1. CALL TO ORDER
A. Roll Call
B. Pledge of Allegiance
2. PUBLIC COMMENT
(Members of the audience will have five minutes to present any matter of concern to the Commission. No official action may be taken at this time.)
3. CONSENT AGENDA
A. $02 / 06 / 2023$ Commission Meeting Minutes
B. Appropriation Ordinances 2023-04; 202304A; , 2023-P04
4. PRESENTATIONS \& PROCLAMATIONS

None this meeting.
5. ORDINACES AND RESOLUTIONS

None this meeting.
6. FORMAL ACTIONS
A. Cemetery Board Appointment.
B. KMEA Board Appointments.
7. DISCUSSION ITEMS
A. Front end loader request
8. REPORTS
A. City Manager
(1) Manager Memo
(2) Police activity monthly report
(3) Joint city/county meeting set for March 23
(4) Update on 1523 Colorado Ave
B. City Commissioners
C. Mayor
9. ADJOURNMENT

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting. The Public Comment section is to allow members of the public to address the Commission on matters pertaining to any business within the scope of Commission authority and not appearing on the Agenda. Ordinance No. 1730 requires anyone who wishes to address the Commission on a nonagenda item to sign up in advance of the meeting and to provide their name, address, and the subject matter of their comments.

City of Goodland
204 W. 11 ${ }^{\text {th }}$ Street
Goodland, KS 67735

## MEMORANDUM

TO: Mayor Thompson and City Commissioners
FROM: Kent Brown, City Manager
DATE: February 21, 2023
SUBJECT: Agenda Report

## Presentations \& Proclamations

None this meeting.

## Consent Agenda:

A. 2-6-2023 Commission Meeting Minutes
B. Appropriation Ordinances 2023-04; 2023-04A; 2023-P04;

RECOMMENDED MOTION: I move that we approve Consent Agenda items A and B.
Ordinances and Resolutions:
None this meeting.

## Formal Actions

A. Jackie Elliott-Reappointment to Cemetery Board

This is a request to the Commission to reappoint Jackie Elliott to the Cemetery Board for another 3 year term. Jackie is willing to be reappointed and the Cemetery Board recommends approval. A copy of Jackie's Board Application Form is included with the Agenda Packet.

## B. KMEA Board Appointments

This is a request for the Commission to reappoint of Dustin Bedore as Director 1 on the KMEA Board of Directors. In addition, requesting to reappoint Lukas Wolak as Alternate and then appoint Kent Brown as an additional alternate. This is to meet the bylaws of a member agency of KMEA.

## Discussion Items

## A. Front End Loader request

Street Superintendent Kenton Keith will review the reasons to replace the 1990 John Deere as well as the funding that has been set aside in the Municipal Equipment Reserve Fund (MERF).

## Reports:

A. City Manager
> Manager Memo
> Police activity monthly report
$>$ Joint City/County meeting set for March 23
> Update on 1523 Colorado Ave
B. City Commissioners

The Mayor will ask each City Commissioner for their comments or questions for staff on any other topic not on the agenda at this time.
C. Mayor

Mayor will present any comments or questions for staff at this time.

# GOODLAND CITY COMMISSION <br> Regular Meeting 

February 6, 2023
5:00 P.M.
Mayor Aaron Thompson called the meeting to order with Vice-Mayor J. J. Howard, Commissioner Jason Showalter, Commissioner Ann Myers and Commissioner Brook Redlin responding to roll call.

Also present were Dustin Bedore - Director of Electric Utilities, Frank Hayes - Chief of Police, Joshua Jordan - IT Director, Kenton Keith - Director of Streets and Facilities, Neal Thornburg - Director of Water and Wastewater, Danny Krayca - Director of Parks, Jeff Dinkel - Code Enforcement/Building Official, Mary Volk - City Clerk and Kent Brown - City Manager.

## Mayor Thompson led Pledge of Allegiance

## PUBLIC COMMENT

A. Craig Lovelace: GRMC Update - Craig provided an update of year end revenues and expenses, with final numbers later in month. 2022 was another good year for the hospital. COVID money was available for hospitals in 2021 and 2022 but there will not be any in 2023. Craig stated, the national trend for turnover in healthcare is about $25 \%$, GRMC is about $22 \%$ so we need to continue to work on turnover. Salaries are a large expense for the hospital but have worked to maintain our employees. We are rolling out the next step of our strategic plan. As a reminder our emphasis is to invest in our core services, investing in our employees and taking care of our customers.

