



CITY COMMISSION AGENDA
MONDAY, DECEMBER 21, 2020
204 W. 11TH ST. – 5:00 P.M.

JOHN GARCIA – MAYOR
AARON THOMPSON – VICE MAYOR
JAY DEE BRUMBAUGH – COMMISSIONER
JJ HOWARD – COMMISSIONER
GARY FARRIS – COMMISSIONER

- 1. CALL TO ORDER**
 - A. Roll Call
 - B. Pledge of Allegiance
- 2. PUBLIC COMMENT**
- 3. CONSENT AGENDA**
 - A. 12-7-20 Commission Meeting Minutes
 - B. Appropriation Ordinances 2020-24; 2020-24A; 2020-P24
 - C. Appointment of Jason Showalter to the High Plains Museum Board
 - D. Reappointment of Jerry Nemechek to the High Plains Museum Board
 - E. Reappointment of Jessica Vignery to the High Plains Museum Board
 - F. Reappointment of Megan Thomas to the High Plains Museum Board
 - G. Reappointment of Dustin Stephenson to the Goodland Airport Board
 - H. Reappointment of Jon Yost to the Goodland Airport Board
- 4. FORMAL ACTIONS**
 - A. Sherman County Community Development Board Interlocal Agreement
- 5. DISCUSSION ITEMS**
 - A. Utility Rates
 - B. Cemetery Cameras
- 6. REPORTS**
 - A. City Manager
 - B. City Commissioners
 - C. Mayor
- 7. ADJOURNMENT**
 - A. Commissioner Photos
 - B. Next Regular Meeting:
Monday, January 4, 2021

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting. The Public Comment section is to allow members of the public to address the Commission on matters pertaining to any business within the scope of Commission authority and not appearing on the Agenda. Ordinance No. 1730 requires anyone who wishes to address the Commission on a non-agenda item to sign up in advance of the meeting and to provide their name, address, and the subject matter of their comments.

GOODLAND CITY COMMISSION
Regular Meeting

December 7, 2020

5:00 P.M.

Mayor John Garcia called the meeting to order with Vice-Mayor Aaron Thompson, Commissioner Jay Dee Brumbaugh, Commissioner J. J. Howard and Commissioner Gary Farris responding to roll call.

Also present were Dustin Bedore – Director of Electric Utilities, Frank Hayes – Chief of Police, Joshua Jordan – IT Director, Kenton Keith – Director of Streets and Facilities, Neal Thornburg – Director of Water and Wastewater, Danny Krayca – Director of Parks, Brian James – Fire Chief, Mary Volk - City Clerk and Alan Lanning - City Manager.

Mayor Garcia led Pledge of Allegiance

PUBLIC HEARING

- A. Conditional Use Permit: 908 Broadway** – Mayor Garcia opened public hearing at 5:00 p.m. Zeb Smith stated, my girlfriend owns the lot, her mother Regina Oldham is present. This is an old house torn up by renters so I want to turn it into storage units. Brian stated, the property is zoned C-2, Downtown District Area. The lot is between 9th and 10th Street on Broadway, south of the library. The west side of the street is zoned C-2 while the east side is zoned R-1. In order to have storage units in a C-2 district, property owner has to apply for a conditional use permit to be approved by the Commission. The downside to this is he will tear down a house and build units between two residential houses. I have received negative comments for the conditional use permit from neighbors and they indicated they would appeal decision if approved. They have fourteen days to appeal the Commission decision. Vice-Mayor Thompson asked, how wide is the lot? Brian stated, it is fifty feet wide, then allowing ten feet on each side, they would build on thirty feet. Commissioner Howard asked, would there have to be fences put up? Brian stated, that is decided by the Commission as a condition of the conditional use permit. Mayor Garcia stated, for storage units that is a very narrow space to get into units. Brian stated, correct they will have to walk to access units. Commissioner Brumbaugh stated, my concerns are the neighbors. Brian stated, I agree, the process is to publish notice in newspaper twenty days prior to hearing and send letters to property owners within three hundred feet of property. Commissioner Farris stated, I have heard some neighbors not wanting it. Vice-Mayor Thompson asked, in a C-2 District if he decides to tear down the building, can he put in a business? Brian stated, yes as long as business is within code requirements. Vice-Mayor Thompson asked, why is the block zoned C-2 when it is all residential houses? Brian stated, I am unaware unless in 2002 when they rezoned City of Goodland that was part of their future land use. There is a commercial building at 10th and Broadway. Mayor Garcia stated, remember the Commission adopted an ordinance that requires a driveway, with aesthetics on structure being correct. Brian stated, that is where conditional use permit comes in. Vice-Mayor Thompson asked, are conditional use permits for garages? Brian stated, a C-2 district requires half the building be brick for aesthetics. Mayor Garcia stated, for a conditional use permit the vote has to be a unanimous decision. There will be investment on the property either way. There have been concerns from neighbors. Vice-Mayor Thompson asked, do you know the size of your structure? Zeb stated, a 30x17 building with a shop and storage. Mayor Garcia closed public hearing at 5:12 p.m.
- B. Rezoning of 1611 Kansas Ave.** – Mayor Garcia opened public hearing at 5:12 p.m. Alan stated, purpose of hearing is to rezone property from an R-1 to C-1. Zeb stated, this house is in bad shape and the foundation has caved in. I would like to tear down house and put in storage units. I would like to buy the neighbor's lot but am unable to get in touch with property owner. I would like to put storage units in the entire block. Vice-Mayor Thompson stated, a lot of 17th Street is already

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zoned commercial. Commissioner Howard stated, this is only half the block, other half is zoned commercial. Commissioner Brumbaugh asked, did you send letters to neighboring properties? Brian stated, yes and the only call I received was Joe Diaz because he was thinking of doing same thing at Sherman Street. Commissioner Howard asked, how big are units? Zeb stated, as big as you will let me. Mayor Garcia closed public hearing at 5:15 p.m.

PUBLIC COMMENT

- A. Joni Guyer cemetery caretaker stated, I am asking permission to put my own camera system up at the cemetery, which entails tapping into City WIFI. I feel the more eyes we can get, the better off we will be. The County Commission gave City permission to put a camera on their light pole outside cemetery. We have a lot of people noticing when people are in cemetery. Commissioner Howard stated, I have no problem with it. Commissioner Farris stated, sounds good to me. Joni asked, do I need my own WIFI? Josh stated, it is my understanding with a public facility you do not want a private system tapped into your WIFI. They have had same conversations for other locations. Alan stated, during public comment I would ask the Commission not to take action on the discussion. It would be appropriate to have staff review possibilities and bring recommendation back to Commission. Mayor Garcia stated, you are correct, I would ask Alan to work with Josh on recommendation to bring back to Commission. Joni stated, you need to look at the gap with County Commission. When the City has a surveillance system in place, is it being monitored? There is no contract with the County to monitor the cameras so there is a gap where you need to work with County Commission. We need to work together to figure out who is in charge of surveillance. If a business owner puts up their system that is not being monitored, it does not work.

CONSENT AGENDA

- A. **11/13/20 Special Commission Meeting Minutes**
- B. **11/16/20 Commission Meeting Minutes**
- C. **11/18/20 Special Commission Meeting Minutes**
- D. **11/23/20 Special Commission Meeting Minutes**
- E. **Appropriation Ordinances: 2020-23, 2020-23A, and 2020-P23**
- F. **Approval of Library Contract 2021**

ON A MOTION by Commissioner Brumbaugh to approve Consent Agenda **seconded** by Commissioner Farris. **MOTION carried on a VOTE of 5-0.**

ORDINANCES AND RESOLUTIONS

- A. **Ordinance 1736: Conditional Use Permit at 908 Broadway Ave.** – Alan stated. I do not know what the long term plan is for this corridor, but it needs to be considered. Vice-Mayor Thompson stated, property is zoned C-2 for whatever reason, so a conditional use permit is required. It is currently zoned properly so I do not see reason not to grant. If there is an issue with the zoning of this block that is a separate issue. Commissioner Brumbaugh stated, I am open to the zoning change at 1611 Kansas but I have concerns with 908 Broadway. The situation at 1611 Kansas is different and would be an update for the area. I am not in favor of the conditional use permit. Commissioner Howard stated, I am not in favor of this, feel we need to look out for residents in area. I know it is properly zoned but I would not want it out my back door. I would approve 1611 Kansas. Commissioner Farris stated, I say no to 908 Kansas and yes to 1611 Kansas. Mayor Garcia stated, we have heard concerns from commission. I welcome people to invest money in community but I received a lot of calls on this property. I have a hard time with the building

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dimensions, but my main concern is this is right in the middle of a residential area. I extend gratitude for your investment in the community. **ON A MOTION** by Mayor Garcia to approve Ordinance 1736: Conditional Use Permit at 908 Broadway Ave. **seconded** by Commissioner Farris. **MOTION failed on a VOTE of 1-4 with Mayor Garcia, Commissioner Howard, Commissioner Farris and Commissioner Brumbaugh casting the dissenting votes.**

- B. Ordinance 1737: Rezoning of 1611 Kansas Ave.** – Alan stated, this ordinance is to rezone area from R-1 to C-2. **ON A MOTION** by Commissioner Farris to approve Ordinance 1737: Rezoning of 1611 Kansas Ave. **seconded** by Commissioner Howard. **MOTION carried on a VOTE of 5-0.**

FORMAL ACTIONS

- A. CMB Licenses 2021** - Alan stated, this is the annual renewal of CMB licenses. Brian stated, Chief Hayes has done background checks and I have completed fire inspections on properties. Walmart and Dollar General did not pass fire inspection and Chief Hayes received the application for Travel Shoppe late so has not been able to complete background check. These are same issues as in past years. We recommend Commission approve renewal of all applications, contingent on Walmart and Dollar General passing fire inspections and Travel Shoppe #6 passing background check. **ON A MOTION** by Commissioner Howard to approve application for consumption on the premises for Pizza Hut and applications in original and unopened containers, not for consumption on premises for Corner Market, Casey's General Store, 24/7 Travel Store, Cowboy Corner Express, Walmart, Dollar General and Travel Shoppe #6 contingent upon approval of fire inspections and background checks **seconded** by Commissioner Farris. **MOTION carried on a VOTE of 5-0.**
- B. KDOT Cost Share Engineering Agreement** - Alan stated, this is the Cost Share Agreement for engineering with EBH for Street Improvements in conjunction with KDOT Cost Share Program. Andrew Brunner, EBH Engineer stated, the agreement is for the cost share project on 17th Street between Montana and Sherman and extension of 2nd Street. Design engineering is City responsibility and construction is paid 85% by KDOT program. Design engineering expense will be time required. **ON A MOTION** by Vice-Mayor Thompson to approve the KDOT Cost Share Engineering Agreement with EBH **seconded** by Commissioner Brumbaugh. **MOTION carried on a VOTE of 5-0.**

DISCUSSION ITEMS

- A. Sherman County Community Development Interlocal Agreement**– Alan stated, the interlocal agreement is for the City and County to jointly fund Economic Development for one year. Gennifer House member of Sherman County Economic Development Board stated, members of the board are present. We were appointed in July and have been meeting monthly to create this agreement. We are meeting again Wednesday at NWKT College board meeting room. Our goal is to house at the Welcome Center which we will need an agreement. This agreement is for funding from City and County. We are hoping to encompass more for community on economic development. Mayor Garcia asked, is the 501 (c) 3 created? Gennifer stated, this is the Interlocal agreement; that paper work will be filed next week. Mayor Garcia stated, the County Commission is reviewing agreement at meeting tomorrow. Gennifer stated, the County Attorney has reviewed agreement so we could bring to City. Mayor Garcia stated, the agreement addresses concerns we want to accomplish. Alan stated, this includes CVB and Chamber of Commerce. Gennifer stated, that is correct. Gennifer introduced board members present: Gennifer House, Jacque Livengood, Ben Schears, Amy Sederstrom, Rachelle Standley and Steven West.

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- B. Review of Board Applicants** - Alan stated, applications for appointments to the Airport and Museum Board are included in your packet for review. Consensus of Commission is bring back to next meeting for approval.
- C. Insurance Consultant Discussion** – Alan stated, item is on agenda to inform Commission that I would like to delay item until January 4th meeting, then approve insurance on January 18th. I read Andrew Finzen’s comments from previous meetings and have talked to both entities. PIC is coming to visit personally. This is an important decision and it behooves you to move to a later meeting to allow me time to give a better presentation. I feel we are fine in terms of the insurance renewal. Commissioner Brumbaugh stated, I am fine with the delay. Vice-Mayor Thompson stated, both entities have made it clear the earlier we make decision on insurance, the better. Will that prohibit getting the best quote for our insurance? Alan stated, I do not believe that is an issue. Given past experience they have a pretty good idea who is quoting. Commissioner Howard stated, I am fine with decision but we are getting same service, no matter who we go with. It will cost money to get out of PIC contract and need to consider employees being comfortable with decision. We have trouble finding employees right now but need to keep employees comfortable. Commissioner Farris stated, we need to look into both consultants. Vice-Mayor Thompson stated, I agree with Commissioner Howard, we have been looking into this for six months. Commissioner Farris stated, you have not been dealing with Rhonda for fourteen years. Vice-Mayor Thompson stated, that is correct but I have yet to hear a bad complaint about Rhonda from the staff. Staff is stressed about this decision. I agree with Commissioner Howard. Commissioner Howard stated, you are looking at just changing consultants but why are you changing if you have insurance? How much will it cost to get out of PIC contract? We are supposed to be looking out for the City money. Alan stated, I will have other things to consider beyond medical insurance. Mayor Garcia stated, we have been discussing for six months and been going back and forth. I feel we have been very open minded dealing with consultant services. I know and understand we have delayed formal action to be fair about decision. After listening to Alan at last meeting he is well educated in the insurance arena. We hire him to look out for the good of the City. He will bring a recommendation back to Commission. He is the new manager and we will rely on his expertise. He has asked for delay, consensus of Commission is to delay item until meeting on January 4, 2021.

REPORTS

- A. City Manager - 1.** Alan asked, what questions does the Commission have of me? Mayor Garcia asked, how has it been going? Alan stated, well, I had a meeting with staff, been reading zoning code and started charter code documents. I am making list to bring back in January with questions and recommendations going forward to try to get stuff done. Mayor Garcia asked, have you looked at budget? Alan stated, I have looked at it but not a lot. I have ideas as to how it is laid out. There are always places to find a little money. Right now I am trying to find stuff on my computer. Mayor Garcia asked, have you met all the department heads? Alan stated, yes and we have a department head meeting in morning. The Commission will be seeing a new form that will standardize and answer questions for items on the agenda.
- B. City Commissioners**
- Vice-Mayor Thompson – 1.** If someone is trying to find contact information on the website about the Commission, the information is not there. I feel information of who we are with our City email should be available on website. Mayor Garcia stated, that is a good point, it used to be that way. I feel we need to work on information.

Commissioner Brumbaugh – 1. Holiday lights look good, I appreciate the extra effort from employees.

Commissioner Howard - 1. Thank you to City employees for all you do, especially this time of year.

Commissioner Farris – 1. No Report

C. Mayor – 1. Thanks for what Commission does and thank you Alan for your input. Have a lot to deal with in coming months. Where did you find swags, they look good? Dustin stated, Suzanne McClure purchased them; they were all three up last year.

