



CITY COMMISSION AGENDA
MONDAY, FEBRUARY 22ND, 2022
204 W. 11TH ST. – 5:00 P.M.

AARON THOMPSON – MAYOR
JJ HOWARD – VICE MAYOR
JASON SHOWALTER – COMMISSIONER
BROOK REDLIN – COMMISSIONER
ANN MYERS – COMMISSIONER

- 1. CALL TO ORDER**
 - A. Roll Call
 - B. Pledge of Allegiance
- 2. PUBLIC COMMENT**

(Members of the audience will have five minutes to present any matter of concern to the Commission. No official action may be taken at this time.)
- 3. PRESENTATIONS & PROCLAMATIONS**
 - A. Library Board: Karen Gillihan
- 4. CONSENT AGENDA**
 - A. 02-07-22 Commission Meeting Minutes
 - B. Appropriation Ordinances 2022-04; 2022-04A; 2022-P04
- 5. FORMAL ACTIONS**
 - A. Base Grant Application
 - B. City Attorney Contract Renewal-Jake Kling
 - C. Construction Board of Trades/Appeals New Appointments – Riley Oharah & Cale Ely
 - D. Resolution 1581-SCCD Flatlanders Festival
- 6. DISCUSSION ITEMS**
 - A. Work Session/Topic- Water Rates
 - B. Handyman Contractor-Jeff Dinkle
 - C. Peddlers License
- 7. REPORTS**
 - A. City Manager-
 1. Request to hold joint city/county meeting on March 14 to discuss potential sales tax ballot issue for roads
 2. Police call reports
 3. Chickens
 4. Manager Memo
 - B. City Commissioners
 - C. Mayor
- 8. ADJOURNMENT**
 - A. Next Regular Meeting: Monday, March 7th, 2022

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting. The Public Comment section is to allow members of the public to address the Commission on matters pertaining to any business within the scope of Commission authority and not appearing on the Agenda. Ordinance No. 1730 requires anyone who wishes to address the Commission on a non-agenda item to sign up in advance of the meeting and to provide their name, address, and the subject matter of their comments.

GOODLAND CITY COMMISSION
Regular Meeting

February 7, 2022

5:00 P.M.

Mayor Aaron Thompson called the meeting to order with Vice-Mayor J. J. Howard, Commissioner Jason Showalter, Commissioner Ann Myers and Commissioner Brook Redlin responding to roll call.

Also present were Dustin Bedore – Director of Electric Utilities, Frank Hayes – Chief of Police, Joshua Jordan – IT Director, Kenton Keith – Director of Streets and Facilities, Neal Thornburg – Director of Water and Wastewater, Danny Krayca – Director of Parks, Shauna Johnson – Deputy City Clerk and Kent Brown - City Manager.

Mayor Thompson led Pledge of Allegiance

PUBLIC COMMENT

PRESENTATIONS & PROCLAMATIONS

- A. GRMC Strategic Plan & Overall Operations Update: Craig Loveless, CEO** – Craig provided the City Commission an update of the operations at GRMC. The real focus right now is on Core services and working with the community on issues. Another focus is on their employees, employee training has started with a scholarship awarded to the hospital from the Kansas Leadership Program for around forty spots to attend Leadership training. The Hospital is currently looking for someone to fill in the position of a patient advocate. Commissioner Showalter asked, is there anything the commission could do to help the hospital. Mr. Loveless stated, I believe economic development in the community would be very helpful to the hospital. He wanted to thank the City of Goodland Police Department for some help they provided the hospital recently and also the crews for the snow cleanup. These are examples of how the City is already helping the hospital.

CONSENT AGENDA

- A. 01/18/22 Commission Meeting Minutes**
B. 01/24/2022 Special Commission Work Session
C. 01/31/2022 Joint City/County Commission Meeting Minutes
D. Appropriation Ordinances: 2022-03, 2022-03A, 2022-03B, 2022-P03 and 2022P-03A
ON A MOTION by Commissioner Showalter to approve Consent Agenda **seconded by** Vice-Mayor Howard. **MOTION carried on a VOTE of 5-0.**

FORMAL ACTIONS

- A. Resolution 1579: Cemetery Caretaker Contract** - Kent stated, the contract with Joni Guyer as cemetery caretaker expires February 28, 2022. This resolution is a renewal of her contract for two years. The contract increases her annual pay to \$47,000 beginning March 1, 2022. **ON A MOTION** by Vice-Mayor Howard to approve Resolution 1579: Cemetery Caretaker Contract **seconded by** Commissioner Redlin. **MOTION carried on a VOTE of 5-0.**

DISCUSSION ITEMS

- A. KMEA Board Appointment** – Kent stated, the term for Chris Douglas as KMEA Director 2 Board Appointment expires April 30, 2022. The Commission is required to approve an appointment to this position. We recommend the reappointment of Chris Douglas. **ON A MOTION** by Commissioner Showalter to approve the reappointment of Chris Douglas as KMEA Director 2 **seconded by** Commissioner Redlin. **MOTION carried on a VOTE of 5-0.**

REPORTS

- A. City Manager - 1.** At some point they will be meeting with the county commission on the sales tax issue. Mayor Thompson asked, are there any ideas on streets the City would like to work on and the

MINUTES

Goodland City Commission

February 7, 2022

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cost? Kent provided a few examples of some of the projects the City could work on. **2.** Can the Commission provide guidance for the next step to the Housing Study that was presented on the 31st. Commissioner Showalter stated, it would nice to meet with County Commission to get their thoughts. **3.** Staff is working on a 75/25 grant application for “Building a Stronger Economy”. **4.** Staff working to bring Commission possible water rate changes. **5.** Drywall project at the museum is complete.

Commissioner Howard asked, what will change with the new CDL requirement do to the City? Kent stated, staff is currently looking at options. The cost will go up, but the real cost of getting our employee certified is something we are just learning. Commissioner Redlin asked, is there a need to talk about a Planning Commission? Kent stated, there is a need for further discussion to instate a Planning Commission. There is a need for a building downtown to get a Site Plan that requires approval of Planning Commission.

B. Director of Streets and Facilities: Kenton Keith – Street Chip Seal Project for 2022; Snow Route Information – Kenton stated, the prices listed are based on previous years, the prices are not in for this year. Kenton gave a review of the streets that were on the list to be fog sealed in 2022. Commissioner Showalter asked, when will bids be going out? Kenton stated, I am reviewing who I will send bids to now, then send out in April or May. Kenton informed the commission a copy of the primary snow route went out to the public. This was to inform those who park on the street to be aware we would need these vehicles off the street.

C. Fourth Quarter Financial Report; January Fund Balance report – Kent informed commission information was in their packet.

D. City Commissioners

Vice-Mayor Howard – **1.** Thanked all departments for their work, it is appreciated.

Commissioner Showalter – **1.** Would like to encourage the Grant process for the industrial park.

Commissioner Myers - Thanked the crew for snow removal. As a business owner on main this work is appreciated.

Commissioner Redlin – **1.** Reminded the new commission they need to speak into the microphone and face the microphone. **2.** Thanked the all the departments.

E. Mayor Thompson– Agreed with all comments made by the other commissioners.

ADJOURNMENT WAS HAD ON A MOTION BY Commissioner Redlin seconded by Vice-Mayor Howard. Motion carried by unanimous VOTE, meeting adjourned at 5:57 p.m. Next regular meeting is scheduled for Tuesday February 22, 2022 in observance of Presidents Day Holiday.

ATTEST:

Aaron Thompson, Mayor

Shauna Johnson, Deputy City Clerk

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

				2299 1000 BULBS.COM						
W03058989	1	2/02/22	19851	100 W LED BAY FIXTURES X 11		11-03-3030		1036.20	64693	2/22/22
				1000 BULBS.COM				----- 1036.20		
				2871 AMERICAN FAMILY LIFE						
PR20220211	1	2/11/22		AFLAC CANCER		11-00-0012	N	61.68	3045499	2/18/22 E
PR20220211	2	2/11/22		AFLAC CANCER		15-00-0012	N	16.02	3045499	2/18/22 E
PR20220211	3	2/11/22		AFLAC ACCIDENT		11-00-0012	N	93.96	3045499	2/18/22 E
PR20220211	4	2/11/22		AFLAC ACCIDENT		15-00-0012	N	130.92	3045499	2/18/22 E
PR20220211	5	2/11/22		AFLAC ACCIDENT		23-00-0012	N	14.28	3045499	2/18/22 E
PR20220211	6	2/11/22		AFLAC DENTAL		15-00-0012	N	17.70	3045499	2/18/22 E
PR20220211	7	2/11/22		AFLAC ST DISB		11-00-0012	N	43.08	3045499	2/18/22 E
PR20220211	8	2/11/22		AFLAC ST DISB		15-00-0012	N	105.00	3045499	2/18/22 E
PR20220211	9	2/11/22		AFLAC ST DISB		23-00-0012	N	17.82	3045499	2/18/22 E
PR20220211	10	2/11/22		AFLAC LIFE RIDR		15-00-0012	N	2.76	3045499	2/18/22 E
PR20220211	11	2/11/22		AFLAC LIFE		11-00-0012	N	8.80	3045499	2/18/22 E
PR20220211	12	2/11/22		SPEC HLTH EVENT		11-00-0012	N	20.10	3045499	2/18/22 E
PR20220211	13	2/11/22		AFLAC HOSP CONF		11-00-0012	N	30.72	3045499	2/18/22 E
PR20220211	14	2/11/22		AFLAC HOSP CONF		21-00-0012	N	26.28	3045499	2/18/22 E
				AMERICAN FAMILY LIFE				----- 589.12		
				1389 AMERICAN FID						
PR20220211	1	2/11/22		AF CANCER AT		11-00-0012	N	18.75	3045496	2/18/22 E
PR20220211	2	2/11/22		AF CANCER AT		15-00-0012	N	16.15	3045496	2/18/22 E
PR20220211	3	2/11/22		AF CANCER AT		21-00-0012	N	9.90	3045496	2/18/22 E
PR20220211	4	2/11/22		AMER FID CANCER		11-00-0012	N	128.34	3045496	2/18/22 E
PR20220211	5	2/11/22		AMER FID CANCER		15-00-0012	N	118.65	3045496	2/18/22 E
PR20220211	6	2/11/22		AMER FID CANCER		21-00-0012	N	26.95	3045496	2/18/22 E
PR20220211	7	2/11/22		AMER FID LIFE		11-00-0012	N	154.79	3045496	2/18/22 E
PR20220211	8	2/11/22		AMER FID LIFE		15-00-0012	N	240.53	3045496	2/18/22 E
PR20220211	9	2/11/22		AMER FID LIFE		21-00-0012	N	91.75	3045496	2/18/22 E
PR20220211	10	2/11/22		AMER FID LIFE		23-00-0012	N	80.25	3045496	2/18/22 E
PR20220211	11	2/11/22		AM FID ACCIDENT		11-00-0012	N	72.25	3045496	2/18/22 E
PR20220211	12	2/11/22		AM FID ACCIDENT		15-00-0012	N	78.95	3045496	2/18/22 E
PR20220211	13	2/11/22		AM FID HOSPITAL		15-00-0012	N	26.99	3045496	2/18/22 E
PR20220211	14	2/11/22		AM FID HOSPITAL		21-00-0012	N	15.93	3045496	2/18/22 E
PR20220211	15	2/11/22		AM FD DISABILTY		11-00-0012	N	54.58	3045496	2/18/22 E
PR20220211	16	2/11/22		AM FD DISABILTY		23-00-0012	N	24.48	3045496	2/18/22 E
PR20220211	17	2/11/22		AF CRITICAL CR		11-00-0012	N	16.26	3045496	2/18/22 E
PR20220211	18	2/11/22		AF CRITICAL CR		15-00-0012	N	8.77	3045496	2/18/22 E
				AMERICAN FID				----- 1184.27		
				1390 AMERICAN FIDELITY						
PR20220211	1	2/11/22		AF MED REIMBURS		11-00-0012	N	229.17	3045497	2/18/22 E
PR20220211	2	2/11/22		AF MED REIMBURS		15-00-0012	N	186.66	3045497	2/18/22 E
PR20220211	3	2/11/22		AF MED REIMBURS		21-00-0012	N	114.58	3045497	2/18/22 E
PR20220211	4	2/11/22		AF MED REIMBURS		23-00-0012	N	25.00	3045497	2/18/22 E
				AMERICAN FIDELITY				----- 555.41		

374 BLACK HILLS ENERGY

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

374 BLACK HILLS ENERGY										
GEN22-72	1	2/03/22		GAS CHARGES/MUSEUM		11-17-2100		663.61	64686	2/14/22
GEN22-73	1	2/03/22		GAS CHARGES/SHOP		11-11-2100		576.42	64686	2/14/22
GEN22-74	1	2/02/22		GAS CHARGES/PARKS		11-15-2100		183.39	64686	2/14/22
GEN22-74	2	2/02/22		GAS CHARGES/AIRPORT		11-13-2100		27.53	64686	2/14/22
GEN22-74	3	2/02/22		GAS CHARGES/FIRE		11-00-0006		101.33	64686	2/14/22
GEN22-74	4	2/02/22		GAS CHARGES/AIRPORT		11-13-2100		222.95	64686	2/14/22
GEN22-75	1	2/03/22		GAS CHARGES/SHOP		21-42-2100		329.35	64686	2/14/22
GEN22-76	1	2/01/22		GAS CHARGES/AIRPORT		11-13-2100		283.96	64686	2/14/22
GEN22-77	1	2/03/22		GAS CHARGES/WELCOME CENTER		11-21-2100		129.74	64686	2/14/22
GEN22-82	1	2/03/22		GAS CHARGES/POWER PLANT		15-40-2100		632.21	64686	2/14/22
GEN22-83	1	2/08/22		GAS CHARGES/ARTS CENTER		11-02-2100		205.26	64686	2/14/22
GEN22-84	1	2/08/22		GAS CHARGES/CITY BUILDING		15-44-2100		98.37	64686	2/14/22
GEN22-84	2	2/08/22		GAS CHARGES/CITY BUILDING		21-40-2100		98.37	64686	2/14/22
GEN22-85	1	2/08/22		GAS CHARGES/WATER TREATMENT		21-40-2100		344.30	64686	2/14/22
GEN22-85	2	2/08/22		CREDIT/WATER TREATMENT		21-00-0006		211.00-	64686	2/14/22

BLACK HILLS ENERGY								3685.79		
1331 CASHIER'S CHECK										
GEN22-81	1	2/10/22		INVEST/FNB		03-00-0003		6000.00	64684	2/10/22
GEN22-81	2	2/10/22		INVEST/FNB		05-00-0003		20500.00	64684	2/10/22
GEN22-81	3	2/10/22		INVEST/FNB		06-00-0003		85000.00	64684	2/10/22
GEN22-81	4	2/10/22		INVEST/FNB		07-00-0003		130000.00	64684	2/10/22
GEN22-81	5	2/10/22		INVEST/FNB		09-00-0003		52500.00	64684	2/10/22
GEN22-81	6	2/10/22		INVEST/FNB		12-00-0003		11400.00	64684	2/10/22
GEN22-81	7	2/10/22		INVEST/FNB		15-00-0003		250000.00	64684	2/10/22
GEN22-81	8	2/10/22		INVEST/FNB		18-00-0003		7000.00	64684	2/10/22
GEN22-81	9	2/10/22		INVEST/FNB		19-00-0003		5500.00	64684	2/10/22
GEN22-81	10	2/10/22		INVEST/FNB		20-00-0003		6500.00	64684	2/10/22
GEN22-81	11	2/10/22		INVEST/FNB		21-00-0003		175000.00	64684	2/10/22
GEN22-81	12	2/10/22		INVEST/FNB		22-00-0003		2000.00	64684	2/10/22
GEN22-81	13	2/10/22		INVEST/FNB		25-00-0003		5000.00	64684	2/10/22
GEN22-81	14	2/10/22		INVEST/FNB		26-00-0003		2000.00	64684	2/10/22
GEN22-81	15	2/10/22		INVEST/FNB		27-00-0003		3500.00	64684	2/10/22
GEN22-81	16	2/10/22		INVEST/FNB		32-00-0003		75000.00	64684	2/10/22
GEN22-81	17	2/10/22		INVEST/FNB		35-00-0003		6100.00	64684	2/10/22
GEN22-81	18	2/10/22		INVEST/FNB		36-00-0003		500000.00	64684	2/10/22
GEN22-81	19	2/10/22		INVEST/FNB		37-00-0003		22000.00	64684	2/10/22
GEN22-81	20	2/10/22		INVEST/FNB		38-00-0003		595000.00	64684	2/10/22

CASHIER'S CHECK								1960000.00		
515 CITY OF GOODLAND, WATER/GE										
GEN22-85	1	2/01/22		DIESEL		15-42-3070		520.26	64694	2/22/22
GEN22-85	2	2/01/22		DIESEL		11-15-3070		10.44	64694	2/22/22
GEN22-85	3	2/01/22		DIESEL		11-11-3070		2911.60	64694	2/22/22
GEN22-85	4	2/01/22		DIESEL		21-42-3070		374.39	64694	2/22/22
GEN22-85	5	2/01/22		GAS		15-42-3070		144.86	64694	2/22/22
GEN22-85	6	2/01/22		GAS		15-40-3070		320.25	64694	2/22/22
GEN22-85	7	2/01/22		GAS		11-15-3070		174.35	64694	2/22/22
GEN22-85	8	2/01/22		GAS		11-03-3070		1712.68	64694	2/22/22
GEN22-85	9	2/01/22		GAS		11-11-3070		163.13	64694	2/22/22
GEN22-85	10	2/01/22		GAS		11-06-3070		313.46	64694	2/22/22

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

515 CITY OF GOODLAND, WATER/GE										
GEN22-85	11	2/01/22		GAS		21-42-3070		85.09	64694	2/22/22
GEN22-85	12	2/01/22		GAS		21-40-3070		198.36	64694	2/22/22

								6928.87		
1880 CITY OF GOODLAND-REFUND A										
GEN22-98	1	2/22/22		ELECTRIC METER REFUND		20-01-5060		1850.00	64695	2/22/22
GEN22-98	2	2/22/22		WATER METER REFUND		22-01-5070		950.00	64695	2/22/22

								2800.00		
3113 COLBY DODGE										
122948	1	2/07/22		SENSOR UNIT #41		15-42-3060		182.58	64696	2/22/22

								182.58		
987 COMPLIANCE ONE										
289099	1	2/09/22		EAP		11-03-2140		9.00	64698	2/22/22
289099	2	2/09/22		EAP		11-04-2140		1.00	64698	2/22/22
289099	3	2/09/22		EAP		11-09-2140		2.00	64698	2/22/22
289099	4	2/09/22		EAP		11-02-2140		3.00	64698	2/22/22
289099	5	2/09/22		EAP		15-44-2140		5.00	64698	2/22/22
289099	6	2/09/22		EAP		11-17-2140		1.00	64698	2/22/22
289099	7	2/09/22		EAP		11-11-2140		5.00	64698	2/22/22
289099	8	2/09/22		EAP		11-15-3120		5.00	64698	2/22/22
289099	9	2/09/22		EAP		15-40-2140		8.00	64698	2/22/22
289099	10	2/09/22		EAP		15-42-2140		2.00	64698	2/22/22
289224	1	2/09/22		ADMINISTRATIVE FEES		15-40-2140		10.50	64698	2/22/22
289224	2	2/09/22		ADMINISTRATIVE FEES		15-42-2140		31.50	64698	2/22/22
289224	3	2/09/22		ADMINISTRATIVE FEES		21-42-2140		10.50	64698	2/22/22
289224	4	2/09/22		ADMINISTRATIVE FEES		11-11-2140		36.75	64698	2/22/22
289224	5	2/09/22		PREEMPLOYMENT/A JOHNSON		11-15-2140		70.00	64698	2/22/22