## CONSENT AGENDA

A. 01/17/23 Commission Meeting Minutes
B. 01/23/23 Special Commission Work Session Minutes
C. Appropriation Ordinances: 2023-03, 2023-03A, 2023-03B, 2023-P03 and 2023-P03A

ON A MOTION by Commissioner Redlin to approve Consent Agenda seconded by Vice-Mayor Howard. MOTION carried on a VOTE of 5-0.

## PRESENTATIONS \& PROCLAMATIONS

A. SCCD Update: Executive Director Oharah \& SCCD Board - Julica stated, we are excited for events this year. Upcoming events are posted on our web site. People were excited about events last year. We moved Shindig on the Smokey to Saturday night, planning runway revelry at the airport, again along with a back to school bash in conjunction with one of our three concerts in the park. Information for vendors is posted on our website. In December 2022 we were awarded a rural prosperity grant in the amount of $\$ 49,200$. Funds will be used to improve a teen room at the library, project at Central School and the Main Street sound system. Projects must be complete in 2023. For the sound system we have parts, just waiting on wire. Our plan is to have system in place by summer. We worked with the City on the BASE Grant application and had Brenna Henry from the college assist in the application. We are submitting MIH application again. There are three rounds awarded in this grant, with focus on communities of 10,000 and less. The State advised us with improvements to our application and we are also working on that with Brenna. The project is to build a house on vacant lots. Goodland received an award from the HEAL Grant, which is for the downtown district/ Main Street buildings. Only one award is allowed in each county. We are looking at other entities to partner with grants for the Welcome Center to get outside restrooms. As far as SCCD, our first year was a learning year; this year focus is a baseline for available incentives. We request the commission have a representative on the board to discuss incentives. We also have representatives from the county and SCCD board to ensure incentives

## MINUTES

Goodland City Commission
February 6, 2023
Page 2
are fair across the board. Commissioner Showalter asked, what Main Street building received the grant? Julica stated, one of the old Caldwell buildings. Mayor Thompson stated, I am excited about activities this year, it was fun last year. You have a lot going on with the grants. Julica stated, there is interest in doing a community BBQ again this year if City is interested in assisting. I have provided Kent dates for concerts the Commission can review.

## ORDINANCES AND RESOLUTIONS

A. Resolution 1610: GAAP Waiver 2023 - Commissioner Redlin stated, I understand we are on cash basis, is there a reason we do not do accrual? Mary stated, there are many associated costs where the costs do not benefit the City. There is information in packet from audits of many cities our size that approve the waiver. Kent stated, GASB 34 issued standards for municipalities to follow and it does not provide the benefit to the city. We follow regulatory accounting; we simply work on cash basis not accrual. Many cities our size follow this plan. Commissioner Showalter asked, how long has the City been using waiver? Mary stated, many years before I started at the City. Commissioner Redlin stated, accrual basis tracks long term monies better. Mayor Thompson stated, using accrual gives you a better estimate of accounting. I do not feel it is a bad thing, but at same time it is costly to switch accounting basis. I always consider it when this comes around. It is a complicated concept but tough to get a good reason to approve waiver. Kent stated, how do you depreciate city assets? When depreciate to zero, we do not replace the street or equipment. I do not understand the end result you are trying to communicate. When we have a bond, attorneys look at our audits for anything that raises a red flag. There have not been questions over the last number of years because our bond rating is good. I hope this provides Commission a little more information. Commissioner Showalter asked, does auditor make a recommendation. Kent stated, they do not but will say it is more costly for the City. ON $\mathbf{A}$ MOTION by Vice-Mayor Howard to approve Resolution 1610: 2023 GAAP Waiver seconded by Commissioner Showalter. MOTION carried on a VOTE of 5-0.
B. Resolution 1611: Designating Depositories - Mary stated, the City is required to designate depositories annually. ON A MOTION by Commissioner Redlin to approve Resolution 1611: Designating Depositories seconded by Commissioner Garcia. MOTION carried on a VOTE of 5-0.
C. Resolution 1612: MIH Grant Application 2023-Kent stated, Julica mentioned there will be multiple grant cycles for MIH grant. Application is due by February $17^{\text {th }}$ and as part of the application they requested a new resolution from the commission. There are three vacant lots in application. Julica stated, the State is working with every application to ensure a strong application to increase likelihood will receive funding or apply for funds again. Kent stated, Julica received feedback that the State likes the focus of our application for lots where utilities are close to complete project, rather than a new development. Mayor Thompson asked what will funds be used for with the grant? Julica stated, the application is for new construction on the vacant lots. Hoping to use same process and build houses on vacant lots in future. ON A MOTION by Commissioner Showalter to approve Resolution 1612: MIH Grant Application 2023 seconded by Commissioner Redlin. MOTION carried on a VOTE of 5-0.

