



CITY COMMISSION AGENDA

MONDAY, MARCH 6, 2023

204 W. 11TH ST. – 5:00 P.M.

AARON THOMPSON– MAYOR
JJ HOWARD – VICE MAYOR
JASON SHOWALTER – COMMISSIONER
BROOK REDLIN – COMMISSIONER
ANN MYERS – COMMISSIONER

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. PUBLIC COMMENT

(Members of the audience will have five minutes to present any matter of concern to the Commission. No official action may be taken at this time.)

- A. Craig Loveless-GRMC Update

3. CONSENT AGENDA

- A. 02/21/2023 Commission Meeting Minutes
- B. Appropriation Ordinances 2023-05; 2023-05A; , 2023-P05

4. PRESENTATIONS & PROCLAMATIONS

- A. Tess Smith – GAC Update & GAC Project Update

5. ORDINANCES AND RESOLUTIONS

None this meeting.

6. FORMAL ACTIONS

- A. Cemetery Board Appointment

7. DISCUSSION ITEMS

- A. Upgrade – radio for water system
- B. COPS grant application
- C. Joint city/county meeting topics
- D. Follow up – planning session
Undersheriff memorial golf tournament request

8. REPORTS

- A. City Manager
 - (1) Manager Memo
 - (2) February Month End Fund Balances
 - (3) 2024 Budget Calendar
 - (4) Building Inspection services
 - (5) Several bids will be presented at 2nd meeting in March
 - (6) Assisting Historical Society website
- B. City Commissioners
- C. Mayor

9. ADJOURNMENT

- A. Next Regular Meeting:
Monday March 20, 2023

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting. The Public Comment section is to allow members of the public to address the Commission on matters pertaining to any business within the scope of Commission authority and not appearing on the Agenda. Ordinance No. 1730 requires anyone who wishes to address the Commission on a non-agenda item to sign up in advance of the meeting and to provide their name, address, and the subject matter of their comments.



City of Goodland
204 W. 11th Street
Goodland, KS 67735

MEMORANDUM

TO: Mayor Thompson and City Commissioners
FROM: Kent Brown, City Manager
DATE: March 6, 2023
SUBJECT: Agenda Report

Consent Agenda:

A. 2-21-2023 Commission Meeting Minutes

B. Appropriation Ordinances 2023-05; 2023-05A; 2023-P05;

RECOMMENDED MOTION: I move that we approve Consent Agenda items A and B.

Presentations & Proclamations

A. Tess Smith – GAC Update & GAC Project Update

GAC Administrator Smith will provide an update on activities and programs at the Goodland Activities Center as well as a remodeling/addition project for the GAC to be completed in stages.

Ordinances and Resolutions:

None this meeting.

Formal Actions

A. Donald Smith - Appointment to Cemetery Board

Donald Smith has submitted an application to serve on the Cemetery Board. Donald attended the last cemetery board meeting before submitting the board application. A copy of the Board Application Form is included with the Agenda Packet.

Discussion Items

A. Upgrade – radio for water system

Staff has been advised that the Motorola radio equipment that connects various portions of our water system need to be replaced and no longer can be maintained. Equipment was installed between 2001 and 2005 and has exceeded the expected life span by at least double. Staff will review the quote and what portions will be completed in 2023 through water reserves and what will be set up in the budgeting process in the coming years.

B. COPS grant application

Commission will be asked to approve submitting a COPS grant application for FY2023.

C. Joint city/county meeting topics

For the upcoming joint city/county commission meeting on March 23, city commissioners will be asked for topics to be discussed.

D. Follow up – city commission planning session & Undersheriff memorial golf tournament request

Reports:

A. City Manager

- Manager Memo
- February month end fund balance report
- 2024 Budget calendar
- Building Inspection Services update
- Several bids currently out, will be presented at 2nd meeting in March
- Joint City/County meeting set for March 23
- Assisting Historical Society website

B. City Commissioners

The Mayor will ask each City Commissioner for their comments or questions for staff on any other topic not on the agenda at this time.

C. Mayor

Mayor will present any comments or questions for staff at this time.

GOODLAND CITY COMMISSION
Regular Meeting

February 21, 2023

5:00 P.M.

Mayor Aaron Thompson called the meeting to order with Vice-Mayor J. J. Howard, Commissioner Ann Myers and Commissioner Brook Redlin responding to roll call. Commissioner Jason Showalter was reported absent.

Also present were Dustin Bedore – Director of Electric Utilities, Frank Hayes – Chief of Police, Joshua Jordan – IT Director, Kenton Keith – Director of Streets and Facilities, Neal Thornburg – Director of Water and Wastewater, Danny Krayca – Director of Parks, Mary Volk - City Clerk and Kent Brown - City Manager.

Mayor Thompson led Pledge of Allegiance

PUBLIC COMMENT

- A. **Blaine Varney, Sherman County Sherriff Officer** stated, we lost Officer Riedesel last August. His daughter was selected to play softball on the American International Softball team in Italy. We are hosting the Jeff Riedesel Memorial Golf Tournament as a fundraiser to send Grace and her mother Susan to Italy to play softball. We are asking the City for a sponsor in the tournament, or if you know anyone who wants to play in tournament, cost is \$80 per team. Tournament is April 29th and we have three levels of sponsorship; Gold, Silver or Bronze. Any donation would be appreciated. Mayor Thompson stated, this is an awesome opportunity for her. When do you need sponsorship? Blaine stated, our goal is to wrap up sponsorship by April 12th. Commissioner Myers asked, do you need help with anything else? Blaine stated, we are going to invite food trucks for lunch if you would like to bring your truck. We are also having a silent auction if you have items available. Mayor Thompson stated, we will take under consideration at our next meeting.

CONSENT AGENDA

- A. **02/06/23 Commission Meeting Minutes**
B. **Appropriation Ordinances: 2023-04, 2023-04A, and 2023-P04**
ON A MOTION by Commissioner Redlin to approve Consent Agenda **seconded** by Vice-Mayor Howard.
MOTION carried on a VOTE of 4-0.

FORMAL ACTIONS

- A. **Cemetery Board Appointment** – Kent stated, this request is to reappoint Jackie Elliott to the Cemetery Board for another three year term. The cemetery board recommends approval of Jackie to the board. **ON A MOTION** by Commissioner Redlin to approve the reappointment of Jackie Elliott to the Cemetery Board for a three year term **seconded** by Commissioner Myers. **MOTION carried on a VOTE of 4-0.**
- B. **KMEA Board Appointment** – Kent stated, KMEA board appointments expire this spring and as a member city the commission is required to make appointments to the board. This is a request to reappoint Dustin Bedore as Director 1 on the KMEA Board of Directors. In addition, we are requesting the reappointment of Lukas Wolak as Alternate and appointment of Kent Brown as an additional alternate. This will meet the bylaws of a member agency of KMEA. **ON A MOTION** by Commissioner Redlin to approve the reappointments of Dustin Bedore as Director 1 on the KMEA Board of Directors, Lukas Wolak as Alternate and Kent Brown as an additional alternate **seconded** by Commissioner Myers. **MOTION carried on a VOTE of 4-0.**

DISCUSSION

- A. **Front End Loader Request** – Kent stated, information is in packet regarding age and conditions of existing loaders. We are looking to replace 1990 John Deere loader, which is thirty-three years old and getting difficult to maintain. Kenton stated, the loader has had a lot of wear and tear and is a rough ride. It was supposed to be replaced in 2010. We looked at demo models a few years ago and would like to continue with replacement of loader. We have been putting money away in MERF. This update will help with snow removal. Commissioner Redlin asked, what is cost for new loader? Kenton stated, around three years ago they were \$180,000, but I have not checked on price recently. We plan to sell existing loader on auction to recoup some funds. Vice-Mayor Howard asked, do you know what costs are for items needing

MINUTES

Goodland City Commission

February 21, 2023

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repairs? Kenton stated, unaware of total cost as Levi can fix some items, but most will need to be repaired in a mechanic shop so will end up taking paying hourly labor costs. Last year our New Holland had to go to Yost's for a break job which cost \$30,000. Mayor Thompson stated, it is old enough it will get tough to get some parts. Kenton stated, we want to put out bid specifications to get loader comparable in size. Consensus of commission is to proceed with bids specifications as money has been set aside.

REPORTS

A. City Manager - 1. Manager memo is in the packet. **2.** Police monthly activity report is in packet. **3.** The joint City/County meeting is scheduled for March 23rd at 5:00 p.m. Will need specific topics at next meeting. **4.** There has been no improvement on either trailer at 1523 Colorado Avenue. He was given extra time and his partner has bowed out. We will be submitting RFP to remove trailers at which time Commission can determine next step. **5.** KMEA 101 is temporarily scheduled for March 29th; they are at Garden City March 30th. If date does not work they will schedule a later time. Consensus of commission is to proceed with March 29th date. **6.** I need to request executive session for 10 minutes at end of meeting.

B. City Commissioners

Vice-Mayor Howard – 1. No Report

Commissioner Showalter – 1. Absent, No Report

Commissioner Myers - 1. No Report

Commissioner Redlin – 1. Thank you to the police department for helping citizens, it is appreciated.

C. Mayor Thompson– 1. No Report

EXECUTIVE SESSION

A. EXECUTIVE SESSION - Under the Authority of KSA 75-4319 (b) (1) for Personnel Matters for Nonelected Personnel - Mayor Thompson made a motion at 5:20 p.m. to recess into executive session under authority of K.S.A.75-4319 (b) (1) for personnel matters for nonelected personnel not to exceed ten minutes. I request City Commission and City Manager be present. Commissioner Redlin seconded the motion. **MOTION carried by a VOTE of 4-0. Meeting resumed at 5:30 p.m.**

ADJOURNMENT WAS HAD ON A MOTION BY Vice-Mayor Howard seconded by Commissioner Myers. Motion carried by unanimous VOTE, meeting adjourned at 5:30 p.m. Next meeting is scheduled for March 6, 2023.

ATTEST:

Aaron Thompson, Mayor

Mary P. Volk, City Clerk

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

2299 1000 BULBS.COM										
W03532179	1	2/07/23	20066	400 UT15 BEACON BULBS X 12		15-42-3010		155.05	66312	3/06/23
W03537470	1	2/10/23	20067	WALL PACK LIGHT FOR PIONEER PK		11-15-3060		73.91	66312	3/06/23

								228.96		
3784 AMAZON CAPITAL SERVICES										
16LN-X43Y-17NP	1	2/27/23		WEBCAM, TOILET PAPER TOWELS		11-03-3120		151.12	66313	3/06/23
19TG-WMCK-QC7G	1	2/12/23		ENVELOPES		15-44-3120		22.53	66313	3/06/23
19TG-WMCK-QC7G	2	2/12/23		CLEANER, CLOROX WIPES		11-02-3120		33.44	66313	3/06/23
19TG-WMCK-QC7G	3	2/12/23		CLEANER, CLOROX WIPES		11-13-3120		33.43	66313	3/06/23
1DK6-Y7MH-G1TH	1	2/10/23	19919	LENOVO DESKTOP M9205		11-11-3060		274.00	66313	3/06/23
1DKC-WPRM-R4GJ	1	2/12/23		3" X 2" ADDRESS LABELS		11-03-3120		21.68	66313	3/06/23
1GYG-6XT4-7RYG	1	2/17/23		BOOTS/WRIGHT		11-03-3160		72.99	66313	3/06/23
1GYG-6XT4-7RYG	2	2/17/23		BOOTS/REDDICK		11-03-3160		99.98	66313	3/06/23
1HQR-JYD3-17R7	1	2/13/23	19920	LENOVA DESKTOP M920S, MONITORS		36-01-4010		453.98	66313	3/06/23
1PND-JW67-31KH	1	2/02/23		BATTERIES		11-03-3060		140.31	66313	3/06/23
1YFL-NMK7-N3KG	1	2/06/23		2" FASTENERS FOR FILES		11-03-3120		24.73	66313	3/06/23
1YXF-DRP6-74TY	1	1/31/23		OFFICE SUPPLIES		11-03-3120		82.89	66313	3/06/23

								1411.08		
2871 AMERICAN FAMILY LIFE										
PR20230224	1	2/24/23		AFLAC CANCER		11-00-0012	N	33.18	3045692	3/03/23 E
PR20230224	2	2/24/23		AFLAC CANCER		15-00-0012	N	16.02	3045692	3/03/23 E
PR20230224	3	2/24/23		AFLAC ACCIDENT		11-00-0012	N	85.02	3045692	3/03/23 E
PR20230224	4	2/24/23		AFLAC ACCIDENT		15-00-0012	N	102.36	3045692	3/03/23 E
PR20230224	5	2/24/23		AFLAC ACCIDENT		21-00-0012	N	31.26	3045692	3/03/23 E
PR20230224	6	2/24/23		AFLAC DENTAL		15-00-0012	N	34.44	3045692	3/03/23 E
PR20230224	7	2/24/23		AFLAC ST DISB		11-00-0012	N	43.08	3045692	3/03/23 E
PR20230224	8	2/24/23		AFLAC ST DISB		15-00-0012	N	65.28	3045692	3/03/23 E
PR20230224	9	2/24/23		AFLAC ST DISB		21-00-0012	N	35.58	3045692	3/03/23 E
PR20230224	10	2/24/23		AFLAC LIFE RIDR		15-00-0012	N	2.76	3045692	3/03/23 E
PR20230224	11	2/24/23		AFLAC LIFE		11-00-0012	N	36.33	3045692	3/03/23 E
PR20230224	12	2/24/23		AFLAC LIFE		21-00-0012	N	21.46	3045692	3/03/23 E
PR20230224	13	2/24/23		SPEC HLTH EVENT		11-00-0012	N	20.10	3045692	3/03/23 E
PR20230224	14	2/24/23		SPEC HLTH EVENT		23-00-0012	N	13.62	3045692	3/03/23 E
PR20230224	15	2/24/23		AFLAC HOSP CONF		11-00-0012	N	51.96	3045692	3/03/23 E

								592.45		
1389 AMERICAN FID										
PR20230224	1	2/24/23		AF CANCER AT		11-00-0012	N	29.35	3045689	3/03/23 E
PR20230224	2	2/24/23		AF CANCER AT		15-00-0012	N	21.85	3045689	3/03/23 E
PR20230224	3	2/24/23		AF CANCER AT		21-00-0012	N	9.90	3045689	3/03/23 E
PR20230224	4	2/24/23		AMER FID CANCER		11-00-0012	N	116.84	3045689	3/03/23 E
PR20230224	5	2/24/23		AMER FID CANCER		15-00-0012	N	137.85	3045689	3/03/23 E
PR20230224	6	2/24/23		AMER FID CANCER		21-00-0012	N	26.95	3045689	3/03/23 E
PR20230224	7	2/24/23		AMER FID LIFE		11-00-0012	N	222.72	3045689	3/03/23 E
PR20230224	8	2/24/23		AMER FID LIFE		15-00-0012	N	229.78	3045689	3/03/23 E
PR20230224	9	2/24/23		AMER FID LIFE		21-00-0012	N	114.75	3045689	3/03/23 E
PR20230224	10	2/24/23		AM FID ACCIDENT		11-00-0012	N	67.85	3045689	3/03/23 E
PR20230224	11	2/24/23		AM FID ACCIDENT		15-00-0012	N	84.75	3045689	3/03/23 E
PR20230224	12	2/24/23		AM FID HOSPITAL		11-00-0012	N	26.99	3045689	3/03/23 E

