



CITY COMMISSION AGENDA

MONDAY, JUNE 20TH, 2022

204 W. 11TH ST. – 5:00 P.M.

AARON THOMPSON – MAYOR
JJ HOWARD – VICE MAYOR
JASON SHOWALTER – COMMISSIONER
BROOK REDLIN – COMMISSIONER
ANN MYERS – COMMISSIONER

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. PUBLIC COMMENT

(Members of the audience will have five minutes to present any matter of concern to the Commission. No official action may be taken at this time.)

3. PRESENTATIONS & PROCLAMATIONS

- A.

4. CONSENT AGENDA

- A. 06-06-22 Commission Meeting Minutes
- B. Appropriation Ordinances 2022-12; 2022-12A; 2022-P12

5. FORMAL ACTIONS

- A. Housing Authority Board Application-Timothy Wright
- B. Resolution 1589 - KDOT AV-2023-25 KAIP Pavement Preservation Grant
- C. Resolution 1587- Purchasing Policy

6. DISCUSSION ITEMS

- A. Solid Waste Fuel Adjustment
- B. Options Domestic & Sexual Violence Services – follow up discussion
- C. Park hours
- D. Off Road Motorcycles
- E. Cemetery rules & regulations

7. REPORTS

- A. City Manager-
 - (1) Manager Memo
 - (2) Valuation information and budget
- B. City Commissioners
- C. Mayor

8. ADJOURNMENT

- A. Next Regular Meeting: Tuesday, July 5th 2022. Due to holiday closure.

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting. The Public Comment section is to allow members of the public to address the Commission on matters pertaining to any business within the scope of Commission authority and not appearing on the Agenda. Ordinance No. 1730 requires anyone who wishes to address the Commission on a non-agenda item to sign up in advance of the meeting and to provide their name, address, and the subject matter of their comments.

GOODLAND CITY COMMISSION
Regular Meeting

June 6, 2022

5:00 P.M.

Mayor Aaron Thompson called the meeting to order with Vice-Mayor J. J. Howard, Commissioner Jason Showalter and Commissioner Brook Redlin responding to roll call. Commissioner Ann Myers was reported absent.

Also present were Dustin Bedore – Director of Electric Utilities, Frank Hayes – Chief of Police, Joshua Jordan – IT Director, Kenton Keith – Director of Streets and Facilities, Neal Thornburg – Director of Water and Wastewater, Danny Krayca – Director of Parks, Jeff Dinkel – Code Enforcement/Building Official, Mary Volk - City Clerk, Jake Kling – City Attorney and Kent Brown - City Manager.

Mayor Thompson led Pledge of Allegiance

PUBLIC COMMENT

- A. Jake Kling, City Attorney** introduced Abbie Krane as an intern at Fairbanks Law Office for the summer. The internship is sponsored through Dane Hansen Foundation. She will be in Goodland through the month of July. Commission welcomed Abbie to Goodland.

PRESENTATIONS AND PROCLAMATIONS

- A. Jennifer Hefner Options Executive Director** stated, our purpose is to serve your community and citizens. We have thirteen core services which mainly operate as 24 hour programs. Demand for our service has increased since COVID, people are hurting. We conduct annual county profiles. Sherman County has had fifty-two incidents of domestic violence resulting in forty arrests, which is almost twice the State rate. Your law enforcement is doing well. Domestic violence is increasing in Kansas. During COVID our shelter operated at 25% capacity so remaining clients were housed in hotels to ensure needs were addressed. We are the only domestic and sexual violence shelter that has come up with texting as an expanded service for clients, which has expanded 3000% over one year. Commissioner Showalter asked, I see your funding request, how many other municipalities supply funding? Jennifer stated, about 50% of them fund our programs. Mayor Thompson asked, are the emergency services primarily to get clients out of immediate situation or is it long term? Jennifer stated, it is both, we do not have limits on stays in shelter but work to get them a safe place. We are expanding programs to reach high schools and counselors. There is interest and students have a lot to say. They are working on a safety plan for teens. Mayor Thompson asked, you are requesting \$3,000, what have we donated in past? Jennifer stated, we have not received a donation from the City in about three years. We know budgets are tight for everyone but costs are going up and there is a need for services in your community. Mayor Thompson asked, what does donation cover? Jennifer stated, it helps with food, toiletry items, toys to normalize child's experience in shelter, utilities and to provide a safe and clean environment for clients.

CONSENT AGENDA

- A. 05/16/22 Commission Meeting Minutes**
B. 05/16/22 Special Commission Meeting Minutes
C. Appropriation Ordinances: 2022-11, 2022-11A, and 2022-P11
ON A MOTION by Vice-Mayor Howard to approve Consent Agenda **seconded by** Commissioner Redlin. **MOTION carried on a VOTE of 4-0.**

FORMAL ACTIONS

- A. RFQ 2022-01: Airport Consultant Services** - Kent stated, as part of receipt of federal funding the City was required by the FAA to submit a Request for Qualification (RFQ) to add projects that have moved up the project list. Requests were sent out last month; we received several responses declining request, but we received response from one firm, EBH Engineering. Dustin Stephenson, Chairman of Airport Board and I discussed the response. Since EBH is the firm we work with, Dustin did not feel we needed to go over scoring. In order to proceed with projects to purchase snow removal equipment (SRE) and building to house equipment, the response requires Commission approval. After review, staff recommends approving RFQ of EBH Engineering for these projects. **ON A MOTION by Mayor Thompson to approve Airport Consultant Services of EBH Engineering for projects outlined in request seconded by Commissioner Showalter. MOTION carried on a VOTE of 4-0.**
- B. Resolution 1588: Adopting the 2022 Compensation and Classification Study Executive Report from McGrath Human Services Group** - Kent stated, Victoria McGrath was contracted to complete compensation study and presented report at May work session. There were various recommendations for all positions in the City. Commission requested to have a comparison to League salary study information. The information for each position is included in your packet showing comparison to information from McGrath study. McGrath study included information for about twelve cities and counties but League study was for other Second Class City's, which are similar in size to City of Goodland. The League provides valuable information to support McGrath study. The McGrath study provides classification and structure for the City through all positions going forward. The study sets up a schedule with twelve steps that employees move through annually with the expectation that the commission budgets a percentage increase for steps each year. Approving the resolution indicates you accept the report and ask staff to implement structure in study to provide fair and equitable compensation to employees. Commissioner Showalter stated, I like the way schedule is laid out and implemented to protect the city's liability. It is a guide we need for department heads. Mayor Thompson asked, looking over pay scales for different positions, do we feel pay amount within each position will work for City? Kent stated, as best it can, the study provides some balance for the City. There are different pay grades with different positions within each pay grade. I feel it is as fair and equitable as can be. If you change one thing what else do you change? Mayor Thompson asked, the budgetary impact is split into two steps? Kent stated, looking to implement phase one July 1, with phase two January 1. Victoria felt this was best way to balance adjustments and make it fair. Majority of adjustments are made July 1, then several in January. The increases this year will not affect current year budget because of open positions. Mayor Thompson asked, what numbers we are looking at January 1? Kent stated, it will depend on the budget approved. For example, if we adjust the schedule 3%, net increase in the budget in January is 7% which would be about \$150,000 depending on what commission approves. Mayor Thompson stated, the commission will be tasked where that money will be coming from in next year's budget. Kent stated, staff will also give you recommendations in budget. Mayor Thompson asked, I assume we have employees that fall deep into the steps? Kent stated, yes and there are some that are over maximum but will receive the COLA increase. Then there are those that fall below and we need to work to get them into the pay grade structure. Mayor Thompson asked, if over maximum, wages are not decreased? Kent stated, no there will not be wage cuts, their increase will be based on other considerations. Vice-Mayor Howard stated, I feel this is a decent system for future employee's looking at

Goodland and to help Commission know what to budget every year. Mayor Thompson stated, I am a fan of the way this is done and feel we are making strides to help employees. I feel this gets employees closer to where they belong. I know health insurance has been a big topic of discussion for commission the last few years, not sure if this will impact the insurance. Kent stated, in her study, Victoria recommended no changes to insurance at this time until your wages are where they belong. Now if insurance goes up drastically, that is another discussion. But if reasonable increase in health insurance she did not recommend a change. Mayor Thompson stated, with everything going up, that money has to come from somewhere. Kent stated, this is a step in right direction for structure in the future. The economy is affecting everyone, not just city employees. This is a solid foundation for the City. **ON A MOTION** by Mayor Thompson to approve Resolution 1588: Adopting the 2022 Compensation and Classification Study Executive Report from McGrath Human Services Group **seconded** by Commissioner Showalter. **MOTION carried on a VOTE of 4-0.**

- C. **Ordinance 1750: Change Expiration Dates for Renewal of Contractor Licenses** –Jeff stated, the Construction Board of Trades and Appeals recommend expiration dates for contractor licenses expire December 31st this year, then renew in two years rather than staggering terms. Mayor Thompson stated, I assume this will be easier to track. Jeff stated, it will be and everything can be completed at one time. **ON A MOTION** by Commissioner Redlin to approve Ordinance 1750: Change Expiration Dates for Renewal of Contractor Licenses **seconded** by Vice-Mayor Howard. **MOTION carried on a VOTE of 4-0.**
- D. **Ordinance 1751: Adopting Code for Continuing Education Requirement for Mechanical, Plumbing and Electrical Contractors** - Jeff stated, the Construction Board of Trades and Appeals are requesting requirement for continued education, as required by the State. The contractors are completing education, they just need to supply paperwork to City. **ON A MOTION** by Commissioner Showalter to approve Ordinance 1751: Adopting Code for Continuing Education Requirement for Mechanical, Plumbing and Electrical Contractors **seconded** by Commissioner Redlin. **MOTION carried on a VOTE of 4-0.**
- E. **2022 Utility Charge Offs** – Mary stated, annually we request the Commission authorize the charge off of unpaid balances on utility accounts where the City no longer has communication with the customer. The 2022 charge off list is for customers we have not had contact or communication with for four years and are in the amount of \$44,857.27. These accounts are added to our master list of charged off accounts in the event a customer does return we are able to collect past due amount. The accounts also remain on file with the Kansas Setoff program and American Municipal Services (AMS) to continue collection of balances if possible. Vice-Mayor Howard asked, none of the customers had recent contact? Mary stated, no these customer's we have lost contact. **ON A MOTION** by Commissioner Redlin to authorize 2022 Utility Charge Offs in the amount of \$44,857.27 **seconded** by Commissioner Showalter. **MOTION carried on a VOTE of 4-0.**
- F. **COPS Grant Application** – Frank stated, we are asking permission to proceed with COPS grant application with the Department of Justice for a new police officer. It is a three year grant where the split is 75/25 the first year, 50/50 the second year and 25/75 the third year. The grant is then renewable for a new officer. The application is due June 9th then they submit us a link to complete second part of application that is due June 16th. Mayor Thompson stated, it looks like a no brainer. When application is renewed is that for same officer or a new officer? Frank stated, it can be same officer or you can apply for multiple officers. Vice-Mayor Howard asked, it is not for just new hire but for rehire also? Frank stated, I am uncertain their definition of rehire. Speculating it is if

you are not able to keep someone and the officer wants to come back to department. Mayor Thompson stated, so it is for an open position of some sort. Frank stated, yes. Commissioner Redlin asked, if we are awarded the first grant for three years and reapply there is a chance may not get renewal? Frank stated, chances are higher if you are in the program but it is not a guarantee. Commissioner Showalter asked, if we are awarded grant you will need equipment to outfit new officer such as a car, uniform etc.? Frank stated, yes, but I am fairly certain we have equipment to start with first new officer, but not down the road. Kent stated, there will always be some gap to fill but not always. **ON A MOTION by Vice-Mayor Howard to authorize submission of application for COPS Grant with the Department of Justice seconded by Commissioner Showalter. MOTION carried on a VOTE of 4-0.**

DISCUSSION

- A. 1523 Colorado Ave.: Notice of Violation** – Jeff stated, this notice is for lots 3 and 4 which has two trailers on property without utilities. On May 18th I attempted to serve notice of inadequate sanitation on property. I attempted delivery again on May 22nd and 23rd with no response. I issued inadequate sanitation notice on property and the gentleman failed to complete process within 4 days so I issued order to vacate property by June 8th at 10:00 a.m. The gentleman came in today saying he is not living at the one trailer but wanted to use as a storage container, which does not meet code. He is in process of cleaning property up and making one trailer livable with sanitation. In the meantime, I need Commission to advise of time frame allowed for citizen to clean up property. Mayor Thompson asked, is there just two trailers on property? Jeff stated, yes at this location but owner has adjacent property with utilities. Mayor Thompson asked, do we know who resides at property with utilities? Jeff stated, I am uncertain, but neither trailer has utilities. Vice-Mayor Howard stated, I drove by today and they are working on property as I saw them moving stuff. Jeff stated, I just need a time line to give property owner. Mayor Thompson stated, the fact that he is starting the process, we need to show grace to those making best attempt. We need to give a reasonable time but if he starts going backwards we need to move forward. Kent stated, we can allow Jeff to provide an update each meeting. If he continues to move ahead and not go backwards, he can proceed cleaning up property. Jeff stated, the fact he came in today was a good step. When he came in today he talked to the office for cost to get utilities. He did ask us to assist with moving one trailer which I explained there would be a cost and he is aware if unpaid the cost will be put on tax role. Consensus of Commission is to continue with updates by Jeff each meeting on progress.
- B. Handy-Man Contractor** - Jeff stated, the Construction Board of Trades and Appeals came up with idea for a handy-man contractor. The board discussed requiring same insurance as other contractors. We were looking at \$5,000 bond but researching if there is a lower amount. They will not be allowed to do structural or commercial work, only minor repairs. Board came up with \$1,000 labor limit to ensure no structural work is done. Vice-Mayor Howard asked, on the siding is it repair or can they replace. Jeff stated, only minor repairs, cannot side whole house or a complete remodel. Vice-Mayor Howard stated, we need to ensure wording in code is understood as minor repair. Jeff stated, for the application process we are looking at them submitting references and having an interview process with the board so we know they will be helping properties. Mayor Thompson stated, I like the idea and there is a need for services but we need to make sure minor repairs is understood. Vice-Mayor Howard stated, I like the insurance and bond requirement, but I do not think there is a bond lower than \$5,000.

- C. 2018 IPC Code Book Review** - Jeff stated, the Construction Board of Trades and Appeals has been working on 2018 plumbing code and completed book. They will present to Commission next meeting. If Commission has questions, they can review the book. Mayor Thompson stated, I look forward to presentation and appreciate board's hard work to update codes.
- D. Community BBQ Planning** – Kent stated, Commission stated during strategic planning sessions they would like community event in summer. This summer is reunion then fair so would like guidance what Commission would like to see happen. Mayor Thompson stated, the first of July is busy. I recommend everyone look at calendars for available dates. Does not have to be a weekend; can be a weeknight. Kent stated, staff will discuss and bring information.

REPORTS

- A. City Manager - 1.** We have two main projects with 17th Street and Airport Runway Project. We feel 17th Street is proceeding well and working out transition to finish final 100 feet at end of project. Contractor will complete project on time, pending weather delay. Andrew Brunner, EBH Engineer stated, we are working with Jeff Bhend at Scoular to complete project before wheat harvest. Andrew stated, phase one should be cured by end of next week and start with phase two while phase one is curing to continue on project. Kent stated, the last 100 feet of project is where trucks enter Scoular. Andrew stated, we need to keep traffic moving and keep trucks out of residential area. Vice-Mayor Howard asked, what is cure time for concrete? Andrew stated, depends on temperature and exterior conditions. Favorably we would like seven days, but these have to meet KDOT requirements yet get street open as soon as possible. Kent stated, at the airport they have finished pours on west side and southwest of main runway. As of today the airport is closed during daytime hours to do east 300 feet next to main runway. Both the PAPI and ILS are down. We received permission from FAA to open runway at night when there is no construction being done to allow Eagle Med to continue to operate at night. I spoke with the hospital to ensure they knew at night they can use runway but during day patients have to be transported to Colby to be flown out, unless they use helicopter. The runway will be closed for three weeks to allow construction and curing. Andrew stated, the contractors have moved along with concrete after our concern last meeting. **2.** We have had a series of situations with four wells. Neal stated, well 3 went down couple months ago with a bad check valve and pump. They have been replaced and it is now back up. With the recent lightning storm we lost both well 8 and 10 from lightning. Both have been turned into insurance. Don's Electric from Ellis is working on the wells and has got well 10 back up but getting variable frequency drive for well 8, which has been tough to find. Then we had well 11 go down last week. Woofert is working to get well back up as soon as possible. It has been a long time since we had our two largest wells down at same time. Weather has helped us since it has not been real hot. Hoping to have well 11 up in couple weeks and other well up within a month. So we have two wells back up and two still down. Kent stated, at this time we encourage water conservation. It is not a crisis yet but encourage public to water at appropriate time of day, not during heat of day. We are able to keep up at this time but just ask citizens to be wise. If conditions change we will have to take steps for conservation. Staff is working hard to keep system operating.
- B. City Commissioners**
- Vice-Mayor Howard – 1. Thank you to employees, we appreciate your work.**
- Commissioner Showalter – 1. No Report**
- Commissioner Myers - 1. Absent, No Report**
- Commissioner Redlin – 1. No Report**

C. Mayor Thompson– 1. No Report

EXECUTIVE SESSION

- A. Under the Authority of KSA 75-4319 (b) (1) for Personnel Matters for Nonelected Personnel**
- Mayor Thompson made a motion at 6:38 p.m. to recess into executive session under authority of K.S.A.75-4319 (b) (1) for personnel matters for nonelected personnel not to exceed five minutes. I request the Commission, City Manager and Jeff Dinkel be present. Vice-Mayor Howard seconded the motion.
MOTION carried by a VOTE of 5-0. Meeting resumed at 6:43 p.m.

ADJOURNMENT WAS HAD ON A MOTION BY Commissioner Redlin seconded by Commissioner Showalter. Motion carried by unanimous VOTE, meeting adjourned at 6:44 p.m. Next meeting is scheduled for June 20, 2022.

ATTEST:

Aaron Thompson, Mayor

Mary P. Volk, City Clerk

JRN L ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	UPDATE OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #

PAYROLL					
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPE GEN	4,189.52		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPE GEN		4,189.52	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPE ELE	2,271.35		
15-00-0001	ELECTRIC CASH	SS/MED EMPE ELE		2,271.35	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPE WAT	592.66		
21-00-0001	WATER CASH	SS/MED EMPE WAT		592.66	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPE SEW	150.07		
23-00-0001	SEWER CASH	SS/MED EMPE SEW		150.07	1
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPR GEN	4,189.52		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPR GEN		4,189.52	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPR ELE	2,271.35		
15-00-0001	ELECTRIC CASH	SS/MED EMPR ELE		2,271.35	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPR WAT	592.66		
21-00-0001	WATER CASH	SS/MED EMPR WAT		592.66	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPR SEW	150.07		
23-00-0001	SEWER CASH	SS/MED EMPR SEW		150.07	1
11-00-0011	GENERAL EMP TAX A/P	FED TAX GEN	3,964.40		
11-00-0001	GENERAL OPERATING CASH	FED TAX GEN		3,964.40	1
15-00-0011	ELECTRIC EMP TAX A/P	FED TAX ELE	1,986.90		
15-00-0001	ELECTRIC CASH	FED TAX ELE		1,986.90	1
21-00-0011	WATER EMP TAX A/P	FED TAX WAT	517.22		
21-00-0001	WATER CASH	FED TAX WAT		517.22	1
23-00-0011	SEWER EMP TAX A/P	FED TAX SEW	56.54		
23-00-0001	SEWER CASH	FED TAX SEW		56.54	1
11-00-0011	GENERAL EMP TAX A/P	STATE TAX GEN	2,012.02		
11-00-0001	GENERAL OPERATING CASH	STATE TAX GEN		2,012.02	1
15-00-0011	ELECTRIC EMP TAX A/P	STATE TAX ELE	1,203.11		
15-00-0001	ELECTRIC CASH	STATE TAX ELE		1,203.11	1
21-00-0011	WATER EMP TAX A/P	STATE TAX WAT	316.86		
21-00-0001	WATER CASH	STATE TAX WAT		316.86	1
23-00-0011	SEWER EMP TAX A/P	STATE TAX SEW	48.56		
23-00-0001	SEWER CASH	STATE TAX SEW		48.56	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 06/14	1,301.44		
07-00-0001	SELF INSUR CASH	STOP LOSS 06/14		1,301.44	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 06/07	26,409.76		
07-00-0001	SELF INSUR CASH	STOP LOSS 06/07		26,409.76	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 05/31	3,744.56		
07-00-0001	SELF INSUR CASH	STOP LOSS 05/31		3,744.56	1
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	BCBS GEN	13,472.46		
45-00-0001	EMP BENEFITS CASH	BCBS GEN		13,472.46	1
15-40-1050	ELEC. PROD. INSURANCE	BCBS ELPR	3,397.11		
15-00-0001	ELECTRIC CASH	BCBS ELPR		3,397.11	1
15-42-1050	ELEC. DIST. INSURANCE	BCBS ELDI	4,675.57		
15-00-0001	ELECTRIC CASH	BCBS ELDI		4,675.57	1
15-44-1050	ELEC. COMM & GEN INSURANCE	BCBS ELCG	3,271.95		
15-00-0001	ELECTRIC CASH	BCBS ELCG		3,271.95	1
21-40-1050	WATER PROD. INSURANCE	BCBS WAPR	743.28		
21-00-0001	WATER CASH	BCBS WAPR		743.28	1
21-42-1050	WATER DIST. INSURANCE	BCBS WADI	1,613.59		
21-00-0001	WATER CASH	BCBS WADI		1,613.59	1
23-41-1050	SEWER TREATMENT INSURANCE	BCBS SETR	962.33		

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
23-00-0001	SEWER CASH	BCBS SETR		962.33	1
15-44-2140	ELEC. COMM & GEN PROF. SERV.	CC POS TRAN	1,162.99		
15-00-0001	ELECTRIC CASH	CC POS TRAN		1,162.99	1
15-44-2140	ELEC. COMM & GEN PROF. SERV.	CC TRAN	1,056.36		
15-00-0001	ELECTRIC CASH	CC TRAN		1,056.36	1
14-01-5080	SALES TAX REMITTANCE TO STATE	MAY SALES TAX	17,501.78		
14-00-0001	SALE TAX CASH	MAY SALES TAX		17,501.78	1
15-50-5020	ELECTRIC COMPENSATING TAX	MAY SALES TAX	133.70		
15-00-0001	ELECTRIC CASH	MAY SALES TAX		133.70	1
21-52-5080	WATER COMPENSATING TAX REMIT.	MAY SALES TAX	279.63		
21-00-0001	WATER CASH	MAY SALES TAX		279.63	1
11-25-3130	GEN OP ST WATER PK CONC. SUPP	MAY SALES TAX	59.42		
11-00-0001	GENERAL OPERATING CASH	MAY SALES TAX		59.42	1
11-00-0893	GENERAL OP. MISC RECEIPTS	MAY SALES TAX	74.64		
11-00-0001	GENERAL OPERATING CASH	MAY SALES TAX		74.64	1
11-00-0893	GENERAL OP. MISC RECEIPTS	MAY SALES TAX	3.74		
11-00-0001	GENERAL OPERATING CASH	MAY SALES TAX		3.74	1
15-50-5020	ELECTRIC COMPENSATING TAX	MAY COMP TAX	95.99		
15-00-0001	ELECTRIC CASH	MAY COMP TAX		95.99	1

