



# CITY COMMISSION AGENDA

## MONDAY, MARCH 21, 2022

204 W. 11<sup>TH</sup> ST. – 5:00 P.M.

AARON THOMPSON – MAYOR  
JJ HOWARD – VICE MAYOR  
JASON SHOWALTER – COMMISSIONER  
BROOK REDLIN – COMMISSIONER  
ANN MYERS – COMMISSIONER

### 1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

### 2. PUBLIC COMMENT

(Members of the audience will have five minutes to present any matter of concern to the Commission. No official action may be taken at this time.)

### 3. PRESENTATIONS & PROCLAMATIONS

None at this meeting.

### 4. CONSENT AGENDA

- A. 03-07-22 Commission Meeting Minutes
- B. 03-14-22 Joint Commission Meeting Minutes
- C. Appropriation Ordinances 2022-06; 2022-06A; 2022-P06

### 5. ORDINANCES & RESOLUTIONS

- A. Ord. 1745 - Changing membership requirements for Construction Advisory Board

### 6. FORMAL ACTIONS

- A. Construction Board of Trades and Appeals Appointments: Jonathan Payne, Justin Carter, Peyton Ortner & Charlie Baker
- B. Planning Commission Appointments: Matt McKenzie & Grady Bonsall
- C. Renewal of Property, Causality & Liability Insurance; Jacque Livengood, Eklund Insurance
- D. Cybersecurity Insurance Quote
- E. Hangar Lease – Travis Amb

### 7. DISCUSSION ITEMS

- A. Proposed Chicken Ordinance Review
  - (a.) Decide whether to make it a Formal Action at next meeting.
- B. Follow up to Joint City/County Commission Meeting -Sales Tax for roads
- C. Follow up to Joint City/County Commission Meeting – Housing study recommendations
- D. Proposed Mobile Food Vendor Ordinance

### 8. REPORTS

- A. City Manager-
  - 1. Manager Memo
  - 2. Schedule City Tour for March 28<sup>th</sup>
  - 3. Follow up on low- income water rates
- B. City Commissioners
- C. Mayor

### 9. ADJOURNMENT

- A. Next Regular Meeting: Monday, April 4th, 2022

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting. The Public Comment section is to allow members of the public to address the Commission on matters pertaining to any business within the scope of Commission authority and not appearing on the Agenda. Ordinance No. 1730 requires anyone who wishes to address the Commission on a non-agenda item to sign up in advance of the meeting and to provide their name, address, and the subject matter of their comments.

**GOODLAND CITY COMMISSION**  
**Regular Meeting**

**March 7, 2022**

**5:00 P.M.**

Mayor Aaron Thompson called the meeting to order with Vice-Mayor J. J. Howard, Commissioner Jason Showalter, Commissioner Ann Myers and Commissioner Brook Redlin responding to roll call.

Also present were Dustin Bedore – Director of Electric Utilities, Frank Hayes – Chief of Police, Joshua Jordan – IT Director, Kenton Keith – Director of Streets and Facilities, Neal Thornburg – Director of Water and Wastewater, Jeff Dinkel – Code Enforcement/Building Official, Danny Krayca – Director of Parks, Mary Volk - City Clerk and Kent Brown - City Manager.

**Mayor Thompson led Pledge of Allegiance**

**PUBLIC COMMENT**

**CONSENT AGENDA**

**A. 02/22/22 Commission Meeting Minutes**

**B. 02/28/22 Special Commission Meeting Minutes**

**C. Appropriation Ordinances: 2022-05, 2022-05A, and 2022-P05**

**ON A MOTION** by Commissioner Redlin to approve Consent Agenda **seconded** by Vice-Mayor Howard. **MOTION carried on a VOTE of 5-0.**

**FORMAL ACTIONS**

**A. Ordinance 1744: Water Rates** - Kent stated, this ordinance increases customer charge \$1 and usage \$.05 per one hundred cubic feet up to 4,000 cubic feet. The increase for usage above 4,000 cubic feet is \$.20 per one hundred cubic feet. Information on water rate study was presented last meeting. As of 2020, we are using up reserves on an annual basis. We have rebound a little because of personnel change. Going forward and requirements coming with water; we recommend small increase as directed by Commission last meeting. Mayor Thompson asked, do you remember what the increased average user cost was? Kent stated, for wintertime the average user cost is \$2.00 increase per month, but will be more in summer with watering. Customer average in winter is about 5,000 gallons but about double that in summer. Commissioner Showalter stated, I appreciate KMEA completing study. It was well planned and very detailed. When you look at the numbers, we have no choice. I know no one likes an increase in utilities. I appreciate that there is no increase for low-income customers. Kent stated, the way our current code reads, there will be a small increase for low-income, but if you would like to change that, we can. Commissioner Showalter stated, I would like to go that direction, as I do not want to see an increase for low income. Mayor Thompson stated, I agree and our low-income level is \$18,000 regardless of household size. In general, I think we need to discuss guidelines for low-income. Kent asked, how many customers are on low-income rate? Mary stated, less than twenty customers. Kent stated, with minimal number of customers it would not make a big difference. Consensus of Commission is to discuss low-income guidelines next meeting. **A MOTION** by Commissioner Redlin to approve Ordinance 1744: Water Rates **seconded** by Commissioner Myers. **MOTION carried on a VOTE of 5-0.**

**B. Resolution 1585: GAAP Waiver** - Mary stated, many municipalities approve this resolution annually. We follow GAAP requirements except we are on cash basis and the asset tracking. Kent stated, a few years ago GASB 34 put additional requirements to track and depreciate assets

including all streets, water lines, electric lines, etc. That is why most cities go this route. Resolution must be approved annually for audit purposes. It seems strange but most municipalities approve the resolution. Bigger cities would be those that conform to GAAP. Mayor Thompson stated, I have asked the purpose for this for a number of years. I appreciate it is simpler for the City but feel we need to look at it both ways. I still would like to have a good explanation on the pros and cons. **ON A MOTION** by Commissioner Showalter to approve Resolution 1585: GAAP Waiver **seconded by** Vice-Mayor Howard. **MOTION carried on a VOTE of 5-0.**

- C. Resolution 1586: Designating Depositories** – Mary stated, the City is required to designate depositories annually. The resolution is the same as in the past, stating funds are deposited in BANKWEST and destination institutions using Insured Cash Sweep (ICS), with investments in FNB, Western State Bank, BANKWEST and Peoples State Bank. At the current time Peoples State Bank has elected not to hold investments, but are permitted if would like to. **ON A MOTION** by Commissioner Redlin to approve Resolution 1586: Designating Depositories **seconded by** Commissioner Showalter. **MOTION carried on a VOTE of 5-0.**
- D. Construction Board of Trades/Appeals New Appointments: Jonathon Payne and Kort Hawks** – Kent stated, Jeff continues to make contact for members to serve on board. We have received a couple applications. Jonathon Payne agreed to appointment; however, he is not a city resident. We have reached out to other individuals that do not want to give time. Kort Hawks agreed to an appointment. We still need a plumber, but have not received an application. Commissioner Showalter asked, is Payne considered member at large? Kent stated, Jeff would like to have him as resident of the county. Current code requires members to be residents of city. Through discussions with City Attorney and Jeff, we recommend changing requirement in code, especially for this board. You do not want an individual from another community but someone from our community. They may reside in County but have a business in the City. This will also help in finding members to serve on the board. Since board is not meeting yet, we could change that portion of the code. Another requirement to look at is having master plumber or electrician status. Some have experience but may not have master certification and would serve well on board. Mayor Thompson stated, the code states we can make alternative appointments as needed. If we do change where members reside in code, I feel it should be before appointment. Consensus of Commission is to consider allowing members residing in county. Vice-Mayor Howard stated, we could add some discretion in code that we prefer city resident but allow appointment of county resident. **ON A MOTION** by Commissioner Redlin to approve the appointment of Kort Hawks to the Board of Trades/Appeals **seconded by** Commissioner Showalter. **MOTION carried on a VOTE of 5-0.**
- E. Stainless Steel Piping: Wastewater Treatment Plant** – Kent stated, Neal is looking to change to stainless steel piping in system at wastewater treatment plant, which will have longevity and cause less problems. He has changed ten of them because aeration is not good. We should have an even level of bubbles over water and we are not there. In order to move forward, he is trying to change out pipes that do aeration. Kent stated, each pipe is 14' long with a T at bottom to feed oxygen in water and feed good bugs. The cost estimate from our normal pipe supplier, Salina Supply, \$11,798.32. Mayor Thompson asked, what is thought process for new belt system? Neal stated, we are putting the belt system on hold because we may not be able to utilize like believed. Kent stated, it is also a big-ticket item to maintain. We are correcting problems at plant and need to see if the belt system would even benefit us. This process has changed because of a review from KRWA and the wastewater operator from Colby. We are heading in right direction and may not

have to expend the money for belt press. It is not guaranteed at this point, but that is what we are trying to determine. Mayor Thompson asked, are the pipes original or have they previously been replaced. Neal stated, they previously were replaced. We do not have enough oxygen to keep system working how it was designed. We are testing it every day to measure progress. Mayor Thompson stated, it is good to see progress but we do not want to spend money on belt press if do not need to. Neal stated, I feel we are headed in right direction at this point. Commissioner Myers asked, what is cost for belt press? Neal stated, \$1,500,000, which includes equipment and items needed to operate press. Kent stated, there have been other things breaking down at plant and we need to continue to maintain. We need to get to an operational level so we know what it can produce. We need to know what performance is at peak proficiency before make that decision. Commissioner Showalter stated, I appreciate work doing to get things in line and we need to make sure you have tools to get work done. **ON A MOTION** by Commissioner Showalter to approve the purchase of pipe from Salina Supply in the amount of \$11,798.32 **seconded** by Vice-Mayor Howard. **MOTION carried on a VOTE of 5-0.**

- F. Termination of Airport Lease: Barker Farm Services, Inc.** – Kent stated, termination is for lease approved last year. Barker’s intention was to use lots one and two at Renner Field and build a hangar. Things have not worked out for him. Danny has discussed property with another entity who is interested. Barker’s agreement states the property cannot be subleased so he is voluntarily terminating his lease. Danny is ready to sign termination of lease. **ON A MOTION** by Vice-Mayor Howard to approve termination of airport lease with Barker Farm Services, Inc. **seconded** by Commissioner Redlin. **MOTION carried on a VOTE of 5-0.**

## DISCUSSION

- A. Discussion of proposed ordinance to allow people to maintain or keep one type of fowl (chickens) within the City limits** – Kent stated, this is information previously presented to Commission. The last couple of times discussed, there were some objections from animal control officer and a couple citizens. Staff has reviewed information and provided list of different objections with potential ordinance addressing objections and what to do for compliance. There will be an application and inspection required. This does not mean there will not be problems. Like other ordinances, there can be complaints filed and an inspection completed. The proposed ordinance states no roosters and the maximum number of chickens allowed with penalties involved. This ordinance is a starting point for discussion. The proposed ordinance has maximum of four chickens, outlines guidelines for coups including proximity to neighbors and whether enclosed. This does not allow other fowl, only chickens. This may not be perfect solution but presented for discussion. Commissioner Showalter asked, the Animal Control Officer is not in support? Kent stated, in general she has concerns. The biggest concern is dogs going after chickens and maintenance of coups. Meghan Weis, citizen stated, the other day there were two foxes playing in my front yard. We have raccoons and other wild life come into town. If you maintain coups, you will not have problems. I do not feel you should allow chickens on vacant lots. It is good for children to see where food comes from. Farm Bureau has agreed to put on a class to help people learn how to maintain coups. Commissioner Showalter stated, I have had phone calls and texts on this issue, so I know people are in favor of it. I appreciate the research and information. Mayor Thompson stated, people have strong feelings about chickens. Meghan stated, there have been questions about bird flu; people are not a major threat to get bird flu. Commissioner Showalter asked Meghan how she feels with information in proposal. Meghan stated, I agree no roosters but chickens are social birds so feel need to allow four to six. Requiring

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distance for coups is sufficient but they do not smell as long as you keep them clean. Chickens are cheap and eat leftovers. Chickens are affectionate and can be raised as a pet. You will not have to worry about chicks if do not allow roosters. Commissioner Myers asked, how many eggs would you get from four to six chickens? Meghan stated, in warm weather they lay at least an egg a day but slowdown in winter. You can clip their wings so they cannot fly over fence. Commissioner Redlin stated, the trash man said disposal of waste from coups could be in yard waste dumpsters; however, disposal of dead carcass cannot go in any dumpster. Vice-Mayor Howard stated, I feel disposal is no different than Thanksgiving at that point. Mayor Thompson stated, lots of good discussion and feel proposed ordinance covers majority of conversations I have had. I feel everyone should think about ordinance and bring back to discuss next meeting. Mary stated, I feel we should put copy of information on website so people know what is being proposed. Commissioner Showalter stated, I want to hear what people say. I appreciate people coming to meeting as we represent you. Mayor Thompson stated, when post information, make sure it states information only.

- B. Joint City/County Work Session** - Kent stated, joint work session is scheduled for March 14<sup>th</sup> at 5:30 at Wolak Building. Discussion is to follow-up on housing study and routes to pursue from study, and then main topic is to discuss how to move forward on sales tax ballot issue. Is there anything the Commission would like discussed or information need from staff? Mayor Thompson stated, I would think main roadways we are looking at and cost, which we have that information. Does it have to be strictly for road or infrastructure? Can it be used for other improvements? I just do not think we should narrow our focus because there are other items sales tax could benefit. Commissioner Showalter stated, hopefully discussion will set a good relationship between City and County.

## REPORTS

- A. City Manager - 1.** We received an offer from T-Mobile on cellular devices. Frank stated, the program is a free service for ten years for law enforcement. Two years have passed so we will get free service for eight years. They say there is no catch as they received a grant for program. This will save \$4,500 a year. After program is over, we will have to start paying again, but still cheaper than Verizon. Will the Commission allow us to sign contract with them? We get priority service with this. Commissioner Showalter asked, is coverage sufficient for our area? Frank stated, we got a test phone and service is comparable to Verizon. We will keep same phones, just change out sim cards. Commissioner Showalter asked, could you switch back if you want to after eight years? Frank stated, the contract is for this program only. There would be a new contract at that time. This contract is a month-to-month service if we are not pleased. Mayor Thompson asked, would we incur any penalties from Verizon. Frank and Joshua stated, no. Mayor Thompson stated, if coverage is good and this is what we need, I have no problem. Consensus of Commission is to direct staff to sign agreement. **2.** Monthly fund balance report for February is in packet. **3.** Airport pre-construction meeting was this afternoon. Project start date is April 4<sup>th</sup>, weather permitting. Project will continue until end of August. During project the main runway will be shut down for a short time. **4.** KDOT announced we received another aviation grant to replace joint seal for 50% of main runway and taxiway. Grant is a little more than \$400,000. Earliest project will begin is October, but could carry over until next year. Will have agreement at later meeting. **5.** Would like to schedule a tour of facilities. Consensus of Commission is to schedule, giving a little notice of dates and times. Vice-Mayor Howard asked, when is 17<sup>th</sup> Street

project set to start? Kent stated, I understand April but have not had pre-construction meeting yet. Contractor has been approved.

**B. City Commissioners**

**Commissioner Showalter – 1.** If anyone has thoughts about chicken’s we want to hear what you have to say. Please contact us. **2.** Congratulations to girls’ basketball team heading to state. Good to see support from community.

**Commissioner Myers - 1.** Agree with Commissioner Showalter on chickens, positive or negative comments. **2.** I appreciate people attending meeting tonight.

**Commissioner Redlin – 1.** I agree on chicken comments. **2.** Glad to get a member appointed to the board.

**Vice-Mayor Howard – 1.** I agree on chicken comments. **2.** Thank you to City patrons and staff for what they do. **3.** Appreciate people signing up on boards.

**C. Mayor Thompson– 1.** I feel the information from Commission work sessions is important. Kent has an outline of items discussed and we will prioritize items. We value staff input of information and how it pertains to your department.

**EXECUTIVE SESSION**

**ADJOURNMENT WAS HAD ON A MOTION BY Commissioner Redlin seconded by Commissioner Myers. Motion carried by unanimous VOTE, meeting adjourned at 6:15 p.m. Next joint City/County meeting will be March 14, 2022 and next regular meeting is March 21, 2022.**

**ATTEST:**

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**Aaron Thompson, Mayor**

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**Mary P. Volk, City Clerk**

**GOODLAND CITY COMMISSION**  
**Joint Commission Meeting**

**March 14, 2022**

**5:30 P.M.**

Mayor Aaron Thompson called the meeting to order with Vice-Mayor J. J. Howard, Commissioner Ann Myers, Commissioner Jason Showalter and Commissioner Brook Redlin responding to roll call.

Sherman County Commission Chairman Steve Evert called meeting to order with County Commissioner Rod Blake and County Commissioner Larry Enfield responding to roll call.

Kanorado City Council members present were Mathew Windell and Valarie Veselick.

Also present from the City were Jeff Dinkel – Building Inspector/Code Enforcement, Joshua Jordan – IT Director, Mary Volk - City Clerk, and Kent Brown - City Manager. Also present from the County were Rachelle Standley – County Appraiser and Ashley Mannis – County Clerk. Present from the Sherman County Community Development (SCCD) are Julica O’Harah and Jessica Bonner.

**DISCUSSION ITEMS**

**A. Follow-up Discussion: RDG Housing Assessment** – Kent stated, we previously had a presentation on housing assessment from RDG. Julica stated, RDG cannot give direct answer for direction to head, but gave recommendations on some steps we can get started to work toward our goal. Top three options are updating codes and ordinances, which is started. We currently have the NRP program in place but need to determine how to better promote program. Two new programs or incentives recommended are Land Bank and Rehabilitation programs. Norton County has used the Land Bank program for Build Cleared Lot incentive. This is where the individual will pay portion of land costs with a specified time to build on lot to receive tax rebate. Another option is the Free Lot Program used in Lincoln County, where individuals are incentivized to build on lots to make the community more attractive. Where Goodland has a lot of empty lots this would be a place to start. The Rehabilitation Program is also done well in Norton County and Scott City. This program rehabilitates upper levels of main street buildings. First rehabilitation program is fix and flip for contractors. Another program is paint the town, which is a grant for a percentage of new paint for exterior of residence to liven up homes quickly. Next program is home and rental rehabilitation program which is a grant for a percentage on material costs spent locally. Another option is gap financing program to start and finish projects. We have samples of the programs from different communities to use for guidelines. Future programs we can utilize are Kansas Moderate Income Housing Program (MIH) where money is cycled through an account or the Rural Housing Incentive District (RHID) allowed by SB90 to aid developers when infrastructure costs are covered. This is similar to Westmore Addition, but is through the State. This is a good way to help with apartments on Main Street. These are all programs available we can utilize in our community. I recommend appointing a task force to review and start implementing programs. Commissioner Showalter asked, is the home rental program private funding? Julica stated, in other communities all community groups, like City, County and Kanorado Commissions, come together to help address and fund program to move forward. Kent stated, I feel individual commissions need to start asking people to step forward to sit on task force to work out program details so we do not get bogged down. The City and County Commissions need agree to a group. County Commission Chairman Evert stated, I agree we need group to get discussion started. I recommend individual commissions discuss to get started. Julica stated, to work through programs it could take six to nine months because not only have to consider what is

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happening now but also need to look at the big picture in twenty years. Other communities are willing to help so the region survives. Our community is behind and will need to catch up. County Commissioner Enfield asked, with free lot program, did the communities purchase the lots? Julica stated, I am unsure if the City or County condemned building on lot to take over demolition of building, but there is a process. One community valued the lot then had interested party pay a portion of lot to have skin in game, but the City or County did end of owning lots. Mayor Thompson stated, I feel we need a representative from each board to discuss programs and bring information back to individual commissions. County Commission Chairman Evert stated, I am willing to serve on group. Commissioner Showalter stated, this provides more opportunities for everyone to work together. County Commission Chairman Evert stated, we are in a unique situation with growth coming in County. Unfortunately we have to determine where monies are coming from, nothing is free. Mayor Thompson stated, the City Commission will discuss at meeting Monday. County Commission Chairman Evert asked, does Kanorado have anyone interested in serving on task force? Mathew stated, we are interested in being a part of group. Commissioner Redlin stated, the City has to continue to update codes so we know what program will work. Jeff stated, I plan on being part of the group. Kent stated, there are other opportunities we could develop to ensure programs succeed but need group to look at programs that will work. Julica stated, RDG recommended starting with easier programs and let it grow from there. Our resources from other communities are unlimited.

