0012	N	372.53	3045761	8/04/23 E
PR20230728	4	7/28/23		KPERS		23-00-0012	N	267.17	3045761	8/04/23 E
PR20230728	5	7/28/23		OPTIONAL KPERS		11-00-0012	N	295.80	3045761	8/04/23 E
PR20230728	6	7/28/23		OPTIONAL KPERS		15-00-0012	N	46.95	3045761	8/04/23 E
PR20230728	7	7/28/23		KPERS II		11-00-0012	N	1606.86	3045761	8/04/23 E
PR20230728	8	7/28/23		KPERS II		15-00-0012	N	1291.51	3045761	8/04/23 E
PR20230728	9	7/28/23		KPERS II		21-00-0012	N	87.76	3045761	8/04/23 E
PR20230728	10	7/28/23		KPERS II		23-00-0012	N	87.76	3045761	8/04/23 E
PR20230728	11	7/28/23		KPERS III		11-00-0012	N	3836.45	3045761	8/04/23 E
PR20230728	12	7/28/23		KPERS III		15-00-0012	N	1402.57	3045761	8/04/23 E
PR20230728	13	7/28/23		KPERS III		21-00-0012	N	562.60	3045761	8/04/23 E
PR20230728	14	7/28/23		KPERS III		23-00-0012	N	60.61	3045761	8/04/23 E
PR20230728	15	7/28/23		KPERS D&D		11-00-0012	N	528.23	3045761	8/04/23 E
PR20230728	16	7/28/23		KPERS D&D		15-00-0012	N	323.12	3045761	8/04/23 E
PR20230728	17	7/28/23		KPERS D&D		21-00-0012	N	70.88	3045761	8/04/23 E
PR20230728	18	7/28/23		KPERS D&D		23-00-0012	N	28.79	3045761	8/04/23 E
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KS PUBLIC EMP. RETIREMENT								30258.73		
299 LAWSON PRODUCTS, INC.										
9310724439	1	6/27/23	20147	BOLT BIN REFILL floyd 620-338-6797		15-42-3120		550.79	66944	8/07/23
								-----		
LAWSON PRODUCTS, INC.								550.79		
301 LEAGUE OF KS. MUNICIPALIT										
7198	1	7/24/23		TRAFFIC ORD, PUBLIC CODE		11-03-3120		315.59	66945	8/07/23
								-----		
LEAGUE OF KS. MUNICIPALIT								315.59		
3998 MASA										
PR20230728	1	7/28/23		MEDICAL TRANSP		11-00-0012	N	179.00	66910	8/04/23
PR20230728	2	7/28/23		MEDICAL TRANSP		15-00-0012	N	112.00	66910	8/04/23
PR20230728	3	7/28/23		MEDICAL TRANSP		21-00-0012	N	28.00	66910	8/04/23
								-----		
MASA								319.00		

4011 MOONLIGHT GARDENS



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17636	1	7/11/23		4011 MOONLIGHT GARDENS MULCH/HWY 24 FLOWER POTS		26-01-4010		890.19	66946	8/07/23
				MOONLIGHT GARDENS				890.19		
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PR20230714	1	7/14/23		2104 NATIONWIDE TRUST CO. FSB NATIONWIDE TRST		11-00-0012	N	325.00	3045757	7/21/23 E
PR20230714	2	7/14/23		NATIONWIDE TRST		15-00-0012	N	265.00	3045757	7/21/23 E
PR20230728	1	7/28/23		NATIONWIDE TRST		11-00-0012	N	325.00	3045765	8/04/23 E
PR20230728	2	7/28/23		NATIONWIDE TRST		15-00-0012	N	265.00	3045765	8/04/23 E
				NATIONWIDE TRUST CO. FSB				1180.00		
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072023	1	7/20/23		1275 NORTHWEST KS TITLE CO LLC TITLE SEARCH/321 BROADWAY		11-09-2140		175.00	66947	8/07/23
072023	2	7/20/23		TITLE SEARCH/516 W HWY 24		11-09-2140		175.00	66947	8/07/23
GEN23-338	1	8/01/23		TITLE SEARCH X 2		11-09-2140		350.00	66947	8/07/23
				NORTHWEST KS TITLE CO LLC				700.00		
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47317	1	7/17/23	20245	366 NORWEST RECREATION, INC. CO2		11-25-3130		49.00	66948	8/07/23
				NORWEST RECREATION, INC.				49.00		
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5617-227261	1	7/25/23		3502 O'REILLY AUTO PARTS KEY BATTERY		11-03-3120		12.98	66949	8/07/23
				O'REILLY AUTO PARTS				12.98		
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2360188501	1	7/24/23		1903 PACE ANALYTICAL WATER ANALYSIS		21-40-2070		250.00	66950	8/07/23
2360188606	1	7/24/23		WATER ANALYSIS		21-40-2070		416.30	66950	8/07/23
				PACE ANALYTICAL				666.30		
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GEN23-329	1	8/01/23		2401 PAW WASH ANIMAL CONTROL/AUGUST		11-05-2140		2100.00	66951	8/07/23
				PAW WASH				2100.00		
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GEN23-323	1	8/01/23		3759 PRAIRIESPRINGS HOSPITALIT SALES TAX REIMB		28-01-2050		8128.31	66952	8/07/23
				PRAIRIESPRINGS HOSPITALIT				8128.31		
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PR20230714	1	7/14/23		1683 PRINCIPAL MUTUAL LIFE INS PRIN. MUTUAL		11-00-0012	N	102.84	66907	7/21/23
PR20230714	2	7/14/23		PRIN. MUTUAL		15-00-0012	N	271.86	66907	7/21/23
				PRINCIPAL MUTUAL LIFE INS				374.70		
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GEN23-324	1	7/24/23		3789 QUADIENT FINANCE USA INC POSTAGE		11-09-2110		400.00	66953	8/07/23

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GEN23-324	2	7/24/23		3789 QUADIENT FINANCE USA INC POSTAGE		15-44-3130		1100.00	66953	8/07/23
				QUADIENT FINANCE USA INC				1500.00		
N10016854	1	7/04/23		3794 QUADIENT LEASING USA, INC MAIL MACHINE LEASE		15-44-2160		985.43	66954	8/07/23
				QUADIENT LEASING USA, INC				985.43		
10778079	1	8/01/23		1442 S & T COMMUNICATIONS, INC ALARMS		11-17-2180		12.57	66955	8/07/23
10778079	2	8/01/23		ALARMS		15-44-2180		37.71	66955	8/07/23
10778079	3	8/01/23		ALARMS		21-40-2180		10.95	66955	8/07/23
10778079	4	8/01/23		ALARMS		23-41-2180		13.01	66955	8/07/23
10778079	5	8/01/23		TECH SERVICE		21-42-2100		9.95	66955	8/07/23
				S & T COMMUNICATIONS, INC				84.19		
S100219354.012	1	7/17/23	19880	407 SALINA SUPPLY COMPANY 2" BALL METER VALVE W/LOCKWING		21-00-0006		325.79	66956	8/07/23
S100227059.005	1	7/17/23	FIRE DEPT	6X18" EMETER W/ REGISTER		21-00-0006		4120.45	66956	8/07/23
S100235475.010	1	7/10/23	19896	1" CORP STOP, CC X CTS X 1		21-42-3050		101.79	66956	8/07/23
S100235475.011	1	7/10/23	19896	1" CORP STOP, CC X CTS X 7		21-42-3050		712.54	66956	8/07/23
S100235475.012	1	7/21/23	19896	2" STRAIGHT COUPLING CTSXMIPX1		21-42-3050		146.50	66956	8/07/23
S100241347.001	1	7/26/23	20112	PARTS/ELKS PROJECT		21-42-3050		5123.90	66956	8/07/23
S100242279.001	1	7/05/23	20102	1" E SERIES METERS X 42		21-42-4020		10000.00	66956	8/07/23
S100242279.001	2	7/05/23	20102	1" E SERIES METERS X 42		21-42-3050		115.10	66956	8/07/23
S100243391.007	1	7/06/23	20107	2" BADGER COMPOUND METER X 2		21-42-3050		4918.64	66956	8/07/23
S100243391.009	1	7/14/23	20107	2" BADGER COMPOUND METER X 2		21-42-3050		4918.66	66956	8/07/23
S100244262.002	1	6/22/23	20109	AMCO 3" T3000 UME WITH REGISTE		21-42-3050		1070.00	66956	8/07/23
				SALINA SUPPLY COMPANY				31553.37		
GEN23-330	1	8/01/23		2265 SCHERMERHORN, KATHY ANIMAL CONTROL/AUGUST		11-05-2140	M	1500.00	66957	8/07/23
				SCHERMERHORN, KATHY				1500.00		
28503613	1	7/13/23	20242	2801 SHAMROCK FOODS COMPANY CONCESSIONS		11-25-3130		163.61	66958	8/07/23
28535858	1	7/24/23	20249	PAPER TOWELS		11-25-3120		78.14	66958	8/07/23
28535859	1	7/24/23	20249	POP SYRUP		11-25-3130		107.51	66958	8/07/23
				SHAMROCK FOODS COMPANY				349.26		
239022	1	7/10/23	19692	421 SHARE CORPORATION GOOD GRAPE DEGREASER		23-41-3040		1747.50	66959	8/07/23
				SHARE CORPORATION				1747.50		
11113170	1	6/30/23		427 SHORES NAPA OIL/AIR FILTER, #25 STREET		11-11-3170		16.00	66965	8/07/23
283823	1	6/26/23		OIL FILTER/JD MOWER		11-15-3060		7.10	66965	8/07/23