Journal Total :	104,473.11	104,473.11
Sub Total	104,473.11	104,473.11
** Report Total **	104,473.11	104,473.11

FUND	NAME	DEBITS	CREDITS
07	SELF INSURANCE	31,455.76	31,455.76
11	GENERAL	14,493.26	14,493.26
14	SALES TAX	17,501.78	17,501.78
15	ELECTRIC UTILITY	21,526.38	21,526.38
21	WATER UTILITY	4,655.90	4,655.90
23	SEWER UTILITY	1,367.57	1,367.57
45	EMPLOYEE BENEFIT	13,472.46	13,472.46
TOTALS		104,473.11	104,473.11

** Transactions affected cash may need to be entered in Bank Rec! **

** Review transactions that have a number in the Bank # column. **

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
07-00-0001	SELF INSUR CASH	.00	31,455.76	31,455.76-
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	31,455.76	.00	31,455.76
11-00-0001	GENERAL OPERATING CASH	.00	14,493.26	14,493.26-
11-00-0011	GENERAL EMP TAX A/P	14,355.46	.00	14,355.46
11-00-0893	GENERAL OP. MISC RECEIPTS	78.38	.00	78.38
11-25-3130	GEN OP ST WATER PK CONC. SUPP	59.42	.00	59.42
14-00-0001	SALE TAX CASH	.00	17,501.78	17,501.78-
14-01-5080	SALES TAX REMITTANCE TO STATE	17,501.78	.00	17,501.78
15-00-0001	ELECTRIC CASH	.00	21,526.38	21,526.38-
15-00-0011	ELECTRIC EMP TAX A/P	7,732.71	.00	7,732.71
15-40-1050	ELEC. PROD. INSURANCE	3,397.11	.00	3,397.11
15-42-1050	ELEC. DIST. INSURANCE	4,675.57	.00	4,675.57
15-44-1050	ELEC. COMM & GEN INSURANCE	3,271.95	.00	3,271.95
15-44-2140	ELEC. COMM & GEN PROF. SERV.	2,219.35	.00	2,219.35
15-50-5020	ELECTRIC COMPENSATING TAX	229.69	.00	229.69
21-00-0001	WATER CASH	.00	4,655.90	4,655.90-
21-00-0011	WATER EMP TAX A/P	2,019.40	.00	2,019.40
21-40-1050	WATER PROD. INSURANCE	743.28	.00	743.28
21-42-1050	WATER DIST. INSURANCE	1,613.59	.00	1,613.59
21-52-5080	WATER COMPENSATING TAX REMIT.	279.63	.00	279.63
23-00-0001	SEWER CASH	.00	1,367.57	1,367.57-
23-00-0011	SEWER EMP TAX A/P	405.24	.00	405.24
23-41-1050	SEWER TREATMENT INSURANCE	962.33	.00	962.33
45-00-0001	EMP BENEFITS CASH	.00	13,472.46	13,472.46-
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	13,472.46	.00	13,472.46
TRANSACTION TOTALS		104,473.11	104,473.11	.00

INVOICE NO	LN	DATE	PO NO	REFERENCE	CD	GL ACCOUNT	1099	NET	CHECK	PD DATE

		2652	911	CUSTOM						
48341	1	3/10/22		NEW VEHICLH EQUIPMENT		36-01-4010		10972.00	65231	6/20/22
				911 CUSTOM				-----		
								10972.00		
		3784		AMAZON CAPITAL SERVICES						
1MDF-XV19-6WXM	1	6/03/22	19903	RADIO BATTERY		11-15-3060		37.99	65232	6/20/22
1MDF-XV19-6WXM	2	6/03/22	19903	TONER & DRUM FOR SHARP		38-01-4010		440.96	65232	6/20/22
				AMAZON CAPITAL SERVICES				-----		
								478.95		
		2871		AMERICAN FAMILY LIFE						
PR20220603	1	6/03/22		AFLAC CANCER		11-00-0012	N	51.81	3045558	6/10/22 E
PR20220603	2	6/03/22		AFLAC CANCER		15-00-0012	N	16.02	3045558	6/10/22 E
PR20220603	3	6/03/22		AFLAC ACCIDENT		11-00-0012	N	122.52	3045558	6/10/22 E
PR20220603	4	6/03/22		AFLAC ACCIDENT		15-00-0012	N	130.92	3045558	6/10/22 E
PR20220603	5	6/03/22		AFLAC ACCIDENT		21-00-0012	N	19.02	3045558	6/10/22 E
PR20220603	6	6/03/22		AFLAC DENTAL		11-00-0012	N	34.44	3045558	6/10/22 E
PR20220603	7	6/03/22		AFLAC DENTAL		15-00-0012	N	34.44	3045558	6/10/22 E
PR20220603	8	6/03/22		AFLAC ST DISB		11-00-0012	N	43.08	3045558	6/10/22 E
PR20220603	9	6/03/22		AFLAC ST DISB		15-00-0012	N	105.00	3045558	6/10/22 E
PR20220603	10	6/03/22		AFLAC ST DISB		21-00-0012	N	22.08	3045558	6/10/22 E
PR20220603	11	6/03/22		AFLAC LIFE RIDR		15-00-0012	N	2.76	3045558	6/10/22 E
PR20220603	12	6/03/22		AFLAC LIFE		11-00-0012	N	23.82	3045558	6/10/22 E
PR20220603	13	6/03/22		SPEC HLTH EVENT		11-00-0012	N	20.10	3045558	6/10/22 E
PR20220603	14	6/03/22		SPEC HLTH EVENT		21-00-0012	N	13.62	3045558	6/10/22 E
PR20220603	15	6/03/22		AFLAC HOSP CONF		11-00-0012	N	48.78	3045558	6/10/22 E
PR20220603	16	6/03/22		AFLAC HOSP CONF		21-00-0012	N	26.28	3045558	6/10/22 E
				AMERICAN FAMILY LIFE				-----		
								714.69		
		1389		AMERICAN FID						
PR20220603	1	6/03/22		AF CANCER AT		11-00-0012	N	28.25	3045555	6/10/22 E
PR20220603	2	6/03/22		AF CANCER AT		15-00-0012	N	22.60	3045555	6/10/22 E
PR20220603	3	6/03/22		AF CANCER AT		21-00-0012	N	9.90	3045555	6/10/22 E
PR20220603	4	6/03/22		AMER FID CANCER		11-00-0012	N	124.84	3045555	6/10/22 E
PR20220603	5	6/03/22		AMER FID CANCER		15-00-0012	N	146.00	3045555	6/10/22 E
PR20220603	6	6/03/22		AMER FID CANCER		21-00-0012	N	26.95	3045555	6/10/22 E
PR20220603	7	6/03/22		AMER FID LIFE		11-00-0012	N	177.54	3045555	6/10/22 E
PR20220603	8	6/03/22		AMER FID LIFE		15-00-0012	N	240.53	3045555	6/10/22 E
PR20220603	9	6/03/22		AMER FID LIFE		21-00-0012	N	91.75	3045555	6/10/22 E
PR20220603	10	6/03/22		AM FID ACCIDENT		11-00-0012	N	72.25	3045555	6/10/22 E
PR20220603	11	6/03/22		AM FID ACCIDENT		15-00-0012	N	78.95	3045555	6/10/22 E
PR20220603	12	6/03/22		AM FID HOSPITAL		15-00-0012	N	26.99	3045555	6/10/22 E
PR20220603	13	6/03/22		AM FID HOSPITAL		21-00-0012	N	15.93	3045555	6/10/22 E
PR20220603	14	6/03/22		AM FD DISABILTY		11-00-0012	N	54.58	3045555	6/10/22 E
PR20220603	15	6/03/22		AF CRITICAL CR		11-00-0012	N	16.26	3045555	6/10/22 E
PR20220603	16	6/03/22		AF CRITICAL CR		15-00-0012	N	8.77	3045555	6/10/22 E
				AMERICAN FID				-----		
								1142.09		
		1390		AMERICAN FIDELITY						
PR20220603	1	6/03/22		AF MED REIMBURS		11-00-0012	N	224.88	3045556	6/10/22 E
PR20220603	2	6/03/22		AF MED REIMBURS		15-00-0012	N	236.67	3045556	6/10/22 E

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			1390	AMERICAN FIDELITY							
PR20220603	3	6/03/22		AF MED REIMBURS		21-00-0012	N	114.58	3045556	6/10/22	E
				AMERICAN FIDELITY				-----			
								576.13			
			2809	AMERICAN MUNICIPAL SERVIC							
53720	1	5/31/22		COLLECTIONS/MAY 2022		15-44-2140		7.62	65233	6/20/22	
				AMERICAN MUNICIPAL SERVIC				-----			
								7.62			
			3956	ANGELOS, KARINA							
GEN22-293	1	6/03/22		FUEL/KLETC TRAINING		11-03-2190		26.10	65234	6/20/22	
GEN22-293	2	6/03/22		FUEL/KLETC TRAINING		11-03-2190		51.29	65234	6/20/22	
				ANGELOS, KARINA				-----			
								77.39			
			3957	BEDORE, DUSTIN							
GEN22-294	1	6/08/22		FUEL/KMEA CONFERENCE		15-40-2190		62.62	65235	6/20/22	
GEN22-294	2	6/08/22		FUEL/KMEA CONFERENCE		15-40-2190		75.50	65235	6/20/22	
GEN22-294	3	6/08/22		BEDORE/TURNPIKE FEES		15-40-2190		4.00	65235	6/20/22	
				BEDORE, DUSTIN				-----			
								142.12			
			374	BLACK HILLS ENERGY							
GEN22-295	1	6/03/22		GAS CHARGES		11-15-2100		44.53	65236	6/20/22	
GEN22-295	2	6/03/22		GAS CHARGES		11-13-2100		24.68	65236	6/20/22	
GEN22-295	3	6/03/22		GAS CHARGES		11-13-2100		81.15	65236	6/20/22	
GEN22-296	1	6/06/22		GAS CHARGES		11-17-2100		130.83	65236	6/20/22	
GEN22-297	1	6/06/22		GAS CHARGES		21-42-2100		73.93	65236	6/20/22	
GEN22-298	1	6/06/22		GAS CHARGES		15-40-2100		62.61	65236	6/20/22	
GEN22-299	1	6/09/22		GAS CHARGES		15-44-2100		30.73	65236	6/20/22	
GEN22-299	2	6/09/22		GAS CHARGES		21-40-2100		30.73	65236	6/20/22	
GEN22-300	1	6/06/22		GAS CHARGES		11-21-2100		50.68	65236	6/20/22	
GEN22-301	1	6/06/22		GAS CHARGES		11-11-2100		39.81	65236	6/20/22	
				BLACK HILLS ENERGY				-----			
								569.68			
			71	BLUE CROSS - BLUE SHIELD							
PR20220603	1	6/03/22		BCBS S300/SHIP		11-00-0012	N	9.27	3045551	6/10/22	E
PR20220603	2	6/03/22		BCBS S300/SHIP		15-00-0012	N	23.25	3045551	6/10/22	E
				BLUE CROSS - BLUE SHIELD				-----			
								32.52			
			1331	CASHIER'S CHECK							
GEN22-274	1	6/09/22		WSB/INVEST		03-00-0003		1500.00	65227	6/09/22	
GEN22-274	2	6/09/22		WSB/INVEST		05-00-0003		7000.00	65227	6/09/22	
GEN22-274	3	6/09/22		WSB/INVEST		06-00-0003		40000.00	65227	6/09/22	
GEN22-274	4	6/09/22		WSB/INVEST		07-00-0003		65000.00	65227	6/09/22	
GEN22-274	5	6/09/22		WSB/INVEST		09-00-0003		29000.00	65227	6/09/22	
GEN22-274	6	6/09/22		WSB/INVEST		11-00-0003		75000.00	65227	6/09/22	
GEN22-274	7	6/09/22		WSB/INVEST		18-00-0003		2000.00	65227	6/09/22	
GEN22-274	8	6/09/22		WSB/INVEST		19-00-0003		2000.00	65227	6/09/22	
GEN22-274	9	6/09/22		WSB/INVEST		20-00-0003		55000.00	65227	6/09/22	
GEN22-274	10	6/09/22		WSB/INVEST		22-00-0003		3000.00	65227	6/09/22	

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			1331	CASHIER'S CHECK						
GEN22-274	11	6/09/22		WSB/INVEST		25-00-0003		7000.00	65227	6/09/22
GEN22-274	12	6/09/22		WSB/INVEST		26-00-0003		2000.00	65227	6/09/22
GEN22-274	13	6/09/22		WSB/INVEST		30-00-0003		15000.00	65227	6/09/22
GEN22-274	14	6/09/22		WSB/INVEST		32-00-0003		90000.00	65227	6/09/22
GEN22-274	15	6/09/22		WSB/INVEST		33-00-0003		25000.00	65227	6/09/22
GEN22-274	16	6/09/22		WSB/INVEST		36-00-0003		285000.00	65227	6/09/22
GEN22-274	17	6/09/22		WSB/INVEST		37-00-0003		35000.00	65227	6/09/22
GEN22-274	18	6/09/22		WSB/INVEST		38-00-0003		500000.00	65227	6/09/22

CASHIER'S CHECK								1238500.00		
			519	CITY OF GOODLAN						
PR20220603	1	6/03/22		TECHNOLOGY		15-00-0012	N	15.00	3045552	6/10/22 E

CITY OF GOODLAN								15.00		
			515	CITY OF GOODLAND, WATER/GE						
GEN22-275	1	6/01/22		DIESEL		15-42-3070		620.82	65238	6/20/22
GEN22-275	2	6/01/22		DIESEL		11-15-3070		155.62	65238	6/20/22
GEN22-275	3	6/01/22		DIESEL		11-23-3070		66.13	65238	6/20/22
GEN22-275	4	6/01/22		DIESEL		11-11-3070		1112.68	65238	6/20/22
GEN22-275	5	6/01/22		DIESEL		21-42-3070		398.42	65238	6/20/22
GEN22-275	6	6/01/22		GAS		11-09-3070		76.96	65238	6/20/22
GEN22-275	7	6/01/22		GAS		15-42-3070		157.62	65238	6/20/22
GEN22-275	8	6/01/22		GAS		15-40-3070		176.93	65238	6/20/22
GEN22-275	9	6/01/22		GAS		11-15-3070		489.90	65238	6/20/22
GEN22-275	10	6/01/22		GAS		11-03-3070		2085.13	65238	6/20/22
GEN22-275	11	6/01/22		GAS		11-11-3070		469.45	65238	6/20/22
GEN22-275	12	6/01/22		GAS		23-41-3070		89.46	65238	6/20/22
GEN22-275	13	6/01/22		GAS		11-06-3070		458.09	65238	6/20/22
GEN22-275	14	6/01/22		GAS		21-42-3070		159.32	65238	6/20/22
GEN22-275	15	6/01/22		GAS		21-40-3070		227.48	65238	6/20/22

CITY OF GOODLAND, WATER/GE								6744.01		
			987	COMPLIANCE ONE						
293267	1	6/09/22		EAP		11-03-2140		8.00	65240	6/20/22
293267	2	6/09/22		EAP		11-04-2140		1.00	65240	6/20/22
293267	3	6/09/22		EAP		11-09-2140		2.00	65240	6/20/22
293267	4	6/09/22		EAP		11-02-2140		3.00	65240	6/20/22
293267	5	6/09/22		EAP		15-44-2140		5.00	65240	6/20/22
293267	6	6/09/22		EAP		11-17-2140		1.00	65240	6/20/22
293267	7	6/09/22		EAP		11-11-2140		5.00	65240	6/20/22
293267	8	6/09/22		EAP		11-15-3120		4.00	65240	6/20/22
293267	9	6/09/22		EAP		15-40-2140		8.00	65240	6/20/22
293267	10	6/09/22		EAP		15-42-2140		3.00	65240	6/20/22
293319	1	6/09/22		ADMIN FEES		15-40-2140		10.50	65240	6/20/22
293319	2	6/09/22		ADMIN FEES		15-42-2140		26.25	65240	6/20/22
293319	3	6/09/22		ADMIN FEES		21-42-2140		15.75	65240	6/20/22
293319	4	6/09/22		ADMIN FEES		11-11-2140		26.25	65240	6/20/22

COMPLIANCE ONE								118.75		

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3489323	1	6/02/22		600 CONSTELLATION NEWENERGY G											
				GAS COST/POWER PLANT		15-40-2090		729.85	65228	6/09/22					
				CONSTELLATION NEWENERGY G				729.85							
GEN22-276	1	6/20/22		3727 COUNTRY CLOVERS 4-H CLUB											
				FAIR AD/WINDOW PAINTING		11-02-2130		35.00	65241	6/20/22					
				COUNTRY CLOVERS 4-H CLUB				35.00							
6726	1	6/02/22		3541 COUNTRY GATE GREENHOUSE											
				MAIN STREET FLOWERS		38-01-4010		1648.00	65242	6/20/22					
				COUNTRY GATE GREENHOUSE				1648.00							
33772	1	5/17/22		891 DAN BRENNER FORD-MERCURY,											
				SWITCH/#46		11-11-3170		70.84	65243	6/20/22					
				LATCH/PD #10		11-03-3170		100.40	65243	6/20/22					
33811	1	5/31/22		DAN BRENNER FORD-MERCURY,				171.24							
38020	1	6/08/22		3958 DIESEL CONTROL TECHNICIAN											
				NOZZLES, INJECTORS,WASHER/GASK		23-41-3060		1577.64	65244	6/20/22					
				DIESEL CONTROL TECHNICIAN				1577.64							
282000212-22	1	5/11/22	19667	2433 DPC ENTERPRISES, L.P.											
				CHLORINE CYLINDERS/SODA ASH		11-25-3120		7107.30	65245	6/20/22					
				CHLORINE/150# CYL		21-40-3040		40.00	65245	6/20/22					
DE28000201-22	1	5/31/22		DPC ENTERPRISES, L.P.				7147.30							
1420	1	6/07/22		3167 DUPREE TESTING SERVICES											
				KDHE RELEASE DETECTION TESTS		15-40-2140		642.50	65246	6/20/22					
				EPA/LINE TEST & RELEASE DETECT		21-40-2140		996.25	65246	6/20/22					
				EPA/LINE TEST & RELEASE DETECT		11-11-2140		996.25	65246	6/20/22					
				DUPREE TESTING SERVICES				2635.00							
7000150765	1	6/06/22		3800 EMC INSURANCE COMPANIES											
				PREMIUM		21-40-2060		504.82	65248	6/20/22					
				PREMIUM		21-42-2060		504.82	65248	6/20/22					
				PREMIUM		23-41-2060		504.82	65248	6/20/22					
				PREMIUM		23-43-2060		504.82	65248	6/20/22					
				PREMIUM		15-40-2060		6815.02	65248	6/20/22					
				PREMIUM		15-42-2060		6815.02	65248	6/20/22					
				PREMIUM		15-44-2060		1009.63	65248	6/20/22					
				PREMIUM		11-02-2060		8581.86	65248	6/20/22					
				AUDIT		21-40-2060		40.84	65248	6/20/22					
				AUDIT		21-42-2060		40.84	65248	6/20/22					
				AUDIT		23-41-2060		40.84	65248	6/20/22					
				AUDIT		23-43-2060		40.84	65248	6/20/22					
				AUDIT		15-40-2060		551.34	65248	6/20/22					
				AUDIT		15-42-2060		551.34	65248	6/20/22					
				L-26470035	1	5/27/22		AUDIT							
				L-26470035	2	5/27/22		AUDIT							
				L-26470035	3	5/27/22		AUDIT							
L-26470035	4	5/27/22		AUDIT											
L-26470035	5	5/27/22		AUDIT											
L-26470035	6	5/27/22		AUDIT											

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				3800 EMC INSURANCE COMPANIES						
L-26470035	7	5/27/22		AUDIT		15-44-2060		81.68	65248	6/20/22
L-26470035	8	5/27/22		AUDIT		11-02-2060		694.28	65248	6/20/22

				EMC INSURANCE COMPANIES				27282.81		
				3884 EMPLOYEE BENEFITS CORP						
3666443	1	6/15/22		COBRA ELIGIBILITY		45-01-1050		60.00	65249	6/20/22

				EMPLOYEE BENEFITS CORP				60.00		
				205 FRONTIER AG						
025724	1	5/23/22		POSTAGE		23-41-3130		23.90	65250	6/20/22
025725	1	5/23/22		POSTAGE		21-40-3130		11.50	65250	6/20/22
025729	1	5/23/22		POSTAGE		21-40-3130		11.48	65250	6/20/22
025732	1	5/24/22		POSTAGE		21-40-3130		11.41	65250	6/20/22
105431	1	4/29/22		TIRE REPAIR/#9		11-03-3170		18.90	65250	6/20/22
105500	1	5/04/22		TIRE REPAIR/MOWING TRAILER		11-15-3060		18.90	65250	6/20/22
105597	1	5/09/22		TIRE REPAIR/#10		11-03-3170		18.90	65250	6/20/22
233019	1	5/06/22		PROPANE		15-40-3070		30.52	65250	6/20/22
233987	1	5/10/22		PROPANE		11-11-3120		152.00	65250	6/20/22
235848	1	5/16/22		PROPANE		11-11-3120		60.00	65250	6/20/22

				FRONTIER AG				357.51		
				3721 GOODLAND AUTOMOTIVE LLC						
365568	1	5/02/22		DIESEL EXHAUST FLUID		15-42-3040		74.08	65251	6/20/22
365661	1	5/03/22		MULTIMETER ACCESSORY		11-11-4020		131.55	65251	6/20/22
365661	2	5/03/22		BRAKE CLEANER		11-11-3170		96.59	65251	6/20/22
366013	1	5/12/22		RACK/PINION, PRESSURE HOSE #57		11-15-3170		367.76	65251	6/20/22
366066	1	5/13/22		BATTERY/LIFT STATION GENSET		23-43-3060		168.82	65251	6/20/22
366067	1	5/13/22		FUEL/LIFT STATION GENSET		23-43-3060		5.59	65251	6/20/22
366126	1	5/16/22		BATTERY/CRACK SEALER		11-11-3060		116.57	65251	6/20/22
366305	1	5/19/22		IMRC/PIGTAIL #57 PARKS		11-15-3170		103.26	65251	6/20/22