## FORMAL ACTIONS

A. Airport Hangar: Assignment of Lease Agreement - Kent stated, we received a request from Dave Faust $\mathrm{d} / \mathrm{b} / \mathrm{a}$ Hawkeye Spraying to assign hangar lease to Midwest Custom Ag Aviation, Inc. as they are taking over business. As part of process, they need to assign hangar lease to them.

MINUTES
Goodland City Commission
February 6, 2023
Page 3
Airport board approved the assignment at board meeting and city attorney has been involved in process and reviewed assignment. ON A MOTION by Commissioner Redlin to approve the Assignment of Lease Agreement to Midwest Custom Ag Aviation, Inc. seconded by Commissioner Showalter. MOTION carried on a VOTE of 5-0.
B. Pipe Inspection Camera Purchase: Wastewater Department - Kent stated, wastewater department requested push camera system to insert in mains to determine problems. Neal stated, we also use the camera in the water department to locate leaks. Our current camera does not work and we need with upcoming project. We recommend the camera from Key Equipment and Supply because of settings available to locate problems. Kent stated, according to the purchase policy I can authorize the purchase but we want to inform commission of purchase. Vice-Mayor Howard stated, it is good we can purchase equipment to make work easier for our crews.

## DISCUSSION ITEMS

A. Jonathon Collett: Reappointment to Airport Board - Kent stated, Jonathon Collett is the FBO at the airport and has submitted application for reappointment to the Airport Board. It is important to have him on the board. ON A MOTION by Commissioner Showalter to approve reappointment of Jonathon Collett to the Airport Board seconded by Commissioner Redlin. MOTION carried on a VOTE of 5-0.
B. Marlene Whiteker: Reappointment to Cemetery Board - Kent stated, Marlene has served well on cemetery board and submitted application for reappointment. The board recommends approval of her reappointment. ON A MOTION by Commissioner Showalter to approve reappointment of Marlene Whiteker to the Cemetery Board seconded by Vice-Mayor Howard. MOTION carried on a VOTE of 5-0.
C. Update on 106 N. Caldwell: Unfit Structure - Jeff stated, commission designated structure as unfit in January. Paperwork for new owners has been filed and back taxes paid. Kendal Cooper has purchased property and started improvements. Mayor Thompson stated, I am glad to get someone improving property.
D. Joint Meeting Request: County Commission - Kent stated, a tentative joint meeting date is March $23^{\text {rd }}$. I would like to invite a member of the housing board to the meeting. Does this date work for commission or do we need another date? Mayor Thompson stated, I assume evening meeting? Kent stated, yes it will be evening. Consensus of commission to hold joint meeting March $23^{\text {rd }}$.

## REPORTS

A. City Manager - 1. Manager memo is included in your packet. 2. Fourth quarter financial statement and January month end fund balances are in your packet. 3. Museum end of year numbers are in your packet. Less visitors but more in donations and sales than previous years. 4. Commission is required to appoint voting delegates at the Kansas Rural Water Conference in March. Don Henderson and Brandon Kenny are attending conference, staff recommend appoint Don as voting delegate for meeting. Consensus of commission is to appoint Don as the voting delegate for the City at water conference. 5. Dustin stated, KMEA 101 is offered to communities to get to know services of KMEA. Russell, Garden City and Goodland would like to invite employees and commission to understand KMEA. I feel it is a good idea to have commission attend with upcoming power negotiations. Mayor Thompson asked, do we know the location? Dustin stated, location is not finalized. This is a chance to get someone out here, which is closer than Kansas City. Mayor Thompson stated, it will be good for everyone to go and get an understanding of process. Dustin stated, I will talk to KMEA and let them know we have
considerable interest and set a date. 6. Offices are closed February 20, 2023 in observance of Presidents holiday. Next Commission meeting is scheduled for February 21, 2023.
B. City Commissioners

Vice-Mayor Howard - 1. Thank City crews for all they do, moving snow, keeping things from freezing, sidewalks cleared, electricity on and information to our citizens.
Commissioner Showalter - 1. Thank Neal for work to get bids together for camera.
Commissioner Myers - 1. No Report
Commissioner Redlin - 1. Feel should circle back with cash and accrual accounting basis in future. Mayor Thompson stated, maybe we need to get someone well versed to get a better understanding.
C. Mayor Thompson- 1. No Report

ADJOURNMENT WAS HAD ON A MOTION BY Vice-Mayor Howard seconded by Commissioner Redlin. Motion carried by unanimous VOTE, meeting adjourned at $5: 53$ p.m. Next meeting is scheduled for February 21, 2023.