- B. Sales Tax** – County Commission Chairman Evert stated, we would like to promote continuation of tax, including Cities of Goodland and Kanorado but there is a lot that needs to be done before we can put question on ballot. County Commissioner Enfield stated, one cent tax brings in about \$1,350,000 per year but costs to complete projects continue to rise. We have many miles of asphalt that needs to be done but have to get a plan. How do we want to set up program to try to stay away from taking out a bond? The fortunate thing about the sales tax is everyone pays sales tax. With legislation discussing to decrease sales tax on food, we have to determine how to make up that loss. County Commissioner Blake stated, with Kanorado we were thinking we could work projects in with ours or the City to save on mobilization costs. We want to use dollars wisely so bills do not come in all at one time. County Commissioner Enfield stated, if the City and County work together, I think people will vote for sales tax, but we need to determine how much we need. Do we need only the one cent or increase to one and quarter cent? The problem is costs are escalating so I feel we need to look at one and quarter because it will take a lot of money. Mary stated, legislation discussion is only to exempt food sales from state sales tax; leaving the local tax option up to local entities. County Commissioner Enfield stated, we need to set projects and prioritize what needs to be done. County Commissioner Blake stated, Kanorado has a big project by the elevator that needs concrete, may have to complete in phases. Timing how projects get done is everything. Mayor Thompson stated, I like the idea but wonder how it will look in future and whose projects are more important. I feel projects need to be on paper and the only way to make it work is to determine what percentage each entity will need. It is a good idea to prioritize projects, but do not feel will work in implementation. County Commissioner Blake stated, without knowing what projects and costs will be, it will be difficult to determine how much need. Mayor Thompson stated, at same time we need to look at budget because sometimes things cannot get done with budget. Commissioner Showalter stated, I feel we need to prioritize projects and costs to determine how to proceed. County Commissioner Blake stated, I feel we will need to reevaluate the program as we go. County Commission Chairman Evert stated, if we decide on one and quarter cent, we need to make sure people understand we are not raising sales tax one and



quarter cent but a quarter cent because the one cent in place now is continuing. County Commissioner Enfield asked, is everyone in favor of one or one and quarter cent? Kent stated, we will have to consider other variables, such as inflation and if it continues we will not know what construction costs will be. Do we complete small project each year or do a larger project? Is there is concern with financing against sales tax. If we complete projects up front it would provide certainty in dealing with current inflation and not continued increase in inflation. If we wait five to seven years to do work, costs could come down, but it could also be years of inflation costs. That may be a losing battle. We need to determine whether we do projects up front or over time. When you do smaller projects, unit costs go up. Larger projects get better pricing. County Commission Chairman Evert stated, labor costs will never go down, while oil and concrete costs fluctuate. The idea to do projects now and pay interest may be good in order to lock in costs. County Commissioner Enfield asked, if we agree to split the tax by percent, is it legal for the City to issue a bond for their share but the County not? Mary stated, we will have to confirm that with bond counsel. County Commissioner Enfield stated, it appears everyone wants to continue tax, we just need to decide amount. Mayor Thompson stated, everyone needs to determine how much money they need, how much entities will get and how want to finance projects. County Commissioner Blake stated, the consensus is all costs are going up and it is the voter's decision; I feel we need to make sure we have a little extra. County Commissioner Enfield stated, I feel if the City and County are in agreement, taxpayers will approve because they do not want taxes going up. Kent stated, I feel each commission should refine details they would like tax to be, the percentage proposed for each entity and length of time for tax; then we can meet again to work through details. Consensus from both City and County Commission is that is best way to proceed, ensuring Kanorado is included. Mayor Thompson asked, does the tax have to stay with roads and streets? County Commissioner Blake stated, no we have looked at other projects that could be included with project like Wolak parking lot, jail and alley behind court house. County Commissioner Enfield asked, when do you need information for ballot? Ashley stated, information needs to be complete by August, but bond counsel will need information to write ballot question. Next joint meeting is scheduled for April 11<sup>th</sup> at 5:30 p.m. at Wolak Building.

**ADJOURNMENT BY THE CITY COMMISSION WAS HAD ON A MOTION** Commissioner Redlin **seconded** by Vice-Mayor Howard. **Motion carried by unanimous VOTE, meeting Adjourned at 6:40 p.m.**

**ATTEST:**

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**Aaron Thompson, Mayor**

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**Mary P. Volk, City Clerk**

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				
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				1563 ALTEC INDUSTRIES, INC						
11866186	1	3/10/22	19855	PLACARDS,GEL COAT,HYD FILTERS		15-42-3060		472.50	64817	3/21/22
				ALTEC INDUSTRIES, INC				472.50		
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				3784 AMAZON CAPITAL SERVICES						
14VN-TKJN-M1HW	1	3/02/22		SOLAR FLAGPOLE LIGHTS		11-19-3120		79.98	64818	3/21/22
1H6T-WK4J-HW4R	1	3/08/22		MAILING ENVELOPES		11-02-3120		79.79	64818	3/21/22
1PYQ-HMWJ-NCWP	1	3/03/22		TROMBONE STAND		11-17-3130		29.65	64818	3/21/22
				AMAZON CAPITAL SERVICES				189.42		
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				2871 AMERICAN FAMILY LIFE						
PR20220311	1	3/11/22		AFLAC CANCER		11-00-0012	N	51.81	3045515	3/18/22 E
PR20220311	2	3/11/22		AFLAC CANCER		15-00-0012	N	16.02	3045515	3/18/22 E
PR20220311	3	3/11/22		AFLAC ACCIDENT		11-00-0012	N	122.52	3045515	3/18/22 E
PR20220311	4	3/11/22		AFLAC ACCIDENT		15-00-0012	N	130.92	3045515	3/18/22 E
PR20220311	5	3/11/22		AFLAC ACCIDENT		21-00-0012	N	19.02	3045515	3/18/22 E
PR20220311	6	3/11/22		AFLAC DENTAL		11-00-0012	N	34.44	3045515	3/18/22 E
PR20220311	7	3/11/22		AFLAC DENTAL		15-00-0012	N	34.44	3045515	3/18/22 E
PR20220311	8	3/11/22		AFLAC ST DISB		11-00-0012	N	58.26	3045515	3/18/22 E
PR20220311	9	3/11/22		AFLAC ST DISB		15-00-0012	N	105.00	3045515	3/18/22 E
PR20220311	10	3/11/22		AFLAC ST DISB		21-00-0012	N	22.08	3045515	3/18/22 E
PR20220311	11	3/11/22		AFLAC LIFE RIDR		15-00-0012	N	2.76	3045515	3/18/22 E
PR20220311	12	3/11/22		AFLAC LIFE		11-00-0012	N	23.82	3045515	3/18/22 E
PR20220311	13	3/11/22		SPEC HLTH EVENT		11-00-0012	N	20.10	3045515	3/18/22 E
PR20220311	14	3/11/22		SPEC HLTH EVENT		21-00-0012	N	13.62	3045515	3/18/22 E
PR20220311	15	3/11/22		AFLAC HOSP CONF		11-00-0012	N	48.78	3045515	3/18/22 E
PR20220311	16	3/11/22		AFLAC HOSP CONF		21-00-0012	N	26.28	3045515	3/18/22 E
				AMERICAN FAMILY LIFE				729.87		
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				1389 AMERICAN FID						
PR20220311	1	3/11/22		AF CANCER AT		11-00-0012	N	28.25	3045512	3/18/22 E
PR20220311	2	3/11/22		AF CANCER AT		15-00-0012	N	22.60	3045512	3/18/22 E
PR20220311	3	3/11/22		AF CANCER AT		21-00-0012	N	9.90	3045512	3/18/22 E
PR20220311	4	3/11/22		AMER FID CANCER		11-00-0012	N	128.34	3045512	3/18/22 E
PR20220311	5	3/11/22		AMER FID CANCER		15-00-0012	N	141.50	3045512	3/18/22 E
PR20220311	6	3/11/22		AMER FID CANCER		21-00-0012	N	26.95	3045512	3/18/22 E
PR20220311	7	3/11/22		AMER FID LIFE		11-00-0012	N	194.79	3045512	3/18/22 E
PR20220311	8	3/11/22		AMER FID LIFE		15-00-0012	N	240.53	3045512	3/18/22 E
PR20220311	9	3/11/22		AMER FID LIFE		21-00-0012	N	91.75	3045512	3/18/22 E
PR20220311	10	3/11/22		AM FID ACCIDENT		11-00-0012	N	72.25	3045512	3/18/22 E
PR20220311	11	3/11/22		AM FID ACCIDENT		15-00-0012	N	78.95	3045512	3/18/22 E
PR20220311	12	3/11/22		AM FID HOSPITAL		15-00-0012	N	26.99	3045512	3/18/22 E
PR20220311	13	3/11/22		AM FID HOSPITAL		21-00-0012	N	15.93	3045512	3/18/22 E
PR20220311	14	3/11/22		AM FD DISABILTY		11-00-0012	N	70.90	3045512	3/18/22 E
PR20220311	15	3/11/22		AF CRITICAL CR		11-00-0012	N	16.26	3045512	3/18/22 E
PR20220311	16	3/11/22		AF CRITICAL CR		15-00-0012	N	8.77	3045512	3/18/22 E
				AMERICAN FID				1174.66		
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				1390 AMERICAN FIDELITY						
PR20220311	1	3/11/22		AF MED REIMBURS		11-00-0012	N	225.00	3045513	3/18/22 E

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				1390 AMERICAN FIDELITY						
PR20220311	2	3/11/22		AF MED REIMBURS		15-00-0012	N	215.83	3045513	3/18/22 E
PR20220311	3	3/11/22		AF MED REIMBURS		21-00-0012	N	114.58	3045513	3/18/22 E
				AMERICAN FIDELITY				555.41		
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				2809 AMERICAN MUNICIPAL SERVIC						
52808	1	2/28/22		COLLECTIONS/JANUARY 2022		15-44-2140		147.73	64819	3/21/22
				AMERICAN MUNICIPAL SERVIC				147.73		
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				2140 BEIMS, LESLIE						
GEN22-118	1	3/21/22		G. CASTILLO-PORRAS		11-04-2240	M	333.00	64820	3/21/22
				BEIMS, LESLIE				333.00		
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				374 BLACK HILLS ENERGY						
GEN22-118	1	3/04/22		GAS CHARGES/POWER PLANT		15-40-2100		680.27	64806	3/10/22
GEN22-119	1	3/04/22		GAS CHARGES/CITY SHOP		21-42-2100		641.12	64806	3/10/22
GEN22-120	1	3/04/22		GAS CHARGES/MUSEUM		11-17-2100		636.87	64806	3/10/22
GEN22-121	1	3/04/22		GAS CHARGES/CITY SHOP		11-11-2100		310.31	64806	3/10/22
GEN22-122	1	3/04/22		GAS CHARGES		11-21-2100		143.23	64806	3/10/22
GEN22-123	1	3/10/22		GAS SERVICE/WATER TREATMENT		21-40-2100		348.18	64821	3/21/22
GEN22-124	1	3/10/22		GAS CHARGES/ARTS CENTER		11-02-2100		203.06	64821	3/21/22
GEN22-125	1	3/10/22		GAS CHARHES/CITY BLDG		15-44-2100		91.09	64821	3/21/22
GEN22-125	2	3/10/22		GAS CHARHES/CITY BLDG		21-40-2100		91.10	64821	3/21/22
				BLACK HILLS ENERGY				3145.23		
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				1331 CASHIER'S CHECK						
GEN22-117	1	3/08/22		INVEST/WSB		03-00-0003		1200.00	64812	3/10/22
GEN22-117	2	3/08/22		INVEST/WSB		05-00-0003		5000.00	64812	3/10/22
GEN22-117	3	3/08/22		INVEST/WSB		06-00-0003		40000.00	64812	3/10/22
GEN22-117	4	3/08/22		INVEST/WSB		07-00-0003		65000.00	64812	3/10/22
GEN22-117	5	3/08/22		INVEST/WSB		09-00-0003		27000.00	64812	3/10/22
GEN22-117	6	3/08/22		INVEST/WSB		11-00-0003		40000.00	64812	3/10/22
GEN22-117	7	3/08/22		INVEST/WSB		18-00-0003		2000.00	64812	3/10/22
GEN22-117	8	3/08/22		INVEST/WSB		19-00-0003		2000.00	64812	3/10/22
GEN22-117	9	3/08/22		INVEST/WSB		20-00-0003		55000.00	64812	3/10/22
GEN22-117	10	3/08/22		INVEST/WSB		21-00-0003		40000.00	64812	3/10/22
GEN22-117	11	3/08/22		INVEST/WSB		22-00-0003		1200.00	64812	3/10/22
GEN22-117	12	3/08/22		INVEST/WSB		25-00-0003		6500.00	64812	3/10/22
GEN22-117	13	3/08/22		INVEST/WSB		26-00-0003		1500.00	64812	3/10/22
GEN22-117	14	3/08/22		INVEST/WSB		27-00-0003		14000.00	64812	3/10/22
GEN22-117	15	3/08/22		INVEST/WSB		30-00-0003		15000.00	64812	3/10/22
GEN22-117	16	3/08/22		INVEST/WSB		32-00-0003		90000.00	64812	3/10/22
GEN22-117	17	3/08/22		INVEST/WSB		33-00-0003		15000.00	64812	3/10/22
GEN22-117	18	3/08/22		INVEST/WSB		36-00-0003		275000.00	64812	3/10/22
GEN22-117	19	3/08/22		INVEST/WSB		37-00-0003		35000.00	64812	3/10/22
GEN22-117	20	3/08/22		INVEST/WSB		38-00-0003		325000.00	64812	3/10/22
				CASHIER'S CHECK				1055400.00		

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515 CITY OF GOODLAND, WATER/GE										
GEN22-127	1	3/01/22		DIESEL		15-42-3070		712.29	64822	3/21/22
GEN22-127	2	3/01/22		DIESEL		11-11-3070		2040.13	64822	3/21/22
GEN22-127	3	3/01/22		DIESEL		21-42-3070		263.53	64822	3/21/22
GEN22-127	4	3/01/22		GAS		11-09-3070		109.34	64822	3/21/22
GEN22-127	5	3/01/22		GAS		15-42-3070		86.05	64822	3/21/22
GEN22-127	6	3/01/22		GAS		15-40-3070		229.47	64822	3/21/22
GEN22-127	7	3/01/22		GAS		11-15-3070		356.70	64822	3/21/22
GEN22-127	8	3/01/22		GAS		11-03-3070		2067.24	64822	3/21/22
GEN22-127	9	3/01/22		GAS		11-11-3070		232.88	64822	3/21/22
GEN22-127	10	3/01/22		GAS		23-41-3070		121.27	64822	3/21/22
GEN22-127	11	3/01/22		GAS		11-06-3070		404.70	64822	3/21/22
GEN22-127	12	3/01/22		GAS		21-42-3070		164.15	64822	3/21/22
GEN22-127	13	3/01/22		GAS		21-40-3070		221.80	64822	3/21/22
								-----		
CITY OF GOODLAND, WATER/GE								7009.55		
1880 CITY OF GOODLAND-REFUND A										
GEN22-147	1	3/16/22		ELECTRIC METER REFUND		20-01-5060		1550.00	64823	3/21/22
GEN22-147	2	3/16/22		WATER METER REFUND		22-01-5070		1200.00	64823	3/21/22
								-----		
CITY OF GOODLAND-REFUND A								2750.00		
987 COMPLIANCE ONE										
289896	1	3/07/22		EAP		11-03-2140		9.00	64825	3/21/22
289896	2	3/07/22		EAP		11-04-2140		1.00	64825	3/21/22
289896	3	3/07/22		EAP		11-09-2140		2.00	64825	3/21/22
289896	4	3/07/22		EAP		11-02-2140		3.00	64825	3/21/22
289896	5	3/07/22		EAP		15-44-2140		5.00	64825	3/21/22
289896	6	3/07/22		EAP		11-17-2140		1.00	64825	3/21/22
289896	7	3/07/22		EAP		11-11-2140		5.00	64825	3/21/22
289896	8	3/07/22		EAP		11-15-3120		5.00	64825	3/21/22
289896	9	3/07/22		EAP		15-40-2140		8.00	64825	3/21/22
289896	10	3/07/22		EAP		15-42-2140		2.00	64825	3/21/22
290181	1	3/07/22		ADMINISTRATIVE FEES		15-40-2140		10.50	64825	3/21/22
290181	2	3/07/22		ADMINISTRATIVE FEES		15-42-2140		26.25	64825	3/21/22
290181	3	3/07/22		ADMINISTRATIVE FEES		21-42-2140		10.50	64825	3/21/22
290181	4	3/07/22		ADMINISTRATIVE FEES		11-11-2140		31.50	64825	3/21/22
								-----		
COMPLIANCE ONE								119.75		
600 CONSTELLATION NEWENERGY G										
3420657	1	3/04/22		GAS COST/POWER PLANT		15-40-2090		1072.83	64826	3/21/22
								-----		
CONSTELLATION NEWENERGY G								1072.83		
3904 CRAZY CRAFT CHICKS										
652	1	3/03/22		KS LICENSE PLATES		11-17-3120		48.00	64827	3/21/22
								-----		
CRAZY CRAFT CHICKS								48.00		
891 DAN BRENNER FORD-MERCURY,										
33548	1	2/28/22		UNIT #6 BLOWER MOTOR		11-03-3170		134.84	64828	3/21/22
								-----		

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				DAN BRENNER FORD-MERCURY,				134.84		
				2623 DIGITAL ALLEY						
1119791	1	3/02/22		ASSEMBLY, FABRIC CLIP		11-03-3060		51.00	64829	3/21/22
				DIGITAL ALLEY				51.00		
				2129 DODGE CITY INTERNATIONAL						
DOD-5004589	1	1/24/22		ELBOW-90 DEG, 100 NAVISTAR		15-42-3060		66.52	64830	3/21/22
				DODGE CITY INTERNATIONAL				66.52		
				2254 EAGLE COMMUNICATIONS						
GEN22-116	1	2/01/22		TELEPHONE/INTERNET		15-44-2180		364.74	64813	3/10/22
GEN22-116	2	2/01/22		TELEPHONE/INTERNET		11-06-2180		72.05	64813	3/10/22
GEN22-116	3	2/01/22		TELEPHONE/INTERNET		11-04-2180		72.05	64813	3/10/22
GEN22-116	4	2/01/22		TELEPHONE/INTERNET		11-02-2180		189.13	64813	3/10/22
GEN22-116	5	2/01/22		TELEPHONE/INTERNET		15-44-2180		72.05	64813	3/10/22
GEN22-116	6	2/01/22		TELEPHONE/INTERNET		11-09-2180		72.05	64813	3/10/22
GEN22-116	7	2/01/22		TELEPHONE/INTERNET		11-25-2180		189.13	64813	3/10/22
GEN22-116	8	2/01/22		TELEPHONE/INTERNET		11-17-2180		72.05	64813	3/10/22
GEN22-116	9	2/01/22		TELEPHONE/INTERNET		15-40-3120		423.28	64813	3/10/22
GEN22-116	10	2/01/22		TELEPHONE/INTERNET		21-40-2180		306.20	64813	3/10/22
GEN22-116	11	2/01/22		TELEPHONE/INTERNET		21-40-2180		130.59	64813	3/10/22
GEN22-116	12	2/01/22		TELEPHONE/INTERNET		23-41-2180		72.07	64813	3/10/22
GEN22-116	13	2/01/22		TELEPHONE/INTERNET		11-03-2180		657.39	64813	3/10/22
GEN22-128	1	3/01/22		TELEPHONE/INTERNET		15-44-2180		365.47	64831	3/21/22
GEN22-128	2	3/01/22		TELEPHONE/INTERNET		11-06-2180		72.78	64831	3/21/22
GEN22-128	3	3/01/22		TELEPHONE/INTERNET		11-04-2180		72.78	64831	3/21/22
GEN22-128	4	3/01/22		TELEPHONE/INTERNET		11-02-2180		189.13	64831	3/21/22
GEN22-128	5	3/01/22		TELEPHONE/INTERNET		15-44-2180		72.78	64831	3/21/22
GEN22-128	6	3/01/22		TELEPHONE/INTERNET		11-09-2180		72.78	64831	3/21/22
GEN22-128	7	3/01/22		TELEPHONE/INTERNET		11-25-2180		189.86	64831	3/21/22
GEN22-128	8	3/01/22		TELEPHONE/INTERNET		11-17-2180		72.78	64831	3/21/22
GEN22-128	9	3/01/22		TELEPHONE/INTERNET		15-40-3120		423.28	64831	3/21/22
GEN22-128	10	3/01/22		TELEPHONE/INTERNET		21-40-2180		306.93	64831	3/21/22
GEN22-128	11	3/01/22		TELEPHONE/INTERNET		21-40-2180		131.31	64831	3/21/22
GEN22-128	12	3/01/22		TELEPHONE/INTERNET		23-41-2180		72.78	64831	3/21/22
GEN22-128	13	3/01/22		TELEPHONE/INTERNET		11-03-2180		658.12	64831	3/21/22
				EAGLE COMMUNICATIONS				5393.56		
				3947 EQUIPMENT SHARE						
1552381-000	1	3/14/22		BACKHOE REPAIR		21-42-3060		625.74	64832	3/21/22
				EQUIPMENT SHARE				625.74		
				547 FAIRBANKS MORSE ENGINE						
12491	1	3/11/22	19290	INJECTION PUMP REPAIR		15-00-0006		7678.85	64833	3/21/22
				FAIRBANKS MORSE ENGINE				7678.85		
				2705 FOLEY INDUSTRIES						
SS330018255	1	2/23/22		ANNUAL INSPECTION/GENERATOR		11-02-3060		1420.84	64834	3/21/22