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427 SHORES NAPA										
283823	2	6/26/23		OIL/10W30		11-15-3070		50.76	66965	8/07/23
283829	1	6/26/23		FLOOR DRY		11-11-3120		41.97	66965	8/07/23
283855	1	6/26/23		12/2 WIRE		15-40-3030		46.86	66965	8/07/23
283859	1	6/26/23		POOL KEYS & SPRAYER		11-15-3120		51.95	66965	8/07/23
283865	1	6/26/23		OIL FILTER/RANGER		11-15-3060		4.00	66965	8/07/23
283865	2	6/26/23		OIL		11-15-3070		20.68	66965	8/07/23
283909	1	6/26/23		CLAMP CONNECTOR		15-42-3050		12.40	66965	8/07/23
283925	1	6/26/23		DRIP HOSES FOR TREES		11-15-3060		32.86	66965	8/07/23
283962	1	6/27/23		SHOCK		11-11-3170		80.96	66965	8/07/23
283987	1	6/27/23		BOLTS & NUTS		21-42-3120		32.92	66965	8/07/23
284010	1	6/27/23		TRASH BAGS, HOSE REPAIR, BRUSH		11-15-3120		112.64	66965	8/07/23
284040	1	6/27/23		CAUTION TAPE		11-23-3110		9.99	66965	8/07/23
284111	1	6/28/23		ACTUATOR		11-11-3170		123.18	66965	8/07/23
284281	1	6/29/23		CABLE CLAMPS, WIRE/RECYCLE BINS		11-02-3120		154.54	66965	8/07/23
284291	1	6/29/23		CREDIT/WIRE		11-02-3120		95.12-	66965	8/07/23
284386	1	6/29/23		PLUNGER, URINAL BLOCKS		11-15-3120		19.98	66965	8/07/23
284680	1	7/03/23		FLAG CLIP		11-02-3060		11.38	66965	8/07/23
284821	1	7/05/23		SCREWS FOR REGISTRATION BOX		11-15-3120		3.20	66965	8/07/23
284836	1	7/05/23		FARM CLEVIS		11-11-3020		59.98	66965	8/07/23
284898	1	7/05/23		BATTERY		11-03-3170		124.49	66965	8/07/23
284905	1	7/05/23		BATTERY CORE		11-03-3170		20.00-	66965	8/07/23
284947	1	7/06/23		COUPLING		15-42-3060		52.54	66965	8/07/23
284989	1	7/06/23		COUPLER, FILL VALVE		11-11-3170		27.74	66965	8/07/23
285004	1	7/06/23		ANCHORS/HOOKS POOL FENCE		11-25-3030		5.36	66965	8/07/23
285019	1	7/06/23		SPRING		15-40-3060		2.90	66965	8/07/23
285020	1	7/06/23		OIL ABSORBENT, SHOP TOWELS		11-11-3060		156.65	66965	8/07/23
285041	1	7/06/23		ZIPTIES		11-11-3170		36.98	66965	8/07/23
285122	1	7/07/23		CARRIAGE BOLTS		11-11-3120		2.99	66965	8/07/23
285157	1	7/07/23	20234	BRUSH X 2		11-25-3120		24.98	66965	8/07/23
285331	1	7/10/23		CLEANING SUPPLIES		11-15-3120		30.93	66965	8/07/23
285354	1	7/10/23		EXT UNUT/#29		11-11-3060		13.34	66965	8/07/23
285375	1	7/10/23		LED WPF/PJ DUMP TRAILER		11-11-3060		18.28	66965	8/07/23
285414	1	7/10/23		HARDWARE		15-42-3050		10.25	66965	8/07/23
285420	1	7/10/23		WIRE, HOSE CLAMPS/SPRINKER RPR		11-15-3120		15.66	66965	8/07/23
285578	1	7/11/23		KEYS		15-42-3120		6.54	66965	8/07/23
285617	1	7/12/23		LATCHES/CODE ENF PICKUP		11-09-3170		44.45	66965	8/07/23
285625	1	7/12/23		TAIL GATE HANDLE, DOOR LOCK		11-09-3170		15.57	66965	8/07/23
285653	1	7/12/23		LIFTING BRACKET SET		11-11-3060		33.99	66965	8/07/23
285658	1	7/12/23		OIL/AIR FILTER #29		11-11-3060		41.89	66965	8/07/23
285768	1	7/13/23		NIPPLES, BUSHING/HYDRANT REPAI		11-19-3120		29.37	66965	8/07/23
285774	1	7/13/23		NIPPLES, VALVE/HYDRANT REPAIR		11-19-3120		35.98	66965	8/07/23
285799	1	7/13/23		GASKET CRANKCASE, SEAL/OIL		11-11-3060		35.34	66965	8/07/23
285826	1	7/13/23		WATER VALVE		11-11-3060		15.99	66965	8/07/23
285889	1	7/14/23		WHEEL FLAP X 2		21-42-3020		15.25	66965	8/07/23
285898	1	7/14/23		O-RING		11-25-3120		7.75	66965	8/07/23
285899	1	7/14/23		OIL/FUEL FILTER #21		11-11-3060		29.77	66965	8/07/23
285994	1	7/15/23		CABIN AIR & AIR FILTER/#21		11-11-3060		107.51	66965	8/07/23
286134	1	7/17/23		OIL FILTER, OIL/BUSH HOG MOWER		11-11-3060		24.09	66965	8/07/23
286135	1	7/17/23		CLEANING SUPPLIES		11-15-3120		57.56	66965	8/07/23
286200	1	7/18/23		CABIN AIR FILTER		11-11-3170		35.37	66965	8/07/23
286341	1	7/19/23		OIL/AIR/FUEL FILTERS/#2		11-11-3170		123.03	66965	8/07/23
286381	1	7/19/23		PINS/NIPPLE X735 JD MOWER		11-15-3060		5.42	66965	8/07/23
286383	1	7/19/23		JB WELD		11-15-3060		6.99	66965	8/07/23

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427 SHORES NAPA										
286425	1	7/19/23		CAPS		21-42-3050		32.32	66965	8/07/23
286432	1	7/19/23		DRAIN PLUG/#2		11-11-3170		2.14	66965	8/07/23
286434	1	7/19/23		GASKET/#2		11-11-3170		2.78	66965	8/07/23
286588	1	7/21/23		TRICO FORCE BLADE/#10		11-03-3170		42.76	66965	8/07/23
286636	1	7/21/23		ELBOW		21-42-3050		23.98	66965	8/07/23
286655	1	7/21/23		NIPPLE		21-42-3050		20.99	66965	8/07/23
286835	1	7/24/23		SCREWS		15-42-3120		13.52	66965	8/07/23
286866	1	7/24/23		ROLLING MAGNET		11-11-3020		37.99	66965	8/07/23
286877	1	7/24/23		OIL FILTER		11-03-3170		89.63	66965	8/07/23
286939	1	7/25/23		STAPLES/SCHOOL HOUSE		03-01-4050		12.87	66965	8/07/23
286973	1	7/25/23		HUB BEARING UNIT/#10		11-03-3170		112.38	66965	8/07/23
286974	1	7/25/23		ELBOW		21-42-3050		16.99	66965	8/07/23
286983	1	7/25/23		FLAP WHEEL X 2		11-11-3020		17.98	66965	8/07/23
286988	1	7/25/23		ALUM ANTI SEIZE LUBE		11-11-3020		7.59	66965	8/07/23
287010	1	7/25/23		HUB ASSEMBLY		11-03-3170		188.90	66965	8/07/23
287030	1	7/25/23		BREAKER & POWER CENTER		03-01-4050		79.98	66965	8/07/23
287035	1	7/25/23		BRAKE CLEANER, GLOVES		15-40-3120		103.88	66965	8/07/23
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SHORES NAPA								2779.86		
438 STANION WHOLESALE ELECTRI										
5574488-00	1	7/25/23	20153	5' CROSS ARMS		15-42-3050		2598.28	66966	8/07/23
5574494-00	1	7/25/23	20155	8' CROSS ARMS		15-42-3050		5902.90	66966	8/07/23
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STANION WHOLESALE ELECTRI								8501.18		
1736 TK ELEVATOR										
3007343521	1	7/01/23		ELEVATOR MAINT/JULY TO SEPT		11-02-2140		513.11	66967	8/07/23
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TK ELEVATOR								513.11		
2159 TRIPLETT INC										
GEN23-325	1	8/01/23		SALES TAX REIMB		28-01-2060		5678.65	66968	8/07/23
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TRIPLETT INC								5678.65		
2784 USD # 352										
GEN23-326	1	8/01/23		SCHOOL SALES TAX		11-02-2050		30122.60	66969	8/07/23
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USD # 352								30122.60		
2895 VISION CARE DIRECT ADM.										
PR20230714	1	7/14/23		VISION CARE DIR		11-00-0012	N	107.47	66908	7/21/23
PR20230714	2	7/14/23		VISION CARE DIR		15-00-0012	N	122.98	66908	7/21/23
PR20230728	1	7/28/23		VISION CARE DIR		11-00-0012	N	107.47	66909	8/04/23
PR20230728	2	7/28/23		VISION CARE DIR		15-00-0012	N	122.98	66909	8/04/23
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VISION CARE DIRECT ADM.								460.90		
640 WAL*MART										
00366	1	6/21/23		OFFICE/CLEANING SUPPLIES		15-40-3120		151.94	66971	8/07/23
00841	1	7/06/23	20233	CONCESSIONS		11-25-3130		12.22	66971	8/07/23
00841	2	7/06/23	20233	CLEANING SUPPLIES		11-25-3120		102.29	66971	8/07/23

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640 WAL*MART										
00852	1	6/25/23	20227	CONCESSIONS		11-25-3130		28.06	66971	8/07/23
00881	1	7/06/23		POOL PRINTER		11-25-3060		133.00	66971	8/07/23
01241	1	6/21/23		RETURN		11-25-3130		54.44-	66971	8/07/23
01242	1	6/21/23	20225	CONCESSIONS		11-25-3130		48.36	66971	8/07/23
01820	1	7/10/23		WATER & GATORADE		11-11-2310		47.66	66971	8/07/23
01975	1	7/14/23	20243	CONCESSIONS		11-25-3130		28.02	66971	8/07/23
02653	1	6/26/23		MARKERS & CLOTHS		15-42-3120		44.36	66971	8/07/23
02833	1	7/12/23	20241	CONCESSIONS		11-25-3130		9.92	66971	8/07/23
02996	1	7/14/23		OFFICE SUPPLIES		11-02-3120		43.85	66971	8/07/23
03276	1	7/11/23	20238	CONCESSIONS		11-25-3130		61.38	66971	8/07/23
03668	1	6/26/23		RIBBON, COPY PAPER		11-17-3130		42.21	66971	8/07/23
04570	1	6/27/23	20231	CONCESSIONS		11-25-3130		24.04	66971	8/07/23
04570	2	6/27/23	20231	OFFICE/CLEANING SUPPLIES		11-25-3120		27.76	66971	8/07/23
06862	1	7/08/23	20236	PAINTING SUPPLIES		11-25-3120		282.88	66971	8/07/23
07583	1	7/11/23		CHEMICALS		11-25-3120		107.01	66971	8/07/23
08277	1	7/12/23	20241	CONCESSIONS		11-25-3130		15.08	66971	8/07/23
08296	1	7/07/23	20235	ORGANIZERS		11-25-3120		62.02	66971	8/07/23
08624	1	7/15/23	20292	CONCESSIONS		11-25-3130		28.02	66971	8/07/23
08710	1	7/11/23	20240	OFFICE SUPPLIES		11-25-3120		10.56	66971	8/07/23
09177	1	7/18/23	20246	CONCESSIONS		11-25-3130		16.08	66971	8/07/23
3424	1	7/17/23	20244	CONCESSIONS		11-25-3130		68.68	66971	8/07/23
								-----		
WAL*MART								1340.96		
4021 WALTER CURTIS COMPANY, LL										
32906	1	7/23/23		POCKET BADGE/HAYES		11-03-3160		46.00	66972	8/07/23
								-----		
WALTER CURTIS COMPANY, LL								46.00		
								-----		
***** REPORT TOTAL *****								419037.35		

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	UPDATE OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
PAYROLL					
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPE GEN	5,523.76		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPE GEN		5,523.76	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPE ELE	2,423.77		
15-00-0001	ELECTRIC CASH	SS/MED EMPE ELE		2,423.77	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPE WAT	568.51		
21-00-0001	WATER CASH	SS/MED EMPE WAT		568.51	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPE SEW	291.12		
23-00-0001	SEWER CASH	SS/MED EMPE SEW		291.12	1
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPE GEN	5,523.76		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPE GEN		5,523.76	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPE ELE	2,423.77		
15-00-0001	ELECTRIC CASH	SS/MED EMPE ELE		2,423.77	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPE WAT	568.51		
21-00-0001	WATER CASH	SS/MED EMPE WAT		568.51	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPE SEW	291.12		
23-00-0001	SEWER CASH	SS/MED EMPE SEW		291.12	1
11-00-0011	GENERAL EMP TAX A/P	FED TAX GEN	4,851.01		
11-00-0001	GENERAL OPERATING CASH	FED TAX GEN		4,851.01	1
15-00-0011	ELECTRIC EMP TAX A/P	FED TAX ELE	2,164.89		
15-00-0001	ELECTRIC CASH	FED TAX ELE		2,164.89	1
21-00-0011	WATER EMP TAX A/P	FED TAX WAT	553.60		
21-00-0001	WATER CASH	FED TAX WAT		553.60	1
23-00-0011	SEWER EMP TAX A/P	FED TAX SEW	171.37		
23-00-0001	SEWER CASH	FED TAX SEW		171.37	1
11-00-0011	GENERAL EMP TAX A/P	STATE TAX GEN	2,664.46		
11-00-0001	GENERAL OPERATING CASH	STATE TAX GEN		2,664.46	1
15-00-0011	ELECTRIC EMP TAX A/P	STATE TAX ELE	1,366.00		
15-00-0001	ELECTRIC CASH	STATE TAX ELE		1,366.00	1
21-00-0011	WATER EMP TAX A/P	STATE TAX WAT	294.66		
21-00-0001	WATER CASH	STATE TAX WAT		294.66	1
23-00-0011	SEWER EMP TAX A/P	STATE TAX SEW	140.21		
23-00-0001	SEWER CASH	STATE TAX SEW		140.21	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 07/18	7,844.56		
07-00-0001	SELF INSUR CASH	STOP LOSS 07/18		7,844.56	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 07/25	4,705.18		
07-00-0001	SELF INSUR CASH	STOP LOSS 07/25		4,705.18	1
15-00-0010	ELECTRIC A/C PAYABLE	GWORCS CC	2,139.16		
15-00-0001	ELECTRIC CASH	GWORCS CC		2,139.16	1
		Journal Total :	44,509.42	44,509.42	
		Sub Total	44,509.42	44,509.42	
		** Report Total **	44,509.42	44,509.42	