				GOODLAND AUTOMOTIVE LLC				1064.22		
				218 GOODLAND POST OFFICE						
GEN22-277	1	6/01/22		PO BOX 764		11-04-3120		100.00	65252	6/20/22

				GOODLAND POST OFFICE				100.00		
				305 GOODLAND PUBLIC LIBRARY						
GEN22-278	1	6/03/22		SH CO DISB/EMP BENEFITS		46-01-5050		13936.93	65253	6/20/22
GEN22-278	2	6/03/22		SH CO DISB/LIBRARY		13-01-5050		52173.43	65253	6/20/22

				GOODLAND PUBLIC LIBRARY				66110.36		
				206 GOODLAND STAR-NEWS						
013832	1	5/03/22		VAN AD		11-06-2130		42.90	65255	6/20/22
013845	1	5/06/22		SUMMER HELP WANTED		11-15-2130		20.40	65255	6/20/22
013845	2	5/06/22		SUMMER HELP WANTED		11-11-3120		20.40	65255	6/20/22
013846	1	5/06/22		ORD 1747 MOBILE FOOD VENDOR		11-02-2130		31.16	65255	6/20/22
013901	1	5/10/22		HW/SUMMER HELP		11-15-2130		14.40	65255	6/20/22

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			206	GOODLAND STAR-NEWS						
013901	2	5/10/22		HW/SUMMER HELP		11-11-3120		14.40	65255	6/20/22
013909	1	5/13/22		VARIANCE REQUEST		11-09-2130		66.00	65255	6/20/22
013910	1	5/13/22		HW/SUMMER HELP		11-11-3120		20.40	65255	6/20/22
013910	2	5/13/22		HW/SUMMER HELP		11-15-2130		20.40	65255	6/20/22
013911	1	5/13/22		HELP WANTED/POLICE OFFICER		11-03-2130		61.20	65255	6/20/22
013953	1	5/06/22		SPRING REGIONALS SOFTBALL/BASE		11-02-2130		33.00	65255	6/20/22
013960	1	5/17/22		HELP WANTED/SUMMER HELP		11-15-2130		14.40	65255	6/20/22
013960	2	5/17/22		HELP WANTED/SUMMER HELP		11-15-2130		14.40	65255	6/20/22
013961	1	5/17/22		HELP WANTED/POLICE OFFICER		11-03-2130		43.20	65255	6/20/22
013973	1	5/20/22		HELP WANTED/POLICE OFFICER		11-03-2130		61.20	65255	6/20/22
013987	1	5/17/22		TRACK REGIONALS		11-02-2130		33.00	65255	6/20/22
014480	1	5/24/22		HELP WANTED/POLICE OFFICER		11-03-2130		43.20	65255	6/20/22

				GOODLAND STAR-NEWS				554.06		
			167	GOODLAND YOST FARM SUPPLY						
2167	1	5/02/22		V-BELT, ULTRA OIL		11-11-3060		78.00	65256	6/20/22
2390	1	5/16/22		SEAL KITS		11-11-3060		27.60	65256	6/20/22
2408	1	5/17/22		BEARING		15-40-3060		72.21	65256	6/20/22
2423	1	5/18/22		BEARING		15-40-3060		72.21	65256	6/20/22
2481	1	5/20/22		CHAIN FOR CHAIN SAW		11-15-3020		19.95	65256	6/20/22
2483	1	5/20/22		CHAIN, PUSH NUT & HOUSING/LEAF		11-15-3060		24.11	65256	6/20/22
2484	1	5/20/22		CREDIT		11-15-3060		10.00-	65256	6/20/22
R2236	1	5/05/22		LOADER REPAIR		11-11-3060		26637.59	65256	6/20/22

				GOODLAND YOST FARM SUPPLY				26921.67		
			3100	GRAINGER						
9337069604	1	6/07/22	19844	SUBMERSIBLE SUMP PUMP		15-40-3060		219.87	65257	6/20/22

				GRAINGER				219.87		
			3690	HAMPEL OIL						
91545003	1	6/06/22	19831	MOBIL OIL		15-40-3090		5913.93	65258	6/20/22

				HAMPEL OIL				5913.93		
			3880	HAWKS ELECTRIC						
GEN22-279	1	6/03/22		WELL # 10 FUSES		21-42-2140		113.00	65259	6/20/22
GEN22-280	1	5/26/22		WELL #8 LIGHTENING CLAIM		21-42-2140		150.00	65259	6/20/22

				HAWKS ELECTRIC				263.00		
			1589	HITCHCOCK INCORPORATED						
164572	1	5/16/22		NOZZLES PHILLIPS PARK SPRINKLE		11-15-3120		20.48	65260	6/20/22

				HITCHCOCK INCORPORATED				20.48		
			2052	KANSAS ONE-CALL SYSTEM, I						
2030265	1	3/31/22		43 LOCATES		15-42-2140		25.80	65261	6/20/22
2030265	2	3/31/22		43 LOCATES		21-42-2140		25.80	65261	6/20/22
2050265	1	5/31/22		73 LOCATES		15-42-2140		43.80	65261	6/20/22
2050265	2	5/31/22		73 LOCATES		21-42-2140		43.80	65261	6/20/22

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2052 KANSAS ONE-CALL SYSTEM, I											

KANSAS ONE-CALL SYSTEM, I								139.20			
1072 KANSAS PAYMENT CENTER											
PR20220603	1	6/03/22		INCOME WITHOLD		11-00-0012	N	156.46	3045554	6/10/22	E
PR20220603	2	6/03/22		INCOME WITHOLD		15-00-0012	N	392.31	3045554	6/10/22	E

KANSAS PAYMENT CENTER								548.77			
225 KANSASLAND TIRE-GOODLAND											
20131	1	5/09/22		TIRE REPAIR PJ TRAILER		11-11-3170		18.00	65262	6/20/22	
20662	1	5/26/22		TRUCK REPAIR F550 #58		11-11-3170		59.00	65262	6/20/22	

KANSASLAND TIRE-GOODLAND								77.00			
1263 KMEA-MID STATES											
2395-0	1	6/03/22		LABOR/MAINT ON BREAKERS		15-40-3060		5097.85	65263	6/20/22	
2395-0	2	6/03/22		LABOR/MAINT ON BREAKERS		15-42-3060		5097.85	65263	6/20/22	
2397-0	1	6/03/22		LABOR/REPLACE UPS BATTERIES		15-42-3050		3096.09	65263	6/20/22	

KMEA-MID STATES								13291.79			
1246 KMEA-NEARMAN PROJECT REVE											
WAPA-GO-22-06	1	6/07/22		WAPA/HYDRO MAY 2022		15-40-2120		8876.40	65264	6/20/22	

KMEA-NEARMAN PROJECT REVE								8876.40			
1152 KS DEPT.OF HEALTH &ENVIRO											
GEN22-302	1	6/08/22		THORNBURG #17762		21-40-2080		20.00	65265	6/20/22	

KS DEPT.OF HEALTH &ENVIRO								20.00			
3639 KS HIGHWAY PATROL											
GEN22-281	1	6/20/22		250 VIN FORMS		25-01-3180		500.00	65266	6/20/22	

KS HIGHWAY PATROL								500.00			
523 KS PUBLIC EMP. RETIREMENT											
PR20220603	1	6/03/22		KPERS		11-00-0012	N	2159.18	3045553	6/10/22	E
PR20220603	2	6/03/22		KPERS		15-00-0012	N	1862.15	3045553	6/10/22	E
PR20220603	3	6/03/22		KPERS		21-00-0012	N	699.86	3045553	6/10/22	E
PR20220603	4	6/03/22		OPTIONAL KPERS		11-00-0012	N	256.00	3045553	6/10/22	E
PR20220603	5	6/03/22		OPTIONAL KPERS		15-00-0012	N	46.45	3045553	6/10/22	E
PR20220603	6	6/03/22		KPERS II		11-00-0012	N	1538.60	3045553	6/10/22	E
PR20220603	7	6/03/22		KPERS II		15-00-0012	N	1231.65	3045553	6/10/22	E
PR20220603	8	6/03/22		KPERS II		21-00-0012	N	83.69	3045553	6/10/22	E
PR20220603	9	6/03/22		KPERS II		23-00-0012	N	83.69	3045553	6/10/22	E
PR20220603	10	6/03/22		KPERS III		11-00-0012	N	3233.52	3045553	6/10/22	E
PR20220603	11	6/03/22		KPERS III		15-00-0012	N	1341.83	3045553	6/10/22	E
PR20220603	12	6/03/22		KPERS III		21-00-0012	N	399.10	3045553	6/10/22	E
PR20220603	13	6/03/22		KPERS III		23-00-0012	N	208.60	3045553	6/10/22	E

KS PUBLIC EMP. RETIREMENT								13144.32			

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			3532	LOHR ELECTRIC LLC						
2076	1	5/20/22		BALL FIELDS/LIGHTENING CLAIM		11-23-3030		2173.95	65267	6/20/22
2077	1	5/20/22		WELL # 10/LIGHTENING CLAIM		21-42-2140		365.00	65267	6/20/22
				LOHR ELECTRIC LLC				-----		
								2538.95		
			726	MARTY ELECTRIC						
988	1	5/29/22		HAND DRYER/STEEVER PARK		11-15-3030	M	381.72	65268	6/20/22
				MARTY ELECTRIC				-----		
								381.72		
			1440	MCCLURE PLUMBING & HEATIN						
30784	1	4/28/22		2"UNION G & GALV NIPPLE		21-42-3050		33.98	65269	6/20/22
30798	1	5/05/22		6" DRAIN KING		11-25-3060		37.99	65269	6/20/22
30800	1	5/05/22		GALV NIPPLE, BRASS BUSHING		11-25-3060		12.03	65269	6/20/22
30902	1	5/05/22		TOILET REPAIR/POOL		11-25-3060		37.99	65269	6/20/22
30906	1	5/06/22		3/4" NO KINK HOSE BARB 3 4'		11-19-3030		57.99	65269	6/20/22
58880	1	4/20/22		POOL/TOOK OUT MIXING VALVE/NEW		11-25-3060		189.86	65269	6/20/22
58897	1	4/12/22		REPLACED COPPER TEE OUTSIDE		11-17-3030		159.76	65269	6/20/22
				MCCLURE PLUMBING & HEATIN				-----		
								529.60		
			3953	MILBY LAW OFFICES, PA						
PR20220603	1	6/03/22		MILBY LAW OFFIC		11-00-0012	N	398.03	65230	6/10/22
				MILBY LAW OFFICES, PA				-----		
								398.03		
			1113	MURPHY TRACTOR-POWERPLAN						
1833746	1	6/07/22	19745	GAS SPRING KIT/ #26		11-11-3060		315.91	65270	6/20/22
				MURPHY TRACTOR-POWERPLAN				-----		
								315.91		
			2104	NATIONWIDE TRUST CO. FSB						
PR20220603	1	6/03/22		NATIONWIDE TRST		11-00-0012	N	325.00	3045557	6/10/22 E
PR20220603	2	6/03/22		NATIONWIDE TRST		15-00-0012	N	265.00	3045557	6/10/22 E
				NATIONWIDE TRUST CO. FSB				-----		
								590.00		
			366	NORWEST RECREATION, INC.						
47334	1	5/31/22	19719	CO 2/ POOL CONCESSIONS		11-25-3130		49.00	65271	6/20/22
				NORWEST RECREATION, INC.				-----		
								49.00		
			2877	NUTRIEN AG SOLUTIONS						
48319241	1	5/23/22		SALVO		11-11-3040		210.00	65272	6/20/22
				NUTRIEN AG SOLUTIONS				-----		
								210.00		
			3085	OFFICE WORKS & HOME FURNI						
1769-0522	1	5/29/22		COPY COUNT		11-02-3120		101.00	65273	6/20/22
				OFFICE WORKS & HOME FURNI				-----		
								101.00		
			1903	PACE ANALYTICAL						

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			1903	PACE ANALYTICAL						
2260159591	1	6/01/22		SEWER ANALYSIS		23-41-2070		358.00	65274	6/20/22
				PACE ANALYTICAL				----- 358.00		
			3403	PEST AWAY LLC						
15590	1	6/02/22		PEST CONTROL		11-02-2140		30.00	65275	6/20/22
15590	2	6/02/22		PEST CONTROL		23-41-2140		55.00	65275	6/20/22
15590	3	6/02/22		PEST CONTROL		11-13-2140		15.00	65275	6/20/22
15590	4	6/02/22		PEST CONTROL		11-17-2140		30.00	65275	6/20/22
15590	5	6/02/22		PEST CONTROL		21-40-2140		35.00	65275	6/20/22
15590	6	6/02/22		PEST CONTROL		11-11-2140		50.00	65275	6/20/22
15590	7	6/02/22		PEST CONTROL		15-40-2140		54.50	65275	6/20/22
15590	8	6/02/22		PEST CONTROL		11-03-2140		35.00	65275	6/20/22
15590	9	6/02/22		PEST CONTROL		11-21-2140		10.00	65275	6/20/22
15590	10	6/02/22		PEST CONTROL		11-15-2140		35.00	65275	6/20/22
15590	11	6/02/22		PEST CONTROL		11-23-2140		20.00	65275	6/20/22
15590	12	6/02/22		PIGEON CONTROL		11-02-2140		120.00	65275	6/20/22
				PEST AWAY LLC				----- 489.50		
			1924	PRAIRIE LAND ELECTRIC						
5164	1	6/08/22		POWER BILL/MAY 2022		15-40-2120		249678.14	65276	6/20/22
				PRAIRIE LAND ELECTRIC				----- 249678.14		
			3622	PROWERS AGGREGATE OPERA						
312057	1	5/24/22		1/2" ASPHALT		06-01-3120		659.00	65277	6/20/22
312058	1	5/25/22		1/2" ASPHALT		06-01-3120		1389.50	65277	6/20/22
312059	1	5/31/22		1/2" ASPHALT		06-01-3120		674.75	65277	6/20/22
312105	1	6/01/22		1/2" ASPHALT		06-01-3120		682.00	65277	6/20/22
312198	1	6/02/22		1/2" ASPHALT		06-01-3120		666.00	65277	6/20/22
312245	1	6/03/22		1/2" ASPHALT		06-01-3120		691.75	65277	6/20/22
312575	1	6/07/22		1/2" ASPHALT		06-01-3120		698.25	65277	6/20/22
312740	1	6/08/22		1/2" ASPHALT		06-01-3120		653.75	65277	6/20/22
312764	1	6/09/22		1/2" ASPHALT		06-01-3120		1289.75	65277	6/20/22
313015	1	6/10/22		1/2" ASPHALT		06-01-3120		683.00	65277	6/20/22
				PROWERS AGGREGATE OPERA				----- 8087.75		
			1902	SAGE PRODUCTS, INC						
0090971	1	6/06/22		KRES TO CHERRY WIPES		11-11-3120		143.50	65278	6/20/22
				SAGE PRODUCTS, INC				----- 143.50		
			924	SCHEOPNER'S WATER CONDITI						
220784	1	6/01/22		COOLER RENT		11-03-3120		12.50	65279	6/20/22
40167	1	5/02/22		WATER		11-03-3120		7.25	65279	6/20/22
41992	1	5/16/22		WATER		11-03-3120		7.25	65279	6/20/22
GEN22-283	1	6/01/22		RO RENT/6 MONTHS		11-02-3120		150.00	65279	6/20/22
				SCHEOPNER'S WATER CONDITI				----- 177.00		

2265 SCHERMERHORN, KATHY

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GEN22-282	1	5/31/22	2265	SCHERMERHORN, KATHY CREMATIONS/VET TRIPS		11-05-2140	M	480.00	65280	6/20/22

SCHERMERHORN, KATHY								480.00		
9070	1	5/03/22	413	SCHLOSSER, INC. 17th STREET CONCRETE		21-42-3050		314.00	65281	6/20/22
9136	1	5/18/22		8TH & COLORADO		23-43-3050		246.00	65281	6/20/22
9155	1	5/25/22		LAGOON/WEST SCHOOL		11-11-3120		96.00	65281	6/20/22
9195	1	6/03/22		13TH & BROADWAY CONCRETE		11-11-4050		1925.00	65281	6/20/22
9215	1	6/06/22		13TH & BROADWAY CONCRETE		11-11-4050		2448.00	65281	6/20/22
9225	1	6/09/22		13TH & BROADWAY CONCRETE		11-11-4050		1225.00	65281	6/20/22

SCHLOSSER, INC.								6254.00		
GEN22-284	1	6/01/22	418	SELF INSURANCE FUND EMPR/GENERAL		45-01-1050		17011.88	65282	6/20/22
GEN22-284	2	6/01/22		EMPR/ELC PROD		15-40-1050		4350.48	65282	6/20/22
GEN22-284	3	6/01/22		EMPR/ELEC DIST		15-42-1050		6093.01	65282	6/20/22
GEN22-284	4	6/01/22		EMPR/ELEC COMM		15-44-1050		4293.43	65282	6/20/22
GEN22-284	5	6/01/22		EMPR/WATER PROD		21-40-1050		947.17	65282	6/20/22
GEN22-284	6	6/01/22		EMPR/WATER DIST		21-42-1050		2027.99	65282	6/20/22
GEN22-284	7	6/01/22		EMPR/SEWER TREATMENT		23-41-1050		1262.78	65282	6/20/22

SELF INSURANCE FUND								35986.74		
25474381	1	6/02/22	2801	SHAMROCK FOODS COMPANY CONCESSIONS		11-25-3130		358.59	65283	6/20/22
25493816	1	6/09/22	19720	CONCESSIONS		11-25-3130		198.24	65283	6/20/22

SHAMROCK FOODS COMPANY								556.83		
203362	1	5/25/22	421	SHARE CORPORATION K-BROM TABLETS		15-40-3060		985.00	65284	6/20/22

SHARE CORPORATION								985.00		
GEN22-286	1	5/01/22	424	SHERMAN CO SHERIFF - BAST INMATE HOUSING		11-03-2230	M	80.00	65285	6/20/22

SHERMAN CO SHERIFF - BAST								80.00		
GEN22-285	1	6/01/22	3932	SHERMAN COUNTY FIRE DEPT SALARIES		11-07-2140		37512.65	65286	6/20/22
GEN22-285	2	6/01/22		CONTRACTUAL SERVICES		11-07-2140		5110.00	65286	6/20/22
GEN22-285	3	6/01/22		COMMODITIES		11-07-2140		14980.00	65286	6/20/22
GEN22-285	4	6/01/22		TRAN EQUIP RESERVES (FIRE APP)		11-07-2140		15050.00	65286	6/20/22
GEN22-285	5	6/01/22		TRAN EQUIP RES (BUNKER GEAR)		11-07-2140		2100.00	65286	6/20/22
GEN22-285	6	6/01/22		TRAN IMP RESERVE (TRAINING CTR)		11-07-2140		1750.00	65286	6/20/22

SHERMAN COUNTY FIRE DEPT								76502.65		
GEN22-303	1	6/10/22	647	SNAPPY SNACK VENDING & GA CONCESSIONS		11-25-3130		125.40	65287	6/20/22

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647 SNAPPY SNACK VENDING & GA										
				SNAPPY SNACK VENDING & GA				125.40		
001203336	1	6/01/22		2207 THE LIFEGUARD STORE, INC CHEMICALS		11-25-3120		33.28	65288	6/20/22
				THE LIFEGUARD STORE, INC				33.28		
				972 UNIFIRST CORPORATION						
245 0760939	1	5/02/22		UNIFORMS		21-40-3160		19.06	65290	6/20/22
245 0760939	2	5/02/22		UNIFORMS		21-42-3160		38.12	65290	6/20/22
245 0760942	1	5/02/22		UNIFORMS		11-11-3160		45.40	65290	6/20/22
245 0761026	1	5/02/22		UNIFORMS		11-15-3160		39.08	65290	6/20/22
245 0761893	1	5/09/22		UNIFORMS		21-40-3160		20.06	65290	6/20/22
245 0761893	2	5/09/22		UNIFORMS		21-42-3160		40.12	65290	6/20/22
245 0761895	1	5/09/22		UNIFORMS		11-11-3160		48.40	65290	6/20/22
245 0761983	1	5/09/22		UNIFORMS		11-15-3160		34.88	65290	6/20/22
245 0762826	1	5/16/22		UNIFORMS		21-40-3160		20.06	65290	6/20/22
245 0762826	2	5/16/22		UNIFORMS		21-42-3160		119.32	65290	6/20/22
245 0762827	1	5/16/22		UNIFORMS		11-11-3160		49.50	65290	6/20/22
245 0762911	1	5/16/22		UNIFORMS		11-15-3160		34.88	65290	6/20/22
245 0763767	1	5/23/22		UNIFORMS		21-40-3160		20.06	65290	6/20/22
245 0763767	2	5/23/22		UNIFORMS		21-42-3160		40.12	65290	6/20/22
245 0763769	1	5/23/22		UNIFORMS		11-11-3160		48.40	65290	6/20/22
245 0763859	1	5/23/22		UNIFORMS		11-15-3160		34.88	65290	6/20/22
245 0764698	1	5/30/22		UNIFORMS		21-40-3160		20.06	65290	6/20/22
245 0764698	2	5/30/22		UNIFORMS		21-42-3160		40.12	65290	6/20/22
245 0764701	1	5/30/22		UNIFORMS		11-11-3160		48.40	65290	6/20/22
245 0764784	1	5/30/22		UNIFORMS		11-15-3160		34.88	65290	6/20/22
245 0765644	1	6/06/22		UNIFORMS		21-40-3160		20.06	65290	6/20/22
245 0765644	2	6/06/22		UNIFORMS		21-42-3160		56.18	65290	6/20/22
245 0765646	1	6/06/22		UNIFORMS		11-11-3160		60.55	65290	6/20/22
245 0765733	1	6/06/22		UNIFORMS		11-15-3160		34.88	65290	6/20/22
				UNIFIRST CORPORATION				967.47		
				3524 VERIZON						
9907704572	1	5/31/22		CELL PHONES		11-03-2180		376.02	65291	6/20/22
9907704572	2	5/31/22		IPAD		11-06-2180		40.01	65291	6/20/22
9907704572	3	5/31/22		IPAD		11-09-2180		42.61	65291	6/20/22
9907704572	4	5/31/22		CELL PHONE/IPAD		11-11-2100		64.50	65291	6/20/22
9907704572	5	5/31/22		CELL PHONE/IPAD		15-42-2100		81.79	65291	6/20/22
9907704572	6	5/31/22		CELL PHONE		15-42-2100		24.49	65291	6/20/22
9907704572	7	5/31/22		CELL PHONE		15-44-2180		41.78	65291	6/20/22
9907704572	8	5/31/22		GIS TABLET		21-40-2180		40.01	65291	6/20/22
9907704572	9	5/31/22		IPAD		21-42-2100		40.01	65291	6/20/22
				VERIZON				751.22		
				3313 VISA						
GEN22-286	1	5/31/22		FENCING/HOME DEPOT		03-01-3130		2657.85	65295	6/20/22
GEN22-286	2	5/31/22		ICE/CLEAN UP WEEK		11-02-3120		6.53	65295	6/20/22
GEN22-286	3	5/31/22		SUBWAY/CLEAN UP WEEK		11-03-3120		226.68	65295	6/20/22