								200.25		
600 CONSTELLATION NEWENERGY G										
3396798	1	2/02/22		GAS COST/POWER PLANT		15-40-2090		2266.26	64687	2/14/22

								2266.26		
891 DAN BRENNER FORD-MERCURY,										
33405	1	1/11/22		MOLDS UNIT PD #4		11-03-3170		223.84	64699	2/22/22

								223.84		
2682 DESIGNS										
9694-25	1	2/03/22		4 POLO SHIRTS		11-03-3160	M	24.00	64700	2/22/22
9694-32	1	2/10/22		2 PANTS		15-42-3160	M	8.72	64700	2/22/22

								32.72		
2705 FOLEY INDUSTRIES										
SS330018068	1	1/29/22		REPAIR GENERATOR		11-02-3060		1206.03	64701	2/22/22

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2705 FOLEY INDUSTRIES										

FOLEY INDUSTRIES								1206.03		
205 FRONTIER AG										
025135	1	1/18/22		POSTAGE		21-40-3130		14.75	64702	2/22/22
025136	1	1/18/22		GLOVES TESTED		15-42-3130		26.05	64702	2/22/22
025138	1	1/18/22		POSTAGE		21-40-3130		15.07	64702	2/22/22
025140	1	1/18/22		POSTAGE		21-40-3130		22.00	64702	2/22/22
025142	1	1/18/22		POSTAGE		21-40-3130		10.94	64702	2/22/22
025143	1	1/18/22		SHIPPING/GLOVES TESTED		15-42-3130		37.02	64702	2/22/22
025175	1	1/25/22		POSTAGE		21-40-3130		17.48	64702	2/22/22
025181	1	1/25/22		SHIPPING/GLOVES TESTED		15-42-3130		35.04	64702	2/22/22
025182	1	1/25/22		POSTAGE		21-40-3130		10.92	64702	2/22/22
103489	1	1/11/22		TIRE REPAIR UNIT 3		11-03-3170		18.90	64702	2/22/22
103636	1	1/18/22		TIRES/PD UNIT 6		11-03-3170		664.36	64702	2/22/22
208597	1	1/20/22		15W40 OIL 55 GALLON		15-42-3060		778.75	64702	2/22/22

FRONTIER AG								1651.28		
3721 GOODLAND AUTOMOTIVE LLC										
361148	1	1/10/22		OIL ABSORBANT,BRAKE CLEAN		11-11-3060		152.41	64703	2/22/22
361148	2	1/10/22		PAPER TOWELS		11-11-3060		72.00	64703	2/22/22
361629	1	1/20/22		FUEL SPIN ON #82		11-11-3060		40.16	64703	2/22/22
361772	1	1/25/22		NOX SENSOR		15-42-3060		309.29	64703	2/22/22

GOODLAND AUTOMOTIVE LLC								573.86		
2697 GOODLAND GLASS LLC										
10444	1	2/11/22		1/8" PLATE		15-40-3030		9.34	64704	2/22/22

GOODLAND GLASS LLC								9.34		
3778 GOODLAND REGIONAL MED										
PR20220211	1	2/11/22		GRMC		11-00-0012	N	268.62	64690	2/18/22

GOODLAND REGIONAL MED								268.62		
206 GOODLAND STAR-NEWS										
006408	1	11/02/21		VAN AD		11-00-0006		42.90	64706	2/22/22
006410	1	11/02/21		ADMIN ASSISTAND/HW		11-00-0006		43.20	64706	2/22/22
006417	1	11/05/21		ADMIN ASSISTAND/HW		11-00-0006		61.20	64706	2/22/22
006418	1	11/05/21		HW/PARK LABORER		11-00-0006		61.20	64706	2/22/22
006768	1	11/09/21		HW/ADMIN ASSISTANT		11-00-0006		43.20	64706	2/22/22
006768	2	11/09/21		HW/PARKS		11-00-0006		43.20	64706	2/22/22
006771	1	11/12/21		CHRISTMAS PARADE		11-00-0006		49.50	64706	2/22/22
006774	1	11/12/21		HW/PARKS		11-00-0006		61.20	64706	2/22/22
007029	1	11/16/21		CHRISTMAS PARDE		11-00-0006		34.50	64706	2/22/22
007035	1	11/16/21		HW/PARKS		11-00-0006		43.20	64706	2/22/22
007766	1	12/03/21		VAN AD		11-00-0006		42.90	64706	2/22/22
008597	1	12/31/21		HW/VAN DRIVER		11-00-0006		61.20	64706	2/22/22
008945	1	1/05/22		VAN AD		11-06-2130		42.90	64706	2/22/22
008948	1	1/04/22		HW/VAN DRIVER		11-06-2130		43.20	64706	2/22/22
008958	1	1/07/22		HW VAN DRIVER		11-06-2130		61.20	64706	2/22/22

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206 GOODLAND STAR-NEWS										
								734.70		
GOODLAND STAR-NEWS										
167 GOODLAND YOST FARM SUPPLY										
895	1	1/05/22		HEX NUT M8		11-11-3060		3.00	64707	2/22/22
957	1	1/13/22		BLOWER #59 STREET		11-11-3060		339.25	64707	2/22/22
961	1	1/13/22		O-RING		21-42-3120		4.20	64707	2/22/22
								346.45		
GOODLAND YOST FARM SUPPLY										
2747 JOHNSON SERVICE COMPANY										
16020	1	2/09/22		CLEAN/VIDEO SEWER, ROOT/SAW		23-43-4050		39914.15	64708	2/22/22
								39914.15		
JOHNSON SERVICE COMPANY										
1092 KANSAS CORP. COMM.										
GEN22-86	1	2/01/22		2011-00357		39-01-2050		100.36	64709	2/22/22
GEN22-86	2	2/01/22		2011-00571		39-01-2050		32.77	64709	2/22/22
								133.13		
KANSAS CORP. COMM.										
613 KANSAS MUNICIPAL UTILITIE										
16466	1	12/07/21		DAUTEL/APPRENTICESHIP PROGRAM		15-00-0006		500.00	64710	2/22/22
16638	14	1/03/22		DAUTEL/APPRENTICESHIP Q1		15-42-2170		300.00	64710	2/22/22
200005888	1	11/29/21		DAUTEL/TRANSFORMER WORKSHOP		15-00-0006		300.00	64710	2/22/22
200006050	1	2/01/22	19825	DOUGLASS LEADERSHIP SEMINAR		15-40-2170		125.00	64710	2/22/22
200006050	2	2/01/22	19825	WOLAK LEADERSHIP SEMINAR		15-42-2170		125.00	64710	2/22/22
								1350.00		
KANSAS MUNICIPAL UTILITIE										
2052 KANSAS ONE-CALL SYSTEM, I										
2010264	1	1/31/22		15 LOCATES		15-42-2140		9.00	64711	2/22/22
2010264	2	1/31/22		15 LOCATES		21-42-2140		9.00	64711	2/22/22
								18.00		
KANSAS ONE-CALL SYSTEM, I										
1072 KANSAS PAYMENT CENTER										
PR20220211	1	2/11/22		INCOME WITHOLD		11-00-0012	N	170.31	3045495	2/18/22 E
PR20220211	2	2/11/22		INCOME WITHOLD		15-00-0012	N	392.31	3045495	2/18/22 E
								562.62		
KANSAS PAYMENT CENTER										
225 KANSASLAND TIRE-GOODLAND										
17570	1	1/14/22		19.5 STEEL 10H WHEEL/#41		15-42-3060		363.48	64712	2/22/22
								363.48		
KANSASLAND TIRE-GOODLAND										
1263 KMEA-MID STATES										
2366-1	1	2/09/22		GENERATOR BREAKER MAINT		15-40-3060		4746.08	64713	2/22/22
2366-1	2	2/09/22		GENERATOR BREAKER MAINT		15-42-3060		4746.07	64713	2/22/22
								9492.15		
KMEA-MID STATES										

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				2325 KS HEALTH & ENV LABORATOR						
54937	1	1/04/22		COLILERT DRINKING WATER		21-00-0006		180.00	64714	2/22/22
				KS HEALTH & ENV LABORATOR				180.00		

				523 KS PUBLIC EMP. RETIREMENT						
PR20220211	1	2/11/22		KPERS		11-00-0012	N	2229.73	3045494	2/18/22 E
PR20220211	2	2/11/22		KPERS		15-00-0012	N	1820.19	3045494	2/18/22 E
PR20220211	3	2/11/22		KPERS		21-00-0012	N	815.64	3045494	2/18/22 E
PR20220211	4	2/11/22		KPERS		23-00-0012	N	84.58	3045494	2/18/22 E
PR20220211	5	2/11/22		KPERS II		11-00-0012	N	1533.30	3045494	2/18/22 E
PR20220211	6	2/11/22		KPERS II		15-00-0012	N	1239.70	3045494	2/18/22 E
PR20220211	7	2/11/22		KPERS II		21-00-0012	N	83.69	3045494	2/18/22 E
PR20220211	8	2/11/22		KPERS II		23-00-0012	N	83.69	3045494	2/18/22 E
PR20220211	9	2/11/22		KPERS III		11-00-0012	N	3573.95	3045494	2/18/22 E
PR20220211	10	2/11/22		KPERS III		15-00-0012	N	1352.88	3045494	2/18/22 E
PR20220211	11	2/11/22		KPERS III		21-00-0012	N	233.37	3045494	2/18/22 E
PR20220211	12	2/11/22		KPERS III		23-00-0012	N	214.86	3045494	2/18/22 E
				KS PUBLIC EMP. RETIREMENT				13265.58		

				2611 KYLE RAILROAD						
182593	1	2/01/22		PIPELINE CROSSING		21-42-2140		1346.89	64715	2/22/22
182594	1	2/01/22		PIPELINE CROSSING		21-42-2140		1346.89	64715	2/22/22
				KYLE RAILROAD				2693.78		

				3941 LAWRENCE, KS POLICE DEPT						
305	1	2/01/22		ERHART DEATH/HOMICIDE INVEST		25-01-2170		300.00	64716	2/22/22
				LAWRENCE, KS POLICE DEPT				300.00		

				1084 MID-CONTINENT SALES						
32522	1	2/09/22	19827	DLA MODEL 31 PARTS		15-00-0006		17491.39	64717	2/22/22
				MID-CONTINENT SALES				17491.39		

				339 MILLER'S ELECTRONICS, INC						
232100	1	1/11/22		CANYON CREEK/ROCKY, SENSOR		11-11-3030		166.00	64718	2/22/22
232142	1	1/12/22		RETURN		11-11-3030		65.00-	64718	2/22/22
				MILLER'S ELECTRONICS, INC				101.00		

				858 MUNICIPAL CODE CORPORATIO						
00369665	1	2/04/22		ONLINE CODE HOSTING, ORDBANK		11-02-2140		1225.00	64719	2/22/22
				MUNICIPAL CODE CORPORATIO				1225.00		

				2104 NATIONWIDE TRUST CO. FSB						
PR20220211	1	2/11/22		NATIONWIDE TRST		11-00-0012	N	325.00	3045498	2/18/22 E
PR20220211	2	2/11/22		NATIONWIDE TRST		15-00-0012	N	265.00	3045498	2/18/22 E
				NATIONWIDE TRUST CO. FSB				590.00		

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				3646 ND CHILD SUPPORT DIVISION						
PR20220211	1	2/11/22		ND CHILD SUPPOR		15-00-0012	N	114.93	3045500	2/18/22 E
				ND CHILD SUPPORT DIVISION				114.93		

				3502 O'REILLY AUTO PARTS						
5617-199564	1	1/31/22		FUEL FILTER UNIT #81		11-11-3060		66.06	64720	2/22/22
				O'REILLY AUTO PARTS				66.06		

				3085 OFFICE WORKS & HOME FURNI						
1770-0122	1	1/30/22		COPY COUNT		11-02-3120		264.88	64721	2/22/22
258563	1	1/10/22		STICKY EASEL PAD		11-02-3120		35.49	64721	2/22/22
				OFFICE WORKS & HOME FURNI				300.37		

				3403 PEST AWAY LLC						
15396	1	2/01/22		PEST CONTROL		11-23-2140		20.00	64722	2/22/22
15396	2	2/01/22		PEST CONTROL		11-15-2140		35.00	64722	2/22/22
15396	3	2/01/22		PIGEON CONTROL		11-02-2140		120.00	64722	2/22/22
15396	4	2/01/22		PEST CONTROL		11-21-2140		10.00	64722	2/22/22
15396	5	2/01/22		PEST CONTROL		11-03-2140		35.00	64722	2/22/22
15396	6	2/01/22		PEST CONTROL		15-40-2140		54.50	64722	2/22/22
15396	7	2/01/22		PEST CONTROL		11-11-2140		50.00	64722	2/22/22
15396	8	2/01/22		PEST CONTROL		21-40-2140		35.00	64722	2/22/22
15396	9	2/01/22		PEST CONTROL		11-17-2140		30.00	64722	2/22/22
15396	10	2/01/22		PEST CONTROL		11-13-2140		15.00	64722	2/22/22
15396	11	2/01/22		PEST CONTROL		11-02-2140		30.00	64722	2/22/22
				PEST AWAY LLC				434.50		

				3701 PETERBILT OF GOODLAND						
GP22708	1	1/31/22		FUEL FILTER #81		11-11-3060		41.60	64723	2/22/22
GP22709	1	1/31/22		ANTIFREEZE 50/50 RED UNIT 81		11-11-3060		10.50	64723	2/22/22
GS3853	1	1/07/22		SEAL/ORING , STERLING TRK		11-11-3060		521.55	64723	2/22/22
GS3918	1	1/25/22		DRIVELINE ISSUE/UNIT #82		11-11-3060		145.75	64723	2/22/22
				PETERBILT OF GOODLAND				719.40		

				1924 PRAIRIE LAND ELECTRIC						
5101	1	2/08/22		POWER BILL/JANUARY 2022		15-40-2120		298213.52	64724	2/22/22
				PRAIRIE LAND ELECTRIC				298213.52		

				3759 PRAIRIESPRINGS HOSPITALIT						
GEN22-68-1	1	2/08/22		SALES TAX REIMB		28-01-2050		4453.47	64682	2/08/22
				PRAIRIESPRINGS HOSPITALIT				4453.47		

				1683 PRINCIPAL MUTUAL LIFE INS						
PR20220211	1	2/11/22		PRIN. MUTUAL		11-00-0012	N	94.55	64688	2/18/22
PR20220211	2	2/11/22		PRIN. MUTUAL		15-00-0012	N	247.40	64688	2/18/22
				PRINCIPAL MUTUAL LIFE INS				341.95		

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418 SELF INSURANCE FUND										
GEN22-87	1	2/22/22		EMPR/GENERAL		45-01-1050		19314.74	64725	2/22/22
GEN22-87	2	2/22/22		EMPR/ELEC PROD		15-40-1050		4350.48	64725	2/22/22
GEN22-87	3	2/22/22		EMPR/ELEC DIST		15-42-1050		6093.01	64725	2/22/22
GEN22-87	4	2/22/22		EMPR/ELEC COMM		15-44-1050		4293.43	64725	2/22/22
GEN22-87	5	2/22/22		EMPR/WATER PROD		21-40-1050		947.17	64725	2/22/22
GEN22-87	6	2/22/22		EMPR/WATER DIST		21-42-1050		1704.83	64725	2/22/22
GEN22-87	7	2/22/22		EMPR/SEWER TREATMENT		23-41-1050		575.72	64725	2/22/22
GEN22-87	8	2/22/22		EMPR/SEWER COLLECTION		23-43-1050		1010.22	64725	2/22/22

SELF INSURANCE FUND								38289.60		
3851 SHERMAN CO COMM DEVELOP										
GEN22-88	1	2/01/22		1-MAGNET		11-00-0893	M	2.00	64726	2/22/22

SHERMAN CO COMM DEVELOP								2.00		
424 SHERMAN CO SHERIFF - BAST										
GEN22-80	1	2/22/22		PRISONER CARE/JANUARY		11-03-2230	M	200.00	64727	2/22/22
GEN22-80	2	2/22/22		PRISONER CARE/JANUARY		11-04-2230	M	120.00	64727	2/22/22

SHERMAN CO SHERIFF - BAST								320.00		
872 SHERMAN CO. HISTORICAL SO										
970-33	1	2/11/22		VOL IV SH CO & FAMILY HISTORY		11-17-3130		27.00	64728	2/22/22

SHERMAN CO. HISTORICAL SO								27.00		
3396 SHI INTERNATIONAL CORP										
B14721259	1	2/07/22	19244	DESKTOP-LENEVO M920S/PD		36-01-4010		874.31	64729	2/22/22

SHI INTERNATIONAL CORP								874.31		
432 SMITH AND LOVELESS, INC.										
158599	1	1/31/22	19568	IMPELLER,QUADRING,SEAL ASSY		23-43-3060		3785.67	64730	2/22/22
158612	1	1/31/22	19571	FLOAT CHECK VALVE,DOVE ASSY		23-41-3060		1560.50	64730	2/22/22

SMITH AND LOVELESS, INC.								5346.17		
3568 UNDERGROUND VAULTS										
32782	1	1/31/22		SHRED SERVICE		11-03-3120		45.00	64731	2/22/22

UNDERGROUND VAULTS								45.00		
972 UNIFIRST CORPORATION										
2450744757	1	1/03/22		UNIFORMS		23-41-3160		15.76	64733	2/22/22
2450744757	2	1/03/22		UNIFORMS		21-40-3160		23.35	64733	2/22/22
2450744757	3	1/03/22		UNIFORMS		21-42-3160		42.37	64733	2/22/22
2450744759	1	1/03/22		UNIFORMS		11-11-3160		73.47	64733	2/22/22
2450744848	1	1/03/22		UNIFORMS		11-15-3160		40.88	64733	2/22/22
2450745713	1	1/10/22		UNIFORMS		21-40-3160		23.35	64733	2/22/22
2450745713	2	1/10/22		UNIFORMS		21-42-3160		42.37	64733	2/22/22
2450745713	3	1/10/22		UNIFORMS		23-41-3160		15.76	64733	2/22/22
2450745716	1	1/10/22		UNIFORMS		11-11-3160		73.47	64733	2/22/22