ATTEST:
Aaron Thompson, Mayor

Mary P. Volk, City Clerk


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| 516.58 | 66271 | $2 / 21 / 23$ |
| ---: | ---: | ---: |
| 516.58 | 66271 | $2 / 21 / 23$ |
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| 516.58 | 66271 | $2 / 21 / 23$ |
| 6973.87 | 66271 | $2 / 21 / 23$ |
| 6973.87 | 66271 | $2 / 21 / 23$ |
| 1033.17 | 66271 | $2 / 21 / 23$ |
| 8781.93 | 66271 | $2 / 21 / 23$ |
| --------1 |  |  |
| 25829.16 |  |  |

EMC INSURANCE COMPANIES



APVENDRP
APVENDRP
Thu Feb 16, 2023 12:41 PM
City of Goodland KS





JRNL ID/
ACCOUNT
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PAYROLL

11-00-0011
11-00-0001
15-00-0011
15-00-0001
15-00-0001
21-00-0011
21-00-0001
23-00-0011
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11-00-0011
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21-00-0001 23-00-0011 23-00-0001 11-00-0011 11-00-0001 15-00-0011 15-00-0001 21-00-0011 21-00-0001 23-00-0011 23-00-0011 23-00-0001 11-00-0011 $11-00-0001$
$15-00-0011$ 15-00-0011 21-00-0011 21-00-0001 23-00-0011 23-00-0001 07-01-5030 07-00-0001 15-44-0140 15-44-2140 15-00-0001 $15-44-2140$
$15-00-0001$ 45-01-1050 45-00-0001 45-01-1050 45-00-0001 14-01-5080 14-00-0001 15-50-5020 15-00-0001 21-52-5080 21-00-0001 11-00-0893 11-00-0001 15-50-5020

GENERAL EMP TAX A/P GENERAL OPERATING CASH ELECTRIC EMP TAX A/P ELECTRIC CASH
WATER EMP tAX A/P
WATER CASH
SEWER EMP TAX A/P SEWER CASH
GENERAL EMP TAX A/P
general operating CASH
ELECTRIC EMP TAX A/P
ELECTRIC CASH
WATER EMP TAX A/P
WATER CASH
SEWER EMP TAX A/P
SEWER CASH
GENERAL EMP TAX A/P
GENERAL OPERATING CASH
ELECTRIC EMP TAX A/P
ELECTRIC CASH
WATER EMP TAX A/P
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GENERAL EMP TAX A/P
GENERAL OPERATING CASH
ELECTRIC EMP TAX A/P
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WATER EMP TAX A/P
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SEWER EMP TAX A/P
SEWER CASH
SELF INSUR BCBS STOP LOSS PYMT STOP LOSS 02/07 SELF INSUR CASH
ELEC. COMM \& GEN PROF. SERV. ELECTRIC CASH
ELEC. COMM \& GEN PROF. SERV. LLECTRIC CASH
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NATER CASH
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GENERAL OPERATING CASH
ELECTRIC COMPENSATING TAX

STATE TAX SEW
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4,125.98

| 4,125.98 |  |  |
| :---: | :---: | :---: |
|  | 4,125.98 | 1 |
| 2,344.76 |  |  |
|  | 2,344.76 | 1 |
| 572.85 |  |  |
|  | 572.85 | 1 |
| 181.45 |  |  |
|  | 181.45 | 1 |
| 4,125.98 |  |  |
|  | 4,125.98 | 1 |
| 2,344.76 |  |  |
|  | 2,344.76 | 1 |
| 572.85 |  |  |
|  | 572.85 | 1 |
| 181.45 |  |  |
|  | 181.45 | 1 |
| 3,834.19 |  |  |
|  | 3,834.19 | 1 |
| 1,992.29 |  |  |
|  | 1,992.29 | 1 |
| 559.75 |  |  |
|  | 559.75 | 1 |
| 86.62 |  |  |
|  | 86.62 | 1 |
| 2,148.97 |  |  |
|  | 2,148.97 | 1 |
| 1,252.98 |  |  |
|  | 1,252.98 | 1 |
| 306.86 |  |  |
|  | 306.86 | 1 |
| 92.41 |  |  |
|  | 92.41 | 1 |
| 9,774.98 |  |  |
|  | 9,774.98 | 1 |
| 1,170.31 |  |  |
|  | 1,170.31 | 1 |
| 1,571.52 |  |  |
|  | 1,571.52 | 1 |
| 1,130.37 |  |  |
|  | 1,130.37 | 1 |
| 1,370.50 |  |  |
|  | 1,370.50 | 1 |
| 21,390.16 |  |  |
|  | 21,390.16 | 1 |
| 106.81 |  |  |
|  | 106.81 | 1 |
| 22.50 |  |  |
|  | 22.50 | 1 |
| 8.91 |  |  |
|  | 8.91 | 1 |
| 275.56 |  |  |