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

3313 VISA										
GEN22-286	4	5/31/22		MEAL/DINKEL BROWN TRAINING		11-09-2190		75.44	65295	6/20/22
GEN22-286	5	5/31/22		FUEL/DINKEL BROWN TRAINING		11-09-2190		57.30	65295	6/20/22
GEN22-286	6	5/31/22		FUEL/DINKEL BROWN TRAINING		11-09-2190		34.10	65295	6/20/22
GEN22-286	7	5/31/22		WEBSITE PLUG IN		11-02-2140		99.00	65295	6/20/22
GEN22-287	1	5/31/22		HOTEL/THOMPSON MAYOR CONFERENC		11-02-2190		120.40	65295	6/20/22
GEN22-287	2	5/31/22		GoToMEETING SUBSCRIPTION		11-02-2140		209.28	65295	6/20/22
GEN22-288	1	5/31/22		PIZZA/COOKIES CLEAN UP WEEK		11-02-3120		157.74	65295	6/20/22
GEN22-288	2	5/31/22		FENCE/HOME DEPOT		03-01-3130		1382.16	65295	6/20/22
GEN22-289	1	5/31/22		FUEL/WRIGHT TRANSFER		11-03-2190		38.03	65295	6/20/22
GEN22-289	2	5/31/22		MEAL/WRIGHT TRANSFER		11-03-2190		19.57	65295	6/20/22
GEN22-289	3	5/31/22		KS BOARD PHARMACY		11-03-2080		41.00	65295	6/20/22
GEN22-289	4	5/31/22		DONUTS/TRAINING		11-03-3120		20.35	65295	6/20/22
GEN22-289	5	5/31/22		MEAL/HAYES TRAINING		11-03-2190		28.03	65295	6/20/22
GEN22-289	6	5/31/22		MEAL/HAYES TRAINING		11-03-2190		14.87	65295	6/20/22
GEN22-289	7	5/31/22		MEAL/HAYES TRAINING		11-03-2190		17.42	65295	6/20/22
GEN22-289	8	5/31/22		MEAL/HAYES TRAINING		11-03-2190		13.61	65295	6/20/22
GEN22-289	9	5/31/22		MEAL/HAYES TRAINING		11-03-2190		11.43	65295	6/20/22
GEN22-289	10	5/31/22		HOTEL/HAYES TRAINING		11-03-2190		490.20	65295	6/20/22
GEN22-289	11	5/31/22		FUEL/HAYES TRAINING		11-03-2190		74.22	65295	6/20/22
GEN22-290	1	5/31/22		FUEL/ANGELOS KLETC		11-03-2190		24.56	65295	6/20/22
GEN22-290	2	5/31/22		MEAL/ANGELOS KLETC		11-03-2190		9.83	65295	6/20/22
GEN22-290	3	5/31/22		FUEL/ANGELOS KLETC		11-03-2190		57.38	65295	6/20/22
GEN22-290	4	5/31/22		MEAL/ANGELOS KLETC		11-03-2190		18.17	65295	6/20/22
GEN22-290	5	5/31/22		FUEL/ANGELOS KLETC		11-03-2190		35.76	65295	6/20/22
GEN22-290	6	5/31/22		MEAL/ANGELOS KLETC		11-03-2190		10.09	65295	6/20/22
GEN22-290	7	5/31/22		MEAL/ANGELOS KLETC		11-03-2190		6.16	65295	6/20/22
GEN22-290	8	5/31/22		FUEL/ANGELOS KLETC		11-03-2190		62.77	65295	6/20/22
GEN22-290	9	5/31/22		FUEL/ANGELOS KLETC		11-03-2190		51.19	65295	6/20/22
GEN22-290	10	5/31/22		MEAL/ANGELOS KLETC		11-03-2190		12.32	65295	6/20/22
GEN22-290	11	5/31/22		FUEL/ANGELOS KLETC		11-03-2190		61.53	65295	6/20/22
GEN22-290	12	5/31/22		MEAL/ANGELOS KLETC		11-03-2190		14.69	65295	6/20/22
GEN22-290	13	5/31/22		FUEL/ANGELOS KLETC		11-03-2190		26.28	65295	6/20/22
GEN22-290	14	5/31/22		MEAL/ANGELOS KLETC		11-03-2190		19.53	65295	6/20/22
GEN22-290	15	5/31/22		FUEL/ANGELOS KLETC		11-03-2190		60.30	65295	6/20/22
GEN22-290	16	5/31/22		MEAL/ANGELOS KLETC		11-03-2190		20.07	65295	6/20/22
GEN22-290	17	5/31/22		FUEL/ANGELOS KLETC		11-03-2190		34.65	65295	6/20/22
GEN22-291	1	5/31/22		HOTEL/WOLAK KMU CONFERENCE		15-42-2190		299.94	65295	6/20/22
GEN22-291	2	5/31/22		HOTEL/BEDOREKMU CONFERENCE		15-42-2190		299.94	65295	6/20/22
GEN22-291	3	5/31/22		FUEL/KMU CONFERENCE		15-42-2190		98.16	65295	6/20/22
GEN22-291	4	5/31/22		MEAL/BEDORE KMU CONF		15-42-2190		20.36	65295	6/20/22
GEN22-291	5	5/31/22		MEAL/WOLAK KMU CONF		15-42-2190		18.16	65295	6/20/22
GEN22-291	6	5/31/22		MEAL/DOUGLASS KMU CONFERENCE		15-40-2190		16.16	65295	6/20/22
GEN22-291	7	5/31/22		HOTEL		15-42-2190		428.72	65295	6/20/22
GEN22-292	1	5/31/22		DOUGLASS/HOTEL KMU CONFERENCE		15-40-2190		449.91	65295	6/20/22
GEN22-292	2	5/31/22		DOUGLASS/MEAL KMU CONFERENCE		15-40-2190		22.31	65295	6/20/22

VISA								7974.15		
2895 VISION CARE DIRECT ADM.										
PR20220603	1	6/03/22		VISION CARE DIR		11-00-0012	N	81.20	65229	6/10/22
PR20220603	2	6/03/22		VISION CARE DIR		15-00-0012	N	117.97	65229	6/10/22

VISION CARE DIRECT ADM.								199.17		

INVOICE NO	LN	DATE	PO NO	REFERENCE	CD	GL ACCOUNT	1099	NET	CHECK	PD DATE

			3930	WARK VETERINARY SERVICES						
1592	1	6/03/22		RABIES/MILEAGE BERGSMA		11-05-2140		30.38	65296	6/20/22

				WARK VETERINARY SERVICES				30.38		

				***** REPORT TOTAL *****				1834474.76		

PAYROLL REGISTER

ORDINANCE #2022-P12

6/10/2022

<u>DEPARTMENT</u>	<u>GROSS PAY</u>
GENERAL	55,461.81
ELECTRIC	30,444.44
WATER	7,937.23
SEWER	1,961.65
TOTAL	<u>95,805.13</u>

PASSED AND SIGNED THIS _____ DAY OF _____, 2022

CITY CLERK

MAYOR



AGENDA ITEM

CITY COMMISSION COMMUNICATION FORM

FROM: Shannon Shippy, Administrative Assistant

DATE: 06/20/2022

ITEM: Review of Board Applicant

NEXT STEP: Motion to Approve

☐ ORDINANCE
☒ MOTION
☐ INFORMATION

-
- I. REQUEST OR ISSUE:** Timothy Wright would like to join the Housing Authority Board and take the place of Tracy Hilmer who is resigning her position July 12th 2022.
- II. RECOMMENDED ACTION / NEXT STEP:** It is recommended that the appointment be approved.
- III. FISCAL IMPACTS:** None
- IV. BACKGROUND INFORMATION:** Timothy has lived in Goodland the last 3 years and has already been serving the community as a Sergeant for the Goodland Police Department. He would like to continue serving in the community by learning more about our public housing and finding new ways to assist and contribute.
- V. LEGAL ISSUES:** None
- VI. CONFLICTS OR ENVIRONMENTAL ISSUES:** None
- VII. SUMMARY AND ALTERNATIVES:**

Commission may take one of the following actions:

1. Approve the proposal as requested.
2. Reject the proposal and move to deny the request.
3. Direct staff to pursue an alternative approach.

GOODLAND HOUSING AUTHORITY
515 E 5th STREET, APT 107**GOODLAND, KS 67735-2058
Tele. 785-890-5591 or Fax 785-890-5227
gldha@goodlandhousingauthority.com

June 8, 2022

Shannon Shippy
Administrative Assistant
City Of Goodland
204 W 11th
Goodland, KS 67735

Dear Ms. Shippy,

I, as the Executive Director and Secretary of the Board of Commissioners of the Goodland Housing Authority would like to request the appointment of the following person to be the newest member of the Goodland Housing Authority Board of Commissioners: Timothy Wright will replace Tracy Hillmer, who has resigned her position effective July 12, 2022.

Also, for your records, Ms. Cara Daise is now the Chairperson and Mr. Harold Gillihan will serve as Vice-Chair.

Thank you for your action in this matter.

Sincerely,

Sheila Barnett, PHM
Executive Director



City of Goodland

204 W. 11th St.
P.O. Box 59
Goodland, KS 67735

785-890-4500
785-890-4532(F)

Board and Commission Form

Please print clearly or type. Use additional sheets if necessary. Return form to the address above.

I am seeking:

☒ New Appointment

☐ Re-Appointment

Please indicate the Boards or Commissions in which you are interested:

- | | | |
|--|---|---|
| <input type="checkbox"/> Airport Board | <input type="checkbox"/> Cemetery Board | <input type="checkbox"/> Construction Board of Trades/Appeals |
| <input type="checkbox"/> Library Board | <input checked="" type="checkbox"/> Housing Authority Board | <input type="checkbox"/> Parks & Recreation/Tree Board |
| <input type="checkbox"/> Museum Board | <input type="checkbox"/> Planning Commission/BZA | <input type="checkbox"/> Other: _____ |

Full Name: Timothy Wright E-mail: Tim.Wright@goodlandks.gov

Street Address: 913 Arcade Ave, Goodland, KS, 67735

Phone: Home 224-627-1152 Cell 224-627-1152 Work 785-821-1667

Years lived in Goodland: 3 Education: High School

Occupation: Sergeant/Goodland Police Employer: City of Goodland

Business Address: 720 Armory Road, Goodland

Prior Appointed or Elected Offices held (if any): N/A

Please describe any present or past community involvement: Policing

Why would you like to serve? I already love to serve this community.
Learning more about our Public Housing and finding new ways
to assist and contribute would be an honor.

Referred by (if any): _____

Date 5/20/22 Signature: [Signature]



AGENDA ITEM

CITY COMMISSION COMMUNICATION FORM

FROM: Mary Volk, City Clerk

DATE: June 16, 2022

ITEM: KDOT AV-2023-25 KAIP Pavement Preservation Grant

NEXT STEP: Commission Motion

☐ ORDINANCE
☒ MOTION
☐ INFORMATION

I. REQUEST OR ISSUE:

The City received a grant from KDOT Aviation to preserve pavement on Runway 12/30. This project is to replace joint seals in approximately 50% of the joints in the primary runway and a portion on the general aviation apron. The runway was last joint sealed and repainted summer 2006. Total project estimate is \$454,500 with the KDOT grant in the amount of \$409,100 (90/10 split). The City is also responsible for 100% of costs for design engineering. This is the agreement from the State for the grant.

II. RECOMMENDED ACTION / NEXT STEP:

Motion to approve the contract between KDOT and the City of Goodland.

III. FISCAL IMPACTS:

City is responsible for any design engineering for the project. Total construction and construction engineering costs are \$454,500. Grant is a 90/10 split so KDOT is responsible for \$454,500 and the City \$45,400.

IV. BACKGROUND INFORMATION:

AIRPORT MODERNIZATION AGREEMENT

This Agreement is between the **Secretary of Transportation of the State of Kansas**, Kansas Department of Transportation (KDOT) (the “Secretary”) and the City of Goodland, Kansas, (the “Sponsor”), **collectively**, the “Parties.”

RECITALS:

- A. The Sponsor has applied for, and the Secretary has approved an Airport Geometric Improvement Project to: preserve pavement on Runway 12/30 for the Renner Field.
- B. The Secretary has approved the use of Kansas Airport Improvement Program (KAIP) funds from the State’s General Aviation Airport Development Fund for this purpose, limited to the scope of the Project, as further described below.
- C. The Secretary and the Sponsor are empowered by the laws of Kansas to enter into agreements for the construction, planning, and maintenance of the Airport.
- D. The Secretary and the Sponsor desire to enter into this Agreement to participate in the cost of the Project by use of State funds.

NOW, THEREFORE, the Parties agree as follows:

ARTICLE I

DEFINITIONS:

As used in this Agreement, the capitalized terms below have the following meanings:

- 1. **“Agreement”** means this written document, including all attachments and exhibits, evidencing the legally binding terms and conditions of the agreement between the Parties.
- 2. **“Airport”** means Renner Field, a Public Use General Aviation Airport, located at 600 Airport Road, Goodland, KS 67735.
- 3. **“Construction”** means the work done on the Project after Letting, consisting of building, altering, repairing, improving, or demolishing any structure, building or pavement; any drainage, dredging, excavation, grading, or similar work upon real property.
- 4. **“Construction Contingency Items”** means unforeseeable elements of cost within the defined project scope identified after the Construction phase commences.

5. **“Consultant”** means any engineering firm or other entity retained to perform consulting or design services for the Project.
6. **“Construction Engineering” or “CE”** means inspection services material testing, engineering consultation and other reengineering activities required during Construction of the Project.
7. **“Contractor”** means the entity awarded the Construction contract for the Project, and any subcontractors working for the Contractor or the Sponsor with respect to the Project.
8. **“Design Plans”** means design plans, specifications, estimates, surveys, and any necessary studies or investigations, including, but not limited to, environmental, hydraulic, and geological investigations or studies necessary for the Project under this Agreement and as approved by FAA.
9. **“Effective Date”** means the date this Agreement is signed by the Secretary or the Secretary’s designee.
10. **“Expiration Date”** means one hundred twenty (120) days after the date the grant offer letter is mailed by the Secretary.
11. **“FAA”** means the Federal Aviation Administration, a federal agency of the United States.
12. **“Hazardous Waste”** includes, but is not limited to, any substance which meets the test of hazardous waste characteristics by exhibiting flammability, corrosivity, or reactivity, or which is defined by state and federal laws and regulations, and any pollutant or contaminant which may present an imminent and substantial danger to the public health or welfare, including but not limited to leaking underground storage tanks. Any hazardous waste as defined by state and federal laws and regulations and amendments occurring after November 11, 1991, is incorporated by reference and includes but is not limited to: (1) 40 C.F.R. § 261, *et seq.*, Hazardous Waste Management System; Identification and Listing of Hazardous Waste; Toxicity Characteristics Revisions; Final Rule; (2) 40 C.F.R. § 280, *et seq.*, Underground Storage Tanks; Technical Requirements and State Program Approval; Final Rules; (3) 40 C.F.R. § 300, National Oil and Hazardous Substances Pollution Contingency Plan; Final Rule; and (4) K.S.A. § 65-3430, *et seq.*, Hazardous Waste.
13. **“KAIP”** means the Kansas Airport Improvement Program, administered by KDOT’s Division of Aviation.

14. **“KDOT”** means the Kansas Department of Transportation, an agency of the State of Kansas, with its principal place of business located at 700 SW Harrison Street, Topeka, KS, 66603-3745.
15. **“Letting” or “Let”** means the process of receiving bids prior to an award of a Construction contract for any portion of the Project.
16. **“National Plan of Integrated Airport Systems (NPIAS) Airport”** as defined and designated by the FAA; the current list of which may be found at https://www.faa.gov/airports/planning_capacity/npias/current/.
17. **“Non-Participating Costs”** means the costs of any items or services which the Secretary, reasonably determines are not Participating Costs.
18. **“Participating Costs”** means expenditures for items or services which are an integral part of the Project, as reasonably determined by the Secretary.
19. **“Parties”** means the Secretary of Transportation and KDOT, individually and collectively, and the Sponsor.
20. **“Preliminary Engineering” or “PE”** means pre-construction activities, including but not limited to design work, generally performed by a consulting engineering firm, that takes place before Letting.
21. **“Project”** means all phases and aspects of the endeavor to be undertaken by the Sponsor, being as follows: preserve pavement on Runway 12/30 for the Renner Field in Goodland, Kansas, and is the subject of this Agreement.
22. **“Project Limits”** means that area of the Project, including all areas between and within the Right of Way boundaries as shown on the final Design Plans.
23. **“Public Use General Aviation Airport”** means any airport available for use by the general public for the landing and taking off of aircraft but shall not include any airport classified as a primary airport by the Federal Aviation Administration (FAA), as defined in K.S.A. § 75-5061(e) or other applicable statute.
24. **“Right of Way”** means the real property and interests therein necessary for construction of the Project, including fee simple title, dedications, permanent and temporary easements, and access rights, as shown on the final Design Plans.
25. **“Secretary”** means the Secretary of Transportation of the State of Kansas, and his or her successors and assigns.
26. **“Sponsor”** means the City of Goodland, Kansas, with its place of business at 204 W. 11th Street, Goodland, KS 67735.

27. **“Useful Life Period”** means a sufficient period of time, as specifically designated in this Agreement in Article IV, paragraphs 21 and 22, to secure the investment of KAIP funds in the Project based on the nature and magnitude of Project costs and generally accepted economic or useful life cycle norms for the type of Construction involved in the Project.

ARTICLE II

FUNDING:

1. **Funding.** The table below reflects the funding commitments of each Party. The Participating Costs of Construction include all Construction Contingency Items. The Parties agree costs and contributions reflected below are for encumbrance purposes and may be subject to change.

Party	Responsibility	Total Projected Contribution (\$)
Secretary	90% of Participating Costs of Construction and Construction Engineering (CE), not to exceed \$409,050.00.	409,050.00
Sponsor	10% of Participating Costs of Construction and CE until Secretary’s funding limit is reached; 100% of Participating Costs of Construction and CE after Secretary’s funding limit is reached; 100% of Costs of Preliminary Engineering, Right of Way, Utility Adjustments, and Non-Participating Costs.	45,450.00
Total Estimated Project Cost		454,500.00

ARTICLE III

SECRETARY RESPONSIBILITIES:

1. **Reimbursement Payments.** The Secretary agrees to make such payment to the Sponsor as soon as reasonably possible after Construction of the Project is completed and after receipt of proper billing and certification by the Sponsor that the Project was constructed within substantial compliance of the approved Design Plans. The Secretary reserves the right to retain up to five percent (5%) of the Secretary’s maximum participation until the Sponsor completes its obligations under this Agreement to the satisfaction of the Secretary.

2. **Verification of Project Start.** The Secretary shall not reimburse the Sponsor until the Secretary receives verification from the Sponsor that the Project is underway. Verification for the Project may consist of evidence of Construction, proof of hiring Consultant or Contractor for the Project, or other method deemed acceptable by the Secretary's authorized representative. Failure to submit verification that the Project has been started within two (2) years of the effective date shall result in the Secretary cancelling the Project. Permission to delay the Project start must be approved by the Secretary and evidenced by a supplemental agreement executed by both Parties.

ARTICLE IV

SPONSOR RESPONSIBILITIES:

1. **Project Administration.** The Sponsor shall be responsible for undertaking the Project including, but not limited to, Design, Letting, administration, inspection, and completion of the Project. Immediately after the Project is Let, the Sponsor shall notify KDOT's Division of Aviation of the Letting date, the total contract amount, and any other requested information related to the Project.

2. **Design and Specifications.** The Sponsor will prepare, or contract to have prepared, Design Plans for the Project, Let the contract, construct the Project in accordance with the final Design Plans, inspect the Construction, and administer both the Project and the payments due the Contractor, including the portion of cost borne by the Secretary. The Sponsor shall separate and list apart the Participating Cost bid items from Non-Participating Cost bid items on both the final Design Plans and the bid documents.

3. **Conformity with Federal Requirements.** The Sponsor shall design the Project, or contract to have it designed, in conformity with the current Federal Aviation Administration (FAA) airport design standards and the rules and regulations of the FAA pertaining thereto. The Sponsor agrees that all airport planning and environmental activities associated with this grant shall be conducted in accordance with FAA written policy or policies governing the Sponsor's airport projects and the sequence thereof, including those that govern projects for a National Plan of Integrated Airport Systems (NPIAS) airport, where applicable.

4. **Submission of Design Plans to Secretary.** If requested, the Sponsor will furnish to KDOT's Division of Aviation one (1) set of final Design Plans.

5. **Consultant Contract Language.** The Sponsor shall include language requiring conformity with Article IV, paragraph 3 above, in all contracts between the Sponsor and any Consultant with whom the Sponsor has contracted to perform services for the Project. In addition, any contract between the Sponsor and any Consultant retained by them to perform any of the services described or referenced in this paragraph for the Project covered by this Agreement must contain language requiring conformity with Article IV, paragraph 3 above. In addition, any contract between the Sponsor and any Consultant with whom the Sponsor has contracted to prepare

and certify Design Plans for the Project covered by this Agreement must also contain the following provisions:

- a. Completion of Design. Language requiring completion of all plan development stages no later than the current Project schedule's due dates as issued by KDOT, exclusive of delays beyond the Consultant's control.
 - b. Progress Reports. Language requiring the Consultant to submit to the Sponsor (and to the Secretary upon request) progress reports at monthly or at mutually agreed intervals in conformity with the official Project schedule.
 - c. Third Party Beneficiary. Language making the Secretary a third-party beneficiary in the agreement between the Sponsor and the Consultant. Such language shall read:

"Because of the Secretary of Transportation of the State of Kansas' (Secretary's) obligation to administer state funds, federal funds, or both, the Secretary shall be a third-party beneficiary to this agreement between the Sponsor and the Consultant. This third-party beneficiary status is for the limited purpose of seeking payment or reimbursement for damages and costs the Secretary or the Sponsor or both incurred or will incur because the Consultant failed to comply with its contract obligations under this Agreement or because of the Consultant's negligent acts, errors, or omissions. Nothing in this provision precludes the Sponsor from seeking recovery or settling any dispute with the Consultant as long as such settlement does not restrict the Secretary's right to payment or reimbursement."
6. **Responsibility for Adequacy of Design**. The Sponsor shall be responsible for, and require any Consultant retained by it to be responsible for, the adequacy and accuracy of the Design Plans for the Project. Any review of these items performed by the Secretary or the Secretary's representatives is not intended to and shall not be construed to be an undertaking of the Sponsor's and its Consultant's duty to provide adequate and accurate Design Plans for the Project. Reviews by the Secretary are not done for the benefit of the Consultant, the construction Contractor, the Sponsor, any other political subdivision, or the traveling public. The Secretary makes no representation, express or implied warranty to any person or entity concerning the adequacy or accuracy of the Design Plans for the Project, or any other work performed by the Consultant or the Sponsor.
7. **Performance Bond**. The Sponsor has the discretion to require the Contractor to provide a performance bond in a sum not less than the amount of the contract as awarded.
8. **Preventive Maintenance**. The Sponsor agrees to implement, or work with the Airport to implement, an airport pavement management program which assures preventive maintenance for construction, reconstruction, replacement, and maintenance for projects which utilize KAIP funds.