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972 UNIFIRST CORPORATION										
2450745802	1	1/10/22		UNIFORMS		11-15-3160		39.57	64733	2/22/22
2450746680	1	1/17/22		UNIFORMS		21-40-3160		23.35	64733	2/22/22
2450746680	2	1/17/22		UNIFORMS		21-42-3160		42.37	64733	2/22/22
2450746680	3	1/17/22		UNIFORMS		23-41-3160		15.76	64733	2/22/22
2450746682	1	1/17/22		UNIFORMS		11-11-3160		73.47	64733	2/22/22
2450746771	1	1/17/22		UNIFORMS		11-15-3160		39.57	64733	2/22/22
2450747633	1	1/24/22		UNIFORMS		21-40-3160		28.45	64733	2/22/22
2450747633	2	1/24/22		UNIFORMS		21-42-3160		42.37	64733	2/22/22
2450747633	3	1/24/22		UNIFORMS		23-41-3160		15.76	64733	2/22/22
2450747634	1	1/24/22		UNIFORMS		11-11-3160		75.67	64733	2/22/22
2450747719	1	1/24/22		UNIFORMS		11-15-3160		39.57	64733	2/22/22
2450748578	1	1/31/22		UNIFORMS		21-40-3160		23.35	64733	2/22/22
2450748578	2	1/31/22		UNIFORMS		21-42-3160		42.37	64733	2/22/22
2450748578	3	1/31/22		UNIFORMS		23-41-3160		15.76	64733	2/22/22
2450748580	1	1/31/22		UNIFORMS		11-11-3160		73.47	64733	2/22/22
2450748670	1	1/31/22		UNIFORMS		11-15-3160		39.57	64733	2/22/22

UNIFIRST CORPORATION								981.21		
3524 VERIZON										
9898460347	1	1/31/22		CELL PHONES		11-03-2180		376.56	64734	2/22/22
9898460347	2	1/31/22		IPAD		11-06-2180		40.01	64734	2/22/22
9898460347	3	1/31/22		IPAD		11-09-3120		40.01	64734	2/22/22
9898460347	4	1/31/22		CELL PHONE/IPAD		11-11-3120		64.50	64734	2/22/22
9898460347	5	1/31/22		CELL PHONE/IPAD		15-42-3120		81.79	64734	2/22/22
9898460347	6	1/31/22		CELL PHONE		15-42-3120		24.49	64734	2/22/22
9898460347	7	1/31/22		CELL PHONE		15-44-2180		41.78	64734	2/22/22
9898460347	8	1/31/22		CELL PHONE/IPAD		21-40-2180		80.02	64734	2/22/22

VERIZON								749.16		
3313 VISA										
GEN22-89	1	1/31/22		SERVER UPGRADE		15-44-3060		1520.00	64741	2/22/22
GEN22-89	2	1/31/22		BOWEN/SERVICE AWARD		15-42-3120		50.00	64741	2/22/22
GEN22-89	3	1/31/22		WARNKE/SERVICE AWARD		11-02-3120		50.00	64741	2/22/22
GEN22-89	4	1/31/22		TAYLOR/SERVICE AWARD		11-04-3120		300.00	64741	2/22/22
GEN22-89	5	1/31/22		MEAL/COMMISSIONER PLANNING		11-02-3120		43.56	64741	2/22/22
GEN22-89	6	1/31/22		CHRISTMAS PARTY TRIVIA		11-02-3120		49.99	64741	2/22/22
GEN22-89	7	1/31/22		ACI BUILDING CODE BOOK		11-09-2170		213.01	64741	2/22/22
GEN22-89	8	1/31/22		DINKEL/CONST EXAM CENTER		11-09-2170		995.00	64741	2/22/22
GEN22-90	1	1/31/22		MEAL/BEDORE TRAINING		11-25-2190		12.03	64741	2/22/22
GEN22-90	2	1/31/22		FUEL/BEDORE TRAINING		11-25-2190		35.93	64741	2/22/22
GEN22-90	3	1/31/22		HOTEL/BEDORE TRAINING		11-25-2190		138.04	64741	2/22/22
GEN22-90	4	1/31/22		MEAL/BEDORE TRAINING		11-25-2190		9.31	64741	2/22/22
GEN22-90	5	1/31/22		MEAL/BEDORE TRAINING		11-25-2190		8.09	64741	2/22/22
GEN22-90	6	1/31/22		CHRISTMAS PARTY GIVEAWAY/SHORE		15-44-3120		25.00	64741	2/22/22
GEN22-90	7	1/31/22		DORN/SERVICE AWARD		11-02-3120		50.00	64741	2/22/22
GEN22-90	8	1/31/22		TEQUILAS/CHRISTMAS PARTY		15-44-3120		25.00	64741	2/22/22
GEN22-90	9	1/31/22		JACQUES/CHRISTMAS PARTY		15-44-3120		25.00	64741	2/22/22
GEN22-90	10	1/31/22		DESIGNS UNLIMITED/CHRISTMAS		15-44-3120		25.00	64741	2/22/22
GEN22-90	11	1/31/22		AVILA/SERVICE AWARD		11-02-3120		50.00	64741	2/22/22
GEN22-90	12	1/31/22		BEDORE/SERVICE AWARD		11-25-3120		103.95	64741	2/22/22
GEN22-90	13	1/31/22		BLACK HIDE BEEF/CHRISTMAS		15-44-3120		75.00	64741	2/22/22

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3313 VISA										
GEN22-90	14	1/31/22		L&T/CHRISTMAS PARTY DRAWING		15-44-3120		50.00	64741	2/22/22
GEN22-90	15	1/31/22		L&T/CHRISTMAS PARTY DRAWING		15-44-3120		25.00	64741	2/22/22
GEN22-90	16	1/31/22		A JOHNSON/BACKGROUND CHECK		11-15-2140		20.00	64741	2/22/22
GEN22-90	17	1/31/22		MOVIE PASSES/SCAVENGER HUNT		11-17-3130		20.00	64741	2/22/22
GEN22-90	18	1/31/22		COOKIES/SCAVENGER HUNT		11-17-3130		13.08	64741	2/22/22
GEN22-91	1	1/31/22		DINKEL/RESIDENTIAL BLDG EXAM		11-09-2170		795.00	64741	2/22/22
GEN22-91	2	1/31/22		IRC BOOKS		11-09-3120		140.00	64741	2/22/22
GEN22-91	3	1/31/22		HOTEL/DINKEL TRAINING CLASS		11-09-2190		313.04	64741	2/22/22
GEN22-91	4	1/31/22		HOTEL/DINKEL TRAINING CLASS		11-09-2190		103.43	64741	2/22/22
GEN22-91	5	1/31/22		FUEL/DINKEL		11-09-2190		47.11	64741	2/22/22
GEN22-91	6	1/31/22		DINKEL/FINAL EXAM RESIDENTIAL		11-09-2170		241.00	64741	2/22/22
GEN22-91	7	1/31/22		HOTEL CREDIT		11-09-2170		9.83-	64741	2/22/22
GEN22-92	1	1/31/22		KS ASSOC CHIEF OF POLICE		11-03-2080		100.00	64741	2/22/22
GEN22-92	2	1/31/22		MADER/TRAINING		11-03-2190		15.47	64741	2/22/22
GEN22-92	3	1/31/22		NPCA MEMBERSHIP		11-03-3250		60.00	64741	2/22/22
GEN22-92	4	1/31/22		MADER/HOTEL TRAINING		11-03-2190		80.54	64741	2/22/22
GEN22-92	5	1/31/22		FUEL/MADER TRAINING		11-03-2190		47.00	64741	2/22/22
GEN22-92	6	1/31/22		MEAL/MADER TRAINING		11-03-2190		10.82	64741	2/22/22
GEN22-92	7	1/31/22		MEAL/MADER TRAINING		11-03-2190		8.07	64741	2/22/22
GEN22-92	8	1/31/22		EMPLOYEE OF QUARTER GIFT CARD		11-03-3120		100.00	64741	2/22/22
GEN22-92	9	1/31/22		EMPLOYEE OF YEAR GIFT		11-03-3120		249.00	64741	2/22/22
GEN22-92	10	1/31/22		SOUND BAR, AUDIO CABLE		11-03-3120		41.40	64741	2/22/22
GEN22-92	11	1/31/22		HAYES/POLOS		11-03-3160		74.11	64741	2/22/22
GEN22-92	12	1/31/22		OBYRNE BACKGROUND CHECK		11-02-3120		15.50	64741	2/22/22
GEN22-93	1	1/31/22		SAFETY GLASSES RETURN/PO19814		15-42-2310		171.76-	64741	2/22/22
GEN22-93	2	1/31/22		SAFETY GLASSES RETURN/PO19814		15-42-2310		28.63-	64741	2/22/22
GEN22-93	3	1/31/22		75 LED BULBS 4' PO19818		15-42-3020		741.04	64741	2/22/22
GEN22-93	4	1/31/22		100W HB FIXTURES/PO 19822		15-42-3010		221.38	64741	2/22/22
GEN22-94	1	1/31/22		SAFETY GLASSES/PO 19820		15-40-2310		147.49	64741	2/22/22
GEN22-94	2	1/31/22		LAPTOP CHARGER CORD/PO19819		15-40-3060		23.96	64741	2/22/22
GEN22-95	1	1/31/22		SAI SUBSCRIPTION		11-11-3120		59.99	64741	2/22/22
GEN22-95	2	1/31/22		MEAL/SNOWSTORM		11-11-3120		60.03	64741	2/22/22
GEN22-96	1	1/31/22		KROSKEY/MEAL		11-03-2190		5.40	64741	2/22/22
GEN22-96	2	1/31/22		KROSKEY/FUEL		11-03-2190		40.00	64741	2/22/22
GEN22-96	3	1/31/22		KROSKEY/FUEL		11-03-2190		30.00	64741	2/22/22
GEN22-96	4	1/31/22		KROSKEY/FUEL & WATER		11-03-2190		32.27	64741	2/22/22
GEN22-96	5	1/31/22		KROSKEY/FUEL		11-03-2190		35.00	64741	2/22/22
GEN22-96	6	1/31/22		KROSKEY/MEAL		11-03-2190		5.40	64741	2/22/22
GEN22-96	7	1/31/22		KROSKEY/FUEL		11-03-2190		17.85	64741	2/22/22
GEN22-96	8	1/31/22		KROSKEY/FUEL		11-03-2190		35.00	64741	2/22/22
GEN22-96	9	1/31/22		KROSKEY/MEAL		11-03-2190		16.50	64741	2/22/22
GEN22-96	10	1/31/22		KROSKEY/FUEL		11-03-2190		45.00	64741	2/22/22
GEN22-96	11	1/31/22		KROSKEY/FUEL & WATER		11-03-2190		37.27	64741	2/22/22
GEN22-96	12	1/31/22		KROSKEY/MEAL		11-03-2190		5.40	64741	2/22/22
GEN22-96	13	1/31/22		KROSKEY/FUEL		11-03-2190		38.79	64741	2/22/22
GEN22-96	14	1/31/22		KROSKEY/MEAL		11-03-2190		7.44	64741	2/22/22
GEN22-96	15	1/31/22		KROSKEY/FUEL		11-03-2190		45.00	64741	2/22/22
GEN22-96	16	1/31/22		KROSKEY/FUEL		11-03-2190		46.00	64741	2/22/22
GEN22-96	17	1/31/22		KROSKEY/MEAL		11-03-2190		6.50	64741	2/22/22
GEN22-96	18	1/31/22		KROSKEY/FUEL		11-03-2190		35.56	64741	2/22/22
GEN22-96	19	1/31/22		KROSKEY/MEAL		11-03-2190		5.40	64741	2/22/22
GEN22-96	20	1/31/22		KROSKEY/FUEL		11-03-2190		47.60	64741	2/22/22
GEN22-96	21	1/31/22		KROSKEY/MEAL		11-03-2190		6.50	64741	2/22/22

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

3313 VISA										
GEN22-96	22	1/31/22		KROSKEY/FUEL		11-03-2190		42.30	64741	2/22/22
GEN22-96	23	1/31/22		KROSKEY/MEAL		11-03-2190		6.48	64741	2/22/22
GEN22-97	1	1/31/22		THORNBURG/JOHNSON TRAINING		21-40-2170		700.00	64741	2/22/22
GEN22-97	2	1/31/22		THORNBURG/JOHNSON TRAINING		21-40-2170		150.00-	64741	2/22/22
GEN22-97	3	1/31/22		TRAINING/PUBLIC WORKS		11-11-2170		20.00	64741	2/22/22

VISA								8579.81		
2895 VISION CARE DIRECT ADM.										
PR20220211	1	2/11/22		VISION CARE DIR		11-00-0012	N	63.06	64689	2/18/22
PR20220211	2	2/11/22		VISION CARE DIR		15-00-0012	N	104.60	64689	2/18/22
PR20220211	3	2/11/22		VISION CARE DIR		23-00-0012	N	9.78	64689	2/18/22
VISION CARE DIRECT ADM.								-----	177.44	
***** REPORT TOTAL *****								-----	2432191.77	

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
PAYROLL					
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPE GEN	3,952.04		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPE GEN		3,952.04	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPE ELE	2,214.91		
15-00-0001	ELECTRIC CASH	SS/MED EMPE ELE		2,214.91	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPE WAT	569.51		
21-00-0001	WATER CASH	SS/MED EMPE WAT		569.51	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPE SEW	192.95		
23-00-0001	SEWER CASH	SS/MED EMPE SEW		192.95	1
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPE GEN	3,952.04		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPE GEN		3,952.04	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPE ELE	2,214.91		
15-00-0001	ELECTRIC CASH	SS/MED EMPE ELE		2,214.91	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPE WAT	569.51		
21-00-0001	WATER CASH	SS/MED EMPE WAT		569.51	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPE SEW	192.95		
23-00-0001	SEWER CASH	SS/MED EMPE SEW		192.95	1
11-00-0011	GENERAL EMP TAX A/P	FED TAX GEN	4,022.04		
11-00-0001	GENERAL OPERATING CASH	FED TAX GEN		4,022.04	1
15-00-0011	ELECTRIC EMP TAX A/P	FED TAX ELE	1,936.86		
15-00-0001	ELECTRIC CASH	FED TAX ELE		1,936.86	1
21-00-0011	WATER EMP TAX A/P	FED TAX WAT	550.99		
21-00-0001	WATER CASH	FED TAX WAT		550.99	1
23-00-0011	SEWER EMP TAX A/P	FED TAX SEW	156.35		
23-00-0001	SEWER CASH	FED TAX SEW		156.35	1
11-00-0011	GENERAL EMP TAX A/P	STATE TAX GEN	1,982.88		
11-00-0001	GENERAL OPERATING CASH	STATE TAX GEN		1,982.88	1
15-00-0011	ELECTRIC EMP TAX A/P	STATE TAX ELE	1,142.79		
15-00-0001	ELECTRIC CASH	STATE TAX ELE		1,142.79	1
21-00-0011	WATER EMP TAX A/P	STATE TAX WAT	328.76		
21-00-0001	WATER CASH	STATE TAX WAT		328.76	1
23-00-0011	SEWER EMP TAX A/P	STATE TAX SEW	97.17		
23-00-0001	SEWER CASH	STATE TAX SEW		97.17	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS02/08	10,006.79		
07-00-0001	SELF INSUR CASH	STOP LOSS02/08		10,006.79	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 02/15	22,298.14		
07-00-0001	SELF INSUR CASH	STOP LOSS 02/15		22,298.14	1
15-44-2140	ELEC. COMM & GEN PROF. SERV.	CC TRANS	814.30		
15-00-0001	ELECTRIC CASH	CC TRANS		814.30	1
15-44-2140	ELEC. COMM & GEN PROF. SERV.	CC TRANS	926.53		
15-00-0001	ELECTRIC CASH	CC TRANS		926.53	1
14-01-5080	SALES TAX REMITTANCE TO STATE	JAN SALES TAX	20,081.47		
14-00-0001	SALE TAX CASH	JAN SALES TAX		20,081.47	1
15-50-5020	ELECTRIC COMPENSATING TAX	JAN SALES TAX	157.23		
15-00-0001	ELECTRIC CASH	JAN SALES TAX		157.23	1
11-00-0893	GENERAL OP. MISC RECEIPTS	JAN SALES TAX	3.69		
11-00-0001	GENERAL OPERATING CASH	JAN SALES TAX		3.69	1
15-50-5020	ELECTRIC COMPENSATING TAX	JAN COMP TAX	1,535.29		
15-00-0001	ELECTRIC CASH	JAN COMP TAX		1,535.29	1
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	BCBS GEN	15,388.60		
45-00-0001	EMP BENEFITS CASH	BCBS GEN		15,388.60	1
15-40-1050	ELEC. PROD. INSURANCE	BCBS ELPR	3,361.88		

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
15-00-0001	ELECTRIC CASH	BCBS ELPR		3,361.88	1
15-42-1050	ELEC. DIST. INSURANCE	BCBS ELDI	4,675.57		
15-00-0001	ELECTRIC CASH	BCBS ELDI		4,675.57	1
15-44-1050	ELEC. COMM & GEN INSURANCE	BCBS ELCG	3,271.95		
15-00-0001	ELECTRIC CASH	BCBS ELCG		3,271.95	1
21-40-1050	WATER PROD. INSURANCE	BCBS WAPR	743.28		
21-00-0001	WATER CASH	BCBS WAPR		743.28	1
21-42-1050	WATER DIST. INSURANCE	BCBS WADI	1,320.68		
21-00-0001	WATER CASH	BCBS WADI		1,320.68	1
23-41-1050	SEWER TREATMENT INSURANCE	BCBS SETR	485.37		
23-00-0001	SEWER CASH	BCBS SETR		485.37	1
23-43-1050	SEWER COLL. INSURANCE	BCBS SECO	769.87		
23-00-0001	SEWER CASH	BCBS SECO		769.87	1

Journal Total :	109,917.30	109,917.30
Sub Total	109,917.30	109,917.30
** Report Total **	109,917.30	109,917.30

FUND	NAME	DEBITS	CREDITS
07	SELF INSURANCE	32,304.93	32,304.93
11	GENERAL	13,912.69	13,912.69
14	SALES TAX	20,081.47	20,081.47
15	ELECTRIC UTILITY	22,252.22	22,252.22
21	WATER UTILITY	4,082.73	4,082.73
23	SEWER UTILITY	1,894.66	1,894.66
45	EMPLOYEE BENEFIT	15,388.60	15,388.60
TOTALS		109,917.30	109,917.30

** Transactions affected cash may need to be entered in Bank Rec! **
 ** Review transactions that have a number in the Bank # column. **

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
07-00-0001	SELF INSUR CASH	.00	32,304.93	32,304.93-
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	32,304.93	.00	32,304.93
11-00-0001	GENERAL OPERATING CASH	.00	13,912.69	13,912.69-
11-00-0011	GENERAL EMP TAX A/P	13,909.00	.00	13,909.00
11-00-0893	GENERAL OP. MISC RECEIPTS	3.69	.00	3.69
14-00-0001	SALE TAX CASH	.00	20,081.47	20,081.47-
14-01-5080	SALES TAX REMITTANCE TO STATE	20,081.47	.00	20,081.47
15-00-0001	ELECTRIC CASH	.00	22,252.22	22,252.22-
15-00-0011	ELECTRIC EMP TAX A/P	7,509.47	.00	7,509.47
15-40-1050	ELEC. PROD. INSURANCE	3,361.88	.00	3,361.88
15-42-1050	ELEC. DIST. INSURANCE	4,675.57	.00	4,675.57
15-44-1050	ELEC. COMM & GEN INSURANCE	3,271.95	.00	3,271.95
15-44-2140	ELEC. COMM & GEN PROF. SERV.	1,740.83	.00	1,740.83
15-50-5020	ELECTRIC COMPENSATING TAX	1,692.52	.00	1,692.52
21-00-0001	WATER CASH	.00	4,082.73	4,082.73-
21-00-0011	WATER EMP TAX A/P	2,018.77	.00	2,018.77
21-40-1050	WATER PROD. INSURANCE	743.28	.00	743.28
21-42-1050	WATER DIST. INSURANCE	1,320.68	.00	1,320.68
23-00-0001	SEWER CASH	.00	1,894.66	1,894.66-
23-00-0011	SEWER EMP TAX A/P	639.42	.00	639.42
23-41-1050	SEWER TREATMENT INSURANCE	485.37	.00	485.37
23-43-1050	SEWER COLL. INSURANCE	769.87	.00	769.87
45-00-0001	EMP BENEFITS CASH	.00	15,388.60	15,388.60-
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	15,388.60	.00	15,388.60
TRANSACTION TOTALS		109,917.30	109,917.30	.00

PAYROLL REGISTER

ORDINANCE #2022-P04

2/18/2022

<u>DEPARTMENT</u>	<u>GROSS PAY</u>
GENERAL	52,328.77
ELECTRIC	29,615.88
WATER	7,602.00
SEWER	2,571.25
TOTAL	<u>92,117.90</u>

PASSED AND SIGNED THIS _____ DAY OF _____, 2022

CITY CLERK

MAYOR



The BASE grant program includes infrastructure investments associated with economic development projects including the development of new business parks; development of infrastructure required to support business expansions; renovation of existing business parks to bring them up to modern standards; development of infrastructure such as railroad spurs, water, wastewater, storm-water and other utilities; driveway aprons; business park signage; parking facilities directly associated with business attraction projects; speculative industrial office and residential space; development of infrastructure related to cybersecurity investments; and other projects that achieve the goal of expanding the state's base of businesses and residents.



