



CITY COMMISSION AGENDA
MONDAY, NOVEMBER 16, 2020
204 W. 11TH ST. – 5:00 P.M.

JOHN GARCIA – MAYOR
AARON THOMPSON – VICE MAYOR
JAY DEE BRUMBAUGH – COMMISSIONER
JJ HOWARD – COMMISSIONER
GARY FARRIS – COMMISSIONER

- 1. CALL TO ORDER**
 - A. Roll Call
 - B. Pledge of Allegiance
- 2. PUBLIC COMMENT**
- 3. CONSENT AGENDA**
 - A. 11-2-20 Commission Meeting Minutes
 - B. 11-4-20 Special Commission Meeting Minutes
 - C. 11-5-20 Special Commission Meeting Minutes
 - D. 11-11-20 Special Commission Meeting Minutes
 - E. 11-12-20 Special Commission Meeting Minutes
 - F. Appropriation Ordinances 2020-22; 2020-22A; 2020-P22
 - G. Authorization to Apply for KDOT Public Transportation Assistance Grant
- 4. FORMAL ACTIONS**
 - A. Topside Aquatics Incentives
 - B. Health Insurance Consultant Contract
- 5. REPORTS**
 - A. City Manager
 - B. Cemetery Caretaker
 - C. Museum Director
 - D. City Commissioners
 - E. Mayor
- 6. EXECUTIVE SESSION**
 - A. Under the authority of KSA 75-4319 (b)(1) for personnel matters for nonelected personnel.
 - B. Action from Executive Session, if any
- 7. ADJOURNMENT**
 - A. Next Regular Meeting:
Monday, December 7, 2020

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting. The Public Comment section is to allow members of the public to address the Commission on matters pertaining to any business within the scope of Commission authority and not appearing on the Agenda. Ordinance No. 1730 requires anyone who wishes to address the Commission on a non-agenda item to sign up in advance of the meeting and to provide their name, address, and the subject matter of their comments.



CITY OF GOODLAND

204 W. 11TH ST.
GOODLAND, KANSAS 67735
KANSAS BEGINS HERE!

MEMORANDUM

TO: Mayor Garcia and City Commissioners
FROM: Andrew Finzen, City Manager
DATE: November 16, 2020
SUBJECT: Agenda Report

Formal Actions:

A. Topside Aquatics Incentives

Commissioner Brumbaugh indicated that the Topside Aquatics Board has requested to be back on the agenda to discuss their economic development incentives. Topside Aquatics was given six months of electrical utilities provided at a discounted “at-cost purchased” rate, which was then extended for an additional two months due to the business’ temporary closure during COVID-19. Included in your Agenda Packet is a comparison of the electric rate Topside Aquatics has paid in comparison to what they would have been billed had they not been incentivized. This business would be a “Small Commercial” electric customer, so the City has given them a savings of over \$5,000 as a result of the incentive to date. In addition, the comparison provided also shows what the billing would have looked like if Topside Aquatics was moved to the “Large Commercial” rate, which was discussed at the meeting two months ago.

B. Health Insurance Consultant Contract

Included in your Agenda Packet is a contract for USI, a health insurance consultant company that was on City Commission’s October 5 agenda when Robert Langhofer made a presentation to Commissioners. The City’s current consultant for health insurance consulting is Professional Insurance Consultants (PIC) and Rhonda Fernandez. The PIC contract is also included in your Agenda Packet for comparison. Should Commissioners elect to go with USI, they will also need to act to terminate the contract with PIC to start the 90-day notice for contract termination.

Reports:

A. City Manager

- KAIP grant
- Cemetery burglary
- Youth Entrepreneurship Challenge: Nov. 18 at 9am – Wolak Building
- Santa’s Schoolhouse: November 28 and 29

B. Cemetery Caretaker

The City contracts with Joni Guyer to be the Cemetery Caretaker. Joni will provide an update to the City Commission on cemetery maintenance and caretaking.

C. Museum Director

Sami Philbrick, Museum Director, will provide her Department Head report to the City Commission.

GOODLAND CITY COMMISSION
Regular Meeting

November 2, 2020

5:00 P.M.

Mayor John Garcia called the meeting to order with Vice-Mayor Aaron Thompson, via telephone, Commissioner Jay Dee Brumbaugh via telephone, Commissioner J. J. Howard and Commissioner Gary Farris responding to roll call.

Also present were Frank Hayes – Chief of Police, Joshua Jordan – IT Director, Danny Krayca – Director of Parks, Mary Volk - City Clerk and Andrew Finzen - City Manager via telephone.

Mayor Garcia led Pledge of Allegiance

PUBLIC COMMENT

CONSENT AGENDA

- A. 10/19/20 Commission Meeting Minutes**
- B. 10/28/20 Special Commission Meeting Minutes**
- C. Appropriation Ordinances: 2020-21, 2020-21A, and 2020-P21**
- D. Appointment of Norman Means to the Airport Advisory Board**
- E. Appointment of Marlene Whitaker to the Cemetery Advisory Board**

ON A MOTION by Commissioner Howard to approve Consent Agenda **seconded** by Commissioner Farris. **MOTION carried on a VOTE of 5-0.**

ORDINANCES AND RESOLUTIONS

- A. Ordinance 1735: Issuance of Industrial Revenue Bonds** – Andrew stated, Sarah Steele from Gilmore and Bell is available to answer questions regarding the IRB for Holiday Inn Express. The City published their intent to issue IRB's; this ordinance is the final step of the process to issue bonds. The City is strictly a pass through for the transaction. Vice-Mayor Thompson stated, in Section D the ordinance states the City held a hearing and property is eligible for tax exemption. Is this an old issue that we are looking at? Sarah stated, this is final action to issue bonds, public hearing was in 2018. The first hearing was for \$7,500,000 then we had a second hearing when costs increased to \$8,000,000. Vice-Mayor Thompson asked, was the cost benefit analysis completed? Sarah stated, yes there were two analysis presented at hearing and are available if you would like to see them. Vice-Mayor Thompson stated, my frustration is the information was done previously and we are just now getting to this but we were not given the information to go over. Sarah stated, we have two analysis if you would like to review them. In order to stay on schedule we have to close issue in 2020 so doing our best to have this considered and stay on schedule. Vice-Mayor Thompson asked, if we wait two weeks will that be enough time to get everything complete? Sarah stated, I will make it work if it is the will of Commission. Mayor Garcia stated, all processes transacted matters of formality. City has done this before and are not responsible for any monetary concerns. We are basically the pass through agency for the IRB. Sarah stated, that is correct, the structure of this instrument is that all responsibilities are turned over to the bank and City is out of transaction when bonds issued. City is only required to issue the bonds. Property owner did this when he built first hotel. Mayor Garcia stated, all bonds on previous issue were paid in advance. We are not responsible for any monetary obligation. Vice-Mayor Thompson stated, I understand, I just would have liked to look over everything. So the City is not responsible for anything? Sarah stated, no the City is prohibited from being responsible for any of the debt. A couple bond issues over the years have defaulted and the City only releases interest in obligation. Vice-Mayor Thompson stated, he has been in business for many years so I do not see a problem. I

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simply feel as a Commissioner I have not done due diligence. Commissioner Howard stated, I was in audience when hearings were conducted so I am familiar with everything. Andrew stated, the cost benefit analysis is a requirement to show eligibility of tax exemption for ten years. Sarah stated, yes it is a tool required by State law based solely on tax estimates at the time. Information shown presents a ratio of 1.28 for the City. All districts show the positive benefit out way costs to give exemption. It is a tool but in no way considered a witness test when it is done. The State Board of Tax Appeals look that it was prepared but do not look at the ratio at all. **ON A MOTION by Commissioner Brumbaugh to approve Ordinance 1735: Issuance of Industrial Revenue Bonds seconded by Commissioner Farris.** Vice-Mayor Thompson stated, I appreciate the information received tonight. **MOTION carried on a VOTE of 5-0.**

FORMAL ACTIONS

- A. Runway 5/23 Engineering Contract Amendment No. 1** - Darin stated, a month ago the original contract was approved for design only because the Kansas Airport Engineer wanted AGIS in separate contract. They now want us to include Construction Engineering and AGIS, which pushes contract over \$100,000 level, requiring an independent fee assessment. This amendment includes the AGIS, Geotech, construction and project closeout costs. An independent fee assessment was conducted by a firm that did not respond to the project. The firm looks at our contract as if they were doing the project and calculate their costs. If our contract costs are less than then the independent firm, our contract can be approved. If our costs exceed the independent analysis, the costs will need to be evaluated to determine why costs differ. Geotech is complete and surveyors will be out next week in order to meet goal to bid project by April 1. Commissioner Howard asked, what is estimated completion date? Darrin stated, it depends on contractor getting the job. The money is earmarked by FAA for this fiscal year but Congress may not have sent money to agency yet. Completion date is based on the combination of funds available and contractor. Commissioner Brumbaugh stated, I understood the project was to be complete next year no matter what. Darrin stated, project will be ready, but federal funding is out of our control. Commissioner Brumbaugh stated, this is first I heard project could roll over to 2022. Darrin stated, we will be ready to start construction June 2021 but will depend on funding from FAA to allow us to start. **ON A MOTION by Commissioner Farris to approve Runway 5/23 Engineering Contract Amendment No. 1 seconded by Commissioner Howard. MOTION carried on a VOTE of 5-0.**
- B. IFB 2020-07: Fiber Internet Service** - Andrew stated, four years ago we bid phone and internet services together because we did not have fiber at the time. It has been four years, contract with Eagle has expired so we solicited bids separately as IFB 2020-07 and IFB 2020-08. By doing bids separately we received additional bids. Mayor Garcia asked, we currently have 100 mb and we are going to 500mb? Josh stated, that would be our preference with more and more services going online. We had a situation the other day with more people working remotely and services going online. The better the connection, the better the services. Mayor Garcia stated, Vyve (Eagle) is \$659 for 500mb per month. Vice-Mayor Thompson asked, can we suffice with 250mb? There is a substantial cost difference between 250mb and 500mb. Josh stated, I am uncertain how long it will suffice. We currently have sixty-eight computers used on a daily bases. My concern is with other projects, we will be increasing in a year. Andrew stated, the concern is being future ready. COVID has shown we need the capacity to be ready for whatever is thrown at us. 250mb seems like a lot but it will get used up quickly. My concern is every service goes to a subscription service uploaded to the clouds. We are holding on to the services as long as we can and they can provide service. It is a means of being ready for the future with things we cannot control. We can

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get by with 250mb but we will need to increase. Mayor Garcia asked, what is 29 and 28 Subnet? Josh stated, it involves IP address and number of addresses provided. We currently are on 29 but 28 will increase our ability to be accessible by those working at home. Vice-Mayor Thompson asked, did Josh do procuring for this? Josh stated, yes. Vice-Mayor Thompson stated, you did a good job, I wanted to see more bids. Don Newell from S & T stated, I am here if Commission has questions on our bid. Mayor Garcia stated, the difference between S & T and Eagle is about \$142. Don stated, we try to figure our bid by usage. I do not know how other companies bid product. Josh is correct, we live in a bandwidth society. We appreciate opportunity to bid. Commissioner Howard asked, what is the length of contract? Josh stated, five years and within contract term they usually let you negotiate to upgrade speed. **ON A MOTION** by Vice-Mayor Thompson to award bid for IFB 2020-07 to Vyve (Eagle) for 500mb for five years **seconded** by Commissioner Brumbaugh. **MOTION carried on a VOTE of 5-0.**

- C. **IFB 2020-08: VoIP Phone Service** - Josh stated, I intentionally left pieces of information out of bid to weed out canned bids. If the company is interested in bidding, they will contact me for information. Overall it was a better process this time. I have a lot more information on system and operations so know what we needed to bid. **ON A MOTION** by Commissioner Brumbaugh to award bid for IFB 2020-08 to Vyve (Eagle) for \$902.50 for five years **seconded** by Vice-Mayor Thompson. **MOTION carried on a VOTE of 5-0.**

REPORTS

- A. **City Manager - 1.** NRP is approved by all three entities and we will receive fully executed document soon so plan will now expire December 2023. I commend all entities on their work as this is a popular program in county that gives incentives for the public to build. **2.** Electric crew got lights up at Skate Park, Chambers should be done by end of day tomorrow. Amidst COVID, crews were able to complete projects. Vice-Mayor Thompson asked, it is November, have we heard anything on health insurance? Have we heard from Rhonda or any other company wanting to bid insurance? Andrew stated, this will probably be discussed next Commission meeting. As of now PIC is still under contract and are working on our renewal. USI has sent a proposed contract for review and Commission will need to provide direction at next meeting. USI made it clear they are the provider that will present different plans, which was same service Rhonda provided in past.
- B. **Recreation Program/GAC** – Tess Smith, GAC Director stated, with COVID many indoor activities have taken back seat while we held outdoor activities successfully. This summer I wrote a grant to the Community Foundation to fund youth ball programs last summer which was a huge relief for families. During shutdown we received money from the Dane Hansen Foundation to paint and lay carpet in facility. Recently we received SPARK money to assist with the remodel of our bathrooms. We cannot hold Coed Volleyball because we do not want to bring people to the MAX when we do not know where they have been. Pickle ball has been successful and they will be excited about the lights. We appreciate City crews helping us when needed.
- C. **Cemetery Caretaker** – Joni Guyer, Cemetery Caretaker absent, no report provided.
- D. **City Commissioners**
Vice-Mayor Thompson – 1. No Report
Commissioner Brumbaugh – 1. No Report
Commissioner Howard - 1. Would like to reach out to employees in hope those that have been home sick can get back to work soon. Thoughts also go out to the public struggling with COVID.
Commissioner Farris – 1. No Report

E. Mayor – 1. As a reminder we will have Special Commission Meetings November 4 and 5 at 5:15 p.m. here in the Commission Room.

ADJOURNMENT WAS HAD ON A MOTION Commissioner Farris **seconded by** Commissioner Howard. **Motion carried by unanimous VOTE, meeting adjourned at 6:00 p.m. Next meeting is scheduled for November 16, 2020.**

ATTEST:

John Garcia, Mayor

Mary P. Volk, City Clerk

GOODLAND CITY COMMISSION
Special Meeting

November 4, 2020

5:15 P.M.

Mayor John Garcia called the meeting to order with Vice-Mayor Aaron Thompson, Commissioner Jay Dee Brumbaugh, via telephone, Commissioner Gary Farris and Commissioner J. J. Howard responding to roll call.

Mayor Garcia led Pledge of Allegiance

EXECUTIVE SESSION

- A. Executive Session - Under the authority of KSA 75-4319(b)(1) for personnel matters for nonelected personnel** - Mayor Garcia made a motion at 5:15 p.m. to recess into executive session under authority of K.S.A.75-4319 (b) (1) for personnel matters for nonelected personnel not to exceed ninety minutes. I request only the Commission and applicant for City Manager be present. Vice-Mayor Thompson seconded the motion. **MOTION carried by a VOTE of 5-0. Meeting resumed at 6:45 p.m.**

ADJOURNMENT WAS HAD ON A MOTION Commissioner Farris **seconded by** Commissioner Howard. **Motion carried by unanimous VOTE, meeting Adjourned at 6:45 p.m.**

ATTEST:

John Garcia, Mayor

Mary P. Volk, City Clerk

**GOODLAND CITY COMMISSION
Special Meeting**

November 5, 2020

5:15 P.M.