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2705 FOLEY INDUSTRIES										
								-----		
FOLEY INDUSTRIES								1420.84		
3878 FORK & HAY										
GEN22-129	1	2/28/22		5 FLOWER BUNDLES		11-00-0893		30.00	64835	3/21/22
FORK & HAY								-----		
								30.00		
205 FRONTIER AG										
025293	1	2/22/22		POSTAGE		21-40-3130		10.97	64836	3/21/22
025295	1	2/22/22		POSTAGE		21-40-3130		10.97	64836	3/21/22
025296	1	2/22/22		POSTAGE/SMITH & LOVELESS		23-41-3130		14.38	64836	3/21/22
025299	1	2/22/22		POSTAGE		23-41-3130		13.64	64836	3/21/22
025330	1	2/23/22		POSTAGE		21-40-3130		10.99	64836	3/21/22
103966	1	2/07/22		TIRE TUBE FOR ROTOTILLER		11-15-3060		7.99	64836	3/21/22
104017	1	2/10/22		2-USED 15" TIRES		11-03-3170		100.00	64836	3/21/22
211528	1	2/04/22		BULK DIESEL		15-42-2020		4805.62	64836	3/21/22
211528	2	2/04/22		BULK DIESEL		15-42-2020		4540.80	64836	3/21/22
211528	3	2/04/22		BULK UNLEADED		11-11-2020		10147.32	64836	3/21/22
FRONTIER AG								-----		
								19662.68		
3919 GODFREY'S										
62001	1	2/08/22		5-URBAN OPERATOR H2O		11-03-3160		800.00	64837	3/21/22
GODFREY'S								-----		
								800.00		
3721 GOODLAND AUTOMOTIVE LLC										
361083	1	1/07/22		BATTERY FOR GENERATOR		11-02-3060		226.92	64838	3/21/22
361120	1	1/08/22		TANK ENGINE HEATER		11-02-3060		67.99	64838	3/21/22
362715	1	2/17/22		LG RAVEN GLOVES		11-11-3120		18.99	64838	3/21/22
362886	1	2/22/22		BATTERY/SEWER PLANT		23-41-3170		143.04	64838	3/21/22
GOODLAND AUTOMOTIVE LLC								-----		
								456.94		
305 GOODLAND PUBLIC LIBRARY										
GEN22-130	1	3/10/22		SHERMAN CO DIST/EMP BENEFIT		46-01-5050		1825.85	64839	3/21/22
GEN22-130	2	3/10/22		SHERMAN CO DIST/LIBRARY		13-01-5050		6836.98	64839	3/21/22
GOODLAND PUBLIC LIBRARY								-----		
								8662.83		
3778 GOODLAND REGIONAL MED										
PR20220311	1	3/11/22		GRMC		11-00-0012	N	173.15	64816	3/18/22
GOODLAND REGIONAL MED								-----		
								173.15		
206 GOODLAND STAR-NEWS										
10094	1	2/01/22		VAN AD		11-02-2130		42.90	64840	3/21/22
10097	1	2/01/22		HELP WANTED/VAN DRIVER		11-06-2130		43.20	64840	3/21/22
10098	1	2/01/22		HELP WANTED/PUBLIC WORKS		11-11-3120		61.20	64840	3/21/22
10109	1	2/04/22		HELP WANTED/PUBLIC WORKS		11-11-3120		43.20	64840	3/21/22
10159	1	2/08/22		HELP WANTED/PUBLIC WORKS		11-11-3120		61.20	64840	3/21/22
10168	1	2/11/22		HELP WANTED/PUBLIC WORKS		11-11-3120		43.20	64840	3/21/22

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206 GOODLAND STAR-NEWS										
9464	1	1/11/22		HELP WANTED/VAN		11-06-2130		43.20	64840	3/21/22
9527	1	1/21/22		HELP WANTED/VAN DRIVER		11-06-2130		61.20	64840	3/21/22
9571	1	1/25/22		HELP WANTED/VAN DRIVER		11-06-2130		43.20	64840	3/21/22
9582	1	1/28/22		HELP WANTED/VAN DRIVER		11-06-2130		61.20	64840	3/21/22
9583	1	1/28/22		FINANCIAL STATEMENT		11-02-2130		295.20	64840	3/21/22
								-----		
								798.90		
167 GOODLAND YOST FARM SUPPLY										
1139	1	2/01/22		EDGE, CUTTERS		11-11-3120		839.71	64841	3/21/22
1191	1	2/07/22		WIPER BLADES, PIN		11-11-3060		200.68	64841	3/21/22
1319	1	2/17/22		CLAMP HOSE #1		11-11-3060		58.08	64841	3/21/22
								-----		
								1098.47		
3100 GRAINGER										
9225012351	1	2/24/22	19738	SAFETY GLASSES, FIRST AID KITS		11-11-2310		619.89	64842	3/21/22
9225012369	1	2/24/22	19738	FIRST AID KIT		11-11-2310		212.04	64842	3/21/22
9227395093	1	2/28/22	19739	CPR FACESHIELDS		11-11-2310		55.88	64842	3/21/22
								-----		
								887.81		
3931 HADLEY, NICOLE										
GEN22-131	1	2/28/22		2 EARRINGS		11-00-0893		40.00	64843	3/21/22
								-----		
								40.00		
3855 HAM TOOLS										
D11303	1	3/02/22		RATCHET, EXT, LWRENCHES, HEXKEY		11-11-4020		344.96	64844	3/21/22
D11513	1	3/09/22		PLIER SET, 3PC LRG RRP SET		11-11-4020		456.32	64844	3/21/22
								-----		
								801.28		
3880 HAWKS ELECTRIC										
GEN22-148	1	3/14/22		TREATMENT PLANT		23-41-3060		5139.08	64845	3/21/22
								-----		
								5139.08		
2052 KANSAS ONE-CALL SYSTEM, I										
1120265	1	12/31/21		18 LOCATES/DECEMBER 2021		15-00-0006		10.80	64846	3/21/22
1120265	2	12/31/21		18 LOCATES/DECEMBER 2021		21-00-0006		10.80	64846	3/21/22
2020264	1	2/28/22		23 LOCATES/FEBRUARY		15-42-2140		13.80	64846	3/21/22
2020264	2	2/28/22		23 LOCATES/FEBRUARY		21-42-2140		13.80	64846	3/21/22
								-----		
								49.20		
1072 KANSAS PAYMENT CENTER										
PR20220311	1	3/11/22		INCOME WITHOLD		11-00-0012	N	170.31	3045511	3/18/22 E
PR20220311	2	3/11/22		INCOME WITHOLD		15-00-0012	N	392.31	3045511	3/18/22 E
								-----		
								562.62		

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79 KANSAS SECRETARY OF STATE										
GEN22-132	1	2/01/22		2021 KAR SUPPLEMENT		11-03-3120		102.00	64847	3/21/22
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								102.00		
225 KANSASLAND TIRE-GOODLAND										
17948	1	2/02/22		TIRE REPAIR/VAN		11-06-3170		16.75	64848	3/21/22
17991	1	2/04/22		TIRE REPAIR/UNIT 82		11-11-3060		64.00	64848	3/21/22
18073	1	2/08/22		4-23570R17 TIRES 07F150		11-11-3170		681.00	64848	3/21/22
18149	1	2/11/22		TIRE REPAIR		15-42-3060		24.95	64848	3/21/22
18151	1	2/11/22		FLAT REPAIR 17F350		11-11-3170		22.89	64848	3/21/22
18273	1	2/17/22		TIRE REPAIR/04 STERLING TRUCK		11-11-3060		45.00	64848	3/21/22
18409	1	2/23/22		REPAIR 17R25 LOADER TIRE/#36		11-11-3060		140.41	64848	3/21/22
								-----		
								995.00		
1246 KMEA-NEARMAN PROJECT REVE										
WAPA-GO-22-03	1	3/07/22		WAPA/HYDRO FEBRUARY 2022		15-40-2120		6938.74	64849	3/21/22
								-----		
								6938.74		
523 KS PUBLIC EMP. RETIREMENT										
PR20220311	1	3/11/22		KPERS		11-00-0012	N	2194.09	3045510	3/18/22 E
PR20220311	2	3/11/22		KPERS		15-00-0012	N	1852.77	3045510	3/18/22 E
PR20220311	3	3/11/22		KPERS		21-00-0012	N	739.93	3045510	3/18/22 E
PR20220311	4	3/11/22		KPERS II		11-00-0012	N	1529.54	3045510	3/18/22 E
PR20220311	5	3/11/22		KPERS II		15-00-0012	N	1212.84	3045510	3/18/22 E
PR20220311	6	3/11/22		KPERS II		21-00-0012	N	83.69	3045510	3/18/22 E
PR20220311	7	3/11/22		KPERS II		23-00-0012	N	83.69	3045510	3/18/22 E
PR20220311	8	3/11/22		KPERS III		11-00-0012	N	3369.83	3045510	3/18/22 E
PR20220311	9	3/11/22		KPERS III		15-00-0012	N	1323.07	3045510	3/18/22 E
PR20220311	10	3/11/22		KPERS III		21-00-0012	N	213.52	3045510	3/18/22 E
PR20220311	11	3/11/22		KPERS III		23-00-0012	N	201.05	3045510	3/18/22 E
								-----		
								12804.02		
1440 MCCLURE PLUMBING & HEATIN										
30583	1	1/24/22		WATER FILTERS		15-40-3120		33.77	64850	3/21/22
30639	1	2/15/22		10' 3" PVC/DWV SCH 40		21-42-3050		60.99	64850	3/21/22
58541	1	1/20/22		THERMASTAT REPLACEMENT		11-02-3030		138.50	64850	3/21/22
58627	1	2/09/22		THERMASTAT/FILTERS		11-17-3030		374.91	64850	3/21/22
								-----		
								608.17		
2104 NATIONWIDE TRUST CO. FSB										
PR20220311	1	3/11/22		NATIONWIDE TRST		11-00-0012	N	325.00	3045514	3/18/22 E
PR20220311	2	3/11/22		NATIONWIDE TRST		15-00-0012	N	265.00	3045514	3/18/22 E
								-----		
								590.00		
3646 ND CHILD SUPPORT DIVISION										
PR20220311	1	3/11/22		ND CHILD SUPPOR		15-00-0012	N	114.93	3045516	3/18/22 E
								-----		
								114.93		



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				3085 OFFICE WORKS & HOME FURNI						
1769-0222	1	2/27/22		COPY COUNT		11-02-3120		56.16	64851	3/21/22
				OFFICE WORKS & HOME FURNI				56.16		
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				3403 PEST AWAY LLC						
15576	1	3/03/22		PEST CONTROL		11-23-2140		20.00	64852	3/21/22
15576	2	3/03/22		PEST CONTROL		11-15-2140		35.00	64852	3/21/22
15576	3	3/03/22		PIGEON CONTROL		11-02-2140		120.00	64852	3/21/22
15576	4	3/03/22		PEST CONTROL		11-21-2140		10.00	64852	3/21/22
15576	5	3/03/22		PEST CONTROL		11-03-2140		35.00	64852	3/21/22
15576	6	3/03/22		PEST CONTROL		15-40-2140		54.50	64852	3/21/22
15576	7	3/03/22		PEST CONTROL		11-11-2140		50.00	64852	3/21/22
15576	8	3/03/22		PEST CONTROL		21-40-2140		35.00	64852	3/21/22
15576	9	3/03/22		PEST CONTROL		11-17-2140		30.00	64852	3/21/22
15576	10	3/03/22		PEST CONTROL		11-13-2140		15.00	64852	3/21/22
15576	11	3/03/22		PEST CONTROL		11-02-2140		30.00	64852	3/21/22
				PEST AWAY LLC				434.50		
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				3945 PETTIJOHN, WAYNE						
GEN22-146	1	3/11/22		REIMBURSE CONNECTION FEES		15-00-0569		10.25	64853	3/21/22
GEN22-146	2	3/11/22		REIMBURSE ELECTRIC DEPOSIT		20-00-0575		50.00	64853	3/21/22
GEN22-146	3	3/11/22		REIMBURSE CONNECTION FEES		21-00-0569		10.00	64853	3/21/22
GEN22-146	4	3/11/22		REIMBURSE WATER DEPOSIT		22-00-0575		50.00	64853	3/21/22
				PETTIJOHN, WAYNE				120.25		
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				1924 PRAIRIE LAND ELECTRIC						
5120	1	3/08/22		POWER BILL/FEBRUARY 2022		15-40-2120		259411.08	64854	3/21/22
				PRAIRIE LAND ELECTRIC				259411.08		
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				1683 PRINCIPAL MUTUAL LIFE INS						
PR20220311	1	3/11/22		PRIN. MUTUAL		11-00-0012	N	101.91	64814	3/18/22
PR20220311	2	3/11/22		PRIN. MUTUAL		15-00-0012	N	256.60	64814	3/18/22
				PRINCIPAL MUTUAL LIFE INS				358.51		
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				3811 PROTECTIVE EQUIPMENT TEST						
77343	1	3/07/22		GLOVES/BLANKET/TOOLS TESTED		15-42-2140		2356.50	64855	3/21/22
				PROTECTIVE EQUIPMENT TEST				2356.50		
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				1902 SAGE PRODUCTS, INC						
0089848	1	2/28/22	19856	SOLARGUARD WIPES,WASP SPRAY		15-42-3120		1032.14	64856	3/21/22
0089848	2	2/28/22	19856	ABSORBENT		15-42-3120		231.95	64856	3/21/22
				SAGE PRODUCTS, INC				1264.09		
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				924 SCHEOPNER'S WATER CONDITI						
25917	1	2/01/22		COOLER RENT/FEBRUARY		11-03-3120		12.50	64857	3/21/22
29791	1	2/07/22		WATER		11-03-3120		7.25	64857	3/21/22
44811	1	3/01/22		COOLER RENT/MARCH		11-03-3120		12.50	64857	3/21/22

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				924 SCHEOPNER'S WATER CONDITI						
				SCHEOPNER'S WATER CONDITI				32.25		
				413 SCHLOSSER, INC.						
8892	1	3/03/22		CONCRETE/PARKS BUILDING		11-15-3030		690.00	64858	3/21/22
				SCHLOSSER, INC.				690.00		
				3946 SECURITAS ELECTRONIC						
2199941	1	7/09/21		BATTERIES/SERVICE CALL & LABOR		11-00-0006		419.87	64859	3/21/22
7000894173	1	1/23/22		SECURITY MONITORING SERVICES		11-17-2140		234.00	64859	3/21/22
				SECURITAS ELECTRONIC				653.87		
				418 SELF INSURANCE FUND						
GEN22-133	1	3/01/22		EMPR/GENERAL		45-01-1050		18668.42	64860	3/21/22
GEN22-133	2	3/01/22		EMPR/ELEC PROD		15-40-1050		4350.48	64860	3/21/22
GEN22-133	3	3/01/22		EMPR/ELEC DIST		15-42-1050		6093.01	64860	3/21/22
GEN22-133	4	3/01/22		EMPR/ELEC COMM		15-44-1050		4293.43	64860	3/21/22
GEN22-133	5	3/01/22		EMPR/WATER PROD		21-40-1050		947.17	64860	3/21/22
GEN22-133	6	3/01/22		EMPR/WATER DIST		21-42-1050		1704.83	64860	3/21/22
GEN22-133	7	3/01/22		EMPR/SEWER COLL		23-41-1050		575.72	64860	3/21/22
				SELF INSURANCE FUND				36633.06		
				3851 SHERMAN CO COMM DEVELOP						
GEN22-134	1	2/28/22		5 MAGNETS		11-00-0893	M	10.00	64861	3/21/22
				SHERMAN CO COMM DEVELOP				10.00		
				3133 SHERMAN CO CONSERVATION D						
GEN22-149	1	3/01/22		10 TREES/CEMETERY		05-01-4200		650.00	64862	3/21/22
				SHERMAN CO CONSERVATION D				650.00		
				424 SHERMAN CO SHERIFF - BAST						
GEN22-135	1	2/04/22		INMATE HOUSING/FEBRUARY		11-03-2230	M	200.00	64863	3/21/22
GEN22-135	2	2/04/22		INMATE HOUSING/FEBRUARY		11-04-2230	M	320.00	64863	3/21/22
				SHERMAN CO SHERIFF - BAST				520.00		
				425 SHERMAN COUNTY TREASURER						
02-00020467	1	1/04/22		C&D/MUSEUM		11-17-3120		8.25	64864	3/21/22
02-00020467	2	1/04/22		C&D/STREET		11-11-3120		1.87	64864	3/21/22
02-00020941	1	2/07/22		TIRES/C&D-STREET DEPT		11-11-3120		14.06	64864	3/21/22
02-00020941	2	2/07/22		C&D/MUSEUM		11-17-3120		.66	64864	3/21/22
02-00020941	3	2/07/22		MSW/C&D-SEWER		23-43-3120		6.97	64864	3/21/22
				SHERMAN COUNTY TREASURER				31.81		
				432 SMITH AND LOVELESS, INC.						
158688	1	2/03/22	19572	DOME/SOLENOID VALVE ASSEMBLY		23-43-3060		1194.31	64865	3/21/22
158977	1	2/16/22	19575	SWITCH SONIC START		23-43-3060		3849.19	64865	3/21/22

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432 SMITH AND LOVELESS, INC.										
								5043.50		
SMITH AND LOVELESS, INC.										
438 STANION WHOLESALE ELECTRI										
5283253-00	1	2/15/22	19857	WIRE FOR BOILER		15-40-3060		4717.52	64866	3/21/22
5283253-01	1	2/15/22	19857	WIRE FOR BOILER		15-40-3060		2174.56	64866	3/21/22
5283253-02	1	3/01/22	19857	WIRE FOR BOILER		15-40-3060		5843.49	64866	3/21/22
5285488-00	1	2/22/22	19857	WIRE FOR BOILER		15-40-3060		370.06	64866	3/21/22
								13105.63		
STANION WHOLESALE ELECTRI										
3568 UNDERGROUND VAULTS										
36371	1	2/28/22		SHRED SERVICE		11-03-3120		45.00	64867	3/21/22
								45.00		
UNDERGROUND VAULTS										
972 UNIFIRST CORPORATION										
245 0749516	1	2/07/22		UNIFORMS		21-40-3160		32.47	64869	3/21/22
245 0749516	2	2/07/22		UNIFORMS		23-41-3160		14.68	64869	3/21/22
245 0749516	3	2/07/22		UNIFORMS		21-42-3160		45.63	64869	3/21/22
245 0749519	1	2/07/22		UNIFORMS		11-11-3160		66.57	64869	3/21/22
245 0749605	1	2/07/22		UNIFORMS		11-15-3160		39.57	64869	3/21/22
245 0750477	1	2/14/22		UNIFORMS		21-40-3160		22.27	64869	3/21/22
245 0750477	2	2/14/22		UNIFORMS		21-42-3160		44.54	64869	3/21/22
245 0750477	3	2/14/22		UNIFORMS		23-41-3160		14.67	64869	3/21/22
245 0750479	1	2/14/22		UNIFORMS		11-11-3160		72.77	64869	3/21/22
245 0750568	1	2/14/22		UNIFORMS		11-15-3160		39.57	64869	3/21/22
245 0751443	1	2/21/22		UNIFORMS		21-40-3160		22.27	64869	3/21/22
245 0751443	2	2/21/22		UNIFORMS		21-42-3160		44.54	64869	3/21/22
245 0751443	3	2/21/22		UNIFORMS		23-41-3160		14.67	64869	3/21/22
245 0751444	1	2/21/22		UNIFORMS		11-11-3160		96.09	64869	3/21/22
245 0751529	1	2/21/22		UNIFORMS		11-15-3160		39.57	64869	3/21/22
245 0752413	1	2/28/22		UNIFORMS		21-40-3160		27.37	64869	3/21/22
245 0752413	2	2/28/22		UNIFORMS		21-42-3160		44.54	64869	3/21/22
245 0752413	3	2/28/22		UNIFORMS		23-41-3160		14.67	64869	3/21/22
245 0752415	1	2/28/22		UNIFORMS		11-11-3160		66.98	64869	3/21/22
245 0752504	1	2/28/22		UNIFORMS		11-15-3160		40.67	64869	3/21/22
								804.11		
UNIFIRST CORPORATION										
1286 USA BLUEBOOK										
909130	1	3/14/22		SLUDGE JUDGE, NUMBERED STICKER		23-41-3060		390.83	64870	3/21/22
								390.83		
USA BLUEBOOK										
3524 VERIZON										
9900711885	1	2/28/22		CELL PHONES		11-03-2180		376.30	64871	3/21/22
9900711885	2	2/28/22		IPAD		11-06-2180		40.01	64871	3/21/22
9900711885	3	2/28/22		IPAD		11-09-3120		40.01	64871	3/21/22
9900711885	4	2/28/22		CELL PHONE/IPAD		11-11-3120		64.50	64871	3/21/22
9900711885	5	2/28/22		CELL PHONE/IPAD		15-42-3120		81.79	64871	3/21/22
9900711885	6	2/28/22		CELL PHONE		15-42-3120		24.49	64871	3/21/22
9900711885	7	2/28/22		CELL PHONE		15-44-2180		41.78	64871	3/21/22