CITY COMMISSION COMMUNICATION FORM

FROM: Kent Brown, City Manager
Andrew Brunner, EBH Engineer

DATE: February 22, 2022

ITEM: BASE Grant Application Submittal

NEXT STEP: Commission Motion

ORDINANCE
 MOTION
 INFORMATION

I. REQUEST OR ISSUE:

On January 31, 2022, Governor Laura Kelly, announced the launch of the Building a Stronger Economy (BASE) program. BASE is a new grant opportunity to help support infrastructure development and advance economic development opportunities across Kansas.

The grant program will be administered by the Kansas Department of Commerce. As proposed by the Strengthening People and Revitalizing Kansas (SPARK) Executive Committee, the program offers matching funds to address economic development opportunities with the goal of expanding the state's base of businesses and residents as we continue to recover from the effects of the COVID-19 pandemic.

At the last meeting, City Manager Brown mentioned that staff would be working on putting together grant applications. In the agenda packet, there are attachments describing utility extensions as well as street construction estimates that would be included in the grant application submittal. There are two potential projects. These include the industrial park as well as a potential new housing area. The industrial park project includes estimates for water and sewer utility extensions to serve the remaining lots in the industrial park. There is also a separate estimate for extension of a concrete roadway.

The second project is for a new housing area. At the time of this agenda packet, city staff are still communicating with the property owner regarding the project feasibility. If the property owner would be in agreement to request the City submit a grant application, an additional resolution will be presented to the Commission at the meeting. The area was platted for residential lots in the late 70's; but, has not been developed. A grant application for this area could involve utility extensions and/or street construction with either asphalt or concrete. A project of this scope would do well to meet the needs as presented in the recent Sherman County Housing Study; but, it would still involve some risk for the owner.

The grants are a 75/25 cost share with 75% of the project cost eligible to be paid by grant funds. If awarded, the 25% cost share could be paid by the City directly or staff will

continue to research different options including other grants or bond projects that could be presented to the Board for consideration. In addition, the options will be different regarding the housing project versus the industrial park project. However, the opportunity to have a grant provide 75% of the project costs for either of these projects whether it includes just the utility extensions or also include the street costs is an opportunity that the City of Goodland should not miss.

Industrial park project totals:

Utility extensions

TOTAL ESTIMATED COST (Design, Construction & Inspection) \$735,170.00

LOCAL MATCH (25%) \$183,792.50

TOTAL REQUESTED AMOUNT FROM BASE GRANT (75%) \$551,377.50

Concrete roadway

TOTAL ESTIMATED COST (Design, Construction & Inspection) \$2,457,450.00

LOCAL MATCH (25%) \$ 614,362.50

TOTAL REQUESTED AMOUNT FROM BASE GRANT(75%) \$1,843,087.50

Housing area project totals:

Utility extensions

TOTAL ESTIMATED COST (Design, Construction & Inspection) \$1,073,525.00

LOCAL MATCH (25%) \$ 268,381.25

TOTAL REQUESTED AMOUNT FROM BASE GRANT (75%) \$ 805,143.75

Full depth asphalt

TOTAL ESTIMATED COST (Design, Construction & Inspection) \$1,443,725.00

LOCAL MATCH (25%) \$ 360,931.25

TOTAL REQUESTED AMOUNT FROM BASE GRANT (75%) \$1,082,793.75

II. RECOMMENDED ACTION / NEXT STEP:

Recommendation: Staff would like the Commission to approve the submittal of a grant application and a proposed resolution is attached. Deadline to file for the grants is February 28, 2022.

III. SUMMARY AND ALTERNATIVES:

Commission may take one of the following actions:

1. Approve the resolution as requested.
2. Reject the proposal and direct staff to not submit an application.
3. Direct staff to pursue an alternative approach.

RESOLUTION NO. 1580

A RESOLUTION DECLARING THE ELIGIBILITY OF THE CITY OF GOODLAND TO SUBMIT AN APPLICATION TO KANSAS DEPARTMENT OF COMMERCE FOR USE OF BUILDING A STRONGER ECONOMY GRANT APPLICATION FOR EXTENSION OF UTILITIES IN THE CITY OF GOODLAND INDUSTRIAL PARK AND AUTHORIZING THE MAYOR TO SIGN THIS APPLICATION.

WHEREAS, the CITY OF GOODLAND, Kansas, has the legal authority to apply for, receive, and administer federal, state, and other monies through Home Rule Power under the Constitution of the State of Kansas and authorized by K.S.A. 12-1663, regarding the expenditure of federal-aid to public agencies; and

WHEREAS, the CITY OF GOODLAND, Kansas, is submitting an application to the Kansas Department of Commerce for Building a Stronger Economy (BASE) Grant Funds in the amount of \$551,377.50 for water and \$1,843,087.50 for utilities; and

WHEREAS, the CITY OF GOODLAND, Kansas, is participating as an eligible Applicant according to the Kansas Department of Commerce requirements; and

WHEREAS, Federal monies are available under The BASE grant program includes infrastructure investments associated with economic development projects including the development of new business parks; development of infrastructure required to support business expansions; renovation of existing business parks to bring them up to modern standards; development of infrastructure such as railroad spurs, water, wastewater, storm-water and other utilities; driveway aprons; business park signage; parking facilities directly associated with business attraction projects; speculative industrial office and residential space; development of infrastructure related to cybersecurity investments; and other projects that achieve the goal of expanding the state's base of businesses and residents.; and

WHEREAS, the CITY OF GOODLAND, Kansas, acknowledges availability of the required local match of no less than 25%; and,

WHEREAS, the CITY OF GOODLAND, Kansas, agrees to pay any costs that exceed the project amount if the application is selected for funding; and,

WHEREAS, after appropriate public input and due consideration, the Governing Body of CITY OF GOODLAND, Kansas, has recommended that an application be submitted to the State of Kansas for the Industrial Park Infrastructure Project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GOODLAND, KANSAS:

SECTION 1. That the CITY OF GOODLAND, Kansas, does hereby authorize the MAYOR to submit an application to the Kansas Department of Commerce for Building a Stronger Economy Grant (BASE) funds on behalf of the CITY OF GOODLAND, Kansas.

SECTION 2. That the CITY OF GOODLAND, Kansas, hereby assures the Kansas Department of Commerce that sufficient funding for the operation and maintenance of the project will be available for the life of the Industrial Park Infrastructure Project.

SECTION 3. That the CITY OF GOODLAND, Kansas, hereby assures the Kansas Department of Commerce that the CITY OF GOODLAND, Kansas, has title or permanent easement to the project by the time of Building a Stronger Economy Grant letting.

SECTION 4. The MAYOR is also authorized to submit additional information as may be required and act as the official representative of the CITY OF GOODLAND in this and subsequent related activities.

SECTION 5. That the CITY OF GOODLAND, Kansas, hereby assures the Kansas Department of Commerce that the CITY OF GOODLAND, Kansas, is willing and able to, if the Industrial Park Infrastructure Project is selected for funding, administer all activities involved with the Industrial Park Infrastructure Project.

ADOPTED AND PASSED by the Governing Body of the CITY OF GOODLAND, Kansas, this 22nd day of February, 2022.

Aaron Thompson, Mayor

ATTEST:

Mary P. Volk, City Clerk

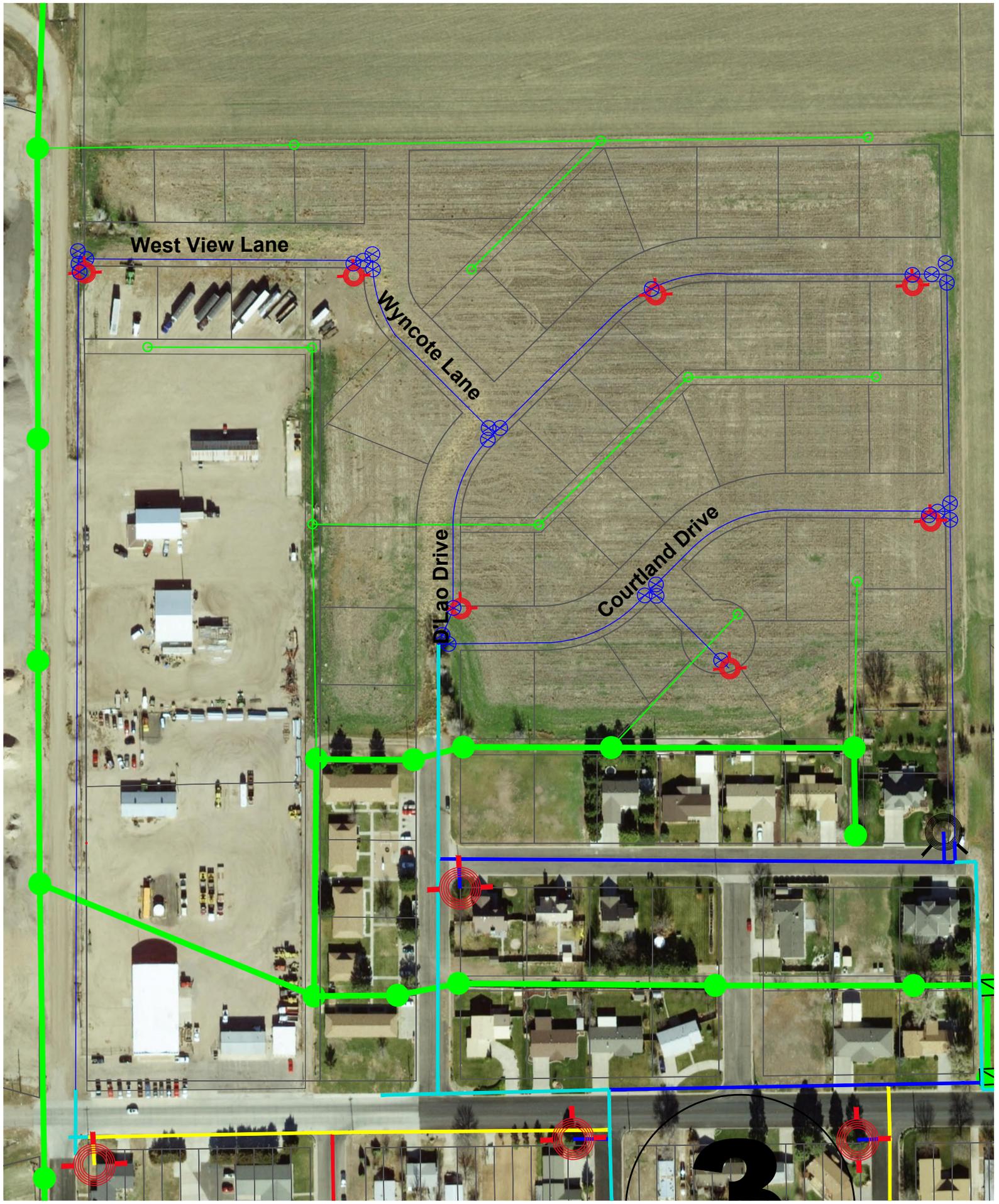
**OPINION OF PROBABLE COST
WESTMOOR ADDITION WATER & SEWER
CITY OF GOODLAND**

2/15/2022

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
1 Mobilization	1	L.S.	\$80,000.00	\$80,000.00
2 6" C900 PVC Pipe w/ Tracer Wire	4,750	L.F.	\$55.00	\$261,250.00
3 6" Gate Valve w/ Valve Box	27	Each	\$1,800.00	\$48,600.00
4 8" Gate Valve w/ Valve Box	4	Each	\$2,500.00	\$10,000.00
5 6" Water Line Connection	1	Each	\$2,750.00	\$2,750.00
6 8" Water Line Connection	2	Each	\$3,500.00	\$7,000.00
7 3-Way Fire Hydrant	7	Each	\$6,000.00	\$42,000.00
8 Fire Hydrant Extension	7	L.F.	\$1,000.00	\$7,000.00
9 Condulet Test Station	7	Each	\$450.00	\$3,150.00
10 8" SDR 26 PVC Sewer Main	3,450	L.F.	\$70.00	\$241,500.00
11 Standard Manhole (4' Dia.)(0-6')	12	Each	\$5,750.00	\$69,000.00
12 Manhole (Extra Depth)	130	Each	\$250.00	\$32,500.00
13 Manhole Connection	4	Each	\$2,000.00	\$8,000.00
14 Seeding	1	L.S.	\$15,000.00	\$15,000.00
TOTAL CONSTRUCTION COSTS				\$827,750.00
PLUS 10% CONTINGENCIES				\$82,775.00
OPINION OF PROBABLE COST				\$910,525.00

PRELIMINARY ENGINEERING/DESIGN	\$63,000.00
CONSTRUCTION ENGINEERING/INSPECTION	\$100,000.00
TOTAL ESTIMATED COST (Design, Construction & Inspection)	\$1,073,525.00
LOCAL MATCH (25%)	\$268,381.25
TOTAL REQUESTED AMOUNT FROM BASE GRANT (75%)	\$805,143.75

Westmoor Acres Utilities



**OPINION OF PROBABLE COST
WESTMOOR ADDITION STREETS
CITY OF GOODLAND**

2/15/2022

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
1 Mobilization	1	L.S.	\$150,000.00	\$150,000.00
2 Unclassified Excavation	3,700	C.Y.	\$30.00	\$111,000.00
3 Aggregate Base	12,260	S.Y.	\$20.00	\$245,200.00
4 Geosynthetic Reinforcement	12,260	S.Y.	\$5.00	\$61,300.00
5 Concrete Pavement (6" Uniform)(AE)(NRDJ)	10,100	S.Y.	\$85.00	\$858,500.00
6 Curb & Gutter, Combined (AE)	5,550	L.F.	\$45.00	\$249,750.00
7 Erosion Control	1	L.S.	\$10,000.00	\$10,000.00
8 Traffic Control	1	L.S.	\$5,000.00	\$5,000.00
			TOTAL CONSTRUCTION COSTS	\$1,690,750.00
			PLUS 10% CONTINGENCIES	\$169,075.00
			OPINION OF PROBABLE COST	\$1,859,825.00

PRELIMINARY ENGINEERING/DESIGN	\$116,000.00
CONSTRUCTION ENGINEERING/INSPECTION	\$203,000.00
TOTAL ESTIMATED COST (Design, Construction & Inspection)	\$2,178,825.00
LOCAL MATCH (25%)	\$544,706.25
TOTAL REQUESTED AMOUNT FROM BASE GRANT (75%)	\$1,634,118.75

**OPINION OF PROBABLE COST
WESTMOOR ADDITION STREETS
CITY OF GOODLAND**

2/15/2022

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
1 Mobilization	1	L.S.	\$100,000.00	\$100,000.00
2 Unclassified Excavation	3,700	C.Y.	\$30.00	\$111,000.00
3 Aggregate Base	12,260	S.Y.	\$20.00	\$245,200.00
4 Geosynthetic Reinforcement	12,260	S.Y.	\$5.00	\$61,300.00
5 HMA Commercial Grade	3,275	Tons	\$100.00	\$327,500.00
6 Curb & Gutter, Combined (AE)	5,550	L.F.	\$45.00	\$249,750.00
7 Erosion Control	1	L.S.	\$10,000.00	\$10,000.00
8 Traffic Control	1	L.S.	\$5,000.00	\$5,000.00
			TOTAL CONSTRUCTION COSTS	\$1,109,750.00
			PLUS 10% CONTINGENCIES	\$110,975.00
			OPINION OF PROBABLE COST	\$1,220,725.00

PRELIMINARY ENGINEERING/DESIGN	\$81,000.00
CONSTRUCTION ENGINEERING/INSPECTION	\$134,000.00
TOTAL ESTIMATED COST (Design, Construction & Inspection)	\$1,435,725.00
LOCAL MATCH (25%)	\$358,931.25
TOTAL REQUESTED AMOUNT FROM BASE GRANT (75%)	\$1,076,793.75