275.56

CREDIT BANK

## UPDATE <br> OTHER REFERENCE/

OTHER REFERENCE/ DEBIT
REFERENCE
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JRNL ID/
ACCOUNT NUMBER
15-00-0001
21-52-5080
21-00-0001
12-01-6020
12-00-0001
38-01-4080
38-01-4080
38-00-0001


| CE/ |  |  |  |
| :---: | :---: | :---: | :---: |
|  | DEBIT | CREDIT | BANK |
|  |  | 275.56 | 1 |
|  | 240.51 |  |  |
|  |  | 240.51 | 1 |
|  | 19,000.00 |  |  |
|  |  | 19,000.00 | 1 |
|  | 37,718.75 |  |  |
|  |  | 37,718.75 | 1 |
| Journal Total : | 118,505.03 | 118,505.03 |  |
| Sub Total | 118,505.03 | 118,505.03 |  |
| ** Report Total | 118,505.03 | 118,505.03 |  |


| ACCOUNT NUMBER | ACCOUNT TITLE | DEBITS | CREDITS | NET |
| :---: | :---: | :---: | :---: | :---: |
| 07-00-0001 | SELF INSUR CASH | . 00 | 9,774.98 | 9,774.98- |
| 07-01-5030 | SELF INSUR BCBS STOP LOSS PYMT | 9,774.98 | . 00 | 9,774.98 |
| 11-00-0001 | GENERAL OPERATING CASH | . 00 | 14,244.03 | 14,244.03- |
| 11-00-0011 | GENERAL EMP TAX A/P | 14,235.12 | . 00 | 14,235.12 |
| 11-00-0893 | GENERAL OP. MISC RECEIPTS | 8.91 | . 00 | 8.91 |
| 12-00-0001 | BOND \& INTEREST CASH | . 00 | 19,000.00 | 19,000.00- |
| 12-01-6020 | BOND \& INT. BOND INT. | 19,000.00 | . 00 | 19,000.00 |
| 14-00-0001 | SALE TAX CASH | . 00 | 21,390.16 | 21,390.16- |
| 14-01-5080 | SALES tax Remittance to State | 21,390.16 | . 00 | 21,390.16 |
| 15-00-0001 | Electric CASH | . 00 | 11,058.99 | 11,058.99- |
| 15-00-0011 | ELECTRIC EMP TAX A/P | 7,934.79 | . 00 | 7,934.79 |
| 15-44-2140 | ELEC. COMM \& GEN PROF. SERV. | 2,741.83 | . 00 | 2,741.83 |
| 15-50-5020 | ELECTRIC COMPENSATING TAX | 382.37 | . 00 | 382.37 |
| 21-00-0001 | WATER CASH | . 00 | 2,275.32 | 2,275.32- |
| 21-00-0011 | WATER EMP TAX A/P | 2,012.31 | . 00 | 2,012.31 |
| 21-52-5080 | WATER COMPENSATING TAX REMIT. | 263.01 | . 00 | 263.01 |
| 23-00-0001 | SEWER CASH | . 00 | 541.93 | 541.93- |
| 23-00-0011 | SEWER EMP TAX A/P | 541.93 | . 00 | 541.93 |
| 38-00-0001 | CAP IMP RES FUND CASH | . 00 | 37,718.75 | 37,718.75- |
| 38-01-4080 | CAP IMP RES FUND WAter Utility | 37,718.75 | . 00 | 37,718.75 |
| 45-00-0001 | EMP BENEFITS CASH | . 00 | 2,500.87 | 2,500.87- |
| 45-01-1050 | EMP BENEFIT HEALTH/ACC INSUR | 2,500.87 | . 00 | 2,500.87 |
|  | TRANSACTION TOTALS | 18,505.03 | 118,505.03 | . 00 |

## PAYROLL REGISTER

ORDINANCE \#2023-P04

2/17/2023

| DEPARTMENT | GROSS PAY |
| :--- | :---: |
|  | $54,659.82$ |
| GENERAL | $31,371.59$ |
| ELECTRIC | $7,676.80$ |
| WATER | $2,385.52$ |
| SEWER | $96,093.73$ |