9. **Final Acceptance.** The Sponsor shall obtain final acceptance and certification of the Project through KDOT's Division of Aviation.

10. **Prevailing Wages.** The Sponsor will require the Contractor to pay prevailing wages. The Sponsor will incorporate into the Construction contract the current general wage decision for the county in which the Project is being constructed. The Sponsor can obtain the current wage decision from KDOT's Bureau of Construction and Materials website.

11. **Utilities.** The Sponsor will move or adjust, or cause to be moved or adjusted, all Utilities necessary to construct the Project in accordance with the final Design Plans. New or existing Utilities to be installed, moved, or adjusted will be located or relocated in accordance with the current version of the KDOT Utility Accommodation Policy (UAP), as amended or supplemented. The expense of such removal or adjustment shall be borne by the owner or the Sponsor.

12. **Hazardous Waste.** The Sponsor agrees to the following with regard to Hazardous Waste:

- (a) **Removal of Hazardous Waste.** The Sponsor shall locate and be responsible for remediation and cleanup of any Hazardous Waste discovered within the Project Limits. The Sponsor shall take appropriate action to cleanup and remediate any identified Hazardous Waste prior to Letting. The Sponsor will also investigate all Hazardous Waste discovered during Construction and shall take appropriate action to cleanup and remediate Hazardous Waste. The standards to establish cleanup and remediation of Hazardous Waste include, but are not limited to, federal programs administered by the Environmental Protection Agency (EPA), State of Kansas environmental laws and regulations, and local agency standards where the Hazardous Waste is located.
- (b) **Responsibility for Hazardous Waste Remediation Costs.** The Sponsor shall be responsible for all damages, fines or penalties, expenses, fees, claims and costs incurred from remediation and cleanup of any Hazardous Waste within the Project Limits which is discovered prior to Letting or during Construction.
- (c) **Hazardous Waste Indemnification.** To the extent permitted by law and subject to the Kansas Tort Claims Act (K.S.A. § 75-6101, *et seq.*) as applicable, the Sponsor shall hold harmless, defend, and indemnify the Secretary, the Secretary's agents and employees from all claims, including contract claims and associated expenses, and from all fines, penalties, fees or costs imposed under state or federal laws arising out of or related to any act of omission by the Sponsor in undertaking cleanup or remediation for any Hazardous Waste.
- (d) **No Waiver.** By signing this Agreement, the Sponsor has not repudiated, abandoned, surrendered, waived or forfeited its right to bring any action, seek indemnification or seek any other form of recovery or remedy against any third

party responsible for any Hazardous Waste on any Right of Way within the Project limits. The Sponsor reserves the right to bring any action against any third party for any Hazardous Waste on any Right of Way within the Project limits.

13. **General Indemnification.** To the extent permitted by law and subject to the Kansas Tort Claims Act (K.S.A. § 75-6101, *et seq.*) as applicable, the Sponsor will defend, indemnify, hold harmless, and save the Secretary and the Secretary's authorized representatives from any and all costs, liabilities, expenses, suits, judgments, damages to persons or property, or claims of any nature whatsoever arising out of or in connection with the provisions or performance of this Agreement by the Sponsor, the Sponsor's employees, agents, subcontractors, or consultants. The Sponsor shall not be required to defend, indemnify, or hold the Secretary harmless for negligent acts or omissions of the Secretary or the Secretary's authorized representatives or employees.

14. **Indemnification by Contractors.** The Sponsor agrees to require the Contractor to indemnify, hold harmless, and save the Secretary and the Sponsor from personal injury and property damage claims arising out of the act or omission of the Contractor, the Contractor's agent, subcontractors, or suppliers. If the Secretary or the Sponsor defends a third party's claim, the Contractor shall indemnify the Secretary and the Sponsor for damages paid to the third party and all related expenses either the Secretary or the Sponsor or both incur in defending the claim.

15. **Inspection of Records.** During Project execution, representatives of the Secretary may make periodic inspection of the Project and the records of the Sponsor as may be deemed necessary or desirable. The Sponsor will direct or cause its Contractor to accomplish any corrective action or work required by the Secretary's representative as necessary to the performance of this Agreement.

16. **Audit.** The Sponsor will participate and cooperate with the Secretary in an annual audit of the Project. The Sponsor shall make its records and books available to representatives of the Secretary for audit for a period of five (5) years after date of final payment under this Agreement. If any such audits reveal payments that have been made with state funds by the Sponsor for items considered Non-Participating Costs, the Sponsor shall promptly reimburse the Secretary for such items upon notification by the Secretary.

17. **Accounting.** Upon request by the Secretary, the Sponsor will provide the Secretary an accounting of all actual Non-Participating Costs associated with the Project which are paid directly by the Sponsor to any party outside of the Secretary and costs incurred by the Sponsor not to be reimbursed by the Secretary. This will enable the Secretary to report all costs of the Project to the legislature.

18. **Legal Authority.** By signature on this Agreement, the signatory certifies that he or she has legal and actual authority as representative and agent for the Sponsor to enter into this Agreement on its behalf. The Sponsor agrees to take any administrative and/or legal steps as may be required to give full effect to the terms of this Agreement.

19. **Maintenance.** When the Project is completed and final acceptance is issued the Sponsor will, at its own cost and expense, maintain the Project and will make ample provision each year for such maintenance. If notified by KDOT's Division of Aviation of any unsatisfactory maintenance condition, the Sponsor will begin the necessary repairs within thirty (30) days and will prosecute the work continuously until it is completed to the Secretary's satisfaction.

20. **Project Modification.** Any the following Project changes require the Sponsor to send a formal notice to the Secretary for approval:

- a. Fiscal year the Project is to be Let
- b. Project description
- c. Project scope

During Construction, the Sponsor shall notify the Secretary of any changes in the plans and specifications, which will require the written approval of the Secretary.

21. **Assurance Clause.** At any time that the public is not allowed access to the Airport, the Sponsor agrees to reimburse the Secretary a prorated amount based on a ten (10) year Useful Life of the Project. This assurance clause will be valid and enforceable for ten (10) years from the date that the final payment is authorized. This provision is only applicable to closure for non-airport purposes.

22. **Useful Life.**

(a) **Useful Life Period.** The Parties agree the Useful Life Period of the Project is ten (10) years, commencing on the date the Secretary gives notice of final acceptance of the Project.

(b) **Change in Public Use.** After the Project is completed and during the entire Useful Life Period, the Airport shall remain open for public use. Any change in the public use of the real property for the Project will require written approval from the Secretary.

(c) **Recapture of State Investment.**

(i) During the first five (5) years of the Useful Life Period, if the Project is not used for the purpose set forth in this Agreement or other use approved by the Secretary under subparagraph (b) above, then the Sponsor shall pay to the Secretary 100% of the funds invested in the Project.

(ii) Following the first five (5) years of the Useful Life Period and until the Useful Life Period expires, if the Project is not used for the purpose set forth in this Agreement or other use approved by the Secretary under subparagraph (b) above, then the Sponsor shall pay to the Secretary as

recapture of funds invested in the Project an amount, which will be determined according to the following formula:

$$\frac{\text{Total Amount of State and/or Federal Funds Invested in the Project}}{\text{Entire Useful Life Period for the Project}} \times \frac{\text{Number of Full Years Remaining in the Useful Life Period at the time of unauthorized change in use}}{\text{Recapture Amount}} = \text{Recapture Amount}$$

(iii) Any payments due to the Secretary pursuant to this subparagraph (c) shall be made within ninety (90) days after receipt of billing from the Secretary's Chief of Fiscal Services unless an extension is granted by the Secretary.

ARTICLE V

GENERAL PROVISIONS:

1. **Project Limits.** It is mutually agreed the Project will be constructed within the limits of the Airport.
2. **Incorporation of Design Plans.** The final Design Plans for the Project are by this reference made a part of this Agreement.
3. **Compliance with Federal and State Laws.** The Parties agree to comply with all appropriate state and federal laws and regulations applicable to the Project.
4. **Offer Expiration.** The Secretary's offer to fund the Project, subject to the terms of this Agreement, is contingent upon the Sponsor executing this Agreement on or before the Expiration Date. In the event the Sponsor fails to execute this Agreement on or before the Expiration Date, the Secretary will not be obligated to fund the Project and the Secretary may cancel the Project. If the Sponsor wishes to extend the Expiration Date, the Sponsor must submit a written extension request to the Secretary at least forty-five (45) days prior to the Expiration Date. After receiving the request, the Secretary may extend the Expiration Date by providing written notice to the Sponsor.
5. **Civil Rights Act.** The "Special Attachment No. 1, Rev. 09.20.17" pertaining to the implementation of the Civil Rights Act of 1964, is attached and made a part of this Agreement.
6. **Contractual Provisions.** The provisions found in the current version of the Contractual Provisions Attachment (Form DA-146a), which is attached hereto, are incorporated into and made a part of this Agreement.

7. **Headings.** All headings in this Agreement have been included for convenience of reference only and are not deemed to control or affect the meaning or construction or the provisions herein.

8. **Binding Agreement.** This Agreement and all contracts entered into under the provisions of this Agreement shall be binding upon the Secretary and the Sponsor and their successors in office.

9. **No Third-Party Beneficiaries.** No third-party beneficiaries are intended to be created by this Agreement and nothing in this Agreement authorizes third parties to maintain a suit for damages pursuant to the terms or provisions of this Agreement.

10. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same agreement.

11. **Severability.** If any provision of this Agreement is held invalid, the invalidity does not affect other provisions which can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.

IN WITNESS WHEREOF the Parties have caused this Agreement to be signed by their duly authorized officers as of the Effective Date.

City of Goodland, Kansas

By: _____
~~John Garcia, Mayor~~ Aaron Thompson, Mayor

KANSAS DEPARTMENT OF TRANSPORTATION

Julie L. Lorenz,
Secretary of Transportation

(date)

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the _____ day of _____, 20____.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001, *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111, *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101, *et seq.*) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to

comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) Contractor agrees to comply with all applicable state and federal anti-discrimination laws and regulations; (g) Contractor agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if it is determined that the contractor has violated the provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the contract may be canceled, terminated, or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

6. **Acceptance of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority to Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility for Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101, *et seq.*
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."
13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

KANSAS DEPARTMENT OF TRANSPORTATION

Special Attachment
To Contracts or Agreements Entered Into
By the Secretary of Transportation of the State of Kansas

PREAMBLE

The Secretary of Transportation for the State of Kansas, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d to 2000d-4) and other nondiscrimination requirements and the Regulations, hereby notifies all contracting parties that it will affirmatively ensure that this contract will be implemented without discrimination on the grounds of race, color, national origin, sex, age, disability, income-level or Limited English Proficiency (“LEP”).

CLARIFICATION

Where the term “contractor” appears in the following “Nondiscrimination Clauses”, the term “contractor” is understood to include all parties to contracts or agreements with the Secretary of Transportation, Kansas Department of Transportation. This Special Attachment shall govern should this Special Attachment conflict with provisions of the Document to which it is attached.

ASSURANCE APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”), agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in its Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration (FHWA), the Federal Transit Administration (“FTA”) or the Federal Aviation Administration (“FAA”) as they may be amended from time to time which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontractors, Including Procurements of Material and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor will be notified by the contractor of the contractor’s obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA, Federal Transit Administration (“FTA”), or Federal Aviation Administration (“FAA”) to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or, the FHWA, FTA, or FAA as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor’s noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA, FTA, or FAA may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of the paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any

subcontract or procurement as the Recipient or the FHWA, FTA, or FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

ASSURANCE APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- The Federal Aid Highway Act of 1973 (23 U.S.C. § 324 et. seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 et. seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et. seq.), prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL No. 100-259), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with LEP, and resulting agency guidance, national origin discrimination includes discrimination because of LEP. To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681)



RESOLUTION NO. 1589

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE FOR AND ON BEHALF OF THE CITY OF GOODLAND, KANSAS Project No. AV-2023-25 KAIP PAVEMENT PRESERVATION GRANT AGREEMENT between the Secretary of Transportation of the State of Kansas Department of Transportation and the City of GOODLAND, KANSAS

WHEREAS, the City of Goodland has applied for, and the Secretary has approved an Airport Geometric Improvement Project to: preserve pavement on Runway 12/30 for the Renner Field, and

WHEREAS, the Secretary has approved the use of Kansas Airport Improvement Program (KAIP) funds from the State's General Aviation Airport Development Fund for this purpose, limited to the scope of the Project, as further described in the agreement, and

WHEREAS, the Secretary and the City of Goodland are empowered by the laws of Kansas to enter into agreements for the construction, planning, and maintenance of the Airport, and

WHEREAS, the Secretary and the City of Goodland desire to enter into this Agreement to participate in the cost of the Project by use of State funds.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GOODLAND, KANSAS:

SECTION 1. That the Mayor is authorized and directed to execute for and on behalf of the City of Goodland, Kansas, Project No. AV-2023-25 KAIP PAVEMENT PRESERVATION GRANT AGREEMENT between the Secretary of Transportation of the State of Kansas Department of Transportation and the City of GOODLAND, KANSAS

PASSED AND ADOPTED this 20th day of June, 2022 by the Governing Body of the City of Goodland, Kansas.

Aaron Thompson, Mayor

ATTEST:

Mary P. Volk, City Clerk



AGENDA ITEM #

CITY COMMISSION COMMUNICATION FORM

FROM: Mary Volk, City Clerk

DATE: June 13, 2022

ITEM: Resolution 1587: Purchasing Policy

NEXT STEP: Commission Motion

☐ ORDINANCE
☒ MOTION
☐ INFORMATION

I. REQUEST OR ISSUE:

Resolution 1586: Designating Depositories was approved by the City Commission March 7, 2022. Then on May 2nd the purchasing policy was also approved using Resolution number 1586. We are asking that the resolution approving the purchasing policy be revised to Resolution 1587: Purchasing Policy.

II. RECOMMENDED ACTION / NEXT STEP:

Motion by the Commission revising approval of the purchasing policy to Resolution 1587 to avoid the same resolution approving two different items.

III. FISCAL IMPACTS:

None

IV. BACKGROUND INFORMATION:



RESOLUTION NO. 1587

**A RESOLUTION ESTABLISHING
A PURCHASING POLICY
FOR CITY OF GOODLAND AND REFERS TO THE
ATTACHED DOCUMENTS**

WHEREAS, It is the goal of the City of Goodland Administration to assist departments in acquiring the materials, supplies or services that are required at a fair and competitive price. It is the purpose of the purchasing policy to ensure that sound business judgment is utilized in all procurement transactions and the supplies, equipment, construction and services are obtained efficiently and economically and in compliance with applicable local, state and federal laws; and

WHEREAS, The Purchasing Policy, as established and approved by the City Commission, shall be a guideline of purchasing information and procedures through bid request for purchasing of supplies, equipment, construction and services presented to the City Commission for the City of Goodland;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GOODLAND, KANSAS, THAT:

1. That the five-page supplemental document entitled Administrative Purchasing Policy for City of Goodland and included with this Resolution is hereby adopted and incorporated in the administrative policy manual.

ADOPTED by the Governing Body of the City of Goodland, Kansas this 5th day of July, 2022.

Aaron Thompson, Mayor

ATTEST:

Mary Volk, City Clerk

Purchasing Policy
for City of Goodland Utilities

NAME OF POLICY:	PURCHASING POLICY
DATE OF ADOPTION:	MAY 2, 2022
DEPARTMENTS INVOLVED:	ALL DEPARTMENTS

PURPOSE. It is the goal of the City of Goodland Administration to assist departments in acquiring the materials, supplies or services that are required at a fair and competitive price. It is the purpose of the purchasing policy to ensure that sound business judgment is utilized in all procurement transactions and the supplies, equipment, construction and services are obtained efficiently and economically and in compliance with applicable local, state and federal laws. The Purchasing Policy, as established and approved by the City Commission, shall be a guideline of purchasing information and procedures through bid request for purchasing of supplies, equipment, construction and services presented to the City Commission for the City of Goodland.

The City Manager shall appoint an individual to assume the role of Purchasing Agent for such bid requests. The Purchasing Agent will be responsible for purchases, pursuant to rules, regulations, or ordinances, shall contract for, purchase, store and distribute all supplies, materials and equipment required by any office, department, or agency of the City government. The Purchasing Agent shall:

1. Act as the central purchasing function of the City.
2. Prepare, solicit and approve Bids/Quotations/Proposals for all items and/or services of \$5,000 or more, except for professional services (this includes Engineering) which is covered in “Competitive Negotiation” in this policy.
3. Coordinate the purchasing process with the user department and the ultimate vendor.
4. Maintain a file of specifications and approve and send out all specifications prior to their being sent out for bid.
5. Coordinate purchases of items and/or services that may be utilized by more than one department.
6. Maintain a vendor/bidder list and make source selections consistent with City policy.
7. Assist departments in planning purchases for submission of the annual budget.
8. Represent the City on disputed bills, terms, etc.
9. Coordinate joint governmental purchases and auctions when it is in the best interest of the City of Goodland to participate. All City employees should familiarize themselves with the regulations set forth herein and shall adhere to the procedures and practices established by this purchasing policy. All purchases will be reasonable and be within budget and policy guidelines. The City Manager, City Clerk and Agent responsible for purchases are aware that exceptions to the Purchasing Policy may occur as needs and responsibilities change. The City Manager, therefore,

Purchasing Policy
for City of Goodland Utilities

reserves the right to waive regulations established in this policy so long as the spirit and intent of this policy is upheld. Once this decision is made it shall be communicated to the Purchasing Agent. The Agent responsible for purchases is prepared to offer assistance whenever a need arises. Proper planning by Departments with assistance from the Agent responsible for purchases will eliminate duplication of effort and increase City purchasing power by consolidating purchases and encouraging competition among vendors.

JOINT GOVERNMENTAL PURCHASES. The City of Goodland may join with and cooperate with other cities, school districts, community college, counties, state or federal agencies for the purchase of supplies, goods and/or services when the City of Goodland deems it to be in the best interest of the City.

SPECIFICATIONS FOR PURCHASES. All specifications, including but not limited to design, performance, combination and brand name specifications shall be drafted so as to provide a clear and concise description of the material, service or construction desired.

1. Before any purchase made under this policy, the Purchasing Agent may cause to be prepared written specifications detailing the City's requirements for the material, service or construction. The Purchasing Agent may request other departments or agencies of the City to assist in preparation of specifications for purchase to be made primarily for such department or agency.

PURCHASES LESS THAN \$5,000. Department Heads may authorize purchases under \$5,000. They shall insure that two or more quotations are obtained for purchases over \$500.

1. Each Department will identify specific personnel eligible to make authorized purchases. A list of those personnel shall be given to the Purchasing Agent and Accounts Payable Clerk and kept updated. Such personnel shall be given a copy of this purchasing policy and shall be familiar with its contents.

2. Personal items will not be purchased by the City. (Example: desk clocks, book ends, wall frames, tissue, clothing not considered a uniform, etc.)

3. Department Heads shall ensure that all purchases made by their department are for a public purpose and shall maximize the purchasing value of public funds (taking into consideration the life cycle of the product).

PURCHASES MORE THAN \$5,000 BUT LESS THAN \$15,000. Purchases for products or services in excess of \$5,000 but less than \$15,000 will follow the procedures outlined below. Such purchases shall be approved by the City Manager following review of price quotations by the Agent responsible for purchases. The City Clerk may authorize purchases in the absence of the City Manager.

1. Purchases of products in excess of \$10,000 require a purchase order number before that purchase will be authorized. Purchase order numbers shall be obtained from the Accounts

Purchasing Policy
for City of Goodland Utilities

Payable Department. If this policy is not followed, the purchase may not be authorized.

2. Purchase orders shall be in writing with firms who can supply the needed products or services. Purchase orders may be made orally only on an emergency basis and after a purchase order number is received from Accounts Payable.

3. Written price quotations or bids are required from a minimum of three vendors if available. Written documentation including date, vendor, salesperson, quantity and price for the item must be submitted and maintained with the purchase order.

4. Price does not need to be the deciding factor, but must be given high priority and if it is not purchased from the vendor with the lowest price, reasons must be noted and approved.

PURCHASES IN EXCESS OF \$15,000. All purchases in excess of \$15,000 shall have the proper approval of the City Manager (up to \$25,000) and the Governing Body (in excess of \$25,000) after bids/proposals have been received and will also follow the policy listed above regarding purchase orders. Bids/proposals shall be accompanied by an estimate from the appropriate department and shall be advertised in the local paper. Exception: Purchases for Public Works and Public Utility Improvements (Infrastructure, i.e., streets, electric, water, sewer) of less than \$25,000 need not be advertised.

1. Bid notices shall be published on the City web site and e-mail notifications will be sent to all vendors signed up for e-notification on the City web site, www.goodlandks.gov not less than seven (7) days prior to the bid opening. Bid notices may be published in the official newspaper by the City Clerk or the Purchasing Agent. If the bids are published in the official newspaper, they may contain minimal information and direct the potential bidder to the City's website and the publication should not be less than seven (7) days prior to the bid opening. Bid notices shall be prepared by the Purchasing Agent or City Clerk prior to publication. All bids requiring Commission approval will be opened in a City Hall or another place designated by the City Clerk at 11:00a.m. on the designated Wednesday. Exception: If prior arrangements are made with the City Clerk's office, the time of bid opening may be changed. The department head or other authorized department representative will be at the bid opening.

2. All bids shall be marked on the outer envelope "Sealed Bid for _____." Bids will be accepted by mail or in person at City Hall 204 West 11 th St., Goodland, KS 67735. Bids received prior to the bid opening time will be kept in the City Clerks Office.

3. The Agent responsible for purchases will maintain a schedule of bid openings that provides updated information regarding when bids are to be opened. The Agent will send the City Manager, City Clerk, Department Head and other authorized representative an invitation for the bid opening. One copy of the bid specs will be kept at City Hall.

4. All requests for bids will include a contact person from the purchasing department where additional information can be obtained.

Purchasing Policy
for City of Goodland Utilities

5. Bids which are received that do not follow these procedures may not be submitted to the City Commission for approval.
6. After the bid/proposal is approved by the Governing Body, the Purchasing Agent shall obtain a purchase order from the Accounts Payable Clerk. The Purchase Order shall be made in writing to the vendor authorized by the Governing Body.
7. Any or all bids may be rejected by the Governing Body if there is a documented sound reason to do so.
8. The City Manager is authorized to waive these procedures when it is deemed necessary to make a purchase on an immediate basis. The City Manager shall inform the Commission and Purchasing Agent of any such activities.