ADJOURNMENT WAS HAD ON A MOTION Commissioner Brumbaugh **seconded by** Commissioner Farris. **Motion carried by unanimous VOTE, meeting adjourned at 5:56 p.m. Next meeting is scheduled for December 21, 2020.**

ATTEST:

John Garcia, Mayor

Mary P. Volk, City Clerk

ACCOUNTS PAYABLE VENDOR ACTIVITY

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

				1615 ADVANCED AUTO BODY						
6145075	1	12/08/20		REPLACE WINDSHIELD 2012 F150		15-42-3170		237.72	62787	12/21/20
				ADVANCED AUTO BODY				----- 237.72		
				2871 AMERICAN FAMILY LIFE						
PR20201204	1	12/04/20		AFLAC CANCER		11-00-0012	N	79.89	3045221	12/11/20 E
PR20201204	2	12/04/20		AFLAC CANCER		15-00-0012	N	49.53	3045221	12/11/20 E
PR20201204	3	12/04/20		AFLAC ACCIDENT		11-00-0012	N	79.68	3045221	12/11/20 E
PR20201204	4	12/04/20		AFLAC ACCIDENT		15-00-0012	N	69.72	3045221	12/11/20 E
PR20201204	5	12/04/20		AFLAC ACCIDENT		23-00-0012	N	14.28	3045221	12/11/20 E
PR20201204	6	12/04/20		AFLAC ST DISB		11-00-0012	N	23.76	3045221	12/11/20 E
PR20201204	7	12/04/20		AFLAC ST DISB		15-00-0012	N	82.92	3045221	12/11/20 E
PR20201204	8	12/04/20		AFLAC ST DISB		23-00-0012	N	17.82	3045221	12/11/20 E
PR20201204	9	12/04/20		AFLAC LIFE RIDR		15-00-0012	N	2.76	3045221	12/11/20 E
PR20201204	10	12/04/20		AFLAC LIFE		11-00-0012	N	9.66	3045221	12/11/20 E
PR20201204	11	12/04/20		SPEC HLTH EVENT		11-00-0012	N	20.10	3045221	12/11/20 E
PR20201204	12	12/04/20		AFLAC HOSP CONF		11-00-0012	N	43.44	3045221	12/11/20 E
PR20201204	13	12/04/20		AFLAC HOSP CONF		21-00-0012	N	26.28	3045221	12/11/20 E
				AMERICAN FAMILY LIFE				----- 519.84		
				1389 AMERICAN FID						
PR20201204	1	12/04/20		AF CANCER AT		11-00-0012	N	23.00	3045218	12/11/20 E
PR20201204	2	12/04/20		AF CANCER AT		15-00-0012	N	18.50	3045218	12/11/20 E
PR20201204	3	12/04/20		AF CANCER AT		21-00-0012	N	9.90	3045218	12/11/20 E
PR20201204	4	12/04/20		AMER FID CANCER		11-00-0012	N	164.64	3045218	12/11/20 E
PR20201204	5	12/04/20		AMER FID CANCER		15-00-0012	N	126.80	3045218	12/11/20 E
PR20201204	6	12/04/20		AMER FID CANCER		21-00-0012	N	26.95	3045218	12/11/20 E
PR20201204	7	12/04/20		AMER FID LIFE		11-00-0012	N	132.41	3045218	12/11/20 E
PR20201204	8	12/04/20		AMER FID LIFE		15-00-0012	N	316.40	3045218	12/11/20 E
PR20201204	9	12/04/20		AMER FID LIFE		21-00-0012	N	110.88	3045218	12/11/20 E
PR20201204	10	12/04/20		AMER FID LIFE		23-00-0012	N	80.25	3045218	12/11/20 E
PR20201204	11	12/04/20		AM FID ACCIDENT		11-00-0012	N	72.80	3045218	12/11/20 E
PR20201204	12	12/04/20		AM FID ACCIDENT		15-00-0012	N	103.05	3045218	12/11/20 E
PR20201204	13	12/04/20		AM FID ACCIDENT		21-00-0012	N	19.95	3045218	12/11/20 E
PR20201204	14	12/04/20		AM FID HOSPITAL		15-00-0012	N	26.99	3045218	12/11/20 E
PR20201204	15	12/04/20		AM FID HOSPITAL		21-00-0012	N	15.93	3045218	12/11/20 E
PR20201204	16	12/04/20		AM FD DISABILTY		11-00-0012	N	67.84	3045218	12/11/20 E
PR20201204	17	12/04/20		AM FD DISABILTY		15-00-0012	N	18.36	3045218	12/11/20 E
PR20201204	18	12/04/20		AF CRITICAL CR		11-00-0012	N	16.59	3045218	12/11/20 E
PR20201204	19	12/04/20		AF CRITICAL CR		15-00-0012	N	9.74	3045218	12/11/20 E
				AMERICAN FID				----- 1360.98		
				1390 AMERICAN FIDELITY						
PR20201204	1	12/04/20		AF MED REIMBURS		11-00-0012	N	356.25	3045219	12/11/20 E
PR20201204	2	12/04/20		AF MED REIMBURS		15-00-0012	N	177.50	3045219	12/11/20 E
PR20201204	3	12/04/20		AF MED REIMBURS		21-00-0012	N	50.00	3045219	12/11/20 E
PR20201204	4	12/04/20		AF MED REIMBURS		23-00-0012	N	25.00	3045219	12/11/20 E
				AMERICAN FIDELITY				----- 608.75		

374 BLACK HILLS ENERGY

ACCOUNTS PAYABLE VENDOR ACTIVITY

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

374 BLACK HILLS ENERGY										
GEN20-463	1	12/04/20		GAS SERVICE CITY SHOP		21-42-2100		240.38	62789	12/21/20
GEN20-464	1	12/04/20		GAS SERVICE		15-40-2100		198.22	62789	12/21/20
GEN20-465	1	12/04/20		GAS SERVICE		11-11-2100		238.18	62789	12/21/20
GEN20-466	1	12/04/20		GAS SERVICE		11-17-2100		306.78	62789	12/21/20
GEN20-467	1	12/04/20		GAS SERVICE		11-21-2100		61.21	62789	12/21/20
GEN20-468	1	12/03/20		GAS SERVICE		11-07-2100		144.13	62789	12/21/20
GEN20-468	2	12/03/20		GAS SERVICE		11-13-2100		33.66	62789	12/21/20
GEN20-468	3	12/03/20		GAS SERVICE		11-13-2100		119.73	62789	12/21/20
GEN20-468	4	12/03/20		GAS SERVICE		11-15-2100		88.62	62789	12/21/20
GEN20-469	1	12/02/20		GAS SERVICE		11-13-2100		115.44	62789	12/21/20
GEN20-472	1	12/09/20		GAS SERVICE		15-44-2100		88.48	62789	12/21/20
GEN20-472	2	12/09/20		GAS SERVICE		21-40-2100		88.48	62789	12/21/20
GEN20-473	1	12/09/20		GAS SERVICE		11-02-2100		102.20	62789	12/21/20
GEN20-474	1	12/09/20		GAS SERVICE		11-07-2100		167.65	62789	12/21/20
GEN20-475	1	12/09/20		GAS SERVICE		21-40-2100		238.14	62789	12/21/20

BLACK HILLS ENERGY								2231.30		
71 BLUE CROSS - BLUE SHIELD										
PR20201204	1	12/04/20		BCBS S300/SHIP		11-00-0012	N	27.98	3045214	12/11/20 E
PR20201204	2	12/04/20		BCBS S300/SHIP		15-00-0012	N	23.25	3045214	12/11/20 E

BLUE CROSS - BLUE SHIELD								51.23		
1708 BLUEGLOBES, INC										
GLD-54408	1	12/02/20	19427	45W 6.6AMP SIGN BULBS		15-42-3010		224.38	62790	12/21/20

BLUEGLOBES, INC								224.38		
292 BORDER STATES INDUSTRIES										
921144916	1	12/01/20		L506 PORCELAIN GUY INSULATOR		15-42-3050		298.76	62791	12/21/20
921187735	1	12/08/20	19416	4IN INTER METAL CONDUIT		15-42-3050		1140.94	62791	12/21/20

BORDER STATES INDUSTRIES								1439.70		
833 BUTTERFLY AVIATION, INC										
105068	1	11/05/20		2 WINDSOCKS-LARGE		11-13-3120		251.90	62792	12/21/20

BUTTERFLY AVIATION, INC								251.90		
567 C & B EQUIPMENT										
241600-00	1	10/22/20	19266	AIR COMPRESSER PARTS		15-40-3060		838.19	62793	12/21/20
241600-01	1	10/27/20	19266	AIR COMPRESSER PARTS		15-40-3060		1759.75	62793	12/21/20
241600-02	1	10/27/20	19266	AIR COMPRESSER PARTS		15-40-3060		69.12	62793	12/21/20

C & B EQUIPMENT								2667.06		
1331 CASHIER'S CHECK										
GEN20-462	1	12/10/20		INVEST/WSB		03-00-0003		3000.00	62783	12/10/20
GEN20-462	2	12/10/20		INVEST/WSB		05-00-0003		3000.00	62783	12/10/20
GEN20-462	3	12/10/20		INVEST/WSB		06-00-0003		15000.00	62783	12/10/20
GEN20-462	4	12/10/20		INVEST/WSB		07-00-0003		40000.00	62783	12/10/20
GEN20-462	5	12/10/20		INVEST/WSB		09-00-0003		33000.00	62783	12/10/20

ACCOUNTS PAYABLE VENDOR ACTIVITY

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

1331 CASHIER'S CHECK										
GEN20-462	6	12/10/20		INVEST/WSB		18-00-0003		1500.00	62783	12/10/20
GEN20-462	7	12/10/20		INVEST/WSB		19-00-0003		2000.00	62783	12/10/20
GEN20-462	8	12/10/20		INVEST/WSB		20-00-0003		3000.00	62783	12/10/20
GEN20-462	9	12/10/20		INVEST/WSB		21-00-0003		15000.00	62783	12/10/20
GEN20-462	10	12/10/20		INVEST/WSB		23-00-0003		15000.00	62783	12/10/20
GEN20-462	11	12/10/20		INVEST/WSB		25-00-0003		5000.00	62783	12/10/20
GEN20-462	12	12/10/20		INVEST/WSB		26-00-0003		3500.00	62783	12/10/20
GEN20-462	13	12/10/20		INVEST/WSB		27-00-0003		32500.00	62783	12/10/20
GEN20-462	14	12/10/20		INVEST/WSB		32-00-0003		100000.00	62783	12/10/20
GEN20-462	15	12/10/20		INVEST/WSB		33-00-0003		16000.00	62783	12/10/20
GEN20-462	16	12/10/20		INVEST/WSB		36-00-0003		267000.00	62783	12/10/20
GEN20-462	17	12/10/20		INVEST/WSB		37-00-0003		35000.00	62783	12/10/20
GEN20-462	18	12/10/20		INVEST/WSB		38-00-0003		380500.00	62783	12/10/20

CASHIER'S CHECK								970000.00		
519 CITY OF GOODLAN										
PR20201204	1	12/04/20		TECHNOLOGY		15-00-0012	N	15.00	3045215	12/11/20 E
CITY OF GOODLAN								-----		
								15.00		
674 CITY OF GOODLAND, CASHIER										
GEN20-480	1	12/21/20		FILE CABINET		11-03-3120		10.00	62794	12/21/20
GEN20-480	2	12/21/20		PD POSTAGE		11-03-3130		10.90	62794	12/21/20
GEN20-480	3	12/21/20		DRAWER 10/02		15-44-3180		62.35	62794	12/21/20
GEN20-480	4	12/21/20		DRAWER 10/21		15-44-3180		16.55	62794	12/21/20
GEN20-480	5	12/21/20		DRAWER 10/22		15-44-3180		3.00	62794	12/21/20
GEN20-480	6	12/21/20		DRAWER 10/06		15-44-3180		4.71	62794	12/21/20
GEN20-480	7	12/21/20		DRAWER 10/23		15-44-3180		8.97	62794	12/21/20
GEN20-480	8	12/21/20		PD POSTAGE		11-03-3130		10.30	62794	12/21/20
GEN20-480	9	12/21/20		PD POSTAGE		11-03-3130		12.35	62794	12/21/20
GEN20-480	10	12/21/20		DRAWER 11/03		15-44-3180		10.80	62794	12/21/20
GEN20-480	11	12/21/20		C. DOUGLASS-SANTA SLEIGH FIX		38-01-4030		30.00	62794	12/21/20
GEN20-480	12	12/21/20		1008 MAIN FILING FEES		11-02-3120		21.00	62794	12/21/20
CITY OF GOODLAND, CASHIER								-----		
								200.93		
515 CITY OF GOODLAND, WATER/GE										
GEN20-470	1	11/30/20		DIESEL		15-42-3070		304.15	62796	12/21/20
GEN20-470	2	11/30/20		DIESEL		11-07-3070		54.75	62796	12/21/20
GEN20-470	3	11/30/20		DIESEL		11-15-3070		61.60	62796	12/21/20
GEN20-470	4	11/30/20		DIESEL		11-11-3070		481.98	62796	12/21/20
GEN20-470	5	11/30/20		DIESEL		21-42-3070		113.33	62796	12/21/20
GEN20-470	6	11/30/20		GAS		11-09-3070		34.76	62796	12/21/20
GEN20-470	7	11/30/20		GAS		15-42-3070		49.77	62796	12/21/20
GEN20-470	8	11/30/20		GAS		15-40-3070		55.62	62796	12/21/20
GEN20-470	9	11/30/20		GAS		11-07-3070		86.74	62796	12/21/20
GEN20-470	10	11/30/20		GAS		11-15-3070		155.16	62796	12/21/20
GEN20-470	11	11/30/20		GAS		11-03-3070		899.65	62796	12/21/20
GEN20-470	12	11/30/20		GAS		11-23-3070		12.80	62796	12/21/20
GEN20-470	13	11/30/20		GAS		11-11-3070		170.96	62796	12/21/20
GEN20-470	14	11/30/20		GAS		23-41-3070		8.37	62796	12/21/20
GEN20-470	15	11/30/20		GAS		11-06-3070		182.49	62796	12/21/20

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515 CITY OF GOODLAND, WATER/GE										
GEN20-470	16	11/30/20		GAS		21-42-3070		42.82	62796	12/21/20
GEN20-470	17	11/30/20		GAS		21-40-3070		121.82	62796	12/21/20

								2836.77		
1880 CITY OF GOODLAND-REFUND A										
GEN20-479	1	12/21/20		ELECTRIC REFUND DEPOSIT		20-01-5060		2650.00	62797	12/21/20
GEN20-479	2	12/21/20		WATER REFUND DEPOSIT		22-01-5070		975.00	62797	12/21/20

								3625.00		
913 CLEAVER BROOKS DIVISION										
1134423	1	10/23/20	19256	BOILER PARTS		15-40-3060		5196.49	62798	12/21/20

								5196.49		
987 COMPLIANCE ONE										
275065	1	12/08/20		ADMIN FEE		15-40-2140		10.50	62800	12/21/20
275065	2	12/08/20		ADMIN FEE		15-42-2140		42.00	62800	12/21/20
275065	3	12/08/20		ADMIN FEE		21-42-2140		10.50	62800	12/21/20
275065	4	12/08/20		ADMIN FEE		11-11-2140		36.75	62800	12/21/20
275716	1	12/08/20		EAP		11-03-2140		8.00	62800	12/21/20
275716	2	12/08/20		EAP		11-04-2140		1.00	62800	12/21/20
275716	3	12/08/20		EAP		11-07-2140		1.00	62800	12/21/20
275716	4	12/08/20		EAP		11-09-2140		1.00	62800	12/21/20
275716	5	12/08/20		EAP		11-17-2140		1.00	62800	12/21/20
275716	6	12/08/20		EAP		11-02-2140		3.00	62800	12/21/20
275716	7	12/08/20		EAP		15-44-2140		5.00	62800	12/21/20
275716	8	12/08/20		EAP		11-15-2140		3.00	62800	12/21/20
275716	9	12/08/20		EAP		15-40-2140		8.00	62800	12/21/20
275716	10	12/08/20		EAP		11-11-2140		3.00	62800	12/21/20