Mayor John Garcia called the meeting to order with Vice-Mayor Aaron Thompson, Commissioner Jay Dee Brumbaugh, Commissioner Gary Farris and Commissioner J. J. Howard, responding to roll call.

Mayor Garcia led Pledge of Allegiance

EXECUTIVE SESSION

- A. Executive Session - Under the authority of KSA 75-4319(b)(1) for personnel matters for nonelected personnel** - Mayor Garcia made a motion at 5:15 p.m. to recess into executive session under authority of K.S.A.75-4319 (b) (1) for personnel matters for nonelected personnel not to exceed two hours. I request only the Commission and applicant for City Manager be present. Commissioner Brumbaugh seconded the motion. **MOTION carried by a VOTE of 5-0. Meeting resumed at 7:15 p.m.**

ADJOURNMENT WAS HAD ON A MOTION Commissioner Brumbaugh **seconded by** Vice-Mayor Thompson. **Motion carried by unanimous VOTE, meeting Adjourned at 7:15 p.m.**

ATTEST:

John Garcia, Mayor

Mary P. Volk, City Clerk

GOODLAND CITY COMMISSION
Special Meeting

November 11, 2020

4:30 P.M.

Mayor John Garcia called the meeting to order with Vice-Mayor Aaron Thompson, Commissioner Jay Dee Brumbaugh, Commissioner Gary Farris and Commissioner J. J. Howard responding to roll call.

Mayor Garcia led Pledge of Allegiance

EXECUTIVE SESSION

- A. Executive Session - Under the authority of KSA 75-4319(b)(1) for personnel matters for nonelected personnel** - Mayor Garcia made a motion at 4:30 p.m. to recess into executive session under authority of K.S.A.75-4319 (b) (1) for personnel matters for nonelected personnel not to exceed ninety minutes. I request only the Commission and applicant for City Manager be present. Commissioner Farris seconded the motion. **MOTION carried by a VOTE of 5-0. Meeting resumed at 6:00 p.m.**
- B. Mayor Garcia** announced the Special Commission Meeting will recess until 6:30 p.m. where the Commission will reconvene at Shiraz.
- C. Mayor Garcia** resumed the Special Commission Meeting at 6:30 p.m. at Shiraz with all Commissioners present.
- D. Executive Session - Under the authority of KSA 75-4319(b)(1) for personnel matters for nonelected personnel** - Mayor Garcia made a motion at 6:30 p.m. to recess into executive session under authority of K.S.A.75-4319 (b) (1) for personnel matters for nonelected personnel not to exceed sixty minutes. I request only the Commission and applicant for City Manager be present. Commissioner Farris seconded the motion. **MOTION carried by a VOTE of 5-0. Meeting resumed at 7:30 p.m.**

ADJOURNMENT WAS HAD ON A MOTION Commissioner Brumbaugh **seconded by** Commissioner Howard. **Motion carried by unanimous VOTE, meeting Adjourned at 7:30 p.m.**

ATTEST:

John Garcia, Mayor

Mary P. Volk, City Clerk

GOODLAND CITY COMMISSION
Special Meeting

November 12, 2020

4:30 P.M.

Mayor John Garcia called the meeting to order with Vice-Mayor Aaron Thompson, Commissioner Jay Dee Brumbaugh, Commissioner Gary Farris and Commissioner J. J. Howard responding to roll call.

Mayor Garcia led Pledge of Allegiance

EXECUTIVE SESSION

- A. Executive Session - Under the authority of KSA 75-4319(b)(1) for personnel matters for nonelected personnel** - Mayor Garcia made a motion at 4:30 p.m. to recess into executive session under authority of K.S.A.75-4319 (b) (1) for personnel matters for nonelected personnel not to exceed ninety minutes. I request only the Commission and applicant for City Manager be present. Commissioner Farris seconded the motion. **MOTION carried by a VOTE of 5-0. Meeting resumed at 6:00 p.m.**
- B. Mayor Garcia** announced the Special Commission Meeting will recess until 6:30 p.m. where the Commission will reconvene at Shiraz.
- C. Mayor Garcia** resumed the Special Commission Meeting at 6:30 p.m. at Shiraz with all Commissioners present.
- D. Executive Session - Under the authority of KSA 75-4319(b)(1) for personnel matters for nonelected personnel** - Mayor Garcia made a motion at 6:30 p.m. to recess into executive session under authority of K.S.A.75-4319 (b) (1) for personnel matters for nonelected personnel not to exceed seventy-five minutes. I request only the Commission and applicant for City Manager be present. Commissioner Farris seconded the motion. **MOTION carried by a VOTE of 5-0. Meeting resumed at 7:45 p.m.**

ADJOURNMENT WAS HAD ON A MOTION Commissioner Brumbaugh seconded by Commissioner Howard. **Motion carried by unanimous VOTE, meeting Adjourned at 7:45 p.m.**

ATTEST:

John Garcia, Mayor

Mary P. Volk, City Clerk

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

3826 ALFRED BENESCH & COMPANY										
GEN20-416	1	10/10/20		INDEPENDENT COST ANALYSIS		31-01-2040		3750.00	62634	11/16/20

								3750.00		
2871 AMERICAN FAMILY LIFE										
PR20201106	1	11/06/20		AFLAC CANCER		11-00-0012	N	79.89	3045205	11/13/20 E
PR20201106	2	11/06/20		AFLAC CANCER		15-00-0012	N	49.53	3045205	11/13/20 E
PR20201106	3	11/06/20		AFLAC ACCIDENT		11-00-0012	N	79.68	3045205	11/13/20 E
PR20201106	4	11/06/20		AFLAC ACCIDENT		15-00-0012	N	69.72	3045205	11/13/20 E
PR20201106	5	11/06/20		AFLAC ACCIDENT		23-00-0012	N	14.28	3045205	11/13/20 E
PR20201106	6	11/06/20		AFLAC ST DISB		11-00-0012	N	23.76	3045205	11/13/20 E
PR20201106	7	11/06/20		AFLAC ST DISB		15-00-0012	N	82.92	3045205	11/13/20 E
PR20201106	8	11/06/20		AFLAC ST DISB		23-00-0012	N	17.82	3045205	11/13/20 E
PR20201106	9	11/06/20		AFLAC LIFE RIDR		15-00-0012	N	2.76	3045205	11/13/20 E
PR20201106	10	11/06/20		AFLAC LIFE		11-00-0012	N	9.66	3045205	11/13/20 E
PR20201106	11	11/06/20		SPEC HLTH EVENT		11-00-0012	N	20.10	3045205	11/13/20 E
PR20201106	12	11/06/20		AFLAC HOSP CONF		11-00-0012	N	43.44	3045205	11/13/20 E
PR20201106	13	11/06/20		AFLAC HOSP CONF		21-00-0012	N	26.28	3045205	11/13/20 E

								519.84		
1389 AMERICAN FID										
PR20201106	1	11/06/20		AF CANCER AT		11-00-0012	N	23.00	3045202	11/13/20 E
PR20201106	2	11/06/20		AF CANCER AT		15-00-0012	N	18.50	3045202	11/13/20 E
PR20201106	3	11/06/20		AF CANCER AT		21-00-0012	N	9.90	3045202	11/13/20 E
PR20201106	4	11/06/20		AMER FID CANCER		11-00-0012	N	164.64	3045202	11/13/20 E
PR20201106	5	11/06/20		AMER FID CANCER		15-00-0012	N	126.80	3045202	11/13/20 E
PR20201106	6	11/06/20		AMER FID CANCER		21-00-0012	N	26.95	3045202	11/13/20 E
PR20201106	7	11/06/20		AMER FID LIFE		11-00-0012	N	132.41	3045202	11/13/20 E
PR20201106	8	11/06/20		AMER FID LIFE		15-00-0012	N	316.40	3045202	11/13/20 E
PR20201106	9	11/06/20		AMER FID LIFE		21-00-0012	N	110.88	3045202	11/13/20 E
PR20201106	10	11/06/20		AMER FID LIFE		23-00-0012	N	80.25	3045202	11/13/20 E
PR20201106	11	11/06/20		AM FID ACCIDENT		11-00-0012	N	72.80	3045202	11/13/20 E
PR20201106	12	11/06/20		AM FID ACCIDENT		15-00-0012	N	103.05	3045202	11/13/20 E
PR20201106	13	11/06/20		AM FID ACCIDENT		21-00-0012	N	19.95	3045202	11/13/20 E
PR20201106	14	11/06/20		AM FID HOSPITAL		15-00-0012	N	26.99	3045202	11/13/20 E
PR20201106	15	11/06/20		AM FID HOSPITAL		21-00-0012	N	15.93	3045202	11/13/20 E
PR20201106	16	11/06/20		AM FD DISABILTY		11-00-0012	N	67.84	3045202	11/13/20 E
PR20201106	17	11/06/20		AM FD DISABILTY		15-00-0012	N	18.36	3045202	11/13/20 E
PR20201106	18	11/06/20		AF CRITICAL CR		11-00-0012	N	16.59	3045202	11/13/20 E
PR20201106	19	11/06/20		AF CRITICAL CR		15-00-0012	N	9.74	3045202	11/13/20 E

								1360.98		
1390 AMERICAN FIDELITY										
PR20201106	1	11/06/20		AF MED REIMBURS		11-00-0012	N	356.25	3045203	11/13/20 E
PR20201106	2	11/06/20		AF MED REIMBURS		15-00-0012	N	177.50	3045203	11/13/20 E
PR20201106	3	11/06/20		AF MED REIMBURS		21-00-0012	N	50.00	3045203	11/13/20 E
PR20201106	4	11/06/20		AF MED REIMBURS		23-00-0012	N	25.00	3045203	11/13/20 E

								608.75		

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

				1778 APAC, INC.-SHEARS						
8001841449	1	10/29/20		SAND		11-11-3120		351.99	62635	11/16/20
				APAC, INC.-SHEARS				351.99		
				374 BLACK HILLS ENERGY						
GEN20-430	1	11/04/20		GAS SERVICE		11-21-2100		48.46	62636	11/16/20
GEN20-431	1	11/04/20		GAS SERVICE		11-17-2100		223.96	62636	11/16/20
GEN20-432	1	11/04/20		GAS SERVICE		11-11-2100		207.97	62636	11/16/20
GEN20-433	1	11/04/20		GAS SERVICE		21-42-2100		143.35	62636	11/16/20
GEN20-434	1	11/04/20		GAS SERVICE		15-40-2100		180.15	62636	11/16/20
GEN20-435	1	11/03/20		GAS SERVICE		11-07-2100		102.47	62636	11/16/20
GEN20-435	2	11/03/20		GAS SERVICE		11-13-2100		151.31	62636	11/16/20
GEN20-435	3	11/03/20		GAS SERVICE		11-15-2100		75.53	62636	11/16/20
GEN20-436	1	11/02/20		GAS SERVICE		11-13-2100		71.03	62636	11/16/20
				BLACK HILLS ENERGY				1204.23		
				3827 BLACK INK						
1252	1	11/05/20		SAFETY JACKET PRINTING		11-11-3120		120.00	62637	11/16/20
				BLACK INK				120.00		
				71 BLUE CROSS - BLUE SHIELD						
PR20201106	1	11/06/20		BCBS S300/SHIP		11-00-0012	N	27.98	3045198	11/13/20 E
PR20201106	2	11/06/20		BCBS S300/SHIP		15-00-0012	N	23.25	3045198	11/13/20 E
				BLUE CROSS - BLUE SHIELD				51.23		
				292 BORDER STATES INDUSTRIES						
920990283	1	11/03/20	19408	50 AMP FUSES		15-42-3050		564.40	62638	11/16/20
				BORDER STATES INDUSTRIES				564.40		
				1331 CASHIER'S CHECK						
GEN20-423	1	11/12/20		FNB INVEST		03-00-0003		7500.00	62633	11/12/20
GEN20-423	2	11/12/20		FNB INVEST		05-00-0003		14000.00	62633	11/12/20
GEN20-423	3	11/12/20		FNB INVEST		06-00-0003		75000.00	62633	11/12/20
GEN20-423	4	11/12/20		FNB INVEST		07-00-0003		35000.00	62633	11/12/20
GEN20-423	5	11/12/20		FNB INVEST		09-00-0003		50000.00	62633	11/12/20
GEN20-423	6	11/12/20		FNB INVEST		15-00-0003		259000.00	62633	11/12/20
GEN20-423	7	11/12/20		FNB INVEST		18-00-0003		4500.00	62633	11/12/20
GEN20-423	8	11/12/20		FNB INVEST		19-00-0003		6000.00	62633	11/12/20
GEN20-423	9	11/12/20		FNB INVEST		20-00-0003		5500.00	62633	11/12/20
GEN20-423	10	11/12/20		FNB INVEST		21-00-0003		25000.00	62633	11/12/20
GEN20-423	11	11/12/20		FNB INVEST		22-00-0003		2000.00	62633	11/12/20
GEN20-423	12	11/12/20		FNB INVEST		25-00-0003		2500.00	62633	11/12/20
GEN20-423	13	11/12/20		FNB INVEST		26-00-0003		2000.00	62633	11/12/20
GEN20-423	14	11/12/20		FNB INVEST		27-00-0003		10000.00	62633	11/12/20
GEN20-423	15	11/12/20		FNB INVEST		30-00-0003		25000.00	62633	11/12/20
GEN20-423	16	11/12/20		FNB INVEST		32-00-0003		70000.00	62633	11/12/20
				CASHIER'S CHECK				593000.00		

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				519 CITY OF GOODLAN						
PR20201106	1	11/06/20		TECHNOLOGY		15-00-0012	N	15.00	3045199	11/13/20 E
				CITY OF GOODLAN				15.00		