Westmoor Acres Streets



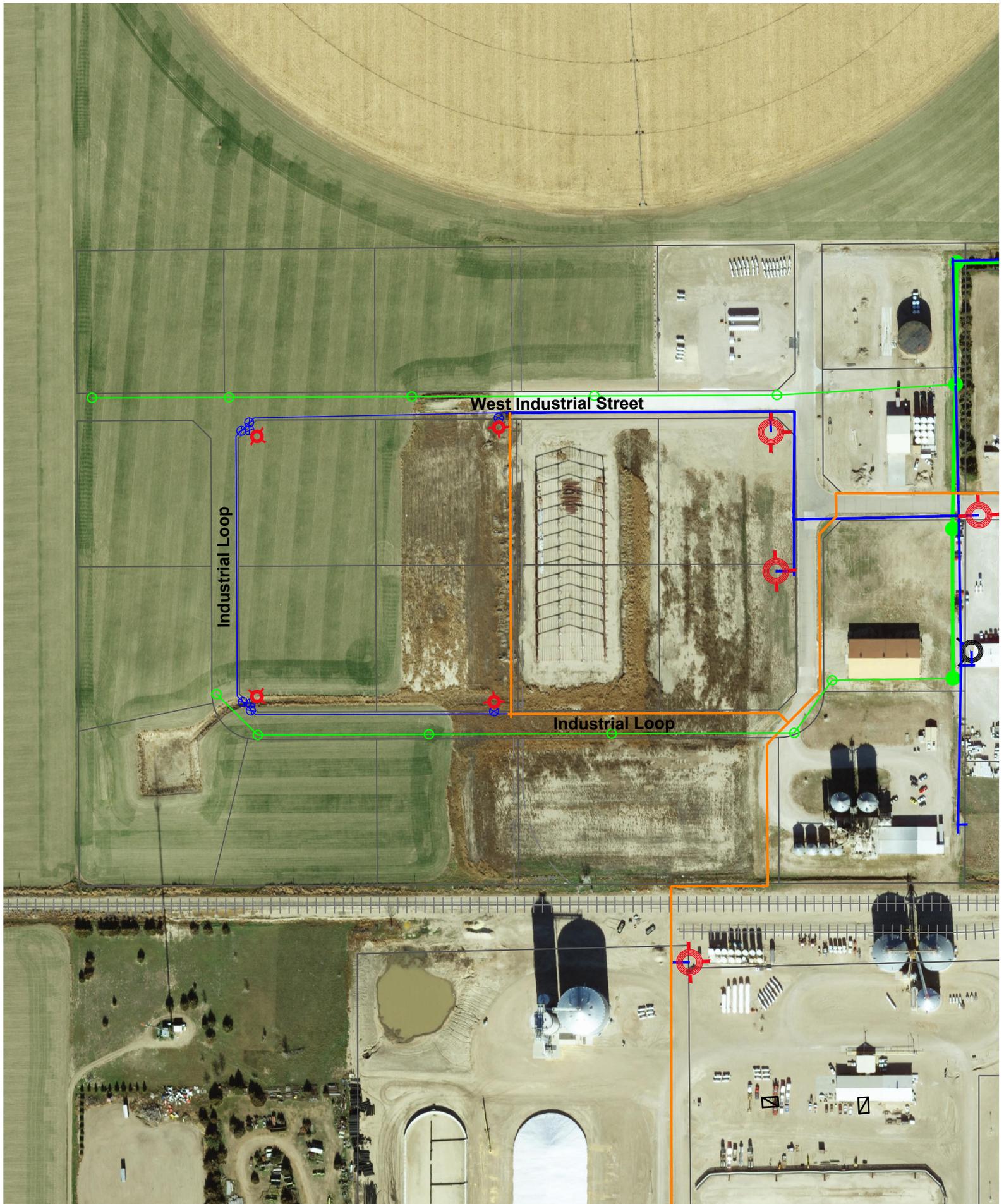
**OPINION OF PROBABLE COST
INDUSTRIAL PARK WATER & SEWER
CITY OF GOODLAND**

2/15/2022

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
1 Mobilization	1	L.S.	\$75,000.00	\$75,000.00
2 6" C900 PVC Pipe w/ Tracer Wire	1,800	L.F.	\$55.00	\$99,000.00
3 6" Gate Valve w/ Valve Box	8	Each	\$1,800.00	\$14,400.00
5 6" Water Line Connection	1	Each	\$2,750.00	\$2,750.00
6 10" Water Line Connection	1	Each	\$3,500.00	\$3,500.00
7 3-Way Fire Hydrant	4	Each	\$6,000.00	\$24,000.00
8 Fire Hydrant Extension	10	L.F.	\$1,000.00	\$10,000.00
9 Condulet Test Station	4	Each	\$450.00	\$1,800.00
10 8" SDR 26 PVC Sewer Main	3,600	L.F.	\$70.00	\$252,000.00
11 Standard Manhole (4' Dia.)(0-6')	11	Each	\$5,750.00	\$63,250.00
12 Manhole Connection	2	Each	\$2,000.00	\$4,000.00
13 Seeding	1	L.S.	\$15,000.00	\$15,000.00
TOTAL CONSTRUCTION COSTS				\$564,700.00
PLUS 10% CONTINGENCIES				\$56,470.00
OPINION OF PROBABLE COST				\$621,170.00

PRELIMINARY ENGINEERING/DESIGN	\$46,000.00
CONSTRUCTION ENGINEERING/INSPECTION	\$68,000.00
TOTAL ESTIMATED COST (Design, Construction & Inspection)	\$735,170.00
LOCAL MATCH (25%)	\$183,792.50
TOTAL REQUESTED AMOUNT FROM BASE GRANT (75%)	\$551,377.50

Industrial Park Utilities



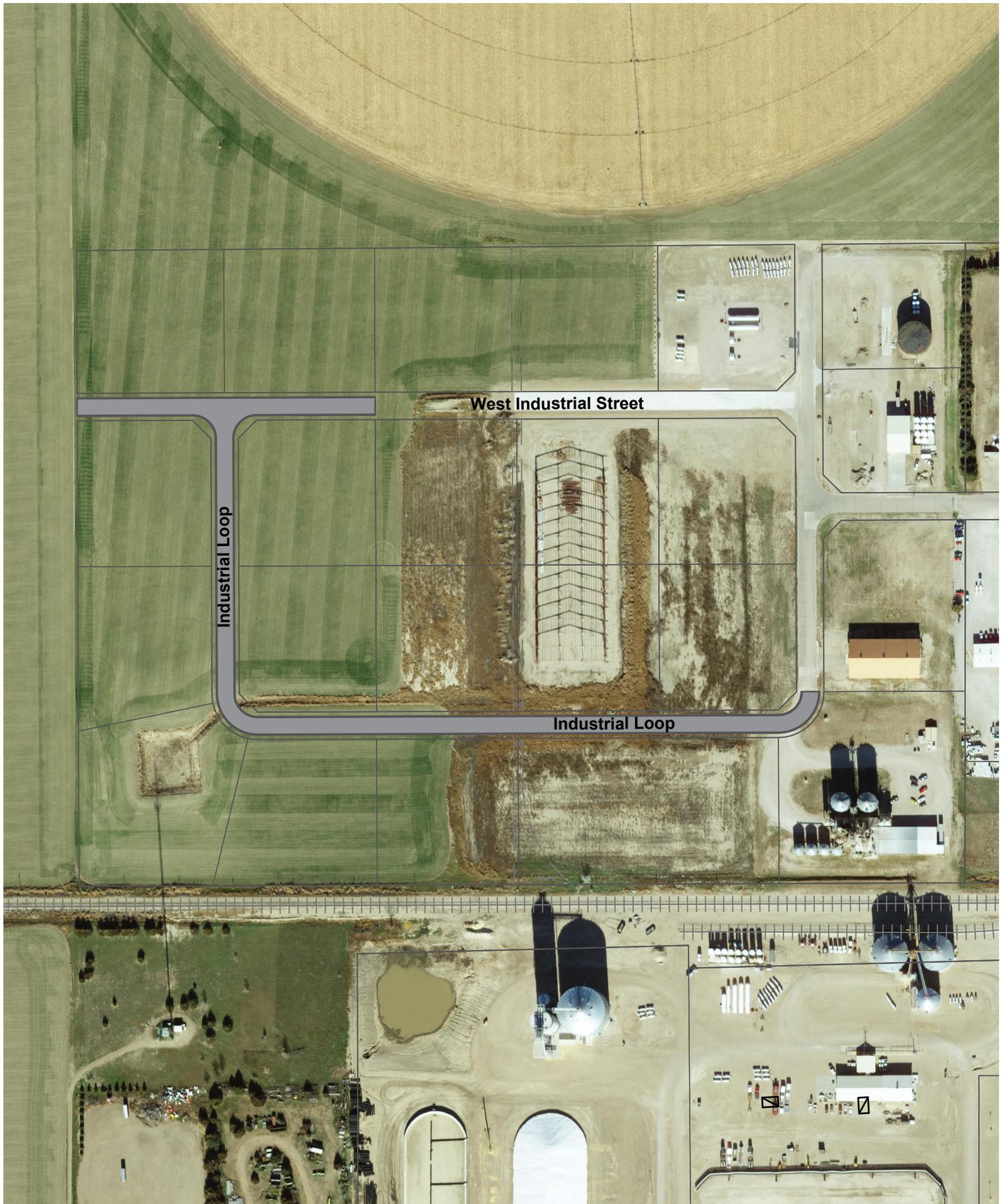
**OPINION OF PROBABLE COST
INDUSTRIAL PARK STREETS
CITY OF GOODLAND**

2/15/2022

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
1 Mobilization	1	L.S.	\$175,000.00	\$175,000.00
2 Unclassified Excavation	6,000	C.Y.	\$30.00	\$180,000.00
3 Aggregate Base	12,765	S.Y.	\$20.00	\$255,300.00
4 Geosynthetic Reinforcement	12,765	S.Y.	\$5.00	\$63,825.00
5 Concrete Pavement (8" Uniform)(AE)(NRDJ)	10,750	S.Y.	\$90.00	\$967,500.00
6 Curb & Gutter, Combined (AE)	5175	L.F.	\$45.00	\$232,875.00
7 Erosion Control	1	L.S.	\$10,000.00	\$10,000.00
8 Traffic Control	1	L.S.	\$5,000.00	\$5,000.00
			TOTAL CONSTRUCTION COSTS	\$1,889,500.00
			PLUS 10% CONTINGENCIES	\$188,950.00
			OPINION OF PROBABLE COST	\$2,078,450.00

PRELIMINARY ENGINEERING/DESIGN	\$127,000.00
CONSTRUCTION ENGINEERING/INSPECTION	\$227,000.00
TOTAL ESTIMATED COST (Design, Construction & Inspection)	\$2,432,450.00
LOCAL MATCH (25%)	\$608,112.50
TOTAL REQUESTED AMOUNT FROM BASE GRANT (75%)	\$1,824,337.50

Industrial Park Streets





CITY COMMISSION COMMUNICATION FORM

FROM: Shannon Shippy, City Administrative Assistant
Kent Brown, City Manager

DATE: 02/22/2022

ITEM: City Attorney Contract Renewal

NEXT STEP:

ORDINANCE
 MOTION
 INFORMATION

-
- I. REQUEST OR ISSUE:** This renews the City Attorney's Contract with the City of Goodland so that Jake Kling may continue to serve as the City Attorney and also the Prosecuting Attorney for municipal court.
- II. RECOMMENDED ACTION / NEXT STEP:** Approve renewal of contract.
- III. FISCAL IMPACTS:** Within the Professional Services in General Government department budget in 2022, \$48,000 is dedicated to the City Attorney contract. City Commission will be asked to review rate that has not changed since 2018.
- IV. BACKGROUND INFORMATION:** City staff is pleased with Jake Kling's performance and recommends to renew the contract for an additional 2 year term.
- V. LEGAL ISSUES:** Approved by City Attorney- Jake Kling
- VI. CONFLICTS OR ENVIRONMENTAL ISSUES:** NA
- VII. SUMMARY AND ALTERNATIVES:**

Commission may take one of the following actions:

1. Approve the proposal as requested.
2. Reject the proposal and move to deny the request.
3. Direct staff to pursue an alternative approach.

CONTRACT TO EMPLOY ATTORNEY

This agreement made, effective as of March 1, 2022, by and between the **City of Goodland, Kansas**, a municipal corporation, acting by and through its City Commission, located in Sherman County, State of Kansas, referred to as “City”, and **Jake D. Kling**, of Goodland, Sherman County, State of Kansas, a Kansas licensed practicing attorney, referred to as “Attorney”.

The parties agree as follows:

SECTION ONE PURPOSE OF EMPLOYMENT

City employs Attorney as attorney and counselor at law to perform highly complex professional legal work by providing a wide scope of legal services to the City of Goodland, the City Commission, the City Manager, and various boards and commissions, including legal advice, opinions, and recommendations, and participating in litigation. Attorney also serves as City Prosecutor.

SECTION TWO ACCEPTANCE OF EMPLOYMENT

Attorney accepts the employment and promises and will render to the best of Attorney’s ability the services described above in Section One during the continuance of this agreement. Attorney will devote a minimum of 30 hours per week as City Attorney.

SECTION THREE COMPENSATION OF ATTORNEY

As compensation in full for ordinary services to be rendered by Attorney under and pursuant to this agreement, City shall pay to Attorney for Attorney’s service the sum of \$ _____ dollars per month, beginning March 1, 2022, payable on the 10th day of each month thereafter.

Any services requiring additional time and efforts above those ordinary duties of the City Attorney and Prosecutor shall be compensated at an additional rate to be determined by and between the City Attorney and the City Commissioners.

SECTION FOUR TERM

This agreement is for a period of two years and will renew annually thereafter unless terminated by either party. The parties will annually review responsibilities and compensation of the Attorney on the anniversary date of March 1. If either party makes a

decision to terminate this agreement they may do so by providing written notice to the other party 60 days prior to the anniversary date of March 1.

**SECTION FIVE
ENTIRE AGREEMENT**

This agreement constitutes the entire agreement between the parties, and any prior understanding or representation of any kind preceding the date of this agreement shall not be binding on either party except to the extent incorporated in this agreement.

**SECTION SIX
RESIDENCY REQUIREMENT**

Kansas law provides that a city attorney must reside within the city limits; Attorney agrees to maintain his residence within the corporate boundaries of the City during the term of this agreement. If Attorney moves outside the corporate boundaries of the City, then this agreement shall be terminated.

**SECTION SEVEN
MODIFICATION OF AGREEMENT**

Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if in writing signed by each party or an authorized representative of each party.

**SECTION EIGHT
NOTICES**

Notice pursuant to this Agreement shall be given by delivering by depositing in the custody of the United States Postal Service postage prepaid, addressed as follows:

CITY: City of Goodland
 Attention: City Manager
 204 West 11th Street
 Goodland, KS 67735

ATTORNEY: Jake D. Kling
 P.O. Box 743
 Goodland, KS 67735

**SECTION NINE
ASSIGNMENT OF RIGHTS**

The rights of each party under this agreement are personal to that party and may not be assigned or transferred to any other person, firm, corporation, or other entity without the prior, express, and written consent of the other party.

**SECTION TEN
PARAGRAPH HEADINGS**

The titles to the paragraphs of this agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify or aid in the interpretation of the provisions of this agreement.

IN WITNESS WHEREOF, each party to this agreement has caused it to be executed at Goodland, Kansas, on the date indicated below.

CITY:

ATTORNEY:

By _____
Aaron Thompson, Mayor
Date: _____

Jake D. Kling
Date: _____



AGENDA ITEM #
CITY COMMISSION COMMUNICATION FORM

FROM: Jeff Dinkle, Building Official
Shannon Shippy, Administrative Assistant
Kent Brown, City Manager

DATE: February 22, 2022

ITEM: Construction Advisory Board of Trades and Appeals Appointments

NEXT STEP: Commission Motion

ORDINANCE
 MOTION
 INFORMATION

I. REQUEST OR ISSUE:

In a previous meeting, the City Commission was advised that city staff would be asking certain contractors and other professionals to serve on the construction advisory board of trades and appeals (CABT). One of the primary goals would be the CABT could review the building codes and make recommendations to the City Commission to update to a more recent version. The current building code for regulating the erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion, occupancy, equipment, use, height, area and maintenance of all buildings or structures in the City of Goodland is the 1997 Uniform Building Code. Other codes that the CABT could review and make recommendations to update to a more recent version include the electrical, plumbing and mechanical codes.

The terms of the previous appointees to this board have expired.

Below is the code section on the Construction Advisory Board of Trades and Appeals.

DIVISION 8. - CONSTRUCTION ADVISORY BOARD OF TRADES AND APPEALS

Sec. 1-981. - Establishment and membership.

(a) There is hereby established the construction advisory board of trades and appeals ("CABT" or "board") which will consist of seven members who shall be residents of the city and have the following qualifications:

- (1) One City of Goodland licensed residential contractor;
- (2) One City of Goodland licensed general commercial contractor;
- (3) One City of Goodland licensed master electrician;
- (4) One City of Goodland licensed master plumber;
- (5) One City of Goodland licensed master mechanic (HVAC);
- (6) One realtor; and
- (7) One member at large.

(b) A building official of the city and a representative of the Goodland Fire Department shall also serve as ex officio members. Such members shall have the right to attend all meetings and take part in all discussion but shall not vote on CABT decisions. In the event the required license is not

currently available in the city or if no suitable licensed individuals are able and willing to serve, the governing body may appoint a suitable alternative in its sole discretion.

(c)The members of the board shall be appointed for terms of three years each. The initial appointments may be shorter so that terms are staggered.

(Ord. No. 1710 , § 2(8-901), 2-20-18)

Sec. 1-982. - Officers; vacancies; conflict of interest; rules and regulations; compensation.

(a)The board shall annually elect one of its own officers, each of whom shall serve for one year and until successors are appointed. Officers of the board shall consist of a chairperson, vice-chairperson, secretary and such other officers as may be deemed necessary by the board.(b)In case of death, incapacity, resignation or disqualification of any member, appointment to such vacancy on the board shall be made for the unexpired term by the governing body.(c)Should any member have a conflict of interest in any matter coming before the board, the member shall not discuss or vote on the matter.(d)The governing body may adopt rules and regulations providing for removal of members of the board.(e)Members of the board shall serve without compensation but may be reimbursed for expenses incurred in the performance of their duties, as deemed desirable by the governing body.(f)The board may create bylaws to govern the board's internal procedures, meeting calendar and proceedings.

(Ord. No. 1710 , § 2(8-902), 2-20-18)

Sec. 1-983. - Recording secretary; actions; records of proceedings.

(a)When the secretary is a member of the board, a recording secretary or recording secretary pro temp may also be elected.(b)All actions of the board shall be taken by a majority vote of the membership thereof present at the meeting.(c)Minutes of all proceedings of the board shall be kept.

(Ord. No. 1710 , § 2(8-903), 2-20-18)

Sec. 1-984. - Powers and duties.

The CABT will work directly with the relevant city staff and have the following duties:

(1)To study current code relevant to the board and make recommendations for changes and amendments;

(2)To review the current codes and potential for updating and adopting new codes to replace or extend the existing code;

(3)Make recommendations to resolve disputes with code interpretation and establish general policy for enforcement;

(4)Regularly review and monitor contract licensing and continuing education requirements including any initial licensing requirements, the qualifications for specific individual candidates for licensing and disciplinary action for current license holders.

(5)To act as the construction board of appeals. The board shall be the final determiner of the scope and meaning of all provisions of the construction codes which may be unclear, ambiguous, or requiring interpretation. Construction codes shall include the Uniform Plumbing Code, the National Electric Code, Uniform Building Code, and any other construction-related code as determined applicable by the governing body.

(6)Except when acting as the construction board of appeals, the board will function in an advisory capacity only.

(7)The board shall prioritize matters as requested by the governing body and investigate or not matters as requested by the governing body.

(Ord. No. 1710 , § 2(8-904), 2-20-18)

Building Official Jeff Dinkle has contacted the two appointees who have completed the Board candidate forms that are presented to the City Commission. Jeff continues to make contact with

other contractors and professional tradespeople to see if they would serve on this board. City staff recommends the two candidates presented for appointment by the City Commission.

SUMMARY AND ALTERNATIVES:

Recommend the Commission make a motion to appoint Cale Ely and Riley Oharah for a three year term to the Construction Advisory Board of Trades and Appeals.

Commission may take one of the following actions:

1. Approve the proposal as requested.
2. Reject the proposal and move to deny the request.
3. Direct staff to pursue an alternative approach.