								133.75		
2015 CONST.NEWENERGY										
3054417	1	11/30/20		GAS SERVICE CITY SHOP		21-42-2100		416.78	62801	12/21/20
3054434	1	11/30/20		GAS SERVICE CITY BUILDING		15-44-2100		80.51	62801	12/21/20
3054434	2	11/30/20		GAS SERVICE CITY BUILDING		21-40-2100		80.51	62801	12/21/20

								577.80		
3589 CORE & MAIN LP										
N350510	1	12/03/20	17335	42 X 48 METER CANS X 2		21-42-3050		309.00	62802	12/21/20
N350510	2	12/03/20	17335	42" METER LIDS		21-42-3050		607.00	62802	12/21/20

								916.00		
891 DAN BRENNER FORD-MERCURY,										
32358	1	11/13/20		HOSE		15-42-3170		68.06	62803	12/21/20

								68.06		

ACCOUNTS PAYABLE VENDOR ACTIVITY

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2817 DESIGNS UNLIMITED										
29412	1	9/14/20		R. SIMON FUNERAL ARRANGEMENT		21-40-3120		50.00	62804	12/21/20

								50.00		
2433 DPC ENTERPRISES, L.P.										
DE28000497-20	1	11/30/20		CHLORINE		21-40-3040		20.00	62805	12/21/20

								20.00		
3800 EMC INSURANCE COMPANIES										
1-08441672	1	12/09/20				21-40-2060		388.75	62806	12/21/20
1-08441672	2	12/09/20				21-42-2060		388.75	62806	12/21/20
1-08441672	3	12/09/20				23-41-2060		388.75	62806	12/21/20
1-08441672	4	12/09/20				23-41-2060		388.75	62806	12/21/20
1-08441672	5	12/09/20				15-40-2060		5248.09	62806	12/21/20
1-08441672	6	12/09/20				15-42-2060		5248.09	62806	12/21/20
1-08441672	7	12/09/20				15-44-2060		777.49	62806	12/21/20
1-08441672	8	12/09/20				11-02-2060		6608.70	62806	12/21/20

								19437.37		
517 EVANS, BIERLY, HUTCHISON &										
12843	1	11/30/20		GOODLAND AIRPORT RWY SURVEY		31-01-2040	M	10000.00	62807	12/21/20

								10000.00		
205 FRONTIER AG										
003512	1	11/09/20		POSTAGE		21-40-3130		9.19	62808	12/21/20
003574	1	11/25/20		POSTAGE		21-40-3130		124.23	62808	12/21/20
003575	1	11/25/20		POSTAGE		21-40-3130		9.19	62808	12/21/20
003576	1	11/25/20		POSTAGE		21-40-3130		13.15	62808	12/21/20
003577	1	11/25/20		POSTAGE		21-40-3130		9.19	62808	12/21/20
094983	1	10/26/20	19137	TIRE REPAIR #6		11-15-3170		22.58	62808	12/21/20
095052	1	10/30/20		4-LT2657017 FIRESTONE TIRES		23-41-3060		820.44	62808	12/21/20
095064	1	10/30/20		4-LT2457516 TIRES		21-42-3060		649.36	62808	12/21/20
095338	1	11/12/20		24X12X12 TUBE AND REPAIR #71		11-11-3060		39.89	62808	12/21/20
106677	1	11/13/20	19329	TMS 15W40 90GAL/HTB 35		11-11-3120		1012.95	62808	12/21/20
849846	1	10/27/20		OIL INDOL 100 2.5 GAL		15-40-3070		92.32	62808	12/21/20
855485	1	11/20/20		DIESEL #1 BULK		23-41-3070		522.90	62808	12/21/20

								3325.39		
3721 GOODLAND AUTOMOTIVE LLC										
344898	1	11/16/20		ANTIFREEZE #41		15-42-3060		59.95	62809	12/21/20
344907	1	11/16/20		RIBBED BELT #41		15-42-3060		39.85	62809	12/21/20
345176	1	11/23/20	19330	BATTERY #6		11-03-3060		139.99	62809	12/21/20

								239.79		
3778 GOODLAND REGIONAL MED										
PR20201204	1	12/04/20		GRMC		11-00-0012	N	390.73	62785	12/11/20

								390.73		

ACCOUNTS PAYABLE VENDOR ACTIVITY

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				206 GOODLAND STAR-NEWS						
463488	1	11/30/20		VAN ADVERTISING		11-06-2130		101.94	62810	12/21/20
463488	2	11/30/20		HW WATER LABORER		21-40-2130		208.80	62810	12/21/20
463488	3	11/30/20		CHRISTMAS PARADE		11-02-2130		66.00	62810	12/21/20
463488	4	11/30/20		COND USE PERMIT		11-09-2130		113.16	62810	12/21/20
463488	5	11/30/20		REZONING 908 BROADWAY/1611 KS		11-09-2130		127.92	62810	12/21/20

				GOODLAND STAR-NEWS				617.82		
				3427 HUBER & ASSOCIATES						
CW167038	1	11/19/20		DOWNPAYMENT ENTERPOL MAINT		11-03-2050		765.00	62811	12/21/20

				HUBER & ASSOCIATES				765.00		
				1733 IN THE CAN LLC						
GEN20-471	1	12/01/20		SOLID WASTE DECEMBER		30-01-2220		38825.00	62812	12/21/20

				IN THE CAN LLC				38825.00		
				2848 INNOVATIVE AUTOMATION						
2039	1	12/01/20		REMOTE ACCESS SEWER DEPT 6MTHS		23-43-2140		308.70	62813	12/21/20

				INNOVATIVE AUTOMATION				308.70		
				250 INTERNATIONAL INSTITUTE OF						
GEN20-476	1	11/21/20		VOLK MEMBERSHIP		11-02-2080		175.00	62814	12/21/20

				INTERNATIONAL INSTITUTE OF				175.00		
				1989 J ROD'S						
4733	1	12/03/20		500 BUILDING PERMITS		11-09-3120		202.95	62815	12/21/20

				J ROD'S				202.95		
				2052 KANSAS ONE-CALL SYSTEM, I						
110261	1	11/30/20		34 LOCATES		15-42-2140		27.20	62816	12/21/20
110261	2	11/30/20		34 LOCATES		21-42-2140		13.60	62816	12/21/20

				KANSAS ONE-CALL SYSTEM, I				40.80		
				1072 KANSAS PAYMENT CENTER						
PR20201204	1	12/04/20		INCOME WITHOLD		11-00-0012	N	497.08	3045217	12/11/20 E
PR20201204	2	12/04/20		INCOME WITHOLD		15-00-0012	N	392.31	3045217	12/11/20 E

				KANSAS PAYMENT CENTER				889.39		
				262 KLOE/KKCI						
27845-6	1	11/27/20		HOLIDAY GREETINGS		11-02-2130		660.00	62817	12/21/20

				KLOE/KKCI				660.00		
				1246 KMEA-NEARMAN PROJECT REVE						
WAPAGP2012	1	12/04/20		WAPA/HYDRO DECEMBER 2020		15-40-2120		7461.98	62818	12/21/20

ACCOUNTS PAYABLE VENDOR ACTIVITY

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				KMEA-NEARMAN PROJECT REVE				7461.98		
				1220 KS DEPT OF BEV						
GEN20-482	1	12/21/20		KS CEREAL MALT BEVERAGE LIC		11-02-3120		200.00	62819	12/21/20
				KS DEPT OF BEV				200.00		
				1699 KS DEPT. OF HEALTH-ENVIRO						
GEN20-481	1	12/17/20		ABOVE GROUND STORAGE PERMIT		15-40-2080		10.00	62820	12/21/20
				KS DEPT. OF HEALTH-ENVIRO				10.00		
				523 KS PUBLIC EMP. RETIREMENT						
PR20201204	1	12/04/20		KPERS		11-00-0012	N	2036.25	3045216	12/11/20 E
PR20201204	2	12/04/20		KPERS		15-00-0012	N	1846.76	3045216	12/11/20 E
PR20201204	3	12/04/20		KPERS		21-00-0012	N	639.60	3045216	12/11/20 E
PR20201204	4	12/04/20		KPERS		23-00-0012	N	282.17	3045216	12/11/20 E
PR20201204	5	12/04/20		OPTIONAL KPERS		11-00-0012	N	162.51	3045216	12/11/20 E
PR20201204	6	12/04/20		OPTIONAL KPERS		15-00-0012	N	33.00	3045216	12/11/20 E
PR20201204	7	12/04/20		KPERS II		11-00-0012	N	1587.76	3045216	12/11/20 E
PR20201204	8	12/04/20		KPERS II		15-00-0012	N	1165.32	3045216	12/11/20 E
PR20201204	9	12/04/20		KPERS II		21-00-0012	N	83.10	3045216	12/11/20 E
PR20201204	10	12/04/20		KPERS II		23-00-0012	N	83.10	3045216	12/11/20 E
PR20201204	11	12/04/20		KPERS III		11-00-0012	N	3563.00	3045216	12/11/20 E
PR20201204	12	12/04/20		KPERS III		15-00-0012	N	1198.77	3045216	12/11/20 E
PR20201204	13	12/04/20		KPERS III		21-00-0012	N	205.42	3045216	12/11/20 E
PR20201204	14	12/04/20		KPERS III		23-00-0012	N	211.39	3045216	12/11/20 E
PR20201204	15	12/04/20		KPERS D&D		11-00-0012	N	491.97	3045216	12/11/20 E
PR20201204	16	12/04/20		KPERS D&D		15-00-0012	N	288.26	3045216	12/11/20 E
PR20201204	17	12/04/20		KPERS D&D		21-00-0012	N	63.54	3045216	12/11/20 E
PR20201204	18	12/04/20		KPERS D&D		23-00-0012	N	39.48	3045216	12/11/20 E
				KS PUBLIC EMP. RETIREMENT				13981.40		
				3766 MALLORY SAFETY & SUPPLY						
4975499	1	12/07/20		SMALL GLOVES		11-03-3120		109.90	62821	12/21/20
				MALLORY SAFETY & SUPPLY				109.90		
				1440 MCCLURE PLUMBING & HEATIN						
29432	1	11/03/20	19142	BRASS PLUNGER/O-RINGS SINKS		11-03-3030		7.38	62822	12/21/20
29441	1	11/06/20	19146	ELECTRIC TAPE, SILICONE, WD40		11-15-3120		18.35	62822	12/21/20
29441	2	11/06/20	19146	DRAIN COVER-SKATE PARK		11-15-3120		8.50	62822	12/21/20
29447	1	11/10/20		20X25X1 FILTERS X3		11-13-3030		20.97	62822	12/21/20
29460	1	11/13/20	19150	FAUCET AERATOR		11-02-3030		4.29	62822	12/21/20
29466	1	11/13/20		MENS BATHROOM SINK FAUCET		11-03-3030		11.69	62822	12/21/20
				MCCLURE PLUMBING & HEATIN				71.18		
				858 MUNICIPAL CODE CORPORATIO						
352026	1	12/04/20		ADMINISTRATIVE SUPPORT FEE		11-02-2140		250.00	62823	12/21/20
				MUNICIPAL CODE CORPORATIO				250.00		

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				2104	NATIONWIDE TRUST CO. FSB					
PR20201204	1	12/04/20			NATIONWIDE TRST		11-00-0012	N	325.00	3045220 12/11/20 E
PR20201204	2	12/04/20			NATIONWIDE TRST		15-00-0012	N	265.00	3045220 12/11/20 E
					NATIONWIDE TRUST CO. FSB				590.00	

				3646	ND CHILD SUPPORT DIVISION					
PR20201204	1	12/04/20			ND CHILD SUPPOR		15-00-0012	N	114.93	3045222 12/11/20 E
					ND CHILD SUPPORT DIVISION				114.93	

				3502	O'REILLY AUTO PARTS					
5617-175490	1	11/08/20			CAPSULE UNIT #7		11-03-3170		28.89	62824 12/21/20
5617-175560	1	11/09/20			WRENCH SETS		15-40-3020		37.04	62824 12/21/20
5617-175681	1	11/12/20	19328		REPLACEMENT GLASS #25		11-11-3170		19.99	62824 12/21/20
					O'REILLY AUTO PARTS				85.92	

				3085	OFFICE WORKS & HOME FURNI					
1769-1120	1	11/30/20			COPY COUNT		11-02-3120		47.49	62825 12/21/20
					OFFICE WORKS & HOME FURNI				47.49	

				3841	OLDHAM, REGINA					
11000893	1	11/10/20			DEP CUP/DEP ZONING REFUND		11-00-0893		200.00	62826 12/21/20
					OLDHAM, REGINA				200.00	

				2401	PAW WASH					
GEN20-477	1	11/30/20			CREMATORY		11-05-2140		555.00	62827 12/21/20
					PAW WASH				555.00	

				3403	PEST AWAY LLC					
11827	1	11/05/20			PEST CONTROL		11-23-3110		20.00	62828 12/21/20
11827	2	11/05/20			PEST CONTROL		11-02-2140		30.00	62828 12/21/20
11827	3	11/05/20			PEST CONTROL		11-17-2140		30.00	62828 12/21/20
11827	4	11/05/20			PEST CONTROL		11-13-2140		15.00	62828 12/21/20
11827	5	11/05/20			PEST CONTROL		11-15-2140		35.00	62828 12/21/20
11827	6	11/05/20			PEST CONTROL/PIGEON CONTROL		11-02-2140		120.00	62828 12/21/20
11827	7	11/05/20			PEST CONTROL		11-03-2140		35.00	62828 12/21/20
11827	8	11/05/20			PEST CONTROL		15-40-2140		54.50	62828 12/21/20
11827	9	11/05/20			PEST CONTROL		11-11-2140		50.00	62828 12/21/20
11827	10	11/05/20			PEST CONTROL		21-40-2140		35.00	62828 12/21/20
11827	11	11/05/20			PEST CONTROL		11-21-2140		10.00	62828 12/21/20
					PEST AWAY LLC				434.50	

				1924	PRAIRIE LAND ELECTRIC					
4861	1	12/07/20			POWER BILL NOVEMBER 2020		15-40-2120		180327.64	62829 12/21/20
					PRAIRIE LAND ELECTRIC				180327.64	

3809 PRO TRACK & TENNIS, INC

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3809 PRO TRACK & TENNIS, INC										
1224	1	10/13/20		RESURFACE TENNIS COURTS		38-01-4010		6200.00	62830	12/21/20
1224	2	10/13/20		RESURFACE TENNIS COURTS		26-01-4010		11719.55	62830	12/21/20

								17919.55		
407 SALINA SUPPLY COMPANY										
S100183375.001	1	12/08/20	17336	25 LBS CHLORINE		21-42-3050		383.40	62831	12/21/20

								383.40		
924 SCHEOPNER'S WATER CONDITI										
17825	1	11/30/20		WATER		11-03-2140		7.00	62832	12/21/20
33687	1	12/01/20		COOLER RENT		11-03-2140		12.00	62832	12/21/20

								19.00		
418 SELF INSURANCE FUND										
GEN20-478	1	12/01/20		EMPR/GENERAL		45-01-1050		22378.51	62833	12/21/20
GEN20-478	2	12/01/20		EMPR/ELECTRIC PRODUCTION		15-40-1050		4867.01	62833	12/21/20
GEN20-478	3	12/01/20		EMPR/ELECTRIC DISTRIBUTION		15-42-1050		4970.16	62833	12/21/20
GEN20-478	4	12/01/20		EMPR/ELECTRIC COMM & GEN		15-44-1050		4032.63	62833	12/21/20
GEN20-478	5	12/01/20		EMPR/WATER PRODUCTION		21-40-1050		282.40	62833	12/21/20
GEN20-478	6	12/01/20		EMPR/WATER DIST		21-42-1050		1906.73	62833	12/21/20
GEN20-478	7	12/01/20		EMPR/SEWER TREATMENT		23-41-1050		643.86	62833	12/21/20
GEN20-478	8	12/01/20		EMPR/SEWER COLLECTION		23-43-1050		1129.59	62833	12/21/20