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				3524 VERIZON						
9900711885	8	2/28/22		CELL PHONE/IPAD		21-40-2180		80.02	64871	3/21/22
				VERIZON				----- 748.90		
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				3313 VISA						
GEN22-136	1	2/28/22		DOCUMENT DOWNLOAD		11-02-3120		3.99	64875	3/21/22
GEN22-136	2	2/28/22		SHIPPY/GRANT WRITING CLASS		11-02-2170		60.00	64875	3/21/22
GEN22-137	1	2/28/22		JOHNSON/CMC ADMISSION		15-44-2170		50.00	64875	3/21/22
GEN22-137	2	2/28/22		DINKEL/HOTEL-COMM BLDG INSP		11-09-2190		397.02	64875	3/21/22
GEN22-137	3	2/28/22		DINKEL/MEALS		11-09-2190		53.35	64875	3/21/22
GEN22-137	4	2/28/22		DINKEL/MEAL		11-09-2190		6.22	64875	3/21/22
GEN22-137	5	2/28/22		DINKEL/FUEL		11-09-2190		50.67	64875	3/21/22
GEN22-138	1	2/28/22		TAYLOR/KS ASSOC OF CT MANAGE		11-04-2080		50.00	64875	3/21/22
GEN22-138	2	2/28/22		VANVLEET/SHRM HR MEMBERSHIP		15-44-2140		229.00	64875	3/21/22
GEN22-139	1	2/28/22		FUEL/WRIGHT TRAINING		11-03-2190		47.49	64875	3/21/22
GEN22-139	2	2/28/22		WRIGHT/MEAL TRAINING		11-03-2190		7.35	64875	3/21/22
GEN22-139	3	2/28/22		WRIGHT/HOTEL TRAINING		11-03-2190		93.30	64875	3/21/22
GEN22-139	4	2/28/22		TALL ANTENNA MOUNT		36-01-4010		56.95	64875	3/21/22
GEN22-139	5	2/28/22		4'X 8' TUMBLING MAT		11-03-3120		372.38	64875	3/21/22
GEN22-139	6	2/28/22		EDEN K9/KATS PLATINUM/PER DOG		11-03-3250		174.00	64875	3/21/22
GEN22-139	7	2/28/22		CC FEE FOR EDEN K9		11-03-3250		5.22	64875	3/21/22
GEN22-139	8	2/28/22		FUEL/WINDLE & FEASEL TRANSPORT		11-03-2190		40.91	64875	3/21/22
GEN22-139	9	2/28/22		FUEL/WINDLE & FEASEL TRANSPORT		11-03-2190		43.31	64875	3/21/22
GEN22-139	10	2/28/22		MEAL/KIA MEETING		11-03-3120		110.53	64875	3/21/22
GEN22-139	11	2/28/22		FUEL/WRIGHT & ANGELOS TRANSPOR		11-03-2190		48.62	64875	3/21/22
GEN22-139	12	2/28/22		FUEL/WRIGHT & ANGELOS TRANSPOR		11-03-2190		35.72	64875	3/21/22
GEN22-140	1	2/28/22		FUEL/KROSKEY TRAINING		11-03-2190		44.39	64875	3/21/22
GEN22-140	2	2/28/22		MEAL/KROSKEY TRAINING		11-03-2190		6.50	64875	3/21/22
GEN22-140	3	2/28/22		FUEL/KROSKEY TRAINING		11-03-2190		46.29	64875	3/21/22
GEN22-140	4	2/28/22		MEAL/KROSKEY TRAINING		11-03-2190		7.58	64875	3/21/22
GEN22-140	5	2/28/22		FUEL/KROSKEY TRAINING		11-03-2190		48.52	64875	3/21/22
GEN22-140	6	2/28/22		MEAL/KROSKEY TRAINING		11-03-2190		6.50	64875	3/21/22
GEN22-140	7	2/28/22		FUEL/KROSKEY TRAINING		11-03-2190		45.31	64875	3/21/22
GEN22-140	8	2/28/22		MEAL/KROSKEY TRAINING		11-03-2190		6.50	64875	3/21/22
GEN22-140	9	2/28/22		FUEL/KROSKEY TRAINING		11-03-2190		51.00	64875	3/21/22
GEN22-140	10	2/28/22		FUEL/KROSKEY TRAINING		11-03-2190		38.50	64875	3/21/22
GEN22-140	11	2/28/22		FUEL/KROSKEY TRAINING		11-03-2190		55.02	64875	3/21/22
GEN22-140	12	2/28/22		FUEL/KROSKEY TRAINING		11-03-2190		38.00	64875	3/21/22
GEN22-141	1	2/28/22		JEANS/JONES & SMITH PO19853		15-42-3160		387.82	64875	3/21/22
GEN22-141	2	2/28/22		FLOOR OLATES 1/2&2" PO 19854		15-42-3050		58.14	64875	3/21/22
GEN22-142	1	2/28/22		WOLAK/HOTEL ROOM CONFERENCE		15-42-2190		90.15	64875	3/21/22
GEN22-142	2	2/28/22		WOLAK/HOTEL ROOM CONFERENCE		15-40-2190		90.15	64875	3/21/22
GEN22-142	3	2/28/22		FUEL/DOUGLASS & WOLAK CONFEREN		15-40-2190		38.00	64875	3/21/22
GEN22-142	4	2/28/22		WOLAK/MEAL CONFERENCE		15-42-2190		11.49	64875	3/21/22
GEN22-142	5	2/28/22		DOUGLASS/MEAL CONFERENCE		15-40-2190		11.49	64875	3/21/22
GEN22-143	1	2/28/22		ROUBIDEAUX/HOTEL TRAINING GC		11-11-2170		78.36	64875	3/21/22
GEN22-143	2	2/28/22		HAYES/HOTEL TRAINING GC		11-11-2170		78.36	64875	3/21/22
GEN22-143	3	2/28/22		DELGADO/HOTEL TRAINING GC		11-11-2170		78.36	64875	3/21/22
GEN22-143	4	2/28/22		SNETHEN/HOTEL TRAINING GC		11-11-2170		78.36	64875	3/21/22
GEN22-143	5	2/28/22		MEALS/TRAINING GC		11-11-2190		75.00	64875	3/21/22
GEN22-143	6	2/28/22		MEALS/TRAINING GC		11-11-2190		45.00	64875	3/21/22
GEN22-143	7	2/28/22		SAI SUBSCRIPTION/YEARLY		11-11-3120		762.25	64875	3/21/22
GEN22-144	1	2/28/22		THORNBURG/JOHNSON TRAIN CREDIT		21-40-2170		550.00-	64875	3/21/22

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				
-----										
				3313 VISA						
				VISA				3663.07		
				2895 VISION CARE DIRECT ADM.						
PR20220311	1	3/11/22		VISION CARE DIR		11-00-0012	N	107.44	64815	3/18/22
PR20220311	2	3/11/22		VISION CARE DIR		15-00-0012	N	117.97	64815	3/18/22
				VISION CARE DIRECT ADM.				225.41		
				3535 WINDLE, JOHN						
GEN22-145	1	2/28/22		COASTERS/MUSEUM SALE		11-00-0893		25.00	64876	3/21/22
				WINDLE, JOHN				25.00		
				***** REPORT TOTAL *****				1477108.65		

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
PAYROLL					
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPE GEN	3,851.69		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPE GEN		3,851.69	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPE ELE	2,197.52		
15-00-0001	ELECTRIC CASH	SS/MED EMPE ELE		2,197.52	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPE WAT	517.96		
21-00-0001	WATER CASH	SS/MED EMPE WAT		517.96	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPE SEW	401.33		
23-00-0001	SEWER CASH	SS/MED EMPE SEW		401.33	1
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPE GEN	3,851.69		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPE GEN		3,851.69	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPE ELE	2,197.52		
15-00-0001	ELECTRIC CASH	SS/MED EMPE ELE		2,197.52	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPE WAT	517.96		
21-00-0001	WATER CASH	SS/MED EMPE WAT		517.96	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPE SEW	401.33		
23-00-0001	SEWER CASH	SS/MED EMPE SEW		401.33	1
11-00-0011	GENERAL EMP TAX A/P	FED TAX GEN	3,835.68		
11-00-0001	GENERAL OPERATING CASH	FED TAX GEN		3,835.68	1
15-00-0011	ELECTRIC EMP TAX A/P	FED TAX ELE	1,899.75		
15-00-0001	ELECTRIC CASH	FED TAX ELE		1,899.75	1
21-00-0011	WATER EMP TAX A/P	FED TAX WAT	474.74		
21-00-0001	WATER CASH	FED TAX WAT		474.74	1
23-00-0011	SEWER EMP TAX A/P	FED TAX SEW	677.13		
23-00-0001	SEWER CASH	FED TAX SEW		677.13	1
11-00-0011	GENERAL EMP TAX A/P	STATE TAX GEN	1,913.94		
11-00-0001	GENERAL OPERATING CASH	STATE TAX GEN		1,913.94	1
15-00-0011	ELECTRIC EMP TAX A/P	STATE TAX ELE	1,131.86		
15-00-0001	ELECTRIC CASH	STATE TAX ELE		1,131.86	1
21-00-0011	WATER EMP TAX A/P	STATE TAX WAT	290.34		
21-00-0001	WATER CASH	STATE TAX WAT		290.34	1
23-00-0011	SEWER EMP TAX A/P	STATE TAX SEW	231.17		
23-00-0001	SEWER CASH	STATE TAX SEW		231.17	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 03/08	17,552.82		
07-00-0001	SELF INSUR CASH	STOP LOSS 03/08		17,552.82	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 03/15	6,514.83		
07-00-0001	SELF INSUR CASH	STOP LOSS 03/15		6,514.83	1
15-44-2140	ELEC. COMM & GEN PROF. SERV.	CC TRANS	980.12		
15-00-0001	ELECTRIC CASH	CC TRANS		980.12	1
15-44-2140	ELEC. COMM & GEN PROF. SERV.	CC TRANS	1,055.65		
15-00-0001	ELECTRIC CASH	CC TRANS		1,055.65	1
45-01-5040	EMP BENEFIT REMIT TO UNEMP INS	UNEMP GEN	330.50		
45-00-0001	EMP BENEFITS CASH	UNEMP GEN		330.50	1
15-40-1050	ELEC. PROD. INSURANCE	UNEMP ELPR	58.14		
15-00-0001	ELECTRIC CASH	UNEMP ELPR		58.14	1
15-42-1050	ELEC. DIST. INSURANCE	UNEMP ELDI	79.16		
15-00-0001	ELECTRIC CASH	UNEMP ELDI		79.16	1
15-44-1050	ELEC. COMM & GEN INSURANCE	UNEMP ELCG	36.85		
15-00-0001	ELECTRIC CASH	UNEMP ELCG		36.85	1
21-40-1050	WATER PROD. INSURANCE	UNEMP WAPR	20.72		
21-00-0001	WATER CASH	UNEMP WAPR		20.72	1
21-42-1050	WATER DIST. INSURANCE	UNEMP WADI	21.56		

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
21-00-0001	WATER CASH	UNEMP WADI		21.56	1
23-41-1050	SEWER TREATMENT INSURANCE	UNEMP SETR	14.87		
23-00-0001	SEWER CASH	UNEMP SETR		14.87	1
23-43-1050	SEWER COLL. INSURANCE	UNEMP SECO	3.23		
23-00-0001	SEWER CASH	UNEMP SECO		3.23	1
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	COBRA MCCLURE PR	535.08		
45-00-0001	EMP BENEFITS CASH	COBRA MCCLURE PR		535.08	1
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	COBRA MCCLURE SL	826.52		
45-00-0001	EMP BENEFITS CASH	COBRA MCCLURE SL		826.52	1
14-01-5080	SALES TAX REMITTANCE TO STATE	FEB SALES TAX	19,908.30		
14-00-0001	SALE TAX CASH	FEB SALES TAX		19,908.30	1
15-50-5020	ELECTRIC COMPENSATING TAX	FEB SALES TAX	23.34		
15-00-0001	ELECTRIC CASH	FEB SALES TAX		23.34	1
11-00-0893	GENERAL OP. MISC RECEIPTS	FEB SALES TAX	10.17		
11-00-0001	GENERAL OPERATING CASH	FEB SALES TAX		10.17	1
15-50-5020	ELECTRIC COMPENSATING TAX	FEB COMP TAX	206.62		
15-00-0001	ELECTRIC CASH	FEB COMP TAX		206.62	1

Journal Total : 72,570.09 72,570.09

Sub Total 72,570.09 72,570.09

\*\* Report Total \*\* 72,570.09 72,570.09

FUND	NAME	DEBITS	CREDITS
07	SELF INSURANCE	24,067.65	24,067.65
11	GENERAL	13,463.17	13,463.17
14	SALES TAX	19,908.30	19,908.30
15	ELECTRIC UTILITY	9,866.53	9,866.53
21	WATER UTILITY	1,843.28	1,843.28
23	SEWER UTILITY	1,729.06	1,729.06
45	EMPLOYEE BENEFIT	1,692.10	1,692.10
TOTALS		72,570.09	72,570.09

\*\* Transactions affected cash may need to be entered in Bank Rec! \*\*  
 \*\* Review transactions that have a number in the Bank # column. \*\*

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
07-00-0001	SELF INSUR CASH	.00	24,067.65	24,067.65-
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	24,067.65	.00	24,067.65
11-00-0001	GENERAL OPERATING CASH	.00	13,463.17	13,463.17-
11-00-0011	GENERAL EMP TAX A/P	13,453.00	.00	13,453.00
11-00-0893	GENERAL OP. MISC RECEIPTS	10.17	.00	10.17
14-00-0001	SALE TAX CASH	.00	19,908.30	19,908.30-
14-01-5080	SALES TAX REMITTANCE TO STATE	19,908.30	.00	19,908.30
15-00-0001	ELECTRIC CASH	.00	9,866.53	9,866.53-
15-00-0011	ELECTRIC EMP TAX A/P	7,426.65	.00	7,426.65
15-40-1050	ELEC. PROD. INSURANCE	58.14	.00	58.14
15-42-1050	ELEC. DIST. INSURANCE	79.16	.00	79.16
15-44-1050	ELEC. COMM & GEN INSURANCE	36.85	.00	36.85
15-44-2140	ELEC. COMM & GEN PROF. SERV.	2,035.77	.00	2,035.77
15-50-5020	ELECTRIC COMPENSATING TAX	229.96	.00	229.96
21-00-0001	WATER CASH	.00	1,843.28	1,843.28-
21-00-0011	WATER EMP TAX A/P	1,801.00	.00	1,801.00
21-40-1050	WATER PROD. INSURANCE	20.72	.00	20.72
21-42-1050	WATER DIST. INSURANCE	21.56	.00	21.56
23-00-0001	SEWER CASH	.00	1,729.06	1,729.06-
23-00-0011	SEWER EMP TAX A/P	1,710.96	.00	1,710.96
23-41-1050	SEWER TREATMENT INSURANCE	14.87	.00	14.87
23-43-1050	SEWER COLL. INSURANCE	3.23	.00	3.23
45-00-0001	EMP BENEFITS CASH	.00	1,692.10	1,692.10-
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	1,361.60	.00	1,361.60
45-01-5040	EMP BENEFIT REMIT TO UNEMP INS	330.50	.00	330.50
TRANSACTION TOTALS		72,570.09	72,570.09	.00



# PAYROLL REGISTER

ORDINANCE #2022-P06

3/18/2022

<u>DEPARTMENT</u>	<u>GROSS PAY</u>
GENERAL	51,076.03
ELECTRIC	29,454.18
WATER	6,960.66
SEWER	5,246.09
TOTAL	<u>92,736.96</u>

PASSED AND SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR



**AGENDA ITEM #**  
**CITY COMMISSION COMMUNICATION FORM**

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**FROM: Jeff Dinkel, Building Official**  
**Kent Brown, City Manager**

**DATE: 3/21/2021**

**ITEM: Ordinance 1745 – Construction Advisory Board of Trades and Appeals – Amending Membership Regulations**

**NEXT STEP:** Approve or disapprove ordinance

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ORDINANCE  
 MOTION  
 INFORMATION

---

**I. REQUEST OR ISSUE:**

This ordinance reflects the Commission’s direction at the last meeting to change the membership regulations of the Construction Advisory Board of Trades and Appeals. Due to a current applicant living outside the city limits but still within Sherman County, staff had suggested to the City Commission that it would be reasonable to change the membership requirements for this board. In addition, there has been a concern raised regarding the requirements for a master electrician, master plumber and master mechanic (HVAC).

**II. RECOMMENDED ACTION / NEXT STEP:**

**Recommendation:** Staff is recommending the Commission pass the Ordinance to increase the applicant pool for this important advisory board since it depends on persons with certain licenses to volunteer for this board.

**III. FISCAL IMPACTS:**

No impact

**IV. BACKGROUND INFORMATION:**

**At the last regular commission meeting:**

Jonathon Payne agreed to appointment; however, he is not a city resident. Staff has reached out to other individuals that do not want to give time. . . Commissioner Showalter asked, is Payne considered member at large? Kent stated, Jeff would like to have him although he is a resident of the county. Current code requires members to be residents of city. Through discussions with City Attorney and Jeff, staff recommends changing requirement in code, especially for this board. You do not want an individual from another community but someone from our community. They may reside in County but have a business in the City. This will also help in finding members to serve on the board. Since board is not meeting yet, we could change that portion of the code. Another requirement to look at is having master

plumber or electrician status. Some have experience but may not have master certification and would serve well on board. Mayor Thompson stated, the code states we can make alternative appointments as needed. If we do change where members reside in code, I feel it should be before appointment. Consensus of Commission is to consider allowing members residing in county.

**Staff has created ordinance which changes the requirements from:**

Sec. 1-981. - Establishment and membership.

(a) There is hereby established the construction advisory board of trades and appeals ("CABT" or "board") which will consist of seven members who shall be residents of the city and have the following qualifications:

- (1) One City of Goodland licensed residential contractor;
- (2) One City of Goodland licensed general commercial contractor;
- (3) One City of Goodland licensed master electrician;
- (4) One City of Goodland licensed master plumber;
- (5) One City of Goodland licensed master mechanic (HVAC);
- (6) One realtor; and
- (7) One member at large.

**To the following:**

**Section 1.** The following provisions of Section 1-981 of the Code of the City of Goodland, Kansas, are hereby amended to read as follows:

- (a) There is hereby established the construction advisory board of trades and appeals ("CABT" or "board") which will consist of seven members who shall be residents of Sherman County and have the following qualifications:
- (2) One City of Goodland general contractor;
  - (3.) One City of Goodland licensed electrician;
  - (4.) One City of Goodland licensed plumber;
  - (5.) One City of Goodland licensed mechanic (HVAC);

The code would retain (1), (6) and (7) in the list of members.

**V. LEGAL ISSUES:**

City Attorney Jake Kling reviewed the document and found no legal issues.

**VI. CONFLICTS OR ENVIRONMENTAL ISSUES:**

None.

**VII. SUMMARY AND ALTERNATIVES:**

Commission may take one of the following actions:

1. Approve the ordinance as requested.
2. Approve an amendment to the ordinance. Then approve the ordinance.
3. Reject the proposal and move to deny the request.
4. Direct staff to pursue an alternative approach.

**ORDINANCE NO. 1745**

**AN ORDINANCE AMENDING THE ESTABLISHMENT AND MEMBERSHIP REGULATIONS FOR THE CONSTRUCTION ADVISORY BOARD AND AMENDING SECTION 1-981 OF THE CODE OF THE CITY OF GOODLAND, KANSAS.**

**WHEREAS**, the Governing Body finds value in establishing a Construction Board of Trades and Board of Appeals; and

**WHEREAS**, the Governing Body has found that the pool of qualified applicants to serve on the Construction Board of Trades and Appeals would be enlarged by changing the residency requirement to Sherman County; and

**WHEREAS**, the Governing Body determines that this ordinance is in the best interest of the citizens of the City of Goodland.

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GOODLAND, KANSAS:**

**Section 1.** The following provisions of Section 1-981 of the Code of the City of Goodland, Kansas, are hereby amended to read as follows:

- (a) There is hereby established the construction advisory board of trades and appeals ("CABT" or "board") which will consist of seven members who shall be residents of Sherman County and have the following qualifications:
  - (2) One City of Goodland licensed general contractor;
  - (3) One City of Goodland licensed electrician;
  - (4) One City of Goodland licensed plumber;
  - (5) One City of Goodland licensed mechanic (HVAC);

**Section 2.** This ordinance shall be effective upon its passage and publication once in the official city newspaper.

**PASSED AND APPROVED** this \_\_\_\_ day of March 2022, by the Governing Body of the City of Goodland, Kansas.

\_\_\_\_\_  
Aaron Thompson, Mayor

ATTEST:  
  
\_\_\_\_\_

Mary P. Volk, City Clerk



**AGENDA ITEM #**

CITY COMMISSION COMMUNICATION FORM

**FROM:** Jeff Dinkel, Building Official  
Shannon Shippy, Administrative Assistant  
Kent Brown, City Manager

**DATE:** March 21, 2022

**ITEM:** Construction Advisory Board of Trades and Appeals Appointments

**NEXT STEP:** Commission Motion

- ORDINANCE
- MOTION
- INFORMATION

**I. REQUEST OR ISSUE:**

In a previous meeting, the City Commission was advised that city staff would be asking certain contractors and other professionals to serve on the construction advisory board of trades and appeals (CABT). One of the primary goals would be the CABT could review the building codes and make recommendations to the City Commission to update to a more recent version. The current building code for regulating the erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion, occupancy, equipment, use, height, area and maintenance of all buildings or structures in the City of Goodland is the 1997 Uniform Building Code. Other codes that the CABT could review and make recommendations to update to a more recent version include the electrical, plumbing and mechanical codes.