FUND	NAME	DEBITS	CREDITS
07	SELF INSURANCE	12,549.74	12,549.74
11	GENERAL	18,562.99	18,562.99
15	ELECTRIC UTILITY	10,517.59	10,517.59
21	WATER UTILITY	1,985.28	1,985.28
23	SEWER UTILITY	893.82	893.82
TOTALS		44,509.42	44,509.42

\*\* Transactions affected cash may need to be entered in Bank Rec! \*\*  
\*\* Review transactions that have a number in the Bank # column. \*\*

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
07-00-0001	SELF INSUR CASH	.00	12,549.74	12,549.74-
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	12,549.74	.00	12,549.74
11-00-0001	GENERAL OPERATING CASH	.00	18,562.99	18,562.99-
11-00-0011	GENERAL EMP TAX A/P	18,562.99	.00	18,562.99
15-00-0001	ELECTRIC CASH	.00	10,517.59	10,517.59-
15-00-0010	ELECTRIC A/C PAYABLE	2,139.16	.00	2,139.16
15-00-0011	ELECTRIC EMP TAX A/P	8,378.43	.00	8,378.43
21-00-0001	WATER CASH	.00	1,985.28	1,985.28-
21-00-0011	WATER EMP TAX A/P	1,985.28	.00	1,985.28
23-00-0001	SEWER CASH	.00	893.82	893.82-
23-00-0011	SEWER EMP TAX A/P	893.82	.00	893.82
	TRANSACTION TOTALS	44,509.42	44,509.42	.00



# PAYROLL REGISTER

ORDINANCE #2023-P15

7/21/2023

<u>DEPARTMENT</u>	<u>GROSS PAY</u>
GENERAL	72,984.08
ELECTRIC	32,429.31
WATER	7,588.98
SEWER	3,819.10
TOTAL	<u>116,821.47</u>

PASSED AND SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

# PAYROLL REGISTER

ORDINANCE #2023-P15A

8/4/2023

<u>DEPARTMENT</u>	<u>GROSS PAY</u>
GENERAL	70,352.74
ELECTRIC	32,311.94
WATER	7,088.58
SEWER	2,879.65
TOTAL	<u>112,632.91</u>

PASSED AND SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR



**AGENDA ITEM**  
CITY COMMISSION COMMUNICATION FORM

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**FROM:** Felicity Jordan, Administrative Assistant

**DATE:** 9/7/2023

**ITEM:** 811 Day Proclamation

**NEXT STEP:** Commission Information

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ORDINANCE  
 MOTION  
 INFORMATION

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A. **SUMMARY:**

This proclamation designates August 11, 2023 as “811 Day” in Goodland. In 2005, the Federal Communications Commission designated 811 to provide contractors and homeowners with a simple number to contact utility operators to request the location of underground lines at the intended dig site. Kansas 811 provides one point of contact, available by phone and online to help reduce damages to underground facilities, thereby reducing the loss of service to the public and the loss of time and money to contractors, utilities, and taxpayers. Black Hills Energy maintains its commitment to educate the public about safe digging practices and encourage compliance with local and state safe digging rules and regulations.



**PROCLAMATION**  
*City of Goodland, Kansas*

**“811 Day”**

August 11, 2023

**WHEREAS:** Thousands of times each year, the underground infrastructure in Kansas is damaged by those who fail to contact 811 to have underground lines located prior to digging, resulting in service interruption, environmental damage, and threats to public safety; and

**WHEREAS:** In 2005, the Federal Communications Commission designated 811 to provide contractors and homeowners with a simple number to contact utility operators to request the location of underground lines at the intended dig site; and

**WHEREAS:** Kansas 811 provides one point of contact, available by phone and online to help reduce damages to underground facilities, thereby reducing the loss of service to the public and the loss of time and money to contractors, utilities, and taxpayers; and

**WHEREAS:** Black Hills Energy maintains its commitment to educate the public about safe digging practices and encourage compliance with local and state safe digging rules and regulations; and

**WHEREAS:** Damage prevention is a shared responsibility. By using safe digging practices, Goodland contractors and homeowners can save time, money, and help keep Kansas infrastructure safe and connected; now

**THEREFORE,** I, Aaron Thompson, Mayor of the City of Goodland, Kansas, do hereby proclaim August 11, 2023 as 811 Day in Goodland, Kansas to encourage everyone to call 811 before they dig. It’s safe, it’s free, and it’s the law.

In witness thereof, I have hereunto set my hand and caused the Seal of CITY OF GOODLAND to be affixed this 7<sup>th</sup> day of August in the year of Two Thousand and Twenty-Three.

---

Aaron Thompson, Mayor



**AGENDA ITEM #**  
**CITY COMMISSION COMMUNICATION FORM**

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**FROM:** LeAnn Taylor, Municipal Judge

**DATE:** July 24, 2023

**ITEM:** Standard Traffic and Uniform Public Offense Code Ordinances

**NEXT STEP:** Commission Motion

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ORDINANCE  
 MOTION  
 INFORMATION

- 
- I. REQUEST OR ISSUE:** Request passage of the 50<sup>th</sup> Edition of the Standard Traffic Ordinance and the 39<sup>th</sup> Edition of the Uniform Public Offense Code as presented.
- II. BACKGROUND INFORMATION:** A document from the League of Kansas Municipalities by Nicole Prouix Allen, Deputy General Counsel – LKM, identifying all the changes included in these editions of the STO and UPOC was included in the agenda packet.

**SUMMARY AND ALTERNATIVES:**

Commission may take one of the following actions:

1. Approve the proposal as requested.
2. Reject the proposal and move to deny the request.
3. Direct staff to pursue an alternative approach.



ORDINANCE NO. 1764

AN ORDINANCE REGULATING THE TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF GOODLAND, KANSAS; INCORPORATING BY REFERENCE THE “STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES,” 50<sup>TH</sup> EDITION; PROVIDING CERTAIN PENALTIES AND AMENDING AND REPEALING SECTION NO. 16-101.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GOODLAND, KANSAS:

SECTION 1. REPEAL AND REPLACE. Section 16-101 of the Goodland Municipal Code is hereby repealed and replaced with a new Section 16-101 which shall read as follows:

Sec. 16-101. – Incorporating the standard traffic ordinance.

There is hereby incorporated by reference for the purpose of regulating traffic within the corporate limits of the City of Goodland, Kansas, that certain Standard Traffic Ordinance known as the “Standard Traffic Ordinance for Kansas Cities,” 49<sup>th</sup> Edition, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas. No fewer than three copies of said Standard Traffic Ordinance shall be marked or stamped “Official Copy as Adopted by Ordinance No. 1764,” and to which shall be attached a copy of this ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. The Police Department, Municipal Judge and all Administrative Departments of the City charged with enforcement of the ordinance shall be supplied, at the cost of the City, such number of official copies of such Standard Traffic Ordinance similarly marked, as may be deemed expedient.

SECTION 2. EFFECTIVE DATE. This ordinance shall take effect and be in force from and after its publication in the official City Newspaper.

PASSED AND ADOPTED this 7<sup>th</sup> day of August, 2023, by the Governing Body of the City of Goodland, Kansas.

\_\_\_\_\_  
JAaron Thompson - Mayor

ATTEST:

\_\_\_\_\_  
Mary P. Volk, City Clerk



ORDINANCE NO. 1765

AN ORDINANCE REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF GOODLAND, KANSAS; INCORPORATING BY REFERENCE THE “UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES,” 39<sup>TH</sup> EDITION; PROVIDING CERTAIN PENALTIES AND AMENDING SECTION 12-101 OF THE CODE OF ORDINANCES OF THE CITY OF GOODLAND, KANSAS RELATING THERETO.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GOODLAND, KANSAS:

SECTION 1. REPEAL AND REPLACE. Section 12-101 of the Goodland Municipal Code is hereby repealed and replaced with a new Section 12-101 which shall read as follows:

Sec. 12-101. Incorporating uniform public offense code.

There is hereby incorporated by reference for the purpose of regulating public offenses within the corporate limits of the City of Goodland, Kansas that certain code known as the “Uniform Public Offense Code,” 39<sup>th</sup> Edition, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas. Said Uniform Public Offense Code shall be incorporated in its entirety with the exception of:

- Section 9.9.1 “Unlawful Possession of Marijuana and Tetrahydrocannabinols,”
- Section 9.9.2 “Unlawful Possession of Drug Paraphernalia and Certain Drug Precursors,”
- Section 9.9.3 “Unlawful Distribution of Controlled Substances,”
- Section 9.9.4 “Unlawful Possession of Controlled Substances,”
- Section 9.9.5 “Unlawful Possession of a Simulated Substance,” and
- Section 9.9.6 “Distribution of a Non-controlled Substance.”

No fewer than three copies of said Uniform Public Offense Code shall be marked or stamped “Official Copy as Adopted by Ordinance No. 1765,” and to which shall be attached a copy of this ordinance, and filed with the City Clerk to be opened to inspection and available to the public at all reasonable hours. The Police Department, Municipal Judge and all Administrative Departments of the City charged with enforcement of the ordinance shall be supplied, at the cost of the City, such number of official copies of such Uniform Public Offense Code similarly marked, as may be deemed expedient.

SECTION 2. EFFECTIVE DATE. This ordinance shall take effect and be in force from and after its publication in the official City Newspaper.

PASSED AND ADOPTED this 7th day of August, 2023, by the Governing Body of the City of Goodland, Kansas.

\_\_\_\_\_  
Aaron Thompson - Mayor

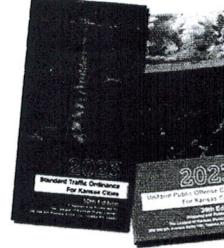
ATTEST:

\_\_\_\_\_  
Mary P. Volk, City Clerk



# Updates to the 2023 Standard Traffic Ordinance and the Uniform Public Offense Code

By: Nicole Proulx Aiken, Deputy General Counsel, League of Kansas Municipalities



It is that time of year again when the League updates the *Standard Traffic Ordinance (STO)* and the *Uniform Public Offense Code (UPOC)* with the changes made by the Kansas Legislature. This article describes those changes.

## Changes to the STO

### *Section 163. Additional Lighting Equipment.*

HB 2147, Section 6, allows motor vehicles to be equipped with any type of ground effect lighting, except the lights cannot be any shade of red, flash, or be visible. Previously, motor vehicles could be equipped only with neon ground effect lighting.

### *Section 179. Spilling Loads on Highways Prohibited.*

HB 2160 exempts trucks, tractors, and trailers hauling cotton bales from this provision when certain requirements are met.