								40210.89		
421 SHARE CORPORATION										
153767	1	12/02/20	19271	BELLACIDE/DEGREASER		15-40-3040		1705.38	62834	12/21/20

								1705.38		
425 SHERMAN COUNTY TREASURER										
12424	1	11/25/20		C&W/METAL		15-44-3120		3.96	62835	12/21/20

								3.96		
438 STANION WHOLESALE ELECTRI										
5051724-00	1	12/15/20	19430	ITRON 9S & 12S METERS 4 EACH		15-42-3050		2492.29	62836	12/21/20

								2492.29		
1565 ULINE										
127109657	1	11/24/20	19425	100' COILS OF SS 3/4 BANDING		15-42-3050		202.82	62837	12/21/20

								202.82		
972 UNIFIRST CORPORATION										
686735	1	11/02/20		UNIFORMS		23-41-3160		19.78	62839	12/21/20
686735	2	11/02/20		UNIFORMS		23-43-3160		19.78	62839	12/21/20
686735	3	11/02/20		UNIFORMS		21-40-3160		39.59	62839	12/21/20
686736	1	11/02/20		UNIFORMS		11-11-3160		95.32	62839	12/21/20

ACCOUNTS PAYABLE VENDOR ACTIVITY

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

972 UNIFIRST CORPORATION										
686829	1	11/02/20		UNIFORMS		11-15-3160		62.10	62839	12/21/20
687688	1	11/09/20		UNIFORMS		23-41-3160		19.78	62839	12/21/20
687688	2	11/09/20		UNIFORMS		23-43-3160		19.78	62839	12/21/20
687688	3	11/09/20		UNIFORMS		21-40-3160		39.59	62839	12/21/20
687688	4	11/09/20		S WEBER UNIFORMS		21-40-3160		152.90	62839	12/21/20
687691	1	11/09/20		UNIFORMS		11-11-3160		95.32	62839	12/21/20
687789	1	11/09/20		UNIFORMS		11-15-3160		62.10	62839	12/21/20
688647	1	11/16/20		UNIFORMS		23-41-3160		19.78	62839	12/21/20
688647	2	11/16/20		UNIFORMS		23-43-3160		19.78	62839	12/21/20
688647	3	11/16/20		UNIFORMS		21-40-3160		56.64	62839	12/21/20
688650	1	11/16/20		UNIFORMS		11-11-3160		102.72	62839	12/21/20
688745	1	11/16/20		UNIFORMS		11-15-3160		62.10	62839	12/21/20
689666	1	11/23/20		UNIFORMS		23-41-3160		19.78	62839	12/21/20
689666	2	11/23/20		UNIFORMS		23-43-3160		19.78	62839	12/21/20
689666	3	11/23/20		UNIFORMS		21-40-3160		56.64	62839	12/21/20
689668	1	11/23/20		UNIFORMS		11-11-3160		95.32	62839	12/21/20
689764	1	11/23/20		UNIFORMS		11-15-3160		62.10	62839	12/21/20
690652	1	11/30/20		UNIFORMS		23-41-3160		19.78	62839	12/21/20
690652	2	11/30/20		UNIFORMS		23-43-3160		19.78	62839	12/21/20
690652	3	11/30/20		UNIFORMS		21-40-3160		56.64	62839	12/21/20
690653	1	11/30/20		UNIFORMS		11-11-3160		95.32	62839	12/21/20
690745	1	11/30/20		UNIFORMS		11-15-3160		62.10	62839	12/21/20

UNIFIRST CORPORATION								1394.30		
3524 VERIZON										
9868173618	1	12/01/20		CELL PHONE		11-03-2180		378.50	62840	12/21/20
9868173618	2	12/01/20		IPAD		11-06-2180		40.01	62840	12/21/20
9868173618	3	12/01/20		CELL PHONE		21-40-2180		145.84	62840	12/21/20
9868173618	4	12/01/20		CELL PHONE/IPAD		15-42-3120		105.87	62840	12/21/20
9868173618	5	12/01/20		IPAD		21-40-2180		40.01	62840	12/21/20

VERIZON								710.23		
3313 VISA										
GEN20-479	1	12/21/20		IPAD		11-09-3120		20.00	62844	12/21/20
GEN20-480	1	11/30/20		NEWSLETTER PAPER		11-02-3120		141.49	62844	12/21/20
GEN20-480	2	11/30/20		CITY MANAGER SEARCH MEAL		11-02-3120		85.80	62844	12/21/20
GEN20-480	3	11/30/20		TAX FORMS/ENVELOPES		15-44-3120		198.35	62844	12/21/20
GEN20-480	4	11/30/20		WINDOWS 10 PRO UPGRADE		36-01-4010		107.92	62844	12/21/20
GEN20-480	5	11/30/20		WINDOWS 10 PRO UPGRADE		36-01-4010		107.92	62844	12/21/20
GEN20-481	1	11/30/20		INSULATED HIP BOOT/WEBER		21-42-3120		170.95	62844	12/21/20
GEN20-482	1	11/30/20		GOOD GROUNDS/YEC JUDGES		38-01-4010		60.00	62844	12/21/20
GEN20-482	2	11/30/20		QUALITY INN/SANTA SCHOOL REIND		38-01-4010		91.65	62844	12/21/20
GEN20-483	1	11/30/20		MADER NAMEPLATE/YRS SERVICE		11-03-3160		15.25	62844	12/21/20
GEN20-483	2	11/30/20		BACKGROUND CHECK		11-02-3120		5.00	62844	12/21/20
GEN20-483	3	11/30/20		MADER-K9 CERTIFICATION FUEL		11-03-2190		24.21	62844	12/21/20
GEN20-483	4	11/30/20		MADER-K9 CERTIFICATION MEAL		11-03-2190		9.73	62844	12/21/20
GEN20-483	5	11/30/20		FUEL-TRANSPORT JUVENILE		11-03-2190		26.01	62844	12/21/20
GEN20-483	6	11/30/20		FUEL-TRANSPORT JUVENILE		11-03-2190		25.50	62844	12/21/20
GEN20-483	7	11/30/20		MEAL-TRANSPORT JUVENILE		11-03-2190		9.24	62844	12/21/20
GEN20-483	8	11/30/20		DIGITAL ALLY EXT LIFE BATTERY		36-01-4010		207.84	62844	12/21/20
GEN20-484	1	11/30/20		EVOC FIRE ONLINE TRAINING		11-07-2170		75.00	62844	12/21/20

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

3313 VISA										
GEN20-485	1	11/30/20		TWISTED #14 GAUGE XMAS WIRE	15-42-3050			348.78	62844	12/21/20
GEN20-485	2	11/30/20		PLC MONITOR #7	15-40-3060			914.18	62844	12/21/20
GEN20-485	3	11/30/20		48X32 WORK PANT	15-40-3160			60.97	62844	12/21/20
GEN20-485	4	11/30/20		WORK PANTS HORGAN/DOUGLASS	15-40-3160			163.42	62844	12/21/20
GEN20-485	5	11/30/20		WORKS SHIRTS M & XL	15-40-3160			34.04	62844	12/21/20
GEN20-485	6	11/30/20		WORK JEANS/HORGAN	15-40-3160			70.79	62844	12/21/20
GEN20-486	1	11/30/20		MEAL-FEASEL/LUTHER KLETC	11-03-2190			16.38	62844	12/21/20
GEN20-486	2	11/30/20		MEAL-FEASEL/LUTHER KLETC	11-03-2190			29.00	62844	12/21/20
GEN20-486	3	11/30/20		MEAL-FEASEL/LUTHER KLETC	11-03-2190			22.02	62844	12/21/20
GEN20-486	4	11/30/20		FUEL-FEASEL/LUTHER KLETC	11-03-2190			41.50	62844	12/21/20
GEN20-486	5	11/30/20		MEAL-FEASEL/LUTHER KLETC	11-03-2190			26.46	62844	12/21/20
GEN20-486	6	11/30/20		FUEL-FEASEL/LUTHER KLETC	11-03-2190			42.50	62844	12/21/20
GEN20-487	1	11/30/20		TURNPIKE FEE/DOUGLASS WW TEST	23-41-2190			2.50	62844	12/21/20
GEN20-487	2	11/30/20		FUEL/DOUGLASS WASTEWATER TEST	23-41-2190			21.30	62844	12/21/20
GEN20-487	3	11/30/20		FUEL/DOUGLASS WASTEWATER TEST	23-41-2190			21.65	62844	12/21/20
GEN20-487	4	11/30/20		HOTEL/DOUGLASS WASTEWATER TEST	23-41-2190			101.76	62844	12/21/20
GEN20-487	5	11/30/20		MEAL/DOUGLASS WASTEWATER TEST	23-41-2190			23.00	62844	12/21/20
GEN20-487	6	11/30/20		FUEL/BOHL ASPHALT	11-11-3120			22.01	62844	12/21/20
GEN20-487	7	11/30/20		SAI SUBSCRIPTION	11-11-3120			49.95	62844	12/21/20
GEN20-488	1	11/30/20		250' TWISTED #14 WIRE	15-42-3050			348.78	62844	12/21/20
GEN20-488	2	11/30/20		250" TWISTED #14 WIRE/SOCKETS	15-42-3050			1150.66	62844	12/21/20
GEN20-488	3	11/30/20		25 CT BOXES OF C9 WW XMAS BULB	15-42-3050			815.47	62844	12/21/20
GEN20-488	4	11/30/20		UNIFORM HOODIES	15-42-3160			609.29	62844	12/21/20
GEN20-488	5	11/30/20		HOODIES/FYFE	15-42-3160			64.67	62844	12/21/20
GEN20-488	6	11/30/20		ICLOUD STORAGE	15-42-3120			.99	62844	12/21/20

VISA								6383.93		
2895 VISION CARE DIRECT ADM.										
PR20201204	1	12/04/20		VISION CARE DIR	11-00-0012	N		103.85	62784	12/11/20
PR20201204	2	12/04/20		VISION CARE DIR	15-00-0012	N		96.79	62784	12/11/20
PR20201204	3	12/04/20		VISION CARE DIR	23-00-0012	N		9.78	62784	12/11/20

VISION CARE DIRECT ADM.								210.42		
2899 WEAR PARTS & EQUIP CO										
16569	1	11/30/20		8 GRADER BLADE W 5/8	11-11-3120			409.08	62845	12/21/20

WEAR PARTS & EQUIP CO								409.08		
1854 WEIS FIRE & SAFETY										
183061	1	12/01/20		SCBA BOTTLES	11-07-4010			2565.20	62846	12/21/20

WEIS FIRE & SAFETY								2565.20		

***** REPORT TOTAL *****								1348160.99		

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
PAYROLL					
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPE GEN	4,152.65		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPE GEN		4,152.65	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPE ELE	2,251.23		
15-00-0001	ELECTRIC CASH	SS/MED EMPE ELE		2,251.23	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPE WAT	477.34		
21-00-0001	WATER CASH	SS/MED EMPE WAT		477.34	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPE SEW	298.18		
23-00-0001	SEWER CASH	SS/MED EMPE SEW		298.18	1
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPE GEN	4,152.65		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPE GEN		4,152.65	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPE ELE	2,251.23		
15-00-0001	ELECTRIC CASH	SS/MED EMPE ELE		2,251.23	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPE WAT	477.34		
21-00-0001	WATER CASH	SS/MED EMPE WAT		477.34	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPE SEW	298.18		
23-00-0001	SEWER CASH	SS/MED EMPE SEW		298.18	1
11-00-0011	GENERAL EMP TAX A/P	FED TAX GEN	3,558.45		
11-00-0001	GENERAL OPERATING CASH	FED TAX GEN		3,558.45	1
15-00-0011	ELECTRIC EMP TAX A/P	FED TAX ELE	1,884.33		
15-00-0001	ELECTRIC CASH	FED TAX ELE		1,884.33	1
21-00-0011	WATER EMP TAX A/P	FED TAX WAT	471.79		
21-00-0001	WATER CASH	FED TAX WAT		471.79	1
23-00-0011	SEWER EMP TAX A/P	FED TAX SEW	222.92		
23-00-0001	SEWER CASH	FED TAX SEW		222.92	1
11-00-0011	GENERAL EMP TAX A/P	STATE TAX GEN	1,780.44		
11-00-0001	GENERAL OPERATING CASH	STATE TAX GEN		1,780.44	1
15-00-0011	ELECTRIC EMP TAX A/P	STATE TAX ELE	1,059.36		
15-00-0001	ELECTRIC CASH	STATE TAX ELE		1,059.36	1
21-00-0011	WATER EMP TAX A/P	STATE TAX WAT	236.21		
21-00-0001	WATER CASH	STATE TAX WAT		236.21	1
23-00-0011	SEWER EMP TAX A/P	STATE TAX SEW	127.08		
23-00-0001	SEWER CASH	STATE TAX SEW		127.08	1
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	BCBS GEN	11,428.14		
45-00-0001	EMP BENEFITS CASH	BCBS GEN		11,428.14	1
15-40-1050	ELEC. PROD. INSURANCE	BCBS ELPR	2,428.27		
15-00-0001	ELECTRIC CASH	BCBS ELPR		2,428.27	1
15-42-1050	ELEC. DIST. INSURANCE	BCBS ELDI	2,405.07		
15-00-0001	ELECTRIC CASH	BCBS ELDI		2,405.07	1
15-44-1050	ELEC. COMM & GEN INSURANCE	BCBS ELCG	1,991.58		
15-00-0001	ELECTRIC CASH	BCBS ELCG		1,991.58	1
21-40-1050	WATER PROD. INSURANCE	BCBS WAPR	136.30		
21-00-0001	WATER CASH	BCBS WAPR		136.30	1
21-42-1050	WATER DIST. INSURANCE	BCBS WADI	940.86		
21-00-0001	WATER CASH	BCBS WADI		940.86	1
23-41-1050	SEWER TREATMENT INSURANCE	BCBS SETR	355.98		
23-00-0001	SEWER CASH	BCBS SETR		355.98	1
23-43-1050	SEWER COLL. INSURANCE	BCBS SECO	545.20		
23-00-0001	SEWER CASH	BCBS SECO		545.20	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 12/08	5,109.11		
07-00-0001	SELF INSUR CASH	STOP LOSS 12/08		5,109.11	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS12/15	3,257.04		

GENERAL LEDGER JOURNAL ENTRIES
 CALENDAR 12/2020, FISCAL 12/2020
 UPDATE

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
07-00-0001	SELF INSUR CASH	STOP LOSS12/15		3,257.04	1
15-44-2140	ELEC. COMM & GEN PROF. SERV.	CC TRANS	2,606.55		
15-00-0001	ELECTRIC CASH	CC TRANS		2,606.55	1
14-01-5080	SALES TAX REMITTANCE TO STATE	SALES TAX NOV	12,578.15		
14-00-0001	SALE TAX CASH	SALES TAX NOV		12,578.15	1
15-50-5020	ELECTRIC COMPENSATING TAX	SALES TAX NOV	127.05		
15-00-0001	ELECTRIC CASH	SALES TAX NOV		127.05	1
21-52-5080	WATER COMPENSATING TAX REMIT.	SALES TAX NOV	13.36		
21-00-0001	WATER CASH	SALES TAX NOV		13.36	1
11-00-0893	GENERAL OP. MISC RECEIPTS	SALES TAX NOV		.27	
11-00-0001	GENERAL OPERATING CASH	SALES TAX NOV	.27		1
15-50-5020	ELECTRIC COMPENSATING TAX	COMP TAX NOV	660.29		
15-00-0001	ELECTRIC CASH	COMP TAX NOV		660.29	1
Journal Total :			68,282.60	68,282.60	
Sub Total			68,282.60	68,282.60	
** Report Total **			68,282.60	68,282.60	