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1389 AMERICAN FID										
PR20230224	13	2/24/23		AM FID HOSPITAL	15-00-0012		N	26.99	3045689	3/03/23 E
PR20230224	14	2/24/23		AM FID HOSPITAL	21-00-0012		N	15.93	3045689	3/03/23 E
PR20230224	15	2/24/23		AM FD DISABILTY	11-00-0012		N	112.72	3045689	3/03/23 E
PR20230224	16	2/24/23		AF CRITICAL CR	11-00-0012		N	13.94	3045689	3/03/23 E
PR20230224	17	2/24/23		AF CRITICAL CR	15-00-0012		N	8.77	3045689	3/03/23 E

AMERICAN FID								1267.93		
1390 AMERICAN FIDELITY										
PR20230224	1	2/24/23		AF MED REIMBURS	11-00-0012		N	320.83	3045690	3/03/23 E
PR20230224	2	2/24/23		AF MED REIMBURS	15-00-0012		N	274.17	3045690	3/03/23 E
PR20230224	3	2/24/23		AF MED REIMBURS	21-00-0012		N	114.58	3045690	3/03/23 E

AMERICAN FIDELITY								709.58		
374 BLACK HILLS ENERGY										
GEN23-83	1	2/20/23		GAS CHARGES/POLICE DEPT	11-03-2100			1787.95	66314	3/06/23
GEN23-84	1	2/17/23		GAS CHARGES/CEMETARY	11-19-2100			544.18	66314	3/06/23
GEN23-85	1	2/23/23		GAS CHARGES/POWER PLANT	15-40-2090			400.14	66314	3/06/23
GEN23-97	1	3/02/23		GAS CHARGES/FAA	11-13-2100			322.25	66314	3/06/23

BLACK HILLS ENERGY								3054.52		
71 BLUE CROSS - BLUE SHIELD										
PR20230224	1	2/24/23		BCBS S300/SHIP	11-00-0012		N	9.27	3045685	3/03/23 E
PR20230224	2	2/24/23		BCBS S300/SHIP	15-00-0012		N	23.25	3045685	3/03/23 E

BLUE CROSS - BLUE SHIELD								32.52		
519 CITY OF GOODLAN										
PR20230224	1	2/24/23		TECHNOLOGY	15-00-0012		N	15.00	3045686	3/03/23 E

CITY OF GOODLAN								15.00		
674 CITY OF GOODLAND, CASHIER										
GEN23-96	1	3/06/23		POSTAGE/BUILDING INSPECTOR	11-09-3120			3.15	66315	3/06/23
GEN23-96	2	3/06/23		POSTAGE 1095 MAILINGS	15-44-3130			11.00	66315	3/06/23
GEN23-96	3	3/06/23		DOUGLASS/OIL SAMPLE	15-40-3120			4.90	66315	3/06/23
GEN23-96	4	3/06/23		POSTAGE/PD	11-03-3130			20.95	66315	3/06/23
GEN23-96	5	3/06/23		SH CO FEE/TAG RENEWAL X 3	15-42-3120			7.50	66315	3/06/23
GEN23-96	6	3/06/23		POSTAGE/PD	11-03-3130			4.90	66315	3/06/23
GEN23-96	7	3/06/23		POSTAGE/PD	11-03-3130			12.40	66315	3/06/23

CITY OF GOODLAND, CASHIER								64.80		
1880 CITY OF GOODLAND-REFUND A										
GEN23-98	1	3/02/23		ELECTRIC DEPOSIT REFUND	20-01-5060			1850.00	66316	3/06/23
GEN23-98	2	3/02/23		WATER DEPOSIT REFUND	22-01-5070			975.00	66316	3/06/23

CITY OF GOODLAND-REFUND A								2825.00		
2015 CONST.NEWENERGY										
3681832	1	2/15/23		GAS CHARGES/CITY SHOP JAN2023	11-11-2100			2216.60	66317	3/06/23

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2015 CONST.NEWENERGY										
3681849	1	2/15/23		GAS CHARGES/CITY BLDG JAN2023	15-44-2100			662.50	66317	3/06/23
3681849	2	2/15/23		GAS CHARGES/CITY BLDG JAN2023	21-40-2100			662.49	66317	3/06/23
3682413	1	2/15/23		GAS CHARGES/CITY SHOP FEB2023	11-11-2100			3890.29	66317	3/06/23
3682419	1	2/15/23		GAS CHARGES/CITY BLDG FEB2023	15-44-2100			1117.76	66317	3/06/23
3682419	2	2/15/23		GAS CHARGES/CITY BLDG FEB2023	21-40-2100			1117.77	66317	3/06/23

								9667.41		
600 CONSTELLATION NEWENERGY G										
3693629	1	2/27/23		GAS CHARGES/JANUARY 2023	15-40-2090			2367.44	66318	3/06/23

								2367.44		
211 FARM PLAN										
2267536	1	1/20/23		1 GALLON 15W40 PLUS OIL	15-42-3060			31.66	66319	3/06/23
2270057	1	1/27/23		2.5 GALLONS HY-GARD OIL	23-41-3070			123.00	66319	3/06/23
2271904	1	2/02/23		GASKET, FILLER NECK	11-11-3060			92.39	66319	3/06/23
2272327	1	2/03/23		FILTER/#21	11-11-3060			105.77	66319	3/06/23
2272586	1	2/06/23	19686	SKID SHOES, CUTTING EDGE	23-41-3060			421.46	66319	3/06/23
2275902	1	2/16/23		NYLON HOSE SLEEVE, 1"MEGA HOSE	15-42-3060			221.43	66319	3/06/23

								995.71		
2201 FASTENAL COMPANY										
KSCOB121486	1	2/13/23	19790	BOLT BIN REPLACEMENT	11-11-3120			457.53	66320	3/06/23
KSCOB121587	1	2/17/23	19790	BOLT BIN REPLACEMENT	11-11-3120			16.28	66320	3/06/23

								473.81		
205 FRONTIER AG										
305842	1	2/21/23		BULK DIESEL	11-11-2020			5217.68	66321	3/06/23
305842	2	2/21/23		BULK UNLEADED	15-42-2020			8213.40	66321	3/06/23

								13431.08		
171 GALL'S INC.										
023408588	1	1/31/23		BI-FOLD HIDDEN BADGE/PIPELINE	36-01-4010			310.90	66322	3/06/23

								310.90		
3100 GRAINGER										
9571403121	1	1/12/23	20051	DEHUMIDIFIER	15-40-3120			416.49	66323	3/06/23
9606919018	1	2/13/23	19705	SAFETY GLASSES X 20	11-11-2310			74.00	66323	3/06/23
9606919018	2	2/13/23	19705	PAPER TOWELS/TOILET PAPER	11-11-3120			158.57	66323	3/06/23

								649.06		
3610 GUYER, JONI R.										
GEN23-87	1	3/01/23		CEMETERY CARE/MARCH 2023	11-19-2140		M	3916.66	66324	3/06/23

								3916.66		

391 HOOVER LUMBER

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

391 HOOVER LUMBER										
316479	1	1/24/23		GRINDER, SAW BRUSH,BATTERY		21-40-3020		533.92	66326	3/06/23
316481	1	1/24/23		GARAGE FLOOR PAINT		11-11-3120		413.98	66326	3/06/23
316522-TAX	1	1/25/23		PAINT BRUSH, SPONGE		15-42-3120		15.22	66326	3/06/23
316568	1	1/25/23		GLUE COVE LATEX		11-11-3120		8.80	66326	3/06/23
316767	1	1/30/23		FLOOR PROTECTOR MAT 36X48"		11-11-3120		44.99	66326	3/06/23
316780	1	1/30/23		TIN 10' CORREGATED METAL X 4		11-11-3030		125.96	66326	3/06/23
316837	1	1/31/23		PLYWOOD, NUTS & BOLTS,HINGEWEL		15-40-3030		178.05	66326	3/06/23
316905	1	2/01/23		SHARPENER,COPRESSOR OIL		23-41-3120		23.91	66326	3/06/23
316913	1	2/01/23		PINE #2 1X4X10		11-11-3120		9.49	66326	3/06/23
317149	1	2/07/23		BASEBALL WOOD HAND RAILS		11-23-3030		64.52	66326	3/06/23
317207	1	2/08/23		CONCRETE MIX, RECIP SAW BLADES		11-11-3120		67.10	66326	3/06/23
317215	1	2/08/23		MAGNET, SASH LIFT & HINGE		11-11-3020		29.82	66326	3/06/23
317219	1	2/08/23		HINGE		11-11-3060		11.86	66326	3/06/23
317232	1	2/09/23		SHARPIE, PLEDGE, SHARPENER		11-11-3120		24.40	66326	3/06/23

HOOVER LUMBER								1552.02		
3427 HUBER & ASSOCIATES										
CW197044	1	1/01/23		ENTERPOL INTERFACE/KLER		11-03-2050		805.00	66327	3/06/23
HUBER & ASSOCIATES								805.00		
1733 IN THE CAN LLC										
GEN23-95	1	3/01/23		SOLID WASTE/MARCH 2023		30-01-2220		38850.00	66328	3/06/23
GEN23-95	2	3/01/23		FUEL CHARGE ADJUSTMENT/2023		30-01-2220		1188.00	66328	3/06/23
IN THE CAN LLC								40038.00		
663 JD FINANCIAL-ORSCHLHN										
015121	1	1/25/23		GRASS SEED		11-15-3120		79.99	66329	3/06/23
015121	2	1/25/23		DRIVEWAY MARKER		11-02-3120		1.99	66329	3/06/23
016606	1	2/08/23		UNIFORMS/SCOTT & JOEL		11-15-3160		123.19	66329	3/06/23
016710	1	2/09/23		2 SHIRTS		11-15-3160		65.38	66329	3/06/23
016711	1	2/09/23		CREDIT UNIFORMS		11-15-3160		5.40-	66329	3/06/23
016826	1	2/10/23		TREE GUARDS		11-15-3120		17.98	66329	3/06/23
017231	1	2/13/23		PIPE DRAIN/CREDITED		11-15-3120		19.60	66329	3/06/23
017232	1	2/13/23		CREDIT/TREE GUARDS		11-15-3120		1.62-	66329	3/06/23
029387	1	2/13/23		DOG FOOD		11-03-3250		53.99	66329	3/06/23
17379	1	2/14/23		MINI HOOF RASP		21-42-3020		29.99	66329	3/06/23
JD FINANCIAL-ORSCHLHN								385.09		
1092 KANSAS CORP. COMM.										
GEN22-234	1	5/01/22		2011-00357		39-01-2050		100.36	66330	3/06/23
GEN22-234	2	5/01/22		2011-00571		39-01-2050		32.77	66330	3/06/23
GEN23-93	1	3/01/23		2011-00357		39-01-2050		100.36	66330	3/06/23
GEN23-93	2	3/01/23		2011-00571		39-01-2050		32.77	66330	3/06/23
KANSAS CORP. COMM.								266.26		
613 KANSAS MUNICIPAL UTILITIE										
17845	1	2/24/23		DAUTEL/LEVEL 3 BOOK		15-42-2170		150.00	66331	3/06/23
200007190	1	2/16/23	20068	WOLAK/MOBILE CRANE RECERTIFY		15-42-2170		800.00	66331	3/06/23

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613 KANSAS MUNICIPAL UTILITIE										

KANSAS MUNICIPAL UTILITIE								950.00		
1072 KANSAS PAYMENT CENTER										
PR20230224	1	2/24/23		INCOME WITHOLD	11-00-0012		N	156.46	3045688	3/03/23 E
KANSAS PAYMENT CENTER								-----		
								156.46		
3999 KANSAS TURNPIKE AUTHORITY										
2234562-3828993	1	2/20/23		DOUGLASS/TURNPIKE FEES	15-40-2190			34.50	66332	3/06/23
KANSAS TURNPIKE AUTHORITY								-----		
								34.50		
3392 KLING, JAKE D.										
GEN23-88	1	3/01/23		ATTORNEY/MARCH 2023	11-02-2140		M	4208.33	66333	3/06/23
KLING, JAKE D.								-----		
								4208.33		
523 KS PUBLIC EMP. RETIREMENT										
PR20230224	1	2/24/23		KPERS	11-00-0012		N	2254.64	3045687	3/03/23 E
PR20230224	2	2/24/23		KPERS	15-00-0012		N	1868.40	3045687	3/03/23 E
PR20230224	3	2/24/23		KPERS	21-00-0012		N	372.53	3045687	3/03/23 E
PR20230224	4	2/24/23		KPERS	23-00-0012		N	283.86	3045687	3/03/23 E
PR20230224	5	2/24/23		OPTIONAL KPERS	11-00-0012		N	295.80	3045687	3/03/23 E
PR20230224	6	2/24/23		OPTIONAL KPERS	15-00-0012		N	46.95	3045687	3/03/23 E
PR20230224	7	2/24/23		KPERS II	11-00-0012		N	1709.29	3045687	3/03/23 E
PR20230224	8	2/24/23		KPERS II	15-00-0012		N	1275.16	3045687	3/03/23 E
PR20230224	9	2/24/23		KPERS II	21-00-0012		N	87.76	3045687	3/03/23 E
PR20230224	10	2/24/23		KPERS II	23-00-0012		N	87.76	3045687	3/03/23 E
PR20230224	11	2/24/23		KPERS III	11-00-0012		N	3733.71	3045687	3/03/23 E
PR20230224	12	2/24/23		KPERS III	15-00-0012		N	1402.77	3045687	3/03/23 E
PR20230224	13	2/24/23		KPERS III	21-00-0012		N	620.14	3045687	3/03/23 E
PR20230224	14	2/24/23		KPERS D&D	11-00-0012		N	533.46	3045687	3/03/23 E
PR20230224	15	2/24/23		KPERS D&D	15-00-0012		N	315.06	3045687	3/03/23 E
PR20230224	16	2/24/23		KPERS D&D	21-00-0012		N	74.88	3045687	3/03/23 E
PR20230224	17	2/24/23		KPERS D&D	23-00-0012		N	25.75	3045687	3/03/23 E
KS PUBLIC EMP. RETIREMENT								-----		
								14987.92		
3284 M-FILES										
73280	1	2/28/23		M-FILES SUBSCRIPTION	11-02-2140			1649.99	66334	3/06/23
73280	2	2/28/23		M-FILES SUBSCRIPTION	11-04-2140			343.75	66334	3/06/23
73280	3	2/28/23		M-FILES SUBSCRIPTION	11-09-2140			1237.49	66334	3/06/23
73280	4	2/28/23		M-FILES SUBSCRIPTION	15-44-2140			1649.99	66334	3/06/23
73280	5	2/28/23		M-FILES SUBSCRIPTION	11-06-2140			343.75	66334	3/06/23
73280	6	2/28/23		M-FILES SUBSCRIPTION	11-17-2140			989.99	66334	3/06/23
73280	7	2/28/23		M-FILES SUBSCRIPTION	15-42-2140			343.75	66334	3/06/23
73280	8	2/28/23		M-FILES SUBSCRIPTION	15-40-2140			343.75	66334	3/06/23
73280	9	2/28/23		M-FILES SUBSCRIPTION	11-11-2140			660.00	66334	3/06/23
73280	10	2/28/23		M-FILES SUBSCRIPTION	11-15-2140			343.75	66334	3/06/23
73280	11	2/28/23		M-FILES SUBSCRIPTION	11-25-2140			343.73	66334	3/06/23
M-FILES								-----		
								8249.94		