				515 CITY OF GOODLAND, WATER/GE						
GEN20-417	1	11/01/20		ELEC DIST DIESEL		15-42-3070		175.39	62640	11/16/20
GEN20-417	2	11/01/20		FIRE DEPT DIESEL		11-07-3070		83.29	62640	11/16/20
GEN20-417	3	11/01/20		PARKS DEPT DIESEL		11-15-3070		38.51	62640	11/16/20
GEN20-417	4	11/01/20		RECREATION DIESEL		11-23-3070		17.17	62640	11/16/20
GEN20-417	5	11/01/20		S & A DIESEL		11-11-3070		428.16	62640	11/16/20
GEN20-417	6	11/01/20		WATER DIST DIESEL		21-42-3070		110.78	62640	11/16/20
GEN20-417	7	11/01/20		ELEC DIST UNLEADED		15-42-3070		76.63	62640	11/16/20
GEN20-417	8	11/01/20		ELEC PROD UNLEADED		15-40-3070		135.41	62640	11/16/20
GEN20-417	9	11/01/20		FIRE DEPT UNLEADED		11-07-3070		111.71	62640	11/16/20
GEN20-417	10	11/01/20		PARKS UNLEADED		11-15-3070		194.66	62640	11/16/20
GEN20-417	11	11/01/20		POLICE UNLEADED		11-03-3070		906.13	62640	11/16/20
GEN20-417	12	11/01/20		RECREATION UNLEADED		11-23-3070		20.38	62640	11/16/20
GEN20-417	13	11/01/20		S & A UNLEADED		11-11-3070		76.79	62640	11/16/20
GEN20-417	14	11/01/20		SEWER UNLEADED		23-41-3070		44.40	62640	11/16/20
GEN20-417	15	11/01/20		VAN UNLEADED		11-06-3070		222.31	62640	11/16/20
GEN20-417	16	11/01/20		WATER DIST UNLEADED		21-42-3070		47.72	62640	11/16/20
GEN20-417	17	11/01/20		WATER PROD UNLEADED		21-40-3070		82.32	62640	11/16/20
				CITY OF GOODLAND, WATER/GE				2771.76		

				987 COMPLIANCE ONE						
273583	1	11/06/20		EAP		11-03-2140		8.00	62641	11/16/20
273583	2	11/06/20		EAP		11-04-2140		1.00	62641	11/16/20
273583	3	11/06/20		EAP		11-07-2140		1.00	62641	11/16/20
273583	4	11/06/20		EAP		11-09-2140		1.00	62641	11/16/20
273583	5	11/06/20		EAP		11-17-2140		1.00	62641	11/16/20
273583	6	11/06/20		EAP		11-02-2140		3.00	62641	11/16/20
273583	7	11/06/20		EAP		15-44-2140		5.00	62641	11/16/20
273583	8	11/06/20		EAP		11-15-2140		3.00	62641	11/16/20
273583	9	11/06/20		EAP		15-40-2140		8.00	62641	11/16/20
273583	10	11/06/20		EAP		11-11-2140		3.00	62641	11/16/20
				COMPLIANCE ONE				34.00		

				2015 CONST.NEWENERGY						
3030328	1	10/26/20		GAS SERVICE CITY SHOP		21-42-2100		6.98	62642	11/16/20
3030356	1	10/26/20		GAS SERVICE CITY BLDG		15-44-2100		17.91	62642	11/16/20
3030356	2	10/26/20		GAS SERVICE CITY BLDG		21-40-2100		17.91	62642	11/16/20
				CONST.NEWENERGY				42.80		

				600 CONSTELLATION NEWENERGY G						
3034114	1	11/03/20		GAS SERVICE		15-40-2090		831.21	62643	11/16/20
				CONSTELLATION NEWENERGY G				831.21		

				3699 CRAFTCO INC						
9402366866	1	10/22/20	17630	PAINT WHITE/YELLOW STRAINER		11-11-3120		678.41	62644	11/16/20

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3699 CRAFTCO INC										

CRAFTCO INC								678.41		
2206 DANKO EMERGENCY EQUIP										
113150	1	10/30/20		HOSE ASSEMBLY/SERVICE CALL		11-07-3060		424.00	62645	11/16/20

DANKO EMERGENCY EQUIP								424.00		
2682 DESIGNS										
8429-40	1	11/02/20		PATCH/ROEDER		11-03-3160	M	4.00	62646	11/16/20

DESIGNS								4.00		
2817 DESIGNS UNLIMITED										
29627	1	11/02/20	19141	2 TREES N TREE ROW WALKING PK		11-15-3120		60.00	62647	11/16/20

DESIGNS UNLIMITED								60.00		
2433 DPC ENTERPRISES, L.P.										
282000530-20	1	10/30/20	18794	VACUUM REGULATER		21-42-2140		5328.75	62648	11/16/20
DE28000447-20	1	10/31/20		CHLORINE		21-40-3040		20.00	62648	11/16/20

DPC ENTERPRISES, L.P.								5348.75		
2254 EAGLE COMMUNICATIONS										
GEN20-418	1	10/30/20		INTERNET/TELEPHONE		15-44-2180		737.38	62649	11/16/20
GEN20-418	2	10/30/20		INTERNET/TELEPHONE		11-06-2180		49.96	62649	11/16/20
GEN20-418	3	10/30/20		INTERNET/TELEPHONE		11-04-2180		49.96	62649	11/16/20
GEN20-418	4	10/30/20		INTERNET/TELEPHONE		21-40-2180		360.75	62649	11/16/20
GEN20-418	5	10/30/20		INTERNET/TELEPHONE		23-41-2180		59.96	62649	11/16/20
GEN20-418	6	10/30/20		INTERNET/TELEPHONE		11-03-2180		544.61	62649	11/16/20
GEN20-418	7	10/30/20		INTERNET/TELEPHONE		11-02-2180		156.89	62649	11/16/20
GEN20-418	8	10/30/20		INTERNET/TELEPHONE		11-25-2180		156.89	62649	11/16/20
GEN20-418	9	10/30/20		INTERNET/TELEPHONE		11-21-2180		49.96	62649	11/16/20
GEN20-418	10	10/30/20		INTERNET/TELEPHONE		11-07-2180		146.89	62649	11/16/20
GEN20-418	11	10/30/20		INTERNET/TELEPHONE		11-09-2140		49.96	62649	11/16/20
GEN20-418	12	10/30/20		INTERNET/TELEPHONE		11-17-2180		59.96	62649	11/16/20

EAGLE COMMUNICATIONS								2423.17		
3830 EARTHSCAPES UNLIMITED										
2139	1	11/10/20		TREE REMOVAL 509 W10TH/1004 KS		11-09-2140		3195.00	62650	11/16/20

EARTHSCAPES UNLIMITED								3195.00		
517 EVANS, BIERLY, HUTCHISON &										
12787	1	10/27/20		RWY 5/23 2020		31-01-2040	M	6000.00	62651	11/16/20
12790	1	10/27/20		SPILL PREVENTION PLANS		15-40-2140	M	375.00	62651	11/16/20
12794	1	10/27/20		AIRPORT LAND ACQUISITION		31-01-2040	M	1387.89	62651	11/16/20

EVANS, BIERLY, HUTCHISON &								7762.89		
2201 FASTENAL COMPANY										

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				2201 FASTENAL COMPANY						
KSCOB104437	1	10/29/20	19320	RECIP BLADES/EYEWEAR/EARPLUGS		11-11-3020	N	125.56	62652	11/16/20
				FASTENAL COMPANY				125.56		
				2696 FIRE APPARATUS SERVICE						
2480	1	10/25/20		ENG 3, 2, 1 LADDER 1 TESTS		11-07-3060		2450.00	62653	11/16/20
				FIRE APPARATUS SERVICE				2450.00		
				205 FRONTIER AG						
094336	1	9/28/20		TIRES VEHICLHLE #4		11-03-3170		664.36	62654	11/16/20
094637	1	10/09/20	19123	TIRE REPAIR METAL MOWING TRL		11-15-3060		18.90	62654	11/16/20
094767	1	10/15/20		TIRES UNIT #7		11-03-3170		657.48	62654	11/16/20
094914	1	10/22/20		SKID STEER REPAIR #59		11-11-3060		44.89	62654	11/16/20
094915	1	10/22/20		TIRE REPAIR TRUCK #5		21-42-3060		18.90	62654	11/16/20
094916	1	10/22/20	19135	15X6X6 TIRE MOWER 2006-01		11-15-3060		56.24	62654	11/16/20
3304	1	9/30/20		POSTAGE		23-41-3130		19.06	62654	11/16/20
3324	1	10/07/20		POSTAGE		23-41-3130		10.51	62654	11/16/20
3364	1	10/19/20		POSTAGE		21-42-3130		9.19	62654	11/16/20
848840	1	10/22/20		PROPANE/FORKLIFT		15-40-3070		30.52	62654	11/16/20
94570	1	10/07/20	19121	6.90X9 TRAILER TIRE		11-15-3060		111.23	62654	11/16/20
94741	1	10/14/20		TIRE REPAIR/ROTATE TRUCK #80		21-42-3170		27.30	62654	11/16/20
				FRONTIER AG				1668.58		
				3721 GOODLAND AUTOMOTIVE LLC						
343299	1	10/06/20	19309	RELAY #18		11-11-3170		68.52	62655	11/16/20
343538	1	10/13/20	19313	BATTERY #38		23-41-3170		124.19	62655	11/16/20
343972	1	10/23/20	19322	BLOWER MOTOR/RESISTOR #9		11-03-3170		108.66	62655	11/16/20
				GOODLAND AUTOMOTIVE LLC				301.37		
				3778 GOODLAND REGIONAL MED						
PR20201106	1	11/06/20		GRMC		11-00-0012	N	311.82	62631	11/13/20
				GOODLAND REGIONAL MED				311.82		
				206 GOODLAND STAR-NEWS						
GEN20-419	1	10/30/20	3GDCITY	WATER LABORER HELP WANTED		21-40-2130		313.20	62656	11/16/20
GEN20-419	2	10/30/20	3GDCITY	VAN AD		11-06-2130		42.90	62656	11/16/20
GEN20-419	3	10/30/20	3GDCITY	FINANCIALS		11-02-2130		354.24	62656	11/16/20
				GOODLAND STAR-NEWS				710.34		
				167 GOODLAND YOST FARM SUPPLY						
94112	1	10/19/20	19316	COUPLING SKID STEER #59		11-11-3060		90.85	62657	11/16/20
94137	1	10/20/20	19129	2 CYCLE OIL		11-15-3070		25.50	62657	11/16/20
				GOODLAND YOST FARM SUPPLY				116.35		
				3100 GRAINGER						
9691358544	1	10/21/20	19317	PWR INVERTER/50AMP BREAKER		11-11-3020		230.00	62658	11/16/20
9691358544	2	10/21/20	19317	PAPER TOWELS/FLASHLIGHTS		11-11-3020		110.46	62658	11/16/20

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3100 GRAINGER										
9692076418	1	10/21/20	19317	BATTERIES/RING TERMINALS		11-11-3020		340.75	62658	11/16/20
9701654668	1	10/30/20	19409	TORK TIMER 7209A FOR MAIN ST		15-42-3060		166.97	62658	11/16/20

								848.18		
3729 GWORK										
2019-11636	1	10/25/20		ANNUAL LICENSE		11-04-2140		1500.00	62659	11/16/20
2019-11636	2	10/25/20		ANNUAL LICENSE		15-44-2140		12026.14	62659	11/16/20

								13526.14		
3828 HACKNEY, JOSEPH										
GEN20-421	1	11/16/20		CITY MNG REIMB MILEAGE INTVIEW		11-02-3120		197.80	62660	11/16/20

								197.80		
245 INDEPENDENT SALT COMPANY										
156733-IN	1	10/28/20		SALT		11-11-3120		1816.48	62661	11/16/20

								1816.48		
663 JD FINANCIAL-ORSCHELN										
013846	1	11/05/20	19144	AA BATTERIES 12 PACKS SPARK		36-01-4010		143.88	62662	11/16/20

								143.88		
1092 KANSAS CORP. COMM.										
GEN20-419	1	11/01/20		2011-00357		39-01-2050		100.36	62663	11/16/20
GEN20-419	2	11/01/20		2011-00571		39-01-2050		32.77	62663	11/16/20

								133.13		
2052 KANSAS ONE-CALL SYSTEM, I										
0070258	1	7/31/20		LOCATE FEES-3 MONTHS		15-42-2140		103.20	62664	11/16/20
0070258	2	7/31/20		LOCATE FEES-3 MONTHS		21-42-2140		103.20	62664	11/16/20

								206.40		
1072 KANSAS PAYMENT CENTER										
PR20201106	1	11/06/20		INCOME WITHOLD		11-00-0012	N	497.08	3045201	11/13/20 E
PR20201106	2	11/06/20		INCOME WITHOLD		15-00-0012	N	392.31	3045201	11/13/20 E

								889.39		
225 KANSASLAND TIRE-GOODLAND										
14098	1	10/07/20	19120	2-27X10.5X15 TIRES #27		11-15-3060		382.00	62665	11/16/20
14164	1	10/08/20	1314	REPAIR MOWER TIRE #71P		11-11-3060		25.00	62665	11/16/20

								407.00		
1246 KMEA-NEARMAN PROJECT REVE										
WAPA-GO-20-11	1	11/05/20		WAPA/HYDRO NOVEMBER 2020		15-40-2120		7010.13	62666	11/16/20

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KMEA-NEARMAN PROJECT REVE								7010.13		
523 KS PUBLIC EMP. RETIREMENT										
PR20201106	1	11/06/20		KPERS	11-00-0012	N	1855.40	3045200	11/13/20	E
PR20201106	2	11/06/20		KPERS	15-00-0012	N	1760.72	3045200	11/13/20	E
PR20201106	3	11/06/20		KPERS	21-00-0012	N	636.90	3045200	11/13/20	E
PR20201106	4	11/06/20		KPERS	23-00-0012	N	256.79	3045200	11/13/20	E
PR20201106	5	11/06/20		OPTIONAL KPERS	11-00-0012	N	162.51	3045200	11/13/20	E
PR20201106	6	11/06/20		OPTIONAL KPERS	15-00-0012	N	33.00	3045200	11/13/20	E
PR20201106	7	11/06/20		KPERS II	11-00-0012	N	1369.51	3045200	11/13/20	E
PR20201106	8	11/06/20		KPERS II	15-00-0012	N	1068.81	3045200	11/13/20	E
PR20201106	9	11/06/20		KPERS II	21-00-0012	N	76.75	3045200	11/13/20	E
PR20201106	10	11/06/20		KPERS II	23-00-0012	N	76.75	3045200	11/13/20	E
PR20201106	11	11/06/20		KPERS III	11-00-0012	N	3409.31	3045200	11/13/20	E
PR20201106	12	11/06/20		KPERS III	15-00-0012	N	1215.57	3045200	11/13/20	E
PR20201106	13	11/06/20		KPERS III	21-00-0012	N	213.31	3045200	11/13/20	E
PR20201106	14	11/06/20		KPERS III	23-00-0012	N	188.95	3045200	11/13/20	E
PR20201106	15	11/06/20		KPERS D&D	11-00-0012	N	454.09	3045200	11/13/20	E
PR20201106	16	11/06/20		KPERS D&D	15-00-0012	N	276.90	3045200	11/13/20	E
PR20201106	17	11/06/20		KPERS D&D	21-00-0012	N	63.45	3045200	11/13/20	E
PR20201106	18	11/06/20		KPERS D&D	23-00-0012	N	35.76	3045200	11/13/20	E
KS PUBLIC EMP. RETIREMENT								13154.48		
299 LAWSON PRODUCTS, INC.										
9307958147	1	10/21/20	19251	CUTOFF WHEEL, FLAPDISC WIRE WHL floyd 620-338-6797	15-40-3060		218.00	62667	11/16/20	
9307958148	1	10/21/20	19265	DRILL BIT SET 7/8SPLIT LOCK floyd 620-338-6797	15-40-3060		781.10	62667	11/16/20	
LAWSON PRODUCTS, INC.								999.10		
3532 LOHR ELECTRIC LLC										
1848	1	10/20/20	19130	10-8'T8LED LIGHTBULBS	11-15-3030		290.00	62668	11/16/20	
LOHR ELECTRIC LLC								290.00		
678 MCCLUNG'S APPLIANCE, INC.										
59359	1	10/16/20		WASHING MACHINE	15-40-3030		870.91	62669	11/16/20	
MCCLUNG'S APPLIANCE, INC.								870.91		
1440 MCCLURE PLUMBING & HEATIN										
29228	1	10/01/20	19119	TFE PIPE SEALER/DRESSERS/CPL	11-15-3060		25.26	62670	11/16/20	
29356	1	10/29/20		24 FILTERS	11-02-3060		150.99	62670	11/16/20	
56625	1	10/24/20		BLOWER MOTOR WELCOME CENTER	11-21-3060		550.92	62670	11/16/20	
MCCLURE PLUMBING & HEATIN								727.17		
333 MCMASTER-CARR										
47842108	1	10/28/20	19268	2-PRESSURE RELIEF VALVES	15-40-3060		567.55	62671	11/16/20	
MCMASTER-CARR								567.55		