FUND	NAME	DEBITS	CREDITS
07	SELF INSURANCE	8,366.15	8,366.15
11	GENERAL	13,644.46	13,644.46
14	SALES TAX	12,578.15	12,578.15
15	ELECTRIC UTILITY	17,664.96	17,664.96
21	WATER UTILITY	2,753.20	2,753.20
23	SEWER UTILITY	1,847.54	1,847.54
45	EMPLOYEE BENEFIT	11,428.14	11,428.14
TOTALS		68,282.60	68,282.60

** Transactions affected cash may need to be entered in Bank Rec! **
 ** Review transactions that have a number in the Bank # column. **

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
07-00-0001	SELF INSUR CASH	.00	8,366.15	8,366.15-
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	8,366.15	.00	8,366.15
11-00-0001	GENERAL OPERATING CASH	.27	13,644.19	13,643.92-
11-00-0011	GENERAL EMP TAX A/P	13,644.19	.00	13,644.19
11-00-0893	GENERAL OP. MISC RECEIPTS	.00	.27	.27-
14-00-0001	SALE TAX CASH	.00	12,578.15	12,578.15-
14-01-5080	SALES TAX REMITTANCE TO STATE	12,578.15	.00	12,578.15
15-00-0001	ELECTRIC CASH	.00	17,664.96	17,664.96-
15-00-0011	ELECTRIC EMP TAX A/P	7,446.15	.00	7,446.15
15-40-1050	ELEC. PROD. INSURANCE	2,428.27	.00	2,428.27
15-42-1050	ELEC. DIST. INSURANCE	2,405.07	.00	2,405.07
15-44-1050	ELEC. COMM & GEN INSURANCE	1,991.58	.00	1,991.58
15-44-2140	ELEC. COMM & GEN PROF. SERV.	2,606.55	.00	2,606.55
15-50-5020	ELECTRIC COMPENSATING TAX	787.34	.00	787.34
21-00-0001	WATER CASH	.00	2,753.20	2,753.20-
21-00-0011	WATER EMP TAX A/P	1,662.68	.00	1,662.68
21-40-1050	WATER PROD. INSURANCE	136.30	.00	136.30
21-42-1050	WATER DIST. INSURANCE	940.86	.00	940.86
21-52-5080	WATER COMPENSATING TAX REMIT.	13.36	.00	13.36
23-00-0001	SEWER CASH	.00	1,847.54	1,847.54-
23-00-0011	SEWER EMP TAX A/P	946.36	.00	946.36
23-41-1050	SEWER TREATMENT INSURANCE	355.98	.00	355.98
23-43-1050	SEWER COLL. INSURANCE	545.20	.00	545.20
45-00-0001	EMP BENEFITS CASH	.00	11,428.14	11,428.14-
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	11,428.14	.00	11,428.14
TRANSACTION TOTALS		68,282.60	68,282.60	.00

PAYROLL REGISTER

ORDINANCE #2020-P24

12/11/2020

<u>DEPARTMENT</u>	<u>GROSS PAY</u>
GENERAL	55,158.65
ELECTRIC	30,072.66
WATER	6,352.54
SEWER	3,946.86
TOTAL	<u>95,530.71</u>

PASSED AND SIGNED THIS _____ DAY OF _____, 2020

CITY CLERK

MAYOR



AGENDA ITEM # 4C-H
CITY COMMISSION COMMUNICATION FORM

FROM: Jessica Bonner, Administrative Assistant

DATE: 12/18/20

ITEM: Approve Board Appointments under Consent Agenda

NEXT STEP: Commission Approval

ORDINANCE
 MOTION
 APPROVAL

-
- I. REQUEST OR ISSUE:**
- II. RECOMMENDED ACTION / NEXT STEP:** Approval of these appointments under Consent Agenda
- III. FISCAL IMPACTS:** None
- IV. BACKGROUND INFORMATION:** Per 12/7/20 meeting minutes: "Consensus of Commission is bring back to next meeting for approval."
- V. LEGAL ISSUES:** None
- VI. CONFLICTS OR ENVIRONMENTAL ISSUES:** None



City of Goodland
 204 W. 11th St.
 P.O. Box 59
 Goodland, KS 67735

785-890-4500
 785-890-4532(F)

Board and Commission Form

Please print clearly or type. Use additional sheets if necessary. Return form to the address above.

I am seeking: New Appointment Re-Appointment

Please indicate the Boards or Commissions in which you are interested:

- Airport Board
- Cemetery Board
- Construction Board of Trades/Appeals
- Library Board
- Housing Authority Board
- Parks & Recreation/Tree Board
- Museum Board
- Planning Commission/BZA
- Other: _____

Full Name: Jason Showalter E-mail: jason.showalter@nwktc.edu

Street Address: 812 Eustis

Phone: Home _____ Cell 821-2277 Work 890-1584

Years lived in Goodland: 36 Education: BA FHSU

Occupation: Dean of Students Employer: NWKTc

Business Address: 1209 Harrison

Prior Appointed or Elected Offices held (if any): _____

Please described any present or past community involvement: Ambassadors

Why would you like to serve? Get involved in city Government.

Referred by (if any): Sammi

Date 12/4/20 Signature: [Handwritten Signature]



City of Goodland

204 W. 11th St.
P.O. Box 59
Goodland, KS 67735

785-890-4500
785-890-4532(F)

Board and Commission Form

Please print clearly or type. Use additional sheets if necessary. Return form to the address above.

I am seeking: New Appointment Re-Appointment

Please indicate the Boards or Commissions in which you are interested:

- | | | |
|--|--|---|
| <input type="checkbox"/> Airport Board | <input type="checkbox"/> Cemetery Board | <input type="checkbox"/> Construction Board of Trades/Appeals |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Housing Authority Board | <input type="checkbox"/> Parks & Recreation/Tree Board |
| <input checked="" type="checkbox"/> Museum Board | <input type="checkbox"/> Planning Commission/BZA | <input type="checkbox"/> Other: _____ |

Full Name: Jerry Nemecek E-mail: JerryN@ebengineering.com

Street Address: 6390 Road 18; Goodland, KS 67735

Phone: Home N/A Cell 785-821-1746 Work 785-899-7019

Years lived in Goodland: 56 Education: GHS Graduate, 1 year college

Occupation: CAD Technician / Inspector Employer: EBH Engineering

Business Address: 596 Airport Road; Goodland, KS 67735

Prior Appointed or Elected Offices held (if any): _____

Please described any present or past community involvement: Goodland Ambassadors, Knights of Columbus

Why would you like to serve? I feel it is important to continue to showcase our county history and display it for future generations to learn from our past history.

Referred by (if any): _____

Date 10/15/20 Signature: Jerry Nemecek



City of Goodland

204 W. 11th St.
P.O. Box 59
Goodland, KS 67735

785-890-4500
785-890-4532(F)

Board and Commission Form

Please print clearly or type. Use additional sheets if necessary. Return form to the address above.

I am seeking:

New Appointment

Re-Appointment

Please indicate the Boards or Commissions in which you are interested:

Airport Board

Cemetery Board

Construction Board of Trades/Appeals

Library Board

Housing Authority Board

Parks & Recreation/Tree Board

Museum Board

Planning Commission/BZA

Other: _____

Full Name: Jessica Vignery E-mail: jessica.vignery@usd352.org

Street Address: 1319 Caldwell Ave

Phone: Home _____ Cell 785-821-4603 Work 785-890-6558

Years lived in Goodland: 25 years Education: Bachelor of Science in Elementary Education
Masters in Curriculum & Instruction

Occupation: 3rd Grade Teacher Employer: USD 352

Business Address: 700 E 4th St.

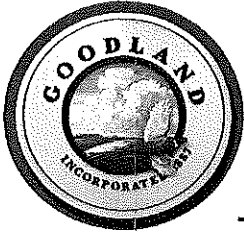
Prior Appointed or Elected Offices held (if any): Museum Board

Please describe any present or past community involvement: Teacher, Board Member for
First Christian Church, Education director FCC, Basketball
Coach (C team) Volleyball Coach (7B) After School Program

Why would you like to serve? I would like to serve because I think
keeping our Museum as a big part of our community is
important. Also, I think it is important to teach our community
about our history of our community.

Referred by (if any): _____

Date 09/9/20 Signature: Jessica Vignery



City of Goodland

204 W. 11th St.
P.O. Box 59
Goodland, KS 67735

785-890-4500
785-890-4532(F)

Board and Commission Form

Please print clearly or type. Use additional sheets if necessary. Return form to the address above.

I am seeking:

New Appointment

Re-Appointment

Please indicate the Boards or Commissions in which you are interested:

Airport Board

Cemetery Board

Construction Board of Trades/Appeals

Library Board

Housing Authority Board

Parks & Recreation/Tree Board

Museum Board

Planning Commission/BZA

Other: _____

Full Name: Megan Thomas E-mail: meganford48@jakeo.com

Street Address: 3202 Sunset Dr.

Phone: Home — Cell 785-332-6631 Work —

Years lived in Goodland: 11 yr. Education: _____

Occupation: _____ Employer: _____

Business Address: _____

Prior Appointed or Elected Offices held (if any): Museum Board

SCHS Board, SCCF Board

Please described any present or past community involvement: _____

Why would you like to serve? _____

Referred by (if any): _____

Date 10/20/20 Signature: Megan Thomas



City of Goodland

204 W. 11th St.
P.O. Box 59
Goodland, KS 67735

785-890-4500
785-890-4532(F)

Board and Commission Form

Please print clearly or type. Use additional sheets if necessary. Return form to the address above.

I am seeking:

New Appointment

Reappointment

Please indicate the Boards or Commissions in which you are interested:

Airport Board

Cemetery Board

Construction Board of Trades/Appeals

Library Board

Housing Authority Board

Parks & Recreation/Tree Board

Museum Board

Planning Commission/BZA

Economic Dev./Tourism Board

Full Name: Dustin Stephenson E-mail: dustin@rockyaviation.com

Street Address: 331 Cottonwood Rd. Goodland

Phone: Home _____ Cell 816-935-8335 Work _____

Years lived in Goodland: 4 Education: BS Aviation Technology

Occupation: Professional Pilot Employer: Multiple, Also own Rocky Aviation

Business Address: 524 Renner Field Rd.

Prior Appointed or Elected Offices held (if any): _____

Please described any present or past community involvement: airport board, current chair

Why would you like to serve? Enjoy using my education and experience to benefit the local community

Referred by (if any): _____

Date 12/4/20 Signature: D. Stephenson



City of Goodland
204 W. 11th St.
P.O. Box 59
Goodland, KS 67735

785-890-4500
785-890-4532(F)

Board and Commission Form

Please print clearly or type. Use additional sheets if necessary. Return form to the address above.

I am seeking: New Appointment Reappointment

Please indicate the Boards or Commissions in which you are interested:

- Airport Board Cemetery Board Construction Board of Trades/Appeals
- Library Board Housing Authority Board Parks & Recreation/Tree Board
- Museum Board Planning Commission/BZA Economic Dev./Tourism Board

Full Name: Jon Yost E-mail: jonyost@st-tel.net

Street Address: 115 Washington, P.O. Box 191

Phone: Home 785-890-7311 Cell 785-332-0102 Work 785-899-6565

Years lived in Goodland: 19 years Education: bachelors degrees - business finance and management

Occupation: Business owner Employer: Yost Farm Supply


Business Address: 725 W Hwy 24, Goodland, KS 67735

Prior Appointed or Elected Offices held (if any): Airport Board last 3 years

Please described any present or past community involvement: small business loan committe, Sugar Hills Country Club board/president

Why would you like to serve? We are a flying family and know the importance of the local airport to our small towns and our also to our business

Referred by (if any): _____

Date 12/01/2020 Signature: 



AGENDA ITEM # 6A
CITY COMMISSION COMMUNICATION FORM

FROM: Mary Volk, City Clerk

DATE: 12/21/2020

ITEM: Sherman County Community Development Board Interlocal Agreement

NEXT STEP: Commission Motion

ORDINANCE
 MOTION
 INFORMATION

-
- I. **REQUEST OR ISSUE:** This agreement is for the City and County to fund Economic Development beginning 01/01/2021. The County Commission has approved and signed agreement.
- II. **RECOMMENDED ACTION / NEXT STEP:** Recommend Commission approve agreement.
- III. **FISCAL IMPACTS:** In 2021 budget, the Commission approved \$90,000 to be paid to the board for funding.
- IV. **BACKGROUND INFORMATION:** Interlocal Agreement was a discussion item at the December 6th meeting. The board was appointed in July and has been working with County Attorney on agreement.
- V. **LEGAL ISSUES:** None with Interlocal Agreement; however, the City will need to draft an agreement for the services to be located in the Welcome Center which is owned by the City.
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** Same as legal issues.
- VII. **SUMMARY AND ALTERNATIVES:**

Commission may take one of the following actions:

1. Approve the proposal as requested.
2. Reject the proposal and move to deny the request.
3. Direct staff to pursue an alternative approach.

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT, HEREINAFTER REFERRED TO AS “AGREEMENT,” EFFECTIVE JANUARY 1, 2021, BY AND BETWEEN THE CITY OF GOODLAND, KANSAS AND THE BOARD OF COUNTY COMMISSIONERS, SHERMAN COUNTY KANSAS, HEREINAFTER REFERRED TO INDIVIDUALLY BY NAME OR COLLECTIVELY AS THE “PUBLIC AGENCIES.”

WHEREAS, K.S.A. 12-2904 allows Public Agencies to enter into interlocal agreements to jointly perform certain functions including economic development; and

WHEREAS, all parties are Public Agencies as defined in K.S.A. 12-2903(2), capable of entering into interlocal agreements; and

WHEREAS, it is the desire and intent of the parties hereto to provide maximum economic development incentive as provided for in K.S.A. 12-17,119 by acting jointly.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS, PROMISES AND AGREEMENTS CONTAINED HEREIN THE PARTIES AGREE AS FOLLOWS:

1. **Sherman County Community Development Board.** It is agreed that the City of Goodland, by separate ordinance, and the Board of County Commissioners, by separate resolution, shall set up an organization, composition and nature of a separate entity and administrative body known as the Sherman County Community Development Board for the purposes of administering, managing and controlling the economic development within Goodland and Sherman County. The Sherman County Community Development Board shall be a separate entity allowed to conduct the joint operation and promotion of economic development within Sherman County. This separate legal entity shall constitute a body corporate in politic and shall have all necessary authority and powers to conduct said activities.

The Sherman County Community Development Board shall be made up of seven members. The original make-up of the Board shall consist of three members appointed by the Board of County Commissioners and three members appointed by the City of Goodland with the seventh member to be selected by the six appointed members.

The appointees shall each serve a term of three (3) years and shall, after the expiration of the terms of the original appointees, be appointed annually by the members of the Board beginning January 1, 2021. The terms of the Board members shall be staggered with said staggered terms to be determined by the Board with no more than three Board members being replaced or reappointed at the same time. The Sherman County Community Development Board shall elect its own officers annually and shall meet at least once a month.

The Sherman County Community Development Board shall submit by May 1st of each year an annual budget with recommendations to the Public Agencies.

The Sherman County Community Development board shall be subject to the cash basis law, K.S.A. 10-1101, et seq. and shall not create an indebtedness or financial obligation unless there is money on hand, unencumbered by previous commitments, with which to pay the indebtedness. All contracts and budgets of the Sherman County Community Development Board shall comply with the cash basis law. The Sherman County Community Development Board shall establish a purchasing policy and shall formalize procedures which are to be used to assure good prices and proper use of taxpayer dollars. The Sherman County Community Development Board shall assure that the funds of the Sherman County Community Development Board are invested in accordance with investment policies, which allow for the term of the investment, in types of allowable investments, the safety and protection of the funds.