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				3998 MASA						
PR20230224	1	2/24/23		MEDICAL TRANSP		11-00-0012	N	179.00	66311	3/03/23
PR20230224	2	2/24/23		MEDICAL TRANSP		15-00-0012	N	126.00	66311	3/03/23
PR20230224	3	2/24/23		MEDICAL TRANSP		21-00-0012	N	14.00	66311	3/03/23
				MASA				319.00		

				2104 NATIONWIDE TRUST CO. FSB						
PR20230224	1	2/24/23		NATIONWIDE TRST		11-00-0012	N	325.00	3045691	3/03/23 E
PR20230224	2	2/24/23		NATIONWIDE TRST		15-00-0012	N	265.00	3045691	3/03/23 E
				NATIONWIDE TRUST CO. FSB				590.00		

				3502 O'REILLY AUTO PARTS						
5617-218144	1	2/03/23		LED BAR COMB		36-01-4010		76.39	66335	3/06/23
				O'REILLY AUTO PARTS				76.39		

				2401 PAW WASH						
GEN23-89	1	3/01/23		ANIMAL CONTROL/MARCH 2023		11-05-2140		2100.00	66336	3/06/23
				PAW WASH				2100.00		

				3403 PEST AWAY LLC						
17998	1	2/02/23		PEST CONTROL/FEBRUARY		11-02-2140		30.00	66337	3/06/23
17998	2	2/02/23		PEST CONTROL/FEBRUARY		23-41-2140		55.00	66337	3/06/23
17998	3	2/02/23		PEST CONTROL/FEBRUARY		11-13-2140		15.00	66337	3/06/23
17998	4	2/02/23		PEST CONTROL/FEBRUARY		11-17-2140		30.00	66337	3/06/23
17998	5	2/02/23		PEST CONTROL/FEBRUARY		21-40-2140		35.00	66337	3/06/23
17998	6	2/02/23		PEST CONTROL/FEBRUARY		11-11-2140		50.00	66337	3/06/23
17998	7	2/02/23		PEST CONTROL/FEBRUARY		15-40-2140		54.50	66337	3/06/23
17998	8	2/02/23		PEST CONTROL/FEBRUARY		11-03-2140		35.00	66337	3/06/23
17998	9	2/02/23		PEST CONTROL/FEBRUARY		11-21-2140		10.00	66337	3/06/23
17998	10	2/02/23		PEST CONTROL/FEBRUARY		11-15-2140		35.00	66337	3/06/23
17998	11	2/02/23		PEST CONTROL/FEBRUARY		11-02-2140		120.00	66337	3/06/23
				PEST AWAY LLC				469.50		

				3759 PRAIRIESPRINGS HOSPITALIT						
GEN23-86	1	3/01/23		SALES TAX REIMBURSEMENT		28-01-2050		5875.42	66338	3/06/23
				PRAIRIESPRINGS HOSPITALIT				5875.42		

				3811 PROTECTIVE EQUIPMENT TEST						
80754	1	2/20/23		TRUCK,BLANKETS,TOOLS TESTING		15-42-2140		2540.00	66339	3/06/23
				PROTECTIVE EQUIPMENT TEST				2540.00		

				3462 REPUBLICAN VALLEY VETERIN						
212302	1	1/09/23		RABIES/GARZA		11-05-2140		25.00	66340	3/06/23
212496	1	1/19/23		EXAM, MEDICINE/GOOSE		11-03-3250		337.34	66340	3/06/23
				REPUBLICAN VALLEY VETERIN				362.34		

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1442 S & T COMMUNICATIONS, INC										
10725275	1	3/01/23		ALARMS		15-44-2180		38.22	66341	3/06/23
10725275	2	3/01/23		ALARMS		11-17-2180		12.74	66341	3/06/23
10725275	3	3/01/23		ALARMS		23-41-2180		12.74	66341	3/06/23
10725275	4	3/01/23		ALARMS		21-40-2180		11.82	66341	3/06/23
10725275	5	3/01/23		INTERNET		21-40-2180		39.95	66341	3/06/23
10725275	6	3/01/23		TECH FEE		21-40-2180		9.95	66341	3/06/23

S & T COMMUNICATIONS, INC								125.42		
407 SALINA SUPPLY COMPANY										
S100212638.006	1	2/02/23		3-2" STRAIGHT COUPLING CTS		21-00-0006		306.43	66342	3/06/23
S100224382.007	1	2/02/23	19887	1" MUELLER CORP STOP X 10		21-00-0006		732.89	66342	3/06/23
S100227059.001	1	1/16/23	FIRE DEPT	COUPLINGS, RESTRAINT PACKS		21-00-0006		8772.96	66342	3/06/23
S100227059.002	1	1/16/23	FIRE DEPT	6" ADAPTERS		21-00-0006		155.12	66342	3/06/23
S100235054.001	1	2/03/23	19684	AQMATIC 2" DIAPHRAGM VALVE		21-42-3050		537.21	66342	3/06/23
S100235475.003	1	1/18/23	19896	ROMAC 2" HOLES AW DI/CI PIPE		21-42-3050		104.91	66342	3/06/23
S100235475.004	1	2/03/23	19896	3X25 FOAM BOX INSUL PAD X 40		21-42-3050		1613.07	66342	3/06/23
S100235475.005	1	2/02/23	19896	PVC TUBE CUTTER FOR PLASTIC		21-42-3050		282.55	66342	3/06/23
S100235475.006	1	2/02/23	19896	2" STRAIGHT COUPLING CTSXFIP		21-42-3050		306.43	66342	3/06/23
S100235475.007	1	2/02/23	19896	2" BRASS OVAL METER FLANGE 17		21-42-3050		679.83	66342	3/06/23
S100236321.001	1	2/02/23	19685	FIRE HYDRANT WRENCHES X 2		21-42-3020		92.94	66342	3/06/23

SALINA SUPPLY COMPANY								13584.34		
2265 SCHERMERHORN, KATHY										
GEN23-90	1	3/01/23		ANIMAL CONTROL/MARCH 2023		11-19-2140	M	1500.00	66343	3/06/23

SCHERMERHORN, KATHY								1500.00		
413 SCHLOSSER, INC.										
10094	1	2/07/23		CONCRETE/HWY 24 LIGHT POLE		15-42-3050		366.24	66344	3/06/23

SCHLOSSER, INC.								366.24		
421 SHARE CORPORATION										
225707	1	2/13/23	20013	TOWER BLOCKS/INNER COOLER TRT		15-40-3060		525.75	66345	3/06/23
225749	1	2/13/23	20094	GOOD GRAPE DEGREASER X 5		23-43-3040		1438.75	66345	3/06/23

SHARE CORPORATION								1964.50		
427 SHORES NAPA										
268236	1	1/26/23		SPARK PLUGS/PD #10		11-03-3170		47.94	66350	3/06/23
268261	1	1/26/23		2.5 DEF		11-11-3060		47.91	66350	3/06/23
268303	1	1/27/23		PLUG TAP 1 4IN-20		15-42-3020		2.92	66350	3/06/23
268336	1	1/27/23		BUTT CONNECTOR		15-42-3120		6.62	66350	3/06/23
268466	1	1/30/23		FUSE HOLDER, LED STRIP/PDCAR		36-01-4010		41.38	66350	3/06/23
268485	1	1/30/23		HANDLE/#3		11-11-3060		17.61	66350	3/06/23
268524	1	1/30/23		TAPCON		11-11-3120		4.36	66350	3/06/23
268589	1	1/31/23		FUSE HOLDER, SCREW, TAPE/PD CAR		36-01-4010		19.49	66350	3/06/23
268591	1	1/31/23		SPARK PLUG/LEAF BLOWER		11-15-3060		2.37	66350	3/06/23
268629	1	1/31/23		COUPLING/#70		11-11-3060		.19	66350	3/06/23
268639	1	1/31/23		HINGES		15-40-3030		27.40	66350	3/06/23
268645	1	1/31/23		SPARK PLUGS/PD #4		11-03-3170		47.94	66350	3/06/23

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427 SHORES NAPA										
268694	1	2/01/23		LOCK		15-40-3120		4.34	66350	3/06/23
268804	1	2/02/23		BLUE SHOP TOWELS, LOOM		11-11-3120		85.86	66350	3/06/23
268806	1	2/02/23		FUEL FILTER/PRESSURE WASHER		11-11-3060		12.50	66350	3/06/23
268853	1	2/02/23		SOCKET SET, ALLEN WRENCH SET		15-42-3020		115.67	66350	3/06/23
268863	1	2/02/23		TRASH BAGS		11-11-3120		37.99	66350	3/06/23
268863	2	2/02/23		ANTIFREEZE		11-11-3060		42.00	66350	3/06/23
268972	1	2/03/23		24" BLOW GUN, CHISSEL		11-15-3020		37.94	66350	3/06/23
269100	1	2/06/23		OIL/AIR/HYDRALIC FILTER/#59		11-11-3060		116.85	66350	3/06/23
269110	1	2/06/23		1/4" RIVETER, RIVET		11-11-3020		83.71	66350	3/06/23
269116	1	2/06/23		BATTERY		11-15-3060		94.99	66350	3/06/23
269138	1	2/06/23		AIR FILTERS X 6 MOWERS		11-15-3060		85.71	66350	3/06/23
269145	1	2/06/23		OXYGEN SENSOR.OIL/AIR FILT/#7		11-03-3170		121.96	66350	3/06/23
269159	1	2/06/23		SERPENTINE BELT,DRIVEALIGN #7		11-03-3170		86.35	66350	3/06/23
269163	1	2/06/23		AIR FILTER W/PRE CLEAN/JD735M		11-15-3060		17.70	66350	3/06/23
269197	1	2/07/23		OIL/AIR FILTERS #36		11-11-3060		54.21	66350	3/06/23
269203	1	2/07/23		MULTI-PURPOSE CEMENT		15-42-3120		27.24	66350	3/06/23
269217	1	2/07/23		IMPACT SOCKET		11-11-3020		10.77	66350	3/06/23
269261	1	2/07/23		OIL FILTER/ #1		11-11-3060		12.46	66350	3/06/23
269392	1	2/08/23		HARDWARE		11-11-3120		3.59	66350	3/06/23
269482	1	2/09/23		75 PC TAP DIE SET		15-42-3020		240.00	66350	3/06/23
269484	1	2/09/23		10" & 12" CRESENT WRENCH		21-42-3020		44.98	66350	3/06/23
269769	1	2/13/23		DIPOSABLE GLOVES, BRAKE CLNR		15-40-2310		106.83	66350	3/06/23
269772	1	2/13/23		BROOM		21-42-3020		164.97	66350	3/06/23
269818	1	2/13/23		O-RING, GRINDING FLAPS		21-42-3060		22.47	66350	3/06/23
269873	1	2/14/23		WEATHER STRIP ADHESIVE		11-11-3060		11.33	66350	3/06/23
269976	1	2/15/23		80W-90 GEAR OIL		11-11-3060		22.00	66350	3/06/23
269976	2	2/15/23		MARKER		11-11-3120		.88	66350	3/06/23
270015	1	2/16/23		BRACKET/PLOW TRUCKS		11-11-3060		8.22	66350	3/06/23
270054	1	2/16/23		SNOW SHOVEL		15-42-3020		50.12	66350	3/06/23
270103	1	2/17/23		MILKHOUSE HEATER		21-40-3120		37.99	66350	3/06/23
270104	1	2/17/23		STRIPE OFF WHEEL KIT		15-42-3120		55.74	66350	3/06/23
270133	1	2/17/23		END CAP FILTER 93MM		15-40-3020		6.55	66350	3/06/23
270156	1	2/17/23		ACETONE		15-42-3120		25.06	66350	3/06/23
270377	1	2/21/23		SAND PAPER		15-42-3120		29.30	66350	3/06/23
270552	1	2/22/23		BATTERY		15-42-3170		155.31	66350	3/06/23
270607	1	2/23/23		6A TOGGLE,LED STRIP/NEW PD CAR		36-01-4010		33.85	66350	3/06/23
270608	1	2/23/23		TRAILER CONNECT KIT/#1 LOADER		11-11-3060		4.68	66350	3/06/23
270650	1	2/23/23		JIG SAW BLADE		11-15-3020		8.91	66350	3/06/23
270660	1	2/23/23		BOLT		11-11-3060		2.49	66350	3/06/23
270663	1	2/23/23		DRILL BITS		11-15-3020		9.48	66350	3/06/23
270709	1	2/24/23		SILICONE, LIQUID NAILS, TOWELS		11-15-3120		17.67	66350	3/06/23
270709	2	2/24/23		DRILL BIT		11-15-3020		7.56	66350	3/06/23
270742	1	2/24/23		KRYLON RUST TOUGH		11-11-3060		22.54	66350	3/06/23

SHORES NAPA								2406.90		
438 STANION WHOLESALE ELECTRI										
5475610-00	1	2/14/23	20052	ACORN HEAD BALLAST/PIONEER PAR		11-15-3060		400.04	66351	3/06/23
5477503-00	1	1/31/23	20056	#2 UD ELBOWS X 12		15-42-3050		990.81	66351	3/06/23
5481062-00	1	2/07/23	20059	CF44 X 100		15-42-3050		208.19	66351	3/06/23
5481062-00	2	2/07/23	20059	12" DE BELLS X 24		15-42-3050		537.06	66351	3/06/23
5481062-01	1	2/21/23	20059	5' CROSSARMS		15-42-3050		1544.80	66351	3/06/23
5481062-01	2	2/21/23	20059	#2 TERM STEMS X 10		15-42-3050		91.13	66351	3/06/23