City of Goodland

204 W. 11th St.
P.O. Box 59
Goodland, KS 67735

785-890-4500
785-890-4532(F)

Board and Commission Form

Please print clearly or type. Use additional sheets if necessary. Return form to the address above.

I am seeking: New Appointment Re-Appointment

Please indicate the Boards or Commissions in which you are interested:

- Airport Board
- Cemetery Board
- Construction Board of Trades/Appeals
- Library Board
- Housing Authority Board
- Parks & Recreation/Tree Board
- Museum Board
- Planning Commission/BZA
- Other: _____

Full Name: Cale Zachary Ely E-mail: Cale.ely91@gmail.com

Street Address: 806 Eastridge Ave Goodland KS 67735

Phone: Home 785-728-8280 Cell 785-728-8280 Work 785-890-2914

Years lived in Goodland: 11 Education: NWTC HVAC Certificate

Occupation: manager, install, service Employer: Plains Heating And Air conditioning

Business Address: 1104 main Goodland KS 67735

Prior Appointed or Elected Offices held (if any): _____

Please described any present or past community involvement: Lennox Feel The Love

gives new hvac to deserving family in community donated labor

Carson Cares Totes community donation to childrens hospital

Why would you like to serve? I would like to serve to better

the relationships between the city and the trades and

help eradicate outdated ordinance and help implement new ordinance

Referred by (if any): City reached out to me

Date 2/10/22 Signature: Cale Ely



City of Goodland

204 W. 11th St.
P.O. Box 59
Goodland, KS 67735

785-890-4500
785-890-4532(F)

Board and Commission Form

Please print clearly or type. Use additional sheets if necessary. Return form to the address above.

I am seeking:

New Appointment

Re-Appointment

Please indicate the Boards or Commissions in which you are interested:

- Airport Board
- Cemetery Board
- Construction Board of Trades/Appeals
- Library Board
- Housing Authority Board
- Parks & Recreation/Tree Board
- Museum Board
- Planning Commission/BZA
- Other: _____

Full Name: Riley Onaran E-mail: riley.onaran@gmail.com

Street Address: 403 W 10th St

Phone: Home 720-849-1591 Cell 720-849-1591 Work NA

Years lived in Goodland: 2 years Education: Bachelors of Science

Occupation: Carpenter Employer: Self-employed

Business Address: 403 W. 10th St

Prior Appointed or Elected Offices held (if any): NA

Please described any present or past community involvement: NA

Why would you like to serve? As a tradesman I would like to be a part of the future of Goodland and make sure I am up to date on the practices and procedures of construction.

Referred by (if any): _____

Date 2/10/22 Signature: Riley Onaran



CITY COMMISSION COMMUNICATION FORM

FROM: Shannon Shippy – City Administrative Assistant

DATE: 02/22/2022

ITEM: Resolution 1581 - SCCD Management of Flatlanders Festival

NEXT STEP:

ORDINANCE
 RESOLUTION
 INFORMATION

I. REQUEST OR ISSUE: A resolution recommending the Sherman County Community Development manage the annual Flatlander's Festival.

II. RECOMMENDED ACTION / NEXT STEP: Approve Resolution. The City Commission, encourages and recommends the Sherman County Community Development assume the management, operations, and coordination of the Flatlander's Festival.

III. FISCAL IMPACTS: N/A

IV. BACKGROUND INFORMATION: Sherman County Community Development is requesting this resolution. The City of Goodland, Kansas, recognizes the annual Flatlander's Festival has previously been organized and managed by a private organization, which no longer wishes to continue with its operations.

V. LEGAL ISSUES: Approved by City Attorney Jake Kling

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: N/A

VII. SUMMARY AND ALTERNATIVES:

Commission may take one of the following actions:

1. Approve the proposal as requested.
2. Reject the proposal and move to deny the request.
3. Direct staff to pursue an alternative approach.

RESOLUTION NO. 1581

**A RESOLUTION RECOMMENDING THE SHERMAN COUNTY COMMUNITY DEVELOPMENT
MANAGE THE ANNUAL FLATLANDER’S FESTIVAL.**

WHEREAS, the City of Goodland, Kansas, recognizes the annual Flatlander’s Festival has previously been organized and managed by a private organization, which now no longer wishes to continue with its operations.

WHEREAS, the City Commission, acknowledges the benefit and necessity of the Flatlander’s Festival as a community event and tourist attraction for the City.

WHEREAS, the City Commission, encourages and recommends the Sherman County Community Development assume the management, operations, and coordination of the Flatlander’s Festival.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF
GOODLAND, KANSAS:**

That the City Commission recommends the Sherman County Community Development assume the management, operations, and coordination of the annual Flatlander’s Festival for 2022.

Adopted this 22nd day of February, 2022.

Aaron Thompson, Mayor

ATTEST:

Mary P. Volk, City Clerk



AGENDA ITEM #
CITY COMMISSION COMMUNICATION FORM

FROM: Mary Volk, City Clerk
Shauna Johnson, Deputy City Clerk
Kent Brown, City Manager

DATE: 2/22/2021

ITEM: KMEA Water Utility Retail Rate Study

NEXT STEP: Staff direction to draft an ordinance

ORDINANCE
 MOTION
 INFORMATION

I. REQUEST OR ISSUE:

The attached study is included for your review. Staff is seeking direction whether to draft an ordinance to increase water rates. The net balance had been dropping significantly from 2015 to 2019. There has been some recovery in 2021; however, the margin between revenue and expenses going into 2022 and beyond is negative, resulting in a reduction in the overall fund balance. A recommendation on a small increase will reduce or eliminate the negative margin between revenue and expenses over the next 4 years

II. RECOMMENDED ACTION / NEXT STEP:

Recommendation: Discussion by Commission to come to consensus to direct staff to either prepare an Ordinance based upon the current recommendations, prepare an Ordinance on a different proposal or direct staff to not prepare an Ordinance at all.

III. FISCAL IMPACTS:

Rate increases would increase revenue by approximately \$30,000 annually (see attached report). The average utility bill in winter would see an increase just over \$1. Average utility bills for summer usage for water customers would increase more based upon their usage.

IV. BACKGROUND INFORMATION:

City Manager Finzen stated in the October 5, 2020 Commission meeting that city staff had a conversation with KMEA. KMEA stated that they will do an electric and water rate study at no cost since we are KMEA members. It is a timely process with documentation required from City.

City Manager Lanning stated in an April 2021 planning session for the Commission that the

place Goodland needs to catch up is water and sewer. Commissioner Thompson stated that has slowly been addressed slowly in recent years and needs to continue. City Manager Lanning suggested that there should be rate studies completed. Goodland charges water by cubic foot and the Commission should discuss a tier rate system. Rates need to include reserve money to replace system in future years.

With the change in managers, the results of the rate study have only been completed recently and reviewed with city staff. With the increasing requirements for maintenance on different sections of the water system and additional state regulations and requirements, a smaller increase will allow the City to keep meeting these demands.

V. LEGAL ISSUES:

None.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None.

VII. SUMMARY AND ALTERNATIVES:

Commission may take one of the following actions:

1. Move forward as requested.
2. Reject the proposal and process.
3. Direct staff to pursue an alternative approach.



GOODLAND

WATER UTILITY RETAIL RATE STUDY

FEBRUARY 2022



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INTRODUCTION

The City of Goodland, Kansas (City), owns and operates its Water Utility (Utility). The Water Utility infrastructure assets include supply, transmission, and distribution facilities. These facilities serve approximately 2,300 meters inside and outside City limits, at varying pipe sizes. The City Staff requested Kansas Municipal Energy Agency (KMEA) to conduct a Water Rate Study. KMEA is an electric joint action agency that provides a number of services to Members and electric retail rate studies is one of the services provided. The reason City Staff requested KMEA to conduct a Water Rate Study is the similarity between the types of analyses used in an electric utility and water utility.

The report is organized in the following order. First, the process and analyses used in the evaluation of the City's Utility are described. Second, the results from the analyses are described. Third, the report concludes with some insights and possible paths forward.

PROCESS

Revenue Verification

The revenue calculation verifies the City's Utility retail rates collect the correct amount of revenue from water sales to customers. By applying the Utility's retail rates to each type of customer's water usage during a calendar year, in this case 2020, the result is the amount of revenue the City received from sales.

Once the total revenue calculation is complete, the results are compared against the City's internal bookkeeping and to what the City filed at the State of Kansas. A margin of error is to be expected due to timing issues, customers that are delinquent, and meter read errors. If the error margin is greater than five percent, a more in-depth evaluation is done to locate the discrepancies. If the error margin is five percent or less, then the rate study process moves forward.

Budget Review

The next step in the process is a review of the City's Water Utility's budget, actual revenue, and expenses on an annual basis. The purpose of the budget review is to give the rate analyst an idea of what direction the revenue and expenses are headed. In this case, the first year reviewed was 2015 and the last year reviewed was 2021.

Normalization

Temperature and precipitation are the main drivers behind water consumption. Since forecasting weather for an entire year is not possible, the next best choice is to use an average of past weather, or normal weather. Normalization is the process of using a 30-year average of temperatures and precipitation to project water usage.

Forecast

The next step in the process is to develop an expense forecast for the year following the test year, so in this case the first year forecasted is 2021. The forecast was developed using several methods such as, 1) reviewing the differences between budgeted expenses and actual expenses, 2) using the actual 2021 budget, 3) using an average of the previous years, and 4) relying on City Staff expertise. By relying on all these methods, it is the goal of the rate analyst to come up with a forecast that will have the smallest margin of error compared to actual future expenses. The forecast is then used to set the revenue requirement going forward.

Cost of Service Analysis

A cost-of-service (COS) analysis is a tool used to functionalize, classify, and allocate costs the water utility incurs to serve its customers. The purpose of a cost-of-service analysis is to make sure the customers causing the costs are paying the costs. COS analyses are subjective by nature and there are many open debates on how to classify the costs and allocate the costs. At the end of the day, COS of analyses become more of an art than a science and adoption is affected by the impact on each type of customer.

The first step is to functionalize the costs. In this step, costs are functionalized as production, transmission, distribution, customer service, or administrative and general. The classification process is the next step. The functionalized costs classify as demand-related, volumetric-related, or customer-related costs. The last step is to allocate the costs to the customer classes within the utility. For example, costs classified as demand related will be allocated to the customer classes in accordance with the amount of demand the customer class puts on the system during peak hours. The volumetric related costs will be allocated by the volumetric water consumption the customer class uses and customer related costs will be allocated by how many customers are in each class.

Rate Design

Ratemaking is a balancing act between a number of different principles. James Bonbright, an expert in ratemaking in the 20th century set forth eight principles to guide a rate analyst when designing rates. Shown below are a few to take into account.

- Practical, simple, understandable, acceptable, and feasible to apply
- Uncontroversial as to interpretation
- Effective in meeting revenue requirements
- Stable from a revenue perspective
- Stable from a rate perspective
- Fairness among customer classes
- Avoidance of undue discrimination
- Efficient economically in discouraging wasteful use of services and promoting optimal offerings of services

So similar to COS analysis, rate design is subjective and more of an art than anything else. The decision makers need to take into account a number of principles when approving a rate design and the ones mentioned above are a great starting point.

RESULTS

Revenue Verification

The City's Water Utility customer classes include Residential (Inside & Outside City Limits), Low Income, Commercial (Inside & Outside City Limits), Commercial Compound, and City Facilities. Residential, and Commercial classes water rates differ accordingly with pipe size. City Staff supplied an Annual Usage Report which provided volumetric water consumption by customer class and pipe size. Utilizing the report and the City's water rates, the revenue from water sales was calculated. The calculation resulted in a 4.13% difference when compared to the City's 2020 reported actual revenue. As discussed above, the error margin is not significant enough to call for further review. Table 1 below displays a high-level comparison.

Table 1

	2020 Reported Actuals	Revenue Calculation	% Different
Customers	2,282	2,360	3.44%
Usage Total	44,575,393	45,659,255	2.42%
Revenues	1,164,804	1,212,865	4.13%
Average Use	1,628	19,348	-0.98%
\$/cf	0.02613	0.02657	1.66%

Budget Review

The budget review consisted of a detailed look at the City's water utility and a chance to gain insight into the overall wellbeing of the utility. Going into 2015, the City's fund balance level to annual expense ratio came in at 70%. Heading into later years, the transfers to CIRF, MERF, and the Water Reserve show the most significant increases. The increase in costs to sustain the infrastructure, albeit necessary, started depleting the utility's funds, resulting in a fund balance to expenses ratio of 23%. The remaining accounts remained relatively stable from 2015 through 2019. In the Forecasted Operating Statement, further down the report, you can see the annual cash balance reversed back to positive balance, but the margin is small. Table 2 displays the revenues and expenses from 2015 through 2019.

Table 2

Summary of Historical Operating Statement					
Description	Actual				
	2015	2016	2017	2018	2019
Balance: January 1 (A)	\$608,575	\$721,268	\$706,800	\$610,103	\$451,350
OPERATING REVENUE					
Sales & Services Connection (B)	\$1,087,453	\$1,170,344	\$1,111,393	\$1,132,145	\$1,075,398
Other (C)	\$61,670	\$32,237	\$23,076	\$33,800	\$38,658
Revenue from Sales (B)	\$1,087,453	\$1,170,344	\$1,111,393	\$1,132,145	\$1,075,398
Operating Revenue (B + C)*	\$1,149,123	\$1,202,581	\$1,134,469	\$1,165,945	\$1,114,056
TOTAL REVENUE (A + B + C) = D**	\$1,757,698	\$1,923,849	\$1,841,269	\$1,776,048	\$1,565,406
OPERATING EXPENSES					
Production	\$264,530	\$236,347	\$210,013	\$248,660	\$269,833
Distribution	\$353,101	\$334,247	\$278,523	\$330,941	\$345,338
Miscellaneous	\$86,599	\$111,255	\$134,277	\$135,659	\$135,108
TOTAL OPERATING EXPENSES	\$704,230	\$681,849	\$622,813	\$715,260	\$750,279
OPERATING TRANSFERS FROM					
Production	\$120,000	\$255,000	\$265,000	\$285,000	\$215,000
Distribution	\$212,200	\$280,200	\$343,353	\$324,438	\$305,300
TOTAL TRANSFERS	\$332,200	\$535,200	\$608,353	\$609,438	\$520,300
TOTAL EXPENSES PLUS TRANSFERS (E)	\$1,036,430	\$1,217,049	\$1,231,166	\$1,324,698	\$1,270,579
NET CASH BALANCE (B - E)***	\$51,023	\$(46,705)	\$(119,773)	\$(192,553)	\$(195,181)
TOTAL BALANCE (D - E)****	\$721,268	\$706,800	\$610,103	\$451,350	\$294,827

- * Operating Revenue is Sales & Service Connection plus Other
- ** Total Revenue is January 1 Balance plus Operating Revenue
- *** Net Cash Balance is Sales & Service Connection minus Total Expenses Plus Transfers
- **** Total Balance is Total Revenue minus Total Expenses Plus Transfers

Normalization

The City's water consumption was reviewed by customer class per month, from 2009 through 2020. The weather station located at Renner Field Airport in Goodland, KS provides weather data to the National Oceanic Atmospheric Administration (NOAA). With this data, water consumption for 2020 was adjusted, assuming 30-year averages for precipitation and temperature. The results are in Table 3 below. You can see the water consumption decreased, which considering 2020 temperatures and precipitation were greater than the 30-year averages, was expected. From here, the normalized water consumption data was used to forecast revenue. Table 3 displays the normalization results.

Table 3

Normalization Adjustment		
Customer Classification	Actual Usage	Total WN Usage
Residential	32,183,017	29,614,333
Commercial	10,517,878	9,965,345
Low Income	97,346	93,433
City	2,529,334	2,339,073
Totals	45,327,575	42,012,184

Forecast

Moving on to the forecast, starting with forecasted revenue, it can be observed when compared to previous years, that the revenue forecast does not change significantly. It is slightly lower than 2020 and 2021 but as discussed above, sales assume normal weather during the year. Moving on down the table, expenses stay relatively consistent with previous years. There is an increase in distribution expenses, mainly related to a slight increase in salaries and insurance. The transfers to CIRF & MERF remain the same overall but there is a shift in transfers between the production and distribution accounts with more transferred from distribution accounts than production accounts. Overall, the expenses are greater than 2020 and 2021 but less than previous years. The margin between revenue and expenses going into 2022 and beyond is negative, resulting in a reduction in the overall fund balance. In 2021, the fund balance expense ratio is 51% but in 2025 it is forecasted to be around 43%.

Table 4

Summary of Forecasted Operating Statement						
Description	Actual		Forecast			
	2020	2021	2022	2023	2024	2025
Balance: January 1 (A)	\$ 294,827	\$ 364,053	\$ 540,152	\$ 513,515	\$ 531,453	\$ 536,435
OPERATING REVENUE						
Sales & Service Connection (B)	\$ 1,171,885	\$ 1,193,896	\$ 1,166,706	\$ 1,172,539	\$ 1,178,402	\$ 1,184,294
Other (C)	\$ 38,607	\$ 36,880	\$ 38,193	\$ 38,384	\$ 38,576	\$ 38,769
Revenue from Sales (B)	\$ 1,171,885	\$ 1,193,896	\$ 1,166,706	\$ 1,172,539	\$ 1,178,402	\$ 1,184,294
Operating Revenue (B + C)*	\$ 1,210,492	\$ 1,230,776	\$ 1,204,899	\$ 1,210,924	\$ 1,216,978	\$ 1,223,063
TOTAL REVENUE (A + B + C) = D**	\$ 1,505,319	\$ 1,594,829	\$ 1,745,051	\$ 1,724,439	\$ 1,748,431	\$ 1,759,498
OPERATING EXPENSES						
Production	\$ 256,470	\$ 233,507	\$ 227,985	\$ 234,824	\$ 241,869	\$ 249,125
Distribution	\$ 326,134	\$ 247,947	\$ 351,673	\$ 362,223	\$ 373,090	\$ 384,282
Miscellaneous	\$ 135,662	\$ 133,619	\$ 138,500	\$ 138,500	\$ 138,500	\$ 138,500
TOTAL OPERATING EXPENSES	\$ 718,266	\$ 615,073	\$ 718,158	\$ 735,547	\$ 753,459	\$ 771,908
OPERATING TRANSFERS FROM						
Production	\$ 170,000	\$ 95,723	\$ 127,040	\$ 75,000	\$ 75,000	\$ 75,000
Distribution	\$ 253,000	\$ 330,538	\$ 386,338	\$ 382,438	\$ 383,538	\$ 383,538
TOTAL TRANSFERS	\$ 423,000	\$ 426,261	\$ 513,378	\$ 457,438	\$ 458,538	\$ 458,538
TOTAL EXPENSES PLUS TRANSFERS (E)	\$ 1,141,266	\$ 1,054,678	\$ 1,231,536	\$ 1,192,985	\$ 1,211,997	\$ 1,230,446
NET CASH BALANCE (B - E)***	\$ 30,619	\$ 139,219	\$ (64,830)	\$ (20,446)	\$ (33,595)	\$ (46,152)
TOTAL BALANCE (D - E)****	\$ 364,053	\$ 540,152	\$ 513,515	\$ 531,453	\$ 536,435	\$ 529,052

Cost of Service Analysis

All the data received was already functionalized, so the next step was to classify the costs by account. Due to the substantial number of accounts, the classification and allocation of the accounts are described at a high-level. Four types of allocation are used: total water consumption, number of customers, administrative and general costs (A&G), and a total operation and maintenance cost (O&M) allocator. The next step is to actually distribute the costs by the allocation factor which is just a calculation. The production account costs were all allocated as water consumption, while distribution account costs were all allocated by the number of customers, and O&M allocator. The miscellaneous account costs were allocated using the A&G allocator. Table 5 displays the COS results. Table 5 also includes the revenue resulting from a rate increase that is discussed in the next section.