LOCAL BUSINESS PREFERENCE. The City Commission and City staff are conscious of the economic impact created by purchasing goods and services locally. Provisions are made as needed that does not violate other funding restrictions in this policy; based on dollar, percentage or other types of preferential considerations for local vendors or contractors. It is the policy, however, to solicit bids from local suppliers whenever competitive local sources exist, and where no sacrifice or loss in price or quality would result. In the event of a tie bid between a local vendor and an out-of-town vendor, award will be made to the local vendor, if all factors, including price, quality, terms, and method and cost of delivery are equal.

SOLE SOURCE PURCHASES. A contract may be awarded or a purchase made without competition after a good faith review of available sources is conducted by the Purchasing Agent and upon approval by the Purchasing Agent and the City Manager. When it is determined that there is only one source for the required product, the City Manager, City Clerk or Purchasing Agent may then conduct negotiations as appropriate as to price, delivery and terms. Circumstances that require a sole source purchase may include, but are not limited to:

- (1) no competitive product or availability from only one supplier;
- (2) the purchase of a component or replacement part for which there is no commercially available product, and which can be obtained only from the manufacturer;
- (3) the purchase of an item where compatibility is the overriding consideration, such as to maintain standardization or compatibility, or to match materials already in use to produce visual harmony;
- (4) the purchase of a used item; or
- (5) the purchase of a product for trial or testing.

Sole source can refer to the supplier as well as a product or service. Thus, the ability to meet a delivery date or to provide on-call repairs can create a sole supplier condition. Justification for a sole source purchase depends on a needed item being available from only a single supplier under the prevailing conditions. If the item may be obtained from more than one source, price competition shall be solicited.

EMERGENCY PURCHASES. An emergency condition exists when there is a threat to public health, welfare, or safety such as may arise by reason of floods, epidemics, riots, equipment failure,

Purchasing Policy
for City of Goodland Utilities

etc.

The condition must create an immediate and serious need for supplies, equipment, materials, and/or services that cannot be met through normal procurement procedures and the lack of which would threaten the function of City government or its programs. Any department may make emergency purchases when an emergency arises, however with such competition as is possible under the circumstances. Purchases shall be limited to only the quantity necessary to meet the emergency and in no event shall the contract price exceed commercially reasonable prices. If the emergency arises after normal working hours, the appropriate department shall notify the Purchasing Department on the next working day.

COMPETITIVE NEGOTIATION. In competitive negotiation, proposals are requested from a number of sources and a Request for Proposal is publicized. Competitive negotiations may be used if conditions are not appropriate for the use of competitive sealed bids. The following requirements shall apply for Competitive Negotiations:

1. The City of Goodland may utilize competitive negotiation procedures for procurement of architectural/engineering professional services, or other professional services whereby competitor's qualifications are evaluated and the most qualified competitors' qualifications are selected subject to negotiation of fair and reasonable compensation.
 2. Proposals shall be solicited from an adequate number of qualified sources to permit reasonable competition consistent with the nature and requirements of the procurement. The Request for Proposal shall be publicized in local and regional media and reasonable requests by other sources to compete shall be honored to the maximum extent practicable. The request shall be published in the local newspaper at least one time, 7 days prior to the proposal deadline.
 3. The Request for Proposal shall identify all significant evaluation factors, including price or cost and their relative importance.
 4. Awards may be made to the responsible responder whose proposal will be most advantageous to the City with price and other factors considered. Unsuccessful responders will be notified promptly.
- NON-COMPETITIVE NEGOTIATION:** Noncompetitive negotiation is procurement through solicitation of a proposal from only one source. Noncompetitive negotiation can be had when: only one source is available; after solicitation of a number of sources, competition is determined inadequate; in the event of a public emergency when the urgency for the requirement will not permit a delay incident to competitive solicitation; or federal awarding agency or passthrough entity expressly authorizes its use in response to a written request.

SMALL, MINORITY AND WOMEN'S BUSINESS ENTERPRISES: The City of Goodland shall solicit qualified small, minority, and women's businesses in compliance with the requirements of this policy.

DATE OF LAST REVISION: MAY, 2 2022

CONTRACT FOR COLLECTION AND DISPOSAL OF REFUSE

CONTRACT between the City of Goodland, a Municipality and In The Can, LLC, a Kansas Corporation. This contract is entered into this 7th day of November, 2016 by and between In The Can, LLC, a Kansas Corporation (the "Contractor") and the City of Goodland, a Municipality (the "City").

WITNESSETH:

WHEREAS, the Goodland City Commission has established an organized collection plan

NOW, THEREFORE, the parties to this agreement, in consideration of the mutual covenants and stipulations set forth herein, agree as follows:

SECTION ONE INDEPENDENT CONTRACTOR

Contractor will perform the work as agreed upon by the parties. Contractor acknowledges that he owns his own equipment and will perform the services as contracted between the parties. Contractor acknowledges that City has no right to control the manner and methods of work done by Contractor.

SECTION TWO GENERAL DUTY OF CONTRACTOR

This contract shall be controlled by Chapter 7, "Health, Sanitation and Welfare" of the City of Goodland, Code of Ordinances, hereinafter defined as the "Ordinances" and as the same Code may be hereinafter amended, as to all requirements, terms, conditions, definitions and provisions relating to either of the parties hereto in addition to those requirements set forth by Kansas Department of Health and Environment, all terms required by each entity are hereby mutually incorporated by reference into the contract.

This Contractor agrees with the City to handle the collection and disposition of garbage and refuse within the City in accordance with the terms and conditions of this contract.

The Contractor agrees to provide solid waste service to all residents and commercial businesses within the City limits of Goodland, and the following outside of the city limits:

3233 Sunset Drive
910 Centennial Drive
840 Centennial Drive
860 Centennial Drive

The Contractor acknowledges the sole exception to required performance of refuse pickup under this contract by Contractor is the local Wal-Mart outlet, which has previously

contracted with a separate and distinct service for collection of their refuse with the prior approval of the City.

SECTION THREE NON-ASSIGNMENT

Contractor shall not assign, transfer or convey this Contract or Contractor's rights, duties or obligations hereunder or any part thereof without the previous written consent of the City and the written concurrence of Contractor's surety. In the event Contractor attempts to assign, transfer, convey or otherwise alter this Contract or Contractor's rights, duties or obligations hereunder or any part thereof without prior written consent of City, City may, at its option, terminate the Contract immediately.

SECTION FOUR SOLID WASTE SERVICE AND SCHEDULE

Subject to the conditions and limitations set forth herein with respect to certain items of garbage and refuse, the Contractor agrees to make a minimum of once a week collections of refuse from all customers within the City on designated routes on Monday, Tuesday, Wednesday, Thursday and Friday.

Contractor agrees that all solid waste must be disposed of at the Sherman County Landfill or at a site previously approved by the City of Goodland Commissioners. All loads delivered thereto must meet criteria of the Sherman county Landfill. Contractor assumes sole responsibility for sorting of such refuse to meet such standards.

SECTION FIVE OTHER CONDITIONS RELATED TO SOLID WASTE SERVICE

Contractor agrees to provide free service to City facilities. During the term of this contract, the Contractor agrees to furnish free collection and disposal service to all buildings owned or leased to not-for-profit entities by the City, with the exclusive exception that the City shall pay the monthly commercial rate for the following City properties, which are currently included in the total commercial units in Section 6 of this contract:

- 1) Goodland Police Department, 720 Armory Road
- 2) Goodland City Hall, 204 W. 11th Street;
- 3) Goodland Power Plant, 1701 Cherry Avenue;
- 4) Goodland City Shop, 1724 Arcade Avenue;
- 5) Goodland Wolak Building, 1006 Center Street;
- 6) City Public Bus Stop, Enterprise Road;
- 7) Renner Field Airport Hangar, 528 Renner Field;
- 8) FAA Building, 600 E. Airport Road.

Contractor agrees to provide additional containers and trash pickups at no charge "for non-profit" community events including but not limited to Flatlanders, sporting events and the NW Kansas District Free Fair.

Contractor agrees to absorb any damage to a cart/container by any customer, including ordinary wear and tear and negligence of its employees. Any damages caused by a customer after the 1st occurrence, the contractor reserves the right to recover the expenses of the damages from that customer.

SECTION SIX CHARGES FOR SERVICES

With respect to residential service provided by Contractor, the City agrees to pay the Contractor the sum of \$15.00 per month for each residential dwelling unit to which the Contractor renders service. City and Contractor agree that as of the date hereof, there are 2083 residential dwelling units receiving such service and the monthly compensation shall be based on that number through December 31st, 2016. Subsequent thereto, the number of residential dwelling units receiving such service shall be determined semi-annually on January 1st and July 1st of each year. The bill for each six-month interval shall be based on that number as so determined at the previous determination date. No further adjustments shall be made in such number for any such semi-annual contract year. The number of residential units shall be determined by the City, and shall be based upon the number of residential accounts that have current electric and water service or upon any other basis mutually agreed upon by the parties.

With respect to commercial service provided by the Contractor, the City agrees to pay the Contractor the sum of \$25.00 per month for each commercial entity to which the Contractor renders service. City and Contractor agree that as the date hereof, there are 320 commercial units receiving such service and the monthly compensation shall be based on that number through December 31st, 2016. Subsequent thereto, the number of commercial units receiving such service shall be determined semi-annually on January 1st and July 1st of each year. The bill for each six-month interval shall be based on that number as so determined at the previous determination date. No further adjustments shall be made in such number for any such semi-annual contract year. The number of commercial units shall be determined by the City, and shall be based upon the number of commercial accounts with current electric and water services or upon any other basis mutually agreed upon by the parties.

SECTION SEVEN ADJUSTMENT TO CHARGES FOR SERVICES

In addition to the adjustment to the charges for residential and commercial units served in accordance with Section Six hereof, the Contractor may request an adjustment to the unit charges once a year, sixty (60) days prior to January 1st.

In the event that the Contractor makes a request for an adjustment, the City shall have thirty (30) days from the date of its receipt of said request to consider and act on said request. In the event that the City approves the adjustment based on the request, then the adjustment shall become effective upon said approval of the City.

SECTION EIGHT FUEL ADJUSTMENT TO CHARGES FOR SERVICE

With respect to both residential and commercial service provided by Contractor, the City and Contractor agree to adjust the rates semi-annually based on the price of diesel fuel. City and Contractor agree to the contract base price for diesel fuel as \$3.50 per gallon. For every \$0.50 increase in the six-month average cost of diesel fuel, both the residential and commercial service rates will be increased by \$0.25. Following an increase in the residential and commercial service rates, if the six-month average price of diesel fuel decreased below the \$0.50 increase then the service rates for both residential and commercial properties will return to the contracted price. The cost for fuel will be calculated based on the total average six-month pump price at the Frontier Ag Station in Sherman County. This shall be calculated semi-annually on January 1st and July 1st of each year, based on the six months prior to the January 1st and July 1st. No further adjustments shall be made in such number for any such semi-annual contract year.

SECTION NINE TERM

This agreement shall terminate on January 1, 2018 with the option to exercise 10 renewals with each renewal being effective for a one-year term. Thereby, the first option to renew will be effective on January 1, 2019 with the tenth and final option to renew this agreement on January 1, 2028. The renewed agreements shall consist of the same terms and conditions as set out in this document with the limited exception of the renewal terms.

This agreement, as of its effective date, will terminate all prior agreements, written or oral between the parties concerning the same services.

Any notice sent to Contractor will be sent to:

In The Can, LLC
1007 East HWY 24
Goodland, KS 67735

Any notice sent to City will be sent to:

City Manager
P.O. Box 59
204 E. 11th St.
Goodland, KS 67735

SECTION TEN INDEMNIFICATION/INSURANCE

To the fullest extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the City, its officers, agents, volunteers, lessees, invitees and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys'

fees, court costs, or alternative dispute resolution costs arising out of or related to any such suit, claim, damage, loss or expense involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses were caused by the negligence or other wrongdoing of Contractor, or of any supplier or subcontractor, or their agents or employees, directly or indirectly, regardless of whether caused in part by the negligence or wrongdoing of City or any of its agents or employees. Contractor shall purchase and maintain the following insurance at Contractor's expense:

- a) Commercial General Liability Insurance with a minimum limit of \$1,000,000 each occurrence/\$2,000,000 general aggregate written on an occurrence basis.
- b) Comprehensive Business Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Contractor with a combined single limit of \$1,000,000 minimum.
- c) If Applicable, Workers Compensation insurance with statutory limits required by any applicable federal or state law.
- d) Contractor shall make City an additional insured on each policy of insurance that Contractor is required to maintain under the contract documents. Similarly, Contractor shall require insurance with the same coverage and limits from its subcontractors and suppliers, and their insurance policies shall be endorsed to name the same additional insureds as required of Contractor. Each additional insured endorsement shall expressly afford coverage to the additional insureds not only arising out of the named insured's operations or work but also arising out of the named insured's completed operations. Any coverage available to City as a named insured shall be secondary, so that the coverage to the City as an additional insured on the policies maintained by Contractor and subcontractors is primary. City reserves the right to selectively trigger any one or more insurance policies that afford City coverage, whether as a named insured or as an additional insured. Contractor agrees that City shall be provided at least sixty (60) days advance written notice of any cancellation or rescission of any policy that Contractor or any of its subcontractors or suppliers is required to maintain under the contract documents. Prior to commencing work, Contractor shall provide City certificates of insurance evidencing the required coverages. City's receipt or review of any certificate of insurance reflecting that Contractor or one of its subcontractors or suppliers has failed or may have failed to comply with any insurance requirement of the contract documents shall not constitute a waiver of any of the City's insurance rights under the contract documents, with all such rights being fully and completely reserved by the City.

SECTION ELEVEN BREACH/DEFAULT

Contractor shall contact the Goodland City Manager, or his successor, regarding Contractor's performance of his duties. If it comes to the attention of the City Manager that the

Contractor is not abiding by the terms and conditions of this contract, he shall give five days' written notice to Contractor that he believes a default or defect exists with regard to Contractor's performance and that Contractor shall make necessary corrections to assure that he is complying with the contract.

If in the opinion of the City Manager the corrections as made by Contractor are not appropriate or the concerns regarding Contractor's performance are ongoing, City shall have the right to terminate this contract by giving written notice to terminate in accordance with the termination provision contained herein.

Failure to comply with the insurance/indemnification provisions of this agreement shall also result in default by Contractor, giving City the right to terminate this contract in accordance with the termination provisions contained herein.

SECTION TWELVE CONTRACT COMPENSATION

City shall pay amount of compensation determined by the rate set out in this agreement and any modification therein by the 20th day of each month.

SECTION THIRTEEN MISCELLANEOUS

It is agreed and understood by the parties hereto that this contract is entered into and subject to all existing ordinances of the City pertaining to the work awarded.

This instrument contains the entire agreement between the parties and any statements, promises or inducements made by either party not contained in this written contract are not valid or binding.

RIGHT OF INTERVENTION

In order to insure continued services to the customers and to protect the public health and welfare, the City reserves the right to intervene after five (5) consecutive collection days in which Contractor fails to provide the service, if such was caused by an occurrence commonly known as an "Act of God" for purpose, such act or circumstance shall include, but not limited to, unusual weather affecting performance, floods, epidemic, wars, riots and the like. If not for any reason, other than an "Act of God", Contractor fails to provide the services as set out herein for a period of two (2) weeks or more than the City may provide such services. City shall give Contractor notice of its intention to intervene and take the necessary actions to see that such services are provided by shall allow Contractor the opportunity first to make such arrangements to provide continued services, including but not limited to, subletting its obligations hereunder during the period in which such occurrence prevents Contractor's performance, before taking action on its own, notwithstanding the other provisions of this contract. Such action by the City shall not be construed to be a cancellation of the contract. Any cost incurred by the City in providing such services and any fees collected for providing such services shall be withheld from

payments owing Contractor and Contractor further agrees to reimburse City for any costs over and above such withheld fees.

EFFECTIVE DATE

This contract and associated rates shall become effective as of November 7th, 2016.

Dated this 7th day of November, 2016

City of Goodland, Kansas
a Kansas municipality

In the Can, LLC, a Kansas
limited liability company

By: Brian Linin
Brian Linin
Mayor

By: Charles J. Redlin
Charles J. Redlin
Manager/ President

Chapter 7 - HEALTH, SANITATION, AND WELFARE

- **Sec. 7-110. - Rates and charges.**

The charges to be made and collected for collection and disposal of refuse, and any other waste as defined herein by the city and/or its contractor, including all services incident thereto, shall be as established from time to time by ordinance of the city's governing body.

(Ord. No. 1502, § 10, 6-16-03; Ord. No. 1516, § 3, 4-5-04)

- **Sec. 7-113. - Residential refuse collection service fees.**

(a) All residential refuse customers within the City of Goodland shall be charged a base rate for the collection of refuse in the amount of \$16.50 per month. The base rate includes one collection of refuse each week.

(b) All rural residential refuse customers shall be charged a base rate for the collection of refuse in the amount of \$19.00 per month. The base rate includes one collection of refuse and the tipping fee for such collection, each week.

(Ord. No. 1503, § 2, 6-25-03; Ord. No. 1528, § 1, 1-3-05; Ord. 1588, § 1, 12-17-07; Ord. No. 1599, § 1, 2-2-09; Ord. No. [1685](#), § 1, 11-16-15)

- **Sec. 7-114. - Commercial refuse collection service fees.**

(a) All commercial refuse customers within the City of Goodland shall be charged a base rate for the collection of refuse in the amount of \$27.00 per month. The base rate includes one collection of refuse each week.

(b) Additional containers. Any commercial customer may request additional containers for refuse. Each additional container shall be charged and billed by the contractor at the rate of \$25.00 per month. This rate for the additional containers includes one collection of refuse each week.

(c) All Class B Commercial refuse customers shall be charged an annual fee of \$25.00.

(Ord. No. 1503, § 3, 6-25-03; Ord. No. 1516, § 4, 4-5-04; Ord. No. 1528, § 2, 1-3-05; Ord. No. 1588, § 2, 12-17-07; Ord. No. 1599, § 2, 2-2-09; Ord. No. [1685](#), § 2, 11-16-15)

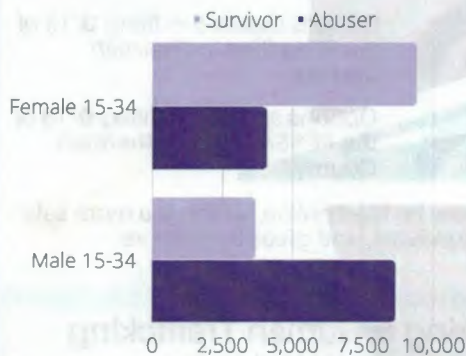
SHERMAN COUNTY Profile

How pervasive is domestic violence in your county?

Domestic violence (DV) is a pattern of abusive and coercive behavior used to gain dominance, power, and control over an intimate partner.¹



In Sherman County, **52** incidents of DV were reported, and **40** arrests were made, this averages to **73.1%** of DV reports resulting in an arrest. This is higher than the state average of **48.2%**.²



Options provided **68** services for survivors of DV in Sherman County.³

Abusers remain predominantly males aged 15-34, while survivors are female.²

In Northwest KS, **59** individuals participated in the *Batterers Intervention Program*.⁴

Community Impact

Options assists many types of survivors within your community.



Ages 60+
Elder abuse (financial, neglect, etc.) which often goes unreported.

Families and Children

Provide referrals and create connections to assist survivors in accessing community resources through First Call for Help, St. Francis Ministries, Western Kansas Child Advocacy Center, Department of Children and Families, etc.



Isolated
Responded to **1,616** calls and messages through our mobile services, which can be anonymous.⁵

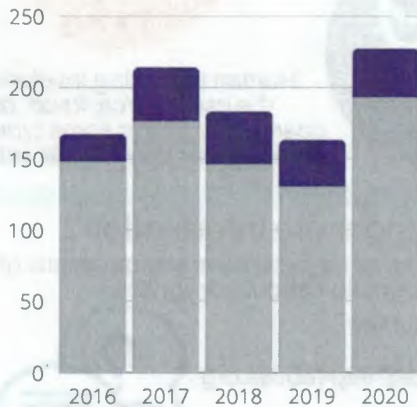
384 Kansans were reached through **30** community presentations.⁶

Options serves 18 Kansas counties, and directly impacts Sherman County through our Mobile Advocacy Initiative and virtual services. We also have plans to expand our Student Advisory Board into this county.



How dangerous is domestic violence?

In the past 5 years, DV Homicides have averaged **20%** of total homicides throughout Kansas.⁷



Survivors are at their highest risk of being murdered when they leave their intimate partner.

Options assisted clients in Sherman County by spending over **3** hours on Safety Planning.⁸

Our advocates provided **4.25** hours of crisis intervention and on-scene crisis response for Sherman County residents.⁹



Impact on Children

Options provided **658** services for **29** children.¹⁰



1 in 15 children are exposed to intimate partner violence annually--**90%** of these children are eyewitnesses to this violence.¹¹



23% of survivors in Kansas assisted by Options reported being abused as a child.¹²

Options provided **3** nights of Safe Shelter for residents of Sherman County--**0%** were provided to children.¹³



14,058 services provided to **689** people



WHAT IT COSTS - 24-hour helpline - \$21.92 per day | safe shelter - \$311.17 per day

Crime Clock Data

In the time it takes to watch your favorite TV program, one DV incident is reported in Kansas (about every 23 minutes).

One rape is reported in Kansas about every eight hours--your average workday.

About two stalking incidents are reported in Kansas each day (one every 13.57 hours).

Local DV hotlines receive almost 20,000 calls a day--about 13 calls every minute!

SHERMAN COUNTY Profile

How pervasive is sexual assault in your county?

Sexual assault (SA) is any sexual act that is perpetrated against someone's will.



In Sherman County, **0** incidents of SA were reported to law enforcement, and **0** arrests were made, this averages to **0%** of SA reports resulting in an arrest. This is lower than the state average of **12.1%**.²

*KBI data used only includes rape data. Options data includes all forms of sexual assault reported by survivors.