The terms of the previous appointees to this board have expired.

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Below is the code section on the Construction Advisory Board of Trades and Appeals.

**DIVISION 8. - CONSTRUCTION ADVISORY BOARD OF TRADES AND APPEALS**

Sec. 1-981. - Establishment and membership.

(a)There is hereby established the construction advisory board of trades and appeals

("CABT" or "board") which will consist of seven members who shall be residents of the city and have the following qualifications:

- (1)One City of Goodland licensed residential contractor;
- (2)One City of Goodland licensed general commercial contractor;
- (3)One City of Goodland licensed master electrician;
- (4)One City of Goodland licensed master plumber;
- (5)One City of Goodland licensed master mechanic (HVAC);
- (6)One realtor; and
- (7)One member at large.

(b)A building official of the city and a representative of the Goodland Fire Department shall also serve as ex officio members. Such members shall have the right to attend all meetings and take part in all discussion but shall not vote on CABT decisions. In the event the required license is not currently available in the city or if no suitable licensed individuals are able and willing to serve, the governing body may appoint a suitable alternative in its sole discretion.

(c)The members of the board shall be appointed for terms of three years each. The initial appointments may be shorter so that terms are staggered.

(Ord. No. 1710 , § 2(8-901), 2-20-18)

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Sec. 1-984. - Powers and duties.

The CABT will work directly with the relevant city staff and have the following duties:

- (1)To study current code relevant to the board and make recommendations for changes and amendments;
- (2)To review the current codes and potential for updating and adopting new codes to replace or extend the existing code;
- (3)Make recommendations to resolve disputes with code interpretation and establish general policy for enforcement;
- (4)Regularly review and monitor contract licensing and continuing education requirements including any initial licensing requirements, the qualifications for specific individual candidates for licensing and disciplinary action for current license holders.
- (5)To act as the construction board of appeals. The board shall be the final determiner of the scope and meaning of all provisions of the construction codes which may be unclear, ambiguous, or requiring interpretation. Construction codes shall include the Uniform Plumbing Code, the National Electric Code, Uniform Building Code, and any other construction-related code as determined applicable by the governing body.
- (6)Except when acting as the construction board of appeals, the board will function in an advisory capacity only.
- (7)The board shall prioritize matters as requested by the governing body and investigate or not matters as requested by the governing body.

(Ord. No. 1710 , § 2(8-904), 2-20-18)

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Building Official Jeff Dinkel has contacted the three appointees who have completed the Board candidate forms that are presented to the City Commission. If all these applicants are appointed, then the Board would have a full set of members. City staff recommends the three candidates presented for appointment by the City Commission.

**SUMMARY AND ALTERNATIVES:**

Recommend the Commission make a motion to appoint Justin Carter, Peyton Ortner and Charlie Baker for a three year term to the Construction Advisory Board of Trades and Appeals. In addition, if the Commission approves the ordinance to change the residency requirements of the CABT board members, then the application of Jonathon Payne from last meeting could also be considered.

Commission may take one of the following actions:

1. Approve the appointment of each member as presented.
2. Disapprove the appointment of one member or each member as presented
3. Direct staff to pursue an alternative approach.





## City of Goodland

204 W. 11th St.  
P.O. Box 59  
Goodland, KS 67735

785-890-4500  
785-890-4532(F)

### Board and Commission Form

Please print clearly or type. Use additional sheets if necessary. Return form to the address above.

I am seeking:

New Appointment

Re-Appointment

Please indicate the Boards or Commissions in which you are interested:

Airport Board

Cemetery Board

Construction Board of Trades/Appeals

Library Board

Housing Authority Board

Parks & Recreation/Tree Board

Museum Board

Planning Commission/BZA

Other: \_\_\_\_\_

Full Name: Justin Wayne Carter E-mail: JKustomZ@ICloud.com

Street Address: 1626 Caldwell AVE

Phone: Home \_\_\_\_\_ Cell 785-821-2620 Work 785-899-6229

Years lived in Goodland: 24 Education: High School

Occupation: Plumbing & Heating Employer: McClure Plumbing & Heating

Business Address: 1214 Main ST

Prior Appointed or Elected Offices held (if any): \_\_\_\_\_

Please described any present or past community involvement: \_\_\_\_\_

Why would you like to serve? To Help our City improve moving forward

Referred by (if any): IT Howard

Date 3/14/22 Signature: Justin Carter



# City of Goodland

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P.O. Box 59  
Goodland, KS 67735

785-890-4500  
785-890-4532(F)

## Board and Commission Form

Please print clearly or type. Use additional sheets if necessary. Return form to the address above.

I am seeking:

New Appointment

Re-Appointment

Please indicate the Boards or Commissions in which you are interested:

Airport Board

Cemetery Board

Construction Board of Trades/Appeals

Library Board

Housing Authority Board

Parks & Recreation/Tree Board

Museum Board

Planning Commission/BZA

Other: \_\_\_\_\_

Full Name: Peyton Ortner E-mail: peyton@land2legacy.com

Street Address: 304 W 11th St. Apt. 4, Goodland, KS 67735

Phone: Home \_\_\_\_\_ Cell (605) 951-4203 Work \_\_\_\_\_

Years lived in Goodland: 3 Education: Some College

Occupation: Real Estate Agent Employer: Land 2 Legacy Real Estate

Business Address: 2402 Commerce Rd, Goodland, KS 67735

Prior Appointed or Elected Offices held (if any): n/a

Please describe any present or past community involvement: Previously went to junior high in Goodland for two years and moved back a year ago. Have helped put out flags for holidays. Have helped with kids sports in other communities I've lived in.

Why would you like to serve? I would like to be more involved in the community, and I felt this was a good opportunity for me to offer a part in and good opportunity to do something that benefits the community

Referred by (if any): \_\_\_\_\_

Date 3/15/22 Signature: Peyton Ortner



**City of Goodland**

204 W. 11th St.  
P.O. Box 59  
Goodland, KS 67735

785-890-4500  
785-890-4532(F)

**Board and Commission Form**

Please print clearly or type. Use additional sheets if necessary. Return form to the address above.

I am seeking:

New Appointment

Re-Appointment

Please indicate the Boards or Commissions in which you are interested:

Airport Board

Cemetery Board

Construction Board of Trades/Appeals

Library Board

Housing Authority Board

Parks & Recreation/Tree Board

Museum Board

Planning Commission/BZA

Other: \_\_\_\_\_

Full Name: Charlie Baker E-mail: cjbaker88@msn.com

Street Address: 809 Sherman Ave.

Phone: Home 728-7584 Cell Same Work Same

Years lived in Goodland: 31 Education: Some College

Occupation: Contractor Employer: B. Q. P. & R., LLC

Business Address: 809 Sherman Ave.

Prior Appointed or Elected Offices held (if any): President of Construction Board of Trades / Appeals

Please described any present or past community involvement: Masons, Shriners

Why would you like to serve? Give a little back to the Community that has provided me with so much throughout the years using the Knowledge I've accumulated

Referred by (if any): N/A

Date 03/17/22 Signature: Charlie Baker



## AGENDA ITEM #

### CITY COMMISSION COMMUNICATION FORM

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**FROM:** Jeff Dinkel, Building Official  
Shannon Shippy, Administrative Assistant  
Kent Brown, City Manager

**DATE:** March 21, 2022

**ITEM:** Planning Commission Appointments

**NEXT STEP:** Commission Motion

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ORDINANCE  
 MOTION  
 INFORMATION

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**I. REQUEST OR ISSUE:**

In a previous meeting, the Commission directed city staff to announce the recruitment to fill the open positions on the planning commission. The planning commission has not met recently and all five positions are open. The primary responsibility of the planning commission would be the following:

1. Cause the preparation, development and adoption of a comprehensive plan;
2. Formulate subdivision regulations;
  - a. Approve or disapprove subdivision applications including minor, major, or staged subdivisions.
  - b. Approve or disapprove variance requests.
  - c. Approve or disapprove plans, plats or replats of land.
3. Formulate zoning regulations;
  - a. Recommend approval or denial of amendments to zoning district boundaries to city commission.
  - b. Recommend approval or denial of changes or amendments to zoning regulations.
  - c. Approve or disapprove the site plan, reviewed by the Building Official on all developments in the multifamily, commercial and industrial zoning districts.
4. Hold public hearings for proposed zoning changes and make a recommendation to the Governing Body;
5. Consider flood plain development controls;
6. Perform an annual review of the Comprehensive Plan; and

7. Adopt bylaws.

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Below is the city of Goodland code section on the Planning Commission.

• **Sec. 1-901. - Planning commission established.**

The establishment of the planning commission shall be in accordance with the policies and procedures as set forth in K.S.A. 12-744. The planning commission shall consist of the number of members as specified herein. Additionally, one member may be appointed from the city governing body as an ex officio member to the planning commission. Such member shall have the right to attend all meetings and take part in all discussion but shall not vote on planning commission decisions.

(Ord. No. [1710](#), § 2, 2-20-18)

• **Sec. 1-902. - Membership, terms.**

The city commission shall appoint a city planning commission which shall consist of five members; all of which shall be taxpayers and residents of the City of Goodland, Kansas. The members of the board shall be appointed for terms of three years each. The initial appointments may be shorter so that terms are staggered. Vacancies in the city planning commission shall be filled by appointment for the unexpired term only; the appointment shall be made by the city commission. Members of the city planning commission shall serve without compensation.

(Ord. No. [1710](#), § 2, 2-20-18)

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City staff has received the completed Board candidate forms that are presented to the City Commission. City Manager Brown and city staff recommend the two candidates presented for appointment by the City Commission.

**SUMMARY AND ALTERNATIVES:**

Recommend the Commission make a motion to appoint Matt McKinzee and Grady Bonsall for a three year term to the Planning Commission. It has been suggested to the candidates to come to the meeting to meet and answer questions from the City Commission.

Commission may take one of the following actions:

1. Approve the appointment of each member as presented.
2. Disapprove the appointment of one member or each member as presented
3. Direct staff to pursue an alternative approach.



# City of Goodland

204 W. 11th St.  
P.O. Box 59  
Goodland, KS 67735

785-890-4500  
785-890-4532(F)

## Board and Commission Form

Please print clearly or type. Use additional sheets if necessary. Return form to the address above.

I am seeking:

New Appointment

Re-Appointment

Please indicate the Boards or Commissions in which you are interested:

Airport Board

Cemetery Board

Construction Board of Trades/Appeals

Library Board

Housing Authority Board

Parks & Recreation/Tree Board

Museum Board

Planning Commission/BZA

Other: \_\_\_\_\_

Full Name: Matt McKenzie E-mail: Mattmckenzie@hotmail.com

Street Address: 923 Main St

Phone: Home - Cell 785-821-3690 Work -

Years lived in Goodland: 30 Education: BS in Agronomy FITSU, MS Agronomy Iowa State

Occupation: Agronomist Employer: Pioneer Hi-Bred

Business Address: 923 Main St

Prior Appointed or Elected Offices held (if any): None

Please described any present or past community involvement: SCATS Alumni Association,

Goodland Church of Christ

Why would you like to serve? I want to contribute to the growth and the good of

Goodland. Although I have live most of my life here, I have also lived  
in many parts of the US and can bring some outside perspective to the City.

Referred by (if any): \_\_\_\_\_

Date 2/28/22 Signature: Matt McKenzie



# City of Goodland

204 W. 11th St.  
P.O. Box 59  
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785-890-4500  
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Cemetery Board

Construction Board of Trades/Appeals

Library Board

Housing Authority Board

Parks & Recreation/Tree Board

Museum Board

Planning Commission/BZA

Economic Dev./Tourism Board

Full Name: GRADY T. BONZALL E-mail: gbonzall@gmail.com

Street Address: 402 EAST 12TH

Phone: Home NA Cell (785) 821-0189 Work (785) 899-6412

Years lived in Goodland: 26 Education: Associates - College of the USAF

Occupation: ELECTRONICS SYSTEMS ANALYST Employer: NATIONAL WEATHER SERVICE

Business Address: 920 ARMORY ROAD Goodland, KS 67735

Prior Appointed or Elected Offices held (if any): None

Please describe any present or past community involvement: Served on GAC Board, EIKs, and currently Goodland Youth Football Club. Have coached many sports teams, Genesis, Youth Ministries, Topside Aquatics, Men's ministry and other events.

Why would you like to serve? It's time to be a contributor and not just a consumer in our local government

Referred by (if any): JULICA OKARAH

Date 3/14/22 Signature:



# CITY OF GOODLAND

204 W. 11<sup>TH</sup> ST.  
PO BOX 59  
GOODLAND, KANSAS 67735

## PLANNING COMMISSION MEMBER APPLICATION

### QUESTIONS (applications will not be processed without completion of these questions)

1. Why do you want to be a member of the Goodland Planning Commission?

As a citizen of Goodland Community, I would like to contribute my management and organization skill set to this team. I see there is a need for development improvement for our residential and/or business areas within our community. I have seen some successes and some failures through the years and thought it's time for me to see how I can be part of the solution on improving what Goodland has to offer our citizens and future arrivals. It's time to be a contributor and not a consumer in our local government.

2. What do you believe to be the most important aspect of the role that a Planning Commissioner plays for the community and the City?

The most important role of the Planning Commissioner is to provide a direction for the community and the city on a united front. This requires good communication and understanding of the community needs and resources for the best interests for all Goodland citizens. To have a shared vision and a well-organized game plan to execute that vision, at the same time be flexible of needed changes. The planning commissioners provide support to the city officials on making sound and quality decisions in how to best improve our community.

3. Explain your understanding of the City of Goodland's Land Development Code.

In all honesty, I know very little about the City of Goodland's Development Code but I have reviewed it briefly. The first item that caught my eye was it was last updated in the 90's, so this material may need to be reviewed and upgraded to meet the current times. The code is a guideline or the standard we all should adhere to. If the standard isn't clear, current, and understood then it will be very challenging to implement recommended improvements to our community.



4. Briefly explain a land use decision that interested you. Share your observations about the process and the decision.

A recent land use decision that interested me was the rebuilding of the Smoky Gardens south of Goodland. When we first moved here, the Smoky Gardens was a popular place for Sherman County residents to go fish, enjoy the outdoors, and just a place to relax. When the water was drained, the park pretty much became desolate and was not being used basically became abandoned. Many of the residents came together to revive the Smoky Gardens by forming a committee seeking out the County Commission raising finances, seeking government approval, and just putting in hard work. I wish I could say I was part of that process but I was not but I know many of the folks who were involved, they were passionate and kept pursuing it despite obstacles.

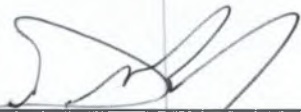
5. Where do you see the City of Goodland in ten (10) years?

There is great potential for the City of Goodland, we have so many resources, our location is optimum, we have great people, and we have much to offer. I can easily envision our community growing and prospering within the next 10 years by 10% - 20%. We're already seeing the growth of the local college, our main Street is active, and we are seeing residents coming up with new ideas for businesses such as Goodland Tech. To see growth we will need to see a culture shift, meaning keeping the same small-town atmosphere that we all appreciate but not to be solely dependant on agricultural business but incorporate other thriving business such as technology, freight handling/transporting medical technology and/or other businesses we can resource to keep the youth here and bring new families to Goodland.

6. In your own words, please give your personal opinion as to the meaning of "conflict of interest."

It's a "conflict of interest" when you are trying to use your position and/or authority to promote or get what you want by using other peoples, or communities, or businesses resources.

Signature



Today's Date

MAR 14, 2022

Printed Name

Grady Bussell

1) Why do you want to be a member of the Goodland Planning Commission?

*As a citizen of the Goodland community, I would like to contribute my management and organization skill set to this team. I see there is a need for development improvement for our residential and/or business areas within our community. I have seen some successes and some failures through the years and thought it might be time for me to see how I can be part of the solution on improving what Goodland has to offer our current citizens and future arrivals. It's time to be a contributor and not a consumer in our local government.*

2) What do you believe to be the most important aspect of the role that the Planning Commissioner plays for the community and the City?

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5) Where do you see the City of Goodland in ten years?

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*technology, and/or other businesses we can resource to keep the youth here and bring new families to our community.*

6) In your own words, please give your personal opinion as to the meaning of "conflict of interest." *It's a "conflict of interest" when you are trying to use your position and/or authority to promote or get what you want by using other peoples, or the communities, or businesses resources.*



## AGENDA ITEM #

### CITY COMMISSION COMMUNICATION FORM

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**FROM:** Mary Volk, City Clerk

**DATE:** March 16, 2022

**ITEM:** 2022-2023 Insurance Renewal

**NEXT STEP:** Commission Motion

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ORDINANCE  
 MOTION  
 INFORMATION

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**I. REQUEST OR ISSUE:**

- A. Eklund Insurance has submitted the bid from EMC for renewal of the City's property insurance effective April 1, 2022. The premium increased 8%; however, EMC performed a review of building values during renewal and there was an 7.69% increase in building values. Premium for the renewal from EMC is \$301,962.

The coverage is broke down in the following coverage:

- **Commercial Property:** Coverage for 78 property or buildings, including buildings, park shelters, water towers, sirens, fences, canine coverage, etc. The deductible per occurrence is \$10,000 except for wind and hail, then it is \$25,000.
- **Commercial Output:** Coverage for the Power Plant and combustion engines/generators. The deductible on covered losses is same as commercial property; however, each engine/generator has their own deductible based on size.
- **General Liability:** Provides insurance protection to pay damages for bodily injury or property damages for which the insured is legally responsible. This includes liability from personal or advertising injury, medical expenses and accidents occurring on or away from the premises. Deductible is \$1,000 per claim.
- **Linebacker:** Protection for liability and defense cost for wrongful acts that may occur through process of doing business. Deductible is \$2,500 per claim.
- **Law Enforcement:** Liability coverage provides bodily injury. Property damage, personal and advertising injury for law

enforcement activities. Deductible is \$5,000 per occurrence.

- **Government Crime:** Provides coverage against theft of money, securities or other property committed by employees. Limit of liability is \$100,000 with \$2,000 deductible.
- **Commercial Inland Marine:** Provides coverage for any type of mobile equipment or tools. There are 51 pieces of equipment including mowers, loader, museum artifacts, graders, etc. Deductible is \$1,000 per occurrence.
- **Commercial Auto:** Provides auto liability coverage of 65 vehicles, trucks and trailers. Deductible is \$1,000 per claim.

B. Cyber coverage is a policy separate from the EMC policy above. Policy protects the City from cyber-attacks. Eklund Insurance quoted two options for our coverage this year. The first quote from Hiscox has a \$3,000,000 aggregate limit for premium cost of \$11,054. The second quote is from Coalition, with a \$1,000,000 aggregate limit of \$1,000,000 in the amount of \$18,442.94. The quote from Coalition is more expensive; however, they provide many additional services to protect the City. They performed a risk assessment of our system before they would even quote the insurance and provided us with our weaknesses to get them resolved. They will not provide insurance unless our weaknesses have been resolved. Coalition is proactive in providing services to help prevent risks from escalating with their monitoring and alert system. All claims are processed by their team who are experienced in the process which help limit our losses. Joshua (City IT) is currently working to resolve our weaknesses and should have them resolved by Monday (he has been out of the office on sick leave).

Jacque Livengood will be at the meeting should you have any questions for her.

## II. **RECOMMENDED ACTION / NEXT STEP:**

- A. Recommend approval of the insurance policy with EMC effective April 1, 2022.
- B. Staff recommends approval of Coalition Cyber coverage for the City. It is more than anticipated but staff feels the additional services they provide with monitoring, alerts and claim processing are beneficial to the City should the need arise.

## III. **FISCAL IMPACTS:**

Insurance premium is an 8% increase, which is in the budget. Cyber policy is an increase of approximately \$10,000, which we would absorb in the budget, but feel the additional coverage and services from experienced staff are necessary.

## IV. **BACKGROUND INFORMATION:**



# Premium Breakdown

## City of Goodland

April 1,2022 to April 1, 2023

Commercial Property	\$	117,818.00
Commercial Output	\$	107,232.00
General Liability	\$	11,503.00
Linebacker	\$	4,864.00
Law Enforcement	\$	4,185.00
Govt Crime	\$	111.00
Commercial Inland Marine	\$	21,137.00
Commercial Auto	\$	35,112.00
Total Account Premium	\$	301,962.00

8% increase in premium

7.69% increase in building values

Mid-term Changes- \$ 2,610.00

GL-Audit- \$2,295



# Cybersecurity & insurance to keep your business safe

Coalition is the best way for a company to manage cyber risk. We provide comprehensive insurance coverage, free cybersecurity tools to monitor and protect your business, and 24/7 expert incident response to help you quickly respond to a cyber incident.



**Hackers are smart, breaches are common, accidents happen. You need the most comprehensive protection. That's Coalition.**

## State-of-the-art cybersecurity

Our cybersecurity platform includes 24/7 security monitoring, automated security alerts, employee training, and access to security experts to prevent cyber incidents before they occur



## Best-in-class cyber insurance

We protect the value of your entire business including financial, intangible, and tangible damage with up to \$15M of the most comprehensive cyber insurance

## The most innovative and comprehensive coverage available

Coalition covers more of the financial, tangible, and intangible exposures your business faces as than any other insurance company.