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				1113 MURPHY TRACTOR-POWERPLAN						
1481907	1	10/24/20		HALF CLAMP/UNIVERSAL LOADER		11-11-3060		656.84	62672	11/16/20
				MURPHY TRACTOR-POWERPLAN				656.84		
				2104 NATIONWIDE TRUST CO. FSB						
PR20201106	1	11/06/20		NATIONWIDE TRST		11-00-0012	N	325.00	3045204	11/13/20 E
PR20201106	2	11/06/20		NATIONWIDE TRST		15-00-0012	N	265.00	3045204	11/13/20 E
				NATIONWIDE TRUST CO. FSB				590.00		
				3646 ND CHILD SUPPORT DIVISION						
PR20201106	1	11/06/20		ND CHILD SUPPOR		15-00-0012	N	114.93	3045206	11/13/20 E
				ND CHILD SUPPORT DIVISION				114.93		
				3085 OFFICE WORKS & HOME FURNI						
1770-1020	1	10/25/20		COPY COUNT		11-02-3120		119.72	62673	11/16/20
253090	1	10/02/20		NAMEPLATES/WASSEMILLER-HAYES		11-03-3120		51.30	62673	11/16/20
				OFFICE WORKS & HOME FURNI				171.02		
				3003 OVERHEAD DOOR CO. OF NW K						
R11765	1	11/05/20		REPLACE ROOF ON POWER PLANT		38-01-4030		42037.38	62674	11/16/20
				OVERHEAD DOOR CO. OF NW K				42037.38		
				3403 PEST AWAY LLC						
11539	1	10/01/20		PEST CONTROL/MUSEUM		11-17-2140		30.00	62675	11/16/20
11539	2	10/01/20		PEST CONTROL/WATER TRTMENT PLT		21-40-2140		35.00	62675	11/16/20
11539	3	10/01/20		PEST CONTROL/CITY SHOP		11-11-2140		50.00	62675	11/16/20
11539	4	10/01/20		PEST CONTROL/POLICE DEPT		11-03-2140		35.00	62675	11/16/20
11539	5	10/01/20		PEST CONTROL/WELCOME CENTER		11-21-2140		10.00	62675	11/16/20
11539	6	10/01/20		PEST CONTROL/PIGEON CONTROL		11-02-2140		120.00	62675	11/16/20
11539	7	10/01/20		PEST CONTROL/PARKS DEPT		11-15-2140		35.00	62675	11/16/20
11539	8	10/01/20		PEST CONTROL/BALL FIELDS		11-23-3110		20.00	62675	11/16/20
11539	9	10/01/20		PEST CONTROL/AIRPORT		11-13-2140		15.00	62675	11/16/20
11539	10	10/01/20		PEST CONTROL/CITY HALL		11-02-2140		30.00	62675	11/16/20
11539	11	10/01/20		PEST CONTROL/POWER PLANT		15-40-2140		54.50	62675	11/16/20
				PEST AWAY LLC				434.50		
				1924 PRAIRIE LAND ELECTRIC						
4846	1	11/09/20		POWER BILL OCTOBER 2020		15-40-2120		205183.78	62676	11/16/20
				PRAIRIE LAND ELECTRIC				205183.78		
				3789 QUADIENT FINANCE USA INC						
GEN20-437	1	10/09/20		POSTAGE		15-44-3130		1500.00	62677	11/16/20
GEN20437-1	1	10/15/20		POSTAGE		15-44-3130		1500.00	62677	11/16/20
				QUADIENT FINANCE USA INC				3000.00		

3829 ROBERTS CONSTRUCTION

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

3829 ROBERTS CONSTRUCTION										
GEN20-430	1	11/10/20		1/2 DOWN MUSEUM REMODEL		03-01-2140		2510.00	62678	11/16/20

								2510.00		
ROBERTS CONSTRUCTION										
1599 S & T COMMUNICATIONS										
GEN20-420	1	11/16/20		CHRISTMAS PARADE ADVERTISING		11-21-2130		44.00	62679	11/16/20

								44.00		
S & T COMMUNICATIONS										
1442 S & T COMMUNICATIONS, INC										
10483955	1	11/01/20		ALARMS		15-44-2180		24.72	62629	11/03/20
10483955	2	11/01/20		ALARMS		21-40-2180		10.69	62629	11/03/20
10483955	3	11/01/20		ALARMS		23-41-2180		12.36	62629	11/03/20
10483955	4	11/01/20		ALARMS		11-23-2100		12.36	62629	11/03/20
10483955	5	11/01/20		ALARMS		11-17-2180		12.36	62629	11/03/20
10483955	6	11/01/20		INTERNET		21-40-2180		39.95	62629	11/03/20
10483955	7	11/01/20		INTERNET		23-41-2180		29.95	62629	11/03/20
10483955	8	11/01/20		INTERNET		21-40-2180		9.95	62629	11/03/20

								152.34		
S & T COMMUNICATIONS, INC										
407 SALINA SUPPLY COMPANY										
S100177541.001	1	9/28/20	18785	WASTE PUMP MOTOR		21-40-2140		1129.80	62680	11/16/20
S100177541.003	1	10/28/20	18785	O-RING SEALS		21-40-3060		214.33	62680	11/16/20
S100177541.003	2	10/28/20	18785	MECHANICAL SEALS		21-40-3060		980.35	62680	11/16/20
S100179634.003	1	10/29/20	17325	1.5" BRONZE MTR FLANGE		21-42-3050		218.29	62680	11/16/20

								2542.77		
SALINA SUPPLY COMPANY										
924 SCHEOPNER'S WATER CONDITI										
20798	1	10/19/20		WATER		11-03-2140		7.00	62681	11/16/20
24468	1	10/30/20		PALLET OF SALT		21-40-3040		375.00	62681	11/16/20
9785	1	11/01/20		COOLER RENT		11-03-2140		12.00	62681	11/16/20

								394.00		
SCHEOPNER'S WATER CONDITI										
413 SCHLOSSER, INC.										
73131	1	11/10/20		24/7 PROJECT		15-42-3050		141.71	62682	11/16/20
73133	1	11/10/20		PARKING BLOCKS VANGOGH		11-21-4030		240.00	62682	11/16/20

								381.71		
SCHLOSSER, INC.										
418 SELF INSURANCE FUND										
GEN20-422	1	11/16/20		EMPR/GENERAL		45-01-1050		20936.39	62683	11/16/20
GEN20-422	2	11/16/20		EMPR/ELECTRIC PROD		15-40-1050		4867.01	62683	11/16/20
GEN20-422	3	11/16/20		EMPR/ELECTRIC DIST		15-42-1050		5693.08	62683	11/16/20
GEN20-422	4	11/16/20		EMPR/ELEC COMM		15-44-1050		4032.63	62683	11/16/20
GEN20-422	5	11/16/20		EMPR/WATER PRODUCTION		21-40-1050		1411.99	62683	11/16/20
GEN20-422	6	11/16/20		EMPR/WATER DIST		21-42-1050		1906.73	62683	11/16/20
GEN20-422	7	11/16/20		EMPR/SEWER TREATMENT		23-41-1050		643.86	62683	11/16/20
GEN20-422	8	11/16/20		EMPR/SEWER COLLECTION		23-43-1050		1129.59	62683	11/16/20

								40621.28		
SELF INSURANCE FUND										

INVOICE NO	LN	DATE	PO NO	REFERENCE	TRACK		1099	NET	CHECK	PD DATE
					CD	GL ACCOUNT				

				421 SHARE CORPORATION						
150145	1	10/26/20	19267	TOWER GUARD		15-40-3040		489.90	62684	11/16/20
				SHARE CORPORATION				489.90		

				424 SHERMAN CO SHERIFF - BAST						
GEN20-421	1	11/01/20		PRISON CARE OCTOBER 20		11-03-2230	M	120.00	62685	11/16/20
				SHERMAN CO SHERIFF - BAST				120.00		

				425 SHERMAN COUNTY TREASURER						
02-00011537	1	10/01/20		CONSTRUCTION & DEMO/MSW		15-44-3120		2.40	62686	11/16/20
				SHERMAN COUNTY TREASURER				2.40		

				2818 SHIRAZ						
30	1	11/11/20		CITY MANAGER INTERVIEW MEAL		11-02-3120		178.88	62687	11/16/20
				SHIRAZ				178.88		

				435 SOLOMON ELECTRIC SUPPLY,						
340550	1	10/28/20	18890	50KVA PADMOUNT TRANSFORMER		15-42-3050		2174.55	62688	11/16/20
340661	1	10/29/20	189984	2-500KVA PADMOUNT TRANSFORMERS		15-42-3050		17843.30	62688	11/16/20
				SOLOMON ELECTRIC SUPPLY,				20017.85		

				438 STANION WHOLESALE ELECTRI						
501115-00	1	10/20/20	18896	NORDIC 350 SPLICE BOX		15-42-3050		2296.09	62689	11/16/20
5017774-00	1	10/20/20	19405	FLOODLIGHTS FOR PARKS/COURTS		15-42-3010		3803.79	62689	11/16/20
5022898-00	1	10/20/20	19406	40 AMP CONTACTORS		15-40-3060		140.83	62689	11/16/20
5022898-01	1	10/20/20	19406	40 AMP CONTACTORS		15-40-3060		140.83	62689	11/16/20
				STANION WHOLESALE ELECTRI				6381.54		

				3568 UNDERGROUND VAULTS						
222561	1	10/31/20		64 GALLON CONTAINER SHRED		11-03-3120		45.00	62690	11/16/20
				UNDERGROUND VAULTS				45.00		

				972 UNIFIRST CORPORATION						
0682944	1	10/05/20		UNIFORMS		21-40-3160		39.80	62692	11/16/20
0682944	2	10/05/20		UNIFORMS		23-41-3160		20.55	62692	11/16/20
0682944	3	10/05/20		UNIFORMS		23-43-3160		20.55	62692	11/16/20
0682945	1	10/05/20		UNIFORMS		11-11-3160		89.74	62692	11/16/20
0683038	1	10/05/20		UNIFORMS		11-15-3160		62.10	62692	11/16/20
0683881	1	10/12/20		UNIFORMS		21-40-3160		39.59	62692	11/16/20
0683881	2	10/12/20		UNIFORMS		23-41-3160		19.78	62692	11/16/20
0683881	3	10/12/20		UNIFORMS		23-43-3160		19.78	62692	11/16/20
0683884	1	10/12/20		UNIFORMS		11-11-3160		120.97	62692	11/16/20
0683982	1	10/12/20		UNIFORMS		11-15-3160		62.10	62692	11/16/20
0684820	1	10/19/20		UNIFORMS		21-40-3160		39.59	62692	11/16/20
0684820	2	10/19/20		UNIFORMS		23-41-3160		19.78	62692	11/16/20
0684820	3	10/19/20		UNIFORMS		23-43-3160		19.78	62692	11/16/20
0685776	1	10/26/20		UNIFORMS		21-40-3160		39.59	62692	11/16/20

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972 UNIFIRST CORPORATION										
0685776	2	10/26/20		UNIFORMS		23-41-3160		19.78	62692	11/16/20
0685776	3	10/26/20		UNIFORMS		23-43-3160		19.78	62692	11/16/20
0685778	1	10/26/20		UNIFORMS		11-11-3160		95.32	62692	11/16/20
0685875	1	10/26/20		UNIFORMS		11-15-3160		62.10	62692	11/16/20
123.82	1	10/19/20		UNIFORMS		11-11-3160		123.82	62692	11/16/20
684918	1	10/19/20		UNIFORMS		11-15-3160		62.10	62692	11/16/20

UNIFIRST CORPORATION								996.60		
1286 USA BLUEBOOK										
405218	1	10/29/20	17329	REPLACEMENT TAPE		21-40-3120		760.32	62693	11/16/20