### *Section 194. Driving While License Canceled, Suspended or Revoked; Penalty.*

HB 2216 removes the mandatory term of confinement for first- and second-time offenders driving on a suspended license if the offender's license was suspended because of a failure to pay a fine or failure to appear. The bill also requires a minimum fine of \$100 for a violation.

## Changes to the UPOC

### *Section 1.1. Definitions.*

The League added definitions for airbag, counterfeit supplemental restraint system component, nonfunctional airbag, and supplemental restraint system that apply to the new offense concerning counterfeit airbags found in HB 2147, Section 2. The League amended the definition of wildlife based on changes in HB 2332, Section 23. The League also discovered some definitions that needed to be added or amended. Definitions for hard cider, maliciously, and sexually explicit conduct were added. Definitions for temporary permit and wine were amended. The definitions for health care facility and health care provider moved to Section 6.7., because they apply specifically to criminal trespass and the new offense concerning battery against a health care provider contains a different definition for health care providers.

### *Section 3.2.3. Battery Against a Health Care Provider.*

This is a new offense approved by the Legislature in SB 174, Section 1, making it a Class A nonperson violation to commit a battery against a healthcare provider while the provider is performing their job duties.

### *Section 3.6. Unlawful Restraint.*

A League member requested the League mirror state law and amend this provision to exempt all law enforcement of the state and any political subdivision of the state from this offense. Previously, the exemption in the UPOC applied only to city law enforcement. The League amended the provision based on this request.

### *Section 3.8. Violation of Protection from Abuse Order.*

While reviewing SB 217, which included amendments to statutes concerning protection orders, the League noticed K.S.A. 60-3107 does not contain the word "or" between battery and domestic battery. The League deleted the word "or" from this part of the provision to match state law.

### *Section 3.13. Stalking.*

SB 217, Section 1 amended the definition of course of conduct to include "utilizing any electronic tracking system or acquiring tracking information to determine the targeted person's location, movement or travel patterns." The bill also changed the format of the definition for immediate family.

### *Section 5.5. Watercraft; Lifesaving Devices Required, Section 10.5. Unlawful Discharge of a Firearm, and Section 11.3. Commercialization of Wildlife.*

The League updated these sections to reflect the Kansas Department of Wildlife, Parks and Tourism name change to the Kansas Department of Wildlife and Parks. Also, Section 5.5 was updated to reflect that the offense is a Class C nonperson violation.

### *Section 5.6. Purchase or Possession of Cigarettes or Tobacco Products by a Minor.*

HB 2269, Section 3, raises the minimum age from 18 to 21 to purchase, attempt to purchase, possess, or attempt to possess cigarettes, electronic cigarettes, or tobacco products.

### *Section 6.7. Criminal Trespass.*

The League moved the definitions for health care facility and health care provider from the definitions section to this section, because they specifically apply to this offense and, with the addition of the battery against a health care provider offense, the UPOC now contains two different health care provider definitions.

### *Section 6.22. Criminal Hunting.*

HB 2332, Section 19 clarifies that convictions of this offense are nonperson violations.

### *Section 6.27. Counterfeit Airbag Violation.*

This is a new offense approved by the Legislature in HB 2147, Section 2, making it a Class A nonperson violation to "knowingly or intentionally manufacture, import, distribute, sell, offer for sale, install or reinstall a device intended to replace a supplemental restraint system component . . ."

**Section 7.2. Interference with Law Enforcement.**


SB 174, Section 5, added language to this offense to include: “Knowingly fleeing from a law enforcement officer, other than fleeing by operation of a motor vehicle, when the law enforcement has: (A) Reason to stop the person under K.S.A. 22-2402, and amendments thereto; and (B) given the person visual or audible signal to stop.”


**Section 10.30. Operating an Aircraft Under the Influence.**

The League updated this provision to provide that this offense is a Class A violation.

**Section 11.11. Cruelty to Animals.**

The League amended subsection (a)(4) to mirror state law. The subsection now states, “Knowingly but not maliciously killing or injuring any animal.” Maliciously was added to the definitions section of the UPOC to reflect this change.

 **Nicole Proulx Aiken** is the Deputy General Counsel for the League of Kansas Municipalities. She can be reached at [nproulxaiken@lkm.org](mailto:nproulxaiken@lkm.org).



**STO/UPOC**  
Standard Traffic Ordinance      Uniform Public Offense Code

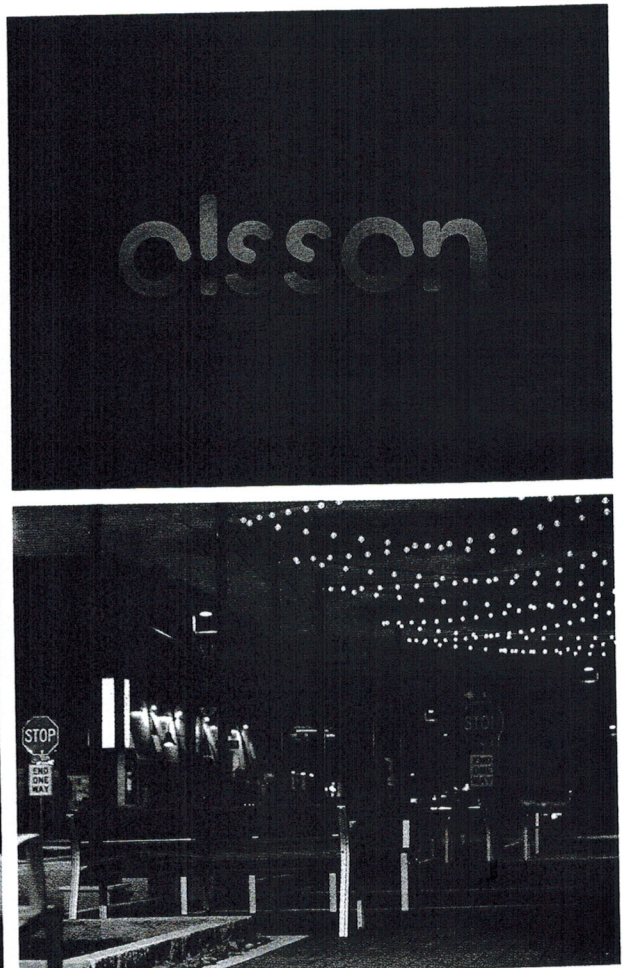
GO TO THE LEAGUE WEBSITE  
**SERVICES → PUBLICATIONS → SEARCH STO OR UPOC**  
TO ORDER THE MOST UP-TO-DATE STANDARD TRAFFIC ORDINANCE  
AND UNIFORM PUBLIC OFFENSE CODE.



olsson.com

Most see an entertainment district. We see time well spent.

**ENGINEERING  
POSSIBILITIES.**



olsson

STOP  
END ONE WAY



## CITY COMMISSION COMMUNICATION FORM

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**FROM: Frankie Hayes- Chief of Police**

**DATE: 8/7/2023**

**ITEM: Authorization to Apply for Dane G. Hansen Grant**

**NEXT STEP: Commission Motion**

       ORDINANCE

  X   MOTION

---

- I. **REQUEST OR ISSUE:** Staff is seeking authorization to apply for a Dane G. Hansen grant to install a FLOCK Safety System.
  
- II. **RECOMMENDED ACTION/NEXT STEP:** Staff direction to submit grant application.
  
- III. **FISCAL IMPACTS:** The grant will cover 100% of the FLOCK camera system.
  
- IV. **BACKGROUND INFORMATION:** Commissioner Jason Showalter inquired about a license plate reader camera system and asked for a presentation. FLOCK Safety made a presentation via Microsoft Team to the commission on 6/5/2023. There have been informal talks between the City Manager, Commission, and Chief Hayes concerning how to finance this project. It was determined that there were options to pay for the camera system with revenue from VIN inspections or the Law Enforcement Trust Fund. Chief Hayes wanted to apply for a grant through Dane G. Hansen in attempts to purchase the camera system without decreasing funds from the above mentioned accounts.

To answer some questions and give more context to the program:

- FLOCK Safety provides training on the system and they have simple training videos as well. Every officer can have their own login/password with specific roles assigned and will be set up by FLOCK Safety.
- Audits on searches are kept forever. FLOCK Safety makes it easy to ensure each person has the right responsibilities Goodland PD wants them to have.
- One of the big points to cover is that with the 5 camera software package, Goodland PD can get statistics on car counts per camera, NCIC hits per camera and even have municipal warrants into Flock and create custom hot lists.

-These are inbound cameras which is how many agencies start to ensure when a bad actor comes into your city, you would be able to take the appropriate action quickly.

FLOCK Safety includes as part of the package:

- All Equipment (Camera, Solar, Mounts)
- 811 utilities planning
- Installation
- Unlimited Cellular Service
- Unlimited Cloud Storage - rolling 30 days and the ability to save data related to ongoing investigations
- Unlimited Web-based licenses for software with alerts on internet or cellular connected devices (PC, MAC, Phone) with text and email alerts as well.
- All Maintenance/Upgrades during the contract period
- Local/State/Nationwide access to over 400 cameras in KS and thousands more nationwide

By using existing poles in the city, each camera can be installed for \$150/ea. All that we would need is written permission to put the cameras on those locations stating no permit is needed.

Camera #5 - we would have to put our pole and get a city permit so that would be \$650  
OR the city could put a pole in the ground.

Total for the software and cameras = \$15K

Implementation for 4 existing poles and 1 flock pole = \$1250

Year 1 - \$16,250

Year 2 - \$15,000

V. **LEGAL ISSUES:** N/A

VI. **CONFLICTS OR ENVIROMENTAL ISSUES:** N/A



## CITY COMMISSION COMMUNICATION FORM

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**FROM:** Kent Brown, City Manager

**DATE:** 8/7/2023

**ITEM:** Water Tank Standpipe – Memory Park – Proposal to replace roof

**NEXT STEP:**

---

ORDINANCE  
 MOTION  
 INFORMATION

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- I. **REQUEST OR ISSUE:** Serious issues with the roof of the Memory Park standpipe water tower has caused city staff to reach out to various vendors for proposals after discussions with USG were not successful. USG (formerly Veolia, Suez and Midwest Tank Co.) had a maintenance contract for the Memory Park standpipe tower with the City of Goodland which the City Commission approved the cancellation of the contract for 2024 and termination of any current services. The City has received proposals from two reputable companies that responded to a request for proposal on a maintenance contract on the remaining water towers in the city.
- II. **RECOMMENDED ACTION / NEXT STEP:** Staff recommends approval of the proposal from Maguire Iron. Maguire Iron will create submittal documents for approval before moving ahead with authorization from KDHE as well as construction.
- III. **FISCAL IMPACTS:** City has available funds through the ARPA (American Rescue Plan Act of 2021) grants that have a requirement to be used for water or wastewater projects only (other categories do not apply to the City of Goodland). As stated in the 2023 and 2024 budgets, the ARPA funds must be designated by the end of 2024. For the 2024 Budget, it is estimated that the cash balance remaining for ARPA project funds is 278,025 as of the beginning of 2024.
- IV. **BACKGROUND INFORMATION:**  
**From the June 5, 2023 City Commission minutes:**  
B. Memory Standpipe Proposal – Kent stated, I want commission to be aware of proposal received from Utility Services Co for Standpipe repairs. We are not done with the company and do not have good communication with them. They had maintenance contract on standpipe and roof needs addressed. We need the standpipe for storage during summer and the system will be affected without using it. They give us their plan and cost but we have not received drawings or plans for their repairs. I believe they are basically adding another layer to reinforce roof and assist with drainage. Amount of proposal is \$67,797. We have identified ARPA money to fund project but need additional information before proceed. Right now not presenting major problems but again it needs to be addressed. Neal stated, it was brought to our attention when they inspected the roof three years ago that it has a

sag. The inside supports are bowing. It is used year around and in the summer has helped get us out of difficult situations. It stores 90,000 gallons. Mayor Thompson stated, I hope they get the issue resolved.