Meetings of the Sherman County Community Development Board shall be subject to the Kansas Open Meeting Act. All meetings, gatherings and assemblies shall require an open meeting. The notice of meeting, the copies of agenda as requested and the submission of executive session shall only be as authorized by law, see K.S.A. 75-4317 et seq.

The Sherman County Community Development Board shall be subject to an annual audit and that the results of said audit shall be submitted to the respective public agencies participating in this agreement.

The Sherman County Community Development Board shall be subject to the Kansas Tort Claims Act as a "governmental entity" described therein. See K.S.A. 75-6101 et seq.

2. **Financing.** That it is necessary to provide financing for the purposes of ensuring that actions promoting economic development can take place pursuant to this agreement. The Public Agencies, upon reviewing the annual budget proposed by the Sherman County Community Development Board shall determine the amounts to be budgeted from each Public Agencies annual budget for the Sherman County Community Development Board. Budgeted funds shall be used only for the purposes of promoting, advancing, and administering economic development within Sherman County.

The Agreement is subject to the provisions of the Kansas Cash Basis Law, K.S.A. 10-1101 et seq., and amendments thereto, (the "Act"). By virtue of this Act, the County and the City are obligated only to pay periodic payments as contemplated by the Agreement as may lawfully be made from funds budgeted and appropriated for that purpose during the County's and City's current budget year (i.e., January 1 to December 31) or from funds made available from any lawfully operated revenue producing source. Should the County or City fail to budget, appropriate or otherwise make available funds for payments due under the Agreement in any budget year, the Agreement shall be deemed terminated on the last day of the then current budget year for which appropriations were received, without penalty or expense to the County or City of any kind whatsoever.

3. **Interlocal Cooperation.** It is understood and agreed that the Public Agencies are municipalities and have entered into this agreement pursuant to K.S.A. 12-2901, et seq. The purpose of this agreement is to allow the Public Agencies to cooperate on the basis of mutual advantage and provide economic development in a manner that will accord best with the geographic, economic, population and funding which influences the needs and development of the Sherman County community. It is understood and agreed that the Sherman County Community Development Board is a separate legal entity and will be allowed to conduct the joint and cooperative action provided for in this agreement.

4. **Powers of the Sherman County Community Development Board.** The powers of the Sherman County Community Development Board shall include the administration, promotion, advancement and promotion of economic development within Sherman County. The Sherman County Community Development Board shall manage and oversee the operations of the Sherman County Convention and Visitors Bureau, the Goodland Chamber of Commerce, Inc., and a newly created 501(c) designated entity which shall seek economic development grants, and shall have the responsibility to allocate the financial resources provided in this agreement among these organizations. The Board shall have broad general powers regarding matters concerning the economic development

5. **Reports.** As soon as possible at the end of each fiscal year, the Sherman County Community Development Board shall prepare and present to the Public Agencies a comprehensive annual report of its activities and finances.

6. **Termination.** The term of this agreement shall be for a period of one year commencing on January 1, 2021. The Public Agencies agree that termination of this Agreement by any party prior to December 31, 2021 would adversely impact the promotion of economic development in the City of Goodland and Sherman County. Unless notice of termination by one of the Public Agencies is provided on or before June 1 of each year, then this Agreement shall automatically renew on a year-to-year basis. Upon termination, any property held by the Sherman County Community Development Board shall be liquidated and the proceeds split evenly among the Public Agencies, unless otherwise agreed upon by the Public Agencies.

7. **Notices.** Any notices required under this agreement shall be made in writing and shall be addressed to either the City of Goodland, 204 West 11th St, Goodland, KS 67735; or to the Board of County Commissioners at 813 Broadway, Goodland, Kansas 67735.

8. **Amendments.** The Public Agencies agree to undertake annual review of the Agreement commencing on or before May 1 of each year to determine any needed modifications to the Agreement. This agreement may be amended at any time by following the procedures used for the adoption of this agreement.

IN WITNESS WHEREOF, the parties have executed this agreement at Goodland, Sherman County, Kansas, on the day and year first above written.

CITY OF GOODLAND, KANSAS

By: _____
John Garcia, Mayor

Attest:

Mary P Volk, City Clerk
(SEAL)

BOARD OF COUNTY COMMISSIONERS

By: _____
John Topliff, Chairman

Attest:

Ashley Mannis, County Clerk
(SEAL)

Approved:

_____, (Asst.) Attorney General
State of Kansas



AGENDA ITEM # 7A
CITY COMMISSION COMMUNICATION FORM

FROM: Alan Lanning, City Manager

DATE: 12/21/2020

ITEM: Utility Rates

NEXT STEP: Commission Direction/Motion

ORDINANCE
 MOTION
 INFORMATION

I. REQUEST OR ISSUE:

I understand there was a request to have an agenda item considering a change to the attached Ordinance from the previous administration. I am submitting the attached Ordinance for Commission consideration, discussion and further direction.

II. RECOMMENDED ACTION / NEXT STEP:

I am seeking direction regarding the change in the attached Ordinance, either in the form of direction or a motion.

III. FISCAL IMPACTS:

Fiscal impacts are not determinable at this time. However, it is believed the change would decrease revenue to the City, but not in a dramatically significant way. Impacts would depend upon applications submitted and KWH use thresholds.

IV. BACKGROUND INFORMATION:

The Ordinance contemplates non-profits being charged a “large commercial” rate of about \$.09 per KHW as a standardized rate. I believe the thought is to standardize rates for non-profits, provided they meet the power threshold. Non-profits in my reading of 1671 are not specifically addressed, but treated as small commercial in the attached spreadsheet. Additionally attached is a Draft Ordinance, which would amend Ordinance 1671, with new language in Section 2.7, Definitions, which places non-profits in the large commercial section (2.7) of the Ordinance, specifically naming them as a group.

V. LEGAL ISSUES:

A single public hearing and reading is required, provided the Commission moves in that direction.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None.

VII. SUMMARY AND ALTERNATIVES:

Commission may take one of the following actions:

1. Approve the proposal as requested.
2. Reject the proposal and move to deny the request.
3. Direct staff to pursue an alternative approach.

Topside Aquatics Incentive Discount

Billed	Usage Month	KW	Disc/p/kw	Charge w/disc	Disc Tax Rate	Small Commercial Rate	Small C Tax	KW \$ Difference	Tax Difference	Total Difference	KW&Tax	Large Commercial Rate
2/29/2020	January	10400	0.0505	\$ 550.20	\$ 49.52	\$1,169.00	\$105.21	\$618.80	\$55.69		\$674.49	\$ 956.00
3/31/2020	February	12440	0.05188	\$ 670.51	\$ 60.35	\$1,393.40	\$125.41	\$722.89	\$65.06		\$787.95	\$ 1,139.60
4/30/2020	March	11440	0.05545	\$ 659.46	\$ 59.35	\$1,283.40	\$115.51	\$623.94	\$56.15		\$680.09	\$ 1,049.60
5/31/2020	April	7440	0.05545	\$ 437.62	\$ 39.39	\$843.40	\$75.91	\$405.78	\$36.52		\$442.30	\$ 689.60
6/30/2020	May	7960	0.05647	\$ 474.58	\$ 42.71	\$900.60	\$81.05	\$426.02	\$38.34		\$464.36	\$ 736.40
7/31/2020	June	16120	0.05648	\$ 935.46	\$ 84.19	\$1,798.20	\$161.84	\$862.74	\$77.65		\$940.39	\$ 1,470.80
8/31/2020	July	17800	0.067325	\$ 1,223.39	\$ 110.11	\$1,983.00	\$178.47	\$759.61	\$68.36		\$827.97	\$ 1,622.00
09/31/2020	August	14240	0.063841	\$ 934.11	\$ 84.07	\$1,591.40	\$143.23	\$657.29	\$59.16		\$716.45	\$ 1,301.60
10/31/2020	September	10600	0.06727	\$ 738.13	\$ 66.43	\$1,191.00	\$107.19	\$452.87	\$40.76		\$493.63	\$ 974.00
11/30/2020	October	9040	0.049011	\$ 458.06	\$ 42.13	\$1,019.40	\$91.75	\$551.34	\$49.62		\$600.96	\$ 833.60
				\$ 7,091.52	\$ 638.24	\$ 13,172.80	\$ 1,185.55	\$ 6,081.28	\$ 547.32	\$	\$ 6,628.60	\$ 10,773.20

ORDINANCE NO. 1738

AN ORDINANCE PERTAINING TO THE PROVIDING OF ELECTRIC AND WATER UTILITIES, AMENDING ORDINANCE 1671, SECTION 2. DEFINITIONS, 7. LARGE COMMERCIAL. OF THE CODE OF THE CITY OF GOODLAND, KANSAS.

ARTICLE I

DIVISION 1. - DEFINITIONS AND GENERAL PROVISIONS

SECTION 1. - RATES

The governing body shall review annually the rates for the utilities provided by the City of Goodland. Said rates shall be set by ordinance of the governing body of said city and shall be based upon the following categories and their respective definitions.

SECTION 2. - DEFINITIONS

1. CITY shall include all departments and operations of the City of Goodland, Kansas.
2. COMMERCIAL shall include but not be limited to all businesses, government operations, commercial enterprises, dwelling complexes containing 20 or more dwelling units, offices, shops, hotels, churches, schools and institutions.
3. SMALL COMMERCIAL. Service for commercial is AC, 60 cycles, 120 volts or 120/240 volts single-phase 240 volts three-phase 3-wire, 120/240, 120/208 volts or 277/480 three-phase 4-wire, or at any of the city's standard distribution voltages as available. Customers requiring services at secondary voltages other than that already established by the city shall be required to provide suitable space for location of the city's transformation, metering and associated equipment. Secondary voltage other than that already established shall be provided by special permission of the utility. Single-phase motors and other single-phase power and heating units served under this schedule shall not exceed ten horse power and single-phase motors shall not aggregate more than 15 horse power, except by special permission of the electrical department of the City of Goodland. Service for industrial is AC, 60 cycles, single-phase or three-phase, at any of the city's standard voltage (13,800 volts or less) where the service may be supplied by a single power transformation location. Three-phase loads shall be balanced. All motors over five horse power are to be three-phased balanced loads.

4. DWELLING. A building or portion thereof, designed exclusively for residential occupancy, including single-family, two-family and multifamily dwellings, boarding and lodging houses, apartment houses and townhouses, but not hotels or motels.
5. DWELLING UNIT. A building or portion of a building that contains living facilities for not more than one family and that includes provisions for sleeping, cooking, eating and sanitation.
6. GOOD CREDIT. Good credit is not being delinquent, or in arrears, for any and all utility charges, more than two times in the prior 24 months.
7. LARGE COMMERCIAL shall include but not be limited to all businesses, government operations, commercial enterprises, dwelling complexes containing 20 or more dwelling units, offices, shops, hotels, churches, schools, institutions and non-profits and shall have a single meter at one location meeting or exceeding 2,000 KWH for three consecutive months, and said customers metered demand meeting or exceeding 40 KW per month for the same three consecutive months.
8. LOW-INCOME shall include any household whose total annual gross income is \$18,000.00 or less. Total annual gross income shall be calculated by adding together the income of all members of said household.
9. RESIDENTIAL shall include all residential dwellings containing less than 20 individual dwelling units.
10. RESIDENTIAL ELECTRIC SERVICE. Service for residential is AC, 60 cycles, 120/240 volts, 3-wire, single-phase or 120 volt, 2-wire. Single-phase heating loads shall not aggregate over 25 KW except at the utility's option. Three-phase motors shall be on a separate meter, and may at the utility's option be assessed an additional charge.
11. RETURNED CHECK FEE. There is hereby set a fee for the return of a check to the city in the amount of \$30.00 plus the amount of the check.
12. STANDARD RESIDENTIAL ELECTRIC DROP. The standard residential electric service drop provided by the City of Goodland, Kansas, shall be above ground or overhead service within the corporate boundaries of the City of Goodland, Kansas.

DIVISION 2. – UTILITY PAYMENT

Sec. 17-103. – Billing; delinquency/termination notice

All electric, water, solid waste and sewer bills due the city shall be payable monthly and all such bills shall be paid on or before the fifteenth day of the month in which the said bill is received.

A delinquency and termination notice will be sent on the first day after the due date. Ten calendar days after the due date, service will be discontinued. The delinquency and termination notice shall provide the customer of record with the following information:

- (a) The amount due;
- (b) The type of service and the date on which said service will be terminated if the amount due is not paid, to be ten calendar days after the date of the notice hereinbefore set out.

Sec. 17-104. – Over-due penalty

All electric, water, solid waste, sewer bills or any other bills for a city-operated utility due the City of Goodland, not paid by the fifteenth day of the month of billing, shall be subject to a one-time penalty of five percent of the unpaid balance of said monthly bill. Said penalty shall be added to the bill and shall be collected with and in the same manner as the original bill.

DIVISION 3 - EXTENSION OF SERVICES

Sec. 17-105. - Conditions of service

If the governing body of the city shall deem it in the best interest of the city and its inhabitants and economically feasible, utility service from the city may be furnished to any tract of real estate situated outside the city's corporate limits upon terms and conditions as set forth herein.

Sec. 17-106. - Application for service

- (a) Any person outside the city's corporate limits, desiring to make connection with any municipal utility service, shall first make application to the city clerk. Application shall include a plot plan, drawing and specifications completed by a licensed engineer within the State of Kansas. All plans and permits shall be in accordance with state and city specifications and be approved by the appropriate government entity. The

completed application must be received by the city clerk, at least 60 days prior to the start of any proposed utility extension.

- (b) The appropriate department head shall prepare an estimated construction cost to include any service territory acquisition, and the applicant shall submit same with the application for utility extension.
- (c) Within 30 days after receiving the completed application and required documentation the city manager shall furnish to the governing body, for its review, the completed application for the proposed extension of utilities, along with the estimated construction cost. The city governing body may approve or disapprove any application for utility extensions. The governing body shall set the tap fee for any approved application.

Sec. 17-107. - Final payment of costs

The tap fee shall be paid to the city by applicant for the utility extension, prior to the construction of such utility.

Sec. 17-108. - Location of utility; easements

- (a) *Selection and approval of extension location.* The city shall select or approve the location of any utility extension to be constructed, and the applicant for such extension shall secure and provide any and all easements, in favor of the city, and in a form approved by it that may be required for such extension.
- (b) *Water extension:*
 - (1) Water meters shall be placed in accordance with city specifications and approval;
 - (2) Service line taps shall be located to the closest water main that will provide adequate service;
 - (3) No potable water supply line shall be installed from the city water supply to any structure outside the city limits, without a cross connection device equal to that of a reduced pressure principle backflow preventor being installed immediately after the water meter. No device shall be moved or removed, without the approval of the director of public works and the building official;
 - (4) The water line extension shall not exceed a distance of one-half mile from the corporate limits of the city.
- (c) *Sewer extension:*
 - (1) A sewer line extension shall be designed by a Kansas licensed engineer;
 - (2) A sewer extension shall extend from the nearest adequate sewer main within the corporate limits of the city;

- (3) A sewer extension shall not exceed a distance of one-half mile from the corporate limits of the city.

(d) *Electrical extension:*

- (1) All lots within a proposed development or subdivision shall have service drops installed;
- (2) An electrical disconnect shall be placed on the outside of all structures before connecting to the city's electric utility;
- (3) The electric line extension shall not exceed a distance of two miles from the corporate limits of the city.

Sec. 17-109. - Connection

Prior to the connection of any utility extension to the city's utility service, all appropriate connection fees shall be paid.