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5481067-00	1	2/07/23	20061	438 STANION WHOLESALE ELECTRI 100 AMP CUTOUTS X 40		15-42-3050		4974.32	66351	3/06/23
				STANION WHOLESALE ELECTRI				8746.35		
21087	1	1/24/23	19900	3802 SUBSURFACE SOLUTIONS BATTERY PACK		21-40-3060		482.53	66352	3/06/23
				SUBSURFACE SOLUTIONS				482.53		
GEN23-91	1	3/01/23		2159 TRIPLETT INC SALES TAX REIMB		28-01-2060		6010.03	66353	3/06/23
				TRIPLETT INC				6010.03		
GEN23-92	1	3/01/23		2784 USD # 352 SCHOOL TAX		11-02-2050		31843.31	66354	3/06/23
				USD # 352				31843.31		
P29001	1	2/21/23	19706	2328 VERMEER GREAT PLAINS AIR FILTER ASSEMBLY/VACTRON		21-42-3060		618.79	66355	3/06/23
				VERMEER GREAT PLAINS				618.79		
PR20230224	1	2/24/23		2895 VISION CARE DIRECT ADM. VISION CARE DIR		11-00-0012	N	107.47	66310	3/03/23
PR20230224	2	2/24/23		VISION CARE DIR		15-00-0012	N	122.98	66310	3/03/23
PR20221104	1	11/04/22		VISION CARE DIR		11-00-0012	N	81.20	66356	3/06/23
PR20221104	2	11/04/22		VISION CARE DIR		15-00-0012	N	117.97	66356	3/06/23
PR20221118	1	11/18/22		VISION CARE DIR		11-00-0012	N	81.20	66356	3/06/23
PR20221118	2	11/18/22		VISION CARE DIR		15-00-0012	N	117.97	66356	3/06/23
				VISION CARE DIRECT ADM.				628.79		
00325	1	1/24/23		640 WAL*MART LAUNDRY SOAP		15-40-3120		15.78	66358	3/06/23
00349	1	1/24/23		OFFICE SUPPLIES		15-44-3120		67.64	66358	3/06/23
00350	1	1/24/23		CARPET CLEANER, LYSOL		11-06-3120		13.91	66358	3/06/23
00857	1	2/09/23		THANK YOU NOTES		11-17-3120		17.96	66358	3/06/23
02897	1	2/01/23		KEURIG AND K CUPS		15-40-3120		92.77	66358	3/06/23
04041	1	1/31/23		OFFICE/CLEANING SUPPLIES		15-40-3120		165.85	66358	3/06/23
04839	1	1/31/23		OFFICE/CLEANING SUPPLIES		15-42-3120		32.51	66358	3/06/23
04972	1	2/02/23		CLEANING SUPPLIES		11-06-3120		6.47	66358	3/06/23
04972	2	2/02/23		OFFICE/CLEANING SUPPLIES		11-02-3120		66.89	66358	3/06/23
06444	1	2/13/23		OFFICE/CLEANING SUPPLIES		15-40-3120		134.63	66358	3/06/23
07803	1	1/23/23		COMMISSION WORK SESSION FOOD		11-02-3120		26.13	66358	3/06/23
08248	1	1/26/23		FRAMES & CLEANING SUPPLIES		11-17-3120		54.05	66358	3/06/23
08697	1	1/28/23		REFRESHMENTS FOR KS DAY		11-17-3130		16.08	66358	3/06/23
08971	1	1/30/23		FAN		11-11-3120		109.67	66358	3/06/23
09423	1	2/02/23		SPEAKER, PENS, BANDAIDS		11-17-3120		34.32	66358	3/06/23
09725	1	2/03/23		EXT CORD, TRASH BAGS, WALLPLATE		11-11-3120		32.26	66358	3/06/23
				WAL*MART				886.92		

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

GEN23-94	1	2/23/23		4000 WARREN, SANDRA OVERPAYMENT ON ACCOUNT		15-44-3180		128.18	66359	3/06/23
				WARREN, SANDRA				128.18		
GEN23-73	1	1/31/23		3535 WINDLE, JOHN PADDLE BOARD CONSIGNMENT X 2		11-00-0893		60.00	66360	3/06/23
				WINDLE, JOHN				60.00		
***** REPORT TOTAL *****								195332.38		

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
PAYROLL					
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPE GEN	4,467.35		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPE GEN		4,467.35	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPE ELE	2,351.67		
15-00-0001	ELECTRIC CASH	SS/MED EMPE ELE		2,351.67	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPE WAT	558.35		
21-00-0001	WATER CASH	SS/MED EMPE WAT		558.35	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPE SEW	195.98		
23-00-0001	SEWER CASH	SS/MED EMPE SEW		195.98	1
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPE GEN	4,467.35		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPE GEN		4,467.35	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPE ELE	2,351.67		
15-00-0001	ELECTRIC CASH	SS/MED EMPE ELE		2,351.67	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPE WAT	558.35		
21-00-0001	WATER CASH	SS/MED EMPE WAT		558.35	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPE SEW	195.98		
23-00-0001	SEWER CASH	SS/MED EMPE SEW		195.98	1
11-00-0011	GENERAL EMP TAX A/P	FED TAX GEN	4,450.27		
11-00-0001	GENERAL OPERATING CASH	FED TAX GEN		4,450.27	1
15-00-0011	ELECTRIC EMP TAX A/P	FED TAX ELE	2,003.61		
15-00-0001	ELECTRIC CASH	FED TAX ELE		2,003.61	1
21-00-0011	WATER EMP TAX A/P	FED TAX WAT	538.39		
21-00-0001	WATER CASH	FED TAX WAT		538.39	1
23-00-0011	SEWER EMP TAX A/P	FED TAX SEW	104.46		
23-00-0001	SEWER CASH	FED TAX SEW		104.46	1
11-00-0011	GENERAL EMP TAX A/P	STATE TAX GEN	2,424.57		
11-00-0001	GENERAL OPERATING CASH	STATE TAX GEN		2,424.57	1
15-00-0011	ELECTRIC EMP TAX A/P	STATE TAX ELE	1,254.19		
15-00-0001	ELECTRIC CASH	STATE TAX ELE		1,254.19	1
21-00-0011	WATER EMP TAX A/P	STATE TAX WAT	295.82		
21-00-0001	WATER CASH	STATE TAX WAT		295.82	1
23-00-0011	SEWER EMP TAX A/P	STATE TAX SEW	103.23		
23-00-0001	SEWER CASH	STATE TAX SEW		103.23	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 02/14	7,547.03		
07-00-0001	SELF INSUR CASH	STOP LOSS 02/14		7,547.03	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 02/21	2,978.85		
07-00-0001	SELF INSUR CASH	STOP LOSS 02/21		2,978.85	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 02/28	4,010.21		
07-00-0001	SELF INSUR CASH	STOP LOSS 02/28		4,010.21	1
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	BCBS GEN	13,739.46		
45-00-0001	EMP BENEFITS CASH	BCBS GEN		13,739.46	1
15-40-1050	ELEC. PROD. INSURANCE	BCBS ELPR	3,046.02		
15-00-0001	ELECTRIC CASH	BCBS ELPR		3,046.02	1
15-42-1050	ELEC. DIST. INSURANCE	BCBS ELDI	4,441.35		
15-00-0001	ELECTRIC CASH	BCBS ELDI		4,441.35	1
15-44-1050	ELEC. COMM & GEN INSURANCE	BCBS ELCG	3,110.57		
15-00-0001	ELECTRIC CASH	BCBS ELCG		3,110.57	1
21-40-1050	WATER PROD. INSURANCE	BCBS WAPR	704.21		
21-00-0001	WATER CASH	BCBS WAPR		704.21	1
21-42-1050	WATER DIST. INSURANCE	BCBS WADI	1,079.53		
21-00-0001	WATER CASH	BCBS WADI		1,079.53	1
23-41-1050	SEWER TREATMENT INSURANCE	BCBS SETR	616.89-		

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
23-00-0001	SEWER CASH	BCBS SETR		616.89-	1
23-43-1050	SEWER COLL. INSURANCE	BCBS SECO	731.90		
23-00-0001	SEWER CASH	BCBS SECO		731.90	1
Journal Total :			67,093.48	67,093.48	
Sub Total			67,093.48	67,093.48	
** Report Total **			67,093.48	67,093.48	

FUND	NAME	DEBITS	CREDITS
07	SELF INSURANCE	14,536.09	14,536.09
11	GENERAL	15,809.54	15,809.54
15	ELECTRIC UTILITY	18,559.08	18,559.08
21	WATER UTILITY	3,734.65	3,734.65
23	SEWER UTILITY	714.66	714.66
45	EMPLOYEE BENEFIT	13,739.46	13,739.46
TOTALS		67,093.48	67,093.48

** Transactions affected cash may need to be entered in Bank Rec! **
 ** Review transactions that have a number in the Bank # column. **

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
07-00-0001	SELF INSUR CASH	.00	14,536.09	14,536.09-
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	14,536.09	.00	14,536.09
11-00-0001	GENERAL OPERATING CASH	.00	15,809.54	15,809.54-
11-00-0011	GENERAL EMP TAX A/P	15,809.54	.00	15,809.54
15-00-0001	ELECTRIC CASH	.00	18,559.08	18,559.08-
15-00-0011	ELECTRIC EMP TAX A/P	7,961.14	.00	7,961.14
15-40-1050	ELEC. PROD. INSURANCE	3,046.02	.00	3,046.02
15-42-1050	ELEC. DIST. INSURANCE	4,441.35	.00	4,441.35
15-44-1050	ELEC. COMM & GEN INSURANCE	3,110.57	.00	3,110.57
21-00-0001	WATER CASH	.00	3,734.65	3,734.65-
21-00-0011	WATER EMP TAX A/P	1,950.91	.00	1,950.91
21-40-1050	WATER PROD. INSURANCE	704.21	.00	704.21
21-42-1050	WATER DIST. INSURANCE	1,079.53	.00	1,079.53
23-00-0001	SEWER CASH	.00	714.66	714.66-
23-00-0011	SEWER EMP TAX A/P	599.65	.00	599.65
23-41-1050	SEWER TREATMENT INSURANCE	616.89-	.00	616.89-
23-43-1050	SEWER COLL. INSURANCE	731.90	.00	731.90
45-00-0001	EMP BENEFITS CASH	.00	13,739.46	13,739.46-
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	13,739.46	.00	13,739.46
TRANSACTION TOTALS		67,093.48	67,093.48	.00

PAYROLL REGISTER

ORDINANCE #2023-P05

3/3/2023

<u>DEPARTMENT</u>	<u>GROSS PAY</u>
GENERAL	59,174.74
ELECTRIC	31,505.99
WATER	7,487.32
SEWER	2,575.34
TOTAL	<u>100,743.39</u>

PASSED AND SIGNED THIS _____ DAY OF _____, 2023

CITY CLERK

MAYOR



GOODLAND ACTIVITIES CENTER REMODEL PROJECT

- **PROGRAM NUMBERS**

- **MEMBERSHIP NUMBERS**

- **REMODEL FLOOR PLANS**

- **COMPLETE COST OF REMODEL PROJECT**

- **PHASES 1 & 2 OUR 1ST MAIN OBJECTIVE**

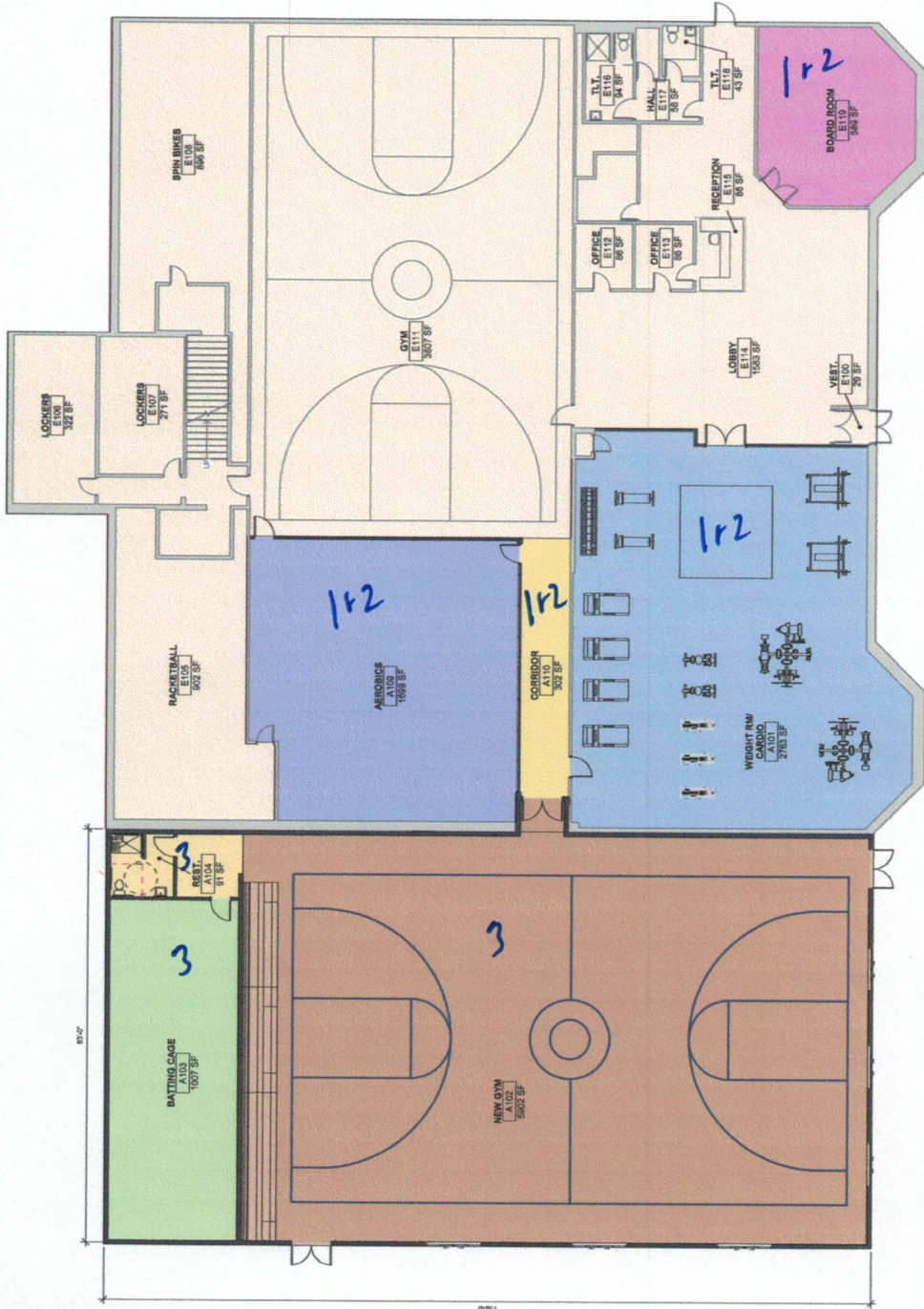
- **OTHER COSTS IF WE WERE TO DO
THESE AS INDIVIDUAL PROJECTS**

(785) 890-7242
director@GoodlandGAC.com
808 Main Street
Goodland, KS 67735
WWW.GOODLANDGAC.COM

Program # 2021-2022	
Flag Football	70
Youth Volleyball Camp	60
Youth Basketball Camp	80
Nerf Battle Blasters	30
5 on 5 Basketball Tour	18 Teams
Baseball/Softball Camp	75
Baseball/Softball Summer	231
Pickleball	12
Spin Bike Class	15
Coed Volleyball	13 Teams
Fitness Programs	
Aerobic, Mat Movement, Zumba, Line dancing	35
Tennis Camp	10
Kickball Tournament	6 teams
Coed Softball	6 teams
Back to School Bash	
Mini Tyke Tri-athlon	12
Sand Volleyball Tour	6 teams
Memberships	
Short Term: 1, 3, 6 months	53
Full Term: 1 year	236