USA BLUEBOOK								760.32		
3313 VISA										
GEN20-424	1	10/30/20		JACKETS		11-11-3120		554.80	62696	11/16/20
GEN20-424	2	10/30/20		SAI SUBSCRIPTION		11-11-3120		49.95	62696	11/16/20
GEN20-424	3	10/30/20		PRESSURE SWITCH #72 RANGER		11-15-3060		36.40	62696	11/16/20
GEN20-425	1	10/30/20		BOWEN/FYFE/WHITTING TRAIN MEAL		15-42-2190		28.53	62696	11/16/20
GEN20-425	2	10/30/20		R&R TOWING TRUCK TO LANG DIESE		15-42-3060		693.97	62696	11/16/20
GEN20-425	3	10/30/20		BOWEN/FYFE/WHIT TRAINING MEAL		15-42-2190		30.00	62696	11/16/20
GEN20-425	4	10/30/20		BOWEN HOTEL ROOM TRAINING		15-42-2190		221.84	62696	11/16/20
GEN20-425	5	10/30/20		FYFE HOTEL ROOM TRAINING		15-42-2190		221.84	62696	11/16/20
GEN20-425	6	10/30/20		WHITTINGTON HOTEL ROOM TRAININ		15-42-2190		221.84	62696	11/16/20
GEN20-425	7	10/30/20		FUEL		15-42-2190		24.22	62696	11/16/20
GEN20-425	8	10/30/20		MEAL BOWEN/FYFE/WHITTINGTON		15-42-2190		46.19	62696	11/16/20
GEN20-425	9	10/30/20		MEAL BOWEN/FYFE/WHITTINGTON		15-42-2190		20.28	62696	11/16/20
GEN20-425	10	10/30/20		ICLOUD STORAGE		15-42-3120		.99	62696	11/16/20
GEN20-426	1	10/30/20		MEALS TO TRANSPORT JUVENILE		11-03-2170		21.00	62696	11/16/20
GEN20-426	2	10/30/20		SAFARILAND 8320 TRANSPORT HOOD		11-03-3120		41.39	62696	11/16/20
GEN20-426	3	10/30/20		EVIDENCE BAGS		11-03-3120		121.94	62696	11/16/20
GEN20-427	1	10/30/20		LUTHER/FEASEL MEAL TRAINING		11-03-2190		8.29	62696	11/16/20
GEN20-427	2	10/30/20		LUTHER/FEASEL MEAL TRAINING		11-03-2190		6.45	62696	11/16/20
GEN20-427	3	10/30/20		LUTHER/FEASEL MEAL TRAINING		11-03-2190		41.00	62696	11/16/20
GEN20-427	4	10/30/20		LUTHER/FEASEL MEAL TRAINING		11-03-2190		11.94	62696	11/16/20
GEN20-427	5	10/30/20		LUTHER/FEASEL FUEL TRAINING		11-03-2190		40.60	62696	11/16/20
GEN20-428	1	10/30/20		AFM SAFECOAT		11-17-3120		77.26	62696	11/16/20
GEN20-428	2	10/30/20		OBJECT CLEANING/GLOVES		11-17-3120		89.29	62696	11/16/20
GEN20-428	3	10/30/20		BIG SONIA MOVIE		11-17-3130		510.00	62696	11/16/20
GEN20-428	4	10/30/20		BUNKER GEAR		36-01-4010		361.99	62696	11/16/20
GEN20-428	5	10/30/20		DESK CALC APP		15-44-3120		119.95	62696	11/16/20
GEN20-429	1	10/30/20		STAINLESS STEEL ON/OFF TAGS		15-42-3120		32.59	62696	11/16/20
GEN20-429	2	10/30/20		CREDIT 1000BULBS.COM		15-42-3050		8.79-	62696	11/16/20
GEN20-430	1	10/30/20		VERIZON		11-11-3120		20.00	62696	11/16/20
GEN20-431	1	10/30/20		TECH VERSION UPGRADE		36-01-4010		1010.00	62696	11/16/20
GEN20-431	2	10/30/20		REMOTE ACCESS WORKFORCE		36-01-4010		360.00	62696	11/16/20
GEN20-431	3	10/30/20		LEANN CALENDAR		11-04-3120		15.18	62696	11/16/20
GEN20-431	4	10/30/20		CITY MANAGER INTERVIEW		11-02-3120		56.54	62696	11/16/20
GEN20-431	5	10/30/20		SUPPLIES		15-44-3120		12.32	62696	11/16/20

VISA								5099.79		

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					CD	GL ACCOUNT				

				2895 VISION CARE DIRECT ADM.						
PR20201106	1	11/06/20		VISION CARE DIR		11-00-0012	N	103.85	62630	11/13/20
PR20201106	2	11/06/20		VISION CARE DIR		15-00-0012	N	96.79	62630	11/13/20
PR20201106	3	11/06/20		VISION CARE DIR		23-00-0012	N	9.78	62630	11/13/20
				VISION CARE DIRECT ADM.				210.42		

				2899 WEAR PARTS & EQUIP CO						
15796	1	10/30/20		LOADER PARTS		11-11-3060		104.50	62697	11/16/20
				WEAR PARTS & EQUIP CO				104.50		

				3194 WOOFTER PUMP & WELL						
4707	1	11/01/20		WELL 6 REPAIR		21-40-3060		17007.90	62698	11/16/20
4707	2	11/01/20		WELL 6 REPAIR		21-40-2140		9873.13	62698	11/16/20
				WOOFTER PUMP & WELL				26881.03		

				***** REPORT TOTAL *****				1032716.95		

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
PAYROLL					
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPE GEN	3,560.30		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPE GEN		3,560.30	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPE ELE	2,068.30		
15-00-0001	ELECTRIC CASH	SS/MED EMPE ELE		2,068.30	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPE WAT	476.74		
21-00-0001	WATER CASH	SS/MED EMPE WAT		476.74	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPE SEW	269.82		
23-00-0001	SEWER CASH	SS/MED EMPE SEW		269.82	1
11-00-0011	GENERAL EMP TAX A/P	SS/MED EMPR GEN	3,560.30		
11-00-0001	GENERAL OPERATING CASH	SS/MED EMPR GEN		3,560.30	1
15-00-0011	ELECTRIC EMP TAX A/P	SS/MED EMPR ELE	2,068.30		
15-00-0001	ELECTRIC CASH	SS/MED EMPR ELE		2,068.30	1
21-00-0011	WATER EMP TAX A/P	SS/MED EMPR WAT	476.74		
21-00-0001	WATER CASH	SS/MED EMPR WAT		476.74	1
23-00-0011	SEWER EMP TAX A/P	SS/MED EMPR SEW	269.82		
23-00-0001	SEWER CASH	SS/MED EMPR SEW		269.82	1
11-00-0011	GENERAL EMP TAX A/P	FED TAX GEN	3,828.08		
11-00-0001	GENERAL OPERATING CASH	FED TAX GEN		3,828.08	1
15-00-0011	ELECTRIC EMP TAX A/P	FED TAX ELE	1,921.80		
15-00-0001	ELECTRIC CASH	FED TAX ELE		1,921.80	1
21-00-0011	WATER EMP TAX A/P	FED TAX WAT	514.99		
21-00-0001	WATER CASH	FED TAX WAT		514.99	1
23-00-0011	SEWER EMP TAX A/P	FED TAX SEW	225.19		
23-00-0001	SEWER CASH	FED TAX SEW		225.19	1
11-00-0011	GENERAL EMP TAX A/P	STATE TAX GEN	1,798.09		
11-00-0001	GENERAL OPERATING CASH	STATE TAX GEN		1,798.09	1
15-00-0011	ELECTRIC EMP TAX A/P	STATE TAX ELE	1,085.31		
15-00-0001	ELECTRIC CASH	STATE TAX ELE		1,085.31	1
21-00-0011	WATER EMP TAX A/P	STATE TAX WAT	256.26		
21-00-0001	WATER CASH	STATE TAX WAT		256.26	1
23-00-0011	SEWER EMP TAX A/P	STATE TAX SEW	128.14		
23-00-0001	SEWER CASH	STATE TAX SEW		128.14	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS 11/03	8,720.65		
07-00-0001	SELF INSUR CASH	STOP LOSS 11/03		8,720.65	1
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	STOP LOSS11/10	4,182.16		
07-00-0001	SELF INSUR CASH	STOP LOSS11/10		4,182.16	1
14-01-5080	SALES TAX REMITTANCE TO STATE	SALES TAX OCT	24,278.63		
14-00-0001	SALE TAX CASH	SALES TAX OCT		24,278.63	1
15-50-5020	ELECTRIC COMPENSATING TAX	SALES TAX OCT	1,233.91		
15-00-0001	ELECTRIC CASH	SALES TAX OCT		1,233.91	1
11-00-0893	GENERAL OP. MISC RECEIPTS	SALES TAX OCT	20.14		
11-00-0001	GENERAL OPERATING CASH	SALES TAX OCT		20.14	1
11-00-0893	GENERAL OP. MISC RECEIPTS	SALES TAX OCT	1.35		
11-00-0001	GENERAL OPERATING CASH	SALES TAX OCT		1.35	1
15-50-5020	ELECTRIC COMPENSATING TAX	COMP TAX OCT	97.82		
15-00-0001	ELECTRIC CASH	COMP TAX OCT		97.82	1
15-44-2140	ELEC. COMM & GEN PROF. SERV.	CC	3,092.28		
15-00-0001	ELECTRIC CASH	CC		3,092.28	1
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	BCBS GEN	10,111.14		
45-00-0001	EMP BENEFITS CASH	BCBS GEN		10,111.14	1
15-40-1050	ELEC. PROD. INSURANCE	BCBS ELPR	2,428.27		

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
15-00-0001	ELECTRIC CASH	BCBS ELPR		2,428.27	1
15-42-1050	ELEC. DIST. INSURANCE	BCBS ELDI	2,844.43		
15-00-0001	ELECTRIC CASH	BCBS ELDI		2,844.43	1
15-44-1050	ELEC. COMM & GEN INSURANCE	BCBS ELCG	1,991.58		
15-00-0001	ELECTRIC CASH	BCBS ELCG		1,991.58	1
21-40-1050	WATER PROD. INSURANCE	BCBS WAPR	681.50		
21-00-0001	WATER CASH	BCBS WAPR		681.50	1
21-42-1050	WATER DIST. INSURANCE	BCBS WADI	940.86		
21-00-0001	WATER CASH	BCBS WADI		940.86	1
23-41-1050	SEWER TREATMENT INSURANCE	BCBS SETR	355.98		
23-00-0001	SEWER CASH	BCBS SETR		355.98	1
23-43-1050	SEWER COLL. INSURANCE	BCBS SECO	545.20		
23-00-0001	SEWER CASH	BCBS SECO		545.20	1

Journal Total :	84,034.08	84,034.08
Sub Total	84,034.08	84,034.08
** Report Total **	84,034.08	84,034.08

FUND	NAME	DEBITS	CREDITS
07	SELF INSURANCE	12,902.81	12,902.81
11	GENERAL	12,768.26	12,768.26
14	SALES TAX	24,278.63	24,278.63
15	ELECTRIC UTILITY	18,832.00	18,832.00
21	WATER UTILITY	3,347.09	3,347.09
23	SEWER UTILITY	1,794.15	1,794.15
45	EMPLOYEE BENEFIT	10,111.14	10,111.14
TOTALS		84,034.08	84,034.08

** Transactions affected cash may need to be entered in Bank Rec! **
 ** Review transactions that have a number in the Bank # column. **

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
07-00-0001	SELF INSUR CASH	.00	12,902.81	12,902.81-
07-01-5030	SELF INSUR BCBS STOP LOSS PYMT	12,902.81	.00	12,902.81
11-00-0001	GENERAL OPERATING CASH	.00	12,768.26	12,768.26-
11-00-0011	GENERAL EMP TAX A/P	12,746.77	.00	12,746.77
11-00-0893	GENERAL OP. MISC RECEIPTS	21.49	.00	21.49
14-00-0001	SALE TAX CASH	.00	24,278.63	24,278.63-
14-01-5080	SALES TAX REMITTANCE TO STATE	24,278.63	.00	24,278.63
15-00-0001	ELECTRIC CASH	.00	18,832.00	18,832.00-
15-00-0011	ELECTRIC EMP TAX A/P	7,143.71	.00	7,143.71
15-40-1050	ELEC. PROD. INSURANCE	2,428.27	.00	2,428.27
15-42-1050	ELEC. DIST. INSURANCE	2,844.43	.00	2,844.43
15-44-1050	ELEC. COMM & GEN INSURANCE	1,991.58	.00	1,991.58
15-44-2140	ELEC. COMM & GEN PROF. SERV.	3,092.28	.00	3,092.28
15-50-5020	ELECTRIC COMPENSATING TAX	1,331.73	.00	1,331.73
21-00-0001	WATER CASH	.00	3,347.09	3,347.09-
21-00-0011	WATER EMP TAX A/P	1,724.73	.00	1,724.73
21-40-1050	WATER PROD. INSURANCE	681.50	.00	681.50
21-42-1050	WATER DIST. INSURANCE	940.86	.00	940.86
23-00-0001	SEWER CASH	.00	1,794.15	1,794.15-
23-00-0011	SEWER EMP TAX A/P	892.97	.00	892.97
23-41-1050	SEWER TREATMENT INSURANCE	355.98	.00	355.98
23-43-1050	SEWER COLL. INSURANCE	545.20	.00	545.20
45-00-0001	EMP BENEFITS CASH	.00	10,111.14	10,111.14-
45-01-1050	EMP BENEFIT HEALTH/ACC INSUR	10,111.14	.00	10,111.14
TRANSACTION TOTALS		84,034.08	84,034.08	.00

PAYROLL REGISTER

ORDINANCE #2020-P22

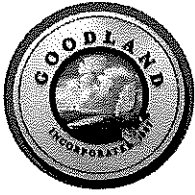
11/13/2020

<u>DEPARTMENT</u>	<u>GROSS PAY</u>
GENERAL	47,416.64
ELECTRIC	27,687.12
WATER	6,344.61
SEWER	3,576.14
TOTAL	<u>85,024.51</u>

PASSED AND SIGNED THIS _____ DAY OF _____, 2020

CITY CLERK

MAYOR



CITY OF GOODLAND

204 W. 11TH ST.
PO BOX 59
GOODLAND, KANSAS 67735
785-890-4500

November 16, 2020

Mayor Garcia & City Commissioners:

This is to notify the Commission that City Staff is applying to the Kansas Department of Transportation for a Public Transportation Assistance Grant (U.S.C. 49-5311 Funding SFY 2022) for the General Transportation Van. The grant will assist with the funding of the City's Transportation Program for our community for the period of July 2021 to June 2022.

The City's General Transportation Van is a great asset to our community and benefits not only the elderly, but those who are disabled and handicapped, as well as the general public. The Commission's continued support of this program is a great value to the residents of Goodland.