Sec. 17-110. - Rates, rules and regulations

Every person, company or corporation receiving an extension of the city's utilities shall be subject to all rates, rules and regulations governing any and all city utilities to which such extension has been granted.

DIVISION 4 - PENALTIES

Sec. 17-111. - Violations, penalties

Any person or persons, firms, partnership or corporation convicted of a violation of any provisions of this chapter shall upon conviction thereof be fined a sum of not less than \$100.00 nor more than \$1,000.00 and or confinement for a period not to exceed 30 days. Each separate day or any portion thereof, during which any violation of this chapter occurs or continues, shall be deemed to constitute a separate offense.

The imposition of one penalty for any violation shall not excuse the violation or permit it to continue. All persons found in violation shall be required to correct or remedy such violations or defects within a reasonable time.

The application of the above penalty shall not be held to prevent the enforced removal of prohibited conditions.

Sec. 17-112. - Penalties for fraud

It shall be unlawful for any person or persons, firms, partnership or corporation to commit a fraud against the City of Goodland by knowingly providing false information of any kind upon the application form required hereunder and any person found guilty of furnishing false information upon said application shall be punished by a fine of not less than \$50.00 nor more than \$1,000.00 and/or confinement for a period not to exceed 30 days.

ARTICLE II. - ELECTRIC UTILITY

SECTION 1. UTILITY SERVICE FEE AND/OR DEMAND CHARGE

All users in categories of small and large commercial as defined in section 2, Article 1 of this ordinance having electrical service shall be subject to a customer charge and/or demand charge assessed and billed as set by ordinance. The users in these categories shall be subject to the following:

- a. The maximum metered, 15 minutes demand per month, to be read each month and reset.
- b. Those customers having a three-phase service to provide for but not limited to heating and or air conditioning and having a 2,000 KWH consumption for any single month shall be subject to demand metering.
- c. Accounts with a three-phase service; to provide lighting and or heating and air conditioning, with a service voltage 120/208 pr 120/240, and having KWH usage of 2,000, and a KW demand of 40 for any month shall be subject to demand billing.
- d. After a demand meter has been installed, it shall govern all future demand charges and shall not be removed or its use discontinued without approval and consent by the city governing body, unless the criteria for demand metering is not in excess of the minimums established by ordinance.
- e. All users in those categories having 199 amp service or less shall be subject to an additional customer charge or a demand metering assessment and billed according to the rates established by ordinance.

SECITON 2 MONTHLY RESIDENTIAL RATES

- a. Customer charge: \$15.00 per meter
- b. Energy charge, in city: \$0.127 per KWH
- c. Energy charge, outside city: \$0.169 per KWH

SECTION 3 MONTHLY SMALL COMMERCIAL RATE

- a. Customer charge: \$25.00 per meter
- b. Energy charge, in city: \$0.11 per KWH
- c. Energy charge, outside city: \$0.1511 per KWH

SECTION 4 MONTHLY LARGE COMMERCIAL RATE

For those customers meeting the criteria as set forth in Section 17-201 of the Code of the City of Goodland to be classified as an large commercial customer the rates for electrical service shall be as follows:

- a. Customer charge: \$15.00 per meter
- b. Energy charge, in city: \$0.09 per KWH
- c. Energy charge, outside city: \$0.1353 per KWH
- d. Metered demand charge: \$9.50 per KWH
- e. All users in this section shall be subject to a demand charge. The current monthly demand charge shall be established by the highest measured demand (corrected for power factor if required) during any 15-minute period occurring during the current billing cycle, reset monthly.

SECTION 5 OPERATIONAL COST ADJUSTMENT

A monthly cost adjustment will be added to monthly electrical utility bills for all classes of electric customer of the City of Goodland, Kansas. Said adjustment shall be known as Operational Cost Adjustment charge (OCA) and shall be calculated as follows:

- a. Calculate total monthly operating costs for electric utility.
- b. Multiply the total megawatts billed to customers for the month by the base rate of \$110.00 to obtain the total base costs. Deduct total base costs from the total monthly operating costs for the electric utility. The difference in operating costs and base costs is divided by the total number of megawatts billed for the month.
- c. The operational cost adjustment (OCA) so determined shall be added to each customer's monthly utility billing and shall be identified as CA (cost adjustment).

SECTION 6 CONNECTION FEE

There shall be a utility connection fee assessed to all city electrical customers for the connection to the electric utility of the city. The connection fee shall be due and payable at the time the connection of the utilities is requested by the customer.

There is hereby set a utility connection fee for the connection of electrical utility by the city in the amount of \$10.00 plus any applicable state and local sales tax.

SECTION 7 TAP CHARGE

(a) *Electric tap fee.* The applicant for a new electrical service installation or the upgrade of an existing electrical service shall pay to the City of Goodland, Kansas, for a standard electric service drop, the following listed tap fee:

1. Single phase: 0—100 amp	\$125.00
2. Single phase: 101—200 amp	\$200.00
3. Single phase: 201 amp and greater	\$500.00

The above fees shall include costs of materials for installing service to the service connection point. Labor shall be excluded.

The applicant for a new electrical service installation or the upgrade of an existing electrical service for a three phase, 100 amp and greater, shall be responsible for the cost of materials for installing service to the service connection point. Labor shall be excluded.

The service materials installed up to the service connection point shall be owned by the city from the source to the service connection point and shall be maintained by the city at all times. The city shall supply and connect the electric meter upon final inspection and approval from the city's building official.

The property owner shall be responsible for installing service from the service connection point to the owner's place of business or residence through the property owner's contractor, at the owner's expense. The property owner shall be responsible for obtaining all easements required for the installation of electric service.

(b) *Underground electric service.* The property owner may request the City of Goodland, Kansas, to install underground electric service to the service connection point. If the city agrees, the property owner shall be responsible for all cost over and above the standard electric service drop provided by the city. All electric service at the Goodland Municipal Airport shall be underground and any person, firm, partnership or corporation leasing land at the airport shall be required at their expense to install underground electric service for any electric service requirements.

(c) *Electric service drop—Outside city limits.* Any electric service drop outside the corporate limits of the city shall be negotiated, but in no case shall the fees be less

than the amount charged for the standard electric service drop as established in subsection (a) of this section. The city may require such fee to be paid prior to the construction of the service drop.

SECTION 8 OWNERSHIP OF ELECTRICAL SERVICE AND EQUIPMENT

The city retains the title to the ownership of the electrical service, electrical meters, city service line and all service equipment used in connection with the supply of electricity to any premises or building. All service lines from the point of connection to the city's service lines to any premises or building shall be installed and maintained by the user.

SECTION 9 SHUTTING OFF ELECTRICITY

The city may, at any time, shut off or require any consumer to shut off electricity for any of, but not limited to, the following reasons:

- (a) Repair, install or extend electric lines and/or equipment;
- (b) Make connections or disconnections from the city electric lines;
- (c) For a violation of the rules and requirements governing the use of the city's electric power;
- (d) For any major fire or other catastrophic incident.

SECTION 10 RIGHT OF ACCESS

Authorized employees of the city may enter upon any premises at reasonable hours for the purpose of reading the electric meter or servicing or inspecting electric service and/or meters.

SECTION 11 MEASURE OF ELECTRIC SERVICE TO CONSUMER:

- (a) All electrical energy or current furnished by the city to any consumer shall be measured to said consumer thereof by a meter or meters as hereinbefore set out.
- (b) Electrical meters shall be read once per month for billing purposes. If the consumer requests that the meter be read more than once per month, except as provided in section 17-217 then each additional reading shall cause a fee of \$20.00 plus any applicable state and local tax to be assessed to said consumer.

SECTION 12 SERVICE DISCONNECTION OR RECONNECTION:

Any person, firm, partnership or corporation who fails, neglects, or refuses to properly pay any electric utility charges when due, shall be deemed delinquent, and as such, service

may be disconnected at the time and pursuant to the terms set forth in sections 17-103 and 17-104, as amended, and service shall be disconnected until such delinquent customers shall have paid all arrearages to the city, and if such customer then desires service he or she shall pay the city a sum as set by this article, plus any applicable state and local sales tax as a charge for reconnecting the service and he or she shall further deposit with the city an additional sum as set in this article as a guarantee that charges for electrical current or energy furnished by the city will be paid promptly when due.

It shall be unlawful for any person to reconnect electrical service or cause the same to be reconnected on any premises where electrical service has been shut off for any reason authorized under this article without the authority of the city.

There is hereby established a reconnection fee for reconnection of electrical utility for the city in the amount of \$20.00 plus any applicable state and local sales tax and an additional \$50.00 deposit for residential customers, or additional commercial deposit of twice the previous month's utility bill or \$200.00, whichever is greater.

SECTION 13 METER DEPOSIT:

All persons, firms, partnerships, corporations, contractors, subcontractors, tenants or lessees desiring or proposing to use electrical current or energy shall make a deposit in an amount as set forth in this article. Said deposit will be required by the city as guarantee for charges for electrical current or energy furnished to the customer by the city and will be paid promptly when due. Such deposits are to be made prior to service by the city and are to be returned when electrical service ceases, less any sum due for electrical currents so furnished. Customers establishing good credit with the city will have their deposit returned at the customer's request. If said customers who have established good credit, discontinue service and then subsequently request a reconnection to electrical service within 24 months of previous disconnection, then that customer shall not be charged a deposit. If said customer's account has been delinquent, or in arrears, more than two times in the prior 24 months then the refund of the deposit shall not be returned until two years after the last date the account has been delinquent, and if a customer's account becomes delinquent after deposit has been returned for good credit or no deposit has been collected, subsequent to reconnection as hereinbefore set out, then a new deposit in an amount as set forth in the article will be required in order to re-establish service. The customer will receive interest annually on the deposit using the State of Kansas rules as a guideline.

Deposits:

(1) Residential: \$ 50.00.

- (2) Commercial and industrial:
 - a. Initial meter: \$200.00.
 - b. Second meter: \$150.00.
 - c. Third and subsequent meters: \$100.00 per meter.

SECTION 14 METER TESTING

Any customer of electrical energy or current who believes that his or her meter is incorrect and desires the same tested shall make application to the city clerk for the inspection of the meter. It shall be the duty of the electrical department to test such meter, and if such meter is found to be more than two percent fast, the customer shall have adjustment of electric utility charges covering the period of the preceding three months and if the meter is found to be running less rapidly than is proper, the customer shall pay the proper adjustment to the city for the preceding three months; provided that before any meter shall be tested as provided in this section, the party desiring the test shall deposit with the city \$100.00 and if the meter is shown by the test to be correct within two percent the deposit shall be forfeited to the city for the cost of inspection.

SECTION 15 PLACING METERS

All meters to be used for the purpose of measuring electric current or energy, shall except by special permission of the electrical department be placed between five and seven feet from the floor or ground, and in the nearest readily accessible place outside where the wires enter the building and/or any other point of attachment. The location of all meters must be approved by the electrical department before the meter is set.

SECTION 16 LICENSED ELECTRICIANS TO DO WORK:

No person except a licensed electrician shall be permitted to install or repair electrical service connections from the city service line to the individuals main breaker box and/or disconnect.

SECTION 17 PLACING METERS:

No person shall remove, obstruct, alter, injure, damage or attempt to remove, obstruct, alter injure, or damage any electric meter, transformer, conduit, wire, pole or any other appurtenances belonging to the electric system of the city.

SECTION 18 SECURITY LIGHTS

The City will not install security lights on private property except in commercial applications. The property owner of a commercial property may request the city to install a security light or lights on the owner's property through application to the city and payment of fees as required herein.

Upon approval of the application and payment of fees, the city will install and maintain the security light. At any time fees are not paid when due, the city may remove or disconnect any security lights.

The city reserves the right to remove any security light for any reason it deems necessary and shall give property owner written notice of its intent and reason for doing so.

Fees for security lights shall be as follows:

100 watt light, per month or any part thereof	\$10.00
250 watt light, per month or any part thereof	\$20.00
400 watt light, per month or any part thereof	\$35.00
1,000 watt light, per month or any part thereof	\$52.00

SECTION 19 AFTER-HOURS RECONNECTION FEE:

There is hereby established an after-hours reconnection fee for reconnection of electrical utility outside of normal business hours for the city in the amount of \$50.00 plus any applicable state and local sales tax. This fee is in addition to existing reconnection fees and deposits.

ARTICLE III

WATER UTILITY

SECITON 1 MONTH WATER RATES:

- a. The following monthly rates are hereby established and fixed for the consumption of water from the city's water system within the city's corporate limits:

(1) Customer Charge

1"	\$20.00
1 1/2"	\$40.00
2"	\$80.00
3"	\$100.00
4"	\$140.00

(2) Rates

Residential: \$1.35 per 100 cubic feet up to 4,000 cubic feet.
 \$1.50 for each 100 cubic feet over 4,000 cubic feet.

Commercial: \$1.20 per 100 cubic feet of treated water.
 Untreated water, will be 50% less than that of treated water
 (Example: \$0.60 per 100 cubic feet)

- b. The customers of water consumed outside of the corporate limits of the city from the city's water system, all rates shall be 50 percent greater than the rates set out above for the consumers of water from the system within the corporate limits of the city.
- c. The following rate is hereby established for bulk sale of water from the dispensing site established by the city:
 Each 100 gallons or part thereof \$0.50
 (This rate includes all applicable state and local sales tax)

SECTION 2 CONNECTION FEE:

There shall be a utility connection fee assessed to all consumers of water from the city's water system for connection to the water utility of the city. The connection fee shall be due and payable at the time connection of the utilities is requested by the consumer.

There is hereby set a utility connection fee for the connection of water utility by the city in the amount of \$10.00 plus applicable sales taxes.

SECTION 3 DEPOSIT GUARANTEE:

- (1) All persons, firms, partnerships, corporations, contractors, subcontractors, tenants or lessees desiring or proposing to use water shall make a deposit in an amount as set forth in this article. Said deposit will be required by the city as guarantee for charges for water furnished to the customer by the city and will be paid promptly when due. Such deposits are to be made prior to service by the city and are to be returned when utility service ceases, less any sum due for water so furnished. Customers establishing good credit with the city will have deposit returned at customer's request. If said customers who have established good credit discontinue service and then subsequently request a re-connection to water service, then that customer shall not be charged a deposit. If said customer's account has been delinquent, or in arrears, more than two times in the prior 24 months, then the refund of the deposit shall not be returned until two years after the last date the account has been delinquent, and if a customer's account becomes delinquent after deposit has been returned for good credit or no deposit has been collected, subsequent to reconnection as hereinbefore set out, then a new deposit in an amount as set forth in the ordinance will be required in order to re-establish service. The customer will receive interest annually on the deposit using the State of Kansas rules as a guideline.

Deposits:

Meters one inch or smaller: \$50.00 per meter.

Meters larger than one inch: \$100.00 per meter.

SECTION 4 WATER TAP CHARGE:

Applicants for new water service shall pay the following tap fees for each particular service. The fee shall include the tapping of the water main, service installation (not to exceed 100 feet), shut-off, meter box and meter. Such fees shall not include the service from the meter to the customer's or developer's building.

- (a) All services and meters shall be actual cost excluding labor.
- (b) In addition to the above schedule of fees for tapping the main, service and meter installation, the applicant for the new water service shall pay \$0.022 per square foot of property up to six acres (261,360 square feet) to defray the cost of water main installation. For property in excess of six acres, the city will figure the cost to the developer of extending the water main and will set the fee based upon the actual cost of construction; however, the minimum fee shall be the fee for six acres.
- (c) The minimum fee based upon square feet of property shall be \$137.50.
- (d) If the water main and complete service installation are constructed under an assessment district, the property within that district will not be subject to the fees under subsections (a) through (c). The phrase "complete service installation" as used in this subsection, includes installation of the water meters.
- (e) All water main installation and all service materials installed shall be owned by and maintained by the City of Goodland, Kansas. This shall include the meter and meter box but not the service from the meter location to customer's building.
- (f) The city may require an amount equal to the estimated cost for the main or service installation be paid by the customer or developer prior to the main or service work being started.
- (g) The cost of service installation exceeding 100 feet, shall be paid by the customer or developer.