LEGEND

	Aerobics
	Batting Cage
	Board Room
	Restroom/Corridor
	New Gym
	Weight/Cardio Room
	Existing Building



Total Cost of Project

GAC Gym. Addition/Remodel - Preliminary Budget



Items	Quantity	Unit	Unit Cost	Total Cost (\$)
Division 1 - General Conditions				
General Construction Conditions	1	5%		\$ 80,380.00
Division 2 - Existing Conditions N/A				
Division 3 - Concrete				
Building Footings	430	l.f.	\$ 90.00	\$ 38,700.00
5" Slab on grade concrete	7,350	s.f.	\$ 7.00	\$ 51,450.00
Division 4 - Masonry				
Exterior Face Brick	600	s.f.	\$ 15.00	\$ 9,000.00
CMU block @ 8'-0" Gym walls	2,530	s.f.	\$ 15.00	\$ 37,950.00
Division 5 - Metals				
Misc. Steel	1	l.s.	\$ 6,000.00	\$ 6,000.00
Metal Stud walls	13,500	s.f.	\$ 5.00	\$ 67,500.00
Division 6 - Wood & Plastic				
Rough Carpentry	1	s.f.	\$ 8,000.00	\$ 8,000.00
Division 7 - Thermal & Moisture Protection				
Waterproofing	7,750	s.f.	\$ 6.00	\$ 46,500.00
Building Insulation (with Pre-Engineered Mtl. Bldg.)	0	s.f.	\$ -	\$ -
Metal Roofing (with Pre-Engineered Mtl. Bldg.)	0	s.f.	\$ -	\$ -
Division 8 - Doors & Windows				
Exterior Hollow Metal Doors & Frames	4	@	\$ 1,800.00	\$ 7,200.00
Interior Hollow Metal Doors & Frames	6	@	\$ 1,500.00	\$ 9,000.00
Alum. Storefront system	380	s.f.	\$ 50.00	\$ 19,000.00
Exterior Translucent Windows	60	s.f.	\$ 50.00	\$ 3,000.00
Division 9 - Finishes				
Synthetic Turf	1,010	s.f.	\$ 9.00	\$ 9,090.00
Interior metal studs & Gypsum Board	1,700	s.f.	\$ 6.50	\$ 11,050.00
Suspended Grid Ceiling	4,500	s.f.	\$ 5.00	\$ 22,500.00
Athletic Rubber Flooring - Weights & Cardio	2,763	s.f.	\$ 5.50	\$ 15,196.50
Athletic vinyl Flooring - Aerobics	1,699	s.f.	\$ 5.50	\$ 9,344.50
Corridor Flooring - Carpet tile	302	s.f.	\$ 4.00	\$ 1,208.00
Ceramic Flooring Tile	100	s.f.	\$ 35.00	\$ 3,500.00
FRP wall panels	250	s.f.	\$ 8.00	\$ 2,000.00
Gym Athletic/Wood Flooring	5,900	s.f.	\$ 16.00	\$ 94,400.00
Painting	15,000	s.f.	\$ 3.00	\$ 45,000.00

Items	Quantity	Unit	Unit Cost	Total Cost (\$)
Division 10 - Specialties				
Building Specialties (Lump Sum)	1	@	\$ 6,000.00	\$ 6,000.00
Gym Equipment - Goals	6	@	\$ 5,000.00	\$ 25,000.00
Bleachers/ Seats	1	@	\$ 6,000.00	\$ 6,000.00
Division 13 - Special Conditions				
Pre-Engineered Metal Building	7,350	s.f.	\$ 32.00	\$ 235,200.00
Division 22 - Plumbing				
Plumbing Fixtures	3	@	\$ 3,500.00	\$ 10,500.00
Fire Sprinkler System	7,350	s.f.	\$ 5.00	\$ 36,750.00
Division 23 - HVAC				
HVAC - Heat & Cool New	7,350	s.f.	\$ 45.00	\$ 330,750.00
HVAC - Remodel	5,000	s.f.	\$ 15.00	\$ 75,000.00
Division 26 - Electrical				
Electrical	12,350	s.f.	\$ 22.00	\$ 271,700.00
Division 31 - Earthwork				
Building Pad	7,350	s.f.	\$ 4.00	\$ 29,400.00
Site Stripping / Ex. Concrete Demo	7,350	s.f.	\$ 3.00	\$ 22,050.00
Division 32 - Exterior Improvements				
Common Excavator	65	c.y.	\$ 20.00	\$ 1,300.00
Compaction of Earthwork	820	c.y.	\$ 30.00	\$ 24,600.00
Concrete Sidewalk 4"	164	s.y.	\$ 92.00	\$ 15,088.00
Erosion Control	1	l.s.	\$ 1,725.00	\$ 1,725.00
Subtotal				\$ 1,688,032
Contingency				
Estimating Contingency @ 7.5%				\$126,602
Contractor Profit				
Contractor Overhead @ 6%				\$108,878
Subtotal				\$ 1,923,512
Cost Per Square Foot (counting site work)				\$261.70
Design Fees				
Architectural & Engineering Fees @ 7%				\$134,646
Project Total				\$ 2,058,158

Phase 1 & 2 Interior Remodel - Preliminary Budget 10/24/22



Items	Quantity	Unit	Unit Cost	Total Cost (\$)
Division 1 - General Conditions				
General Construction Conditions	1	5%		\$ 15,490.00
Division 2 - Existing Conditions N/A				
Division 3 - Concrete				
Division 4 - Masonry				
Division 5 - Metals				
Division 6 - Wood & Plastic				
Rough Carpentry	1	s.f.	\$ 2,000.00	\$ 2,000.00
Division 7 - Thermal & Moisture Protection				
Division 8 - Doors & Windows				
Interior Hollow Metal Doors & Frames	7	@	\$ 2,000.00	\$ 14,000.00
Interior Hollow metal Windows	100	s.f.	\$ 50.00	\$ 5,000.00
Division 9 - Finishes				
Gyp. Bd. Assemblies	2,809	s.f.	\$ 7.00	\$ 19,663.00
Suspended Grid Ceiling	4,765	s.f.	\$ 5.00	\$ 23,825.00
Athletic Rubber Flooring - Weights & Cardio	2,763	s.f.	\$ 5.50	\$ 15,196.50
Athletic Vinyl Flooring - Aerobics	1,699	s.f.	\$ 5.50	\$ 9,344.50
Corridor Flooring - Vinyl Flooring	302	s.f.	\$ 5.50	\$ 1,661.00
Painting	5,500	s.f.	\$ 2.00	\$ 11,000.00
Division 10 - Specialties				
Division 13 - Special Conditions				
Division 22 - Plumbing				
Division 23 - HVAC				
HVAC - Remodel	4,765	s.f.	\$ 23.00	\$ 109,595.00
Division 26 - Electrical				
Electrical	4,765	s.f.	\$ 15.00	\$ 71,475.00
Division 31 - Earthwork				
Division 32 - Exterior Improvements				
Subtotal				\$ 325,250
Contingency				
Estimating Contingency @ 5%				\$16,263
Contractor Profit				
Contractor Overhead @ 8%				\$27,321
Subtotal				\$ 368,834
Cost Per Square Foot (counting site work)				\$77.40
Design Fees				
Architectural & Engineering Fees @ 7%				\$25,818
Project Total				\$ 394,652

Phase 1 Interior Remodel Aerobics - Preliminary Budget 10/24/22



Items	Quantity	Unit	Unit Cost	Total Cost (\$)
Division 1 - General Conditions				
General Construction Conditions	1	5%		\$ 7,870.00
Division 2 - Existing Conditions N/A				
Division 3 - Concrete				
Division 4 - Masonry				
Division 5 - Metals				
Division 6 - Wood & Plastic				
Rough Carpentry	1	s.f.	\$ 1,000.00	\$ 1,000.00
Division 7 - Thermal & Moisture Protection				
Division 8 - Doors & Windows				
Interior Hollow Metal Doors & Frames	4	@	\$ 2,000.00	\$ 8,000.00
Interior Hollow metal Windows	100	s.f.	\$ 50.00	\$ 5,000.00
Division 9 - Finishes				
Gyp. Bd. Assemblies	1,939	s.f.	\$ 7.00	\$ 13,573.00
Suspended Grid Ceiling	2,001	s.f.	\$ 5.00	\$ 10,005.00
Athletic Vinyl Flooring - Aerobics	1,699	s.f.	\$ 5.50	\$ 9,344.50
Corridor Flooring - Vinyl Flooring	302	s.f.	\$ 5.50	\$ 1,661.00
Painting	2,915	s.f.	\$ 2.00	\$ 5,830.00
Division 10 - Specialties				
Division 13 - Special Conditions				
Division 22 - Plumbing				
Division 23 - HVAC				
HVAC - Remodel	2,001	s.f.	\$ 23.00	\$ 46,023.00
Division 26 - Electrical				
Electrical	2,001	s.f.	\$ 15.00	\$ 30,015.00
Division 31 - Earthwork				
Division 32 - Exterior Improvements				
Subtotal				\$ 165,322
Contingency				
Estimating Contingency @ 5%				\$8,266
Contractor Profit				
Contractor Overhead @ 8%				\$13,887
Subtotal				\$ 187,475
Cost Per Square Foot (counting site work)				\$39.34
Design Fees				
Architectural & Engineering Fees @ 7%				\$13,123
Project Total				\$ 200,598

Phase 2 Interior Remodel Weight Rm. - Preliminary Budget 10/24/22



Items	Quantity	Unit	Unit Cost	Total Cost (\$)
Division 1 - General Conditions				
General Construction Conditions	1	5%		\$ 8,920.00
Division 2 - Existing Conditions N/A				
Division 3 - Concrete				
Division 4 - Masonry				
Division 5 - Metals				
Division 6 - Wood & Plastic				
Rough Carpentry	1	s.f.	\$ 1,000.00	\$ 1,000.00
Division 7 - Thermal & Moisture Protection				
Division 8 - Doors & Windows				
Interior Hollow Metal Doors & Frames	3	@	\$ 2,000.00	\$ 6,000.00
Division 9 - Finishes				
Gyp. Bd. Assemblies	870	s.f.	\$ 7.00	\$ 6,090.00
Suspended Grid Ceiling	2,763	s.f.	\$ 5.00	\$ 13,815.00
Athletic Rubber Flooring - Weights & Cardio	2,763	s.f.	\$ 5.50	\$ 15,196.50
Painting	2,185	s.f.	\$ 2.00	\$ 4,370.00
Division 10 - Specialties				
Division 13 - Special Conditions				
Division 22 - Plumbing				
Division 23 - HVAC				
HVAC - Remodel	2,763	s.f.	\$ 23.00	\$ 63,549.00
Division 26 - Electrical				
Electrical	2,763	s.f.	\$ 15.00	\$ 41,445.00
Division 31 - Earthwork				
Division 32 - Exterior Improvements				
Subtotal				\$ 187,386
Contingency				
Estimating Contingency @ 5%				\$9,369
Contractor Profit				
Contractor Overhead @ 8%				\$15,740
Subtotal				\$ 212,495
Cost Per Square Foot (counting site work)				\$44.59
Design Fees				
Architectural & Engineering Fees @ 7%				\$14,875
Project Total				\$ 227,370

Phase 3 - New Gym. Addition - Preliminary Budget 10/24/22



Items	Quantity	Unit	Unit Cost	Total Cost (\$)
Division 1 - General Conditions				
General Construction Conditions	1	5%		\$ 63,200.00
Division 2 - Existing Conditions N/A				
Demo	1	@	\$ 5,000.00	\$ 5,000.00
Division 3 - Concrete				
Building Footings	430	l.f.	\$ 90.00	\$ 38,700.00
5" Slab on grade concrete	7,350	s.f.	\$ 7.00	\$ 51,450.00
Division 4 - Masonry				
Exterior Face Brick	600	s.f.	\$ 15.00	\$ 9,000.00
CMU block @ 8'-0" Gym walls	2,530	s.f.	\$ 15.00	\$ 37,950.00
Division 5 - Metals				
Misc. Steel	1	l.s.	\$ 6,000.00	\$ 6,000.00
Division 6 - Wood & Plastic				
Rough Carpentry	1	s.f.	\$ 4,000.00	\$ 4,000.00
Division 7 - Thermal & Moisture Protection				
Waterproofing	7,750	s.f.	\$ 6.00	\$ 46,500.00
Building Insulation (with Pre-Engineered Mtl. Bldg.)	0	s.f.	\$ -	\$ -
Metal Roofing (with Pre-Engineered Mtl. Bldg.)	0	s.f.	\$ -	\$ -
Division 8 - Doors & Windows				
Exterior Hollow Metal Doors & Frames	4	@	\$ 2,500.00	\$ 10,000.00
Interior Hollow Metal Doors & Frames	2	@	\$ 2,000.00	\$ 4,000.00
Exterior Translucent Windows	60	s.f.	\$ 50.00	\$ 3,000.00
Division 9 - Finishes				
Synthetic Turf	1,010	s.f.	\$ 9.00	\$ 9,090.00
Gyp. Bd. Assemblies	1,700	s.f.	\$ 7.00	\$ 11,900.00
Suspended Grid Ceiling	100	s.f.	\$ 5.00	\$ 500.00
Ceramic Flooring Tile	100	s.f.	\$ 35.00	\$ 3,500.00
FRP wall panels	250	s.f.	\$ 8.00	\$ 2,000.00
Gym Athletic/Wood Flooring	5,100	s.f.	\$ 16.00	\$ 81,600.00
Painting	9,900	s.f.	\$ 2.00	\$ 19,800.00
Division 10 - Specialties				
Building Specialties (Lump Sum)	1	@	\$ 6,000.00	\$ 6,000.00
Gym Equipment - Goals	6	@	\$ 5,000.00	\$ 25,000.00
Bleachers/ Seats	1	@	\$ 6,000.00	\$ 6,000.00
Division 13 - Special Conditions				
Pre-Engineered Metal Building	7,350	s.f.	\$ 42.00	\$ 308,700.00
Division 22 - Plumbing				
Plumbing Fixtures	3	@	\$ 3,500.00	\$ 10,500.00
Fire Sprinkler System	7,350	s.f.	\$ 7.00	\$ 51,450.00

Division 23 - HVAC					
HVAC - Heat & Cool New	7,350	s.f.	\$	35.00	\$ 257,250.00
Division 26 - Electrical					
Electrical	7,350	s.f.	\$	20.00	\$ 147,000.00
Division 31 - Earthwork					
Building Pad	7,350	s.f.	\$	4.00	\$ 29,400.00
Site Stripping / Ex. Concrete Demo	7,350	s.f.	\$	3.00	\$ 22,050.00
Division 32 - Exterior Improvements					
Common Excavaton	65	c.y.	\$	20.00	\$ 1,300.00
Compaction of Earthwork	820	c.y.	\$	30.00	\$ 24,600.00
Concrete Sidewalk 4"	164	s.y.	\$	92.00	\$ 15,088.00
Erosion Control	1	l.s.	\$	1,725.00	\$ 1,725.00
Subtotal					\$ 1,332,253
Contingency					
Estimating Contingency @ 5%					\$66,613
Contractor Profit					
Contractor Overhead @ 8%					\$111,909
Subtotal					\$ 1,510,775
Cost Per Square Foot (counting site work)					\$205.55
Design Fees					
Architectural & Engineering Fees @ 7%					\$105,754
Project Total					\$ 1,616,529



CITY COMMISSION COMMUNICATION FORM

FROM: Felicity Jordan, Administrative Assistant

DATE: 3/6/2023

ITEM: Review of Cemetery Board Applicant

NEXT STEP: Commission Motion

ORDINANCE

MOTION

INFORMATION

- I. **REQUEST OR ISSUE:** Please discuss the applicant who is interested in serving on our Goodland City Cemetery Board.
- II. **BACKGROUND INFORMATION:** Donald Smith is a long time Sherman County resident and is interested in serving on the Cemetery Board. He has previously served on the Sherman County Historical Society Board and also volunteered with Big Brothers/Big Sisters.