Sincerely,

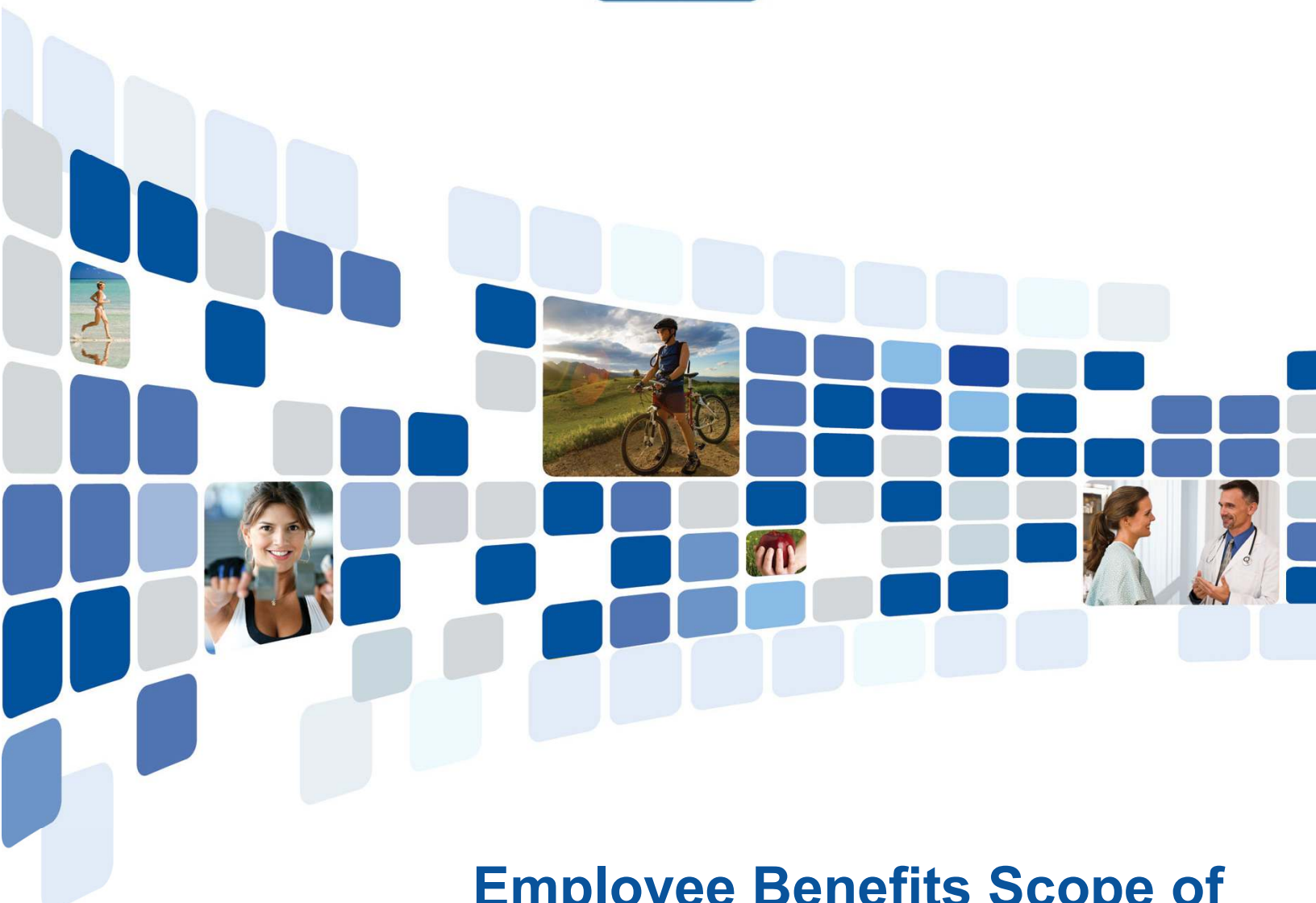
Sarah Scheopner
Accounts Payable

Topside Aquatics Incentive Discount

Billed	Usage Month	KW	Disc/p/kw	Discount Rate	Small Comm. Rate	DIFF	Large Comm. Rate
2/29/2020	Jan	10,400	0.0505	\$ 550.20	\$1,169.00	\$618.80	\$ 956.00
3/31/2020	Feb	12,440	0.05188	\$ 670.51	\$1,393.40	\$722.89	\$ 1,139.60
4/30/2020	Mar	11,440	0.05545	\$ 659.46	\$1,283.40	\$623.94	\$ 1,049.60
5/31/2020	Apr	7,440	0.05545	\$ 437.62	\$843.40	\$405.78	\$ 689.60
6/30/2020	May	7,960	0.05647	\$ 474.58	\$900.60	\$426.02	\$ 736.40
7/31/2020	Jun	16,120	0.05648	\$ 935.46	\$1,798.20	\$862.74	\$ 1,470.80
8/31/2020	July	17,800	0.067325	\$ 1,223.39	\$1,983.00	\$759.61	\$ 1,622.00
9/31/2020	Aug	14,240	0.063841	\$ 934.11	\$1,591.40	\$657.29	\$ 1,301.60
10/31/2020	Sep	10,600	0.06727	\$ 738.13	\$1,191.00	\$452.87	\$ 974.00
				\$ 6,623.46	\$12,153.40	\$5,529.94 Discount	\$ 9,939.60



UNDERSTAND. SERVICE. INNOVATE.



Employee Benefits Scope of Services

October 7, 2020

City of Goodland, KS

Presented by:

Robert Langhofer, Sr. VP Employee Benefits
(316) 494-6174

Sally Tatro, VP Employee Benefits
(316) 494-6115



USI Insurance Services
245 N Waco Street, Suite 412
Wichita, KS 67202

Core Services for Employee Benefit Clients

As the Benefit Consultant for CITY OF GOODLAND, we establish a mutually developed strategy for your benefits program and a corresponding service plan. Within the strategy and service plan, USI provides core services to assure goal achievement. Those services are listed below.

Financial Services

- Provide standard four quarterly production analytics deliverables (when 100 or more enrolled).
- Assess current funding arrangement and make recommendations.

Comprehensive Benefits Strategy

- Provide guidance for establishing objectives for benefit plan and aligning that to the overall corporate strategy and total rewards strategy of CITY OF GOODLAND.
- Establish a timeline to achieve these objectives and assign the appropriate resources.
- Assist in identifying areas of opportunity in current plan designs.
- Incorporate industry specific benchmarking to ensure CITY OF GOODLAND's employee benefit plans remain competitive.
- Present information on current industry trends and market conditions.

Renewal and Marketing

- Develop independent underwriting projections, including setting of premium equivalent rates at renewal.
- Hold a pre-renewal strategy meeting to determine goals and budget requirements.
- Review plans and experience against trends.
- Analyze and negotiate renewals with vendors.
- Develop RFP and market coverages as determined by CITY OF GOODLAND if needed.
- Prepare a full marketing analysis for CITY OF GOODLAND to review. This would include items such as price, contract terms, conditions, networks, discounts and plan design.
- Evaluate current and proposed carriers, including capabilities, support services and financial ratings
- Schedule and facilitate finalist meetings for selected carriers and prepare interview questions.
- Provide recommendations on which carrier/vendor is best suited for CITY OF GOODLAND and will meet the objectives set forth.
- Make plan design recommendations consistent with value-based strategies.

Implementation

- Facilitate vendor changes and implementation as needed.
- Finalize benefits program and rates, including COBRA and fees.
- Meetings as necessary with Board and Union for Plan implementation.
- Assist in developing communication pieces for CITY OF GOODLAND for open enrollment and new hires.
- Provide all communication pieces electronically for the CITY OF GOODLAND to distribute.
- Assist in planning open enrollment meetings, including carrier participation.

Account Management

- Provide ongoing service to CITY OF GOODLAND regarding day-to-day administration of benefit plans, consultation, coverages, etc.
- Facilitate processes related to changes in coverage, including notifying insurers of changes, obtaining approvals, confirmation acceptance from CITY OF GOODLAND etc.
- Provide up to date status of all outstanding items.
- Act as an advocate on behalf of the CITY OF GOODLAND and their employees in escalated issues to the carriers when asked to do so.
- Keep the HR team up to date on compliance and legislation.
- Plan and facilitate meetings, including vendor reviews, financial reporting and vendor meetings.
- Monitor potential catastrophic claims and work with vendors to assess the impact on plan and performance.

Annual Enrollment

- Assist in the planning of employee meetings, round tables, and health seminars.
- Provide guidance on delivering a comprehensive communication strategy including benefit guides.
- Introduce workable technology solutions for communications and enrollment where appropriate, USI's Brainshark presentations and mobile application are examples.
- Coordinate vendor sponsored communication material.
- Travel to Goodland, as needed, to conduct open enrollment meetings (virtual open enrollment during COVID, not in person).

Compliance

- Provide legislative updates as needed.
- Provide regulatory and compliance updates.
- Provide access to periodic web casts, seminars, legislative alerts and briefs.

Benefit Resource Center

- Team of Benefit Specialists that focus on member advocacy and claims resolution support for your employees.
- Have key carrier contacts that ensure escalated and efficient problem resolution.

Key National Resources

In addition to our local service team, we have key national resources available to CITY OF GOODLAND. They specialize in the following areas:

- Communications
- Population Health Management
- Financial Reporting and Analytics
- Compliance and Legal

They will work with our local team to keep you up to date on the latest trends and issues that impact organizations. They will do this through email alerts, seminars, client workshops and webinars.

Services Fee \$18,000.00 Annual billed as directed

Services Fee Includes All Services within Scope

October 7, 2020

City of Goodland
204 W 11th St
Goodland, KS 67735

Re: Brokerage/ Consulting Letter Agreement

Dear CITY OF GOODLAND:

USI Insurance Services LLC (“USI”) is pleased to provide CITY OF GOODLAND this Letter Agreement for Employee Benefits consulting services. By executing this Letter Agreement, CITY OF GOODLAND hereby retains USI to perform employee benefits brokerage services for it.

1. SERVICES

Our clients reflect a variety of industries and corporate cultures; therefore, we strive to assist each client by customizing our services to meet each company's specialized needs.

A. *Services to be Provided*

The outline of the services we shall provide to you are contained in ADDENDUM 1, which is attached hereto and made a part of this Letter Agreement.

B. *Existing Insurance Policies*

The services to be provided by USI hereunder are provided for the exclusive benefit of CITY OF GOODLAND. The services, recommendations, proposals and information provided by USI are not to be distributed to, used by or relied upon by other parties. Furthermore, if the services to be provided by USI hereunder shall be deemed by CITY OF GOODLAND to apply to any insurance policy/policies that was in effect prior to the effective date of this Letter Agreement, then USI’s services shall not be assumed by CITY OF GOODLAND to remedy or resolve any deficiencies in such policy/policies. USI will neither assume nor accept liability for any deficiencies, errors or oversights inherent in such policy/policies until such time as USI has had adequate opportunity to review such policy/policies and to provide recommendations to CITY OF GOODLAND concerning same.

C. *Additional Services*

The services described in ADDENDUM 1 are the only services to be provided by USI to CITY OF GOODLAND under this Letter Agreement. Any additional services

requested by CITY OF GOODLAND, and the corresponding compensation therefore, shall be separately negotiated by USI and CITY OF GOODLAND and described in an amendment either to this Letter Agreement or to ADDENDUM 1.

Notwithstanding the foregoing, to the extent that state law prohibits value added services that are unrelated to the insurance products being sold, this Agreement may be modified so that the scope of services and the corresponding compensation therefore is compliant under state law.

2. BASIS OF COMPENSATION

In consideration of the services provided by USI, CITY OF GOODLAND will pay USI a fee for each one year term of the Agreement (the "Annual Fee"). The Annual Fee for the first year of the Agreement is \$18,000.00. Fees will be invoiced by USI on a **monthly / quarterly / semi-annual or annual** basis and are due first of the month for which brokerage services are provided. In addition to the Annual Fee, USI will be on record to receive ancillary commissions on, but not limited to: Dental, Vision, Life/AD&D, Disability, etc.

For each subsequent annual period beginning on each anniversary of the effective date of this Letter agreement, which is noted at the end hereof (the "Effective Date"), the Annual Fee shall be in an amount and subject to such terms of payment as USI and CITY OF GOODLAND agree upon; provided, that, if neither party requests a modification in the Annual Fee prior to any such anniversary of the Effective Date, the Annual Fee then in effect shall continue in effect for the subsequent annual period.

The Annual Fee is in addition to the net premium paid for the coverages placed for CITY OF GOODLAND by USI.

In the event of mergers, acquisitions, or other substantial changes in CITY OF GOODLAND's business which result in a material increase in the services required of USI under this Letter Agreement, the fee set forth above shall be subject to good faith re-negotiation. However, no renegotiation shall be valid until CITY OF GOODLAND signs a written memorandum specifying the additional compensation. In the event that CITY OF GOODLAND requests USI to place new lines of insurance, USI will be entitled to accept commissions on such placements, unless USI and CITY OF GOODLAND modify the compensation payable to USI under this Letter Agreement to take into account the additional services which will be provided to CITY OF GOODLAND.

3. TERM OF CONTRACT

The initial term of this Letter Agreement shall be one year from the Effective Date. This Letter Agreement shall renew automatically on an annual basis, unless terminated in accordance with Section 4 below.

4. TERMINATION OF THIS LETTER AGREEMENT

This Letter Agreement will renew annually, unless this Letter Agreement, after the first anniversary, has been terminated by written notice to the other party of at least sixty (60) calendar days. USI shall be entitled to receive the fair market value of services rendered hereunder prior to the date of termination. All work product provided by USI to CITY OF GOODLAND pursuant to this Letter Agreement shall be the property of CITY OF GOODLAND. USI will cooperate with new Broker of Record to facilitate an orderly transition of CITY OF GOODLAND's insurance matters and be reimbursed for any costs incurred with respect to such transition.

5. PREMIUM /HANDLING OF FUNDS

CITY OF GOODLAND shall provide immediately available funds for payment of premium by the payment dates specified in the insurance policies, invoices, or other payment documents. Failure to pay premium on time may prevent coverage from incepting or result in cancellation of coverage by insurers.

USI will handle any premiums you pay through us and any funds which we receive from insurers or intermediaries for payment or return to CITY OF GOODLAND in accordance with the requirements or restrictions of applicable state and federal laws and regulations.

In the ordinary course of business USI will receive and retain interest on premiums paid by CITY OF GOODLAND from the date we receive the funds until we pay them to the insurers or their intermediaries, or until we return them to CITY OF GOODLAND after we receive such funds.

6. CONFLICTS OF INTEREST

USI shall report immediately to CITY OF GOODLAND any circumstance in which USI is in a conflict-of-interest and cannot provide the services in accordance with the terms of this Letter Agreement. Promptly thereafter, we shall meet and discuss in good faith what steps need to be undertaken with respect to the services and the provision thereof by USI.

7. REPORTING CHANGES IN EXPOSURE

CITY OF GOODLAND shall promptly notify USI with respect to all material changes in exposures and all changes in loss-related information. USI shall promptly notify the affected insurance companies of such changes.

8. INSURER SOLVENCY

USI does not guarantee the solvency of any insurer with which it places CITY OF GOODLAND's risks.

9. SEVERABILITY

If any part, term, or provision of this Letter Agreement shall be found by a court to be legally invalid or unenforceable, then such provision or portion thereof shall be performed in accordance with applicable laws. The invalidity or unenforceability of any provision or portion of any contract document shall not affect the validity of any other provisions or portion of this Letter Agreement.

10. LETTER AGREEMENT CONSTRUED UNDER STATE LAWS

This Letter Agreement is to be executed and performed in the state of the USI office that is a signatory to this Letter Agreement, and shall be construed in accordance with the laws of such State.

11. USI'S POLICY REGARDING COMPENSATION FROM INSURERS AND INTERMEDIARIES

As a licensed insurance producer, USI is authorized to confer with or advise our clients and prospective clients concerning substantive benefits, terms or conditions of insurance contracts, to sell insurance and to obtain insurance coverages for our clients. CITY OF GOODLAND agrees to pay compensation to USI for the placement of insurance pursuant to this written Letter Agreement. We may also receive from insurers and insurance intermediaries (which may include USI affiliated companies) additional compensation (monetary and non-monetary) based in whole or in part on the insurance contract we sell, which is contingent on volume of business and/or profitability of insurance contracts we supply to them and/or other factors pursuant to agreements we may have with them relating to all or part of the business we place with those insurers or through those intermediaries. Some of these agreements with insurers and/or intermediaries include financial incentives for USI to grow its business or otherwise strengthen the distribution relationship with the insurer or intermediary. Such agreements may be in effect with one or more of the insurers with whom CITY OF GOODLAND's insurance is placed, or with the insurance intermediary we use to place CITY OF GOODLAND's insurance. Such agreements do not affect or modify in any way USI's responsibilities to CITY OF GOODLAND. CITY OF GOODLAND may obtain information about the nature and source of such compensation expected to be received by USI, and, if applicable, compensation expected to be received on any alternative quotes pertinent to CITY OF GOODLAND's placement upon CITY OF GOODLAND's request.