SECTION 5 WATER SERVICE UNDER CONTROL OF THE CITY:

- (a) The city shall have charge of the water lines in the streets and up to and including the water meter wheresoever located, and all valves shall be under direct control of the director of public works and utilities. It shall be unlawful for any person to manipulate any valve in the city's water lines, without orders from the director of public works and utilities.
- (b) The city shall tap the water main and supply all materials and labor for the installation of the standard water service connection, and shall run a service line to the property line, furnish and set water meter and enclose and cover the same. The city expressly

retains the title to the ownership of the water service connection, the water meter, and all service equipment used in connection with the supply of water to any premises or buildings within the city. All such consumers and all other property owners whose premises are connected to the city water mains shall at their own expense repair, replace, remove all water service lines owned by them, or located on their own premises as may be required by the city in order to prevent loss or damage to the public at large.

- (c) It is expressly stipulated by the city governing body that no claims shall be made against them, the city, or any agent, or employee of the city by reason of any break of any service line or other apparatus connected with the city water works, or if from any cause the supply of water should fail, or be disconnected, or shut off.

SECTION 6 MEASURE OF WATER SERVICE TO CONSUMER

- (a) All water furnished by the city to any consumer shall be measured to said consumer thereof by a meter or meters as hereinbefore set out.
- (b) Water meters shall be read once per month for billing purposes. If the consumer requests that the meter be read more than once per month, except as provided herein, then each additional reading shall cause a fee of \$20.00 to be assessed to said consumer.

SECTION 7 SHUTTING OFF WATER

The city may, at any time, shut off or require any consumer to shut off water for any of, but not limited to, the following reasons:

- (a) Repair, install or extend water lines;
- (b) Make connections or disconnections from the city water lines;
- (c) For a violation of the rules and requirements governing the use of the city's water;
- (d) For any major fire or other catastrophic incident;
- (e) Failure to repair a water leak due to defective plumbing.

SECTION 8 SEPARATE WATER SERVICE

It shall be unlawful for any person to connect more than one structure used as a dwelling unit or place of business to the same water line of the city, without having each structure properly metered by a separate meter.

SECTION 9 METER ACCESS

Authorized employees of the city may enter upon any premises at reasonable hours for the purpose of reading the water meter or servicing or inspecting water meters or utility service. No person shall cover, block, hide, conceal, or any other manner hinder access to any water meter. Each individual water meter reading will be the basis of charge regardless of the number of meters.

SECTION 10 CHARACTER OF WATER PIPES

All water pipes or lines connected with the water mains of the city for the purpose of conducting water from the mains, through or across any street, lot or alley, or for the purpose of connecting with any hydrant, or for any other purpose shall be of a type approved by the director of public works.

SECTION 11 NEGLIGENCE

Any consumer or person who through his or her negligence or careless disregard allows the damage of his or her water meter shall be liable for the same and shall pay to the city the cost of labor, materials and repairs for the damage plus any applicable state and local sales tax.

SECTION 12 WASTING WATER

Any person, firm, partnership or corporation that shall allow or cause any unreasonable waste or diversion of water of whatsoever sort or kind shall be guilty of a violation of this article.

SECTION 13 TAKING OF WATER FROM FIRE HYDRANTS AND OTHER SOURCES

- (a) No person or persons, except the city fire department for firefighting purposes, shall take away from any public watering place, fountain, hose pipe or fire hydrant, or in any way use or take away water for any use without the authorization of the director of public works.
- (b) If the director of public works authorizes the taking of water, as outlined herein, the person or persons desiring to use water shall make application to the city clerk for a hydrant meter to measure the amount of water used. A deposit of \$750.00 will be required, before the hydrant meter may be obtained.
- (c) After the application has been approved by the city clerk, the director of public works, or his or her designee, shall supply the hydrant needed to the applicant and record the beginning meter reading. When the person or persons have completed the use

of the hydrant meter, the director of public works, or his or her designee, shall be contacted to take charge of the hydrant meter and record the final reading. The release of the deposit shall be done by the city clerk only after all charges for water usage, billed at the current water rate, and any damage to the hydrant meter have been paid in full to the city.

SECTION 14 ALTERATIONS

No addition, alteration, or change whatsoever in or about any water lines, except on the owners premises and after the water shall have passed the water meter, shall be made or caused to be made by any consumer without notice or a permit from the director of public works, and any and all additions, alterations or changes shall in all cases be made under the supervision, direction and control of the director of public works and in accordance with the ordinances of the city. No person, except the duly authorized employee of the city water department, shall tamper with any meter or break the seal of any meter.

SECTION 15 MUTILATION OF WATER PROPERTY

No person shall remove, obstruct, alter, injure, damage or attempt to remove, obstruct, alter, injure, damage any fire hydrant, valve, valve box, valve cover, water meter, water meter box, water meter cover, or in any manner injure any building, machinery, or other appurtenances belonging to the water works system of the city, or carry off, or injure any pipe, tools, fixtures, apparatus, or property pertaining to the water works system of the city.

SECTION 16 SERVICE DISCONNECTION OR RE-CONNECTION

Any person, firm, partnership or corporation who fails, neglects or refuses to properly pay any water charge, when due, shall be deemed delinquent and as such service may be disconnected at the time and pursuant to the terms set forth in sections 17-103 and 17-104, and service may be disconnected until such delinquent customer shall have paid all arrearage to the city and, if such customer then desires service, he or she shall pay the city a sum, as set by this article, as a charge for reconnecting the service and he or she shall further deposit, with the city, an additional sum as set in this article as a guarantee that charges for water furnished by the city will be paid promptly when due.

It shall be unlawful for any person to reconnect water service or cause the same to be reconnected on any premises where water service has been shut off for any reason authorized under this article, without the authority of the city.

The city reserves the right, in lieu of disconnecting the water utility, to disconnect the electric utility and such shall remain disconnected until all fees, as specified herein, and arrearages have been paid.

There is hereby established a reconnection fee for reconnection of water utility for the city in the amount of \$20.00 plus applicable sales taxes and an additional deposit of \$50.00.

SECTION 17 METER TESTING

Any customer of the city's water utility who believes his or her meter is incorrect and desires the same to be tested shall make application to the city clerk for the inspection of the meter. It shall be the duty of the water department to test such meter and, if such meter is found to be more than two percent fast, the customer shall have adjustment of water charges covering the period of the preceding three months and, if the meter is found to be running less rapidly than is proper, the customer shall pay the proper adjustment to the city for the preceding three months; provided, that before any meter shall be tested, as provided in this section, the party desiring the test shall deposit, with the city, \$100.00 and if the meter is shown by the test to be correct within two percent, the deposit shall be forfeited to the city for the cost of inspection.

SECTION 18 EXCAVATIONS

No person or persons shall be permitted to make any excavation in any street or alley within the corporate limits of the city for purpose of laying any pipes for water service without having first procured a permit in writing to do so from the building official of the city, nor make excavation in any street or alley within the city within six feet of any water pipe, while the ground is frozen, or to dig up, or uncover so as to expose to frost any water pipe or sewer of the city, except under the direction of the director of public works. No person or persons shall leave any excavation made in any street or alley, within the city, opened at any time without barricades and during nights warning lights must be maintained at such excavations during all the time when the same are open or partially opened and when any excavations are made in the streets or alleys, within the city, the streets, sidewalks and pavements must be restored to as good condition as they were previous to the making of the excavation by the parties making or causing the same to be made, and should any person or persons leave any street, alley, sidewalk or pavement in a condition not as good as before such excavation was made, or should the work be improperly done, or the rubbish caused thereby not properly cleared away, the director of public works and utilities shall have the right to finish or correct the work and the expense shall be charged to the permit holder.

SECTION 19 CONTRACT

The rates, rules and regulations herein set forth shall constitute and shall be considered part of the contract with every person, company or corporation who is supplied with water from the water works system of the city and every such person, company or corporation who accepts and uses water shall be held to and consent to be bound thereby.

SECTION 20 AFTER-HOURS RECONNECTION FEE

There is hereby established an after-hours reconnection fee for reconnection of water utility outside of normal business hours for the city in the amount of \$50.00 plus any applicable state and local sales tax. This fee is in addition to existing reconnection fees and deposits.

ARTICLE IV LOW INCOME HOUSEHOLDS

SECTION 1 LOW INCOME ELECTRIC UTILITY RATE:

Any household whose total annual income is \$18,000.00 or less shall be eligible for a monthly low-income electric rate, which shall be charged as follows:

- (1) Energy charge: \$0.110 per KWH.
- (2) Customer charge: None.

SECTION 2 LOW INCOME WATER UTILITY

Any household whose total annual income is \$18,000.00 or less shall be eligible for a monthly low income water rate. The monthly low income water utility rate shall be 15 percent lower than the monthly water rates currently set out in the Code of the City of Goodland, Kansas. There shall be no meter charge for low income customers.

SECTION 3 APPLICATION

Any member of a household which qualifies hereunder may make an application with the city clerk to be approved for low income electric and water rates. Said application shall be on a form prepared by the city clerk and the city clerk shall be authorized to solicit such information on said form as may be necessary to properly evaluate said application. The annual gross income is defined to mean the full 12 calendar months immediately prior to

the filing of an application with the city clerk. Said application form shall contain an authorization, to be signed by said applicant, authorizing the city clerk to verify the information set forth in said application. Said application shall be duly subscribed and sworn to by the applicant.

Upon receipt of an application, the city clerk shall have 15 days in which to approve or disapprove an application. In the event of a disagreement between the applicant and the city clerk, the applicant shall be entitled to appeal the decision of the city clerk to the city manager, then to the city commission, which shall make a final determination upon said application.

Approval of an application shall be for a 12-month period. However, if during said 12-month period the total annual gross income from all members of a household shall exceed the sum of \$18,000.00, it shall be the applicant's responsibility to so notify the city clerk so that said household will revert to the regular electrical and water rates. At the end of the 12-month period after approval of an application, said approval shall automatically terminate, unless the applicant shall, at least 15 days prior to the end of said 12-month period, file an application for an additional 12-month period of reduced electrical and water rates, as provided herein. Upon receipt of a reapplication, the city clerk shall have 15 days in which to approve or disapprove such reapplication.

This ordinance shall be in force and take effect after its publication in the Goodland Star News and on January 18, 2021.

PASSED AND ADOPTED this 4th day of January, 2021, by the Governing Body of the City of Goodland, Kansas.

Annette Fairbanks, Mayor

ATTEST:

Mary P. Volk, City Clerk



AGENDA ITEM #7B
CITY COMMISSION COMMUNICATION FORM

FROM: Joshua Jordan, IT Director

DATE: December 8, 2020

ITEM: Cemetery Cameras

NEXT STEP: Commission Motion

Ordinance Resolution Motion Information

I. REQUEST OR ISSUE:

Joni Guyer, Cemetery Caretaker, has requested additional camera installations at the Goodland Cemetery.

II. RECOMMENDED ACTION / NEXT STEP:

I would recommend moving a couple of the existing cameras to a better vantage points, but would not recommend adding any additional cameras. I also advise against allowing the use of 3rd party systems on any part of our network and network infrastructure.

III. FISCAL IMPACTS:

While I do not have an exact dollar amount to install cameras in any other locations, I do know that it will become quite costly, due to the layout and landscape of the cemetery. The largest contributing factor for placing cameras is the location itself. There would have to be poles installed to house networking gear and cameras. Trenching and conduit would also be required in order to secure and prevent damage to networking cables.

IV. BACKGROUND INFORMATION:

The city currently has 2 systems used in the storage and monitoring of security cameras installed and maintained by the City of Goodland IT Department. The first system was installed during the remodel of the armory facility that now houses the Goodland Police Department for their operational security and has 22 cameras currently. The second is used by the rest of the city and housed at City Hall. We currently have 7 cameras at the Steever Water Park, 4 at the High Plains Museum, 2 at the Welcome Center (will be removed upon completion of merger), 8 at the cemetery, and 17 at City Hall.

The cameras at the cemetery were first installed in 2017 as a way to *deter* unwanted people from damaging or visiting the chapel area after hours and damaging or moving things around the shop area.

I currently have 8 cameras at the cemetery. There are 4 in and around the chapel, and the other 4 in and around the shop. The internet is fed through point-to-point wireless bridges coming from the police department building and then to our fiber network back to the city office.

Due to the amount of trees and taller headstones, it is near impossible to create an instance where there is a high degree of coverage for the cemetery as a whole. While we can install more and more cameras, it would be increasingly difficult to maintain the system.

We currently have most of our cameras set to record motion only in order to conserve space. In a natural environment like the cemetery, it is a battle to set the sensitivity high enough to pick up important movement while keeping it low enough to not pick up the wind blowing a tree.

Typically, security cameras are reactionary and not proactive. I do not monitor the cameras systems and usually only view when something has happened except for the cameras that directly affect me while at the office. Dispatch only monitors the cameras for the city hall building when it is directly affecting them, such as at night when someone buzzes the door. The museum staff only monitors their cameras when patrons are in the back of the building.

Due to security concerns of our network and infrastructure, we do not allow 3rd parties access to our networks except for two software vendors that are on an as requested basis only. All other outside access is limited to only well-documented services that require it and are properly secured by the IT department by policy.

The cameras are powered and operated over a cable that has a limit on how far away it can be from its source. In consideration for this limit, it would require additional switches and power sources throughout the cemetery.

V. LEGAL ISSUES:

I am not a lawyer and do not know all the legal ramifications of installing additional cameras either by the City or by a 3rd party.

The same issue and response about another public location was asked about a few years ago, and at that time, legal counsel advised against proceeding. Legal counsel informed us that the largest legal issue is with a 3rd party installing surveillance in what is considered a public place. Kansas abides by the rule of "Reasonable Expectation of Privacy".

Currently, the cameras are directed at known or past known issue areas only and not the cemetery as a whole.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

The adding of additional poles to mount cameras for the purpose of surveillance would also detract from the aesthetics of the cemetery. In order to obtain a full coverage of the cemetery would require the removal of dozens of trees.

VII. SUMMARY:

While I agree that the loss of property and damage to the cemetery is always bad, I do feel like the cost is prohibitive for the number of occurrences since the first

installation.

Secondly, we have limited resources to provide additional storage of video and do not have the resources to monitor the cameras 24/7. In order to provide the storage requirements to store weeks/month of footage from the 50+ cameras used by the city, it would take a massive storage array and additional networking capabilities.

VIII. ALTERNATIVES:

The commission can decide to allow Joni Guyer to install her own cameras at her expense and maintenance, but I would advise that the locations of any cameras should be approved by the commission and/or legal counsel due to it being on City owned property and considered a public space.

The commission can decide to implement expanded camera surveillance at the cemetery. This will take several weeks or months to fully complete between ordering more hardware, installing poles, and running both network and power.

Commission may take one of the following actions:

1. INFORMATION ONLY



AGENDA ITEM # 9A
CITY COMMISSION COMMUNICATION FORM

FROM: Alan Lanning, City Manager

DATE: 12/14/20

ITEM: Commissioner Photos

NEXT STEP: Action

ORDINANCE
 MOTION
 INFORMATION

-
- I. **REQUEST OR ISSUE:** Commissioner Communication requested by Commissioner Thompson
- II. **RECOMMENDED ACTION / NEXT STEP:** Photos will be taken at the conclusion of this meeting.
- III. **FISCAL IMPACTS:**
- IV. **BACKGROUND INFORMATION:** Interest was expressed in Commissioners having a better presence on the City of Goodland website.
- V. **LEGAL ISSUES:** None
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None