SUMMARY AND ALTERNATIVES:

Commission may take one of the following actions:

1. Approve the applicant as requested.
2. Reject the applicant and move to deny the request.



City of Goodland

204 W. 11th St.
P.O. Box 59
Goodland, KS 67735

785-890-4500
785-890-4532(F)

Board and Commission Form

Please print clearly or type. Use additional sheets if necessary. Return form to the address above.

Please indicate with an X the Boards or Commissions in which you are interested:

- Board of Zoning Appeals City Planning Commission Tree Board
 Housing Authority Board Library Board Airport Board
 Museum Board Cemetery Board Other _____

New Appointment _____ Re-Appointment _____ Referred by Dick Hayden

Full Name: Donald Glen Smith E-mail: dbsmith@st-tel.net

Street Address: 812 Eastridge Ave Goodland

Phone: Home 785-890-3359 Cell 785-728-7200 Work NA

Number of Years lived in Goodland: 43 1/2

Occupation: Retired (Teacher + Coach) Employer: _____

Business Address: _____

Education (Highest School year, degrees, etc.) Masters of Science

Prior Appointed or Elected Offices held (if any): First Baptist Church - Deacon Board;

NEA President - Lyons, KS

Please describe any present or past community involvement: Genesis Board; Big

Brother/Big Sisters; Sherman County Historical Society Board

Why would you like to serve? (please discuss specific interest, experience and qualifications which would make you an effective board member.)

I was born and raised in Sherman County. I have many family members and friends buried in the Goodland Cemetery. This will be my final resting place.

Date 02/24/23 Signature: Donald H. Smith



CITY COMMISSION COMMUNICATION FORM

FROM: Neal Thornburg, Water & Sewer Superintendent
Kent Brown, City Manager

DATE: 3/6/2023

ITEM: Upgrade of Moscads – water system radio communication

NEXT STEP: Info – for purchase in FY2023 and budgeting in subsequent years

ORDINANCE
 MOTION
 INFORMATION

-
- I. REQUEST OR ISSUE:** Water dept. received notice of Motorola radio equipment that connects various portions of our water system need to be replaced and no longer can be maintained.
- II. RECOMMENDED ACTION / NEXT STEP:**
Staff will review portions to be completed in 2023 and portions that will need to be budgeted in subsequent budgets.
- III. FISCAL IMPACTS:**
Item will be purchased out of municipal equipment reserve fund for water control updates (portion identified (about \$25,000) for 2023).
- IV. BACKGROUND INFORMATION:**
There is a licensed UHF radio system that connects several parts of the municipal water system. Motorola Moscads were installed between 2001 and 2005. They have exceed their expected lifespan (by a significant time period). The vendor has notified their customers previously (although not the City of Goodland) that they would no longer provide support or have parts available to maintain these systems. Staff will provide additional information at the Commission meeting.
- V. LEGAL ISSUES:** None
- VI. CONFLICTS OR ENVIRONMENTAL ISSUES:** None

SUMMARY AND ALTERNATIVES:

Staff direction as needed.



CITY COMMISSION COMMUNICATION FORM

**FROM: Frankie Hayes – Police Chief,
Kent Brown- City Manager**

DATE: 03/06/2023

ITEM: Authorization to Apply for COPS Hiring Program

NEXT STEP: Commission Motion

ORDINANCE

MOTION

- I. **REQUEST OR ISSUE:** Police Chief, Frankie Hayes would like to apply for the FY 2023 COPS Hiring Program for an officer to be hired January 1st 2024.
- II. **RECOMMENDED ACTION/NEXT STEP:** Staff direction to submit grant
- III. **FISCAL IMPACTS:** The cash match works on 3 year tier basis. The first year there is a minimum 25 percent local cash match (cost share) requirement unless a waiver is approved. Second year is 50 percent and the 3rd year a 75 percent local cash match. The maximum federal share per officer position is \$125,000 over the three-year period unless a local match waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency. The COPS Office may grant a waiver of some or all of an applicant's local match requirement. During the application review process, waiver requests will be evaluate based on a demonstration of severe fiscal distress.
- IV. **BACKGROUND INFORMATION:** The FY 2023 COPS Hiring Program (CHP) is designed to advance public safety through community policing by addressing the full-time sworn officer needs of state, local, and tribal law enforcement agencies nationwide. CHP provides funds directly to law enforcement agencies to hire new or rehire additional career law enforcement officers and to increase their community policing capacity and crime-prevention efforts.
- V. **LEGAL ISSUES:** None
- VI. **CONFLICTS OR ENVIROMENTAL ISSUES:** None



Fact Sheet

cops.usdoj.gov

2022 COPS Hiring Program

Strengthening Community Policing by Hiring Officers

The FY 2022 COPS Hiring Program (CHP) is designed to advance public safety through community policing by addressing the full-time sworn officer needs of state, local, and tribal law enforcement agencies nationwide. CHP provides funds directly to law enforcement agencies to hire new or rehire additional career law enforcement officers and to increase their community policing capacity and crime-prevention efforts.

The FY 2022 CHP award program is an open solicitation. All local, state, and tribal law enforcement agencies that have primary law enforcement authority are eligible to apply. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

WHEN: Deadline for first part of application in Grants.gov is **June 9, 2022**, at 7:59 p.m. ET. Deadline for completed application in JustGrants is **June 16, 2022**, at 7:59 p.m. ET.

Start EARLY. This is more than a one-day process.

WHERE: **1.** Register at www.grants.gov.
2. Complete the application in <https://justicegrants.usdoj.gov>.

HOW: Online only. No hard copies sent by U.S. Mail or electronic copies sent via email.

Supporting Local Law Enforcement in Advancing Community Policing so Communities can Thrive

More than 25 years after its establishment by the Violent Crime Control and Law Enforcement Act of 1994, the COPS Office continues to support the efforts of law enforcement agencies across the country to develop creative and innovative ways to meet long-standing challenges in their communities. To date, the COPS Office has funded the addition of more than 13,000 state, local, and tribal law enforcement agencies to fund the hiring and redeployment of more than 134,000 officers.

COPS Office hiring programs like CHP assist law enforcement agencies in advancing public safety by enhancing their community policing efforts. In a changing economic climate, these programs help state, local, and tribal law enforcement agencies maintain sufficient sworn personnel levels to keep their communities safe.

Funding Provisions

FY 2022 CHP awards will provide up to 75 percent of the entry-level salary and fringe benefits for each approved position for a three-year period. There is a minimum 25 percent local cash match (cost share) requirement unless a waiver is

approved. The maximum federal share per officer position is \$125,000 over the three-year period unless a local match waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency.

CHP awards provide funding for three years (36 months) of entry-level salary for each position awarded. The award period of performance is five years (60 months) to accommodate the hiring process. Agencies must retain each CHP-funded position for 12 months following the three years of funding for that position. The additional officer positions should be added to your agency's law enforcement budget with state or local funds (or both) over and above the number of locally funded officer positions that would have existed in the absence of the award. Absorbing CHP-funded positions through attrition (rather than adding the extra positions to your budget with additional funding) does not meet the retention requirement.

Funding under this program may be used to do the following: (1) hire new officers (including filling existing officer vacancies that are no longer funded in an agency's budget); (2) rehire officers already laid off (at the time of application) as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions unrelated to the receipt of award funding; or (3) rehire officers scheduled to be laid off (at the time of application) on a specific future date as a result of state, local, or BIA budget reductions unrelated to the receipt of award funding. CHP applicants may request funding in one or more of these three hiring categories.

The COPS Office may grant a waiver of some or all of an applicant's local match requirement. During the application review process, waiver requests will be evaluated based on a demonstration of severe fiscal distress.

The COPS Office statutory nonsupplanting requirement mandates that CHP funds must be used to supplement (increase) state, local, or BIA funds that would have been dedicated toward sworn officer positions if federal funding had not been awarded. CHP award funds must not be used to supplant (replace) local funds that agencies otherwise would have devoted to sworn officer hiring. The hiring or rehiring of officers under CHP must be in addition to, and not in lieu of, officers who otherwise would have been hired or rehired with state, local, or BIA funds.

Applicants are required to affirm in their CHP award application that their agency plans to retain any additional officer positions funded following the expiration of the award and identify their planned sources of retention funding.

Highlights of FY 2022 CHP

Additional consideration in the application review process will be given to applicants that propose a community-based approach to the following problem/focus areas: Building Legitimacy and Trust, Violent Crime (particularly gun violence), Police-Based Response to Persons in Crisis, and Combating Hate and Domestic Extremism. If awarded CHP funding, recipients that chose any of these specific community policing problem areas will not be allowed to change the problem area post-award.

Additional consideration will also be given to applicants that meet any of the following criteria:

- **Persistent Poverty.** Applicants in an area with persistent poverty
- **Preventing Radicalization of Personnel.** Applicants seeking support for screening and counseling programs to identify and prevent the radicalization of applicants and personnel who endorse violent and hateful extremist movements
- **Community-based Hires.** Applicants that commit to recruiting officers from the community in which they will serve
- **Community-based Officer Relocation.** Applicants that commit to recruiting officers who are willing to relocate to areas characterized by fragmented relations between police and community residents or to areas of high crime
- **Diversity Training.** Agencies that require evidence-based cultural sensitivity training for officers
- **Safe Harbor.** Applicants in states with certain anti-human trafficking laws that treat minors engaged in commercial sex as victims (referred to as "safe harbor" laws) and permit individuals to vacate arrest or prosecution records for nonviolent offenses as a result of being trafficked
- **Catastrophic Incident.** Applicants that experienced an unanticipated catastrophic event or Attorney General-declared area in crime-related crisis

- **Hiring Veterans.** Applicants that commit to hiring at least one military veteran
- **Rural Designation.** Applicants from rural areas
- **Agency Not Funded in FY21.** Applicants that did not receive a CHP award in FY 2021

CHP recipients who use CHP funding to deploy school resource officers (SRO) will be required to submit a memorandum of understanding (MOU) between the law enforcement agency and the school partners. In addition, all applicants who receive FY 2022 CHP funding for SROs will be required to send each awarded SRO position to a training sponsored and subsidized by the COPS Office. Additional information about this training requirement will be provided to recipients at the time of award.

Contact the COPS Office

For more information about COPS Office programs and resources, please call the COPS Office Response Center at 800-421-6770 or visit the COPS Office website at <https://cops.usdoj.gov>.

How to Apply

Step 1. Register with the SAM (System of Award Management) database or confirm or renew your existing SAM registration.

Step 2. Confirm your entity's electronic business point of contact (E-Biz POC) in SAM is accurate.

Step 3. Register with Grants.gov or confirm your existing registration.

Step 4. Submit the first part of your application in Grants.gov. **Deadline to complete this step is June 9, 2022, at 7:59 p.m.**

Step 5. Onboard your agency to the JustGrants Justice Grants System.

Step 6. Complete and submit the second part of your application in JustGrants (<https://www.justicegrants.usdoj.gov>).

Further instructions and explanations of the application process can be found on the COPS Office website at <https://cops.usdoj.gov>.

Complete application packages for the FY 2022 CHP solicitation are due by **June 16, 2022, at 7:59 p.m. ET.**



COPS
Community Oriented Policing Services
U.S. Department of Justice

Pre-Award Frequently Asked Questions (FAQ) for FY 2022 COPS Hiring Program (CHP)

Q. What is the purpose of the COPS Hiring Program (CHP)?

- A. The goal of the COPS Hiring Program is to provide funding directly to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts. Anticipated outcomes of CHP awards include engagement in planned community partnerships, implementation of projects to analyze and assess problems, implementation of changes to personnel and agency management in support of community policing, and increased capacity of agencies to engage in community policing activities.
-

Q. Is CHP an open solicitation?

- A. Yes. All state, local, territorial, and tribal law enforcement agencies that have primary law enforcement authority are eligible to apply. An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within the jurisdiction served.

This is a competitive, discretionary program.

What is the program application process?

- A. Completing an application under CHP is a two-step process. Applications must be submitted electronically through Grants.gov and JustGrants.

See the COPS Office [How to Apply](#) page for more information.

Q. What is the deadline for this solicitation?

- A. There are two key deadlines: The deadline to submit the initial application in Grants.gov is **7:59 p.m. on Thursday, June 9**. The deadline for complete application packages in JustGrants is **7:59 p.m. ET on Thursday, June 16**.
-

Allowable Costs under CHP

What may my agency request funding for under the CHP award program?

- A. FY 2022 CHP awards will cover up to 75 percent of the entry-level salary and fringe benefits for each approved position for a three-year period, based on the applicant's current entry-level salary for full-time officers. There is a minimum 25 percent local cash match (cost share) requirement unless a waiver

is approved. The maximum federal share per officer position is \$125,000 over the three-year period (not \$125,000 per year) unless a local match waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency.

Funding under this program will support three years of officer or deputy salaries within a five-year period of performance to accommodate time needed for recruitment and hiring. Agencies must retain each CHP-funded position for 12 months following the three years of funding for that position. The additional officer positions should be added to your agency's law enforcement budget with state and/or local funds over and above the number of locally funded officer positions that would have existed in the absence of the award. Absorbing CHP-funded positions through attrition (rather than adding the extra positions to your budget with additional funding) does not meet the retention requirement.