Paint flaking and corrosion noted with the interior roof structure with a large sinking area around the roof vent structure was noted in the 2022 Condition Assessment report. Neal, Water Superintendent, reported that inspection personnel were refusing to step onto the roof of the structure due to the structure's condition.

Because of the communication difficulties with Utility Services Company representatives, staff sought proposals from Maguire Iron and Viking Industrial Painting. These two firms had submitted proposals on the maintenance contract for the remaining towers earlier in 2023.

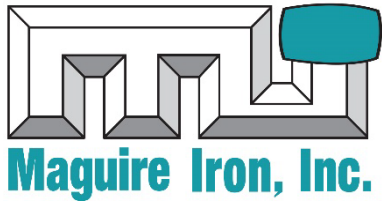
V. **LEGAL ISSUES:** None

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:**

**SUMMARY AND ALTERNATIVES:**

Commission may take one of the following actions:

1. Approve the proposal as requested.
2. Reject the proposal and move to deny the request.
3. Direct staff to pursue an alternative approach.



# DOWNTOWN STANDPIPE ROOF REPLACEMENT 2023 ASSESSMENT REPORT

## CITY OF GOODLAND



<b>TANK NAME:</b>	Downtown Tank	<b>LOCATION:</b>	Memory Park
<b>CAPACITY:</b>	200,000 Gallons	<b>STYLE:</b>	Standpipe
<b>CONSTRUCTION STYLE:</b>	Riveted	<b>CONSTRUCTION DATE:</b>	Unknown
<b>BUILDER:</b>	Unknown	<b>HEIGHT/DIMENSION:</b>	20'D x 90'H



COATINGS



SAFETY



SANITARY



STRUCTURAL



SECURITY

## EXTERIOR CONDITIONS



Exterior Center from ladder



Exterior Left from ladder



Exterior Angle Roof to Sidewall



Exterior Right from ladder



## INTERIOR CONDITIONS



Interior Roof and Support Structure



Interior Roof and Support Structure



Interior Roof and Support Structure



Interior Roof to Sidewall Connection

## ROOF ACCESSORIES



Roof Vent



Roof Hatch

## SANITARY CONDITIONS



Roof Hatch

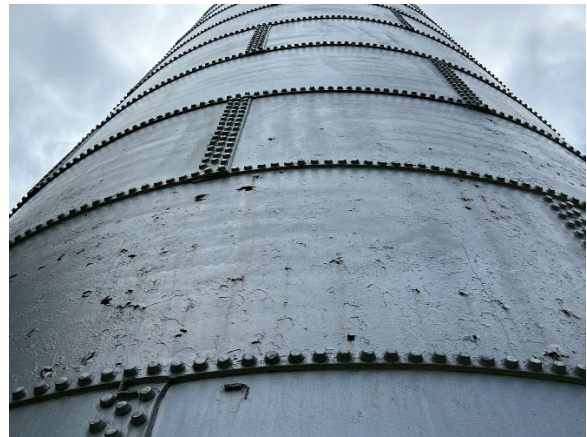


Roof Hatch

## EXTERIOR COATING CONDITION



Exterior Coating

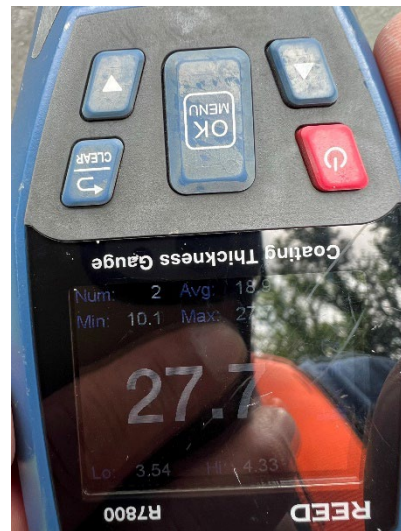


Exterior Coating

## EXTERIOR COATING CONDITION



Exterior Coating



Exterior Coating Mil Thickness

## SUMMARY

Exterior Roof: Coating system shows normal degrading, chalking, fading and visible coating failures. The roof has a low spot that allows ponding of water during weather events and dark staining. The ponding of water on a roof is a tell-tale sign of weakening roof materials and structural concern.

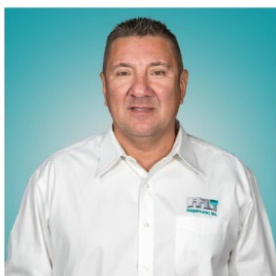
Interior Roof: Coating system shows normal degrading and visible coating failures on edges, overlaps and areas difficult to coat. Roof structural design appears to be of poor structural integrity with the loss of load-carrying capacity and little to no slope.

Roof Accessories: The roof has an 8" roof vent and a 24" square roof hatch.

Roof Recommendation: Maguire Iron, Inc. recommends the roof be replaced. The current roof support structure has been compromised and not repairable or cost effective to repair. We recommend an AWWA designed roof with structural support designed to meet current wind, snow and live loads with the proper slope to drain rain and snow events. The roof should have the proper size fail-safe roof vent that meets current AWWA and KDHE standards. The roof should have a roof hatch that meets current AWWA and KDHE standards. The steel roof should be designed and manufactured by a manufacturer specializing in the design and fabrication of steel water storage tanks. The roof design should be Kansas P.E. stamped. The roof should be constructed on-site by a company specializing in water storage tank construction. The roof should be coated on the interior with an NSF approved coating system for potable water. The roof exterior should be coated with the same coating system on the tank now which is an oil based aluminum coating or a zinc, epoxy and urethane system.

### Notes:

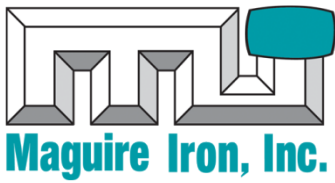
1. Exterior Coating: The exterior coating system is in poor condition showing several failures, high mil thickness and adhesion issues. The exterior coating should be blasted to steel and repainted. This is not an overcoat candidate.
2. KDHE Polices, General Conditions and Design Requirements for Public Water Supply Systems in Kansas - Chapter VI Water Storage Tanks - 15. MAINTENANCE/INSPECTION - It is recommended that a maintenance and inspection program for all storage structures be implemented and followed as part of the system's approach to managing and protecting the quality of its drinking water. Storage structures should be drained, cleaned and inspected every two years.



**TONY GRANT**  
WATER TOWER EXPERT

c: (913) 787-2853  
w: (605) 334-9749

grantt@maguireiron.com



# WATER TOWER EXPERTS

✉ info@maguireiron.com

📍 1610 N. Minnesota Ave  
Sioux Falls, SD 57104

☎ (605) 334-9749

## CONTRACT FOR SERVICES

This contract made and entered into this 20 day of July, 2023, by and between GOODLAND, KS - CITY OF hereinafter called the "Owner" or "Customer" and Maguire Iron, Inc., a South Dakota Corporation with its principal office located in Sioux Falls, South Dakota, hereinafter called the "Contractor" or "Company" for and in consideration of the mutual covenants and promises hereinafter contained.

### GST/STP/PT - 200MG

#### **WITNESSETH:**

Contractor agrees to make the following repairs and improvements on the Owner's water supply tank, and to furnish the necessary equipment, labor, material, as well as Workmen's Compensation Insurance and Contractor's Liability Insurance, and to do the work hereinafter stated in a good and workmanlike manner.

#### (1) 20' Dia. Steel Roof Replacement

##### Frost Proof Vent

- Contractor will remove existing vent and furnish and install a new state compliant 16 inch fail safe steel vent.

##### Roof Access

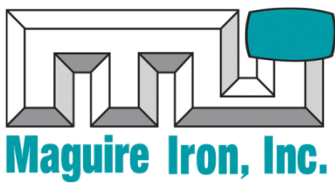
- Contractor will remove existing 24 inch roof manway and install new 24 inch round manway.

#### (2) Tie Off Lugs

#### NOTES:

- 1. Approximate tank diameter is 20'. Additional measurements to be taken prior to submittals being sent for approval. Drawings can be provided once this contract is executed by both parties.
- 2. Steel thickness and design to meet current AWWA D100 Standards. Minimum 3/16" steel.
- 3. Roof and support structure to be self supporting with a minimum slope of 1:12.
- 4. Roof interior and exterior coatings to match existing. Interior to have an NSF approved coating system and exterior to be aluminum.

Owner will inspect the work as it progresses and upon completion and acceptance by Owner of the above work, the sum of \$ 62,500.00 plus applicable sales, excise, and/or use tax shall become due and payable in full.



# WATER TOWER EXPERTS

✉ info@maguireiron.com

📍 1610 N. Minnesota Ave  
Sioux Falls, SD 57104

☎ (605) 334-9749

**Terms:** Net 30 days from acceptance and invoicing, plus applicable sales, use, excise, transfer or similar taxes required by law. A service charge of 1½% per month (annual rate of 18%) will be charged on past due accounts. During any exterior painting, Owner shall assist in removing any vehicles in the area which might receive paint damage. Contractor will exercise reasonable care and caution to avoid, but will accept no liability for damage to antenna, communication, telemetry and/or electrical system(s) which may be attached to the structure. Removal, repair and/or replacement of the antenna, communication, telemetry and/or electrical system(s) shall be the responsibility of the Owner. Contractor may apply a temporary surcharge to amounts otherwise payable under this Agreement to reflect significant cost increases for materials, supplies, and/or fuel during high inflationary periods. Owner and the authorized agents signing this contract as such agents do hereby expressly warrant that Owner has authority to make and enter into this contract and that it becomes a party hereto pursuant to a lawful resolution duly and regularly adopted by the governing board of said Owner pursuant to the applicable statutes of this State. Customer shall reimburse Company for all travel, meal and entertainment expenses incurred by Company and its employees in connection with Company's performance under the contract. To the extent that any meal or entertainment expenses incurred by Company or its employees are subject to the limitation on deductibility under IRC Section 274(n) (1) and the Regulations thereunder, Customer shall be subject to the limitation and shall reduce its deduction accordingly. **This is included in the contract amount.**

The owner will be responsible to the Company for the cost (at current market rates) of any work that has been performed prior to termination.

**HAZARDOUS MATERIAL DISCLAIMER:** *In the event that hazardous materials are on the water tank and this information is not addressed in the specification or made known to Maguire Iron, Inc. prior to the price or bid being supplied by Maguire Iron, Inc., any additional means of hazardous material abatement or disposal costs will be born upon the Owner.*

This constitutes the entire contract. No verbal agreements or additions will be honored. Any amendments or additions hereto must be in writing and executed by the duly authorized agents and officers of the parties hereto.

IN WITNESS WHEREOF, we have set our hands and seals the day and year above written.

Owner: GOODLAND, KS - CITY OF

By: \_\_\_\_\_ (Name) \_\_\_\_\_ (Title)

By: \_\_\_\_\_ (Name) \_\_\_\_\_ (Title)

**MAGUIRE IRON, INC.**

By: Tony Grant (Authorized Agent) 07/20/2023 (Date)

Date Accepted: \_\_\_\_\_  
*Upon acceptance, please provide two (2) signatures and date the agreement.*



P.O. Box 24162  
 Omaha, NE 68124  
 vikingindustrialpainting.com

# PROPOSAL

Please sign and date both copies and return one (1) copy to our office.

## CONTACT DETAILS

Proposal Submitted To	City of Goodland	Contact	Neal Thornburg
Address	PO Box 59 Goodland, KS 67735	E-Mail	Neal.thornburg@goodlandks.gov
Client Phone	(785)890-4500	Contact Phone	(785)821-2279
Job Location	214 W. 9 <sup>th</sup> Street	Tank Name	Park Standpipe
Job Name	Roof and Overflow Replacement/Installation	Tank Size and Style	212,000 Gallon Riveted Standpipe

## SERVICES

**Viking Industrial Painting, Inc. agrees to provide all labor, equipment, and materials needed to complete the following:**

### PERMITTING:

- Contractor will submit plans and specifications to KDHE and obtain proper state permit as required by the State of Kansas.