PASSED AND SIGNED THIS $\qquad$ DAY OF
, 2023
P.O. Box 59

Board and Commission Form
Please print clearly or type. Use additional sheets if necessary. Return form to the address above.
Please indicate with an $X$ the Boards or Commissions in which you are interested:Board of Zoning AppealsCity Planning CommissionTree BoardHousing Authority BoardLibrary BoardMuseum Board
New Appointment $\qquad$
X Cemetery BoardAirport BoardOther $\qquad$ Full Name: Jackie Elliott email: jackie.elliottghs1970@gmail.com
$\qquad$ Full Name: Jackie Elliott E-mail: jackie.elliottghs 1970 @gmail.com ReAppointment $\qquad$ Referred by $\qquad$

Street Address: 521 W. 8 th $5 t$, Apt 3, Goodland, KS
Phone: Home $\qquad$ Cell 785-821-1369 Work $\qquad$
Number of Years lived in Goodland: $\qquad$
Occupation: $\qquad$ Retired Employer: $\qquad$ USO 352

Business Address: $\qquad$
Education (Highest School year, degrees, etc.) Masters in Mathematics
Prior Appointed or Elected Offices held (if any): $\qquad$ Cemetery Board member \& vice president
$\qquad$
Please describe any present or past community involvement: $\qquad$
$\qquad$
$\qquad$
Why would you like to serve? (please discuss specific interest, experience and qualifications which would make you an effective board member.)
Continue service on the cemetery board
$\qquad$
$\qquad$
Date 0210912023 Signature:


# CITY COMMISSION COMMUNICATION FORM 

## FROM: Mary Volk, City Clerk

DATE: February 6, 2023

## ITEM: KMEA Director 1 and Alternate Board Appointments

## NEXT STEP: Commission Motion

ORDINANCE<br>X_MOTION<br>INFORMATION

I. REQUEST OR ISSUE: The appointments of Dustin Bedore as Director 1 and Lukas Wolak as Alternate on KMEA Board of Directors expire April 30, 2023. The Commission is required to approve an appointment to each position on the KMEA Board of Directors. Director 1 term is a two year appointment and in the past have appointed the alternate for a two year appointment.
II. RECOMMENDED ACTION / NEXT STEP: Recommend approval of Dustin Bedore as Director 1. For Alternate, we recommend appointing both Lukas Wolak and Kent Brown as Alternates for two year terms on the KMEA Board of Directors.
III. FISCAL IMPACTS: Only fiscal impact are expenses to attend KMEA meetings in Wichita.

## IV. BACKGROUND INFORMATION:

In accordance with Article V of KMEA's Bylaws (excerpt attached), the Board of Directors shall consist of two Directors (Director-1 and Director-2) and an Alternate for each Member, to be selected by the governing bodies of the Members. This year, your City has one or more Directors (highlighted below) that need to be appointed. Please note that:

- Directors must reside within the territory served by your electric utility, or be an employee of your City;
- Directors serve two-year terms. Alternates can serve any term specified by your governing body - some Members appoint their Alternate to serve the same term as Director-1 and/or Director-2; some Members appoint their Alternate to serve on a "Permanent" basis;
- each Member is entitled to one Director vote - vote shall be cast on behalf of the Member by Director-1, if present; if Director-1 is not present, then by Director-2; Alternate is entitled to vote in the event neither Director is present, unless your governing body specifically prohibits he/she from voting on your behalf;
- we encourage your governing body to select an individual that has knowledge of your electric system;
- Directors should be able to attend Board of Directors meetings that are typically held in the Spring and Fall each year in Wichita, KS.
V. LEGAL ISSUES: None
VI. CONFLICTS OR ENVIRONMENTAL ISSUES: None


## SUMMARY AND ALTERNATIVES:

Commission may take one of the following actions:

1. Approve the proposal as requested.
2. Reject the proposal and move to deny the request.
3. Direct staff to pursue an alternative approach.