Historically, such compensation has been computed based upon a variety of factors and variables, including but not limited to the loss history of CITY OF GOODLAND's coverages, the volume of total coverages placed by USI with the insurer, the period of time over which the coverages were placed with the insurer, and other considerations. Generally speaking, USI will annually receive from the various insurers with which it places risks about 1% to 1.5% of its total annual premium placements as contingent compensation.

12. CHANGES TO BE IN WRITING

This Letter Agreement may be amended only by a written agreement executed by both USI and CITY OF GOODLAND.

13. WAIVERS

The failure of USI or CITY OF GOODLAND to insist on strict compliance with this Letter Agreement, or to exercise any right(s) hereunder shall not be construed as a waiver of any of the rights or privileges contained herein.

14. ENTIRE LETTER AGREEMENT

This Letter Agreement contains the entire understanding of the parties with respect to its subject matter. This Letter Agreement supersedes all prior agreements, arrangements and understandings between the parties, whether oral or written, with respect to its subject matter.

15. RECORD RETENTION

USI will retain its records of all matters relating to this Letter Agreement in accordance with USI's record retention policy, (a copy of which will be made available to CITY OF GOODLAND upon request), and all applicable laws and regulations.

16. OWNERSHIP OF WORK PRODUCT, TRADE SECRETS AND TRADEMARKS

USI and CITY OF GOODLAND shall each retain individual ownership of all materials, ideas, concepts, inventions, discoveries, plans, product names, proprietary information, patents, copyrights, documents, data, programs, training materials, slogans, artwork, research data and results and marketing designs that each provides to this consulting effort (the "Existing Materials"). All Existing Materials shall be subject to the terms and conditions of the confidentiality provisions contained herein. Any and all ideas, concepts, inventions, discoveries, plans, product names, proprietary information, patents, copyrights, documents, data, programs, training materials, slogans, artwork, research data and results and marketing designs (the "Work Product") conceived or developed by or between USI or CITY OF GOODLAND hereunder, to the extent that such Work Product is distinct from the individually-owned Existing Materials, shall become the sole and exclusive property of CITY OF GOODLAND. CITY OF GOODLAND agrees to hereby grant USI an unlimited non-exclusive license to use the Work Product, which license shall include use among USI's affiliates.

17. CONFIDENTIAL INFORMATION

"Confidential Information" shall mean non-public information revealed by or through a party to this Letter Agreement (a "Disclosing Party") to the other party (a "Receiving Party") including (a) information expressly or implicitly identified as originating with or belonging to third parties, or marked or disclosed as confidential, (b) information traditionally recognized as proprietary trade secrets, and (c) all forms and types of financial, business (including customer information), scientific, technical, economic, or engineering information, including patterns, plans, compilations, program devices, formulas, designs, prototypes, methods, techniques, processes, procedures, programs or codes, whether tangible or intangible, and whether or how stored, compiled, or memorialized physically, electronically, graphically, photographically, or in writing

- A. As to any Confidential Information disclosed by the Disclosing Party to the Receiving Party, the Receiving Party will take reasonable precautions in accordance with procedures it follows with respect to its own important confidential information to prevent disclosure, directly or indirectly, of all or any portion of the Confidential Information.
- B. Except as may be required by law or legal process, the Receiving Party agrees not to otherwise use the Confidential Information obtained hereunder in the absence of a written letter agreement with Disclosing Party. The Receiving Party further agrees to return to Disclosing Party all Confidential Information received hereunder upon written request therefore.
- C. The obligations hereunder remain in full force and effect until and unless: (a) the Receiving Party can show that such Confidential Information was in the Receiving Party's possession prior to the date of the disclosure by Disclosing Party; or (b) such Confidential Information was obtained by the Receiving Party after the date of this Letter Agreement from a party other than Disclosing Party, and the receiving party has no knowledge that said party is under an obligation of confidentiality to the Disclosing Party with respect to such information; or (c) such Confidential Information becomes generally available to the trade, or to the public, through sources other than Receiving Party; or (d) such Confidential Information is developed at any time by the Receiving Party independent of information or materials disclosed by Disclosing Party to the Receiving Party.
- D. In the event that the Receiving Party is requested or required (by oral questions, interrogatories, requests for information or documents, subpoena, civil investigative demand or similar process) to disclose any Confidential Information furnished by the Disclosing Party, it is agreed that the Receiving Party will cooperate with the Disclosing Party and provide the Disclosing Party with prompt notice of such request(s) or requirement(s) so that the Disclosing Party may seek an appropriate protective order, at its sole cost, or waive compliance by the Receiving Party with the provisions of this Letter Agreement. If, in the absence of a protective order or the

receipt of a waiver hereunder, the Receiving Party is nonetheless, in the opinion of the Receiving Party, legally required to disclose the Confidential Information forwarded by the Disclosing Party, the Receiving Party may disclose such information without liability hereunder, provided, however, that the Receiving Party shall disclose only that portion of such Confidential Information which it considers that it is legally required to disclose.

- E. Upon termination of this Letter Agreement, or upon Disclosing Party's earlier request, Receiving Party shall promptly deliver to Disclosing Party all Confidential Information and any other material which Disclosing Party furnishes to Receiving Party in connection with this Letter agreement.

Please acknowledge your acceptance of the above terms of this Letter Agreement by signing both the original of this document, and the copy thereof, at your earliest possible convenience, and returning the signed copy to USI.

Sincerely,

USI INSURANCE SERVICES LLC

By: _____
Name: _____
Title: _____

Effective Date: _____

Accepted by:
CITY OF GOODLAND

By: _____
Name: _____
Title: _____

ADDENDUM 1

I. Ongoing Routine Assistance

USI will assign an Account Manager/Consultant to your organization that will be responsible for managing your benefits program. This individual will coordinate the activities of the entire USI “team” to ensure that all aspects of your benefit program are handled both efficiently and effectively.

The Account Manager/Consultant is also available to provide advice on an as-needed basis. Often, such assistance involves answering questions related to plan design, claims administration, COBRA administration, coverage issues, and other matters that inevitably arise in the day-to-day administration of a benefit program.

The Account Manager/Consultant can also provide access to other USI divisions that may be able to provide supplemental services for your needs, e.g. wealth management, retirement plan and 401K administration, and property/casualty insurance.

II. Objective Setting and Review of Benefit Program

Setting objectives is critical to the success of any benefit program. We will help you develop organizational goals and objectives which need to be achieved through your benefit programs. In addition, we will continue to review your current plan design and recommend alternatives which will help manage costs while at the same time maintain a competitive comprehensive benefit program.

III. Provide Expert Advice on Legislative and Regulatory Issues Affecting Benefit Plans

USI often provides summaries to clients of developments affecting the administration, design and funding of employee benefit programs - whether those developments are legislative, regulatory, competitive, or demographic. In addition, you will receive a variety of special publications to keep you up-to-date on benefits issues.

IV. Prepare Loss Experience Reports

Depending upon the size of the group insured, and the availability of data, we may supply you with reports which interpret carrier claim reports on a regular basis. This will enable you to prepare for future budgeting requirements.

V. Negotiate Insurance Carrier Renewals

This activity will cover “pre-renewal” meetings and forecasting, rate renewals and analysis of financial accounting for your various coverages. We typically perform an annual detailed analysis of factors such as:

- A. Administration components;
- B. Reconciling premium and claims;
- C. Calculating incurred but not reported claim liabilities (IBNR);
- D. Determining the adequacy of specific stop loss levels; and
- E. Projecting future premium rates and claims.

VI. Analyze Claim Utilization Data

Typically, insurance companies provide claim utilization data on an annual basis. If available to us, we analyze this data in order to identify trends specific to your group. The analysis usually includes a discussion of the following; however, the actual report will depend on the data provided by the carrier:

- A. Inpatient vs. outpatient usage
- B. Benefits paid by provider
- C. Benefits paid by diagnostic code
- D. Demographic trends
- E. Prescription drug utilization
- F. Network utilization

Conclusions and recommendations will be presented to assist you in planning for the future.

VII. Competitive Marketing & Analysis

Working with you, we can survey the marketplace in order to:

- A. Price various plan design changes;
- B. Obtain the cost of new products and services, e.g. managed care, utilization review services, EAPs, long term care, etc.;
- C. Ensure that you are accessing the most competitive program which is consistent with your employee benefit philosophy and financial objectives; and
- D. Assess network(s) and provide disruption analysis.

The marketing could include reviewing various funding options, the cost differentials for available benefit enhancements, and the viability of fully pooled contracts.

A complete competitive analysis would be presented to you, which would include a cost and benefit comparison.

VIII. Implementation of New Products and Services

In the event of implementation of plan design changes or new benefit program, your Account Manager/Consultant is available to assist with the following:

- A. USI can prepare sample employee communications for your use in announcing changes;
- B. USI would be present at employee meetings upon request, including “Train the Trainer” sessions, where applicable; and
- C. USI would act as a facilitator in meetings between the vendor and you to develop a plan of action regarding target dates and implementation of a new plan. Issues discussed usually include:
 - 1. Account structure
 - 2. Systems installation
 - 3. Enrollment kits
 - 4. Contract & booklet development
 - 5. Administrative supplies
 - 6. Employee identification cards

DRAFT

AGREEMENT FOR CONSULTING SERVICES

This Agreement for Consulting Services (the “**Agreement**”) is entered into by and between Professional Insurance Consultants, Inc. (“**PIC**”) and City of Goodland (the “**Client**”) for the purpose of providing employee benefit consulting services. The effective date of this Agreement, February 1, 2015 as amended March 1, 2019 (the “**Effective Date**”).

WITNESSETH AS FOLLOWS:

WHEREAS, the Client sponsors and maintains employee welfare benefit plans for its eligible employees and their dependents;

WHEREAS, the Client desires assistance in structuring and selecting the service providers (including insurers and/or third-party administrators) for such plans;

WHEREAS, PIC is willing to provide such assistance to the Client in accordance with the terms and conditions set forth in this Agreement; and

WHEREAS, a description of PIC’s services are set forth in Appendix A of the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, it is hereby agreed as follows:

ARTICLE I – TERM OF THE AGREEMENT

Section 1.01 **Initial Term.** The initial term of this Agreement shall commence on the Effective Date set forth above and shall last for the next **3 years.**

Section 1.02 **Automatic Renewal.** Upon the expiration of the initial term, this Agreement shall automatically renew for successive terms of **3 years**, unless the Agreement is otherwise terminated as provided in Article VII below. Each successive term shall constitute a separate “**Consulting Period.**” In the event that this Agreement is terminated during a Consulting Period, the Client shall be obligated to pay PIC for any services performed prior to the date of termination.

ARTICLE II – DUTIES OF THE CLIENT

Section 2.01 **Provision of Information.** The Client shall provide to PIC all information necessary for PIC to perform its responsibilities and services pursuant to this Agreement. The Client acknowledges that its prompt furnishing of complete and accurate information is essential to PIC’s timely and efficient provision of consulting services. PIC shall not be responsible – financially or otherwise – for the consequences arising out of inaccurate or incomplete information that is provided by the Client and reasonably relied upon by PIC in performing its services.

Section 2.02 **Plan Administrator and Named Fiduciary.** The Client shall serve as the “plan administrator” and “named fiduciary” (for purposes of the Employee Retirement Income Security Act (“**ERISA**”), and if applicable, the Internal Revenue Code (the “**Code**”)) of the plan that it sponsors and maintains.

Section 2.03 **Plan Document and Summary Plan Description.** The Client shall be responsible for adopting and maintaining a plan document and summary plan description. These two

documents are required of most plans by ERISA and/or the Code. The Client is responsible for ensuring that its plan document and summary plan description remain up to date and accurately reflect its latest policies and practices.

Section 2.04 Distribution of Required Notices. The Client shall be responsible for distributing all required notices to employees, participants, and beneficiaries, as applicable. PIC will assist the Client in the preparation of certain notices, as specified in Appendix A of this Agreement.

Section 2.05 HIPAA Obligations. The Client acknowledges that the group health plan it sponsors is a “covered entity” within the meaning of the Health Insurance Portability and Accountability Act (“**HIPAA**”). As a result, the plan must be in full compliance at all times with the requirements of both the HIPAA medical privacy regulations and the HIPAA electronic security regulations. Pursuant to those regulations, the Client is prohibited from receiving and/or using protected health information (“**PHI**”) unless and until it has satisfied the HIPAA regulatory pre-conditions for doing so, and even then, its ability to receive or use PHI is strictly limited to the purposes authorized by HIPAA. (In general, only self-insured health plans, which include health flexible spending arrangements and health reimbursement arrangements, receive PHI.) The Client acknowledges that it is legally responsible for ensuring that it is in full compliance with both the HIPAA medical privacy regulations and the HIPAA electronic security regulations. This obligation includes, but is not limited to: (a) preparing and distributing a notice of privacy practices to all covered persons in the plan and (2) establishing written policies and procedures designed to facilitate the Client’s compliance with the HIPAA medical privacy regulations. PIC is not responsible for the Client’s compliance with the HIPAA medical privacy regulations or the HIPAA electronic security regulations. If the Client has questions about, or is unsure of its obligations under, HIPAA, the Client agrees to seek guidance from experienced employee benefits counsel to ensure that it is in full compliance with the HIPAA regulatory requirements.

Section 2.06 Other Duties. The Client shall perform such other duties and services as are described in this Agreement or directed by PIC.

ARTICLE III – PIC’S SERVICES

Section 3.01 Services to Be Provided by PIC. PIC will provide the Client with employee benefits management consulting services and will consult with the Client’s employees, representatives, agents, and contractors as to such matters as elected by the Client and as set forth in Appendix A of this Agreement. PIC will also perform such other services as the Client and PIC mutually agree in writing.

Section 3.02 PIC Is Not a Fiduciary. The Client acknowledges that, notwithstanding any other provision of this Agreement to the contrary, PIC’s services under this Agreement are not intended in any way to impose on PIC a fiduciary status under ERISA or common law. This Agreement does not provide PIC, and the Client agrees not to cause or permit PIC to assume (without PIC’s express, prior written consent), any: (a) discretionary authority or discretionary control respecting management of any “employee benefit plan” within the meaning of Section 3(3) of ERISA; (b) authority or control respecting management or disposition of the assets of the plan; or (c) discretionary authority or discretionary responsibility in the administration of the plan.

Section 3.03 Reliance. In the performance of its duties, PIC may rely upon, and will have no obligation to independently verify the accuracy, completeness, or authenticity of, any written instructions or information provided to PIC by the Client or its designated representatives and reasonably believed by PIC to be genuine and authorized by the Client.

Section 3.04 **No Practice of Law.** PIC will not be obligated to perform, and the Client will not request performance of, any services which may constitute unauthorized practice of law. The Client will be solely responsible for obtaining any legal advice, review or opinion as may be necessary to ensure that its own conduct and operations, including the engagement of PIC under the scope and terms as provided herein, conform in all respects with applicable State and Federal laws and regulations (including ERISA and the Code) and, to the extent that the Client has foreign operations, any applicable foreign laws and regulations. PIC shall, however, assist the Client in retaining the guidance of experienced employee benefits counsel to help ensure that the Client is in full compliance with applicable laws and regulations.