### Ransomware

A hacker has encrypted all of your files and won't unlock them until you pay a ransom. Not to worry, we'll cover the costs to restore your data and get you up and running again.



### Wire Fraud & Social Engineering

A funds transfer request is sent to your controller by someone pretending to be your CEO. The funds may be out the door, but at least you're not out of pocket — we've got you covered.



### Phishing and Data Breaches

A hacker gains access to an employee's email or breaches your network. We'll cover costs to fix the problem and breach related expenses such as credit monitoring and regulatory penalties.





# Don't just protect your network, protect your business

We offer a full suite of security apps including 24/7 security monitoring, automated threat and intelligence alerts, DDoS mitigation, security benchmarking, ransomware protection, employee training, patch reminders, and more — included with each policy at no additional cost.



“



*“I never thought I'd say I was passionate about an insurance platform, but what you guys have built is exceptional.”*

— VERIFIED COALITION POLICYHOLDER

## We're here for you when you need us most

Incidents happen, which is why you have insurance in the first place. Coalition is the only insurance firm with a dedicated 24/7 incident response and claims team to help you quickly respond to an incident. Join thousands of other organizations who rely on Coalition to provide emergency first response.

## The capabilities of Coalition.

## The financial strength of the world's leading insurers.

Coalition's insurance products are offered with the financial security of many of the world's leading (re)insurers including Swiss Re Corporate Solutions, Arch Insurance North America, and Lloyd's of London, among others.

# Ready to protect your business?

To learn more visit [www.coalitioninc.com](http://www.coalitioninc.com)

\* Consult your quote or policy for specific carrier information.



Coalition Insurance Solutions, Inc.  
KS License No. 821489162-000  
1160 Battery Street, Suite 350  
San Francisco, CA 94111  
Producer Code: 1035616

**March 10, 2022**

**Producer:**

Jacque Livengood  
IAA Agency Administrative Services, Inc.  
127 S. Peyton St.  
Alexandria, VA 22314

**Re: Coalition Cyber Policy**

Dear Jacque Livengood:

We are pleased to offer the attached quotation for City of Goodland. Should you have any questions, please let us know.

In addition to our comprehensive insurance coverage, Coalition also provides robust cyber security tools including automated alerts, threat intelligence, expert guidance and recommendations, benchmarking, and ongoing monitoring to all of our policyholders. All are included in our apps platform at no additional cost to the insured. To learn more, visit [www.coalitioninc.com](http://www.coalitioninc.com).

Thank you again for the opportunity to work with you as a risk management partner to City of Goodland. If we can further assist you, or if you would like to learn more about our coverage or integrated approach to cyber risk management, please do not hesitate to contact us.

Sincerely,

Madison Mooney  
Business Development  
+12179723112 (direct)  
[madison@coalitioninc.com](mailto:madison@coalitioninc.com)



Coalition Insurance Solutions, Inc.  
 KS License No. 821489162-000  
 1160 Battery Street, Suite 350  
 San Francisco, CA 94111  
 Producer Code: 1035616

**COALITION CYBER POLICY QUOTATION**

*Please be advised this quotation is for surplus lines coverage. Compliance with applicable laws and payment of taxes and fees is the responsibility of the Insured, Insurance Agent, or Insurance Broker. Upon binding of this account, we must receive a signed application from the Insured.*

*Subject to the terms and conditions contained herein, Coalition Insurance Solutions (“Coalition”) agrees to issue to the below Named Insured the following quotation for insurance coverage:*

<b>Coalition Quote No.:</b>	C-4LRL-113821-CYBER-2022	
<b>Named Insured</b>	City of Goodland	
<b>Address</b>	204 West 11th Street Goodland, KS 67735	
<b>Policy Period</b>	From: April 01, 2022 (Effective Date) To: April 01, 2023 (Expiration Date) <i>Both dates 12:01 A.M. at the Named Insured’s address above.</i>	
<b>Policy Premium</b>	Premium without TRIA	\$17,256.73
	TRIA Premium	\$17.27
	<b>Total Premium</b>	<b>\$17,274.00</b>
	Broker Fee	\$125.00
	KS Surplus Lines Tax (6%)	\$1,043.94
	<b>Total</b>	<b>\$18,442.94</b>
<b>Aggregate Policy Limit of Liability</b>	\$1,000,000	

Coverage under this policy is provided only for those Insuring Agreements for which a limit of liability appears below. If no limit of liability is shown for an Insuring Agreement, such Insuring Agreement is not provided by this policy. The Aggregate Policy Limit of Liability shown above is the most the Insurer(s) will pay regardless of the number of Insured Agreements purchased.

**THIRD PARTY LIABILITY COVERAGES**

<b>Insuring Agreement</b>	<b>Limit / Sub-Limit</b>	<b>Retention / Sub-Retention</b>
A. NETWORK AND INFORMATION SECURITY LIABILITY	\$1,000,000	\$25,000
B. REGULATORY DEFENSE AND PENALTIES	\$1,000,000	\$25,000
C. MULTIMEDIA CONTENT LIABILITY	\$1,000,000	\$25,000
D. PCI FINES AND ASSESSMENTS	\$1,000,000	\$25,000

**FIRST PARTY COVERAGES**

<b>Insuring Agreement</b>	<b>Limit / Sub-Limit</b>	<b>Retention / Sub-Retention</b>
E. BREACH RESPONSE	\$1,000,000	\$25,000
F. CRISIS MANAGEMENT AND PUBLIC RELATIONS	\$1,000,000	\$25,000
G. CYBER EXTORTION	\$1,000,000	\$25,000



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H. BUSINESS INTERRUPTION AND EXTRA EXPENSES	\$1,000,000	\$25,000
		i. Waiting period: 8 hours
		ii. Enhanced waiting period: 8 hours
I. DIGITAL ASSET RESTORATION	\$1,000,000	\$25,000
J. FUNDS TRANSFER FRAUD	\$250,000	\$25,000

Coverages by Endorsement	Limit / Sub-Limit	Retention / Sub-Retention
BREACH RESPONSE SEPARATE LIMIT	\$1,000,000	\$25,000
Limit is separate from and in addition to the <b>Aggregate Policy Limit of Liability</b>		
BI/PD3. BODILY INJURY AND PROPERTY DAMAGE – 3RD PARTY	\$250,000	\$25,000
BI/PD1. BODILY INJURY AND PROPERTY DAMAGE – 1ST PARTY	\$250,000	\$25,000
CR. COMPUTER REPLACEMENT ENDORSEMENT	\$1,000,000	\$25,000
SF. SERVICE FRAUD	\$100,000	\$20,000
RHL. REPUTATIONAL HARM LOSS	\$1,000,000	Waiting period: 14 days
POLLUTION <sup>1</sup>	\$250,000	\$25,000
REPUTATION REPAIR <sup>2</sup>	\$1,000,000	\$25,000

**Pre-Claim Assistance** \$4,310 *Pre-claim assistance is a benefit included as part of the premium. See Section V, CLAIMS PROCESS, PRE-CLAIM ASSISTANCE of the Policy for more details.*

**Insurers and Quota Share Percentage**

Insurer	Policy No.	Quota Share % of Loss	Quota Share Limit of Liability	Premium
North American Capacity Insurance Company		51%	\$510,000	\$8,809.74
Arch Specialty Insurance Company		49%	\$490,000	\$8,464.26

**Retroactive Date** Full Prior Acts Coverage

**Continuity Date** April 01, 2022

**Endorsements and Forms Effective at Inception**

DECLARATIONS	SP 14 797 0221
COALITION CYBER POLICY	SP 14 798 0419
QUOTA SHARE ENDORSEMENT	SP 15 629 0218
SERVICE OF SUIT ENDORSEMENT	SP 14 927 0219
BODILY INJURY AND PROPERTY DAMAGE ENDORSEMENT -- 1ST PARTY	SP 14 799 1117
BODILY INJURY AND PROPERTY DAMAGE ENDORSEMENT -- 3RD PARTY	SP 14 800 0518
COMPUTER REPLACEMENT ENDORSEMENT	SP 17 514 0419
POLLUTION ENDORSEMENT	SP 14 801 0318
REPUTATION REPAIR ENDORSEMENT	SP 14 802 1117

<sup>1</sup> POLLUTION ENDORSEMENT amends A. NETWORK AND INFORMATION SECURITY LIABILITY (if selected) and B. REGULATORY DEFENSE AND PENALTIES (if selected); use of this limit reduces the limit for A. and B.

<sup>2</sup> REPUTATION REPAIR ENDORSEMENT amends F. CRISIS MANAGEMENT AND PUBLIC RELATIONS; use of this limit reduces limit for F.



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REPUTATIONAL HARM LOSS	SP 16 383 0718
SERVICE FRAUD ENDORSEMENT	SP 16 183 0518
CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM	SP 17 252 0219
DISCLOSURE PURSUANT TO TERRORISM RISK INSURANCE ACT	SP 17 255 0220
STATE CHANGES	SP 15 531SL 0219
BREACH RESPONSE SEPARATE LIMIT ENDORSEMENT	SP 16 296 0618
REGULATORY COVERAGE ENHANCEMENT ENDORSEMENT -- CCPA AND GDPR	SP 17 147 1119
COURT ATTENDANCE COST REIMBURSEMENT ENDORSEMENT	SP 16 777 0918
CRIMINAL REWARD COVERAGE	SP 16 670 0818
DUTY TO COOPERATE ENDORSEMENT	SP 17 274 0219
INVOICE MANIPULATION ENDORSEMENT	SP 17 813 0819
YOUR OBLIGATIONS AS AN INSURED ENDORSEMENT	SP 17 275 0219
PHISHING (IMPERSONATION) AND PROOF OF LOSS PREPARATION EXPENSE ENDORSEMENT	SP 18 435 0720
WRONGFUL COLLECTION EXCLUSION	SP 18 324 0521
\$0 RETENTION FOR SERVICES FROM COALITION INCIDENT RESPONSE	SP 18 395 0620
MULTI-FACTOR AUTHENTICATION (MFA) RETENTION REDUCTION	SP 17 814 0819

**Conditions:**

This quotation expires within sixty (60) days or on the expiration date of the current coverage, whichever comes first.

This quotation for insurance coverage is issued based on the truthfulness and accuracy of the responses to the questions on the insurance application entered into our underwriting system.

If between the date of the quotation and the Effective Date of the proposed insurance contract, there is a material change in the condition of the Named Insured or if any notice of claim or circumstance giving rise to a claim is reported prior to the Effective Date of the proposed insurance contract, then the Named Insured must notify Coalition. Whether or not this quotation has already been accepted by the Named Insured, Coalition reserves the right to rescind this indication as of its Effective Date or to modify the final terms and conditions of the quotation upon review of the information. Coalition also reserves the right to modify the final terms and conditions upon review of the information received in satisfaction of the aforementioned conditions.

This quotation is also subject to our review and acceptance of responses to the following conditions:

- An authorized representative of the Named Insured signs the Coalition application within ten (10) days of the issuance of a binder or insurance coverage will not take effect.
- Contingent. During our review of the insured, our team identified the ability to conduct zone transfers on:

Domain: goodlandks.gov

Asset: goodlandks.gov

This condition allows an attacker to map out all internal IT assets on the network by simply requesting a DNS zone transfer. Attackers can leverage this information to create a roadmap to exploitation for a network.



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- Release of this quote is contingent on restricting zone transfers to fix these high-risk vulnerabilities.

More info can be found at <https://www.acunetix.com/blog/articles/dns-zone-transfers-axfr/>

While we understand this contingency is technical in nature, please note that our security team is available to discuss and assist in the implementation of remediation measures at no cost to the insured. Please let us know if you have any questions or need assistance by reach out to [help@coalitioninc.com](mailto:help@coalitioninc.com).

Please note this quotation contains only a general description of coverage provided. For a detailed description of the terms, you must refer to the insurance contract itself and the endorsements listed herein.

**POLICYHOLDER DISCLOSURE  
NOTICE OF TERRORISM INSURANCE COVERAGE**

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, you have a right to purchase insurance coverage for losses resulting from acts of terrorism, as defined in Section 102(1) of the Act: The term “act of terrorism” means any act that is certified by the Secretary of the Treasury—in consultation with the Secretary of Homeland Security, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 80% OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS’ LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

- I hereby **elect** to purchase the federal terrorism insurance coverage for the premium of \$17.27
- I hereby **reject** this offer of the federal terrorism insurance coverage and elect to have a terrorism exclusion, sublimit or other limitation included in my policy. I understand that I will have no, or limited, coverage for losses arising from acts of terrorism under my policy.

\_\_\_\_\_  
Applicant/Named Insured Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
North American Capacity Insurance Company;  
Arch Specialty Insurance Company  
\_\_\_\_\_  
Name of Insurer

INT E9999 CW (01/15) Cap on Losses from Certified Acts of Terrorism Endorsement  
CYBCL-CYB E2070 CW (03/21) Ransomware Event Coinsurance Responsibility Endorsement  
CYBCL-CYB E2063 CW (04/19) Amend Cyber Crime Coverage Endorsement  
PLP E9014 KS (04/19) Kansas Amendatory Endorsement  
Cyber - Conditional Renewal Notice  
Digital Media - Conditional Renewal Notice

**Cyber Coverage Terms & Conditions CYBCL-CYB P0001A CW (10/19)**

1. Claims-made/Event Occurring & Discovered form
2. **Your CyberClear policy includes complimentary access to our risk management and breach response services, including:**

- **Hiscox CyberClear Academy**, an online interactive suite of training modules designed to reduce the risk that your company will become victim of a cyber event. Training is tailored to each employee's experience and role, and covers existing and emerging threats. This training program is unique to Hiscox, and will help you meet the requirements of regulators and train your employees to be better prepared to understand cyber-related threats.

For more information on Hiscox CyberClear Academy, visit <https://www.hiscox.com/hcca>.

- **Access to breach prevention services through eRisk Hub®** powered by NetDiligence®, a full suite of educational and technical resources that can assist in the prevention of cyber losses to your organization.
- **A comprehensive panel of breach response resources**, including public relations support, legal services, credit monitoring, extortion protection, and more. These resources will help you address Extortion matters quickly, comply with regulations and protect your reputation, should an event occur.

For more information, visit <https://www.hiscox.com/risk-management-cyber>.

3. Retroactive date: Full Prior Acts
4. Worldwide coverage territory for data breaches or other events that take place anywhere in the world.
5. Attached endorsements apply:  
CYBCL-CYB E2013 CW (04/19) Blanket Additional Insured Endorsement (Written Contract)  
E6149.4 Amend Insured vs. Insured Endorsement (Additional Insureds Carveback)  
CYBCL-CYB E2053 CW (04/19) War and Civil War Exclusion Endorsement (Cyber Terrorism Carveback)  
CYBCL-CYB E2066 CW (06/20) BYOD Endorsement (Amend Definition of Computer System)  
CYBCL-CYB E9101 KS (04/19) Kansas Amendatory Endorsement

**Digital Media Liability Terms & Conditions CYBCL-MED P0001S CW (04/19)**

1. Claims-made and reported coverage
2. Retroactive date: Full Prior Acts
3. Attached endorsements apply:  
CYBCL-MED E9201 KS (04/19) Kansas Amendatory Endorsement

**Cyber Coverage Part: Claims-Made/Event Occurring & Discovered Form**

Cyber (CYE) Aggregate Limit

\$3,000,000

Shared limit with Digital Media Limit of Liability(ML)



Quote No.: HCXCYP-Q-1018577/1

Re: City of Goodland  
Coverage Parts:

Claims-Made and Reported/Event Occurring & Discovered Cyber  
Claims-Made and Reported Digital Media Liability

In accordance with your request for a proposal, and based upon the information submitted, I am pleased to offer the following quotation subject to receipt, review and acceptance of: The previously submitted Application, currently signed and dated.

This quotation is subject to the above captioned coverage part(s) and is inclusive of the following:  
Complimentary access to our proprietary risk management and breach response services (see below for more information).

Quotation Premium Summary:

<b>Cyber Coverage Part</b>	\$9,961
<b>Digital Media Liability Coverage Part</b>	\$893
<b>TRIA Coverage</b>	\$100
<b>RPS Service Fee</b>	\$100.00
<b>Total Premium</b>	<b>\$11,054</b>

Quotation Details:

**General Terms & Conditions PLP P0001 CW (07/19)**

1. One (1) year policy period
2. 100% Admitted paper with Hiscox Insurance Company Inc which is rated A (excellent) by A.M. Best.
3. Hiscox makes available free risk management and loss prevention services to its policyholders, consisting of an initial consultation and up to 1 hour of legal services, to assist our policyholders in better understanding and minimizing risks that commonly lead to the types of claims covered under our policy.
4. Optional Extension Period of 12/24/36 months at 75/150/225 percent of the annual premium, for eligible coverage parts.
5. Attached endorsements apply:  
 CYBCL E1001 CW (04/19) Difference In Conditions Endorsement (cyber)  
 WCL E6017 CW (04/19) Nuclear Incident Exclusion  
 WCL E6018 CW (07/13) Applicable Law  
 WCL E6016 CW (05/13) Service of Suit Endorsement

**The Cyber Coverage Part Limit of Liability and the Digital Media Coverage Part Limit of Liability will be shared, and any payments made under either Coverage Part will reduce the coverage part limits for both Coverage Parts.**

The Cyber Coverage Part Limit includes Damages, Claim Expenses, and the following Loss Amounts:

- Breach Costs (includes Computer Forensics, Notification, Call Center, Identity Protection Services, and Crisis Management and Public Relations)
- Penalties (includes all amounts awarded in a Regulatory Proceeding)
- PCI Fines and Assessments
- Cyber Extortion Costs
- Business Interruption Costs
- Data Recovery Costs

CYE Each Claim and/or Event Limit	\$3,000,000
Waiting Period	10 hours
Period of Restoration	120 days
Bricking Costs (Shared Limit with CYE)	\$3,000,000
Cyber Crime Coverage (Shared Limit with CYE) (Funds Transfer Fraud, Social Engineering, and Reverse Social Engineering)	\$250,000
Dependent Business Interruption (Shared Limit with CYE)	\$3,000,000
Dependent System Failure (Shared Limit with CYE)	\$3,000,000
Enhanced Privacy Regulation Coverage (Shared Limit with CYE)	\$3,000,000
Reputational Harm (Shared Limit with CYE)	\$3,000,000
System Failure (Shared Limit with CYE)	\$3,000,000
Utility Fraud (Shared Limit with CYE)	\$250,000
Ransomware Event	\$3,000,000
Retention	\$10,000
Term Premium	\$9,961

**Digital Media Liability Coverage Part: Claims-Made and Reported Form**

Digital Media Liability (ML) Aggregate Limit Form	\$3,000,000
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Shared limit with Cyber Limit of Liability (CYE)

**The Cyber Coverage Part Limit of Liability and the Digital Media Coverage Part Limit of Liability will be shared, and any payments made under either Coverage Part will reduce the coverage part limits for both Coverage Parts.**

Each Claim Limit	\$3,000,000
Retention	\$10,000
Term Premium	\$893

<b>Total Premium</b>	<b>\$11,054</b>
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This quote will expire in 30 days.



## AGENDA ITEM #

# CITY COMMISSION COMMUNICATION FORM

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**FROM:** Kent Brown, City Manager

**DATE:** 3/21/2022

**ITEM:** Airport Lease-Amberican Aviation, Inc.

**NEXT STEP:** Commission Motion

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ORDINANCE  
 MOTION  
 INFORMATION

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### I. **REQUEST OR ISSUE:**

Attached is a copy of the lease agreement for Lots 1 & 2 at Renner Field with Travis Amb of Amberican Aviation, Inc. The lease is for a term of 10 years, with a renewal period. The rate for the lease is \$238 a year based upon a lot size of 23,818 s.f. at .01/s.f. Additionally, an annual charge of \$100 for an annual lease cost of \$338.

In your packet is a lease between the City and Travis Amb of Amberican Aviation Inc. for the property that a previous lease agreement that was terminated with Barker Farm Services, Inc. City Attorney Kling drafted this lease with some additional considerations that were requested by Airport Board members.

The additions to the lease agreement include:

1. Requirement to start building a hangar within 12 months and complete construction of the hangar building within 24 months.
2. Have any plans for the new construction also be reviewed by the Airport Board (in addition to the building permit review) to ensure the building does not conflict with any other operations at the Airport.

**II. RECOMMENDED ACTION / NEXT STEP:**

Staff is seeking a motion to approve the lease with Travis Amb of American Aviation Inc. at Renner Field.

**III. FISCAL IMPACTS:**

Revenue from the actual lease - \$338 annually. If hangar is built, there would be property valuation from another hangar at Renner Field.

**IV. BACKGROUND INFORMATION:**

Previous lease with Mr. Barker of Barker Farm Services, Inc. was terminated at the March 7 City Commission meeting. This new lease is presented on behalf of Travis Amb.

**V. LEGAL ISSUES:**

Lease written and reviewed by legal.

**VI. CONFLICTS OR ENVIRONMENTAL ISSUES:**

None that staff has been made aware of.