### CONICAL ROOF REPLACEMENT:

- Contractor to remove existing roof plates and interior structure at the perimeter of the existing tank roof.
- Contractor shall "treat" sidewall perimeter at top of tank shell to ensure that roof structure shall be attached to sound steel.
- Contractor shall place new conical consisting of 1/4" thickness steel roof style structure to top of tank shell wall. New, fabricated conical roof structure shall be seal welded to shell sidewall.
- Contractor shall install a 24" fan- flange at the center of the tank roof. This flanged vent shall also serve as a secondary bowl access point.
- Contractor shall install vent at installed fan flange. The roof vent shall be 24" in size and be double screened to provide insect and frost proof characteristics and attached at the fan-flange. The vent and flange shall meet requirements of AWWA/KDHE and OSHA organizations.
- Contractor shall install a new roof hatch near the roof ladder. The hatch shall be square in shape with 24" interior minimum dimensions, a curb at 4" in height, a hinged cover with padlock hasp and a 2" downward overlap.
- Contractor shall install ladder at tank roof from the top of the existing shell ladder to the peak of the conical roof. The ladder shall be dimensionally code in accordance with OSHA standards. The ladder shall be braced by the installation of standoffs installed at approximately 8-10' intervals.

### COATINGS AT ROOF:

- Exterior Roof Coatings
  - Surface Preparation: SSPC SP6, Commercial Blast Cleaning.
  - Primer: Tnemec Zinc Primer.
  - Intermediate Coat: Tnemec Epoxy.
  - Finish Coat: Tnemec Acrylic Polyurethane.
- Interior Roof Coatings:
  - Surface Preparation: SSPC-SP10, Near White Blast Cleaning.
  - Primer: Tnemec Zinc Primer.
  - Intermediate Coat: Tnemec NSF Epoxy.
  - Finish Coat: Tnemec NSF Epoxy.

### DISINFECTION:

- After all work is completed, the tank will be disinfected according to AWWA C652-92. Owner is responsible for water testing.

## COST

Total Cost of Materials  
and Labor

**\$78,500.00**

Payment Terms

Payment to be made in full upon completion of work – plus all applicable taxes.

## AGREEMENT TERMS

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Preparer  
Printed Name

**Rick A. Penner**

Date Submitted

**July 27, 2023**

Authorized Preparer  
Signature



Price is good for 60 days from date submitted

## ACCEPTANCE OF PROPOSAL

By accepting this proposal, you agree to the above prices, specifications and conditions. Viking Industrial Painting, Inc. is authorized to do the work as specified. Payment will be made as outlined above.

Authorized  
Client Printed Name

Date of Acceptance

Authorized Client  
Signature





**AGENDA ITEM**  
**CITY COMMISSION COMMUNICATION FORM**

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**FROM: Kent Brown, City Manager**

**DATE: 8/7/2023**

**ITEM: Engineering Contract – Cost Share project to mill and overlay Caldwell Avenue  
– KDOT grant implementation**

**NEXT STEP:**

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ORDINANCE  
 MOTION  
 INFORMATION

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**I. REQUEST OR ISSUE:** In order to implement the Cost Share grant award, an engineering contract to develop plans & specifications for the project will need to be approved.

**II. RECOMMENDED ACTION / NEXT STEP:**

**Recommendation:** Staff is recommending the Commission approve this contract.

**III. BACKGROUND INFORMATION:** The City was awarded a Cost Share Grant for the project on Caldwell Avenue and was selected to receive a maximum state award of \$401,280.00. According to the letter from KDOT dated June 6, 2023 the grant is expected to aid in the completion of “construction-phase” as proposed in your project application with the following considerations:

- Mill and overlay a new surface of 2 inch thickness with correction locations that require full depth patching along the driving lanes and at each intersection.

In the next three to six months based on your bid letting date of December 2023, you will receive an agreement between KDOT and your community. Once it is signed by all the necessary parties you may move forward with the construction stage of your project. Because this is a construction reimbursement grant, no construction work may be started until you receive your Notice to Proceed that will accompany your final signed agreement.

Please remember that the City of Goodland is 100% financially responsible for the following items:

- 20% local cash match
- Preliminary Engineering (PE) and Design
- Right-of-Way
- Utilities
- Non-participating items
- All costs that exceed the maximum state award.

Staff is requesting the approval of the engineering contract in order to complete preliminary engineering design and prepare the documents for the bidding process to be completed in December 2023.

Total cost of the contract is \$12,500 for the engineering design and up to \$20,000 for the construction engineering and construction observation services.

**V. SUMMARY AND ALTERNATIVES:**

Commission may take one of the following actions:

1. Motion to Approve the agreement.
2. Motion to Deny the agreement.
3. Give staff direction to further revise agreement.

**CONTRACT FOR ENGINEERING SERVICES**  
*for*  
**CALDWELL AVENUE IMPROVEMENTS**  
**KDOT COST SHARE PROGRAM**

This **CONTRACT** is made and executed in duplicate this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by and between the **CITY OF GOODLAND, KANSAS**, hereinafter called **OWNER**, party of the first part; and **EVANS, BIERLY, HUTCHISON & ASSOCIATES, P.A.**, Consulting Engineers, Goodland, Kansas, hereinafter called **ENGINEER**, party of the second part.

As used hereinafter, the **PROJECT** shall consist of a patching, milling and the overlay of asphalt surfacing in the driving lanes of Caldwell Avenue from 10<sup>th</sup> Street to 17<sup>th</sup> Street in Goodland, KS.

**Witnesseth:** That in consideration of the mutual covenants contained herein, **OWNER** hereby agrees to employ **ENGINEER** to perform the Engineering Services hereinafter outlined, and to make payment for these services as set forth below:

**SECTION 1 – ENGINEERING SERVICES**

1.1 ENGINEERING DESIGN

- 1.1.1 Attend public and city meetings as required.
- 1.1.2 Prepare necessary working Drawings and Specifications.
- 1.1.3 Review Preliminary plans with **OWNER**.
- 1.1.4 Prepare final working Drawings, Specifications, an opinion of probable cost and submit to **OWNER** for approval.
- 1.1.5 Obtain Kansas Department of Transportation approvals of the plans and specifications prior to construction.
- 1.1.6 Assist **OWNER** in advertising construction improvements for bids. All printing and publishing costs shall be paid by **OWNER**.
- 1.1.7 Provide bidding documents to the Bidders, attend bid opening and prepare bid tabulation.
- 1.1.8 Prepare and provide recommendations and assist **OWNER** in award of construction contract.

1.2 CONSTRUCTION ENGINEERING AND CONSTRUCTION OBSERVATION

- 1.2.1 Conduct pre-construction conference with **OWNER**, Contractor, and other required government agencies.
- 1.2.2 Review equipment submittals, shop drawings, and other submittals from Contractor.
- 1.2.3 Prepare Change Orders for **OWNER**'s and funding agency's approval.
- 1.2.4 Provide contract documents interpretations.
- 1.2.5 Review Contractor's monthly payment requests, and forward payment requests to **OWNER**.
- 1.2.6 Make final inspection of completed improvements with **OWNER**.
- 1.2.7 **ENGINEER** will provide a competent Resident Project Representative who will observe the work while construction is in progress. The **ENGINEER** will make on site observations during **PROJECT** construction. Such construction observation does not guarantee the work of the contractor nor provide any control over the contractor's work methods. The presence or absence of a construction observer does not relieve the contractor of sole responsibility for safety at the work site.
- 1.2.8 Create as-built drawings to be provided to the **OWNER**.

1.3 CHANGES IN SERVICES

1.3.1 **OWNER** may request changes in the scope of the services of **ENGINEER**. Such changes shall be mutually agreed upon by and between **OWNER** and **ENGINEER**. Changes in fee associated with changes in the scope of work shall be negotiated between **OWNER** and **ENGINEER** and be incorporated in written amendments to this **CONTRACT**.

**SECTION 2 - OWNER'S RESPONSIBILITIES**

- 2.1 **OWNER** shall provide full information to **ENGINEER** concerning the **PROJECT** including all available plans, maps, plats, proposed construction plans, other reports and correspondence, and the **OWNER**'s recommendations. **OWNER** shall provide labor and equipment necessary to assist in locating existing lines owned by the **OWNER**.
- 2.2 **OWNER** shall examine and review the plans and specifications and inform **ENGINEER** regarding any decision thereto.
- 2.3 **OWNER** shall work diligently, with assistance from the **ENGINEER**, to collect, tabulate, and provide all information required for the design.
- 2.4 **OWNER** shall pay **ENGINEER** at monthly intervals for Engineering Services under this **CONTRACT** based on the percentage of work completed according to the following schedule:
- |       |   |  |    |        |
|-------|---|--|----|--------|
| 2.4.1 | For services under Paragraph 1.1<br>(Engineering Design)  | <i>Lump Sum</i>                                      | \$ | 12,500 |
| 2.4.2 | For services under Paragraph 1.2<br>(Construction Engineering & Construction Observation – See 2.5 below) | Time & Materials NTE                                 | \$ | 20,000 |
| 2.4.3 | For services under Paragraph 1.3<br>(Changes in Service)  | As set forth in Agreement for Changes<br>in Service. |    |        |
- 2.5 The Engineering Fee for Construction Engineering and Observation under Paragraph 1.3 shall be invoiced on a *Time and Materials* basis as in **ATTACHMENT 1**. A *Maximum Not to Exceed* cost without written authorization from the **OWNER** shall be used. Amounts in excess of the *Maximum Not to Exceed* cost, if necessary, shall be incorporated into this **CONTRACT** by amendment.
- 2.6 The Lump Sum includes compensation for **ENGINEER'S** services and services of **ENGINEER'S** Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor costs, overhead, profit, expenses, (other than any expressly allowed Reimbursable Expenses), and Consultant charges.

**SECTION 3 - MUTUAL CONSIDERATIONS**

- 3.1 **ENGINEER** hereby agrees to maintain **PROJECT** accounts, records, papers, documents, and other data as **OWNER** deems necessary so as to properly identify and account for all **project** funds. **ENGINEER** further agrees to make, or assist **OWNER** in making, all such records accessible to all government agencies. **ENGINEER** further agrees to retain all such records for a period of 3 years after **OWNER** receives **PROJECT** completion certification, unless disposal is specifically authorized by **OWNER** earlier.
- 3.2 **ENGINEER** covenants that **ENGINEER** has no, and shall not acquire any, interest, direct or indirect, in the **PROJECT** or any parts or parcels therein, or any other interest which would conflict in any manner or degree with the performance of Engineering Services under this **CONTRACT**. **ENGINEER** further covenants that, in performance of this **CONTRACT**, no person having any such interest shall be employed.