Options provided **82** services for Survivors of sexual assault in Sherman County.³

82

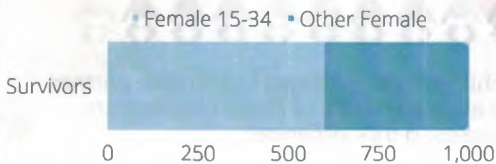
Sexual Assault Forensic Exams are to provide medical care and treatment for victims of sexual assault and to collect evidence related to the sexual assault. These exams are performed by specially trained nurses (SANEs).¹



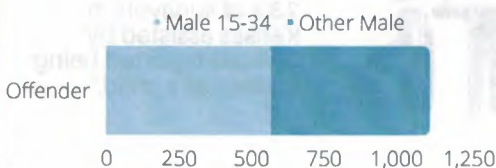
Options Advocates accompanied Survivors to **14** Sexual Assault Forensic Exams at HaysMed.²

State-wide Statistics

Rapists preyed upon victims they already knew in **80%** of cases.²



Over half of Survivors are females between 15-34 years old.
98.1% of Survivors are female.²



Over half of Offenders are males between 15-34 years old.
90% of Offenders are male.²

In addition to using force and fear, rapists frequently use Personal Weapons (hands feet, etc.)--**92%** of the time in Kansas.²

Protection Orders

A Protection from Abuse (PFA) is a civil order from the Court that provides protection to a victim of abuse, including minor children.⁶

A Protection From Stalking Sexual Assault, and Human Trafficking (PFSSA) is a civil court order that is intended to protect victims of stalking, sexual assault, and human trafficking.⁷



1,794/10,943 of Protection Orders filed in Kansas resulted in a violation.⁸



3/31 of Protection Orders filed in Sherman County were violated.⁸



Options assisted in filing **0/13** of the PFAs filed in Sherman County.³



Options assisted in filing **0/18** of the PFSSAs filed in Sherman County.³

PFAs can now be filed online, which is a more safe option for survivors, and gives them more autonomy.⁹

Stalking & Human Trafficking

Stalking is a pattern of behavior directed at a specific person that would cause that person to fear for their own safety or the safety of others.⁴



Human trafficking involves the use of force, fraud, or coercion to obtain some type of labor or commercial sex act.⁵

Wanting more information?

Please reach out to us if you have any questions or would like information about our services.

Call - 785-625-4202

Email - options@help4abuse.org

Connect on Social



WHAT WE DO - Options Domestic & Sexual Violence Services works to empower victims and survivors of domestic and sexual violence, dating violence, stalking, and sex trafficking through a variety of services including:

24-hour Services - helpline, mobile services, crisis intervention, safe shelter, and emergency accommodations

Advocacy - personal, medical, court, law enforcement, child/youth, and parent/child

Support Services - supportive counseling, support group, and community awareness/education

WHAT YOU CAN DO - Everyone has a unique skill that could help Options to better serve our clients and our community. Become a volunteer! Learn more at help4abuse.org/volunteer

1 Kansas Coalition Against Sexual & Domestic Violence (KCSADV); kcsadv.org

2 Domestic Violence, Stalking & Rape In Kansas as reported to Law Enforcement Agencies (KBI); 2020 data

3 Options Domestic & Sexual Violence Services; 2020 Data

4 The Stalking Prevention, Awareness, and Resource Center (SPARC); stalkingawareness.org

5 Department of Homeland Security; dhs.gov

6 Office of Northwest Kansas Community Corrections; 2020 data

7 Kansas Protection Order Portal (KSPOP); kspop.org

8 National Coalition Against Domestic Violence (NCADV); ncadv.org/statistics

9 Hynum Law; hynumlaw.com/protection-abuse-pfa

This grant project is supported by subgrant number 22-VOCA-16 awarded through the Federal Office for Victims of Crime as administered by the Kansas Governor's Grants Program. The opinions, findings, conclusions, or recommendations expressed in this publication, program, or exhibition are those of the author(s) and do not necessarily reflect the views of the Office of the Kansas Governor or the U.S. Department of Justice.



February 2022

- **Goodland code section**
- **Sec. 13-509. - City parks.**

(a) *City laws extended to park.* The laws of the city shall extend to and cover all city parks.

(b) *Police jurisdiction over parks.* The city shall have police regulations governing any public parks belonging to the city and the chief of police and law enforcement officers of the city shall have full power to enforce city laws governing city parks and shall maintain order therein.

(c) *Damaging park property.* It shall be unlawful for any person, except duly authorized city employees, to willfully or wantonly remove, injure, tarnish, deface or destroy any building, walk, bench, tree or improvement or property of any kind belonging to any park owned by the city.

(d) *Dangerous weapons not allowed.*

(1) Except as provided in subsection (2), it shall be unlawful for any person to carry or have in his or her possession any firearm or dangerous weapon or to shoot or discharge the same within the limits of any city parks.

(2) The provisions of subsection (1) above shall not apply to duly authorized law enforcement officers.

(e) *Vehicle regulations.*

(1) Motor vehicles, including any vehicle licensed to operate on public streets, roads and highways and motorbikes, go-carts, snowmobiles and other motorized off-the-road vehicles shall be operated in a safe and prudent manner at all times in park areas.

(2) Except as provided in subsection (4), it shall be unlawful for any person to park any motor vehicle in any area not designated for such purpose.

(3) Except as provided in subsection (4), it shall be unlawful for any person to operate any motor vehicle within any city park except upon roads, drives and parking areas established by the city.

(4) Subsections (2) and (3) above shall not apply to authorized city employees while engaged in the maintenance and care of the park.

(5) It shall be unlawful to operate any such vehicle in any park area at a speed in excess of 20 m.p.h.

(f) *Hunting*. It shall be unlawful for any person to pursue, catch, trap, maim, kill, shoot or take any wildlife, either bird or animal, in any manner at any time while in any city park.

(g) *Fires*. It shall be unlawful for any person to build or kindle any campfire or fire in any city park, except that ovens, stoves, or grills provided for that purpose by the city and private individuals may be used for cooking purposes only, and the fire from such usage must be extinguished by the person, persons or parties starting such fire, immediately after use thereof.

(h) *Camping prohibited*. Overnight camping is hereby prohibited in city parks except where posted. A permit may be obtained from the chief of police for overnight camping, subject to certain restrictions.

(i) *Sanitation*. All waste material, paper, trash, rubbish, tin cans, bottles, containers, garbage and refuse of any kind whatsoever shall be deposited in disposal containers provided for such purposes. No such waste or contaminating material shall be discarded otherwise. No sticks, stones, trash or other objects shall be thrown or discarded in or on any park lands, fountains, pools, drinking fountains, sanitary facilities, or other improvements.

(j) *Prohibition against alcoholic beverages and cereal malt beverages*. It shall be unlawful for any person or persons to use, consume or have on the premises of any park or other city property within the city any alcoholic liquor or cereal malt beverage.

(k) *Preservation of natural state*. It shall be unlawful for any person, except duly authorized city employees, to take, injure, or disturb any live or dead tree, plant, shrub, or flower, or otherwise interfere with the natural state of city parks.

(l) *General regulations*. The city may post such rules and regulations, as are approved by the governing body, pertaining to the use of the city parks in a conspicuous place in each city park. Violations of these posted rules shall constitute a violation of this section.

(Ord. No. 1634, §§ 1—12, 7-16-12)

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Lansing example

- **Sec. 13-107. - Park hours.**

The Governing Body shall cause signs to be posted in appropriate places indicating the open hours of any City park. Except for any program being sponsored by the City in which the Governing Body may set the hour or closing or opening, all of the public parks in the City shall be closed for any and all use between the hours of 10:00 p.m. and 6:00 a.m., with the following exceptions:

A. Kenneth W. Bernard Park shall be closed for any and all use between the hours of 10:00 p.m. and 8:00 a.m.

B. Kelly Grove Park shall be closed for any and all use between dusk and dawn.

C. Parks may be temporarily closed or opening hours may be extended temporarily in case of emergency, adverse weather conditions, or unusual circumstances as determined and ordered by the Parks and Recreation Director.

- **Sec. 13-108. - Violation of park hours.**

It shall be unlawful for any person to be in any City park or to use the park except during the hours that the park is open as set forth in [Section 13-107](#) where the Governing Body pursuant to [Section 13-107](#) has determined special hours for any park, and such special hours have been posted in appropriate places in such park, it shall be unlawful for any person to be in such park or use the park except during the hours that the park has been posted as being open.

Great Bend example

- **12.28.010 - Parks—Open to the public—Hours of operation—Criminal trespass in parks.**

A. The public parks of the city shall be open and free to all persons for rest and recreation during all hours which they are open;

B. Unless otherwise provided, all parks in the city shall be open from six a.m. until midnight;

C. Stone Lake shall be open twenty-four hours per day;

D. Bypass parks shall be open for truck parking twenty-four hours per day;

E. Lafayette Park shall be open from six a.m. until ten p.m. and closed at other times;

F. Any person in a city park at times the park is closed shall be considered guilty of criminal trespass as defined by the Uniform Public Offense Code adopted by the city, unless the person is present in the park attending an approved after-hours event, which approval has been secured in writing from the public lands department pursuant to the appropriate ordinances.

(Ord. 3925 § 1, 1994)

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Garden City example

- **Sec. 66-33. - Closure of parks.**

No person shall be permitted to remain in the public parks of the city from the hour of 11:00 p.m., until 6:00 a.m.

(Code 1968, § 22-4)

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Hays example

- **Sec. 44-9. - Closing of parks.**

(a) It is unlawful for any person to remain on or within the premises of any public parks within the city between the hours of 1:00 a.m. and 5:00 a.m., unless otherwise posted, without first obtaining a written permit issued by the city manager or designee. The city manager is authorized to promulgate written regulations and policies dealing with overnight stays in public parks within the city, which provisions shall be printed conspicuously on such permit.

(b) The provisions of Sections [41-83](#)—41-90 shall continue to apply to minors, as defined by [Section 41-83](#), and nothing in this section shall in any way be construed as amending or repealing [Chapter 41](#), Article II, insofar as that article pertains to minors.

(c) Any violation of this section shall be punishable by a fine not to exceed \$500.00.

(Code 2000, § 12.36.100)

Clearwater example

- **Sec. 26-52. - Unlawful use of the city park.**

It is unlawful for any person to be in the city parks between the hours of 12:00 midnight and 6:00 a.m., except Saturday and Sunday when the hours are 2:00 a.m. and 6:00 a.m. The chief of police of the city may authorize any activity between the closed hours if the same is duly organized by a recognized organization. Unlawful use of a city park is a Class C misdemeanor.

(Code 1974, § 11.03.030; Ord. No. 721, § 6, 1995)

Hugoton

- **12-106. PARK HOURS.**

All city parks located within the city shall be open to the general public for use between the hours of 6 a.m. and 12 midnight. All city parks shall be closed to the public between the hours of 12 midnight and 6 a.m., however city personnel may enter city parks at any time during the course of their normal work duties, and emergency personnel may enter city parks for purposes of rendering governmental or utility services or repair. The governing body may grant exceptions to the park closing hours for special events. (Ord. 514, Sec. 1(b))

Scott City

- **7-4-1: PROHIBITED CONDUCT:**

The following activities shall be prohibited in Maddux park, a city park located in Webster's addition to the city, between the hours of ten o'clock (10:00) P.M. and six o'clock (6:00) A.M. each day:

A. Skateboarding, rollerblading or bicycle riding.

B. Playing, using, operating or permitting to be played, used or operated any radio, tape recorder, cassette player, CD player or other device for reproducing sound generated is audible at a distance of fifty feet (50') from the device producing the sound. (Ord. 1027, 7-2-2001)



RESOLUTION NO. 1568

A RESOLUTION AMENDING THE CEMETERY RULES AND REGULATIONS OF THE CITY OF GOODLAND, KANSAS.

WHEREAS, the Goodland Cemetery Advisory Board is tasked with making recommendations to the governing body on matters pertaining to the Goodland cemetery; and

WHEREAS, the Goodland Cemetery Advisory Board did meet on September 10, 2020, at which time changes to the Cemetery Rules and Regulations were discussed and reviewed; and

WHEREAS, the Goodland Cemetery Advisory Board did at said meeting formally recommend to the Goodland City Commission changes to the Cemetery Rules and Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GOODLAND, KANSAS:

SECTION 1. RULES AND REGULATIONS ADOPTED.

The document known as the Cemetery Rules and Regulations, listed as "Appendix A" and included with this Resolution, is hereby adopted.

SECTION 2. EFFECTIVE DATE.

This resolution will take effect and be in force after adoption by the Governing Body.

PASSED AND ADOPTED this 21st day of September, 2020 by the Governing Body of the City of Goodland, Kansas.

John Garcia, Mayor

ATTEST:

Mary P. Volk, City Clerk

APPENDIX A

**CEMETERY RULES
& REGULATIONS**

**CITY OF
GOODLAND, KANSAS**

Amended September 21, 2020

A. INTRODUCTION

The early founders of the Goodland Cemetery wisely selected the present cemetery site located at the northern city limits of the City of Goodland, and under the guidance of these citizens and their successors, the contour of the prairie was transformed into the beautiful reality of the present.

The Goodland Cemetery is acknowledged to be one the most beautiful and well-kept cemeteries in the area. Recognizing that we are all interested in protecting and preserving the sanctity and beauty of the cemetery, rules and regulations have been established and are strictly enforced. These rules and regulations are necessary to preserve the cemetery from damage, misuse or degradation. Cooperation from all will ensure the preservation of the Goodland Cemetery for generations to come.

We trust that family and friends of the deceased, funeral homes, vault companies, and monument companies will cooperate with the City, the Cemetery Board, and the Caretaker, by observing the rules hereinafter set forth. These rules and regulations are subordinate to the city ordinances of the City of Goodland as they presently exist or as are hereinafter amended.

B. CEMETERY BOARD

1. The Goodland Cemetery Advisory Board is an agency of the City of Goodland and exists for the purpose of helping the City of Goodland effectively manage the cemetery.
2. The Cemetery Board consists of a seven person board of advisors as outlined by the city ordinances of the City of Goodland, Kansas and exists for the purpose of making recommendations to the City's governing body as to all major proposals and propositions for the construction and improvement of the Goodland Cemetery, including the acquisition of land and the acquisition of major equipment and facilities for cemetery purposes.
3. The members of the Cemetery Board serve without pay and have only the welfare and the interest of the cemetery at heart.

C. CARETAKER

1. The services of the Caretaker of the cemetery are supplied under contract with the City of Goodland to oversee the day to day operation of the Goodland Cemetery.
2. The Caretaker of the cemetery ("Caretaker") may be an individual, a partnership or a corporation and shall be vested with responsibilities and authority as established per the employment contract, these Rules and Regulations, and as the Cemetery Board and the City shall from time to time authorize.

D. SALE OF LOTS

1. All burial plots are sold subject to the rules of the City of Goodland now in force or which may hereafter be adopted and shall be used for no other purpose than the burial of the human dead.
2. All the burial plots are sold subject to ordinary care and all work thereon will be done under the direction of the City Manager, by the Caretaker, except when permission is otherwise given.
3. Persons desiring to purchase a burial plot should make application to the Goodland City Clerk, stating the name of the applicant, the address of the applicant, the space selected and the purchase price.
4. No burial plot will be sold before the ground is surveyed, plotted and plans recorded in the office of the Goodland City Clerk and the price of each burial plot fixed by the City of Goodland. The City will act upon such application for the purchase of a burial plot or plots, and when accepted by the City, or its authorized agent, will become a binding purchase and sale contract.
5. When the full purchase price has been paid, a cemetery certificate will be issued to the applicant or such person or persons as designated by the applicant and previously accepted by the City of Goodland.
6. No individual shall at any one time be the owner of more than one (1) lot in the cemetery. Religious, patriotic, benevolent societies or orders may purchase and hold at any time, such number of plots as shall be agreed upon by the governing body of the City.
7. For the protection of the plot owners in the Goodland Cemetery, and to prevent unauthorized interments, the office of the Goodland City Clerk will have a complete record of the ownership of all plots in the cemetery, and a complete record of all interments. Therefore, the following restrictions are necessary concerning sales transfers and assignments of all plots:
 - (a) No person shall sell, transfer or assign any plot, or any interest therein, without complying with these rules. All sales, transfers, or assignments contrary to these rules are void and of no effect and shall not be recognized by the City of Goodland.
 - (b) Any person(s) desiring to sell, transfer, or assign any plot, or any interest therein, shall convey, transfer and assign such plot or their interest therein to the City of Goodland. The sale of a burial plot to any person, corporation or any other entity other than the City of Goodland is prohibited. The original owner shall be reimbursed for his/her original purchase.
 - (c) A new certificate will not be issued to replace a certificate that has been lost or destroyed. A letter setting forth the ownership as disclosed by the records of the City of Goodland will be issued upon request.

E. PLANTING AND CARE OF PLOTS

1. All work pertaining to the care of burial plots will be done by the Caretaker.
2. Acting for the best interest of the cemetery, the Caretaker shall have the authority to prune, remove or transplant any tree, shrub, or plant or anything upon a burial plot when he/she may deem such action necessary.
3. No tree, shrub, or plant shall be planted, or removed without consent of the Caretaker who shall see that the rules of the Goodland Cemetery in regard thereto are complied with. Only varieties that will not injure adjoining burial plots or any structures located on the grounds of the cemetery shall be permitted.
4. As it is difficult to maintain the beauty of a smooth, unbroken surface of buffalo grass, or to mow it properly on high mounds, graves will be level. Planting flowers on graves is also prohibited. All graves will receive the same general care perpetually along with adjoining portions of the burial plot.
5. Plot owners shall not allow interments on their burial plots for remuneration. Nor shall any transfer of interest therein be valid except upon written authority of the City.
6. No fence, coping or enclosure of any kind will be permitted on burial plots. The placing of glass covered boxes, chairs, benches, iron or other crosses, trellises, shells, toys, metal designs and similar articles upon graves or burial plots is inconsistent with the proper keeping of the grounds and the City will not be responsible for loss or damage to any portable articles left on any burial plot or grave.
7. The watering of cemetery burial plots is allowed. A soaker hose is the recommended watering method. Use of sprinklers is discouraged, due to the damage they can cause to headstones and monuments. After water has been applied to a burial plot for two hours in any one-week period, the Caretaker shall have the right and it shall be his/her duty to turn off the water to this burial plot. Water left running on a particular gravesite so as to alter the appearance or cause sinking of adjacent gravesites will be the financial responsibility of those watering the graves. The cemetery Caretaker will determine the cost of the damage and will make the necessary repairs. The party or parties responsible for the damage will reimburse the City within ten (10) days of the repair of said damages.

F. MONUMENTS

1. The owner of each burial plot shall have the right to have erected by a monument company any proper headstones, monuments or memorials thereon after having first received the permission of the Caretaker. When erecting or improving a headstone, monument or memorial, the following are not permitted:
 - (a) Exposed concrete bases;
 - (b) Concrete or granite grave covers;

- (c) Cement copings;
- (d) Rock borders for any monuments, stones or trees, loose decorated rock;
- (e) Trellises or fencing of any kind;
- (f) Bushes other than those of an evergreen variety;
- (g) No tree growing within the burial plot shall be cut down, removed or destroyed without first receiving the consent of the Caretaker.

2. To prevent the excessive and unsightly crowding of memorials, there shall be allowed two burial markers on each plot to be placed as follows:
 - (a) A family marker may be placed at the East End of the burial plot.
 - (b) An individual marker may be placed at the West End of the burial plot.
3. Cornerstones may not be placed on burial plots within the Goodland Cemetery.
4. Granite or bronze is recommended as the best and most durable material for markers or memorials. Experience has shown that softer stones and wood disintegrate. Marble is a very poor material for this climate and should not be used. Wood, limestone, sandstone, soapstone, concrete and cement are considered unfit for such purpose and their use will not be permitted. Nor will any artificial substitute material be permitted.
5. No memorial, stone, grave marker or monument shall be erected without first constructing a concrete base of sufficient strength for permanent support of such memorial, stone, grave marker or monument in an erect position. Foundations for memorials, stone, grave markers and/or monuments shall be not less than eight (8) inches in width and depth and be supported by footings consisting of two (2) six-inch (6") post holes not less than eight (8) inches in depth. Any type of identifying stakes used by monument companies are hereby prohibited.
6. Vaults, tombs, sarcophagi, mausoleums and columbarium are not recommended, but may be permitted, provided complete working plans and specifications for the same are first submitted to and approved by the State of Kansas and the City of Goodland. In all cases they must be furnished with crypts made of stone, slate, or granite, where interments can be made separately and hermetically sealed.
7. No monument, vault, tomb, effigy, nor any structure whatsoever, nor any inscription thereon, which shall be determined by the city to be offensive or improper, shall be placed in or upon any burial plot; and should the burial plot owner fail to keep in good repair any stone or ornamental work on his/her burial plot, it shall be the duty of the Caretaker- to enter upon such burial plot and repair or remove the said offensive, improper or dilapidated object or objects and make a reasonable charge therefore.
8. If any vault, tomb, mausoleum, columbarium, sarcophagus or similar structure erected in or upon any burial plot shall become dilapidated or decayed, and said structure shall be determined by the city to be offensive, dangerous or detrimental to the general appearance of the grounds, the city shall have the right to cause such dilapidated structure to be removed and the bodies therein, if any, to be interred on said burial plot and the plot graded and improved to correspond with the surrounding grounds, making a reasonable charge therefore.

G. OSSUARIUM

It is the wish of the City of Goodland to provide services that address the needs of those dealing with loss and bereavement. To help meet that need, an Ossuary is available for above-ground placement of cremains of loved ones, insuring that they are protected and safe in a beautiful surrounding. The Ossuary offers two options of memorialization. The first option is a Niche, which is an individual space within the Ossuary that can hold one or two urns for cremains. The second option is the Ossuary, which is a shared vault that utilizes individual, soft-sided urns for cremains. Inurnment in the Ossuary is not based on residency in the City of Goodland. Anyone is welcome to use the facility.

1. NICHE AND OSSUARY RESERVATIONS

- (a) The City of Goodland will be responsible for the reservation of the ossuary niches and ossuary space and will establish and maintain all records regarding the ossuary. Those records will include the names of those who have reserved a niche including their address, identification of the space selected, and the purchase price. Other records that will be maintained include:
 - i. A record of all certificate holders;
 - ii. Copies of all Ossuary Certificates;
 - iii. A record of all inurnments;
 - iv. A record of all openings and closings;
 - v. Copies of Inscription Orders;
 - vi. A record of all vacated niches,
 - vii. Cemetery Rules & Regulations; and
 - viii. Niche Maintenance Reports.
- (b) Upon full payment of fees, an Ossuary Certificate will be given to the person or persons who purchased the rights to the niche. This is their proof of payment and should be kept in a safe place that is known to family members or friends. A new certificate will not be issued to replace a certificate that has been lost or destroyed. A letter setting forth the ownership as disclosed by the records of the City of Goodland will be issued upon request. Certificate holder(s) will receive a copy of the Cemetery Rules and Regulations. All niches and ossuary space are sold subject to the rules of the City of Goodland now in force or which may hereafter be adopted.
- (c) The holder of the Ossuary Certificate acquires no property rights in the Ossuary or any of its niches. Legal title to the Ossuary and niches remain with the City at all times. The certificate attests only to the right to inter cremains of the person(s) named on the certificate in the specific niche or ossuary space, also stated on the Certificate, pursuant to the Cemetery Rules and Regulations, as amended from time to time. In the event of a discrepancy between the certificate and the administrative records, the latter shall take preference.