**VII. SUMMARY AND ALTERNATIVES:**

Commission may take one of the following actions:

1. Approve the proposal as requested.
2. Reject the proposal and move to deny the request.
3. Direct staff to pursue an alternative approach.

**AIRPORT LEASE  
CITY OF GOODLAND, KANSAS**

This lease, made and entered into this 17<sup>th</sup> day of March, 2022, between the City of Goodland, Kansas, a Municipal Corporation, hereinafter referred to as **LESSOR**, and TRAVIS AMB, of ~~Aurora, Kansas~~ <sup>Amvrb, Inc.</sup>, hereinafter referred to as **LESSEE**, shall be in effect until the expiration date of \_\_\_\_\_, 2032. **LESSEE** shall herein upon giving **LESSOR** 30 days notice, have the right to a ten (10) year term with renewal options totaling twenty (20) years. First renewal option being exercisable on the 1<sup>st</sup> day of \_\_\_\_\_ 2032.

**WHEREAS**, the **LESSOR** now owns the Goodland Municipal Airport; and

**WHEREAS**, the **LESSEE** has requested that the **LESSOR** lease to it certain tracts of land at said airport for the purpose of operating a agricultural application and storage hangar; and

**WHEREAS**, the **LESSOR** finds that it would be to the best interest of the community to lease said tract of land to **LESSEE** for the purpose above stated.

**NOW, THEREFORE**, in consideration of the covenants hereinafter set out the parties agree as follows:

The **LESSOR** hereby leases to the above named **LESSEE** the following described tracts of land at the Goodland Municipal Airport, to-wit:

**Lots 1 & 2 - Goodland Municipal Airport**

A lot on the Goodland Municipal Airport in the Southwest Quarter (SW1/4) of Section Eight (8), Township Eight (8) South, Range Thirty-nine (39) West, of the 6<sup>th</sup> Principal Meridian, in Renner Field-Goodland Municipal Airport, Goodland Kansas more particularly described as follows:

Commencing at the Southwest Corner of Section 8, Township 8 South, Range 39 West; thence, N2°23'38.08"E, 212.28' along West line of said section; thence N65°24'8.35"E, 415.87' parallel to Runway 5/23 to Reference Point A.

**Lot 1:** From said Reference Point A, which is the Point of Beginning; thence, N65°24'8.35"E, 117.6'; thence N24°35'51.65"W, 150'; thence, S65°24'8.35"W, 40'; thence, S2°44'35.19"W, 168.9' to the Point of Beginning.

**Lot 2:** From said Reference Point A, thence N65°24'8.35"E, 117.6' to the Point of Beginning; thence, N65°24'8.35"E, 80'; thence N24°35'51.65"W, 150'; thence, S65°24'8.35"W, 80'; thence, S24°35'51.65"E, 150' to the Point of Beginning.

This lease is subject to all existing easements. **LESSOR** shall have the right to future easements, but if said easements shall interfere with the **LESSEES** ability to use this lease for its intended purpose, then **LESSOR** shall compensate at a fair rate for said interference.

The **LESSEE** shall pay to the **LESSOR** a yearly rental fee of \$100 per year. The **LESSEE** is also subject to an annual fee of one (1) cent per square foot per year based on the actual acreage leased by **LESSEE**. The yearly rental shall begin on the first day of this Lease and be due, in advance, on the same day of each year.

This agreement shall be subordinate to the provisions of any existing or future agreement between the **LESSOR** and the United States relative to the operation and maintenance of the airport, the execution, which has been made or may be required as a condition precedent to the expenditure of federal funds for the development of the airport.

**LESSEE** agrees to furnish service on fair, equal and not unjustly discriminatory basis to all users thereof, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; **PROVIDED** that **LESSEE** may make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

**CERTIFICATE OF INSURANCE**

**LESSEE** shall purchase at its own and sole expense and maintain in full force and effect during the term of this agreement and at all times that it is in possession of or has control over any part of **LESSOR'S** premises, airport liability insurance policy covering **LESSOR** in an amount of not less than \$500,000. **LESSEE** shall further insure that the **LESSOR** is added to the above described policy of insurance as a named insured and shall provide the **LESSOR** with current certificate of insurance during the term of this agreement as proof that said insurance has been purchased and is in effect.

**VIOLATION AND TERMINATION**

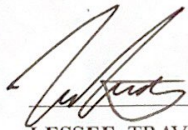
The parties agree in the event **LESSEE** fails to comply with any of the terms of this lease agreement **LESSOR** shall provide **LESSEE** with a notice of violation, in writing, stating **LESSEE** shall have thirty (30) days to correct the violation. If the violation remains after the expiration of the thirty (30) days **LESSOR** shall have the right to terminate this lease agreement and take immediate possession of the property.

**MISCELLANEOUS**

No personal property shall be stored outside the buildings located on the real property, which is the subject matter of this lease.

The Governing Body for the **LESSOR** shall approve any landscaping proposed by **LESSEE**.

**ADOPTED BY THE GOVERNING BODY AND APPROVED BY THE MAYOR**  
this 7<sup>th</sup> day of March, 2022.

  
\_\_\_\_\_  
**LESSEE: TRAVIS AMB**

\_\_\_\_\_  
**LESSOR: City of Goodland**  
Aaron Thompson, Mayor

ATTEST:  
  
\_\_\_\_\_



## AGENDA ITEM #

### CITY COMMISSION COMMUNICATION FORM

**FROM: Shannon Shippy, Administrative Assistant to City Manager  
Kent Brown, City Manager**

**DATE: 03/21/2022**

**ITEM: Chicken Ordinance**

**NEXT STEP: Commission Motion**

**REQUEST OR ISSUE:** Request to review a proposed ordinance regarding allowance of chickens within city limits for personal use.

- I. **RECOMMENDED ACTION/NEXT STEP:** Commission had some discussion of the topic at the last meeting. Commission directed staff to have it listed as a discussion item at the March 21 commission meeting to allow some additional input from the public as well as put copy of information on website so the public knows what is being proposed. Commission will be asked to direct staff whether or not to have ordinance for formal approval at next meeting with any changes as necessary.
- II. **FISCAL IMPACTS:** A Permit fee would be required by owners. Price and violation fees to be determined by City Commissioners.
- III. **BACKGROUND INFORMATION:** Increasing number of members of the community have been asking about the city laws regarding the ownership of chickens and expressed interest in having them. Updating an ordinance to allow this would help citizens create some form of self-sustainability, especially in the economy we are in now and would also provide an opportunity for healthy hobbies for all ages. The benefits of “backyard chickens” are being able to have healthier, fresh organic eggs. They’re great for helping reduce food waste as you can feed them most of your kitchen scraps. They offer free fertilizer for your yard/garden and can also be helpful in keeping weeds and pests at bay. A sample ordinance has been made to help answer some of the questions and conflicts this could bring up.



IV. **LEGAL ISSUES:** No current code or additional liability

V. **CONFLICTS OR ENVIROMENTAL ISSUES:** As stated in a previous meeting, the animal control officer foresees a few issues. There also has been concerns raised by other residents. The issues are listed below (although there may be other issues brought up at the meeting):

Potential for chickens bringing in foxes or other predators into town,

Dogs getting loose and getting into coops,

Coops are not healthily maintained or food for the chickens is not correctly stored.

How/who would be in charge of doing inspections?

Would you want to allow roosters too?

What would be the procedures for dead chickens?

What would any fees or consequences be if someone violated the laws or didn't have a permit?

What is the max amount of chickens you are allowed to have? (Usually 4-6 is sufficient)

Pen/Coop regulations/sizing and location on the property? How close to the neighbors are they allowed to be?

Completely enclosed cages or will free range be allowed?

And what happens if they get out of their designated pens?

Will the permit application be annually or every two years?





A potential ordinance is included that answers some of these questions in the following manner:

1) Potential for chickens bringing in foxes or other predators into town,

Section 3. Poultry Facility Regulations

The facilities should be built to keep dogs, cats, and wildlife from gaining entry.

2) Dogs getting loose and getting into coops,

Section 3. Poultry Facility Regulations

The facilities should be built to keep dogs, cats, and wildlife from gaining entry.

Dogs getting loose are the responsibility of the dog's owner.

3) Coops are not healthily maintained or food for the chickens is not correctly stored.

Section 3. Poultry Facility Regulations

Owners should store all feed supplies in rodent-proof containers. They should take steps to avoid the buildup of flies and maggots by keeping litter and feed dry and promptly disposing of dead birds or waste eggs.

4) How/who would be in charge of doing inspections?

Section 6. Permit Purpose

Prior to the issuance of a permit, an inspection will be made of the applicant's facility for compliance with this Ordinance and other pertinent laws, and no permit shall be issued for any premises not in compliance with such laws. Each location where chickens are to be raised for personal use shall be inspected by and subject to the standards imposed by the City of Goodland Building Official.

5) Would you want to allow roosters too?

Section 1. Chickens



The raising of Chickens is limited to single or two-family residences only and the number of chickens to 4 per site. No roosters (male adult chickens) may be kept.

6) What would be the procedures for dead chickens?

#### Section 5. Culling and Mortality

Both the process of weeding out inferior animals known as culling and mortality (death) are common occurrences when raising live animals. Poultry owners will need to deal with unwanted males, old hens, or sick birds properly. Owners should double bag and dispose of dead birds in trash. Offsite incineration is another option, many veterinary offices will incinerate a dead pet for a fee. Burial of the carcass of at a minimum two feet deep, placing large rocks to the top of the burial site, making it difficult for predators to dig up the remains is okay as long as you do not bury a carcass near a well, body of water, creeks, or livestock ponds. The decomposing carcass can contaminate the water.

(Staff has some concerns regarding the last 2 sentences in the proposed ordinance on this topic).

7) What would any fees or consequences be if someone violated the laws or didn't have a permit?

#### Section 9. Penalty

The City of Goodland Code Enforcement Officer has the right to revoke any permit in the event that false information was provided on this application. Applicants found to be in violation of any provisions of relevant ordinances shall have their permit revoked, and be given 10 days to remove the chickens from their property. Failure to remove the animals after the revocation of this permit will result in a citation being issued and the offending individual(s) shall be subject to fines of ???

8) What is the max amount of chickens you are allowed to have? (Usually 4-6 is sufficient)

#### Section 1. Chickens

The raising of Chickens is limited to single or two-family residences only and the number of chickens to 4 per site. No roosters (male adult chickens) may be kept.



9) Pen/Coop regulations/sizing and location on the property? How close to the neighbors are they allowed to be?

Section 2. Housing of Chickens

Poultry will not be allowed in a residence, porch or attached garage. Chickens must be confined in a house or coop in the backyard of the residence with a minimum 1 square foot per bird. A minimum of 1 square foot of laying box space shall be provided per 3 chickens. Each laying box will contain adequate clean bedding material such as hay or other similar soft material.

10) How close to the neighbors are they allowed to be?

Section 3. Poultry Facility Regulations

The Poultry Facility should be 5 feet from any property line and at least 10 feet from a neighboring residence. An outside, enclosed run may or may not be allowed. The run should be no larger than 8 feet by 8 feet and it should be attached to the coop.

11) Completely enclosed cages or will free range be allowed?

Section 2. Housing of Chickens

Chickens must be confined in a house or coop in the backyard of the residence with a minimum 1 square foot per bird.

12) And what happens if they get out of their designated pens?

Current city code would apply

Sec. 2-102. - Shelters, pens—Animals at-large—Nuisance.

(b)To permit the same to run at-large in the City of Goodland, Kansas, or to restrain the same upon the streets, alleys or public grounds of the city.

Penalties are included in Section 2-103.

13) What about other fowl – ducks, pheasant, quail, others?

The proposed ordinance only addresses chickens at this time.



14) Will the permit application be annually or every two years?

**Section 7. Permit Application**

An application fee of \$25 every two years with inspections of housing for chickens will apply.

**VI. SUMMERY AND ALTERNATIVES**

Commission may take one of the following actions:

1. Direct staff to present an ordinance for approval at the next commission meeting – with or without changes, additions or deletions.
2. Direct staff to not present an ordinance and to keep the city code as it is currently written.
3. Direct staff to pursue an alternative approach.



## CITY COMMISSION COMMUNICATION FORM

**FROM:** Kent Brown, City Manager

**DATE:** March 21, 2022

**ITEM:** Sales tax discussion / Follow up from joint meeting with County Commission and Kanorado city officials.

**NEXT STEP:**

ORDINANCE  
 MOTION  
 INFORMATION

- I. **REQUEST OR ISSUE:** Boards agreed to go back to their own meetings to discuss and give direction on the specifics for their respective organizations on a proposed ballot issue.
- II. **RECOMMENDED ACTION / NEXT STEP:** In order to identify the priorities for the Goodland City Commission for any proposed sales tax ballot issue, the following questions will need to be answered:
- 1) What are the projects identified to be addressed and what are the estimated project costs? Include the assumptions that are used to reach those project costs.

8<sup>th</sup> street project  
45' x 400' is the size of the street  
Include asphalt removal, curb and gutter, valley gutters, base material work  
10 blocks from D'Lao to Main St.  
4 blocks from Main to Caldwell.  
\$300,000 per block right now  
\$400,000 per block with inflation and construction cost adjustments (is that enough?)  
14x\$400,000 = \$5,600,000.

17<sup>th</sup> street project  
45'x400' is the size of the street

6 blocks from between Montana and Kansas – to Cattletrail  
Using \$400,000 per block inflation and construction cost adjustments  
 $6 \times \$400,000 = \$2,400,000$

Caldwell project  
Oil impacts this project – since it would be a mill and overlay – some work done to address the drainage.  
2 inch mill & overlay – no curbs = \$383,050 total Future years = \$500,000?  
Worst case – concrete would be \$400,000 per block  
 $7 \text{ blocks} \times \$400,000 = \$2,800,000$  (life cycle cost would be part of decision)

Total cost of all 3 projects - \$10,800,000 (with the assumptions presented)

**2) What is the % of the sales tax to go to the City of Goodland?**

The prior interlocal government agreement in 2006 stated the following:

*It is hereby agreed that 27.77% of the amount Bond proceeds used to make the initial deposit in the Project Fund, and allocable investment earnings thereon (the "City Improvements Portion of the Project Fund"), is made available for payment of costs of the City Improvements. The City Improvements Portion of the Project Fund shall be used to pay for costs of the City Improvements*

*It is hereby agreed that 72.23% of the amount Bond proceeds used to make the initial deposit in the Project Fund, and allocable investment earnings thereon (the "County Improvements Portion of the Project Fund"), is made available for payment of costs of the County Improvements.*

With that percentage – is now providing about \$1,350,000 per year (actually a conservative estimate) for the total revenue. For the city, that would be \$337,500 at 25%. For the county – that would be about \$945,000 annually and then the remainder for Kanorado.

Is that what should be recommended to include Kanorado or not include that portion? The previous estimates are assuming a 25% for Goodland, 70% for the county, 5% for Kanorado since they have a big project (don't have 5% of the population – but, project is bigger)

**3) What is the preferred number of years? 10, 15 or 20**

If **10 years** there would be \$3.375 million if assumptions are the same and no increase in revenue per year over the 10 years  
Thus - could only do 17<sup>th</sup> St. or Caldwell in its entirety (and then a portion of the other smaller one as well).

If **15 years**, there would be \$5,062,500 (or just over 5 million) if assumptions are the same  
Thus - 8<sup>th</sup> St. for 10 blocks from D'Lao to Main and a small portion of something else or fill in with other resources to complete the entire 8<sup>th</sup> St. project.

If **20 years**, there would be \$6.75 million if assumptions are the same  
Thus - 8<sup>th</sup> St. in its entirety and possibly a portion of another small project could be completed

- 4) Now that we have discussed the total costs, should the ballot be a request for 1% or 1.25% or some other percentage?
- 5) Should the ballot issue just be for streets? Or include other items - parking lot behind City Hall, other issues?

Will need direction from city commission on these questions.



## CITY COMMISSION COMMUNICATION FORM

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**FROM:** Kent Brown, City Manager

**DATE:** March 21, 2022

**ITEM:** Appoint a city commissioner to attend a working group of city and county elected officials and city and county staff members. Working group will review the Housing study recommendations for a land bank program and rehabilitation programs for the City of Goodland and Sherman County.

**NEXT STEP:** Appoint a city commissioner

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ORDINANCE

MOTION

INFORMATION

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**I. REQUEST OR ISSUE:** City and county commissioners agreed to go back to their own board meetings to discuss and appoint a board member to attend a small working group to go through the specific proposals and recommendations from the Sherman County housing study. The working group will then make recommendations to be brought before the entire City Commission for approval.

**II. BACKGROUND INFORMATION:**

At the January 31, 2022 joint city commission/county commission meeting there was a presentation of the RDG Housing Assessment. Amy Haase led a discussion of Commissioners and SCCD Representatives on the next steps the community should take to address the needs presented in the study.

At the March 14, 2022 joint city commission/county commission meeting, SCCD Executive Director Julica Oharah gave a more detailed presentation on the Housing Study recommendations and examples of programs, projects or code changes from several other communities. It was the consensus of the city and county commissioners to appoint elected officials and staff members to attend a working group that would review the various programs, projects and/or code changes and make recommendations to be reviewed and acted upon by the entire City Commission and/or County Commission if necessary.



**III. RECOMMENDED ACTION / NEXT STEP:** If a city commissioner is willing to volunteer, then the commission could by consensus appoint that member to the working group. There will also be staff members recommended to the commission to be appointed to attend the working group as well.

(Summary First Published in the \_\_\_\_\_  
on the \_\_\_\_ day of \_\_\_\_\_, 2022.)

THE CITY OF GOODLAND, KANSAS

ORDINANCE NO. [number]

AN ORDINANCE REGULATING MOBILE FOOD TRUCK VENDORS WITHIN  
THE CORPORATE LIMITS OF THE CITY OF  
GOODLAND, KANSAS; AMENDING CHAPTER [number] OF THE  
GOODLAND CITY CODE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GOODLAND, KANSAS:

**Section 1.** Chapter [number] – Business Regulations Article 1. Section 101 (d) is hereby amended to read as follows:

Peddler - shall mean any person, whether a resident of the city or not, traveling by foot, automotive vehicle, or any other type of conveyance, from place to place, from house to house, or from street to street, carrying, conveying or transporting goods, wares, merchandise, meats, fish, vegetables, fruits, garden truck, farm products or provisions, offering and exposing the same for sale, or making sales and delivering articles to purchasers, or who, without traveling from place to place, shall sell or offer the same for sale from a wagon, automotive vehicle, railroad boxcar or other vehicle or conveyance, and further provided, that one who solicits orders and as a separate transaction makes deliveries to purchasers as a part of a scheme or design to evade the provisions of this article shall be deemed a peddler. The term “peddler” does not include foodstuffs and other food merchandise that are governed as Mobile Food Vendors.

**Section 2.** Chapter [number] – Business Regulations is hereby amended to add and establish a new Article [number].- Mobile Food Vending to read as follows: **ARTICLE 3. – MOBILE FOOD VENDING**

**Sections:**

**5-301 - Definitions.**

**5-302 - Vending without City License.**

**5-303 - License application.**

**5-304 - Fee.**

**5-305 - License.**

**5-306 - Operating conditions.**

**5-307 - Term and transferability.**

**5-308 - Parking to dispense products in public rights-of-way.**

**5-309 - Sound devices.**

- 5-310 - Exemption.**
- 5-311 - Approval.**
- 5-312 - Penalty for violation.**

**5-301 - Definitions.**

The words and phrases listed below when used in this Chapter shall have the following meanings:

"City Approved Event" shall mean any event sponsored by the City, any event such as a community celebration or festival approved by the Governing Body, or any event sanctioned by a permit issued by the City, including but not limited to a Temporary Use Permit.

"Food and/or Beverage" shall mean (1) articles used for food or drink for humans or other animals, (2) chewing gum, and/or (3) articles used for components of any such article, in accordance with the definition of food within K.S.A. 65-656.

"Mobile Food Vending" shall mean to conduct, hold, carry on, pursue or operate a business of vending, peddling, hawking and/or selling any food and/or beverage from a Mobile Food Unit stopped in one location for a period of more than 5 minutes.

"Mobile Food Vendor" shall mean any person, corporation, association, or other entity, however organized, that offers any food or beverage for sale from a Mobile Food Unit to conduct Mobile Food Vending.

"Mobile Food Unit" or "Unit" shall mean any self-contained vehicle, trailer, cart, wagon, or other type of conveyance from which any food and/or beverage is offered for sale.

"Person" shall mean an individual, corporation, partnership, company, agency, institution, or any other entity.

**22-302 - Vending without City License.**

It is unlawful for any person to conduct Mobile Food Vending within the corporate limits of the City of Goodland, Kansas, without obtaining a license in accordance with this Chapter.