- 3.3 This **CONTRACT**, and all contracts entered into under the provisions of this **CONTRACT**, shall be binding upon the parties hereto and their successors and assigns.
- 3.4 The **STANDARD TERMS AND CONDITIONS**, provided hereto as **ATTACHMENT 2**, are incorporated in and form a part of this **CONTRACT**.
- 3.5 **ENGINEER** hereby agrees to comply with those portions of the following acts, orders, laws, and regulations which specifically apply to the Engineering Services performed under the **CONTRACT**:
- 3.5.1 Executive Order 12549 and implementing regulations at 40 CFR Part 32, regarding participants' responsibilities.
- 3.5.2 Executive Orders 11625, 12138, and 12432 and implementing regulations at 40 CFR Part 31.36 (e) and Region VII procedures for implementation thereof, regarding utilization of minority and women's business enterprises.
- 3.5.3 Executive Order 11246, as amended by Executive Orders 11375 and 12086 and implementing regulations at 41 CFR Chapter 60, regarding nondiscrimination in employment practices and affirmative action to assure same.
- 3.5.4 Executive Order 11063 as amended by Executive order 12259 and implementing regulations as 24 CFR Part 107.
- 3.5.5 Section 129 of the Small Business Administration Reauthorization and Amendment Act of 1988 (Public Law 100-590) and KWPCRLF procedures for implementation thereof, regarding utilization of small businesses in rural areas.
- 3.5.6 Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.), regarding nondiscrimination in employment, public accommodations, and housing.
- 3.5.7 Title VI of the Civil Rights Act of 1964 (Public Law 88-352) whereunder no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
- 3.5.8 Title VIII of Civil Rights Act of 1968, as amended. Title III of the Civil Rights Act of 1968. Provides that no person shall, on the basis of race, color, religion, national origin, handicap of familial status, be discriminated against in housing (and related facilities) provided with Federal assistance or leading practice with respect to residential property when such practices are connected with loans insured or guaranteed by the Federal Government.
- 3.5.9 The Age Discrimination Act of 1975, as amended (Public Law 94-135) whereunder no person shall be excluded from participation, denied program benefits, or subjected to discrimination on the basis of age under any program or activity receiving Federal funding assistance.
- 3.5.10 Section 504 of the Rehabilitation Act of 1973, as amended (Public Law 93-112) whereunder no otherwise qualified individual shall, solely by reason of their handicap, be excluded from participation (including employment), denied program benefits, or subjected to discrimination under any program or activity receiving Federal funding assistance.
- 3.5.11 Contract Provisions for the Trafficking Victims Protection Act of 2000. The Contractor, its employees, sub-contractors, and sub-contractor's employees under any KWPCRF Loan Agreement, may not engage in severe forms of trafficking in persons during the

period of time that the award is in effect; procure a commercial sex act during the period of time that the award is in effect; or use forced labor in the performance of the contract or subcontracts under the award.

- 3.6 Because of the Secretary of Transportation of the State of Kansas' obligation to administer state funds, federal funds, or both, the Secretary shall be a third-party beneficiary to this agreement between the **OWNER** and **ENGINEER**. This third-party beneficiary status is for the limited purpose of seeking payment or reimbursement for damages and costs the Secretary or the **OWNER** or both incurred or will incur because the **ENGINEER** failed to comply with its contract obligations under this Agreement or because of the Consultant's negligent acts, errors, or omissions. Nothing in this provision precludes the **OWNER** from seeking recovery or settling any dispute with the **ENGINEER** as long as such settlement does not restrict the Secretary's right to payment or reimbursement.

*In Witness Whereof*, the parties hereto have caused this **CONTRACT** to be executed on the date written above.

**ENGINEER**

**OWNER**

**EVANS, BIERLY, HUTCHISON  
& ASSOCIATES, P.A.**  
*Consulting Engineers*

**CITY OF GOODLAND  
GOODLAND, KANSAS**

By:   
\_\_\_\_\_  
Andrew Brunner, P.E.  
Vice President

By: \_\_\_\_\_

Attest: \_\_\_\_\_

## ATTACHMENT 1

### Evans, Bierly, Hutchison & Associates, P.A. Engineering Rate Schedule for 2023

#### Hourly Rates:

Principal in Charge	\$135.00/hour
Project Manager	\$130.00/hour
Project Supervisor	\$100.00/hour
Project Supervisor - Pilot	\$500.00/hour
Design Engineer	\$85.00/hour
Technician I	\$70.00/hour
Technician II	\$80.00/hour
Surveyor I	\$50.00/hour
Surveyor II	\$75.00/hour
Surveyor III	\$84.00/hour
Surveyor – 1 man crew	\$160.00/hour
Surveyor – 2 man crew	\$170.00/hour
Secretary	\$50.00/hour

#### Expenses:

Mileage	Gov. Rate + \$0.02/mile
Lodging	at our cost
Direct Expenses	at our cost
Meals	\$40.00 per diem
	\$ 10.00-Breakfast
	\$ 14.00-Lunch
	\$ 16.00-Dinner

## ATTACHMENT 2

### STANDARD TERMS AND CONDITIONS *EVANS, BIERLY, HUTCHISON & ASSOCIATES, P.A.*

#### **SECTION 1: Scope of Work**

Evans, Bierly, Hutchison & Associates, P.A. (hereinafter referred to as **EBH**) shall perform the services defined in the contract for the stated fee arrangement. **Client** may request incidental or additional services not specified in the contract which change the Scope of Work and **EBH** will provide these additional services at the contract fee schedule rate; provided, that if such additional services are beyond the scope of the contract, the fee arrangement will be negotiated at the time such services are requested.

#### **SECTION 2: Access to Site**

Unless otherwise stated, **EBH** will have access to the site for activities necessary for the performance of the services. **EBH** will take reasonable precautions to minimize damages due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

#### **SECTION 3: Dispute Resolution**

Claims or disputes between **Client** and **EBH** arising during design, construction, or post-construction shall be submitted to non-binding mediation. **Client** and **EBH** agree to include a similar mediation agreement with all contractors, subcontractors, sub-consultants, suppliers, and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties.

#### **SECTION 4: Billings and Payments**

Invoices for **EBH's** services shall be submitted, at **EBH's** option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. Payment shall not be contingent upon actions or participation of any party other than **Client**. In the event of a disputed or contested invoice, only the portion so contested shall be withheld from payment.

Interest at a rate of 1.5% per month, or the maximum allowed by law, will be charged on past due amounts starting 60 days after the date of the invoice. Payments will first be credited to interest and then to principal. No interest will accrue on any reasonably contested portion of an invoice until mutually resolved. If **Client** fails to make payment in full within 60 days after the date of an undisputed invoice, **EBH** may, without waiving any claim or right against **Client** and without liability whatsoever to **Client**, terminate the performance of services. In the event any portion of an account remains unpaid 90 days after billing, **Client** shall pay all costs of collection, including reasonable attorney's fees.

#### **SECTION 5: Ownership of Documents**

All reports, plans, specifications, calculations, estimates, documents, and other work products, including all work products on electronic media, prepared by **EBH** as instruments of service shall remain the property of **EBH**. **Client** agrees to hold harmless, indemnify, and defend **EBH** against all damages, claims, and losses arising out of the reuse of or changes made to plans and specifications without the written authorization of **EBH**. All documents produced by **EBH** are copyrighted by Evans-Bierly-Hutchison & Associates, P.A. Documents may not be photocopied, traced, distributed or reproduced in any form or by any means, or stored in a database or retrieval system, without the expressed written permission of Evans-Bierly-Hutchison & Associates, P.A.

#### **SECTION 6: Standard of Care**

Services provided by **EBH** under the contract will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. No other warranty, express or implied, is made or intended by the contract for services.

#### **SECTION 7: Construction Methods and Job Site Safety**

**EBH** will not have control over or charge of, and will not be responsible for, construction means, methods, techniques, sequences, or procedures, nor for safety precautions and programs in connection with the work.

#### **SECTION 8: Certifications, Guarantees, and Warranties**

**EBH** shall not be required to execute any document that would result in **EBH's** having to certify, guarantee, or warrant the existence of conditions whose existence **EBH** cannot ascertain.

#### **SECTION 9: Termination of Services**

Either **Client** or **EBH** may terminate the contract at any time with or without cause upon giving the other party 7 days prior written notice. In the event of termination, **Client** shall pay **EBH** for all services rendered and all reimbursable expenses up to the date of termination, plus reasonable termination expenses.

#### **SECTION 10: Limitation of Liability**

In recognition of the relative risks, rewards, and benefits of the project to both **Client** and **EBH**, the risks have been allocated such that **Client** agrees, to the fullest extent permitted by law, to limit **EBH's** liability to **Client** and to all construction contractors and subcontractors on the project for any and all claims, losses, expenses, or damages arising out of the contract from any cause or causes, so that the total aggregate liability of **EBH** to all those named shall not exceed \$50,000 or **EBH's** total fee for services rendered on the project, whichever is greater. Such causes include, but are not limited to **EBH's** professional negligent acts, errors, omissions, strict liability, breach of contract or warranty.





**AGENDA ITEM**  
CITY COMMISSION COMMUNICATION FORM

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**FROM:** Zach Hildebrand, Building Official  
Kent Brown, City Manager

**DATE:** 08/07/2023

**ITEM:** Unfit Structure - 516 W Hwy 24 Lot 406

**NEXT STEP:** Commission Motion

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ORDINANCE  
 MOTION  
 INFORMATION

**I. REQUEST OR ISSUE:**

The enforcing officer of the City of Goodland, Kansas will present information that 516 W. Hwy 24 Lot 406 is unfit for human habitation. Staff is seeking direction on proceeding to condemn the structure and proceed with getting it removed from the property and demolished.

**BACKGROUND INFORMATION**

- July 26, 2023 – I was contacted by the Manager of Meadowlark Mobile Home Park due to the conditions of the inside of this home. He mentioned there was around 15 cats living inside and the smell was pungent enough to be smelt from outside the trailer. Upon arriving Animal Control was there also. Kathy received permission to take a fan inside and bring some water for the cats due to the owner being in the hospital. When we entered the mobile home the smell of cat urine and feces was so bad it made my nose burn through my N-95 mask and my eyes water. During the investigation there was around 25-30 cats inside the mobile home. There was an issue with the toilet leaking causing the Manger of the Mobile Home Park to turn the water off to the structure. This home I a detriment to the health of any individual that would reside in it. Flooring would need completely replaced. Aluminum wiring was used when it was manufactured and there has already been spots that have caught fire due to the overheating of the wire. Only a couple outlets appeared to work in the mobile home. There were no lights except a lamp that was on in the bedroom. It didn't appear that the stove or oven were in working condition. There was cat urine stains all over the walls and parts of the walls had been torn down or had been taken off and not replaced. It would cost more than the mobile home is worth to repair and clean.**
- July 31, 2023 – I was able to make contact with the owner in the hospital and informed her that I was condemning the property due to unsanitary conditions. She agreed that is was not in good shape and had not been for quite some time. Upon discussing this property it led to a conversation about her other property which she had mentioned in the past was needing some work also. She mentioned there were cats in that property as well and I told her I would need to inspect that house before**

**allowing her to turn on the utilities due to it being vacant for so long. She agreed that Animal Control and I could go over and check on the cats and inspect the property.**

**August 1, 2023 – Spoke with the owner’s son and after showing him the images of the property he agreed this property was not safe for someone to live in. Department of Animal Welfare is helping me look into getting shelters to come and remove the cats from the property before removal of the structure.**

**August 3, 2023 – The owner of the home was released from the hospital and is staying with her daughter. They are going to take care of the cats and try to help me find someone that can come in and rehome the cats so they can be taken care of before we move forward with the process to prevent extra costs. If unable to relocate cats then they will be removed by Animal Control and the costs will be assessed to the property owner. Animal Control gave them 7 days from the date we discovered the cats to get down to the allowed number of pets within the city.**

### **III. SUMMARY AND ALTERNATIVES:**

Commission may take one of the following actions:

1. Approve the proposal as requested.
2. Reject the proposal and move to deny the request.
3. Direct staff to pursue an alternative approach.



## City of Goodland Building Department

204 W 11<sup>th</sup>

P.O. Box 59.