Section 3.05 **Subcontractors.** PIC may cause another person or entity, as a subcontractor of PIC, to provide some of the services required to be performed by PIC hereunder.

Section 3.06 **Conflict of Interest.** PIC's engagement under this Agreement will not prevent it from taking similar engagements with other clients who may be competitors of the Client. PIC will, nevertheless, exercise care and diligence to prevent any actions or conditions that could result in a conflict with the Client's best interests.

Section 3.07 **Acknowledgments Regarding PIC's Insurance Carrier Recommendations.** In connection with PIC's services under this Agreement, the Client acknowledges that:

- (a) Although PIC will apply its professional judgment to access those insurance companies that it believes are best suited to insure the Client's risks, there can be no assurance that the insurance companies PIC has accessed are the only or are the best suited ones to insure the Client's risks.
- (b) The final decision to choose any insurance company will be made by the Client in its sole and absolute discretion. The Client understands and agrees that PIC does not take risk, and that PIC does not guarantee the financial solvency or security of any insurance company.
- (c) The Client is responsible for immediate payment of PIC's fees and payment of premiums for all insurance placed by PIC on the Client's behalf. If any amount is not paid in full when due, including premium payments to insurance companies, that nonpayment will constitute a material breach of this Agreement that will allow PIC to immediately terminate this Agreement, at its option, without notice to the Client, and may allow an insurance company to cancel any applicable policies in accordance with the terms of such policies.

ARTICLE IV – FEES FOR PIC'S SERVICES

Section 4.01 **PIC's Fees.** Subject to any changes as may be mutually agreed upon by the parties, the Client shall pay PIC a fee of \$ **1,500.00** per month as compensation for PIC's consulting services under this Agreement. This fee shall be paid each month during the life of the Agreement. PIC will send an invoice to the Client on approximately the 15th day of each month. This invoice must be paid no later than the 5th day of the following month. Any invoice that is paid more than thirty (30) after the due date will be subject to a \$50.00 late charge.

Section 4.02 **Changes to PIC's Fees.** The fees for PIC's services are subject to change on an annual basis. No less than thirty (30) days prior to the end of the then-current term, PIC will provide the Client with written notice of the costs for services to be provided during the next twelve-month Consulting Period.

Section 4.03 Early Cancellation Penalty. In the event that the Client terminates this Agreement during the middle of a Consulting Period without providing a minimum of ninety (90) days advance written notice (as required by Section 7.02), the Client must pay an early cancellation fee equal to the lesser of (a) 50% of the annual consulting fee for that Consulting Period, or (b) the balance of any remaining fees for that Consulting Period. This early cancellation fee is due no later than the 5th day of the month following the month in which the early cancellation occurred.

ARTICLE V – LIABILITY AND INDEMNIFICATION

Section 5.01 Limitations on PIC’s Authority and Responsibilities. In performing its obligations under this Agreement, PIC neither insures nor underwrites any liability of the Client under the plan. PIC merely provides the services described in the Agreement. The Client retains full and final authority and responsibility for the plan and its operation. PIC is empowered to act on behalf of the Client only as expressly stated in this Agreement or as mutually agreed to in writing by the Client and PIC.

Section 5.02 Client is Responsible for Compliance with State and Federal Law. PIC shall have no responsibility for, or liability with respect to, the compliance or non-compliance of the plan with any applicable federal, state, or local rules, laws, and regulations. Plan design decisions rest with the Client and, to the extent a design decision violates state or federal law, all liability shall rest with and be borne by the Client. The Client shall have the sole responsibility for, and shall bear the entire cost of compliance with, all federal, state and local rules, laws, and regulations, including, but not limited to, any licensing, filing, reporting, modification, and disclosure requirements as may apply to the plan, and all costs, expenses, and fees relating thereto.

Section 5.03 Indemnification of PIC. Except as otherwise explicitly provided in this Agreement, the Client agrees to indemnify and hold harmless PIC, its directors, officers, agents, and employees (collectively, the “**Indemnified Persons**”), from any all claims, expenses, damages, losses, costs, liabilities (including tax assessments and related interest and/or penalties), attorney fees, settlements, fines, judgments, damages, penalties, or court awards that are incurred in connection with any act or omission by Indemnified Persons under this Agreement; provided, however, the Client shall not have liability for a claim, expense, loss, cost, liability, settlement, fine, judgment, damage, penalty, or court award that is attributable to an Indemnified Person’s gross negligence or fraud. To the extent an Indemnified Person is subject to liability under this Agreement, the maximum amount of liability of such Indemnified Person shall be equal to one (1) year of fees assessed by PIC to the Client under this Agreement. The indemnification obligations set forth in the Agreement shall survive the termination of the Agreement.

In no event shall Indemnified Persons be liable for indirect, special, consequential, or punitive damages arising from any obligations under this Agreement, whether foreseeable or not. In no event shall Indemnified Persons be liable for the attorney fees of any party bringing a claim against Indemnified Persons in connection with this Agreement. In no event shall Indemnified Persons be directly liable under this Agreement to any participant or other covered person under the plan, a beneficiary of any covered person, or any other party asserting claims through a covered person. PIC agrees to promptly notify the Client of any claim to which indemnification might apply. PIC further agrees not to settle any case with any person without the Client’s prior written consent, which shall not be unreasonably withheld or delayed.

Section 5.04 **Indemnification of the Client.** PIC will indemnify and hold the Client harmless from and against costs, damages, judgments, attorney fees, expenses, and liabilities of any kind or nature, which occur as the result of PIC’s intentional wrongdoing in carrying out its duties under this Agreement. This indemnity shall survive the termination of this Agreement. The Client shall give PIC prompt and timely notice of any fact or condition which comes to its attention which may give rise to a claim of indemnity under this paragraph.

Section 5.05 **No Responsibility for Acts of Prior Service Providers.** Neither PIC nor other Indemnified Persons shall be responsible for claims, expenses, losses, costs, liabilities (including tax assessments and related interest and/or penalties), attorney fees, settlements, fines, judgments, damages, penalties, or court awards resulting from the act or omission of a prior third-party administrator or other service provider. Indemnified Persons under this Agreement shall have no duty to verify the accuracy or correctness of any services performed prior to the Effective Date of this Agreement.

Section 5.06 **Use of Logo and Service Marks.** To avoid misunderstanding by third parties concerning the respective duties and liabilities hereunder, each party agrees not to use the other’s name, logo, service marks, trademarks, or other identifying information without the prior written approval of the other.

ARTICLE VI – CONFIDENTIALITY

Section 6.01 **Business Associate Agreement.** Whether specifically required by law or not, PIC will enter into a Business Associate Agreement with the Client to ensure that “protected health information” (“PHI”) (as defined in HIPAA) remains private and is only used or disclosed to the extent provided by HIPAA. Any release of confidential records or information by PIC to the Client or its designee shall be made only as required to satisfy its obligations under this Agreement, or as permitted or required by law, and as set forth in the Business Associate Agreement.

Section 6.02 **Confidentiality of this Agreement.** Except as required by law, the parties shall keep this Agreement confidential and shall not disclose the pricing set forth in this Agreement without the other party’s written consent.

ARTICLE VII – AMENDMENT/TERMINATION OF AGREEMENT

Section 7.01 **In General.** This Agreement constitutes the entire contract between the parties. No modification or amendment hereto shall be valid unless in writing and signed by an authorized person of each of the parties.

Section 7.02 **Termination Dates.** This Agreement shall terminate upon the earliest of the following dates:

- (a) On the date specified in a written notice from one party to the other party, indicating its intention to terminate the Agreement. Such notice shall be provided at least ninety (90) days prior to the specified date;
- (b) The effective date of any state’s or other jurisdiction’s action which prohibits activities of the parties under this Agreement; or
- (c) Any other date mutually agreed upon by the Client and PIC.

ARTICLE VIII – RESOLUTION OF DISPUTES – ARBITRATION

The following provisions of this Article shall survive the termination of this Agreement:

Section 8.01 **Exclusive Remedy.** The Client and PIC agree that all controversies or claims that may arise between them in connection with this Agreement shall be settled via arbitration. However, PIC is not required to submit any claim for unpaid fees and expenses to arbitration if the amount involved is \$5,000 or less. The decision of the arbitrator(s) shall be final, conclusive, and binding, and no action at law or in equity may be instituted by either party other than to enforce the award of the arbitrator(s).

Section 8.02 **Arbitration Proceedings.** If a matter is submitted to arbitration under this Agreement, the arbitration shall be held in Dodge City (Ford County), Kansas, unless the parties mutually agree upon some other venue. The arbitrator shall be selected by the parties. In the event that the Client and PIC are unable to agree upon an arbitrator, a nationally recognized arbitration company shall be contacted for the purpose of obtaining an arbitrator. Arbitration proceedings shall be governed by the Rules of the American Arbitration Association then in effect or such rules last in effect (in the event such Association is no longer in existence).

Unless agreed to by the Client and PIC, the arbitrator may not consolidate more than one party's claims, and may not otherwise preside over any form of a representative or class proceeding. In addition, the arbitrator shall not have the authority to grant any remedy that contravenes or changes any term of the Agreement and shall not have the authority to award punitive, exemplary, or extra-contractual damages under any circumstances.

Section 8.03 **Cost of Arbitration.** The compensation and expenses of the arbitrator(s) and any administrative fees or costs associated with the arbitration proceeding shall be borne equally by the parties or as the arbitrators may otherwise direct. However, the Client's indemnification obligations set forth in Article VII of this Agreement shall be fully applicable to the arbitration proceeding and, if applicable, shall result in the Client reimbursing PIC for its arbitration expenses.

ARTICLE IX – GENERAL PROVISIONS

Section 9.01 **Subcontracting/Assignment of Duties.** Neither PIC nor the Client may assign any right, interest, or obligation hereunder without the express written consent of the other party, except that PIC may assign any right, interest, or responsibility under this Agreement to any of its subsidiaries or affiliates. The Client further agrees that PIC may delegate certain of its duties to independent contractors provided that (a) any such independent contractor enters into a confidentiality agreement no less extensive than the confidentiality provisions of this Agreement, (b) PIC retains full responsibility and liability for the performance of the subcontracted service to the extent set forth in Article VI, and (c) such subcontractor, to the extent that PHI is disclosed, agrees to be bound by, and comply with, the same restrictions imposed upon PIC pursuant to its Business Associate Agreement with the Client.

Section 9.02 **Successors.** The benefits and obligations under this Agreement shall be binding upon and inure to the benefit of each of the parties, their successors, heirs, and permitted assigns.

Section 9.03 **Third-Party Beneficiaries.** This Agreement is for the benefit of the Client and PIC and not for any other person. It shall not create any legal relationship between PIC and any employee, beneficiary, or any other party claiming any right, whether legal or equitable, under the terms of this Agreement or of the plan.

Section 9.04 **Records Retention.** All records provided to PIC by the Client shall remain the property of the Client. However, PIC shall retain copies of such records that PIC may reasonably need or that PIC may be required by law to retain. PIC shall destroy records that it has held beyond the retention period required by law.

Section 9.05 **Authorized Persons.** The Client shall provide PIC with the name(s) of the person(s) authorized to give instructions on the Client's behalf with respect to the Plan and/or to provide documents, materials, and information on the Client's behalf with respect to the Plan. In performing services hereunder, PIC shall be entitled to rely upon the instructions, documents, materials, and information furnished by such person(s) or by any other person reasonably believed by PIC to have the authority to furnish instructions, documents, materials, and information with respect to the Plan on the Client's behalf.

Section 9.06 **Independent Contractor.** PIC is an independent contractor under this Agreement. Nothing in this Agreement shall be interpreted as authorizing PIC or its agents and/or employees to act as an agent or representative for or on behalf of Client, or to incur any obligation of any kind on the behalf of the Client except as expressly provided otherwise in this Agreement.

Section 9.07 **Waivers.** No course of dealing or failure of either party to strictly enforce any term, right, or condition of this Agreement shall be construed as a general waiver or relinquishment of such term, right, or condition.

Section 9.08 **Entire Agreement.** This Agreement, along with any Appendices, Schedules, and amendments thereto, is intended by the parties as a final expression of their agreement and as a complete and exclusive statement of its terms. No course of prior dealings between the parties shall be relevant or admissible to supplement, explain, or vary any of the terms of this Agreement. No other representations, understandings, or agreements have been made or relied upon in the making of this agreement other than those specifically set forth herein. This Agreement shall supersede any and all prior agreements covering the services to be provided to the Client executed or entered into prior to the Effective Date of this Agreement. The waiver by either party of a breach of any provision of this Agreement is not a waiver of any subsequent breach.

Section 9.09 **Severability.** If any provision or any part of a provision of this Agreement is held invalid or unenforceable, such invalidity or unenforceability shall not invalidate or render unenforceable any other portion of this Agreement.

Section 9.10 **Counterparts.** This Agreement may be executed by the parties hereto in one or more separate counterparts, each of which, when so executed and delivered, shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of a number of copies hereof, each signed by less than all, but together signed by all of the parties hereto.

Section 9.11 **Governing Law.** This Agreement shall be governed by, construed in accordance with, the laws of the State of Kansas, except where preempted by federal law.

Section 9.12 **Force Majeure.** PIC shall not be liable for any failure to meet any of the obligations or provide any of the services and/or benefits specified or required under this Agreement where such failure to perform is due to any contingency beyond the reasonable control of PIC, its employees, officers, or directors. Such contingencies include, but are not limited to, acts of God, fires, wars, accidents, labor disputes or shortages, governmental laws/ordinances/rules/regulations, and acts or omissions of any person or entity not employed or reasonably controlled by PIC, its employees, officers, or directors.

ARTICLE X – NOTICES

Section 10.01 Communications and Notices in General. Except as otherwise provided in this Agreement, all notices or other communications hereunder shall be deemed to have been duly given when made in writing and either (a) delivered in person, (b) delivered to an agent, such as an overnight or similar delivery service, or (c) deposited in the U.S. mail, postage prepaid, and addressed as set forth in Section 10.02.

Section 10.02 Addresses. Any communication or notice regarding this Agreement shall be addressed as follows:

To Professional Insurance Consultants, Inc.:

Professional Insurance Consultants
P.O. Box 1717
Dodge City, KS 67801
Office Phone: (620) 227-6940
Office Fax: (620) 227-2669
Attn: Rhonda Fernandez

To the Client:

City of Goodland
P.O. Box 59
Goodland, Ks. 67735
Office Phone: (785) 890-4500
Attention: Andrew Finzen

The address to which notices or communications may be given by either party may be changed by written notice given by such party

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first written above.

Client

Professional Insurance Consultants, Inc.

Signature

Signature

Brian Linin

Printed Name

Rhonda Fernandez

Printed Name

Mayor

Title

CEO

Title