If one followed the COS, then Residential Customers would receive a rate increase while the remaining customers would receive a rate decrease. This is intuitive from the COS of service analysis due to cost classification and allocation. As mentioned above, the number of customers and water consumption are two of the four ways costs were classified then allocated.

Residential customers make up 83% and 71% of these cost classifications. Table 5 shows the monetary implications from the cost-of-service with Rate Design 1 - COS Driven.

Table 5

Proposed Revenue Statement							
Customer Class	Base Revenue	Normalized Revenue	Cost of Service	Increase/ (Decrease)	Percent Change	Final Rates	% Deviation from COS
Residential							
Res-IN	\$919,819	\$884,243	\$916,592	\$32,349	3.66%	\$929,553	1.41%
Commercial							
Com-IN	\$292,952	\$282,464	\$217,692	\$(64,772)	-22.93%	\$282,464	30%
Other							
City	\$-	\$-	\$32,129	\$32,129		\$0	-100.00%
Totals	\$1,212,772	\$1,166,707	\$1,166,412	\$21,572	0.03%	\$1,212,017	3.91%

Rate Design

A couple types of rate designs are described below to give the City Staff an idea of what rates would look like using different methods. As discussed above, rate design is an art and there are many ways to achieve the same results as the rate design in this example. In Rate Design 1 – COS Driven, the customer charge and the consumption charge are increased only for Residential customers. A total revenue number was targeted instead of a percentage increase. The rate increase targeted was determined by the amount of forecasted expenses in 2022. In Rate Design 2 – Across The Board, all customers received a rate increase, and the rate increase was the same amount across customer type.

Rate Design 1- COS Driven

The first rate design proposed is based on projected expenses but since projected expenses are lower in 2023 then 2022, the rate increase is not projected to cover expenses in 2022. The COS driven rate design does not cover the largest projected expenses but it allows the City some time to re-evaluate the need for later rate increases while increasing enough to cover years with lower projected expenses. Residential Customers receive the only increase in this option. This stems from the COS analysis done which shows the Residential Customers are the only type of customer not covering the costs they cause. Table 6 shows the rates and the impact to the Residential customers bills while Table 7 displays the overall impact to the Water Utility’s bottom line if Rate Design 1 – COS Driven was adopted.

Table 6

Customer Charge = \$1.00 Increase 4000 (cubic feet) = \$1.40 Above 4000 =\$1.70	Average Consumption	Current Bill	New Bill	Customer Impact
Residential Inside-1 Inch	1,286	\$37.36	\$39.00	4.40%
Residential Inside-1.5 Inch	1,286	\$57.36	\$59.00	2.86%
Residential Inside-2 Inch	1,286	\$97.36	\$99.00	1.69%

Table 7

Forecasted Operating Statement - Rate Design 1 - COS Driven						
Description	Actual			Forecast		
	2020	2021	2022	2023	2024	2025
Balance: January 1 (A)	\$ 294,827	\$ 364,053	\$ 540,152	\$ 558,826	\$ 622,302	\$ 673,048
OPERATING REVENUE						
Sales & Service Connection (B)	\$ 1,171,885	\$ 1,193,896	\$ 1,212,017	\$ 1,218,077	\$ 1,224,167	\$ 1,230,288
Other (C)	\$ 38,607	\$ 36,880	\$ 38,193	\$ 38,384	\$ 38,576	\$ 38,769
Revenue from Sales (B)	\$ 1,171,885	\$ 1,193,896	\$ 1,212,017	\$ 1,218,077	\$ 1,224,167	\$ 1,230,288
Operating Revenue (B + C)*	\$ 1,210,492	\$ 1,230,776	\$ 1,250,210	\$ 1,256,461	\$ 1,262,743	\$ 1,269,057
TOTAL REVENUE (A + B + C) = D**	\$ 1,505,319	\$ 1,594,829	\$ 1,790,362	\$ 1,815,287	\$ 1,885,045	\$ 1,942,106
OPERATING EXPENSES						
Production	\$ 256,470	\$ 233,507	\$ 227,985	\$ 234,824	\$ 241,869	\$ 249,125
Distribution	\$ 326,134	\$ 247,947	\$ 351,673	\$ 362,223	\$ 373,090	\$ 384,282
Miscellaneous	\$ 135,662	\$ 133,619	\$ 138,500	\$ 138,500	\$ 138,500	\$ 138,500
TOTAL OPERATING EXPENSES	\$ 718,266	\$ 615,073	\$ 718,158	\$ 735,547	\$ 753,459	\$ 771,908
OPERATING TRANSFERS FROM						
Production	\$ 170,000	\$ 95,723	\$ 127,040	\$ 75,000	\$ 75,000	\$ 75,000
Distribution	\$ 253,000	\$ 330,538	\$ 386,338	\$ 382,438	\$ 383,538	\$ 383,538
TOTAL TRANSFERS	\$ 423,000	\$ 426,261	\$ 513,378	\$ 457,438	\$ 458,538	\$ 458,538
TOTAL EXPENSES PLUS TRANSFERS (E)	\$ 1,141,266	\$ 1,054,678	\$ 1,231,536	\$ 1,192,985	\$ 1,211,997	\$ 1,230,446
NET CASH BALANCE (B - E)***	\$ 30,619	\$ 139,219	\$ (19,519)	\$ 25,092	\$ 12,170	\$ (157)
TOTAL BALANCE (D - E)****	\$ 364,053	\$ 540,152	\$ 558,826	\$ 622,302	\$ 673,048	\$ 711,660

Rate Design 2-Across The Board

The second rate design proposed applies the same increase across all the customer classes. In this proposal, every type of customer received the same rate increase, except for Low Income. It still does not cover 2022 but does close the gap a little more than the COS driven rate design. Overall, by 2025 it increases the Utility's cash balance expense ratio to 61% compared to 58% in rate design one. Table 8 shows the rates and the impact to customer bills and Table 9 shows the impact to the Utility.

Table 8

RESIDENTIAL CUSTOMERS: Customer Charge = \$1.00 Increase for all pipe sizes. Consumption Charge = \$0.05 increase first 4000 cubic feet, all cubic feet above 4000 increased by \$0.20.				
	Average Consumption	Current Bill	New Bill	Customer Impact
Residential Inside-1 Inch	1,286	\$37.36	\$39.00	4.40%
Residential Inside-1.5 Inch	1,286	\$57.36	\$59.00	2.86%
Residential Inside-2 Inch	1,286	\$97.36	\$99.00	1.69%
Residential Outside- 1 Inch	1,924	\$55.98	\$57.94	3.51%
Residential Outside- 1.5 Inch	1,924	\$85.98	\$87.94	2.28%
Residential Outside- 2 Inch	1,924	\$145.98	\$147.94	1.34%
Low Income Residential - 1 Inch	672	\$9.07	\$9.07	0.00%
COMMERCIAL CUSTOMERS : Customer Charge = \$1.00 increase for all pipe sizes. Consumption Charge = \$0.05 increase for all consumption				
Commercial Inside- 1 Inch	1,859	\$42.31	\$44.24	4.56%
Commercial Inside- 1.5 Inch	1,859	\$62.31	\$64.24	3.10%
Commercial Inside- 2 Inch	1,859	\$102.31	\$104.24	1.89%
Commercial Inside- 3 Inch	1,859	\$122.31	\$124.24	1.58%
Commercial Inside- 4 Inch	1,859	\$162.31	\$164.24	1.19%
Commercial Outside- 1 Inch	79	\$30.95	\$31.99	3.36%
Commercial Outside- 1.5 Inch	79	\$60.95	\$61.99	1.71%
Commercial Outside- 2 Inch	79	\$120.95	\$121.99	0.86%
Commercial Outside- 3 Inch	79	\$150.95	\$151.99	0.69%
Commercial Outside- 4 Inch	79	\$210.95	\$211.99	0.49%
Commercial Compound- 1 Inch	3,556	\$42.67	\$44.45	4.17%

Table 9

Forecasted Operating Statement - Rate Design 2 - Across The Board						
Description	Actual			Forecast		
	2020	2021	2022	2023	2024	2025
Balance: January 1 (A)	\$ 294,827	\$ 364,053	\$ 540,152	\$ 568,314	\$ 641,325	\$ 701,654
OPERATING REVENUE						
Sales & Service Connection (B)	\$ 1,171,885	\$ 1,193,896	\$ 1,221,505	\$ 1,227,612	\$ 1,233,750	\$ 1,239,919
Other (C)	\$ 38,607	\$ 36,880	\$ 38,193	\$ 38,384	\$ 38,576	\$ 38,769
Revenue from Sales (B)	\$ 1,171,885	\$ 1,193,896	\$ 1,221,505	\$ 1,227,612	\$ 1,233,750	\$ 1,239,919
Operating Revenue (B + C)*	\$ 1,210,492	\$ 1,230,776	\$ 1,259,698	\$ 1,265,996	\$ 1,272,326	\$ 1,278,688
TOTAL REVENUE (A + B + C) = D**	\$ 1,505,319	\$ 1,594,829	\$ 1,799,849	\$ 1,834,310	\$ 1,913,651	\$ 1,980,342
OPERATING EXPENSES						
Production	\$ 256,470	\$ 233,507	\$ 227,985	\$ 234,824	\$ 241,869	\$ 249,125
Distribution	\$ 326,134	\$ 247,947	\$ 351,673	\$ 362,223	\$ 373,090	\$ 384,282
Miscellaneous	\$ 135,662	\$ 133,619	\$ 138,500	\$ 138,500	\$ 138,500	\$ 138,500
TOTAL OPERATING EXPENSES	\$ 718,266	\$ 615,073	\$ 718,158	\$ 735,547	\$ 753,459	\$ 771,908
OPERATING TRANSFERS FROM						
Production	\$ 170,000	\$ 95,723	\$ 127,040	\$ 75,000	\$ 75,000	\$ 75,000
Distribution	\$ 253,000	\$ 330,538	\$ 386,338	\$ 382,438	\$ 383,538	\$ 383,538
TOTAL TRANSFERS	\$ 423,000	\$ 426,261	\$ 513,378	\$ 457,438	\$ 458,538	\$ 458,538
TOTAL EXPENSES PLUS TRANSFERS (E)	\$ 1,141,266	\$ 1,054,678	\$ 1,231,536	\$ 1,192,985	\$ 1,211,997	\$ 1,230,446
NET CASH BALANCE (B - E)***	\$ 30,619	\$ 139,219	\$ (10,031)	\$ 34,627	\$ 21,753	\$ 9,473
TOTAL BALANCE (D - E)****	\$ 364,053	\$ 540,152	\$ 568,314	\$ 641,325	\$ 701,654	\$ 749,896

CONCLUSION

Overall, expenses have been greater than revenue from 2016 to 2019 resulting in the fund balance being slowly depleted. Fortunately, in 2020 and 2021 revenues were greater than expenses resulting in the fund being replenished partially. Also, expenses and revenue have been relatively steady over the same time period. Looking forward this appears to be the same, except for 2022 which could be considered an outlier. If the budget and forecast is accurate, water rates need to be increased slightly to stop the depletion of reserves. Included in the report are a couple rate designs for the City Staff and Commissioners to review that could move the Water Utility in this direction.

MUNICIPAL WATER RATE COMPARISON

Group Rank	City	2021 pop	Water Rate - Residential	Winter Usage - 5,000 gallons	Summer Usage - 15,000 gallons	Water Treatment Plant
1	Ulysses	5,370	\$ 8.35	\$ 11.95	\$ 23.95	No
2	WaKeeney	1,776	\$ 12.95	\$ 16.25	\$ 32.75	No
3	Elkhart	1,612	\$ 17.50	\$ 17.50	\$ 37.50	No
4	Pratt	6,248	\$ 18.41	\$ 18.41	\$ 33.01	No
5	St. Francis	1,306	\$ 12.00	\$ 19.00	\$ 33.00	No
6	Hugoton	3,673	\$ 12.50	\$ 19.50	\$ 33.50	Yes
7	Colby	5,464	\$ 20.00	\$ 22.10	\$ 32.60	No
8	Larned	3,459	\$ 17.71	\$ 23.61	\$ 53.11	Yes
9	Cimarron	2,135	\$ 14.08	\$ 24.80	\$ 51.60	No
10	Goodland	4,404	\$ 20.00	\$ 28.98	\$ 46.93	Yes
11	Scott City	3,618	\$ 27.80	\$ 32.05	\$ 49.05	Yes
12	Oakley	2,051	\$ 29.80	\$ 33.00	\$ 49.00	No
13	Ellis	1,985	\$ 12.61	\$ 36.76	\$ 85.06	Yes
14	Leoti	1,460	\$ 45.00	\$ 45.00	\$ 85.00	Yes
15	Atwood	1,249	\$ 47.91	\$ 61.26	\$ 87.96	yes
16	Russell	4,361	\$ 31.50	\$ 67.85	\$ 140.55	Yes

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CITY COMMISSION COMMUNICATION FORM

FROM: Frankie Hayes, Police Chief
Kent Brown, City Manager

DATE: 2/22/2022

ITEM: Peddlers License

NEXT STEP: Commission Motion

ORDINANCE
 MOTION
 INFORMATION

-
- I. REQUEST OR ISSUE:** Sherman County Community Development is looking at adding mobile food vendors (food trucks) to summer concert series of events in different city parks. As a result, city staff reviewed the codes and requirements for these type of food vendors. The current code only has a series of items identified in the section on SOLICITORS, CANVASSERS, PEDDLERS which is included in your packet. Some of the information included in the code is pertinent to mobile food vendors; however, since the code section was revised in 1997; it does not directly address mobile food vendors and the specific concerns for the City of Goodland.
- II. RECOMMENDED ACTION / NEXT STEP:** Staff direction to either draft an ordinance or modify the existing ordinance to address these type of vendors or direct staff to use the current procedures as stated in the code.
- III. FISCAL IMPACTS:** Revenue is negligible regarding these actions.
- IV. BACKGROUND INFORMATION:** Current practices at special events will be presented at meeting.
- V. LEGAL ISSUES:**
- VI. CONFLICTS OR ENVIRONMENTAL ISSUES:** NONE
- VII. SUMMARY AND ALTERNATIVES:**

Commission may take one of the following actions:

1. Direct staff on which approach to pursue.

ARTICLE III. SOLICITORS, CANVASSERS, PEDDLERS

Sec. 8-301. Definitions.

For the purpose of this article, the following words shall be considered to have the following meanings:

Canvasser or solicitor shall mean any individual not a resident of Sherman County, whose business is mainly or principally carried on by traveling either by foot, automobile, motor truck, or any other type of conveyance, from place to place, from house to house, or from street to street, taking or attempting to take orders for sale of goods, wares and merchandise, personal property of any nature whatsoever for future delivery, or for services to be furnished or performed in the future, whether or not such individual has, carries, or exposes for sale a sample of the subject of such sale or whether he or she is collecting advance payments on such sales or not. Such definition shall include any person, who, for himself, herself or for another person, hires, leases, uses or occupies any building, structure, tent, railroad boxcar, boat, hotel room, lodging house, apartment, shop or any other place within the city for the sole purpose of exhibiting samples and taking orders for future delivery.

Peddler shall mean any person, not a resident of Sherman County, Kansas, traveling by foot, automotive vehicle, or any other type of conveyance, from place to place, from house to house, or from street to street, carrying, conveying or transporting goods, wares, merchandise, meats, fish, vegetables, fruits, garden truck, farm products or provisions, offering and exposing the same for sale, or making sales and delivering articles to purchasers, or who, without traveling from place to place, shall sell or offer the same for sale from a wagon, automotive vehicle, railroad boxcar or other vehicle or conveyance, and further provided, that one who solicits orders and as a separate transaction makes deliveries to purchasers as a part of a scheme or design to evade the provisions of this article shall be deemed a peddler.

Residence shall mean and include every separate living unit occupied for residential purposes by one or more person, contained within any type of building structure.

Soliciting shall mean and include any one or more of the following activities:

- (1) Seeking to obtain orders for the purchase of goods, wares, merchandise, foodstuffs, services, of any kind, character or description whatsoever, for any kind of consideration whatsoever; or
- (2) Seeking to obtain prospective customers for application or purchase of insurance of any type, kind or character; or
- (3) Seeking to obtain subscriptions to books, magazines, periodicals, newspapers and every other type or kind of publication.

Street salesman shall mean any person, not a resident of Sherman County, Kansas, engaged in any manner in selling merchandise of any kind from a vehicle or stand temporarily located on the public streets or sidewalks of this city.

Transient merchant, itinerant merchant or itinerant vendor are defined as any person, whether as owner, agent, consignee or employee, not a resident of Sherman County, Kansas, who engages in a temporary business of selling and delivering goods, wares and merchandise within such city, and who, in furtherance of such purpose, hires, leases, uses or occupies any building, structure, motor vehicle, tent, railroad boxcar, or boat, public room in hotels, lodging houses, apartments, shops or any street, alley or other place within the city, for the exhibition and sale of such goods, wares and merchandise, either privately or at public auction. Such definition shall not be construed to include any person who, while occupying such temporary location, does not sell from stock, but exhibits samples only for the purpose of securing orders for future delivery only. The person so engaged shall not

be relieved from complying with the provisions of this article merely by reason of associating temporarily with any local dealer, trader, merchant or auctioneer, or by conducting such transient business in connection with, as a part of, or in the name of any local dealer, trader, merchant or auctioneer.

(Ord. No. 1388, § 1, 10-6-97)

Sec. 8-302. License required.

- (a) It shall be unlawful for any person to engage in any of the activities defined in the preceding sections of this article, within the corporate limits of the city without then having an unrevoked and unexpired license therefor in his or her possession and issued by the city clerk.
- (b) The governing body may waive the license requirements of this section for any person, firm or corporation exempt from the payment of a license fee under section 8-306(c).

(Ord. No. 1388, § 2, 10-6-97)

Sec. 8-303. Same—Application required.