Goodland, Kansas 67735

Phone: 785-890-4550

Fax: 785-890-4532

jeff.dinkel@goodlandks.gov

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### Statement of Enforcing Officer

To: Governing Body, City of Goodland, Kansas

Re: Statement of Unfit Structure

Date: 07/26/2023

The following described structure is in a dangerous or unsafe condition/nuisance:

- (a) Description of structure: 1968 Artcraft 12' x 60'
- (b) Street Address: 516 W. Hwy 24
- (c) Legal Description: Lot 406
- (d) Owner(s): Joann M. Brigham
- (e) Resident Agent: None
- (f) Occupant(s): Occupied
- (g) Lien holder(s) of Record: None
- (h) Description of Zoning Violations and Unsafe Nuisances

General lack of maintenance and is an attractive nuisance to children, vagrants, criminals, insects, and animals — Property brings down the value of the neighborhood — Unsanitary living conditions due to lack of running water hot and cold, lack of electrical due to the aluminum wiring burning up and shorting inside the mobile home – Nauseating smell omitted from property.

July 26, 2023 – I was contacted by the Manager of Meadowlark Mobile Home Park due to the conditions of the inside of this home. He mentioned there was around 15 cats living inside and the smell was pungent enough to be smelt from outside the trailer. Upon arriving Animal Control was there also. Kathy received permission to take a fan inside and bring some water for the cats due to the owner being in the hospital. When we entered the mobile home the smell of cat urine and feces was so bad it made my nose burn through my N-95 mask and my eyes water. During the investigation there was around 25-30 cats inside the mobile home. There was an issue with the toilet leaking causing the Manger of the Mobile Home Park to turn the water

off to the structure. This home is a detriment to the health of any individual that would reside in it. Flooring would need completely replaced. Aluminum wiring was used when it was manufactured and there has already been spots that have caught fire due to the overheating of the wire. Only a couple outlets appeared to work in the mobile home. There were no lights except a lamp that was on in the bedroom. It didn't appear that the stove or oven were in working condition. There was cat urine stains all over the walls and parts of the walls had been torn down or had been taken off and not replaced. It would cost more than the mobile home is worth to repair and clean.

July 27, 2023 – After speaking with the City attorney it was decided to report this to DCF.

July 28 2023 – I was contacted by a DCF investigator and gave my findings and report to her. She gave me information to contact State of Kansas Department of Agriculture Division of Animal Health. I called and filed an initial report.

July 31, 2023 -- I was contacted by the Division of Animal Health and gave my findings to them. She was going to contact the City Attorney and also Animal Control and will be getting back to me with their findings and any other information she can obtain. I will b trying to meet with the homeowner this afternoon if the hospital permits it.

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Zach Hildebrand  
Building Official / Code Enforcement Officer



**AGENDA ITEM**  
CITY COMMISSION COMMUNICATION FORM

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**FROM:** Zach Hildebrand, Building Official  
Kent Brown, City Manager

**DATE:** 08/07/2023

**ITEM:** Unfit Structure - 1319 Cherry Ave

**NEXT STEP:** Commission Motion

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ORDINANCE  
 MOTION  
 INFORMATION

**I. REQUEST OR ISSUE:**

The enforcing officer of the City of Goodland, Kansas will present information that 1319 Cherry Ave is unfit for human habitation. Staff is seeking direction on proceeding to condemn the structure and proceed with getting it removed from the property and demolished.

**BACKGROUND INFORMATION**

**July 26, 2023 – I was contacted by the Manager of Meadowlark Mobile Home Park due to the conditions of the inside of a different property. An inspection was done on that property with the findings being it is unsanitary for human habitation.**

**July 31, 2023 – I was able to make contact with the owner in the hospital and informed her that I was condemning the property at 516 W. Hwy 24 Lot #406 due to unsanitary conditions. She agreed that it was not in good shape and had not been for quite some time. Upon discussing this property it led to a conversation about her other property which she had mentioned in the past was needing some work also. She mentioned there were cats in that property as well and I told her I would need to inspect that house before allowing her to turn on the utilities due to it being vacant for so long. She agreed that Animal Control and I could go over and check on the cats and inspect the property. Upon entering the dwelling the smell was nauseating. We counted 4 cats right off the bat. When entering the next room Animal Control found a deceased cat that had been eaten by the other cats. When inspecting the rest of the dwelling we counted at least 4 more living cats. There was excrement all over. There was a giant hole cut out in the ceiling and seemed other parts were starting to cave in. There were broken windows held together with tape. The bathroom appeared to not be in working order but couldn't test it due to no utilities going to this property. When entering the basement I saw at least 4 mice run across the floor.**

**August 1, 2023 – Spoke with the owner's son and after showing him the images of the property he agreed this property was not safe for someone to live in. Department of**

**Animal Welfare is helping me look into getting shelters to come and remove the cats from the property before removal of the structure.**

**August 3, 2023 – The owner of the home was released from the hospital and is staying with her daughter. They are going to take care of the cats and try to help me find someone that can come in and rehome the cats so they can be taken care of before we move forward with the process to prevent extra costs. If unable to relocate cats then they will be removed by Animal Control and the costs will be assessed to the property owner. Animal Control gave them 7 days from the date we discovered the cats to get down to the allowed number of pets within the city.**

**III. SUMMARY AND ALTERNATIVES:**

Commission may take one of the following actions:

1. Approve the proposal as requested.
2. Reject the proposal and move to deny the request.
3. Direct staff to pursue an alternative approach.



*City of Goodland Building Inspection/Code Enforcement*  
*P.O. box 59*  
*Goodland, Kansas 67735*

*Phone: 785-890-4550*  
*Fax: 785-890-4532*  
*Zach.Hildebrand@goodlandks.gov*

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## Statement of Enforcing Officer

To: Governing Body, City of Goodland, Kansas

Re: Statement of Unfit Structure

Date: 07/31/2023

The following described structure is in a dangerous or unsafe condition/nuisance:

- (a) Description of structure: 1920's Single Story Dwelling
- (b) Street Address: 1319 Cherry Ave.
- (c) Legal Description: 3RD ADDN TO GOODLAND , BLOCK 22 , LOTS 13 THRU 15 & S 19 LOT 16
- (d) Owner(s): Joann M. Brigham
- (e) Resident Agent: None
- (f) Occupant(s): Unoccupied
- (g) Lien holder(s) of Record: None
- (h) Description of Zoning Violations and Unsafe Nuisances

General lack of maintenance and is an attractive nuisance to children, vagrants, criminals, insects, and animals — Property brings down the value of the neighborhood — Unsanitary living conditions due to lack of running water hot and cold, – Nauseating smell omitted from property.

July 26, 2023 – I was contacted by the Manager of Meadowlark Mobile Home Park due to the conditions of the inside of a different property. An inspection was done on that property with the findings being it is unsanitary for human habitation.

July 31, 2023 -- I was able to make contact with the owner in the hospital and informed her that I was condemning the property due to unsanitary conditions. She agreed that it was not in good

shape and had not been for quite some time. Upon discussing the original property it led to a conversation about this property which she had mentioned in the past was needing some work also. She mentioned there were cats in this property as well and I told her I would need to inspect this house before allowing her to turn on the utilities due to it being vacant for so long. She agreed that Animal Control and I could go over and check on the cats and inspect the property. She agreed to let us do so. Upon entering the dwelling the smell was nauseating. We counted 4 cats as soon as we opened the door. When entering the next room Animal Control found a deceased cat that had been eaten by the other cats. When inspecting the rest of the dwelling we counted at least 4 more living cats. There was excrement all over. There was a giant hole cut out in the ceiling and seemed other parts were starting to cave in/collapse. There were broken windows held together with tape. The bathroom appeared to not be in working order but couldn't test it due to no utilities going to this property. When entering the basement I saw at least 4 mice run across the floor.

August 1, 2023 -- Spoke with the owner's son and after showing him the images of the property he agreed this property was not safe for someone to live in. Department of Animal Welfare is helping me look into getting shelters to come and remove the cats from the property before removal of the structure.

August 3, 2023 – The owner of the home was released from the hospital and is staying with her daughter. They are going to take care of the cats and try to help me find someone that can come in and rehome the cats so they can be taken care of before we move forward with the process to prevent extra costs. If unable to relocate the cats then they will be removed by Animal Control and the costs will be assessed to the property owner. Animal Control gave them 7 days from when we discovered to get down to the allowed number of pets within the city.

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Zach Hildebrand  
Building Official / Code Enforcement Officer





**AGENDA ITEM**  
CITY COMMISSION COMMUNICATION FORM

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**FROM:** Zach Hildebrand, Building Official  
Kent Brown, City Manager

**DATE:** 08/07/2023

**ITEM:** Unfit Structure – 122 W. 14<sup>th</sup> St.

**NEXT STEP:** Commission Motion

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ORDINANCE  
 MOTION  
 INFORMATION

**I. REQUEST OR ISSUE:**

The enforcing officer of the City of Goodland, Kansas will present information that 122 W. 14<sup>th</sup> St. is unfit for human habitation. Staff is seeking direction on proceeding to condemn the structure and proceed with getting it removed from the property and demolished.

**II. BACKGROUND INFORMATION**

**April 2023 – The city manager drove me around and showed me some of the problem properties in town.**

**May 11, 2023 - Sent the owner a letter letting them know this property is becoming a major concern to the health and welfare of the community. I informed them of being in violation of multiple codes from the 1997 UHC.**

**Around May 22, 2023 – The owner reached out to me stating that due to covid it slowed them down in the process of demolishing the property and rebuilding a new apartment building in its place. Said they were unaware of the current state of the building, not knowing of all the broken windows and mold growing on the ceiling of the 2<sup>nd</sup> story ceiling.**

**July 27, 2023 – I spoke with the owner, but it was addressing a different property in town that is a rental. It doesn't seem as if this property is a priority and the issues at hand have not been addressed.**

**August 3<sup>rd</sup> – Nothing has been done to this property with no further contact made on it. To ensure the budget is there for this project it will be brought up at the beginning of 2024 to start the process of having bids put in and the building demolished to remove the hazards this building is causing.**



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*Zach.Hildebrand@goodlandks.gov*

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## Statement of Enforcing Officer

To: Governing Body, City of Goodland, Kansas

Re: Statement of Unfit Structure

Date: 07/31/2023

The following described structure is in a dangerous or unsafe condition/nuisance:

- (a) Description of structure: 1900 2 Story Conventional Multi-Family Dwelling
- (b) Street Address: 122 W. 14<sup>th</sup> ST.
- (c) Legal Description: GOODLAND ORIGINAL TOWN , BLOCK 80 , W 61 LOTS 13 & 14 & W 65 LOT 15 & W 69 LOT 16
- (d) Owner(s): Mary Truong
- (e) Resident Agent: None
- (f) Occupant(s): Unoccupied
- (g) Lien holder(s) of Record: None
- (h) Description of Zoning Violations and Unsafe Nuisances

General lack of maintenance and is an attractive nuisance to children, vagrants, criminals, insects, and animals — Property brings down the value of the neighborhood — Unsanitary living conditions due to lack of running hot and cold water – Electrical wires bare sticking out of wall – Broken Windows – Unsecured Door – Black mold on 2<sup>nd</sup> floor – Ceiling falling due to water leaks from roof – Shingles need removed and replaced.

May 11, 2023 - Sent the owner a letter letting them know this property is becoming a major concern to the health and welfare of the community. I informed them of being in violation of multiple codes from the 1997 UHC.

Around May 22, 2023 – The owner made contact with me telling me that due to the Coronavirus it slowed them down from moving forward with the project. They agreed to get someone out here and said they were unaware of the broken windows and graffiti occurring on the inside of the home. The owner informed me they would be working on having this property demolished with the future plans being building a new apartment complex in its place.

July 27, 2023 – I spoke with the owner, but it was addressing a different property in town that is a rental. It doesn't seem as if this property is a priority and the issues at hand have not been addressed.

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Zach Hildebrand  
Building Official / Code Enforcement Officer