# CITY COMMISSION COMMUNICATION FORM 

## FROM: Kenton Keith, Street \& Alley Superintendent <br> Kent Brown, City Manager

DATE: 2/21/2023

## ITEM: Replacing Front End Loader

NEXT STEP: Info - Staff direction

| ORDINANCE MOTION |  |
| :---: | :---: |
|  |  |
| X | INFORMATIO |

I. REQUEST OR ISSUE: Looking to replace loader to be used throughout the City.

## II. RECOMMENDED ACTION / NEXT STEP:

Request staff direction to proceed with bids/proposals and return with staff recommendation.
III. FISCAL IMPACTS: Line items MERF - Municipal Equipment Reserve Fund Front End Loader \#1 - current cash balance \$131,347 (as of 2023 budget approval) Front End Loader \#2 - current cash balance $\$ 128,357$ (as of 2023 budget approval)

Purchasing Policy procedures: PURCHASES IN EXCESS OF $\$ 15,000$. All purchases in excess of $\$ 15,000$ shall have the proper approval of the City Manager (up to $\$ 25,000$ ) and the Governing Body (in excess of $\$ 25,000$ ) after bids/proposals have been received and will also follow the policy listed above regarding purchase orders. Bids/proposals shall be accompanied by an estimate from the appropriate department and shall be advertised in the local paper. Exception: Purchases for Public Works Improvements (Infrastructure, i.e., streets, water, sewer) of less than $\$ 25,000$ need not be advertised.

## IV. BACKGROUND INFORMATION:

When Rich was here, the Street department looked into replacing a loader. There was demos and talked to sales reps about specs on the loaders. Loader was not purchased at the time. The Street Department is looking to follow through on this project. The current loaders that the Street Department has are a 1990 John Deere Loader, 1998 John Deere Loader, and a 2006 New Holland Loader. These dates show that the city was purchasing a new loader every 8 years. As of right now, it has been 17 years since the City replaced a loader. The 1990 John Deere has a list of issues that are listed on an attached flyer, and it is 33 years old now. Included on the list is an itemization of repairs that this machine could use, due to its old age plus some other items that are normal wear and tear items. Discussion will center on replacing the 1990 John Deere with a loader similar in size. The Street department does have this item budgeted in two line items in the merf. account. (since the Department has 3 loaders and during certain events, uses all 3 loaders.)

## 1990 John Deere 544E



## List of Repairs

- Bucket/Arms bent (RH cutting edge wears first)
- Bucket Curl cylinder rebuild with pins \&bushings
- Arm to frame and arm to bucket needs pins and bushings
- Arm lift cylinders needs pins and bushings $\times 4$
- Tires need replaced x 4
- Lights need replaced
- Steering cylinder rebuild x 2 with pins and bushings x 4
- Transmission side cover gasket and front output seal
- Rocker cover seal
- Exhaust leak at turbo
- Front crank shaft seal leak
- Possible Head Gasket (loosing coolant)
- Rear axle pivot pin replace
- Seat suspension inoperable
- Transmission needs serviced
- hydraulic system needs serviced
- On January 10, 2023, while on the way to a separate call the officer on duty observed a vehicle that was unable to maintain lane and almost hitting a curb. While conducting a traffic stop on Arcade Ave, many signs of impairment were observed by the officer along with a bottle of vodka in the passenger seat. SFST testing and PBT testing was done on the driver. The driver was placed under arrest for suspicion of driving under the influence. Recommended charges were filed for driving under the influence of alcohol, maximum speed limits, failure to yield at stop or yield sign, and driving on the right side of the roadway required.
- While checking for stolen vehicles at Oyo on January $12^{\text {th }}$, the officer on duty found a vehicle stolen out of Colorado. While investigating the vehicle the officer found a Walmart receipt. After reviewing camera footage a suspect was located and later questioned. A second suspect was located. Suspect 2 barricaded themselves in the room, therefore a "Ram" was used to obtain access to the room. The individual was taken into custody. Recommended charges were filed for forgery, possession of stolen property, possession of stimulant, possession w/ intent to use drug paraphernalia, and interference with LEO.
- On January 15, the officer on duty was dispatched to East Highway 24 for a domestic in progress. Upon arrival it was found that 2 individuals were fighting. Both individuals were placed under arrest and recommended charges were filed for domestic battery x 2 .
- On January 15, the officer on duty was dispatched to East $14^{\text {th }}$ street for a fight in progress. Upon arrival it was found that an individual was causing a disturbance in the house. Recommended charges were filed for criminal damage to property and assault.
- On January $17^{\text {th }}$, the officer on duty got a call about a possible sexual abuse case. This case is still under investigation.
- On January $18^{\text {th }}$, the officer on duty went to Enterprise Road to speak with an individual about using 911 for non-emergent matters. After speaking further with the individual he began to argue. Therefore, the individual was placed under arrest and recommended charges were filed for communicate false information to request emergency service assistance.
- On January $18^{\text {th }}$, Officers were called to Oyo for a mother and child needing transient aid. After speaking with the individuals it was found that the child was a runaway out of California. The child was taken into police care and later transported to KVC in Hutchinson, Kansas.
- On January $19^{\text {th }}$, Officers were called to East $8^{\text {th }}$ Street for a possible domestic. The officers investigated the situation and later found that two individuals were arguing and one individual hit the other. Recommended charges were filed for domestic battery.
- On January $23^{\text {rd }}$ Officers were called to Walmart for an open 911 call. While on the phone with dispatch it was overheard that the driver and passenger had slurred speech. Officers conducted a welfare check on the occupants of the vehicle and ended up doing standardized field sobriety tests. The tests resulted in the driver of the vehicle being arrested and recommended charges being filed for driving under the influence.
- On January $25^{\text {TH }}$ officers were called to College Avenue for a domestic violence call. While investigating the domestic illegal narcotics were found. A search warrant was obtained and officers found 800 grams of Marijuana/THC and mushrooms. Several people were arrested.
- On January $31^{\text {st }}$ the officer on duty conducted a traffic stop after observing a vehicle make a left hand turn on K27 from the outside lane. While on the traffic stop he found illegal narcotics. Recommended charges were filed for possession of marijuana and use/possess w/ intent to use drug paraphernalia.