- (d) An Ossuary Certificate for a niche or ossuary space can only be obtained through the City of Goodland. A niche or ossuary space must be paid in full before an inurnment. There will be no exceptions to this rule.
- (e) Any person(s) desiring to sell, transfer, or assign a niche or ossuary reservation, or any interest therein, shall convey, transfer and assign such reservation, or their interest therein, to the City of Goodland. The sale of a niche or ossuary reservation to any person, corporation or any other entity other than the City of Goodland is prohibited. The original owner, his/her heirs and assigns, shall be reimbursed for the original purchase. Any sales, transfers, or assignments contrary to these rules are void and of no effect and shall not be recognized by the City of Goodland.
- (f) The City of Goodland does not provide any type of urns. Family and or friends of the deceased are responsible for providing the urn whether inurnment will be in a niche or in the Ossuary. It is important to understand the size restrictions prior to purchasing an urn for the Ossuary.
- (g) A niche is approximately 12" x 12" and will hold, at maximum, two 6" x 10" vase-style urns or two 5 ½" by 5 ½" by 7" box-style urns. Urns should be made of wood, ceramic, granite, copper, bronze, brass, marble, stone, stainless steel or similar type of material. Cloth, cardboard, plastic bags, temporary urns and biodegradable urns are not acceptable. All urns must be permanently labeled and identified with the name of the deceased.
- (h) The ossuary urn must be of a soft-sided material such as satin, velvet, or other similar fabric and must have an inner plastic liner which is sealed. No other containers are allowed. All ossuary urns must be permanently labeled and identified with the name of the deceased.
- (i) A niche or ossuary space shall be used for no other purpose than inurnment of human remains. Deceased pets and valuables will not be allowed in a niche.
- (j) Niche openings and closings can only be performed by the Cemetery Caretaker or, in his/her absence, by the city-contracted gravedigger. Anyone else who attempts to open a niche, will be prosecuted under state and local laws. Any acts of vandalism will also be prosecuted under state and local laws.

2. NICHE AND OSSUARY FEES

- (a) The fee for a niche includes the opening and closing (one time only) and the inscription on the niche front. The fee does not include any urn(s).
- (b) The fee for an ossuary space includes the opening and closing and the inscription on the memorial band. The fee does not include an urn.

- (c) If a weekend or holiday opening and closing is desired, for either a niche or ossuary space, there will be a surcharge fee.

3. INSCRIPTION OF NICHE FRONTS AND THE MEMORIAL BAND

- (a) To maintain the ossuary in a uniform manner, the City of Goodland will arrange for the inscription of all niche fronts and the Ossuary memorial band. The color and font for all inscriptions will be standard. Examples of niche front options are available to view at the office of the Goodland City Clerk.
- (b) Niche inscriptions will consist of the full name, birth date and death date.
- (c) It is recommended that niche inscriptions not take place until after the cremains are inurned. However, if a certificate holder chooses to have a niche front inscribed prior to death, there will be an additional opening and closing fee that must be paid prior to the inscription.
- (d) A temporary niche replacement cover will be installed by the cemetery Caretaker until the inscribed cover is returned.
- (e) Memorial band inscriptions consist of the first, middle and last name, the birth year, and death year. The inscription will not take place until after the cremains are inurned.

4. INURNMENT

- (a) Inurnment arrangements must be made by the certificate holder, his/her heirs or assigns. This can be done through a funeral home or by contacting the City of Goodland directly. Any orders from the funeral home are considered orders from the family.
- (b) Any funeral home costs are the responsibility of the certificate holder, his/her heirs or assigns, and are to be paid to the funeral home.

5. REMOVAL OF THE INURNED CREMAINS

- (a) If cremains must be removed from a niche, by the family or an authorized person, a written request must be made to the City of Goodland. This request must explain the reason for the removal, who is making the request, their relationship to the deceased, the day and time requested for the removal, and who will take possession of the cremains. Additional information or documentation may be required. An opening and closing fee will be assessed at the time of the opening at the current rate. The City of Goodland will exercise reasonable care in making a removal, but it assumes no liability for damage to any urn in the process of making a removal.

- (b) If a niche is vacated, and the niche front has already been inscribed, the cost of a replacement cover is the responsibility of the requestor and must be paid prior to the niche opening. Once a niche is vacated, the City of Goodland will be free to reserve that niche to another party.
- (c) Cremains that are inurned into the Ossuary are to remain inurned permanently and cannot be removed.

6. FLOWERS, WREATHS, AND DECORATIONS

- (a) Flowers, plants and wreaths are the only things allowed to be placed near the ossuary at any time, except at the time of inurnment. Removal of those, flowers, plants and wreaths will be at the discretion of the Caretaker.
- (b) No decorations are allowed on the ossuary(ies). No modifications are allowed on the niche fronts or memorial band. Taping, wiring, gluing, painting, or attaching anything to the ossuary is prohibited.

7. MAINTENANCE AND REPAIRS TO THE OSSUARIUM

- (a) The City of Goodland will be responsible for maintenance and repairs to the Ossuary. The City will take all reasonable care to insure the safety of inurned cremains. However, the City of Goodland will not be held responsible for the loss or destruction of inurned cremains due to vandalism, acts of nature or any unforeseen circumstance.
- (b) In the event that the ossuary requires repairs in order to maintain its integrity, the certificate holder agrees to permit the temporary removal of any cremains until those repairs are completed. The cremains will be returned to the proper niche by the City of Goodland.

H. INTERMENTS AND FUNERALS

1. No one shall bury any dead in the cemetery without first procuring, from the City Clerk, a burial permit naming the deceased and describing the burial plot, the lot and block in said cemetery in which the burial is to be made. No grave shall be opened until the full purchase price of the burial plot has been received by the City and a certificate for such plot issued. It shall be unlawful for any person to bury in the cemetery without first procuring a permit as hereinbefore provided.
2. In cooperation with the City of Goodland, no burials shall be permitted in the Goodland Cemetery on Sundays, Memorial Day, July 4th, Thanksgiving Day, Christmas Day, New Year's Day, Veteran's Day, President's Day, or Labor Day.

3. When a delay will cause unreasonable hardship or inconvenience, interments may be made on those excepted days above set forth by special permission from the City's governing body.
4. Orders for interments should be given in time to allow 24 hours to prepare the grave.
5. Funerals within the grounds shall be under the control of the Caretaker.
6. No burials shall be permitted in the Goodland Cemetery except in those receptacles approved by the State of Kansas, the top of which must be at least two (2) feet below the surface of the ground.
7. The grave shall be a minimum depth of five and a half feet (5 ½') and of sufficient dimensions to receive the casket and vault or other outside container and leave at least twenty-four inches (24") between the top of the outside container and ground level; except that a grave for an infant, forty-eight inches (48) or less in length, need not be five and a half feet (5 ½') deep provided that at least twenty-four inches (24") of cover remains between the outside container and ground level. No grave shall be dug that shall be of greater size than will fit on a single burial space. Cremations will be minimum depth of three feet (3'). It shall be the duty of the Caretaker to see that such rules are enforced.
8. Only one (1) interment will be allowed and only one (1) grave in a plot, except that a parent or guardian and infant or infants may be buried in the same plot. Two infants may be buried in the same plot, if they are buried at the same time. In the case of cremations, not more than two (2) cremated bodies may be buried in the same burial plot. There shall be allowed in the same burial plot, one casket and the remains of one cremation. Graves shall be opened and closed only by City authorized contractors and with the knowledge and direction of the Caretaker. No mound shall be raised on any grave exceeding three (3) inches above the surface grounds.
9. In order to preserve the beauty and uniformity of the cemetery, no grave shall be covered with anything other than dirt. No cement, stone, granite, marble or artificial substance may be used for the covering of any grave.
10. The Caretaker shall not be held responsible for mistakes occurring for want of precise and proper instructions for the particular space in a burial plot where the interment is wanted.
11. Funeral Directors and/or families are required to arrange a time with the Caretaker for burials giving the authorized contractor time to close the grave before dark.
12. Funeral Directors and/or families in charge of burials in the Goodland Cemetery will be responsible for the fee of opening and closing of graves.
13. There must be at least two hours between burial services conducted within the Goodland Cemetery. It shall be the responsibility of the Funeral Director and/or family to schedule all burial services with the Caretaker. If there are multiple services within close proximity in the

cemetery, only one funeral will be permitted in the morning and one in the afternoon, with at least a two hour time period between burial services.

14. Any person(s) desiring a disinterment in the Goodland Cemetery shall first contact the City Clerk. The individual(s) shall supply the City Clerk with the name of the deceased, documentation designating him or her as authorized representative(s) or next of kin of the deceased, proper identification, the location of burial, date of the death, and notarized release and disclaimer signed by representative(s) or next of kin. Order of priority followed for the next of kin: 1.) Spouse, 2.) Children, 3.) Adult Grandchildren, 4.) Parents, and 5.) Siblings. The City will collect an administrative fee of \$50 to be deposited in the General Fund of the City of Goodland. If the disinterred body or cremains are to be buried in the City of Goodland Cemetery, a burial permit is required for the interment in accordance with City Codes. The City Clerk will inform the Caretaker that permission has been obtained from the City of Goodland for the disinterment. Any costs assessed by the Caretaker are the responsibility of the individual(s) requesting the disinterment.
15. Funeral Directors and/or families that fail to comply with the prescribed rules may be denied interment privileges in the Goodland Cemetery.

I. KIOSK

1. To assist visitors in locating gravesites, the Goodland Cemetery features an electronic, touch-screen Kiosk which provides basic data on individuals interred in the cemetery. This data includes the deceased's name, date of birth (if available), date of death, and grave location. Data updates are made to the Kiosk on a quarterly basis by the City Clerk's office.
2. Information about the deceased will appear on the Kiosk when the deceased or the deceased's family has purchased a cemetery plot and burial permit, an Ossuarium niche, or ossuary space, and remains or cremains of the deceased have been either interred or inurned in the Goodland Cemetery. If the deceased is **not** interred or inurned in the Goodland Cemetery, but a permanent marker which includes the deceased name is placed on a plot or on the Ossuarium in the Goodland Cemetery, the deceased's name, date of birth (if available), date of death, and plot or Ossuarium location may appear on the Kiosk upon purchase of a Kiosk permit. In addition, the Kiosk will indicate the location of the deceased's remains as it has been reported to the City Clerk's office.
3. The Kiosk also allows families of the deceased a manner in which to memorialize their loved ones through the use of pictures, videos, obituaries and/or other information. Any information depicted on the Kiosk, other than the basic data, will be at the family's own expense. The family shall contact the City Clerk's office with such request to ensure information is in an acceptable format and is properly submitted for updating. The fee for all such requests shall be paid prior to the information being submitted for update.

J. THE CEMETERY CHAPEL

1. The Cemetery Chapel is for the use of owners of burial plots and ossuarius certificate holders, their families and friends, and for religious, patriotic, benevolent societies, or orders recognized by the governing body of the City.
2. The Chapel may be used for memorial services and funerals through arrangements made with the Caretaker and funeral homes.
3. All flowers, memorial items, and other items must be removed following the use of the Chapel. Failure to do so will result in the cost of clean-up charged to the party or parties, with payment to be due to the City within ten (10) days.

K. GENERAL RULES

1. The Goodland Cemetery is within the confines of the limits of the City of Goodland; all ordinances of the City of Goodland apply.
2. Persons must enter or leave the cemetery through the designated entrances.
3. The Goodland Cemetery has been platted with roads and avenues set forth on the plats. However, in order to minimize expense in the new portion of the cemetery, roads and avenues shall be developed only as required as the new cemetery portion is used.
4. While driving within the cemetery, drivers must observe a 15-mile per hour speed limit and must stay on the roads provided for traffic.
5. Visitors must not injure trees or shrubs, nor pick flowers while in the cemetery.
6. Sitting or climbing on monuments or markers is prohibited.
7. Alcoholic beverages are not permitted within the cemetery.
8. Children will not be permitted unless accompanied by an adult.
9. No pets or animals of any kind shall be allowed in the cemetery.
10. Bringing firearms into the Cemetery is prohibited, except by military escort accompanying a veteran's funeral or attending a memorial service.
11. All persons are reminded that the grounds are sacredly devoted to the burial or inurnment of the dead and that the penalties of the law will be strictly enforced including all cases of wanton injury or disturbance and disregard of rules and regulations. Visitors are asked to bring violations or breaches of the rules and regulations herein set forth to the attention of the Caretaker.

12. Paper, boxes, or withered flowers must not be deposited in the roadways, gutters, walks, or burial plots, but must be removed from the grounds or deposited in receptacles provided for that purpose.
13. Memorial Day flowers and decorations will be removed and disposed of each year after Memorial Day for maintenance purposes. Exceptions will be made for flowers displayed in permanent monument-type vases, decorations designed to be attached to the monument, and for markers of military and benevolent societies or orders providing the marker is kept in line with the monument. All other flowers and decorations, artificial and live, will be removed. There will be no exceptions to this rule. The date flowers and decorations are to be picked up will be published in the City Newspaper and posted on the City's website. These procedures will be carried out each year.
14. Signs, notices, or advertisements of contractors, stone cutters, funeral directors or any other person will not be permitted on the cemetery grounds, except those that identify ownership of temporary grave markers and those allowed by City of Goodland (i.e. Kiosk).
15. Workmen must suspend their labors, if in the immediate vicinity of an interment or inurnment, until the conclusion of the services.
16. All rubbish made by builders or their employees must be removed daily.
17. Builders or their employees failing to conform to the rules of the cemetery or direction of the Caretaker will be prohibited from working on the grounds.
18. Individuals, monument companies and their representatives, funeral homes and their representatives, and all others using the Goodland Cemetery, must conform to the regulations as above set forth. Failure to comply will result in the Governing Body of Goodland taking appropriate action.
19. Any rules or regulations previously adopted in conflict with the aforementioned are hereby repealed.

05/09/22-06/12/22

- On May 11th, officers responded Center and 13th for a possible Signal 3 (Mental). After further investigation officers found that the individual was driving under the influence. The individual was arrested and recommended charges were filed for driving under the influence, reckless driving, driving on right side of roadway required, and parking, standing, or stopping in prohibited area.
- On May 13th, Officers were called to the 1300 block of Arcade in reference to attempted vehicle theft. Investigation was done and found that two juveniles were breaking into vehicles and taking things. Recommended charges were filed, Criminal trespass, burglary, possession of stolen property, and attempted theft of property or service. After further investigation, officers found that the same two individual were linked to multiple vandalism cases around town. Recommended charges were filed for six counts of criminal damage to property.
- On May 14th Officers responded to the 800 block of Kansas for a possible emergent car accident. Before officers had arrived there was an altercation between two individuals. While taking photographs of the vehicles officers noticed a strong odor of raw marijuana. Officers investigated and recommended charges were filed for possession of hallucinogenic drugs, possession of marijuana, use/possess with intent to use, reckless driving, aggravated battery, and disorderly conduct.
- On May 27th Officers conducted a traffic stop on 1600 block of Caldwell. Officers found that the individual was driving under the influence. The individual was arrested and recommended charges were filed for driving under the influence, reckless driving, and no vehicle liability insurance.
- On June 1st, officers were called to Oyo hotel for a possible sexual assault. Both individuals were questioned about the incident. After further investigation the suspect was arrested and recommended charges were filed for aggravated battery, criminal sodomy, criminal restraint, and rape. Later on, inventory was done on the suspect's belongings and further charges were filed for distribution of opiates, possession of opiates, and distribute or possess with intent to distribute drug paraphernalia for illegal uses.

***All suspects are presumed innocent until proven guilty in a court of law**

		1/18/2022- 02/14/2022	02/14/2022- 03/13/2022	03/14/22- 04/10/22	04/11/22- 05/08/22	05/09/22- 06/12/22
	911 Disconnect	12	11	10	15	9
	Abandoned Vehicle	2	1	-	1	1
	Admin Action	4	-	-		
	Alarm	-	6	5	2	6
	Animal Bite			1		
	Animal Complaint	8	9	6	27	15
	Assault	2	-	-	1	1
	Assistance	7	10	-	1	4
	Attempt to Contact	2	-	-		
	Attempt to Locate	-	1	-	2	4
	Battery	2	1	-		2
	Breathing Problems			1		1
	Building Check			1	1	2
	Burglary			2	1	1
	Business Walk Through	8	10	9	9	3
	Cardiac Arrest			1		
	Cihild in Need of Care	3	9	6	6	7
	Civil Dispute	4	9	7	3	7
	Civil Standby/Process	2	-	2	2	4
	Controlled Substance	1	3	3	9	7
	Criminal Damage to Property	-	2	2	1	7
	Criminal Threat	3	3	1	4	3
	Death			1		
	Disorderly Conduct	1	1	1		1
	Dispute			2	2	2
	Domestic Violence	4	9	-	12	4
	Drivers License Check	2	1	-		
	Extra Watch				7	18
	Fall	1	1	1		
	Fights	2	-	2	4	4
	Fire, Controlled Burn					1
	Fire Haz Mat	-	1	-		
	Fireworks	1	1	-		
	Follow Up	9	11	7	27	31
	Forgery			1		
	Fraud	-	1	3	4	9
	Grass Fire				1	
	Gunshot	1	1	2		
	Harrassment	7	1	2	4	5
	Information/Misc	45	54	58	99	148
	Injury accident				1	1

	Intoxication	1	4	1	4	3
	Lost Property			1		8
	Loud Music/Party	1	2	3	3	5
	Medical Assistance	6	7	6	7	4
	Mental	-	1	1	1	1
	Missing Person					1
	Neighborhood Foot Patrol	5	3	4	6	14
	Non Injury Accident	4	8	3	8	9
	Open 911 Call	11	12	9	4	12
	Open Door	1	1	2	2	2
	Parking Complaint	6	14	6	4	11
	PFA Violation				1	
	Property Damage	1	-	1	2	1
	Prowler				3	2
	Public Service	5	5	6	2	
	Reckless Driving	1	10	6	10	8
	Recovered Property	5	1	1	4	6
	Registration Check	2	3	1		
	Restraining Order	1		1		
	Service Rendered	6	7	16	12	15
	Slide Off	1	-	-		
	Suicidal	4	-	-	3	1
	Suspicion	10	5	9	13	22
	Telephone Harrassment	2	-	-		
	Theft	50	14	9	7	13
	Traffic Stop	85	55	83	64	78
	Training	4	4	1		
	Transient Aide	4	2	2	1	6
	Transporting	1	3	1	1	6
	Trespassing	4	3	2	1	3
	Vagrancy	1	2	-	1	10
	Vandalism	1		1	5	11
	Vehicle Maintanance			1		
	VIN Inspection	29	32	36	32	45
	Warrant	8	12	2	5	11
	Weather	-	1	-		
	Welfare Check	10	10	6	9	17
	Wrecker	-	1			
	Monthly Total	403	379	358	461	633



City of Goodland
204 W. 11th Street
Goodland, KS 67735

MEMORANDUM

TO: Mayor Thompson and City Commissioners
FROM: Kent Brown, City Manager
DATE: June 20, 2022
SUBJECT: Agenda Report

Presentations & Proclamations:

None for this meeting

Consent Agenda:

- A. 6-6-2022 Commission Meeting Minutes
- B. Appropriation Ordinances 2022-12; 2022-12A; 2022-P12;
Staff recommends approval of the Consent Agenda.

RECOMMENDED MOTION: I move that we approve Consent Agenda items A and B.

Formal Actions:

- A. Housing Authority Board Application- Timothy Wright
Timothy has lived in Goodland the last 3 years and has already been serving the community as a Sergeant for the Goodland Police Department. He would like to continue serving in the community by learning more about our public housing and finding new ways to assist and contribute. Sheila Barnett, Executive Director and Secretary of the Board of Commissioners of the Goodland Housing Authority, is requesting the appointment
- B. Resolution 1589 - KDOT AV-2023-25 KAIP Pavement Preservation Grant
The City received a grant from KDOT Aviation to preserve pavement on Runway 12/30 (the primary runway). This project is to replace joint seals in approximately 50% of the joints in the primary runway and a portion on the general aviation apron. The runway was last joint sealed and repainted summer 2006. Total project estimate is \$454,500 with the KDOT grant in the amount of \$409,100 (90/10 split). The City is also responsible for 100% of costs for design engineering. This is the agreement from the State for the grant. Staff recommendation is to approve the resolution authorizing the Mayor to sign the grant agreement.

RECOMMENDED MOTION: I move that we approve Resolution #1589, a Resolution authorizing the Mayor to sign and execute on behalf of the City of Goodland, Kansas, Project No. AV-2023-25 KAIP PAVEMENT PRESERVATION GRANT AGREEMENT

C. Renumbering Resolution #1587 – Purchasing Policy.

See CCCF attached. Resolution #1586 was used twice. Staff is requesting a motion to approve the change to Resolution #1587 for the Purchasing Police resolution.

RECOMMENDED MOTION: I move that we approve revising the previously approved Resolution #1586, a Resolution establishing a purchasing policy for the City of Goodland, to be renumbered to Resolution #1587.

Discussion Items

A. Solid Waste Fuel Adjustment

In the contract it states the following: FUEL ADJUSTMENT TO CHARGES FOR SERVICE
With respect to both residential and commercial service provided by Contractor, the City and Contractor agree to adjust the rates semi-annually based on the price of diesel fuel. City and Contractor agree to the contract base price for diesel fuel as \$3.50 per gallon. For every \$0.50 increase in the six-month average cost of diesel fuel, both the residential and commercial service rates will be increased by \$0.25.

Starting in July, the increase in diesel fuel costs for the first 6 months of 2022 will cause an increase of \$0.25 charges to the City. Staff will recommend that this charge be absorbed by the City; however, staff will review the current code on how fuel adjustment charges are included (or not) with the Commission and ask for direction.

B. Options Domestic & Sexual Violence Services- follow up discussion

There was a presentation and a request for funding at the 6/6/2022 Commission meeting. Mayor Thompson requested a follow up discussion on the request.

C. Park hours

The current code only states that - - - The city may post such rules and regulations, as are approved by the governing body, pertaining to the use of the city parks in a conspicuous place in each city park. Violations of these posted rules shall constitute a violation of this section. There is also a section prohibiting overnight camping and a section stating police jurisdiction to enforce city laws in the parks. However, there are no closing of parks or hours of operation for the parks in the city code. Staff will review with Commission.

D. Off Road Motorcycles

Police Chief Hayes will review the current code section on off road vehicles.

E. Cemetery rules & regulations

See attachment on the rules & regulations for the cemetery – specifically Section E6 and F1 will be the center of staff discussion.

Reports:**A. City Manager**

- Manager Memo
- Valuation information and budget
- 17th St. project construction update
- Airport runway project update
- Pioneer Park planter

B. City Commissioners

The Mayor will ask each City Commissioner for their comments or questions for staff on any other topic not on the agenda at this time.

C. Mayor

Mayor will present any comments or questions for staff at this time.