Funding under this program may be used to do the following:

- Hire new officers, which includes filling existing officer vacancies that are no longer funded in your agency's budget. These positions must be in addition to your current budgeted (funded) level of sworn officer positions, and the officers must be hired on or after the official award start date on the notice of award.
- Rehire officers laid off by any jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions. The rehired officers must be rehired on or after the official award start date on the notice of award. Documentation must be maintained showing the date(s) that the positions were laid off and rehired.
- Rehire officers who are (at the time of application) currently scheduled to be laid off by your jurisdiction on a specific future date as a result of state, local, or Bureau of Indian Affairs budget reductions. Recipients will be required to continue funding the positions with local funding until the date(s) of the scheduled layoffs. The dates of the scheduled layoffs and the number of positions affected must be identified in the CHP application. The recipient may rehire the officers with CHP funding on or immediately after the date of the scheduled layoff. Unless required by a recipient jurisdiction, the agency is not required to formally complete the administrative steps associated with the layoff of the individual officers it is seeking to rehire so long as the agency can document that a final, approved budget decision was made to lay off those individual officers on the identified layoff date. Documentation must be maintained detailing the dates and reason(s) for the layoffs. Furthermore, agencies awarded will be required to maintain documentation that demonstrates that the scheduled layoffs are occurring for local economic reasons unrelated to the availability of CHP award funds; such documentation may include local council meeting minutes, memoranda, notices, or orders discussing the layoffs, budget documents ordering jurisdiction-wide budget reductions, and/or notices provided to the individual officers regarding the layoffs.

Note: An applicant may request funding in one or more of the above-referenced hiring categories under CHP. If an application is approved for funding, the notice of award will specify the number of positions approved in each category. Once awarded, recipient agencies may not move funded positions between the hiring categories without receiving written prior approval from the COPS Office.

An applicant may not reduce its existing current fiscal year budget for sworn officers just to make use of the CHP award. Any budget cut must be unrelated to the receipt of CHP award funds to avoid a violation of the COPS Office statutory non-supplanting requirement.

Q. May CHP funding be used to pay for officer overtime or eliminate officer furloughs?

- A.** No. CHP funding may only be used to hire and rehire full-time law enforcement officers in order to increase law enforcement agencies' community policing capacity.

Q. May CHP funding be used to fill sworn officer positions that are vacant at the time we apply for CHP funding?

- A.** No. Officers funded with CHP funds must be in addition to any officers funded in your agency's local budget. However, CHP funding may be used to fill vacant sworn officer positions if the positions are unfunded in the law enforcement budget (i.e., if state, local, or BIA funding has not been budgeted to pay for the salary and benefits costs of the positions) because of a hiring freeze or budget reductions due to local fiscal distress.

Q. How does the COPS Office define a "career law enforcement officer"? Does this include sworn jail or correctional officers?

- A.** The COPS Office statute defines a "career law enforcement officer" as an officer hired on a permanent basis who is authorized by law or by a state or local public agency to engage in or oversee the prevention, detection, or investigation of violations of criminal laws. CHP only funds sworn officer or deputy positions who are first responders to calls for service. Sworn jail or correctional officers are not funded through this program.

Hiring Military Veterans under CHP

Q. How do you define a military veteran?

- A.** Under the CHP solicitation, a military veteran is defined as a person who served in the active military, naval, or air service, and who was discharged or released therefrom under conditions other than dishonorable.

Q. Are new-hire officer positions required to be military veterans under CHP?

- A. No. Under FY 2022 CHP, new-hire officer positions are not required to be military veterans. However, because the COPS Office supports the priority to hire military veterans whenever possible, applicants who commit to hiring or rehiring at least one military veteran under CHP will receive additional consideration for FY 2022 CHP funding. These military veterans may be in any of the three hiring categories described under “Funding Provisions,” not just new hires.

Hiring/Layoff Guidance

Q. If my agency receives CHP funding to rehire officers who were laid off at the time of our application, do we need to maintain documentation in the CHP award file regarding the layoffs?

- A. Yes. Your agency should keep a record of the date(s) the officers were laid off and the date(s) the positions were rehired with CHP funding in your award file for future monitoring or audit purposes. Please note that CHP funding is based on your agency’s entry-level salary and benefits package and that any additional costs beyond entry-level for rehired officers are the responsibility of your agency.

Q. If my agency is awarded CHP funding to rehire officers who were laid off, when may we rehire those officers?

- A. Your agency may rehire the officers on or after the official award start date. In addition, your agency should maintain documentation showing the date(s) that the positions were laid off and rehired.

Q. If my agency receives CHP funding to rehire officers that are scheduled to be laid off on a specific date in the future, do we need to maintain documentations in the CHP award file regarding the layoffs?

- A. Yes. Your agency must keep documentation in your award file for future monitoring or audit purposes that shows
- the dates of the scheduled layoff(s);
 - the number of officers scheduled to be laid off;
 - the number of officers rehired with CHP funds;
 - the date of the rehire(s);
 - the reason(s) for the scheduled layoff(s).

Only layoffs that will occur for reasons unrelated to the receipt of CHP funds may be rehired with CHP funds.

Q. What kind of documentation may be helpful to demonstrate that the layoff(s) is not related to the receipt of CHP funds?

- A.** Any records showing that the layoff(s) occurred as a result of state, local, or BIA budget reductions. To show that the layoffs did not occur as a direct result of the availability of CHP funds, it is especially helpful to demonstrate that budget reductions occurred in the entire (or at least additional) municipal or tribal governmental departments, not just the law enforcement department—or, if budget reductions occurred only in the law enforcement agency’s budget, that they were across all categories and not just sworn officer positions. Such documents might include (but are not limited to) (a) council meeting minutes discussing the budget reductions and layoffs; (b) budget orders directing municipal departments to reduce their operating budgets; (c) personnel directives given to the officers who are scheduled for layoff(s); (d) any other local documents explaining why the layoffs occurred; or (e) notices provided to the individual officers regarding the date(s) of the layoffs.

Q. Our agency has applied for CHP funding to rehire officers who are scheduled to be laid off on a specific date in the future. Do we need to actually lay off officers before using COPS funds and then rehire them?

- A.** Unless required by your jurisdiction, your agency is not required to formally complete the administrative steps associated with the layoff of the individual officers you are seeking to rehire. As long as your agency can document that a final, approved budget decision, unrelated to the receipt of CHP funding, was made to lay off those particular individual officers on the identified layoff date(s), it may transfer the officers to the CHP funding on or after the date of the layoff. However, it must continue to fund the officers with its own funds from the award start date until the date of the scheduled layoff (for example, if the COPS Office award start date is September 1 and the layoff is scheduled for November 1, then the COPS Office funds may not be used to fund the officers until November 1, the date of the scheduled layoff).

Post-Application Layoffs

Q. If our agency’s economic conditions change after receiving a CHP award and we want to change the hiring categories from what we identified in our CHP application because of post-application layoffs, what should our agency do?

- A.** If your agency receives a CHP award and after receiving the award your agency needs to change the hiring category(s) it received funding under, your agency must request a post-award modification and must receive prior approval before spending CHP funding. To be considered for a post-application modification into the rehire post-application layoff category, an agency must demonstrate that the officers to be rehired were officially laid off post-application or are now officially scheduled for layoff on a specific future date as the result of financial reasons unrelated to the receipt of COPS Office funding.

The COPS Office will only consider a modification request into the rehire category for post-application layoffs after an agency has made final, approved budget or personnel decisions. To obtain information on modifying a CHP award, please contact the COPS Office Response Center at 800-421-6770 or send questions via email to AskCopsRC@usdoj.gov.

Q. How will the COPS Office monitor my agency's use of CHP funds for rehiring laid-off officers?

- A. The COPS Office monitors recipient compliance with all award requirements in a variety of ways. For example, your agency may receive an onsite monitoring visit from the COPS Office during the award period or an onsite financial monitoring visit from the Office of Justice Programs, Office of the Chief Financial Officer, or it may be audited by the Office of the Inspector General's Audit Division. Your agency also may be asked to submit written documentation demonstrating its compliance with the award conditions or in response to evaluations by outside organizations.
-

Q. How long must we keep copies of all of these records to demonstrate when and why we rehired laid-off officers?

- A. Your agency is required to maintain award records to demonstrate your proper use of award funds throughout the active award period and then for at least an additional three years after the submission date for the final expenditure report.
-

Q. How do you define a School Resource Officer (SRO)?

- A. See the [SRO Guiding Principles](#) for the definition and roles of an SRO.
-

Q. May I apply for both SRO positions and non-SRO positions?

- A. Yes. Applicants can request a combination of SRO and non-SRO positions.
-

Q. Are there any other application requirements if my agency wants to request CHP funds to hire SROs?

- A. Recipients awarded CHP funding to hire and/or deploy SRO(s) into schools will be required to submit to the COPS Office a signed memorandum of understanding (MOU) between the law enforcement agency and the school partner(s) within 90 days of the start date of the award, and before expending or drawing down funds under the award. An MOU is not required at time of application; however, if the law enforcement agency already has an MOU in place that is applicable to the partnership, the MOU can be uploaded as an attachment under the Section in JustGrants titled "MOUs and Other Supporting Documents."

The MOU must contain the following: the purpose of the MOU; clearly defined roles and responsibilities of the school district and the law enforcement agency, with officers' roles focusing on safety, information sharing, supervision responsibility, and chain of command for the SRO; and signatures. The MOU is an agreement among parties that defines the roles and responsibilities of the individuals and partners involved, including SROs, school administrators, law enforcement and education departments, students, and parents. The MOU should explicitly state the proposed

programs and daily activities that the SRO will develop and/or administer. It should also address the policies and procedures and the extent to which information will be shared between the law enforcement agency and school or school district partners throughout the course of the award. The MOU should be signed by the law enforcement executive and designated representative for the school or school district who has general educational oversight within that jurisdiction.

Please refer to the MOU fact sheet at <https://cops.usdoj.gov/chp> for a full description of the MOU requirements, and to the SRO Guiding Principles for more information.

School Resource Officer Official Partner Contact Information (if applicable)

Applicants requesting funding for SROs should enter in contact information for each school partner where the SROs will be deployed, if known at time of application. This information is not required at the time of application but will be required for any agency awarded CHP funding for officers to be deployed as SROs.

Please note: COPS Office–funded SRO(s) are also required to complete a 40-hour SRO basic training course from any of a list of COPS Officer approved providers. Training must be completed no later than nine months after the date shown on the award congratulatory letter or six months from the SRO hire date, whichever comes first. If a COPS Office–funded SRO leaves the recipient agency after completing the training, the recipient agrees to pay for the new SRO, who is assigned to backfill this position, to attend a 40-hour basic training course. The new SRO must complete the training no later than nine months after being placed in the school. If the officer has completed the 40-hour basic training within the last 12 months prior to the award date, the condition has been fulfilled. Any gap longer than 12 months will require the officer(s) to retake the course.

Budget and Associated Documentation

Q. What is the budget submission process?

- A. Applicants must complete the web-based budget worksheet form in JustGrants. No separate budget narrative is required. It is important to enter accurate information in the budget worksheet, as the information provided will be used to determine the amount of your CHP grant, if awarded.

Budget Worksheets and Budget Narrative Form

Budget requests may be made in the following categories:

- Personnel
- Fringe Benefits

Q. What are allowable costs / fundable requests?

- A. The only allowable costs under CHP are the approved full-time, entry-level salaries and fringe benefits of newly hired or rehired sworn career law enforcement officers who are hired or rehired on or after the award start date. A “career law enforcement officer” is a person hired on a permanent basis who is

authorized by law or by a state, local, or tribal agency to engage in or oversee the prevention, detection, or investigation of violations of criminal laws (34 U.S.C. §10389(1)). The State of Alaska, and any Indian tribe or tribal organization in that state, may also use hiring funds for village public safety officers, defined as “an individual employed as a village public safety officer under the program established by the State pursuant to Alaska Statute 18.65.670” (Tribal Law and Order Act of 2010, Pub. L. 111-211, title II, § 247 (a)(2)).

Salaries: Funding requests must be based on the current entry-level salary and fringe benefits of a full-time sworn officer. CHP awards are subject to the restrictions described in the Program Description, including but not limited to the \$125,000 maximum over three years and 25 percent match requirement (unless waived). Applicants budgeting for an increase in salaries and/or fringe benefits over the life of the award are required to provide an explanation.

Note: Requests will be capped at 20 percent of actual sworn force, with a maximum of 50 officers for any agency. For example, agencies with an actual sworn force of 30 will be allowed to request up to 6 positions. Agencies with fewer than 5 officers may request one position.

Q. How are fringe benefits defined under the CHP program?

- A.** Fringe benefits typically covered by the applicant agency, as specified in agency personnel and salary policies or contractual agreements, and allowable under 2 C.F.R. 200, will be allowed. Examples of allowable fringe benefits include Social Security, Medicare, insurance (life, health, dental, etc.), shift differential, retirement plans, and holiday pay.

The following are considered unallowable costs under the CHP program: **overtime costs, training, equipment (e.g., uniforms, weapons, or vehicles), severance pay, and hazard pay.** If your agency pays those benefits for locally funded officer positions, your agency will be required to use local funds to do so for CHP-funded officer positions.

For agencies that do not include fringe benefits (e.g., vacation, holiday, shift differential) as part of the base salary costs and typically calculate these separately, the allowable expenditures may be included with personnel costs. Any fringe benefits that are already included as part of the agency’s base salary should not be repeated in the separate fringe listing.

Shift differential pay is a premium hourly rate paid for those hours that are not considered normal day work hours as defined by your agency. Typically, shift differential pay is for the hours worked outside of normal day work hours, where the majority of hours worked are from 3:00 p.m. of one day until 8:00 a.m. of the following day. This would include the evening shift, midnight shift, overlap shift or power shift, or any other designated shift between those hours that would qualify for the shift differential pay as defined by your agency and/or a contractual or union agreement. Overtime beyond any defined shift work hours is an unallowable cost under 2022 CHP.

Q. How do I determine the health care and fringe benefits costs for my agency?

- A. An agency should contact its human resources/benefits office to help determine their costs for healthcare and fringe benefits.

Q. May CHP award funds be used to pay the salaries and benefits of officer recruits while they are in the academy, prior to being sworn in?

- A. Yes, an agency may use CHP funding to pay the CHP-funded positions while in the academy if it is the standard practice of the agency to do so with locally funded recruits. To comply with the nonsupplanting requirement, the agency should hire the recruits post-award.

Q. How should an agency calculate the first-year salary and benefits package of officers who will be recruits promoted to sworn officer positions, given that a recruit and sworn officer fall under different pay and benefit levels?

- A. The first-year salary and benefits package should cover the “blend” of both the recruitment academy and the post-graduation amounts, with the sworn officer salary and benefits amount used to cover the salary and benefits of the officer post-graduate.

Q. Are indirect costs allowable under the CHP award?

- A. No, CHP funding may not be used for indirect costs. CHP only pays for approved entry-level salaries and fringe benefits of full-time sworn officers over three years.

Unallowable Costs: Requests will NOT be Funded

Q. What are unallowable costs under the COPS Hiring Program?

- A. All items other than entry-level personnel costs (salaries and fringe benefits) as described in the preceding section are considered unallowable under CHP. Therefore, requests for equipment, training, uniforms, vehicles, and indirect costs are not permitted under CHP.