January 09- February 12, 2023

- On February $5^{\text {th }}$ the officer on duty was trying to conduct a traffic stop, while doing so the vehicle began to pass vehicles in a no passing zone while speeding ( 81 mph in a 55 mph ). After a short chase the officer conducted the traffic stop and found 2.91bs of THC Products along with 27 grams of raw marijuana. The individual was taken into custody and recommended charges were filed for possession w / intent to distribute, possession $\mathrm{w} /$ intent to use, taxation, fleeing or attempting to elude a LEO, reckless driving, driving on left in no-passing zone, maximum speed limits, and possession of stolen property.
- On February $7^{\text {th }}$ the officer on duty checked on a vehicle that the reporting party stated had a strong odor of marijuana. The officer conducted the traffic stop and searched the vehicle. Upon searching the vehicle, 145 grams of marijuana was located along with other drug paraphernalia. The individual was arrested and recommended charges were filed for possession of marijuana, possession $\mathrm{w} /$ intent to use, and illegal display of license plate.


| Registration Check | - | - | - |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Restraining Order | - | - | - |  |  |  |  |  |  |  |  |  |
| Robbery | - | - | - |  |  |  |  |  |  |  |  |  |
| Seizures | - | - | - |  |  |  |  |  |  |  |  |  |
| Service Rendered | 13 | 6 | 19 |  |  |  |  |  |  |  |  |  |
| Sex Offenses | - | - | 3 |  |  |  |  |  |  |  |  |  |
| Slide Off | - | - | 3 |  |  |  |  |  |  |  |  |  |
| Snowmobile | - | - | 1 |  |  |  |  |  |  |  |  |  |
| Stolen Property | 1 | - | 2 |  |  |  |  |  |  |  |  |  |
| Suicidal | 1 | 1 | 2 |  |  |  |  |  |  |  |  |  |
| Suspicion | 8 | 5 | 26 |  |  |  |  |  |  |  |  |  |
| Telephone Harrassment | - | - | - |  |  |  |  |  |  |  |  |  |
| Theft | 5 | - | 12 |  |  |  |  |  |  |  |  |  |
| Traffic Stop | 79 | 30 | 130 |  |  |  |  |  |  |  |  |  |
| Training | - | - | - |  |  |  |  |  |  |  |  |  |
| Transient Aide | 1 | 6 | 14 |  |  |  |  |  |  |  |  |  |
| Transporting | 3 | - | 2 |  |  |  |  |  |  |  |  |  |
| Trespassing | 1 | 2 | 3 |  |  |  |  |  |  |  |  |  |
| Vagrancy | 1 | 1 | 10 |  |  |  |  |  |  |  |  |  |
| Vandalism | - | - | - |  |  |  |  |  |  |  |  |  |
| Vehicle Maintanance | - | - | - |  |  |  |  |  |  |  |  |  |
| VIN Inspection | 23 | 7 | 43 |  |  |  |  |  |  |  |  |  |
| Warrant | 8 | - | 4 |  |  |  |  |  |  |  |  |  |
| Weather | - | - | - |  |  |  |  |  |  |  |  |  |
| Welfare Check | 8 | 2 | 12 |  |  |  |  |  |  |  |  |  |
| Wildlife | - | - | - |  |  |  |  |  |  |  |  |  |
| Wrecker | - | 1 | 1 |  |  |  |  |  |  |  |  |  |
| Monthly Total | 327 | 137 | 611 |  |  |  |  |  |  |  |  |  |