Before the city clerk may issue any license required by this article, he or she shall require a sworn application in writing prepared in duplicate on a form to be supplied by the city clerk which shall give the following information:

- (1) Name and description of applicant.
- (2) Permanent home address and full local address of applicant.
- (3) Identification of applicant including drivers license number, date of birth, expiration date of license and description of applicant.
- (4) Identification of vehicle used by applicant including license therefor used by applicant in conducting his or her business.
- (5) A brief description of the nature of the business to be carried on or the goods to be sold and the length of time such applicant has been engaged in the business.
- (6) If employed, the name and address of the employer, together with credentials establishing such relationships, including the authority by the employer authorizing the applicant to represent the employer in conducting business.
- (7) The length of time which business is proposed to be carried on.
- (8) The place where services are to be performed or where the goods or property proposed to be sold or orders taken for the sale thereof are manufactured or produced, where such goods or products are located at the time the application is filed, and the proposed method of delivery.
- (9) A photograph of the applicant, taken within 90 days prior to the date of making application which picture shall be at least two inches by two inches showing the head and shoulders of the applicant in a clear and distinguishing manner; or in lieu thereof, the fingerprints of the applicant may be taken by the chief of police or his or her designee and filed with the application.
- (10) A statement as to whether or not the applicant has within two years prior to the date of the application been convicted of any crime, misdemeanor (other than minor traffic violations) or violation of any municipal law regulating peddlers, solicitors, or canvassers and giving the nature of the offenses, the punishment assessed therefor, if any, and the city and state where conviction occurred.

(Supp. No. 81)

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(11) The applicant's Kansas Sales Tax number.

(Ord. No. 1388, § 3, 10-6-97)

Sec. 8-304. Same—Investigation and issuance.

- (a) Upon receipt of the above application from an applicant the city clerk shall refer the same to the chief of police who shall cause an investigation of the facts stated therein to be made within a period not to exceed five days.
- (b) If as a result of the investigation, the applicant's character or business responsibility is found to be unsatisfactory or the facts stated therein to be untrue, the chief of police shall endorse on such application his or her findings and endorse his or her disapproval of the application and the reasons for the same and shall return the application to the city clerk who then shall notify the applicant that his or her application is disapproved and that no license will be issued.
- (c) If however, the investigation of such application discloses that the character and business responsibility and the facts stated in the application are satisfactory and true, the chief of police shall endorse his or her findings and approval on the application and return the same to the city clerk who shall, upon payment of the license and investigation fees prescribed, issue a license to the applicant to engage in the business described in the application. Such license shall contain the signature and seal of the issuing officer and shall show the name and address of the licensee, the date of issuance and length of time the license shall be operative, and the nature of the business involved. The city clerk shall keep a permanent record of all such licenses issued and submit a copy of such license to the chief of police. The licensee shall carry the license certificate at all times.

(Ord. No. 1388, § 4, 10-6-97)

Sec. 8-305. Same—Investigation fee.

At the time of filing the application, a fee of \$20.00 shall be paid to the city clerk to cover the cost of investigation of the facts stated in the foregoing application. The payment of such fees shall not be required from any producer, grower or agent or employee of such grower, engaged in the sale of agricultural, farm, garden, or aquacultural products grown by such growers within the State of Kansas.

(Ord. No. 1388, § 5, 10-6-97; Ord. No. 1530, § 1, 6-5-05)

Sec. 8-306. License fee; time limits; exemptions.

- (a) Except as provided in subsection (c), the fee for the license required pursuant to section 8-302 shall be in the amount of \$5.00 per each day, or portion thereof, that the licensee shall operate within the city limits. In no event, however, shall fees in excess of \$100.00 be collected from a licensee during any twelve-month period of time.
- (b) Any such license granted upon application as required hereinabove shall be limited to and effective only on the days set out in the license.
- (c) No license fee shall be required of:
 - (1) Any person selling products of the farm or orchard actually produced by the seller;

-
- (2) Any businesses, trades or occupations which are part of fairs or celebrations sponsored by the city or any other governmental subdivision, or the state, or when part of all of the expenses of the fairs or celebrations are paid for by the city, any other governmental subdivision, or the state; and
 - (3) Any not-for-profit or charitable organization as determined by the governing body.

(Ord. No. 1388, § 6, 10-6-97)

Sec. 8-307. Denial, revocation or suspension of license; notice.

The city clerk or chief of police may deny any application or may revoke or suspend for a period of not to exceed 30 days any license issued under this article, for any of the following causes:

- (1) Fraud, misrepresentation or false statement contained in the application for license.
- (2) Fraud, misrepresentation or false statement made in the course of carrying on the business.
- (3) Any violation of this article.
- (4) Conducting a business as defined in section 8-301 in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the city. Notice of the denial, revocation or suspension of a license shall be given in writing to the applicant or mailed to his or her last known address and the city clerk shall set forth the grounds of such denial, revocation or suspension.
- (5) Conviction of the crime of theft, larceny, fraud, embezzlement or any felony within two years prior to the application date.

(Ord. No. 1388, § 7, 10-6-97)

Sec. 8-308. Appeal to governing body.

- (a) Any person aggrieved by the action of the chief of police or city clerk in the denial of an application or revocation or suspension of a license as provided in this article, shall have the right of appeal to the governing body.
- (b) Such appeal shall be taken by filing with the city clerk within 14 days after notice of revocation, suspension or denial of the license has been given to or mailed to such applicant's last known address and shall set forth the grounds for appeal.
- (c) The governing body shall set a time and place for a hearing on such appeal and notice of such hearing shall be given to the applicant in the same manner as provided herein for notice of denial, revocation or suspension.
- (d) The decision and order of the governing body on such appeal shall be final and conclusive.

(Ord. No. 1388, § 8, 10-6-97)

Sec. 8-309. Regulations.

- (a) It shall be unlawful for any licensee to make a false or fraudulent statement concerning the quality or nature of his or her goods, wares and merchandise for the purpose of inducing another to purchase the same.
- (b) Licensees are required to exhibit their license at the request of any person to whom they attempt to sell their goods, wares or merchandise or take orders for future delivery of the same.

(Supp. No. 81)

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(Ord. No. 1388, § 9, 10-6-97)

Sec. 8-310. Use of streets and sidewalks.

Except when authorized in writing by the city clerk, no peddler, solicitor or canvasser or any other person shall have exclusive right to any location in the public streets for the purpose of selling or soliciting sales, nor shall any person be permitted a stationary location in the public streets, nor shall any person be permitted to operate in the sidewalks and streets within the fire limits of the city or any congested area where his or her operations might impede or inconvenience the public.

(Ord. No. 1388, § 10, 10-6-97)

Sec. 8-311. Disturbing the peace.

Except when authorized in writing by the city clerk, no licensee nor any person on his or her behalf, shall use any sound device, including any loud-speaking radio or sound-amplifying system upon any of the street, alleys, parks or other public places of the city or upon any private premises in the city where sound of sufficient volume is emitted or produced therefrom to be capable of being plainly heard upon the streets, avenues, alleys, parks or other public places, for the purpose of attracting attention to any goods, wares or merchandise which such licensee proposes to sell.

(Ord. No. 1388, § 11, 10-6-97)

Sec. 8-312. Penalty.

Any person, partnership or corporation who violates any provision of this article shall be guilty of a Class B misdemeanor.

(Ord. No. 1388, § 12, 10-6-97)

1/18/2022-02/14/2022			
	911 Disconnect	12	
	Abandoned Vehicle	2	
	Admin Action	4	
	Animal Complaint	8	
	Assault	2	
	Assistance	7	
	Attempt to Contact	2	
	Battery	2	
	Business Walk Through	8	
	Child in Need of Care	3	
	Civil Dispute	4	
	Civil Standby	2	
	Controlled Substance	1	
	Criminal Threat	3	
	Disorderly Conduct	1	
	Domestic Violence	4	
	Drivers License Check	2	
	Fall	1	
	Fights	2	
	Fireworks	1	
	Follow Up	9	
	Gunshot	1	
	Harrasment	7	
	Information/Misc	45	
	Intoxication	1	
	Loud Music/Party	1	
	Medical Assistance	6	
	Neighborhood Foot Patrol	5	
	Non Injury Accident	4	
	Open 911 Call	11	
	Open Door	1	
	Parking Complaint	6	
	Property Damage	1	
	Public Service	5	
	Reckless Driving	1	
	Recovered Property	5	
	Registration Check	2	
	Restraining Order	1	
	Service Rendered	6	
	Slide Off	1	
	Suicidal	4	
	Suspicion	10	
	Telephone Harrasment	2	
	Theft	50	
	Traffic Stop	85	
	Training	4	
	Transient Aide	4	
	Transporting	1	
	Trespassing	4	
	Vagrancy	1	
	Vandalism	1	
	VIN Inspection	29	
	Warrant	8	
	Welfare Check	10	
Total Number of Calls		403	

Suggestions for **ORDINANCES**



Allowing **Backyard POULTRY**

Authors:

Darrin M. Karcher, Ph.D., Poultry Extension Specialist, Department of Animal Science, Michigan State University
Paul Wylie, MSU Extension Agricultural and Natural Resources Educator, Retired
R. M. "Mick" Fulton, D.V.M., Ph.D., Avian Pathologist, Diagnostic Center for Population and Animal Health

Keeping small flocks of chickens in cities is dramatically increasing. Unfortunately, there is a large gap between these new urban audiences and their knowledge of poultry husbandry. Numerous websites, books and Michigan State University Extension (MSUE) publications can provide materials to educate individuals on proper poultry management. Issues of animal welfare, neighbor annoyance concerns and environmental impacts must be considered before legislation is passed allowing these small poultry flocks to exist. The following suggestions will provide guidance on creating an environment, urban or rural, where it is reasonable for any individual to produce his or her own food or enjoy a new hobby.

- Limit the raising of chickens to single or two-family residences only and the number of chickens to 4 to 6 per site.
- No roosters (male adult chickens) may be kept.
- Poultry should not be allowed in a residence, porch or attached garage. Chickens must be confined in a house or coop in the backyard of the residence with a minimum of 1 square foot per bird (144 square

inches). An outside, enclosed run may or may not be allowed. The run should be no larger than 8 feet by 8 feet, and it should be attached to the coop. The facilities should be built to keep dogs, cats and wildlife from gaining entry.

- The poultry facility should be 5 to 10 feet from any property line and at least 10 to 20 feet from a neighboring residence.
- The owner should dispose of waste materials (feed, manure and litter) in an environmentally responsible manner. The materials can be composted or bagged and disposed of in the trash. Piling waste materials on the property is not acceptable.
- Both the process of weeding out inferior animals known as culling and mortality (death) are common occurrences when raising live animals. Poultry owners will need to deal with unwanted males, old hens or sick birds. An animal care program involving euthanasia of birds should be made available. Owners should bag and dispose of dead birds in the trash.

SUGGESTIONS FOR ORDINANCES ALLOWING BACKYARD POULTRY



- The coop should be designed to discourage rodents and wild birds from entering. Owners should store all feed supplies in rodent-proof containers. They should take steps to avoid the buildup of flies and maggots by keeping litter and feed dry and promptly disposing of dead birds or waste eggs.
- The owner should control rodents by eliminating nearby hiding places (trash, weeds, and debris), trapping and baiting rats and mice on a regular basis.
- The owner must feed and water the chickens on a daily basis.
- Sales of eggs should not be allowed. Keeping hens should be for personal use and not for running a business.
- The ordinance may simply allow the keeping of laying hens if the conditions are met. A permit may be required depending on the municipality. If a permit is required, any fees should be nominal.
- The impact and spread of a disease can be reduced if households with poultry can be identified. A permit requirement will generate a list of all households with poultry allowing for a quicker response to a disease outbreak.
- For the protection of Michigan's commercial poultry industry, no such poultry holdings should be allowed within four miles of a commercial poultry operation.
- Contact Michigan Department of Agriculture to investigate the proximity to the commercial poultry industry.
- To review ordinances that have been passed in Michigan related to keeping poultry in urban and suburban settings, contact the Michigan Department of Agriculture at 517-335-5713.

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Discussion: Chickens

Wamego, KS

- If adding “eggs only consumed on premises”, then the eggs can’t be sold or given to neighbors
- If you limit the amount to a small number, then chicken owners cannot get additional hens when egg-laying is slow.
- Code Enforcement enforces the ordinance
- Hens only (max. 4)
- No mention of distance from nearby dwellings

Beloit, KS

- Any “dogs at large” may get into chicken coop if not fenced in
- Code Enforcement enforces ordinance
- 50 ft. distance from nearby dwelling
- Allows 1 rooster, but max. of 5 chickens
- Make sure chickens stay contained
- Make sure any standing water (pool) is dumped and refreshed periodically to keep mosquitoes away
- Chicken waste is not an issue as many people use it for compost

Abilene, KS

- Hens only (max. 6)
- 25 ft. distance from nearby dwelling
- 5 ft. distance of a side or rear yard lot line
- Not allowed in front yard
- 10 ft. distance of permittee’s principle dwelling
- Ordinance defines coop/enclosure, sanitation, permits, inspections
- Slaughtering not allowed

Marion, KS

- Hens only (max. 20)
- 50 ft. from nearby dwelling
- Fowl must be reasonably protected from predators
- Ordinance defines coop location, odor, cleanliness, chicken waste, chicken feed/water, violations

Kathy (Animal Control) Concerns

- Not in favor - foresees quite a few issues
- There are more and more dogs getting loose – large dogs may try to get in coops – people may try to scare off dogs and could end up with bites
- Chickens may bring more foxes and predators into town
- People may not keep coops maintained well in winter (i.e. heated water)
- How will chickens be impounded?
- Who will be doing inspections?
- What would procedure be for dead chickens?

City	Allow?	Distance from nearby dwellings	Hens only	Limited #
Beloit	Yes	50 feet	No	5
Chapman	No	-	-	-
Clay Center	Yes	25 feet	Yes	Per sq. ft
Concordia	Yes	-	Yes	-
Council Grove	Yes	25 feet	Yes	4
Hillsboro	No	-	-	-
Junction City	No	-	-	-
Lindsborg	Yes	35 feet	Yes	6
Marion	Yes	50 feet	Yes	20
Marysville	No	-	-	-
McPherson	Yes	50 feet	Yes	Per sq. ft
Newton	Yes	-	Yes	12
Salina	Yes	50 feet	No	15
Solomon	Yes	25 feet	Yes	6
Wamego	Yes	-	Yes	4

CHICKENS IN KANSAS? 2010

	Chickens Allowed	Number Allowed	Details in Brief
Prairie Village	No		
Fairway	No		
Leawood	No		
Overland Park	No*		*Fowl are permitted on a rural lot over three acres in size.
Roeland Park	Yes	6	Must apply to the City first, and there is an application fee of \$100, then an annual renewal fee of \$75.
Mission	No		
Merriam	Yes		The only rule governing fowl is the Nuisance Prohibited code. It basically says that any animal owned or harbored at a residence can't disturb neighbors by either annoyance of smell, noise, running loose onto another's property, threatening the public, attacking other domestic animals or people, damaging public property or otherwise endangering the health of the citizens.
Olathe	Maybe	Chickens allowed only in Rural Residential areas, not typical tract subdivisions. In rural residential areas, you can have chickens if your lot is three (3) acres or more, otherwise you have to apply for a special use permit.	
Shawnee	Yes		No more than 10 may be kept with special animal permit. Poultry house must be 100 ft from property line.
Lenexa	Yes	Depends on Property Size: If less than 1 acre, 0 chickens. If 1-3 acres, 4 chickens per acre allowed. Total number not to exceed 12 chickens.	Must be 100 feet from nearest neighbor's dwelling, 100 feet from front lot line, and 25 feet from side and rear lot lines.

Kansas City, Kansas	No		Chickens are only allowed on agriculturally zoned land; residents may apply to the director of animal control for a special permit.
Desoto, Kansas	Yes		Fowl may be kept on any tract of land in the City that is at least one acre in size. Twelve fowl per acre are allowed up to a maximum of 25 fowl. No more than one rooster may be kept per lot or household. Fowl must be kept in a confined area and not allowed to range freely. Such confined space must be setback at least twenty-five (25') feet from the property line in a rear yard. No fowl may be kept inside a residence.
Mission Hills	No		

CHICKENS IN MISSOURI?

	Chickens Allowed	Number Allowed	Details in Brief
Kansas City, MO	Yes	15	Enclosure required, coop must be 100ft from nearest neighbor's dwelling, no foul odors or loud roosters, and must be kept clean and sanitary. *Vote on July 14, 2011 to allow exemption of distance allowance with neighbor's approval.
Independence	Yes	20	up to 6 chickens must be 50 feet from neighbor dwelling, 7-20 chickens must be 100 feet away from neighbor dwelling, and over 20 chickens must be 200 feet away from a neighbor dwelling. No foul odors, and must be kept clean and sanitary.
Raytown	Yes	4	Must be 100 feet from nearest neighbor's dwelling, and must be kept clean and odor free.
Parkville	Yes	15	Must be at least 500 feet from the nearest neighbor's dwelling, and must be kept clean and sanitary
Belton	Yes	4	No more than 4 per acre or part of an acre.
Grandview	Yes	2	No more than 2 per lot in residentially zoned areas, must be at least 20 feet from neighbor's dwelling, must be kept in an enclosure, and must be kept clean and sanitary.
Blue Springs	No		
Lee's Summit	Yes	4	No more than 4, hens only – no roosters, henhouse must be 10 ft from property line and 40 ft from nearest adjacent building/dwelling, must be kept clean and free of noise or odors, they must be in enclosed/fenced area, etc....
Liberty	No		



City of Goodland
204 W. 11th Street
Goodland, KS 67735

MEMORANDUM

TO: Mayor Thompson and City Commissioners
FROM: Kent Brown, City Manager
DATE: February 22, 2022
SUBJECT: Agenda Report

Presentations & Proclamations:

A. Goodland Public Library Update – Director Karen Gillihan will give her update on Library activities and programs to the City Commission.

Consent Agenda:

- A. 2-7-2022 Commission Meeting Minutes
- B. Appropriation Ordinances 2022-04; 2022-04A; 2022-04B; 2022-P04; 2022-P04A
Staff recommends approval of the Consent Agenda.
RECOMMENDED MOTION: I move that we approve Consent Agenda items A and B.

Ordinances and Resolutions:

None scheduled for this meeting.

Formal Actions:

- A. BASE Grant Application
Asdfjlk;a
- B. Resolution 1579: City Attorney Contract
City Attorney Contract and Appointment
In your packet is a contract renewal for the City Attorney. This contract with Jake Kling as the City Attorney and the amount is for \$4,000 per month. There has not been an increase for the City Attorney services since 2018. Jake's services include all legal aspects of city attorney as well as the prosecuting attorney services for the municipal court. The contract would be for a 2 year term as City Attorney. Please approve the contract and appoint Jake Kling to a 2 year term as City Attorney.

RECOMMENDED MOTION: I move that we approve Resolution 1579 for the renewal of the Cemetery Maintenance Services Agreement with Joni Guyer.

Discussion:

- A. Water rate review by KMEA and recommendations
- B. Handy man Contractor licensing and project permitting
- C. Peddler's license requirements and mobile food vendors
KMEA

Reports:

- A. City Manager
 - City / County Work Session – request to meet March 14, 2022 for discussion of sales tax ballot issue.
 - Planning Commission applications are available.
 - Background information on chickens from prior meetings is included in the packet. Will have formal item on the next City Commission agenda.
 - Next Commission planning work session will be Monday, February 28. Next Commission regular meeting will be held on Monday, March 7.
- B. Director of Streets and Facilities

Kenton Keith, Director of Streets and Facilities, will provide additional information on the upcoming chip seal project in 2022 and will review his department operations.
- C. Monthly police activity report is included.
- D. City Commissioners

The Mayor will ask each City Commissioner for their comments or questions for staff on any other topic not on the agenda at this time.
- E. Mayor

Mayor will present any comments or questions for staff at this time.