In addition, the following personnel costs are unallowable:

- Salaries and fringe benefits of existing locally funded officers, unless those officers are currently scheduled to be laid off on a specific future date
- Salaries and fringe benefits over and above an agency’s entry-level salary and fringe benefits for officers
- Salaries and fringe benefits for civilian or nonsworn personnel
- Salaries and fringe benefits for part-time officer positions
- Salaries and fringe benefits for furloughed officers

- Overtime costs
- Severance pay
- Hazard pay

This is not an exhaustive list, and items not listed above will be reviewed on a case-by-case basis. The COPS Office reserves the right to deny funding for items that may not be included on this list. Agencies are expected to request items that show a direct link between the requested item and the applicant's CHP project. All requests must contribute directly to the specific purpose of the award project and relate to the appropriations language enacted for FY 2022.

Federal/Local Share of Costs

Q. What are CHP federal and local shares of costs?

- A.** The applicant will be required to indicate the total salary and benefits for the three-year salary period and the required local share. The minimum local match requirement is 25 percent of the total project cost, and the cap on the amount of federal award funding that can be requested per officer position is \$125,000 over three years (36 months). Any additional cost above the local match and officer funding cap will be the responsibility of the recipient agency. Recipients are also required to pay a progressively larger share of the cost of the award with local funds over the award period. The applicant will also be asked for a projection of the planned federal and local shares of the total project costs over the three years of funding for each position. While your agency may deviate from these specific projections during the award period, it must still ensure that the federal share decreases and the local share increases over the three years.

Applicants are encouraged to forecast a federal-to-local ratio for anticipated expenditures for each year that will provide an increase in the annual local match. The percentages you provide in the application are estimates that can be used to help you plan the implementation of your award. Your actual percentages may change over the award period.

Waiver of local match (cost share)

The COPS Office may waive some or all of an applicant's local match requirement. During the application review process, your agency's waiver request will be evaluated based on the availability of funding, a demonstration of severe fiscal distress as supported by the fiscal health data provided in the application, and comparison of your fiscal health data with that of the overall CHP applicant pool. If your agency wishes to be considered for a waiver, you must respond to the applicable question. The question will ask you to indicate the maximum local share (dollar amount) your agency would be able to contribute to the total project cost in order to implement the award. Please indicate whether the COPS Office should continue to consider your application if the waiver request is not granted or whether it should be removed from consideration if the waiver is not granted. If a full or partial waiver is granted, and your application is funded for a reduced number of officer positions, the percentage of local share provided will be applied to the total project cost of the awarded officers.

Q. The officers we plan to rehire are experienced officers who are paid a higher than entry-level salary and benefits package. May we use the CHP funds to pay their salaries?

A. Yes, but only up to the entry-level portion of their salary and benefits package and up to \$125,000 per officer over three years. CHP funds are awarded based on your agency's current entry-level sworn officer salary and benefits package. You may use CHP funding to hire or rehire experienced officers, but any additional costs higher than entry-level must be paid with local agency funds, not CHP funds.

Q. CHP states it will provide "up to 75 percent of funding for approved entry-level salaries and fringe benefits of full-time officers." How does this apply in cases where law enforcement agencies have various base pay rates based on the prior education level of the officer?

A. In the limited cases of agencies that offer more than one entry-level salary and benefits package based on prior education for new officers with no prior law enforcement experience, you may average those salaries and benefits to report your entry-level salary and benefits. Please note, however, that any higher salaries and benefits that are paid to compensate for prior law enforcement experience are not considered entry-level and should not be included in this average or otherwise reported as entry-level. If awarded CHP funding, an agency must only use CHP funding to pay the actual entry-level officer's salary and benefits, and any CHP funds remaining after the five-year period of performance will be deobligated.

Q. If awarded funding from the CHP program, will our agency be obligated to keep the total number of officers on staff at the time the award was granted, or are we only required to keep the award position at the end of the program?

A. To comply with the nonsupplanting requirement of the CHP award, the recipient must maintain its locally funded sworn force baseline and any planned increases of officer positions during the award period through the retention period. To comply with the retention requirement of the CHP award, the recipient must add all awarded officer positions to its law enforcement budget with state and/or local funds for at least 12 months at the conclusion of 36 months of federal funding for each position over and above the locally funded sworn force baseline. The purpose of CHP is to increase the total number of sworn officer positions above what would have otherwise existed in the absence of the award.

Nonsupplanting Requirement

Q. Does the nonsupplanting requirement apply to the CHP program?

A. Yes. The nonsupplanting requirement is a legal requirement in the Public Safety and Community Policing Act, which is the COPS Office's authorizing statute. The nonsupplanting requirement means COPS Office award funds must be used to supplement (not replace) state, local, or Bureau of Indian Affairs (BIA) funds that would have been dedicated toward law enforcement if federal funding had not been awarded. As it applies to your agency's CHP award, recipients must not reduce the level of state, local, or BIA funding that would have been dedicated toward sworn officer positions as a result of receiving federal funding. Requests may be made only for positions that are not otherwise budgeted with state, local, or BIA funds and that would not be funded in the absence of the CHP award.

CHP Funding and Other COPS Office Awards

Q. May our agency request funding under CHP if we have an active COPS Office hiring award for sworn officer positions?

A. Yes. Agencies with an active COPS Office hiring award are not disqualified from applying for a CHP award, but the CHP-funded position(s) must be over and above the number of officer positions funded in the agency's local budget and under any other COPS Office hiring award.

Note: Recipients may not use COPS Office funding for the same item or service also funded by another U.S. Department of Justice award.

Q. May CHP funding be used to retain officers hired under other COPS Office hiring programs?

A. No. CHP funding may not be used to comply with the retention requirement of your other COPS Office hiring awards. Instead, your agency must use state, local, or tribal funding to retain the COPS Office-funded positions for the required retention period following the conclusion of the award period. In addition, the retained officer position(s) must be over and above your agency's locally funded sworn force and any full-time sworn positions awarded under the CHP award.

Retention Requirement

Q. What is the retention requirement?

A. All applicants are required to affirm that their agency plans to retain all officer positions awarded, following three years of federally funded salary, for at least 12 months and to identify their planned source(s) of retention funding. The retention period may begin during the five-year period of performance of the award and may extend beyond the end date of the award. Agencies that do not plan to retain all officer positions under this award program at the time of application are ineligible to apply for CHP funding. The retention requirement cannot be satisfied through attrition. The retained CHP-funded officer positions should be added to your agency's law enforcement budget with state and/or local funds for at least 12 months over and above the number of locally funded officer positions that would have existed in the absence of the award. At the conclusion of federal funding, agencies that fail to retain the additional officer positions awarded under the CHP award for a period of 12 months may be ineligible to receive future COPS Office awards for a period of one to three years.

Q. What documentation does my agency need to maintain in the event of an audit or monitoring site visit to demonstrate compliance with the retention requirement?

A. Your agency should maintain documentation demonstrating its intent to retain the CHP-funded officer positions, the anticipated funding source(s), the employment dates for each officer position funded under the CHP award, and the date each officer position started the retention period.

Other Questions

Q. What is the formula for disbursing these CHP awards?

- A. CHP is not a “formula” program. All applications will be reviewed based on their answers to the fiscal health questions, crime statistics, community policing strategy, and other relevant factors determined by the COPS Office. Awards will be made on a competitive basis.
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Q. Are there priority focus areas in the FY22 COPS Hiring Program?

- A. Yes. Additional consideration will be given to applicants who select one of the following focus areas as the area of focus: Building Legitimacy and Trust, Violent Crime/Gun Violence, Combating Hate and Domestic Extremism, and Police-based Response to Persons in Crisis.

Law enforcement agencies that submit applications addressing one of these focus areas in their proposals will receive priority consideration.

Q. When should I expect notification if awarded CHP funds?

- A. The COPS office anticipates making CHP award announcements by September 30, 2022.
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Q. Who do I contact if I need help?

- A. For technical assistance with submitting the **full application** in JustGrants, contact the JustGrants Service Desk at JustGrants.Support@usdoj.gov or 833-872-5175. The JustGrants Service Desk operates 5:00 a.m. to 9:00 p.m. Eastern time (ET) Monday to Friday, and 9:00 a.m. to 5:00 p.m. ET on Saturday, Sunday, and federal holidays.

For programmatic and general assistance with the solicitation requirements, contact the COPS Office Customer Care Center at 800-421-6770 or by email at AskCOPSRC@usdoj.gov. The Customer Care Center’s hours of operation are Monday–Friday (except U.S. Federal Government holidays–<https://www.opm.gov/policy-data-oversight/snow-dismissal-procedures/federal-holidays/>) from 9:00 a.m. to 5:00 p.m. Eastern Time (ET). The Customer Care Center will remain open on the solicitation closing date until **7:59 p.m. ET**.

City of Goodland
Month End Fund Balance
February 2023

Fund No.	Fund	Beginning Balance	Deposits	Disbursements	Ending Balance	Investments	Total
02	Economic Development	0.00	-	-	0.00	-	0.00
03	Museum Endowment	6,693.00	11,711.96	(7,000.00)	11,404.96	83,306.20	94,711.16
04	Street Improvement	0.00	-	-	0.00	-	0.00
05	Cemetery Improvement	48,989.45	22,057.08	(21,500.00)	49,546.53	227,376.18	276,922.71
06	Special Highway	44,904.99	30,500.00	(61,500.00)	13,904.99	115,300.00	129,204.99
07	Self Insurance	102,951.83	191,218.53	(161,039.66)	133,130.70	335,000.00	468,130.70
09	Airport Fund	144,041.29	134,425.36	(136,500.00)	141,966.65	255,600.00	397,566.65
11	General	840,415.05	281,585.24	(467,022.83)	654,977.46	225,000.00	879,977.46
12	Bond and Interest	169,729.79	7,072.51	(28,000.00)	148,802.30	9,000.00	157,802.30
13	Library	104,000.68	-	(104,000.68)	-	-	-
14	Sales Tax	7,376.20	20,748.21	(21,390.16)	6,734.25	-	6,734.25
15	Electric Utility	859,944.53	669,546.83	(563,165.93)	966,325.43	200,000.00	1,166,325.43
18	Municipal Court Diversion Fees	4,368.80	6,330.33	(6,279.88)	4,419.25	8,200.00	12,619.25
19	Law Enforcement Trust	6,024.49	6,525.97	(6,500.00)	6,050.46	14,500.00	20,550.46
20	Electric Meter Deposit	26,717.47	33,400.00	(32,850.00)	27,267.47	119,500.00	146,767.47
21	Water Utility	222,463.38	315,137.47	(277,599.51)	260,001.34	351,000.00	611,001.34
22	Water Service Deposit	49,756.00	35,650.50	(33,025.00)	52,381.50	37,000.00	89,381.50
23	Sewer Utility	94,922.20	97,899.90	(73,513.77)	119,308.33	90,000.00	209,308.33
25	Vehicle Inspections (VIN)	9,983.69	5,429.64	(4,560.35)	10,852.98	21,000.00	31,852.98
26	Special Park & Recreation	927.51	2,500.00	(2,500.00)	927.51	9,500.00	10,427.51
27	Grant Improvement Reserve Fund	11,974.04	8.60	(500.00)	11,482.64	29,500.00	40,982.64
28	CID Projects	11,621.95	12,511.00	(11,621.95)	12,511.00	-	12,511.00
29	Fire Equipment	-	-	-	-	-	-
30	Health and Sanitation	37,415.91	42,969.17	(40,070.80)	40,314.28	38,000.00	78,314.28
31	Airport Improvement	(3,739.77)	-	(3,635.15)	(7,374.92)	-	(7,374.92)
32	Electric Reserve	123,289.06	96,744.28	(76,500.00)	143,533.34	327,500.00	471,033.34
33	Water Reserve	186,311.43	12,291.96	(12,000.00)	186,603.39	89,000.00	275,603.39
34	CDBG Grant	0.00	-	-	0.00	-	0.00
35	ARPA Project	469,067.72	616.24	-	469,683.96	29,000.00	498,683.96
36	M.E.R.F	648,873.15	1,146,643.97	(1,184,570.67)	610,946.45	1,778,500.00	2,389,446.45
37	Sewer Reserve	72,258.75	97,547.20	(97,000.00)	72,805.95	152,500.00	225,305.95
38	Capital Improvement Reserve Fund	2,407,830.81	1,505,721.52	(1,472,718.75)	2,440,833.58	2,217,000.00	4,657,833.58
39	Efficiency KS Project	0.00	135.99	(137.13)	(1.14)	-	(1.14)
40	Insurance Proceeds Fund	5,479.21	7.21	-	5,486.42	-	5,486.42
45	Employee Benefits	264,487.93	203,905.34	(204,653.09)	263,740.18	148,000.00	411,740.18
46	Library Employee Benefits	19,980.44	-	(19,980.44)	-	-	-
48	State Water Plan	3,555.85	545.18	-	4,101.03	-	4,101.03
TOTAL		7,002,616.83	4,991,387.19	(5,131,335.75)	6,862,668.27	6,910,282.38	13,772,950.65
First National Bank		-	-	-	-	3,509,700.00	3,509,700.00
BANKWEST		7,000,616.83	4,942,793.35	(5,082,741.91)	6,860,668.27	34,876.18	6,895,544.45
Western State Bank		-	-	-	-	3,299,500.00	3,299,500.00
Ameriprise Ent. Inv. Services		-	-	-	-	66,206.20	66,206.20
Petty Cash		2,000.00	-	-	2,000.00	-	2,000.00
TOTAL		7,002,616.83	4,942,793.35	(5,082,741.91)	6,862,668.27	6,910,282.38	13,772,950.65

2024 Budget Calendar

Date	Action	Participants
April 14, 2023	Distribute budget worksheets and CIP forms to Department Heads	CK DH
May 5, 2023	Completed Department Head budget worksheets and CIP forms returned to City Clerk	CK DH
May 24-25, 2023	Department Head workshops with City Clerk and City Manager	CK CM DH
June 15, 2023	Receive property valuation estimates from County Clerk	CK
June 19, 2023	First City Commission Budget Workshop (General Overview and General Fund)	CC CK CM DH AB
July 3, 2023 (or first mo mtg)	Second City Commission Budget Workshop (Utility and other Funds) Additional budget workshops will be scheduled as needed.	CC CK CM DH AB
July 20, 2023	Last day to notify County Clerk of intent to levy above RNR	CK
July 21, 2023	Last available date to submit budget to paper for publication if not exceeding RNR	CK
July 25, 2023	Publish Budget Notice, if not exceeding RNR	CK
August 7, 2023	Hold Budget Hearing and approve 2024 Budget, if not exceeding RNR	CC CK CM
Aug 20 - Sept 20	Hold RNR & 2024 Budget hearings, Approve Resolution to exceed RNR Publication must be 10 days prior to hearings.	CC CK CM
August 25, 2023	Certify budget with County Clerk and State of Kansas, if not exceeding RNR	CK
Aug 30 - Oct 1	Certify budget to County Clerk and State of Kansas if exceeding RNR	CK

Additional Notes:

1. The Commission Budget Workshops will take place during regularly scheduled Commission meetings.
2. There must be at least 10 days between budget publication and hearing(s).

Key	
CC	= City Commission
CK	= City Clerk
CM	= City Manager
DH	= Dept. Heads
AB	= Advisory Boards