**22-303 – License Application.**

No person shall engage in activities coming under this article within the city without first obtaining a license. Any applicant for a license under this article shall file with the city clerk a sworn application on a form furnished by the city clerk, which shall give information, or provide documentation as follows:

- A. Name, date of birth, phone number, copy of state or government issued identification card, **email address**, and permanent address of the applicant and the business.
- B. The name of the owner and the type, make and registration number of the vehicle(s)/mobile food unit to be used;
- C. Date(s) and time(s) for which the license is desired:
- D. Address (or description) of Location and nature of the business;
- E. **Description (with dimensions) or any temporary structures to be erected, constructed and used by all persons or employees;**
- F. A statement as to whether or not the applicant has ever had a mobile vending license or other similar license or registration revoked or suspended under the Goodland Municipal Code or the ordinances of the City of Goodland or any other city. Such a revocation or suspension may result in the City's refusal to process the requested license.
- G. A statement as to whether or not all persons or employees has within two (2) years prior to the date of the application been convicted of any felony or misdemeanor of any kind;
- H. A statement that the applicant understands and agrees that the license will not be used or represented in any way as an endorsement of the applicant by the City of Goodland, Kansas or by any department, officer, or elected or appointed official of the City.
- I. Proof of a valid driver's license from **any state** for operation of the class of vehicle identified in the application for the applicant and any agents or employees of the applicant who will be involved in driving the identified vehicle;
- J. Proof of a current sales tax license from the State of Kansas or proof of exempt status from state sales tax;
- K. Proof of Food Service Permit issued by the State of Kansas;
- L. Proof that the applicant has secured commercial general liability insurance for the mobile vending operation to be maintained for the entire length of the license, written by an insurance carrier licensed to do business in Kansas, with minimum limits of \$500,000 combined, single limit for bodily and property damage, each occurrence and \$1,000,000 in the general aggregate. Evidence of compliance with these insurance requirements shall be in the form of a certificate of insurance that shall be submitted with the application. Such insurance certificate shall not be cancellable without prior written notice to the City; and

- M. Signatures of applicant, individually and/or by its members and officers, and any agents or employees of the applicant who will be involved in the applied-for mobile food vending certifying that all of the information provided in the application is true and correct.

**22-304 - Fee.**

All applications for mobile food vending license certificates shall be accompanied by a non-refundable license fee as follows:

**Mobile Food Vending License.**

One Week (consecutive days)- \$25 One Month (consecutive days) – \$60.00, Six Months (consecutive months) – \$200.00, Annual --\$400.00 (expires 365 days from issuance)

**22-305 - License.**

If the facts stated in the application are satisfactory and the requirements of this Chapter are met, the City Clerk may issue a mobile food vending license to the applicant. The issuance of a license shall not constitute approval of the business or activity or otherwise prohibit enforcement of this Chapter or any other applicable laws, city code provisions, rules or regulations. Vendor shall possess all applicable health and safety licenses, food handling licenses or the like as required by local, state, and federal laws, rules, or regulations.

**22-306 - Operating conditions.**

All mobile food vending licenses shall be subject to compliance with the following conditions:

- A. **Location.** Mobile Food Vendors may vend on property within the City subject to the following:
1. Mobile food vendors may vend on public, governmental, church and city property (in accordance with the provisions of this Ordinance, as well as property in the following zoning classifications:  
C-1, C-2, and M1
  2. Mobile food vendors may not be located on property where the Unit or a line of customers would (1) hinder the flow of traffic on any street, (2) hinder the flow of bicycles within any bike lane or route, (3) hinder the flow of pedestrians along any sidewalks, (4) block or reduce to less than five feet in width any accessible route to persons with disabilities, (5) block, hinder, or obstruct the vehicular flow within any parking lot, or (6) block or obstruct access to any driveway or access point to any property;

3. Mobile food vendors shall not locate on any City or public property without first securing approval from the city administrator;
4. Mobile food vendors shall not locate within 500 feet of an otherwise Approved City Event unless approval is given by the City Administrator;
5. Every Unit shall be stationary while vending; and
6. Whenever any vehicle is used for mobile food vending upon a street, alley, sidewalk or other public right-of-way within the City, the transaction shall occur on the right side of any such vehicle with the right wheels of the vehicle located next to the curb and the Unit shall not locate within one hundred (100) feet of any public street intersection. **Unless for an event?**

**B. Written Permission of Property Owner.** All mobile food vendors operating on private property shall acquire and maintain the written permission of the property owner for the use of and location of the Unit on said property. Written permission of the property owner shall be kept in the Unit and produced upon request by the Chief of Police or designee or other public officer charged by the City Administrator with enforcement of this Chapter. **Should it list they need written permission every time they set up**

**C. Hours of Operation.** Mobile food vendors are prohibited from offering for sale any food or beverage outside the hours of **8:00 a.m. to 8:00 p.m.** Mobile food vendors are prohibited at all times from selling or offering for sale alcoholic beverages, cereal malt beverages, or tobacco products without first being properly licensed pursuant to any applicable federal, state or local laws.

**D. Lights.** In accordance with the City Zoning Regulations, no flashing lights or attention attracting devices are permitted on or in association with the use of the Mobile Food Unit. No direct light from a Mobile Food Unit may be shined on adjacent property or cause a glare or distraction for vehicles, bicycles, or pedestrians. **Unsure if this is applicable**

**E. Signs.** One sign, within fifteen (15) feet of the associated Unit, may be displayed and shall not be greater than 16 square feet in total area. The sign may not interfere with vehicle access, pedestrian movement, or handicap-accessible routes to and around the Unit. Streamers, pennants, search lights and any device with flashing, blinking, rotating, or moving actions or messages are prohibited. No signage shall be placed in a public right-of-way.

**F. Trash and Site Cleanup.** All Mobile Food Vendors shall ensure that a trash receptacle shall be provided with each Mobile Food Unit. Such receptacle must be attached to the Unit or located within fifteen (15) feet of the Unit

and cannot interfere with vehicle access, pedestrian movement or handicap-accessible routes to and around the Unit. Immediately upon the cessation of vending, the Mobile Food Vendor shall remove and properly dispose of all trash and litter accumulated at the vending site.

- G. **Licenses and Permits.** All mobile food vendors shall acquire and maintain all required licenses and permits applicable to the use and operation of Mobile Food Units from all applicable jurisdictions. Evidence of such licenses and/or permits shall be kept in the Unit and produced upon request by the Chief of Police or designee or other public officer charged by the City Administrator with enforcement of this Chapter.
- H. **Safety.** All mobile food vending units shall be maintained in good repair, shall be free from peeling or flaking paint, and shall be clean and sanitary so as to not pose a threat to public health, safety or welfare. All units shall be connected safely to electricity and other necessary utilities, so they do not pose a threat to public health, safety or welfare.

#### **22-307 - Term and transferability.**

Licenses issued under this Chapter are available for periods of **one day**, one week, one month, six months or annual. Such certificates may not be transferred.

#### **22-308 - Parking**

It is unlawful for the operator of any mobile food unit to stop, stand or park such vehicle in any street, alley, or sidewalk or other public right-of-way for the purpose of mobile food vending, so as to obstruct the free flow of vehicular traffic; except that an operator may temporarily stop, stand or park such vehicle with its right wheels next to the curb for a period of time not to exceed five minutes at any one location, other than upon or along an arterial or collector street for the purpose of mobile food vending.

The mobile food vendor shall obtain a location that provides adequate parking for customers or other persons going to and from the activity or business.

#### **22-309 - Sound devices.**

The production of amplified music or chimes from a mobile food unit is allowed between the hours of 10:00 AM and 8:00 PM provided that the sound from the amplified music or chimes is inaudible at any distance greater than three hundred (300) feet from the vehicle.

#### **22-310 - Exemption.**

The provisions of this Chapter shall not apply to the following activities:

- The sale of farm or garden products or fruits grown by the seller or his or her employer or recognized Farmers Market;

- Vendors selling as part of a Special Event sponsored in part by the City, Sherman County Fair, civic organizations, not-for-profit organizations, charitable organizations, public or private schools;
- Individuals providing catering services to a private event and not open for the sale of food and/or beverage to the general public.
- Auctions
- Garage sales at private residences
- Lemonade Stands
- Brick and Mortar Restaurants already operating as a business with a City of Goodland, Kansas address.

**22-311 - Approval.**

Any person registered under this Chapter must keep their approved application inside the unit used for mobile food vending. Such certificate must be current and may be used only by the registered person.

**22-312 - Penalty for violation.**

Penalty for any person or entity in violation of this Code shall be as set forth in Sec [redacted].

Section 3. Repeal

All other ordinances or parts of other ordinances in conflict herewith are repealed. However, any section of an existing ordinance not in conflict herewith is not repealed and remains in full force and effect.

Section 4. Effective Date

This Ordinance shall take effect and be in force from and after publication in the official city newspaper.

Passed by the City Commission this [date]

Approved by the Mayor this [date].

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MAYOR, AARON THOMPSON

SEAL

ATTEST:

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CITY CLERK, MARY VOLK



Key

Changes or additions

Questions

Delete

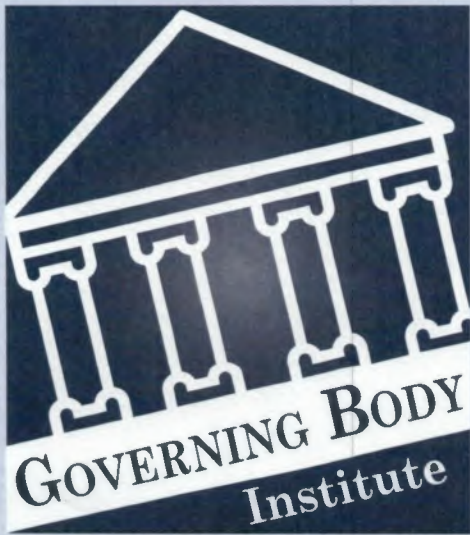
Add number

		<b>1/18/2022-02/14/2022</b>	<b>02/14/2022-03/13/2022</b>
	911 Disconnect	12	11
	Abandoned Vehicle	2	1
	Admin Action	4	-
	Alarm	-	6
	Animal Complaint	8	9
	Assault	2	-
	Assistance	7	10
	Attempt to Contact	2	-
	Attempt to Locate	-	1
	Battery	2	1
	Business Walk Through	8	10
	Child in Need of Care	3	9
	Civil Dispute	4	9
	Civil Standby	2	-
	Controlled Substance	1	3
	Criminal Damage to Property	-	2
	Criminal Threat	3	3
	Disorderly Conduct	1	1
	Domestic Violence	4	9
	Drivers License Check	2	1
	Fall	1	1
	Fights	2	-
	Fire Haz Mat	-	1
	Fireworks	1	1
	Follow Up	9	11
	Fraud	-	1
	Gunshot	1	1
	Harrassment	7	1
	Information/Misc	45	54
	Intoxication	1	4
	Loud Music/Party	1	2
	Medical Assistance	6	7
	Mental	-	1
	Neighborhood Foot Patrol	5	3
	Non Injury Accident	4	8
	Open 911 Call	11	12
	Open Door	1	1
	Parking Complaint	6	14
	Property Damage	1	-
	Public Service	5	5
	Reckless Driving	1	10
	Recovered Property	5	1
	Registration Check	2	3
	Restraining Order	1	

	Service Rendered	6	7
	Slide Off	1	-
	Suicidal	4	-
	Suspicion	10	5
	Telephone Harrassment	2	-
	Theft	50	14
	Traffic Stop	85	55
	Training	4	4
	Transient Aide	4	2
	Transporting	1	3
	Trespassing	4	3
	Vagrancy	1	2
	Vandalism	1	
	VIN Inspection	29	32
	Warrant	8	12
	Weather	-	1
	Welfare Check	10	10
	Wrecker	-	1
	<b>Monthly Total</b>	<b>403</b>	<b>379</b>

02/14/22-03/13/22

- On February 17 Assistant Chief Erhart responded to an EMS call at the High School for a possible overdose. Due to the possible overdose, K-9's were ran through the parking lots. In result, 1 student was charged with possession of marijuana, drug paraphernalia, and possession of electronic cigarettes.
- On March 3 Sergeant Wright conducted a traffic stop. In result of this traffic stop he found approximately 4320 grams or approximately 9 pounds of green leafy vegetation believed to be marijuana, 19 boxes of 10 count CA THC vape pens which weighed approximately 9129 grams or approximately 21 pounds, pre rolled blunts weighing 9615 grams or approximately 21 pounds. This individual was charged with distribution of marijuana, taxation, driving while license cancelled, interference with LEO, and failure to yield or stop at stop or yield sign. Individual was also arrested and taken to jail.
- On March 4 K-9 Officer Mader conducted a traffic stop. In result of this traffic stop he found a handgun, approximately 1847 grams or approximately 4 pounds of green leafy vegetation believed to be marijuana, ecstasy pills, and fentanyl pills. In result of these findings the individual was taken to jail and charged with distribution of marijuana, possession of firearm by person addicted/using controlled substances, possession of marijuana, taxation, possession of controlled substances, and failure to yield at stop or yield sign.
- On March 12, Officer Wright was dispatched to a domestic altercation. In result of Officer Wright being dispatched to the altercation 2 individuals were taken to jail. The first individual was charged with aggravated domestic battery and criminal damage to property. The second individual was charged with Aggravated Domestic Battery; Choke in a rude manner, Aggravated Battery; Knowingly use weapon, and Aggravated Battery; Knowingly cause great bodily harm.



**April 29-30**   
**Manhattan**

Hilton Garden Inn & Conference Center

Registration and hotel  
information available:  
[www.lkm.org/GBI](http://www.lkm.org/GBI)

The 2022 Governing Body Institute and Kansas Mayors Conference will include a selection of workshops and general sessions designed to provide insight into local government issues, as well as provide useful strategies to take back to your community.

& MAYORS CONFERENCE

## CONFERENCE DETAILS

### **FRIDAY, APRIL 29**

#### **Mayors Conference**

1:00 p.m. - 3:45 p.m.

Mayors Welcome & Legislative Update

**Kansas Mayors Association:** Business Meeting

#### **Governing Body Institute**

4:00 p.m. - 5:30 p.m.

**All City Officials General Session:  
Civic Engagement, Collaboration,  
and Community Conflict Resolution**

Matt Lehrman, Social Prosperity Partners

5:30 p.m. - 6:15 p.m.

Mayors Only Reception/ Mayor of the Year Presentation

5:30 p.m. - 6:15 p.m.

Kansas Association of Council/Commission Networking

6:15 p.m. - 8:00 p.m.

Dinner & MTI Graduate Recognition

### **SATURDAY, APRIL 30**

#### **Governing Body Institute**

8:00 a.m. - 9:00 a.m.

**Breakfast & General Session:**

**Let's Talk: From Conflict to Conversation**

Matt Lehrman, Social Prosperity Partners

9:15 a.m. - 11:00 a.m.

**All City Officials:** City Government 101

*Topics Including Civility, Kansas Open Meetings Act,  
Home Rule and other local government fundamentals*

11:00 a.m. - 11:55 a.m.

**Concurrent Breakout Sessions:**

Municipal Finance

Economic Development & Planning

12:00 p.m. - 1:15 p.m.

Lunch/Mock Meeting Presentation

1:30 p.m. - 2:30 p.m.

**Concurrent Breakout Sessions:**

Personnel Management

Public Safety & Code Enforcement

2:30 p.m.

Adjourn



*Attending the Governing Body Institute is the first step  
new officials should take toward success in public office!*



City of Goodland  
204 W. 11<sup>th</sup> Street  
Goodland, KS 67735

## MEMORANDUM

TO: Mayor Thompson and City Commissioners  
FROM: Kent Brown, City Manager  
DATE: March 21, 2022  
SUBJECT: Agenda Report

### Presentations & Proclamations:

None scheduled for this meeting.

### Consent Agenda:

- A. 3-7-2022 Commission Meeting Minutes
- B. 3-14-2022 Joint Commission Meeting Minutes
- C. Appropriation Ordinances 2022-06; 2022-06A; 2022-P06;  
Staff recommends approval of the Consent Agenda.

*RECOMMENDED MOTION: I move that we approve Consent Agenda items A, B and C.*

### Ordinances and Resolutions:

- A. ORDINANCE NUMBER 1745 - - - AN ORDINANCE AMENDING THE ESTABLISHMENT AND MEMBERSHIP REGULATIONS FOR THE CONSTRUCTION ADVISORY BOARD AND AMENDING SECTION 1-981 OF THE CODE OF THE CITY OF GOODLAND, KANSAS.

As a result of a discussion at the last meeting, this ordinance amends the membership requirements for appointees to the construction advisory board. The ordinance changes the residency requirement for appointees to Sherman County instead of within the city limits and also changes the requirements to licensed electrician instead of licensed master electrician, licensed plumber instead of licensed master plumber, etc. If the commission only wants to change the residency requirement, then a motion to approve an amended ordinance can be stated.

*RECOMMENDED MOTION: I move that we approve Ordinance #1745, an Ordinance amending the establishment and membership regulations for the Construction Advisory Board of Trades and Appeals and Section 1-981 of the code of the City of Goodland.*

**Formal Actions:**

A. Construction Advisory Board of Trades and Appeals: New Appointments that was tabled from last meeting - - Jonathan Payne

New Appointments - - - Justin Carter, Peyton Ortner & Charlie Baker

If the Commission approves Ordinance 1745, then the appointment of Jonathan Payne, general contractor, that was tabled at last meeting can be considered. If Ordinance 1745 is not approved, then that appointment will still be tabled.

Building Official Jeff Dinkel has received board applications from three other candidates to the Board.

Justin Carter is a licensed journeyman plumber with 20+ years of experience.

Peyton Ortner is a real estate agent.

Charlie Baker is a general construction contractor. Charlie previously served on the Construction Advisory Board of Trades and Appeals.

Staff recommends the City Commissioners appoint each applicant to the Construction Advisory Board of Trades and Appeals.

B. Planning Commission Appointments: Matt McKenzie & Grady Bonsall

Staff has received board applications from Matt McKenzie & Grady Bonsall to serve on the planning commission and have discussed the roles of a planning commission member with each applicant. Matt & Grady have been invited to attend the city commission meeting.

C. Renewal of Property, Causality & Liability Insurance

The City's property and liability insurance is up for renewal, as our term is from April 1 to April 1 annually. Jacque Livengood of Eklund Insurance, who the City uses to quote various insurance companies, will be at the meeting to answer any questions on the City's insurance quote. Included in the Packet is the premium breakdown from EMC's policy as well as the communication form on this agenda item by City Clerk Mary Volk. Eklunds and staff recommend approving EMC's policy, which has a cost of \$301,962, which includes a 8% increase in premium costs and a 7.69% increase in building values.

*RECOMMENDED MOTION: I move that we approve the property and liability insurance policy as presented in the amount of \$301,962 to Eklunds Insurance.*

D. Cybersecurity Quote

This is a pair of separate quotes provided by Eklunds Insurance. The quotes are from Hiscox and from Coalition. The communication form by City Clerk Mary Volk breaks down the advantages of each quote. The quote from Coalition is more expensive; however, they provide many additional services to protect the City. Consequently, staff recommends that the City retain a separate cyber liability policy. Staff recommends the Commission approve the quote from Coalition.

*RECOMMENDED MOTION: I move that we approve the cyber liability policy in the amount of \$18,442.94 to Eklunds Insurance.*

E. Airport Lease-Travis Amb

City staff has received a signed lease agreement from Travis Amb with American Aviation Inc. The Airport Board reviewed the proposed lease before it was sent to Travis Amb and by consensus recommended its approval by the City Commission. City Attorney Kling has also reviewed the proposed lease agreement.

*RECOMMENDED MOTION: I move to approve the airport lease with Travis Amb of American Aviation Inc. and authorize Mayor Thompson to sign.*

**Discussion:**

A. Discussion on proposed ordinance to allow people to maintain or keep one type of fowl (chickens) within the city limits

This is discussion only – request the commission to give direction whether or not to put a proposed ordinance for consideration at the next commission meeting. Commissioners requested that this item remain on the discussion agenda for this meeting before a decision is made whether to schedule for formal action.

B. Follow up to Joint City/County Commission Meeting -Sales Tax for roads

As a result of the joint meeting last week, staff has prepared a series of questions that will set the priorities for the Goodland City Commission for any proposed sales tax ballot issue.

C. Follow up to Joint City/County Commission Meeting – Housing study recommendations

City and county commissioners agreed to go back to their own board meetings to discuss and appoint a board member to attend a small working group to go through the specific proposals and recommendations from the Sherman County housing study. If a city commissioner is willing to volunteer, then the commission could by consensus appoint that member to the working group. There will also be staff members recommended to the commission to be appointed to attend the working group as well.

D. Proposed Mobile Food Vendor Ordinance

At a prior meeting, the subject of mobile food vendors was discussed and the lack of any requirements, licensing or regulations in the Goodland city code. An example ordinance is presented to review and discuss.



## Reports:

### A. City Manager

- Commissioners' tour of city facilities – March 28.
- Follow up on low income water rates.
  - 15 customers currently meet the requirements.
  - Sec. 17-402. - Low income water utility.

Any household whose total annual income is \$18,000.00 or less shall be eligible for a monthly low income water rate. The monthly low income water utility rate shall be 15 percent lower than the monthly water rates currently set out in the Code of the City of Goodland, Kansas. There shall be no meter charge for low income customers.(Ord. No. 1671 , 4-6-15)
- Planning Commission applications are available.
- Police monthly activity report is included.

### B. City Commissioners

The Mayor will ask each City Commissioner for their comments or questions for staff on any other topic not on the agenda at this time.

### C. Mayor

Mayor will present any comments or questions for staff at this time.